**MINUTES**

CITY OF COCOA
REGULAR MEETING OF THE CITY COUNCIL

**June 12, 2018**

A Regular City Council meeting was held on Tuesday, June 12, 2018, in City Council Chambers, located in Cocoa City Hall, 65 Stone Street, Cocoa, Florida, as publicly noticed.

## I. OPENING MATTERS:

Mayor Parrish called the meeting to order at 6:10 p.m.

Chief Prince provided the invocation and Mayor Parrish led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

The City Clerk took the roll.

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| PRESENT: | Henry U. Parrish III | Mayor |
| | Jeri Blanco | Deputy Mayor |
| | Don Boisvert | Councilman (attended via phone) |
| | Brenda Warner | Councilwoman |
| | Clarence Whipple, Jr. | Councilman |
| | Anthony Garganese | City Attorney |
| | John Titkanich, Jr. | City Manager |
| | Matt Fuhrer | Assistant City Manager |
| | Carie Shealy | City Clerk |

OTHER STAFF MEMBERS PRESENT:

Tammy Gemmati, Administrative Services Director; Jack Walsh, Utilities Director; Karen Hamilton, Community Services Director; Gene Prince, Fire Chief; Michael Cantaloupe, Chief of Police; Lora Howell, Interim Finance Director; Jonathan Lamm, Deputy Fire Chief; and Trevious Folston, Helpdesk Support Tech.

## II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of June 12, 2018 (18-218)

2. Minutes: (a) Budget Workshop of April 23, 2018 (18-214)
(b) Regular Meeting of April 24. 2018 (18-216)
(c) Regular Meeting of May 8, 2018 (18-217)

City Manager Titkanich requested that the agenda be amended to move Consent Item V.2 to City Business VIII.8.

* **MOTION by Deputy Mayor Blanco; Seconded by Councilwoman Warner, to approve the Agenda as amended for the Regular meeting of June 12, 2018, and to approve the Minutes as written for the Budget Workshop of April 23, 2018, the Regular meeting of April 24, 2018, and the Regular meeting of May 8, 2018.**

**AYES: Parrish, Blanco, Boisvert, Warner, Whipple**

**THE MOTION CARRIED UNANIMOUSLY (5-0)**

## III. AWARDS AND PRESENTATIONS:

None.

## IV. DELEGATIONS:

Gene Austin, 1323 N. Fiske Blvd., Cocoa, received a notice from Code Enforcement that had to do with the protective coating on his home. He stated that if you read the ordinance, there is no mention of mildew, which is on his home. He showed photos of his home on an I-Pad to staff and Council. He is concerned because there are much bigger issues going on in Cocoa that need attention, and the Code Officer stopped to cite his home. He believes that by the City's code he is not in violation. He requested that the notice be rescinded.

Deputy Mayor Blanco advised that a new code officer was hired and possibly a little over zealous. She assured him that he was not targeted, but that they are sweeping neighborhoods. Mr. Austin requested that the officers use common sense, as it is mildew.

Councilwoman Warner asked if he had spoken with the Code Supervisor. In response, Mr. Austin noted that he spoke with Rachel.

Mayor Parrish agreed with Mr. Austin and felt that this was too much. He asked City Manager Titkanich to have staff revisit this and take another look.

City Manager Titkanich assured Council and Mr. Austin that the Chief of Police would follow up and speak with the Code Supervisor. Mayor Parrish agreed that they need to go after drug houses and there are other areas that need cleaned up.

Mr. Austin mentioned that a lot of the problems are with commercial businesses. City Manager Titkanich advised that many of those have active code cases on them.

Rita Laynar, 1200 Clearlake Road #2114, Cocoa, was sad and stated that she has been ignored about a problem that she feels is serious. She does not know what else to do but to speak with Council. She has reached out to the Chief of Police and has submitted two written complains. She would like someone to follow through on her issues regarding Officer McCarron and Officer Erksine.

City Manager Titkanich pointed out that his secretary had left a message for her to set a meeting up so that he could meet with her.

Stacey Hawkins-Smith, Cocoa Village Playhouse, Cocoa, announced they are wrapping up their 28th season, and had almost 200 youth in their "Stars of Tomorrow" program. Additionally, 82 of those students have been given the opportunity to perform at the Kings Center. They had over 43,000 people through the doors this season and saw a 10% increase in ticket sales. On July 7th they will be announcing their new season. She provided all of Council with an invitation to the 29th Season Announcement party.

She further mentioned that they purchased the building next store and will be launching a campaign for fundraising for that. It will probably be around 2020 until anything can be done. Their very last show of this season is the "Journey of Hope" which will show this Sunday. They have partnered with at least twenty organizations and artists to celebrate Juneteenth. She will be back in September with another update. She asked all Council to let her know if they wish to attend the announcement party so that she can recognize them in the beginning of the event.

## V. CONSENT AGENDA:

1. Approve a Resolution Waiving the Competitive Bidding Process for the Purpose of Making a Sole Source Purchase through Redzone Robotics for Manhole Assessments. (18-198). (Utilities Director)

~~2. Approve the ranking for Professional Marine Construction Services; Authorize the City Manager to negotiate and execute Continuing Services Agreements with selected firms in response to Request for Qualifications RFQ# Q-18-15-COC (Professional Marine Construction Services). (18-212). (Public Works Director)~~

* **MOTION by Councilwoman Warner; Seconded by Deputy Mayor Blanco, to approve the Consent Agenda.**

**AYES: Parrish, Blanco, Boisvert, Warner, Whipple**

**THE MOTION CARRIED UNANIMOUSLY (5-0)**

## VI. PUBLIC HEARINGS:

**None.**

## VII. COUNCIL BUSINESS:

1. Approve the proposed rolling street closure and route change for the 47th Annual Space Coast Marathon and Half Marathon. (18-183). (Community Services Director)

Ms. Hamilton introduced the item.

* **MOTION by Councilwoman Warner; Seconded by Deputy Mayor Blanco, to approve the item.**

**AYES: Parrish, Blanco, Boisvert, Warner, Whipple**

**THE MOTION CARRIED UNANIMOUSLY (5-0)**

## VIII. CITY BUSINESS:

1. Approve a Resolution Amending the FY2018 Budget, through the use of General Fund Contingency, to fund a part-time temporary employee in the Finance-Accounting Division, and with that, authorize a temporary increase to the employee headcount. (18-164). (Interim Finance Director)

* **MOTION by Councilwoman Warner; Seconded by Deputy Mayor Blanco, to approve the item.**

**AYES: Parrish, Blanco, Boisvert, Warner, Whipple**

**THE MOTION CARRIED UNANIMOUSLY (5-0)**

2. Approve a Resolution Waiving the Competitive Bidding Process for the Purpose of Making a Sole Source Purchase of Halogen Emergency Shutoff Valve System from Water Treatment and Controls Co., Pensacola, Florida, for Automatic Emergency Closure of Chlorine Actuators; To Approve a Resolution Amending the FY2018 Budget. (18-201). (Utilities Director)

Mr. Walsh noted this item is coming to them after the fact and was done under the emergency conditions section of the Financial Operations Manual. He explained that this was in regards to an inspection item noticed by the Orange County Fire Department at the Dyal Water Treatment Plant. The emergency conditions were enacted by the City Manager so that they could get the purchase order started. It was a safety factor and he provided a detailed explanation of the issue and the importance of getting it corrected.

* **MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to approve the item.**

**AYES: Parrish, Blanco, Boisvert, Warner, Whipple**

**THE MOTION CARRIED UNANIMOUSLY (5-0)**

3. Approve a Resolution amending the Fiscal Year 2018 to cover the costs associated with an in-person presentation by the Center for Public Safety Management to present to Council the Cocoa Police Department Study that was conducted in FY2017. (18-211). (City Manager)

City Manager Titkanich advised that all Council had received a copy of the Center for Public Safety Managements Study that was conducted on the Cocoa Police Department. Additionally, there is a workshop on June 19, 2018 at 6 p.m. The contract provided for an add-on cost for an in-person presentation and travel which is what this item is for.

* **MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to approve the item.**

**AYES: Parrish, Blanco, Boisvert, Warner, Whipple**

**THE MOTION CARRIED UNANIMOUSLY (5-0)**

4. Requesting settlement authority for the tentative settlement agreement between City of Cocoa Police Officer Jeffrey Aiken and the City of Cocoa authorizing the payment of the Workers' Compensation settlement, authorize the City Manager to finalize and execute such legal agreement(s) required to complete the settlement in accordance with the settlement authority approved by the City Council. (18-228). (Administrative Services Director)

Ms. Gemmati pointed out that the settlement agreement has been tentatively agreed to.

* **MOTION by Deputy Mayor Blanco; Seconded by Councilwoman Warner, to approve the item.**

**AYES: Parrish, Blanco, Boisvert, Warner, Whipple**

**THE MOTION CARRIED UNANIMOUSLY (5-0)**

**MULTI-YEAR CONTRACTS:**

5. Approve a multi-year Interlocal agreement between the City of Cocoa and the City of Rockledge for School Crossing Guard Services for the school year commencing August 10, 2018 and ending May 30, 2019. (18-195). (Chief of Police)

* **MOTION by Councilman Whipple; Seconded by Deputy Mayor Blanco, to approve the item.**

**AYES: Parrish, Blanco, Boisvert, Warner, Whipple**

**THE MOTION CARRIED UNANIMOUSLY (5-0)**

6. Approve three Multi-Year Contracts with DIRECTV, for satellite TV service at each of the three new fire stations and authorize the City Manager to sign and execute the contracts. (18-208). (Fire Chief)

Chief Prince mentioned in the past that cable was provided through Franchise Agreements and the cost for cable was too high to install in the three new fire stations. They researched many companies and found that Direct TV was the most economical.

Councilman Whipple noted that before his explanation he was concerned as to why they were going with satellite instead of cable, as he has concerns with the weather. Chief Prince mentioned that the satellites would be mounted in the yards, not on the rooftops.

Councilman Whipple explained that his concerns were due to the dependability of satellites during storms as TV is a method of communication.

Mayor Parrish asked for a breakdown of the costs. In response, Chief Prince stated it was approximately $10,000 to bring cable into Station #1, and $5,000 for Stations #2 & #3. This was after a lot of negotiation.

Councilman Whipple asked if they had spoken with other municipalities. In response, Chief Prince stated yes, and advised that most were on cable, and others were having to make decisions also on which way to go.

* **MOTION by Deputy Mayor Blanco; Seconded by Councilwoman Warner, to approve the item.**

**AYES: Parrish, Blanco, Warner**
**NAYS: Boisvert, Whipple**

**THE MOTION CARRIED (3-2)**

7. Authorize the City Manager to enter into agreement with Florida Power and Light (FPL) to convert FPL owned and maintained lights to Light Emitting Diode (LED) lights; Authorize City Manager to enter into FPL Lighting Agreements for installation of new streetlights as a Multi-Year approval. (18-219). (Public Works Director)

Mr. Wegerif presented the item and noted that the City was approached by FPL and they have offered to change out streetlights with new LED lights. They have a new rate and this would save about $1,500 per month. He mentioned that they requested that staff be able to tweak the bulbs if needed. Furthermore, he explained there was an issue with color, and he explained the reasoning behind the lights they are proposing to use. Staff is also requesting that they approve the agreements also.

Councilwoman Warner was happy to have bright lights throughout the City.

* **MOTION by Councilwoman Warner; Deputy Mayor Blanco, to approve the item.**

**AYES: Parrish, Blanco, Boisvert, Warner, Whipple**

**THE MOTION CARRIED UNANIMOUSLY (5-0)**

8. Approve the ranking for Professional Marine Construction Services; Authorize the City Manager to negotiate and execute Continuing Services Agreements with selected firms in response to Request for Qualifications RFQ# Q-18-15-COC (Professional Marine Construction Services). (18-212). (Public Works Director)

Mr. Wegerif introduced the item and mentioned that there were seven responses received for the RFQ. Staff was requesting to approve the top three. These consultants will be called when the City has work that needs to be done. These contractors are pre-qualified and the plans for the projects will be sent to the selected contractors. They will then respond with availability, price, etc.

Karen Barker, Rockledge, spoke on behalf of Rush Construction. They were requesting that they be added to the list of contractors. They are a local business, based in Titusville, and have been in business for thirty-four years. All of their employees are from this area and are very experienced.

Mayor Parrish asked if adding a fourth contractor was legal to do.

City Manager Titkanich advised that they were ranked fourth and in speaking with Mr. Wegerif, the addition just means that they will send out their projects to four contractors instead of three. It all comes down to cost and time. Public Works has no objection to having four instead of three.

City Manager Titkanich advised that they would need to amend staff's recommended motion to approve the firms ranked 1-4.

* **MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to approve the ranking for Professional Marine Construction Services for the firms ranked 1-4; Authorize the City Manager to negotiate and execute Continuing Services Agreements with selected firms in response to Request for Qualifications RFQ# Q-18-15-COC (Professional Marine Construction Services).**

**AYES: Parrish, Blanco, Boisvert, Warner, Whipple**

**THE MOTION CARRIED UNANIMOUSLY (5-0)**

Mayor Parrish asked Ms. Barker where her family was fromt. She noted Palatka, Deleon Springs, and other areas.

## IX. INFORMATIONAL AGENDA:

1. Cocoa Police Department District Event Statistics for the months of March and April, 2018. (18-203). (Chief of Police)

## X. REPORTS:

Mr. Wegerif announced that they have several projects going on. The Waterfront Connector is progressing, and FDOT has an upcoming project under the bridge. He mentioned that this could conflict with other projects, but they are speaking with FDOT in regards to this. The Community Meeting Room on Factory Street is progressing, as well as the Stone Street Streetscape Project.

Mayor Parrish spoke about the Connector on the north side of the bridge. He wanted to ensure that all trees stayed safe. Mr. Wegerif mentioned that the Grounds Supervisor put this out on Demand Star but no responses were received.

Ms. Howell advised that the new water bills went out in May and they are receiving positive feedback. Additionally, the Customer Service Division is in the process of updating policies and they have also implemented handheld devices for meter readers. Customers may see the workers walking and the device is

picking up the reading. The box does not have to be opened for it to read the meter.

Chief Prince invited everyone to the new Fire Stations #2 and #3 Open Houses which will be on Saturday, June 30th. Fire Station #2's opening will be from 10 a.m. until Noon. Fire Station #3's will be from 1 p.m. until 3 p.m.

Ms. Hamilton advised that Community Services has been busy with hurricane preparedness. She further noted that there is a Sustainability Advisory Committee meeting this Thursday, June 14th at 6 p.m.

Ms. Gemmati advised that the summer interns would be starting work on Monday, June 18th. The program will last five weeks and their graduation will be at the end of the five weeks and held at a Council meeting.

Assistant City Manager Fuhrer provided an update on the waterfront and spoke about the continuing services agreement. Once proposals are received they will be brought to Council for approval.

He further noted that they are moving forward with the design for the T-docks and the promenade; however, the first step is to start rebuilding so they can get the projects moving quickly.

City Manager Titkanich reminded all that the CPSM Workshop will be held on Tuesday, June 19th at 6 p.m. They will be presenting the results of the study of the Police Department.

Additionally, Saturday, June 16th is the Juneteenth celebration and it will be held at the Moore Center.

Councilman Whipple reiterated that the Juneteenth event is from 11 a.m. – 6 p.m. at the Moore Center and invited everyone to come out and enjoy the festivities.

Councilwoman Warner spoke about a workshop for homelessness that she attended at the City of Palm Bay. She stated it was very informative. She, along with Officer Hattaway took away some great ideas about what could be done about the homeless situation here in Cocoa. She spoke in furtherance about the workshop.

She thanked staff for the District 2 Town Hall meeting and for all of their hard work on that. She also thanked Senator Hukill for sending a representative to the meeting and Admiral Justice for the Port update.

Lastly, she noted that the City's first K-9 competition will be held in October and they raised $10,000 last week for that event.

Mayor Parrish requested that they have Mr. Redmond, who speaks about the homelessness issues, be invited to come and speak before Council. City Manager Titkanich stated that they had met with him and he was in the process of preparing a Gap Analysis. He assured the Mayor that they would check on the status of the analysis. Mayor Parrish believes this would be good for the public to hear.

Mayor Parrish wish Councilman Boisvert a speedy recovery.

Deputy Mayor Blanco spoke about their attendance at the 13th Annual Memorial Day Tribute which was on May 28th. It was a very nice event.

She further spoke about her and the Mayor's attendance at the ground breaking ceremony for St. Mark's. It was a nice presentation.

She also wished Councilman Boisvert a speedy recovery.

Mayor Parrish agreed with Deputy Mayor Blanco's sentiments regarding the event at St. Mark's. It was a great event and there are not many churches that can say they are celebrating their 140th year. They are re-engaging in the community and they want to work with the City.

He noted that on June 23rd, he is going on an Honor Flight with Captain Ed Lanni. They meet at 1:30 a.m. at the Wickham Center in Wickham Park. It is a very nice ceremony with a lot of public officials in attendance. There is a police escort throughout the whole event. He stated it was fascinating and he was very excited. He invited all to come out at the Wickham Center in Wickham Park, 1:30-2:30 in morning.

## XI. ADJOURNMENT.

* **MOTION by Councilman Whipple; Seconded by Deputy Mayor Blanco, to adjourn the Regular meeting of June 12, 2018.**

**AYES:** Parrish, Blanco, Boisvert, Warner, Whipple

**THE MOTION CARRIED UNANIMOUSLY (5-0)**

**The meeting adjourned at 7:06 p.m.**

**Henry U. Parrish III, Mayor**

**ATTEST:**

**Carie E. Shealy, MMC, City Clerk**