MINUTES

CITY OF COCOA
REGULAR MEETING OF THE CITY COUNCIL

May 9, 2017

A Regular City Council meeting was held on Tuesday, May 9, 2017, in City Council Chambers, located in Cocoa City Hall, 65 Stone Street, in Cocoa, Florida as publicly noticed.

I. OPENING MATTERS:

Mayor Parrish called the meeting to order at 6:03 p.m.

Councilman Whipple provided the invocation and Mayor Parrish led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

The City Clerk took the roll.

PRESENT:	Henry U. Parrish III	Mayor
	Don Boisvert	Deputy Mayor
	Jeri Blanco	Councilwoman
	Clarence Whipple, Jr.	Councilman
	Anthony Garganese	City Attorney
	Matt Fuhrer	Assistant City Manager
	Carie Shealy	City Clerk
ABSENT:	Brenda Warner	Councilwoman
	John Titkanich	City Manager

OTHER STAFF MEMBERS PRESENT:

Tammy Gemmati, Administrative Services Director; Jack Walsh, Utilities Director; Steve Belden, Community Services Director; Gene Prince, Fire Chief; Mike Cantaloupe, Chief of Police; Teri Butler, Finance Director; Ed Wegerif, Public Works Director; Samantha Senger, Public Relations Specialist; Tre Folston, Helpdesk Support Tech; Nancy Bunt, Deputy Community Services Director; and Don Downs, Water Conservation Specialist.

II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of May 9, 2017 (17-189)
2. Minutes: (a) Regular Meeting of April 11, 2017 (17-190)
   (b) District 1 Town Hall Meeting of April 18, 2017 (17-191)

Mr. Belden amended the agenda to move Public Hearing Item VI.1 (17-154) to a date certain of May 23, 2017. The public hearing has been advertised.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilman Whipple, to a amend the agenda by moving Public Hearing Item VI.1 (File 17-154) to a date certain of May 23, 2017, and to approve the Minutes for the Regular meeting of April 11, 2017 and the District 1 Town Hall meeting of April 18, 2017 as written.**

Assistant City Manager Fuhrer further noted that under the Consent agenda and item needed to be clarified prior to approval.

AYES: Parrish, Boisvert, Blanco, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

III. AWARDS AND PRESENTATIONS:

1. Presentation of the TDC co-op marketing campaign and video analytics. (17-183). (Samantha Senger)

Ms. Senger advised that she was in attendance to speak about the co-op program that the City was a part of with the tourism office. She provided a presentation with billboards that are located in Brevard County and also provided their approximate locations.

She further showed a video promoting Cocoa Village that has been shown on YouTube, Facebook, and other social media sites.

Mr. Erik Garvey thanked Council for allowing them to do this presentation and provided results of the video. He mentioned that the majority of viewers were through Facebook and Instagram. He explained in detail the costs of being a part of the digital advertisements on Facebook. He further advised that the tourism office runs campaigns for many cities and Cocoa has the highest view rating at this time.

To date, Mr. Garvey pointed out that there had been over 1 million impressions and 445,000 views of the video. He felt that was remarkable.

Mr. Garvey congratulated Ms. Senger on the work she did with their creative team when compiling the video.

Mayor Parrish believed they were doing a great job.

Councilwoman Blanco noted that she had seen the video and was excited about it. She congratulated both of them and felt it was very well done.

Mayor Parrish felt it was quality work and invited visitors to a growing old town. Cocoa was the heartbeat of central Brevard County.

2. Proclamation of the National Drinking Water Week from May 7 through May 13, 2017. (17-188). (Utilities Director)

Mr. Downs, Water Conservation Specialist, read a proclamation in to the record proclaiming May 7-13, 2017 as "National Drinking Water Week." He pointed out that this year's theme was "Your Water, to Know It, Is to Love It."

Mr. Downs advised that some schools through Brevard County participated in a poster contest called the "Drop Savers Poster Contest." The participating schools were Suntree Elementary, Quest Elementary, McNair Magnet Middle School. He provided two winners of the contest who were in attendance with certificates and gift cards. Those winners were from Quest Elementary School. The third winner, who was not in attendance was from McNair Magnet Middle School.

Mayor Parrish thanked Mr. Downs and mentioned that the City had reinvested in the water system to make it the best. He believed it was great water and appreciated the job that Mr. Walsh had done over the years.

3. Sister City Presentation. (17-192). (Kathy Mardirosian)

Kathy Mardirosian thanked Council for allowing them to speak and advised that they were speaking about their "Gifts of Love" program[1]. The program makes quilts and donates them to people in need, both in the Sister City and within the City of Cocoa. Additionally, they send them to Israel, donate to the Salvation Army, Senior Care of Brevard, and other places.

[1] EXHIBIT A: Sister City Presentation

Members of the Sister City displayed quilts and bags that have been made to Council and the audience.

She stated that they utilize the Civic Center for a place to meet and were happy to be able to meet there. She thanked Council for their support and stressed that without them they would not be able to do this.

They presented Mayor Parrish with a quilt made for the City of Cocoa.

4. Presentation to Captain Ed Lanni by Mayor Parrish. (17-193). (Mayor Parrish)

Mayor Parrish acknowledged Capt. Ed Lanni for all of his contributions to the City of Cocoa. He advised that he had received every award possible, including a Key to the City. He pointed out that May 11th was his 92nd birthday.

Capt. Ed Lanni spoke about his history with the City and reminded all that his nickname used to be "Cocoa". He felt he was brought to this city for a reason and thanked everyone for acknowledging him.

IV. DELEGATIONS:

Randy Foster, 1837 Palm Place Drive, Palm Bay, spoke on behalf of a Citizen Police Review Board. He noted that he had 25 years of law enforcement experience and believed that a board like this was important for both civilians and law enforcement. He explained what the review board would entail and believed that police could not investigate themselves. He recommended that Council move forward with the creation of a review board.

Assistant City Manager Fuhrer advised that Mr. Dennis had come before Council and staff was looking into this. He noted that at the meeting they committed to a time of early to mid-summer. Currently, an outside evaluator was working with the police department to look at practices that would build trust in the community. They were hoping for preliminary results very soon and would hopefully develop a program off of that.

Mr. Foster assured the City that they need this for the community. Assistant City Manager Fuhrer assured him that they had his contact information and would value his opinion when it came to the development of the board.

Reverend J. B. Dennis, 3710 Catalina Drive, Cocoa, stated that if he had to do an evaluation of Chief Cantaloupe and the police department he would give them an A+. He asked for an update on the Citizen Review Board, advising that on February 14, 2017 he came before council with the proposal. It had been about two months and he had not received any phone calls and nothing else had been done.

In response, Assistant City Manager Fuhrer assured him it was being looked into and Mayor Parrish advised that it was being worked on.

Councilman Whipple explained that there was a process going on with the police department and they wanted to see what comes out of the analysis in order to see what the best practices were for the police department. Councilman Whipple requested that a monthly update be given to Mr. Dennis. Mr. Dennis mentioned that they had both attorneys and former police officers on their staff.

Councilman Whipple explained that in government there was a way that things were done. He stressed that they were not against their proposal and would provide a monthly update.

Mr. Dennis requested that Mr. Foster be on board with this also.

Chief Cantaloupe further noted that he and Mr. Dennis had spoken since the February 14th meeting and he had provided Mr. Dennis with all of his phone numbers so that he could contact him.

Mike Arnold, 511 Delannoy Avenue #2, Cocoa, represented Cocoa Rotary. He spoke about the Party in the Park event and believed it was very successful and they had beautiful weather. He thanked both Public Works and Leisure Services for their help. He mentioned that he was in attendance tonight regarding the Boys and Girls Club on Dixon Boulevard and announced that to date, they had raised approximately $350,000 for them. They were looking for a little help with their event fees and would like the City to consider waiving the fees for the event.

Assistant City Manager Fuhrer thanked Mr. Arnold for the work that they were doing in the community and felt strongly that the Boys and Girls Club was an asset to the community. He assured him that they recognize the difficulties in putting on special events.

Furthermore, he reminded Council of the Dooby Brothers concert that was held in 2015, in which the Rotary Club requested a reduction of fees in order to increase their donation to the Boys and Girls Club. It was Council's decision to draft an agreement at that time. Council unanimously approved the agreement. Additionally, last year, they hosted Robert Cray at the Cocoa Village Playhouse, where they had a street closure for that event, in which they paid for.

For this current event, Grand Funk Railroad, the City did not get together in advance about doing an agreement. Financials are still being completed. His recommendation to City Council would be to allow staff time to get together with the Cocoa Rotary with those direct costs and come back to Council in the form of an agenda item.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilman Whipple, to accept staff's recommendation.**

AYES: Parrish, Boisvert, Blanco, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

Mr. Arnold thanked Mr. Deuterman for this help and thanked staff again.

Allan Chapman, 600 Florida Avenue, Cocoa, HCVA, thanked Cocoa and announced that this weekend was the Summer Arts and Crafts Fair. There would be approximately 160 exhibitors, including many non-profits. It was being sponsored by Wuesthoff Health Systems and there would be live entertainment. It would be Saturday, 10- 5 p.m. and Sunday, 10-4 p.m.

Brad Whitmore, 351 Rockledge Drive, Cocoa, HCVA, provided a waterfront update. He advised that there was increased traffic coming in off of the river. HCVA intended to purchase ladders to ease the dinghy situation. The problem that was becoming more apparent was that there was a not a good means for keeping boats from going under the docks. Additionally, inflatable boats get punctured. This is also damaging to the docks and he provided pictures[2] for Council to see. He believed that fender boards would provide a quick and easy fix to this problem.

[2] EXHIBIT B: Photos of dock at Lee Wenner Park

Mayor Parrish advised that he had spoken with the county commissioner and was told to have staff call the county in order to help speed along the T-Dock and other projects.

Mr. Whitmore pointed out that there was a tremendous amount of money available but warned of deadlines for submittals. He suggested going that route.

V. CONSENT AGENDA:

1. Approve a Resolution Waiving the Competitive Bidding Process for the Purpose of Making a Sole Source Purchase of Three Solar-Bee Aerators from Medora Corporation, Dickinson, North Dakota; To Approve a Resolution Amending the FY2017 Budget. (17-163). (Utilities Director)

   Assistant City Manager Fuhrer clarified that this item was for the purchase of the item, however, there was an option noted in the agenda item that they could treat it as a rental if they were unhappy with the equipment.

2. Approve Task Order 2017-81 with CH2M Hill Engineers, Inc. for SCADA System Surface Water Clearwell Automation. (17-195). (Utilities Director)

3. Approve the Stone Street Utility Easement Relocation Agreement. (17-200). (Community Services Director)

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilman Whipple, to approve the Consent agenda.**

AYES: Parrish, Boisvert, Blanco, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

VI. PUBLIC HEARINGS:

1. Conduct final Public Hearing to approve the City of Cocoa FY 2017/2018 CDBG & HOME Action Plan; Authorize submission of the Plan to the U.S. Department of Housing and Urban Development (HUD) upon final grant award allocation; and Authorize the Mayor to sign all subsequent certifications and agreements. (17-154). (Community Services Director)

* **THIS ITEM WAS TABLED UNTIL A TIME CERTAIN DATE OF MAY 23, 2017.**

VII. COUNCIL BUSINESS:

1. Approve the Code Enforcement Lien Reduction Agreement between the City of Cocoa, YAD Assets, LLC, and Tim and Arlet Levensaler a.k.a. Sophlex Properties which conditionally provides a reduction of the code enforcement liens associated with 909 School Street to $1,996.66. This is the amount of the fixed liens, plus $750 for administrative costs. (17-185). (Community Services Director)

   Chief Cantaloupe presented the item and advised that the City had been approached by Tim and Arlet Levensaler to purchase 909 School Street. This property had been under code enforcement action since 2010 and the city continually received complaints on the property due to it being vacant and unsecured and for overgrowth. The current market value is $35,570 according to the Brevard County Property Appraiser.

   The Levensaler's have reached an agreement with YAD Assets, LLC who are the current property owners of 909 School Street to purchase the property if they are assured that the City will reduce the total amount owned under the code liens if the buyer brings the property into compliance within sixty days of the closing date.

   At the April 20, 2017 Code Enforcement Board meeting, the Board unanimously approved the agreement which was drafted by the City Attorney's office.

   Staff was requesting that City Council approve the Code Enforcement Lien Reduction Agreement, which conditionally agrees to reduce the code enforcement liens associated with 909 School Street to $1,996.66, which is the amount of the fixed liens, plus $750 for administrative costs.

   Discussion was held on the exact amount of the lien reduction, which was $1,996.66.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilman Whipple, to approve the item.**

   AYES: Parrish, Boisvert, Blanco, Whipple

   THE MOTION CARRIED UNANIMOUSLY (4-0)

2. Consider the Reappointment of Mr. Bruce Gilmore as a Regular member of the Board of Adjustment through May, 2020. (17-196). (Administrative Services Director)

* **MOTION by Councilwoman Blanco; Seconded by Deputy Mayor Boisvert, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

3. Consider the Appointment of Mr. Wesley Park as a Regular member of the Utilities Advisory Board through November, 2019. (17-198). (Administrative Services Director)

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilman Whipple, to approve the appointment of Mr. Wesley Park as a Regular member of the Utilities Advisory Board through November, 2019.**

AYES: Parrish, Boisvert, Blanco, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

VIII. CITY BUSINESS:

1. Approve Amendment #1 to Task Order 2017-35 (Change Order #1 to P.O. 69956) with CDM Smith, Inc., Maitland, Florida to Cover Additional Expenses for the MCC and Conduit Replacement, Project WS1222; To Approve a Resolution Amending the FY2017 Budget. (17-161). (Utilities Director)

Mr. Walsh explained that this and the next time were related to the same project were both being done at the waste water plant. This was for basic construction services as required by law due to it being a specialty area.

This was for support for basic services and for a project manager with a heavy electrical background.

* **MOTION by Councilwoman Blanco; Seconded by Councilman Whipple, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

2. Approve Amendment 1 to Task Order 2017-33 (Change Order #1 to P.O. 69956) with CDM Smith, Inc., Maitland, Florida, to Cover Additional Expenses to Extend the Construction Administration Services for the Sellers Water Reclamation Facility MCC and Conduit Replacement, Project No. WS1222; To Approve a Resolution Amending the FY2017 Budget. (17-162). (Utilities Director)

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilman Whipple, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

3. Approval for the Utilities Department to pay for the services of the awarded contractor on the utility line extensions within the Fire Station 3 project, Bid B-16-08-COC with W&J Construction Corporation, Rockledge, Florida; To Approve a Resolution Authorizing the City Manager to Approve Change Orders in an amount not to exceed $34,214 (10% of the Contract Amount); and To Approve a Resolution Adjusting the FY2017 Budget by use of Water/Sewer Contingency. (17-176). (Utilities Director)

Mr. Walsh advised that this project was in regards to funding for Fire Station #3 and they were asking permission to have contingency assigned to the project.

* **MOTION by Councilman Whipple; Seconded by Deputy Mayor Boisvert, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

4. Approve a Resolution to implement performance measures to achieve eligibility for the Community Rating System. (17-197). (Community Services Director)

Mr. Belden presented the item and explained what the item entailed.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilman Whipple, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

MULTI-YEAR CONTRACTS:

5. Approve the Fifth Amendment to Purchase Agreement to the Water Resource Consulting Services Agreement with Water Resource Associates, Inc. (WRA), Tampa, Florida, effective April 27, 2017 through September 30, 2018. (17-182). (Utilities Director)

* **MOTION by Councilman Whipple; Seconded by Councilwoman Blanco, t approve the item.**

AYES: Parrish, Boisvert, Blanco, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

IX. INFORMATIONAL AGENDA:

1. Review of the Employee Health Center utilization report provided by CareATC for March 2017. (17-194). (Administrative Services Director)

X. REPORTS:

Chief Cantaloupe reminded Council and those in attendance that Saturday, May 13th was the Diamond Square Neighborhood Outreach Event.

Mr. Belden advised that this would be his last meeting with the City, as his last day would be May 19th. He assured Council that it had been a pleasure to work with each and every one of them, including past Council members and felt that he had learned a lot. He thanked his department and staff for their support and especially thanked Nancy Bunt for serving as Acting director. He believed she would do an outstanding job.

Mayor Parrish thanked him and reiterated that he was responsible for many projects that had been started. Deputy Mayor Boisvert thanked him and noted he would do great in his new position.

Mr. Walsh provided information related to the current drought from St. John's River Water Management, where he had attended a meeting earlier in the afternoon. He reminded citizens to be mindful of water times and that water needed to be conserved. He advised that there were links for information on the City's website under the conservation tab, and also on the St. John's website.

Additionally there would be information posted in the Cocoa News Connection and a notice would be sent out in this month's bills with water restrictions and helpful websites.

In closing, he announced that the new fence was going up around the base of the water tank and the section on Peachtree was already up.

Assistant City Manager advised he was getting back to messages and all as he has been out for two weeks. He spoke about Mr. Belden and noted he was a very valuable of the leadership team and the city and did an excellent job with what he has done. He will come back and see these projects he has been involved with and he will be the one to thank in the future. He thanked Mr. Belden again for the great job that he had done.

Councilman Whipple thanked Mr. Belden for his service and noted he appreciated him. He believed he always got things done and paid attention to his concerns. He wished him well.

Councilman Whipple inquired with Mr. Walsh about a temporary solution to a problem, and asked if a permanent solution was being worked on. In response, Mr. Walsh advised that the customers were happy with the quick response and they would work with contractors to fix the sewer that was filled with concrete.

Councilman Whipple believed that the City had valuable employees who can take care of citizens on a 24 hour basis. He thanked Mr. Walsh and Mr. Wegerif for the job they did.

He invited Ms. Victoria Michner up to speak in regards to the event she was hosting titled the "2017 Black Business Expo" at the Cocoa Civic Center on May 13, 2017. It would be open to the public and was the same weekend as the Arts and Crafts Fair.

Councilman Whipple thanked her for bringing the business back to the City.

Councilwoman Blanco thanked Mr. Belden for his guidance and support since she had been on Council. He always was available to answer questions and was sorry to see him go, but knows that he was going to bigger and better things.
Councilwoman Blanco further mentioned the drought and reminded everyone that there was a countywide burn ban in effect. She warned everyone to be

cautious because as residents we all need to do our part in protecting our neighborhoods and City as a whole.

She had been communicating with Dennis Bunt in Code Enforcement and commended him on a job well done. As in all districts, District 4 had issues and he had been helping her with that.

She was glad they now have a Code Enforcement Manager and that he department would run efficiently. He had an aggressive agenda and he had her full support. It takes everyone to make improvements, not just one person. She encouraged all to do their part.

Lastly, she mentioned that she would be attending the IEMO (Institute for Elected Municipal Officials) in Tampa on June 2-4, 2017. She would be out of the area during that time.

Mayor Parrish sent well wishes to Councilwoman Warner.

Deputy Mayor Boisvert spoke of his attendance at the swearing in of two new police officers. He thanked Mr. Belden for his service to the City and wished him well.

Mayor Parrish thanked Mr. Belden again and spoke about his attendance at the Rotary concert. He thought it was really good and was looking forward to the Memorial Day event. He asked if there was a legislative update.

In response, Assistant City Manager Fuhrer advised that he would leave that up to Jerry Sansom and City Manager Titkanich.

Mayor Parrish asked for updates on the old ice house site, Factory Street and Florida Avenue. He thought that Florida Avenue looked great.

He asked Mr. Belden about the old Winn Dixie property on SR 524. In response, Mr. Belden noted they closed on the property but no plans or contact had been made recently. There were a few anchors but nothing that can be divulged at this time. Mr. Belden provided updates on Wawa and the stormwater pond as well.

Mayor Parrish inquired about the trailer park property in the Village and Mr. Belden advised that there was discussion about doing master planning for the

site which would expedite it and move it forward. They can move on the market study right away like they did on the old City Hall property and put out an RFP to see the interest they get. Mayor Parrish felt that they needed to move on the property and the right thing needed to be done with it.

The ½ Lagoon Tax was discussed in detail and Assistant City Manager Fuhrer explained the plan in place which included a number of projects which were prioritized based on nitrate and phosphate levels.

Mayor Parrish wanted to know when they would begin to dredge the muck. Other areas had been done, however, Cocoa and Merritt Island and various others had not. He believed complaints should be made in order to get dredgers here.

Assistant City Manager Fuhrer assured him that he would inquire with the Brevard County Natural Resources Division.

Mayor Parrish spoke about the Strategic Plan and thought everyone should receive another copy in order to look at the milestones that have been made since its inception. He thought next year would be a good time to review it to see what needed to be fixed, improved, etc. Assistant City Manager Fuhrer agreed.

Mayor Parrish was confident in the City, noting that it was growing. He reiterated his sentiments in past meetings that a parking structure was needed, the Joe Lee Smith Center for Justice needed to be completed, and the need for a new Civic Center. He asked Council to support all of those projects.

Councilwoman Blanco congratulated all of the Cocoa High School graduates. She along with other councilmembers would be attending the graduation on May 19, 2017.

XI. ADJOURNMENT.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilman Whipple, to adjourn the Regular meeting of May 9, 2017.**

AYES: Parrish, Boisvert, Blanco, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

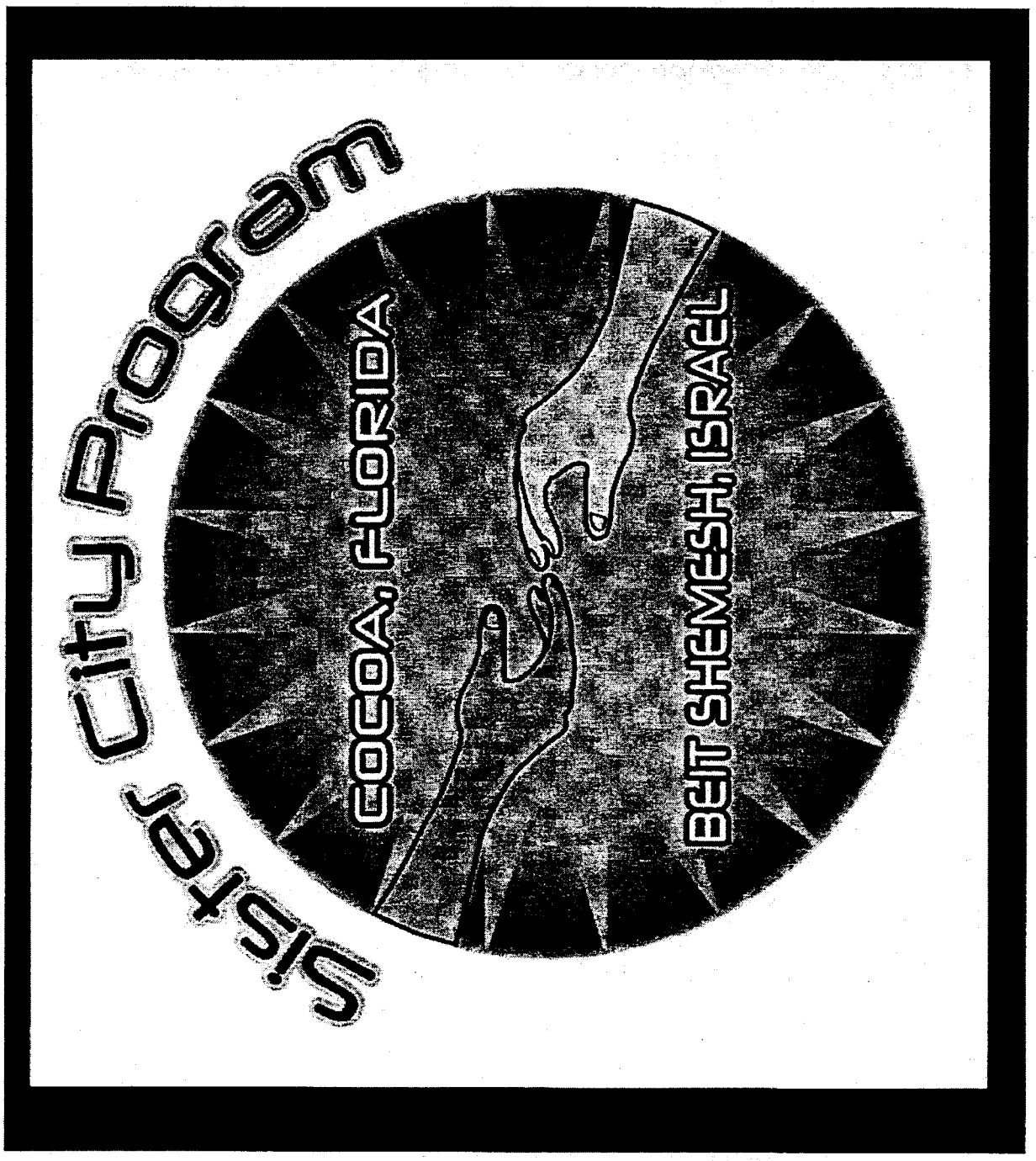
The meeting adjourned at 7:49 p.m.

Henry U. Parrish III, Mayor

ATTEST:

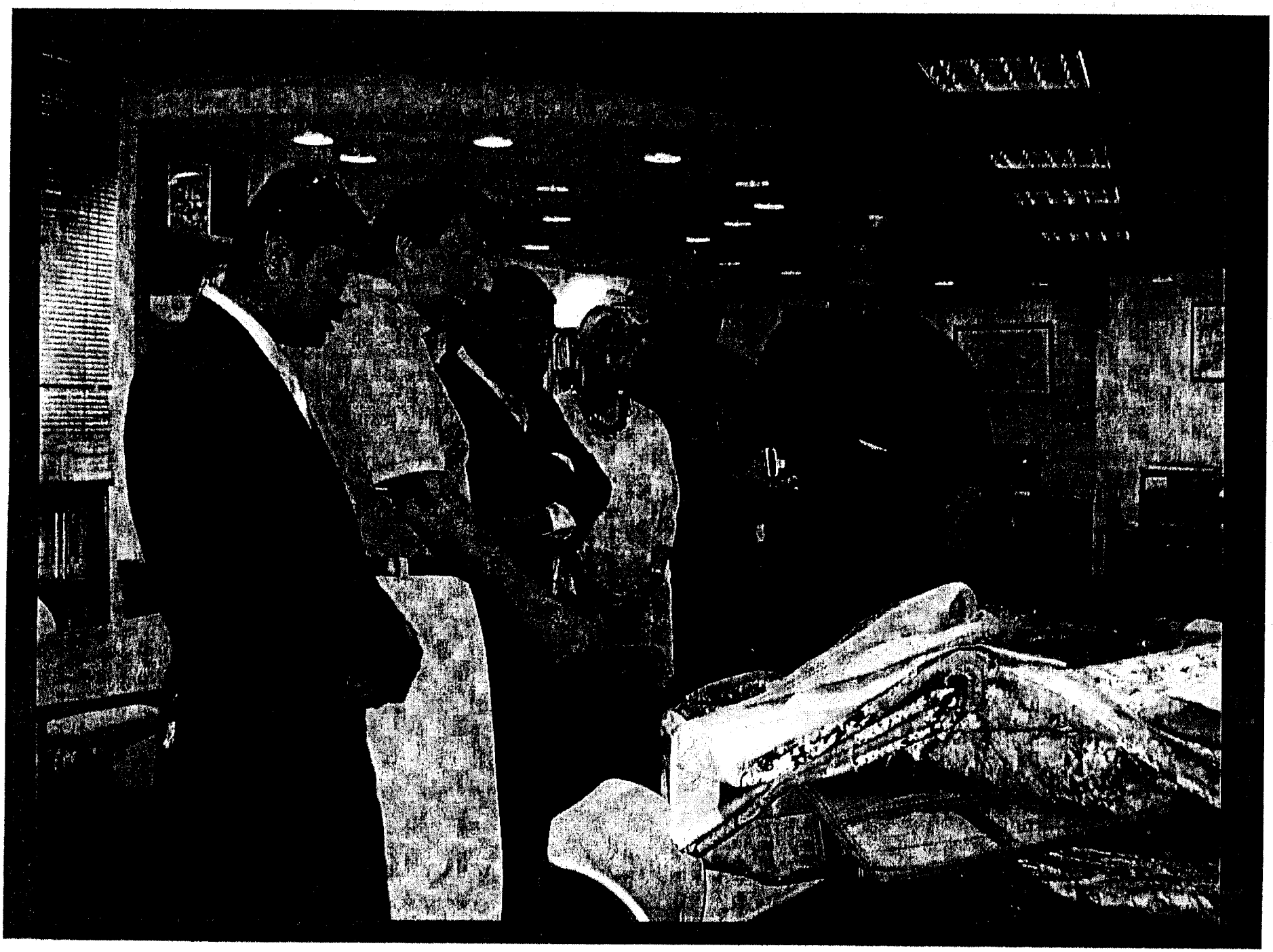
Carie Shealy, City Clerk

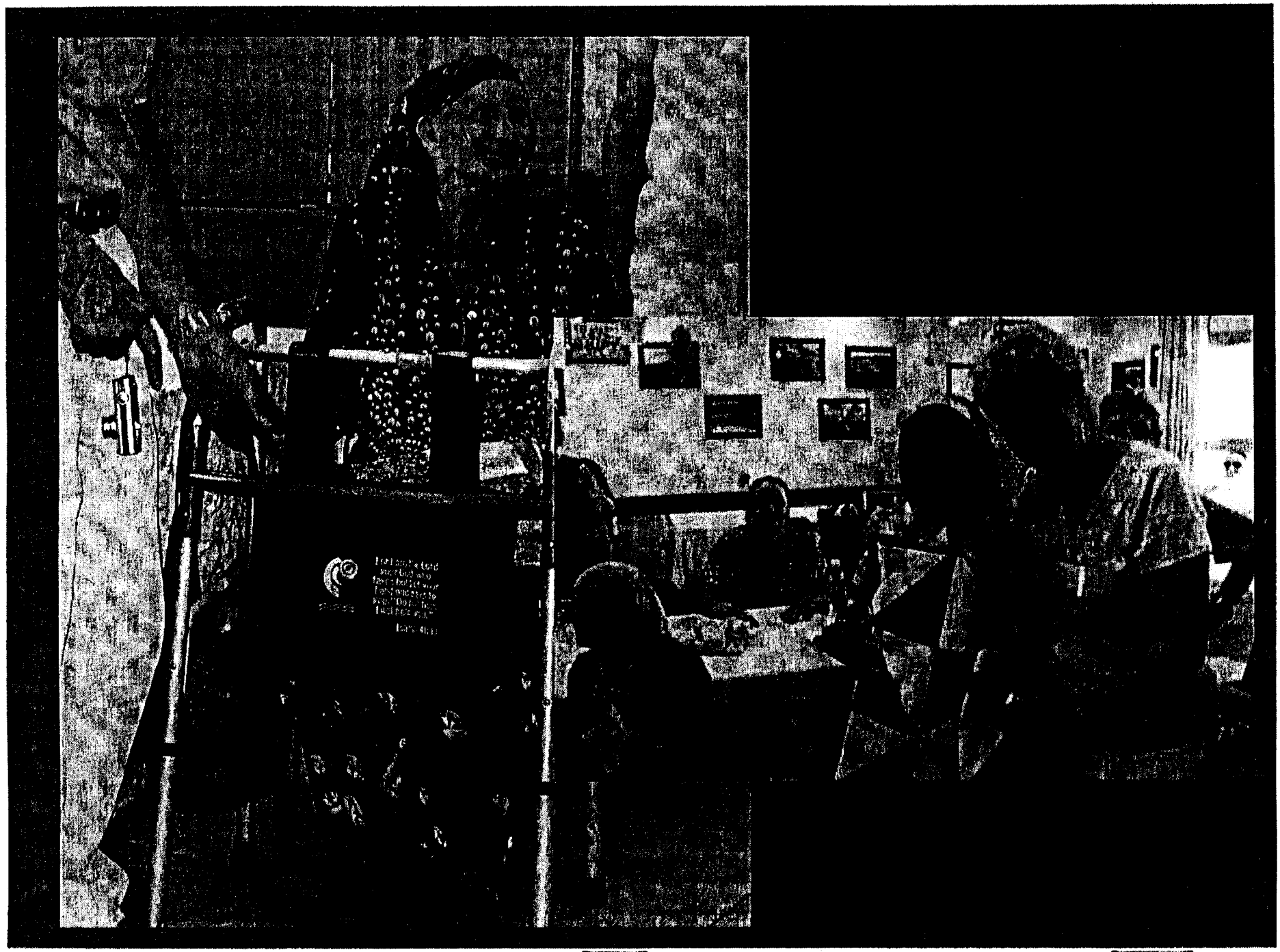
EXHIBIT A: Sister City Presentation




Gifts of Love









Westminster Communities of Florida

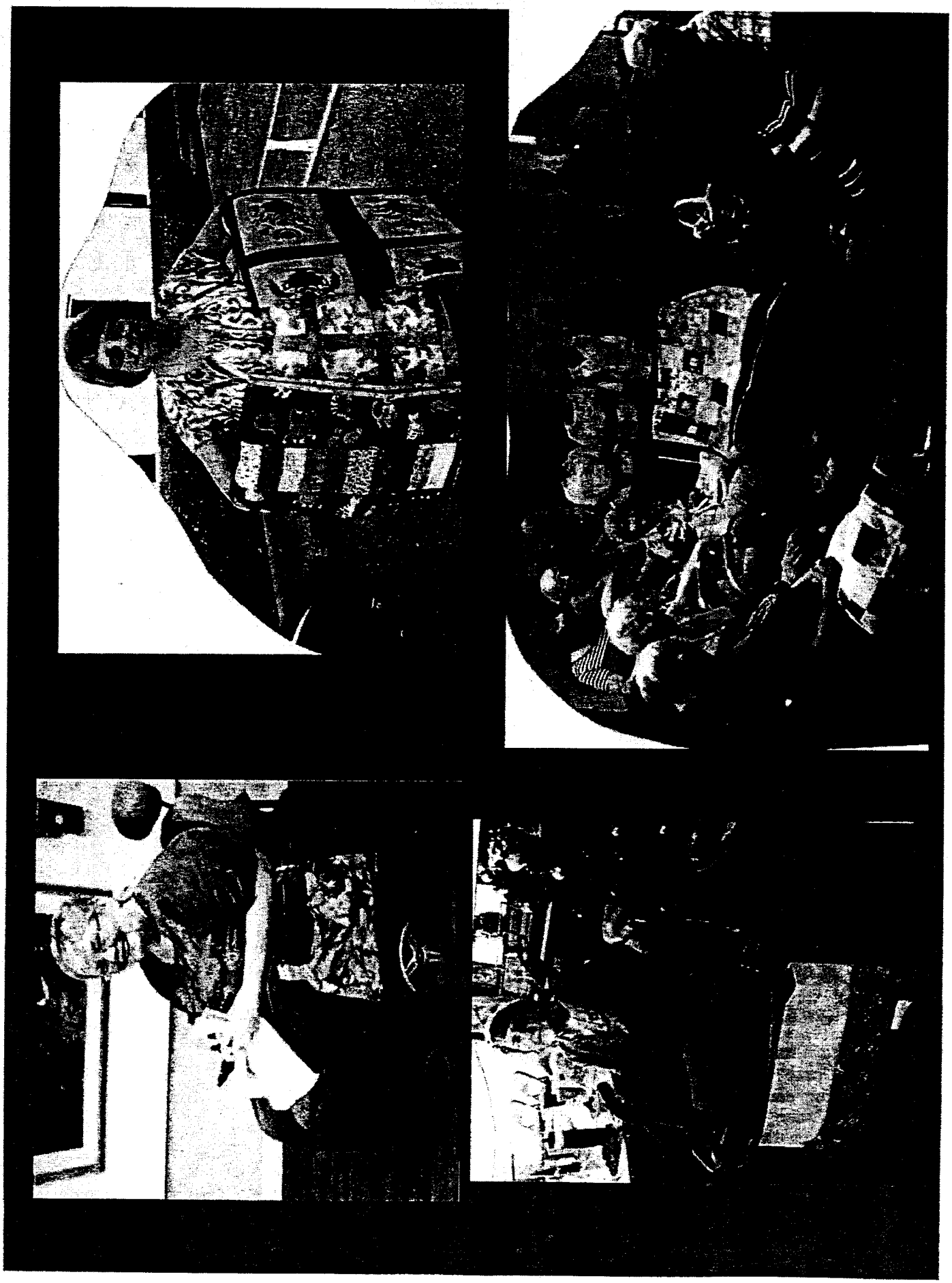
Over 400 quilts made and donated
Over 350 walker bags made and donated

THE SALVATION ARMY®

DOING THE MOST GOOD™

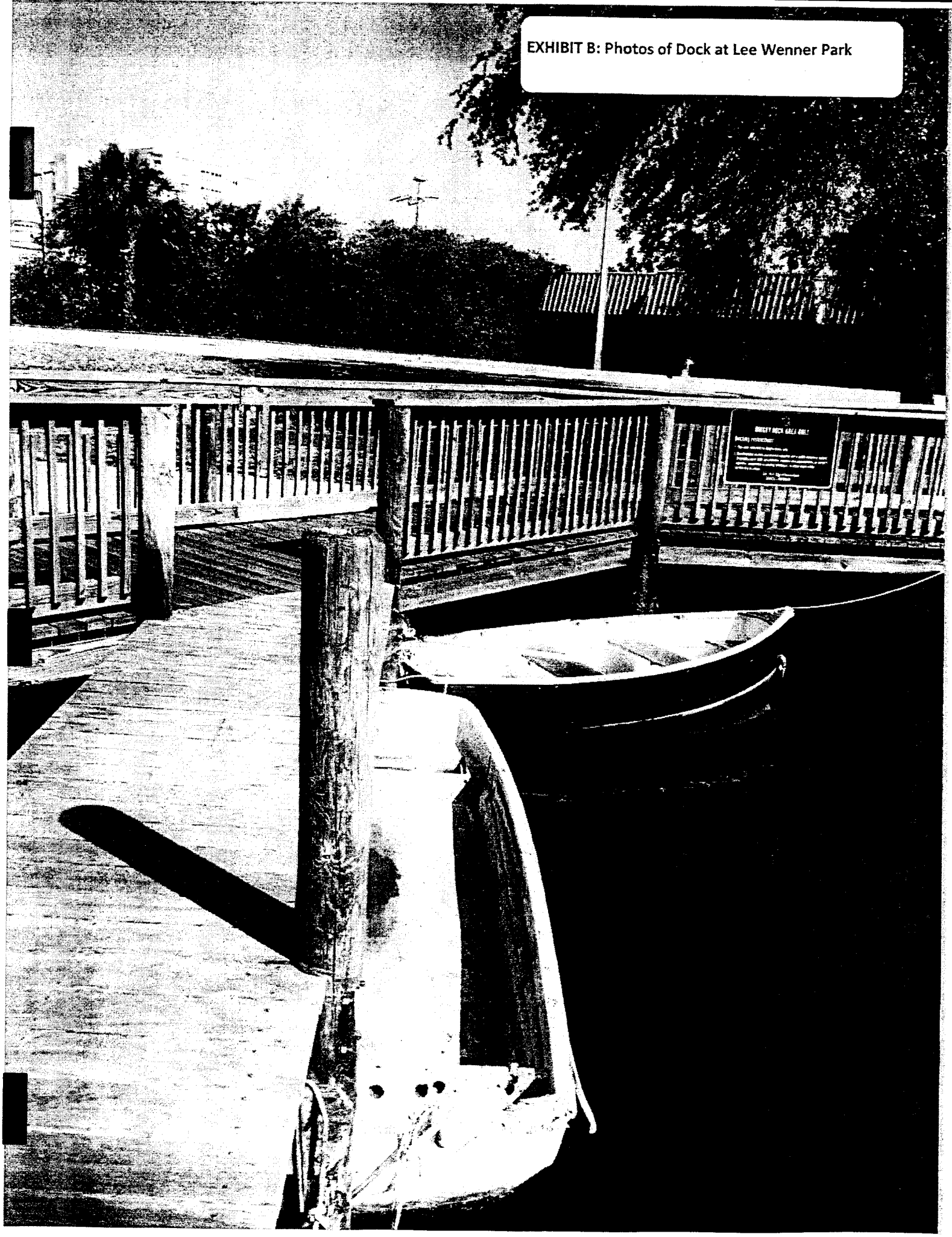
An Adult Day Care Center

Senior Care of Brevard



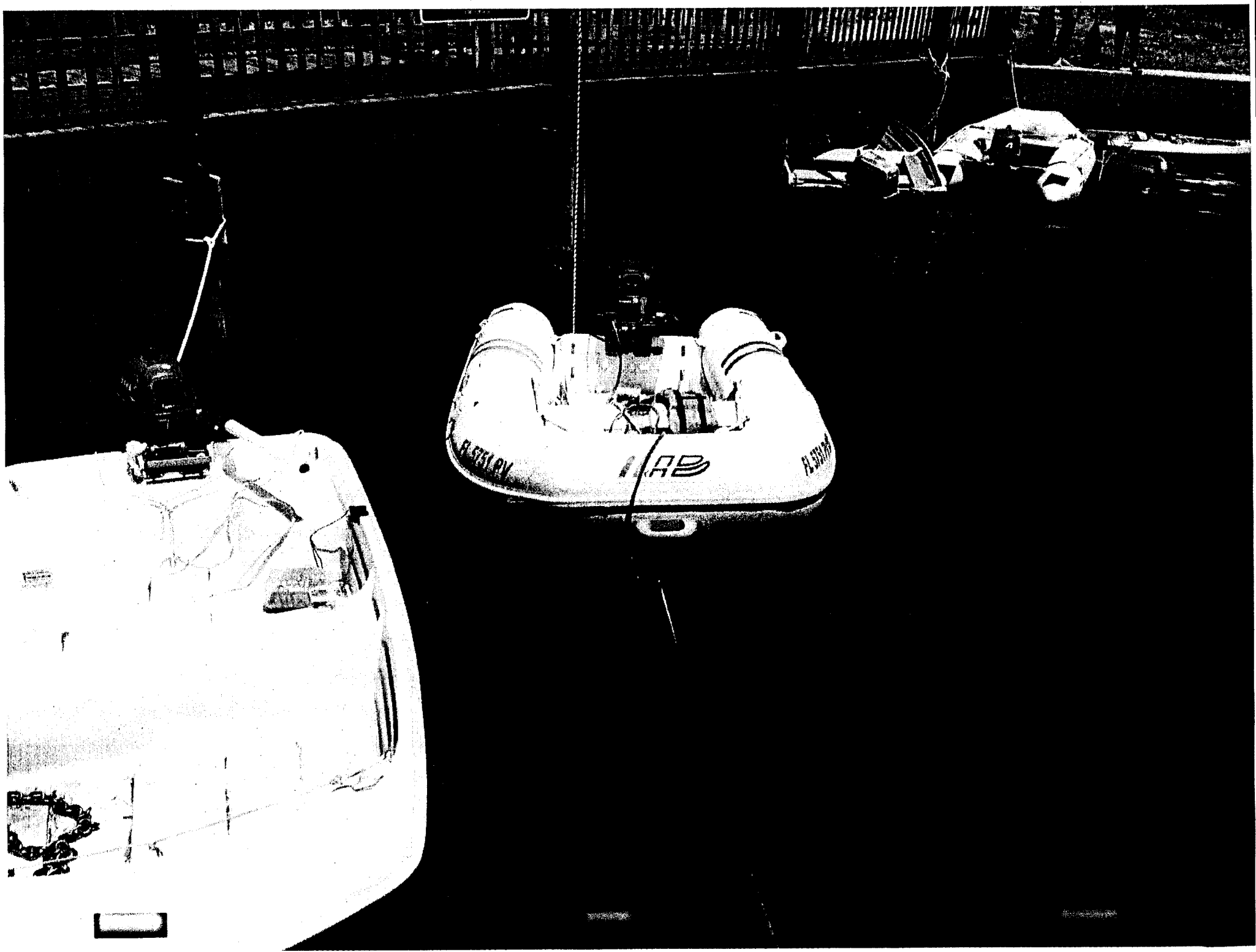

Gifts of Love

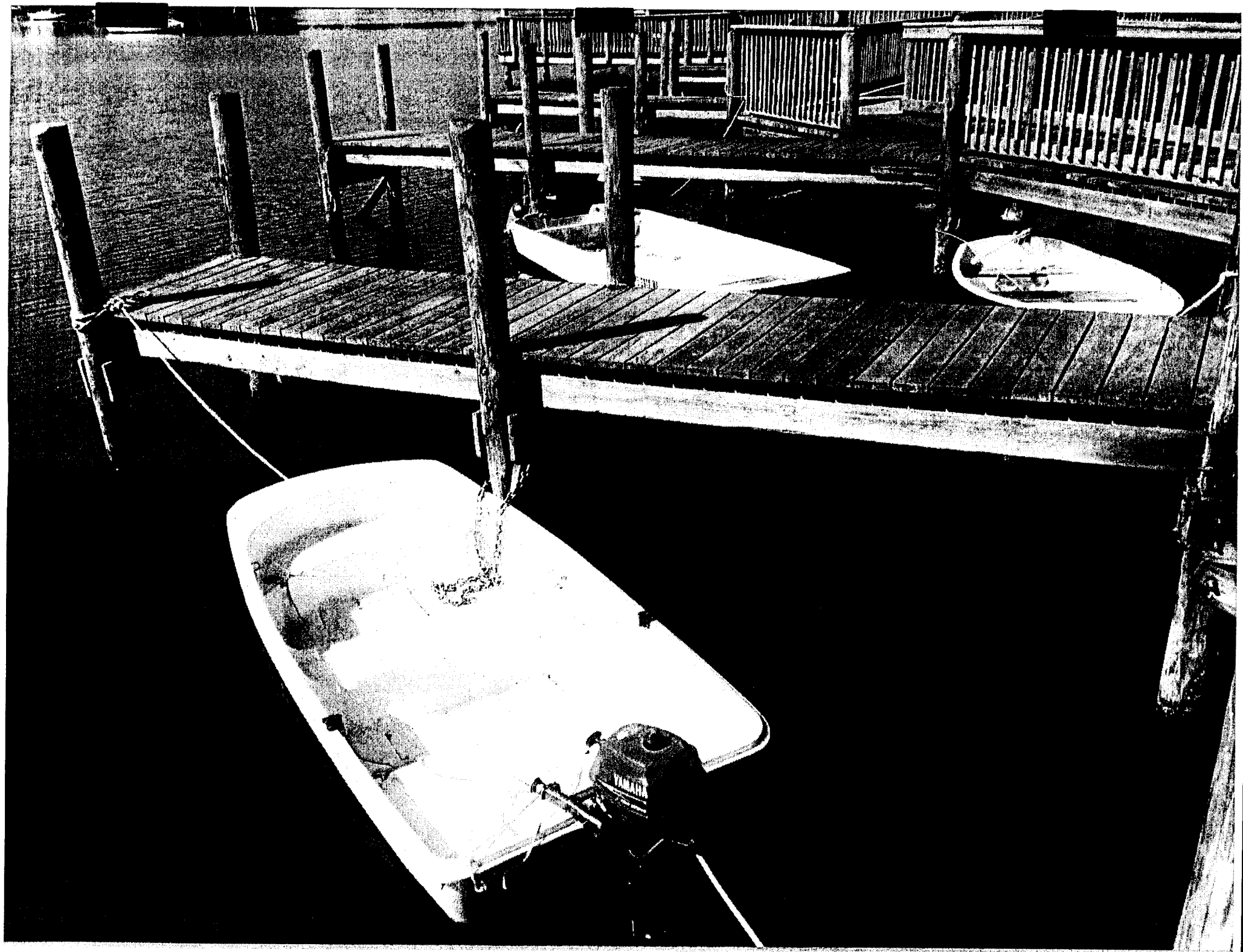
EXHIBIT B: Photos of Dock at Lee Wenner Park










YAMAHA

