City of Cocoa

65 Stone Street
Cocoa, FL 32922

Meeting Agenda - Final

Tuesday, June 27, 2017

6:00 PM

Cocoa City Council Chambers

City Council

I. OPENING MATTERS:

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

II.1 17-276 Approve the Agenda for the regular meeting of June 27, 2017 as presented or with amendments.

Attachments: 06-27-17.pdf

MINUTES:

II.2 17-250 Approve the Minutes for the Regular meeting of May 23, 2017, as written or with amendments

Attachments: 05-23-17 Minutes.pdf

III. AWARDS AND PRESENTATIONS:

III.1 17-274 Housing Authority Update. (Herb Hernandez)

III.2 17-275 Keep Brevard Beautiful Update on 2017 Trash Bash. (Keep Brevard Beautiful)

IV. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

V. CONSENT AGENDA:

V.1 17-245 To Approve a Resolution Amending the FY2017 Budget to Cover Overtime Expenditures in the Water Field Operations Division. (Utilities Director)

Attachments: Budget Resolution FY 2017.docx
BAF Overtime.pdf

V.2 17-246 To Approve a Resolution Amending the FY2017 Budget to Reallocate Funds for the Purchase of an Auto Flusher from Ferguson Waterworks, Melbourne, Florida. (Utilities Director)

Attachments: Ferguson Bid #B369702.pdf
HD Supply Bid #314600.pdf
Fortiline Quote #5639582.pdf
Budget Resolution FY 2017.docx
BAF Auto Flusher.pdf

V.3 17-253 Approve participation in a cooperative purchase agreement for Cured in Place Pipe Lining,(Project # SW08PL) to line various sizes and lengths of drainage pipes on Fiske Blvd utilizing City of Orlando Bid #IFB-15-0017 which was awarded November 20,2014 and renewed on July 14,2016 and to authorize such purchase subject to Layne Inliner LLC's acceptance of the standard terms and conditions of the City's purchase order. (Public Works Director)

Attachments: Cocoa revised proposal 6 5 2017 Layne
IFB15-0017Contract City of Orlando
Orlando Extension to 12.14.17 Layne
Layne Price Sheet

V.4 17-269 Approve Proposal by Connect Consulting Inc. (CCI), High Springs, Florida, for Hydrogeological Services for ASR Well Inspection, Repair, and Instrumentation Services, utilizing the City of Palm Coast RFQ-PW-U-15-12, Services Contract for Professional Hydrogeological Services, Project No. WS1117. (Utilities Director)

Attachments: CCI ASR 7-8-9 & CVS-2 Instrumentation Proposal 6 8 17
Palm Coast Contract Hydrogeological Services - RFQ-PW-U-15-12
Authorization to use Palm Coast Contract

VI. PUBLIC HEARINGS:

VII. COUNCIL BUSINESS:

VII.1 17-277 Consider the Reappointment of Ms. Linda W. Wells as a member of the Affordable Housing Committee through May, 2020. (Administrative Services Director)

Attachments: 06_14_17 Wells Reappointment application.pdf
06_15_17 Consideration letter.pdf
Affordable Housing Committee Roster.pdf

VIII. CITY BUSINESS:

VIII.1 17-266 To Approve a Resolution Amending the FY2017 Budget to Cover Unexpected Emergency Repair and Maintenance Expenditures in the Sewer Field Operations Division. (Utilities Director)

Attachments: Budget Resolution FY 2017.docx
BAF-UT-Emergency Wastewater Collection Breaks 4125 (6-27-17)~ Agenda 17

VIII.2 17-272 To Approve a Resolution Amending the FY2017 Budget to Reallocate Funds for Legal Expenses for TCR Project WS0919; To Authorize the City Manager to Approve Change Order #2 to P.O. 69039 to Garganese, Weiss & D'Agresta in the Amount of $25,000 for Special Legal Counsel for Water Supply/ Taylor Creek Mediation, Project WS0919. (Utilities Director)

Attachments: Resolution Budget Adjustment - FY 2017.pdf
BAF-UT-4010 Legal Expenses $75000 (6-27-17)~ Agenda 17-272..pdf

MULTI-YEAR CONTRACTS:

VIII.3 17-252 Approve a multi-year interlocal agreement between the City of Cocoa and the City of Rockledge for School Crossing Guard Services for the school year commencing August 10, 2017 and ending May 25, 2018. (Chief of Police)

Attachments: 2017 Rockledge Crossing Guard.pdf

VIII.4 17-257 Council approve a multi-year contract between the School Board of Brevard County and the City of Cocoa for renewal of School Resource Officer for the 2017-2018 school years, August 10, 2017 through May 25, 2018 and authorize the City Manager and City Attorney to finalize and execute the contract with the School Board. (Chief of Police)

Attachments: 2017-2018 SRO Contract (CPD) (2017-04-03).pdf
2017-2018 SRO Expectations and Guidelines (FINAL - 2015-07-15).pdf
PA-PD-School Resource Officer (June 2018)
16-238 Agenda Item School Resource Officer

IX. INFORMATIONAL AGENDA:

IX.1 17-256 Council request to review the cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2016 to 05/31/2017.

Attachments: PO Monthy Report to City Council 10.01.16 thru 05.31.17.pdf

IX.2 17-263 In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date. (Finance Director)

Attachments: Budget by Classification Report May 2017.pdf

IX.3 17-264 In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (Finance Director)

Attachments: Contingency Report May 2017.pdf

IX.4 17-265 FY 2017 Budget Adjustment Report. (Finance Director)

Attachments: May FY 2017 EXPENSE Budget Tracking Worksheet.pdf
May FY 2017 REVENUE Budget Tracking Worksheet.pdf

IX.5 17-273 Review of the Employee Health Center utilization report provided by CareATC for May 2017. (Administrative Services Director)

Attachments: Cocoa May 2017 Dashboard

X. REPORTS:

XI. ADJOURNMENT

NOTICE TO THE PUBLIC:

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

City Code Section 2-54 requires that an affirmative vote of a majority of a quorum present shall be necessary to enact an ordinance or adopt any resolution; except that two-thirds of the membership of the Council is required to enact an emergency ordinance. All ordinances require two readings, entitled first reading and second reading and public hearing, prior to adoption.

Members of the public speaking on public hearing items, though entitled to be heard by the City Council, are not entitled to an immediate response by either administrative staff members or Council once the public hearing is closed; however, Council discussion may or may not include a response. No question by the public should be addressed directly by the Administrative staff.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Representatives of recognized groups shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per issue shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda.

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Legislation Details (With Text)

File #:	17-276	**Version:**	1	**Name:**	
Type:	Agenda			**Status:**	Agenda Ready
File created:	6/13/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	Approve the Agenda for the regular meeting of June 27, 2017 as presented or with amendments.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	06-27-17.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 13, 2017
Agenda Date: June 27, 2017
Prepared By: Carie Shealy, City Clerk
Through:
Requested Action:
Approve the agenda for the regular meeting of June 27, 2017 as presented or with amendments.

BACKGROUND:

The City Council approves the agenda at the beginning of every meeting.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

N/A

PREVIOUS ACTION:

N/A

RECOMMENDED MOTION:

Approve the agenda for the regular meeting of June 27, 2017 as presented or with amendments.

AGENDA

CITY OF COCOA
REGULAR MEETING OF THE CITY COUNCIL

DATE: June 27, 2017	**LOCATION:** City Council Chambers
TIME: 6:00 p.m.	65 Stone Street, Cocoa

I. OPENING MATTERS:

Call to Order
Invocation
Pledge of Allegiance
Roll Call

II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of June 27, 2017 (17-276)
2. Minutes: (a) Regular Meeting of May 23, 2017 (17-250)

III. AWARDS AND PRESENTATIONS:

1. Housing Authority Update (17-274). (Herb Hernandez)

2. Keep Brevard Beautiful Update on 2017 Trash Bash. (17-275). (Keep Brevard Beautiful)

IV. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), water and sewer customers (on matters related to the City's water and/or sewer system), and any person on any item on the agenda (except *Emergency items, Ministerial items, Quasi-judicial items, and Public Hearing items),* may address the City Council under Delegations by filling out a speaker card.

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V. CONSENT AGENDA:

1. To Approve a Resolution Amending the FY2017 Budget to Cover Overtime Expenditures in the Water Field Operations Division. (17-245). (Utilities Director)

2. To Approve a Resolution Amending the FY2017 Budget to Reallocate Funds for the Purchase of an Auto Flusher from Ferguson Waterworks, Melbourne, Florida. (17-246). (Utilities Director)

3. Approve participation in a cooperative purchase agreement for Cured in Place Pipe Lining,(Project # SW08PL) to line various sizes and lengths of drainage pipes on Fiske Blvd utilizing City of Orlando Bid #IFB-15-0017 which was awarded November 20,2014 and renewed on July 14,2016 and to authorize such purchase subject to Layne Inliner LLC's acceptance of the standard terms and conditions of the City's purchase order. (17-253). (Public Works Director)

4. To Approve Proposal by Connect Consulting Inc. (CCI), High Springs, Florida, for Hydrogeological Services for ASR Well Inspection, Repair, and Instrumentation Services, utilizing the City of Palm Coast RFQ-PW-U-15-12, Services Contract for Professional Hydrogeological Services, Project No. WS1117. (17-269). (Utilities Director)

VI. PUBLIC HEARINGS:

None.

VII. COUNCIL BUSINESS:

1. Consider the Reappointment of Ms. Linda W. Wells as a member of the Affordable Housing Committee through May, 2020. (17-277). (Administrative Services Director)

VIII. CITY BUSINESS:

1. To Approve a Resolution Amending the FY2017 Budget to Cover Unexpected Emergency Repair and Maintenance Expenditures in the Sewer Field Operations Division. (17-266). (Utilities Director)

2. To Approve a Resolution Amending the FY2017 Budget to Reallocate Funds for Legal Expenses Associated with the Taylor Creek Reservoir Mediation, Project WS0919; To Authorize the City Manager to Approve Change Order #2 to P.O. 69039 to Garganese, Weiss & D'Agresta in the Amount of $25,000 for Special

Legal Counsel for Water Supply/ Taylor Creek Mediation, Project WS0919. (17-272). (Utilities Director)

MULTI-YEAR CONTRACTS:

3. Approve a multi-year interlocal agreement between the City of Cocoa and the City of Rockledge for School Crossing Guard Services for the school year commencing August 10, 2017 and ending May 25, 2018. (17-252). (Chief of Police)

4. Council approve a multi-year contract between the School Board of Brevard County and the City of Cocoa for renewal of School Resource Officer for the 2017-2018 school years, August 10, 2017 through May 25, 2018 and authorize the City Manager and City Attorney to finalize and execute the contract with the School Board. (17-257). (Chief of Police)

IX. INFORMATIONAL AGENDA:

1. Cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2016 to 05/31/2017**.** (17-256). (Finance Director)

2. Data showing the relation between the estimated and actual income and expenses to date. (17-263). (Finance Director)

3. Approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (17-264). (Finance Director)

4. FY 2017 Budget Adjustment Report. (17-265). (Finance Director)

5. Review of the Employee Health Center utilization report provided by CareATC for May 2017. (17-273). (Administrative Services Director)

X. REPORTS:

Advisory Boards and Committees
City Administration
City Attorney
City Manager
City Council

XI. ADJOURNMENT.

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Legislation Details (With Text)

File #:	17-250	**Version:**	1	**Name:**	
Type:	Minutes			**Status:**	Minutes
File created:	5/31/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	Approve the Minutes for the Regular meeting of May 23, 2017, as written or with amendments				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	05-23-17 Minutes.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: May 31, 2017
Agenda Date: June 13, 2017
Prepared By: Carie Shealy, City Clerk
Through:
Requested Action:
Approve the Minutes for the Regular meeting of May 23, 2017, as written or with amendments

BACKGROUND:

NA

STRATEGIC PLAN CONNECTION:

NA

BUDGETARY IMPACT:

There is no budgetary impact.

PREVIOUS ACTION:

The City Council approves the Minutes of all its meetings following transcription.

RECOMMENDED MOTION:

Approve the Minutes for the Regular meeting of May 23, 2017, as written or with amendments

MINUTES

CITY OF COCOA
REGULAR MEETING OF THE CITY COUNCIL

May 23, 2017

A Regular City Council meeting was held on Tuesday, May 23, 2017, in City Council Chambers, located in Cocoa City Hall, 65 Stone Street, Cocoa, Florida, as publicly noticed.

I. OPENING MATTERS:

Mayor Parrish called the meeting to order at 6:01 p.m.

Capt. Ed Lanni provided the invocation by reading the Maritime Prayer and Deputy Mayor Boisvert led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

The City Clerk took the roll.

PRESENT:	Henry U. Parrish III	Mayor
	Don Boisvert	Deputy Mayor
	Jeri Blanco	Councilwoman
	Brenda Warner	Councilwoman
	Clarence Whipple, Jr.	Councilman
	Anthony Garganese	City Attorney
	John Titkanich, Jr.	City Manager
	Matt Fuhrer	Assistant City Manager
	Carie Shealy	City Clerk

OTHER STAFF MEMBERS PRESENT:

Tammy Gemmati, Administrative Services Director; Jack Walsh, Utilities Director; Nancy Bunt, Acting Community Services Director; Gene Prince, Fire Chief; Mike Cantaloupe, Chief of Police; Teri Butler, Finance Director; Mike Georgio, Acting Public Works Director; Robert Beach, Chief Technology Officer; Tony Jones, Fleet Manager; Jason McCuen, Helpdesk Support Tech; and Charlene Neuterman, Public Works Project Manager.

II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of May 23, 2017 (17-230)

2. Minutes: (a) Regular Meeting of April 25, 2017 (17-231)

City Manager Titkanich advised that Item VII.1 could be pulled, as Ms. Jenkins formally resigned in the City Clerk's office on May 22, 2017 and Item VII.5 needed to be added to the agenda. This item would reinstate the previously cancelled Regular City Council meeting of July 11, 2017.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to approve the Agenda as amended for the Regular meeting of May 23, 2017 and the Minutes as written for the Regular meeting of April 25, 2017.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

III. AWARDS AND PRESENTATIONS:

1. Proclamation: Proclaiming National Public Works Week 2017. (17-203). (Public Works Director)

Assistant City Manager Fuhrer read the proclamation into the record.

Council thanked Public Works for what they do.

2. Proclamation: Proclaiming May 2017 as Lupus Awareness Month in the City of Cocoa. (17-208). (Councilwoman Warner)

Councilwoman Warner read the proclamation in to the record. Ms. Gina Hulse was in attendance to accept the proclamation.

3. Proclamation: Proclaiming May 23, 2017 as Trafford Realty Company Day and Recognizing 100 years in business in Cocoa. (17-216). (Mayor Parrish)

City Manager Titkanich read the proclamation into the record.

Employees of Trafford Realty were in attendance to accept the proclamation. They thanked the Mayor and Councilmembers for the recognition.

4. Proclamation: Proclaiming Mr. Willie G. (Gino) Williams as "An American Hero and Beyond". (17-238). (Mayor Parrish & Councilman Whipple)

Councilman Whipple read the proclamation into the record. Mr. Williams was in attendance to accept the proclamation. Mayor Parrish thanked him for his service.

IV. DELEGATIONS:

Lorraine Koss, 2115 N. Indian River Drive, Cocoa, thanked members of Council for meeting with herself and neighbors in order to discuss the idea of an advisory committee. She noted that the City of Satellite Beach just put out their action plan which was an assessment of their sustainable assets and their recommendation for going forward with an advisory board. Cocoa Beach, Indialantic, and Titusville have also started these boards. Cocoa's strategic plan was rolled out before the Indian River Lagoon crisis and all of the current economic analysis' confirm how important the lagoon is. She discussed the board in furtherance and advised that she could come back and do a formal presentation. She thanked Council for their time.

Mayor Parrish thanked Ms. Koss and mentioned that he was all for the board.

Councilman Whipple would like to hear more about it and asked how much emphasis would be placed on each district. He further asked where the focus would begin. In response, Ms. Koss advised that currently there were five people interested in serving on the board and they were mostly from Districts 2 & 4.

Councilman Whipple agreed that a presentation would be nice but stressed that he did not want a duplication of efforts and reinvent the wheel of things that were already being done.

City Manager Titkanich noted that he served on the ICMA's Sustainability Council. She was on point with her information and it was the people, energy, environment, and managing the resources for today in order to make sure that they were available in the future. It was all consistent with the policies and goals that the City had. He would like to get a new Community Services Director hired before putting more tasks on Ms. Bunt, who is serving as the Acting Director. In

fairness to Ms. Bunt, it would be better to bring someone on first, but staff would be willing to meet with Ms. Koss.

Councilwoman Warner asked that staff meet with Ms. Koss and possibly look at one of two possibilities: 1) form a committee (board) and follow the same rules as we do for other City boards or 2) do what had been done in the past and allow each Council member to appoint representatives from each district. If there are not enough people interested than Council should go out and pole their residents. All Council agreed.

Mayor Parrish felt it would move the City forward in a good way and he learned a lot in his meeting.

Dennis Childs, 2100 N. Indian River Drive, Cocoa, was a retired architect who moved to Cocoa about ten years ago from Ft. Lauderdale. They loved the area and were very anxious to be more active in the community. They were very happy and encouraged to hear about the development from Council tonight.

Jennifer Riggs, 1629 N. Indian River Drive, Cocoa, spoke about the meeting and was excited to see others interested in the community. This City was a special place and they want to keep it that way. She looked forward to inclusive and integrated work.

Emma Kirkpatrick, HCVA, reminded everyone about the upcoming BBQ & Blues event on Friday, June 2, 2017 and Saturday, June 3, 2017. Trucks would start arriving on Thursday night and they were up to 54 teams. She provided a list of entertainment and noted they were doing a judging class on Friday night. The farthest teams were coming from Georgia. She thanked Craig Technologies who were their Black Angus sponsor this year and advised that Ms. Senger had tickets for the Council. Mayor Parrish would provide the welcome on Friday at 4:30 p.m. In closing she advised that she provided Carie Shealy with posters for distribution.

Mayor Parrish mentioned that when they started the cooking you could smell it everywhere. It was a huge event and it was impressive how they pull it off.
She further mentioned the craft fair and that it was very successful. There were 150 crafters and this has grown about 3 times since Mr. Chapman had taken over. There was a great crowd, nice weather and all had a good time. She thanked all for coming out and Mr. Chapman for the work that he does with the craft fair.

Brad Whitmore, HCVA, spoke about the waterfront. He noted that the dinghy dock was improving. They knew the ladders that they wanted to purchase and were looking at fender boards. He spoke about theft at the docks and hoped that lights, cameras, and police patrols at Lee Wenner Park would help eliminate that problem. The theft problem deters boaters from stopping here and it was detrimental in the image of the Village.

In closing he advised that it was "National Safe Boating Week" and he thanked all Council and others who participated in taking the photo under the SR 520 bridge.

V. CONSENT AGENDA:

1. Approve accepting a donation of equipment in the amount of $7,428 and amending the budget to increase revenues and expenses correspondingly with the attached Budget Amendment Form.) (17-140). (Chief of Police)

2. Approve a Resolution Amending the FY2017 Budget to Purchase Chemicals and Regulatory Testing Supplies necessary to run both the Surface Water and Ground Water Operations for the Remainder of the Fiscal Year. (17-177). (Utilities Director)

3. Approve a Resolution Amending the FY2017 Budget to Cover Overtime Expenditures at the Dyal Water Treatment Plant. (17-180). (Utilities Director)

4. Approve Task Order 2017-20 with Maxwell Contracting, Inc. to provide Gravity Sewer Repairs; and To Authorize a Budgeted Expenditure for these Services not to Exceed $723,929. (17-181). (Utilities Director)

5. Approve a Resolution Amending the FY2017 Budget to Reallocate Funds for the Replacement of the Shearer Boulevard Gate at the Utilities Compound. (17-199). (Utilities Director)

6. Authorize the City Manager to execute a Utilities Easement from Suntrust for a non-exclusive easement on the Suntrust property to allow installation of city irrigation and Streetlight electrical facilities for the SR 520 Traffic Calming Project; and to accept deeds for additional property needed by Suntrust to install sidewalks outside existing Rights of Way. (17-204). (Public Works Director)
7. Authorize the City Manager to Approve Change Order #1 to P.O. 69809 with Burnett Lime Company for Additional Funds needed to Treat Surface Water at the Dyal Water Treatment Plant. (17-207). (Utilities Director)

8. Authorize the City Manager to Approve Change Order #1 to Purchase Order 70342 with Solid Waste Management for Tipping Fees at the Brevard County Solid Waste Landfill. (17-209). (Utilities Director)

9. Approve participation in a cooperative purchase agreement for Micro-surfacing and striping of various city streets (Project # PW08SP) utilizing Polk County Bid # 15-601-SM, to authorize a purchase order in the amount of $162,220.65 to Asphalt Paving Systems. (17-221). (Public Works Director)

10. Approve the ranking for Systems Administration, Network Architecture and Security, Wireless Network Support, Storage and Backups, Virtualization Support, Application/Database Development and Support, Audio/Visual Support, Desktop Support, Physical Security, and Structured Cabling; Authorize the City Manager to negotiate hourly rates and execute Continuing Services Agreements with selected firms in response to Request for Qualifications RFQ# Q-17-08-COC (Professional Information Technology Services on an As-Needed Basis). (17-237). (Assistant City Manager)

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*** MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Blanco, to approve the Consent agenda.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

VI. PUBLIC HEARINGS:

1. Conduct final Public Hearing to approve the City of Cocoa FY 2017/2018 CDBG & HOME Action Plan; Authorize submission of the Plan to the U.S. Department of Housing and Urban Development (HUD) upon final grant award allocation; and Authorize the Mayor to sign all subsequent certifications and agreements. (17-154). (Acting Community Services Director)

Ms. Bunt provided information in regards to the item. She advised that the City of Cocoa anticipated receiving $169,584 in CDBG funds and $72,045 in HOME grant funds for FY 2017/2018 from the U.S. Department of Housing and Urban Development (HUD). Additionally, the City receives HOME funds from HUD as part of the Brevard County HOME Consortium.

She noted that the purpose of the CDBG program was the development of viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities mainly for those of low-and moderate incomes. At least 70% of all CDBG funds have to be expended on program activities that benefit low-and moderate income persons.

The proposed CDBG projects for FY 2017/2018 are as follows:

PUBLIC SERVICES:

Community Services Council (*meals on wheels & seniors at lunch)*	$ 6,943
Central Brevard Sharing Center (*community kitchen)*	$ 6,940
Early Learning Coalition of Brevard *(subsidized child care)*	$ 6,554
Salvation Army (domestic violence shelter meals)	$ 5,000

HOUSING AND PUBLIC FACILITIES IMPROVEMENTS:

City-Code Enforcement Initiated Demolitions	$ 20,000
Housing Rehabilitation	$ 90,231

ADMINISTRATION:

CDBG Administration and Operational funds	$ 32,916
Fair Housing Education & Outreach	$ 1,000

TOTAL CDBG FUNDS: $169,584

PROPOSED FINAL STATEMENT OF HOME PROJECTS FOR FY 2017/2018

Housing: CHDO/Housing Activity	$ 66,282
HOME Administration and Operational funds	$ 5,763

TOTAL HOME FUNDS: $ 72,045

Ms. Bunt mentioned that the projects were advertised with the approximate funding amounts of $169,584 for CDBG and $72,045 for HOME in accordance with Council's approved recommendations on March 14, 2017 in order to meet the submission deadline with Brevard County. She stressed that the City had NOT received the final grant allocations for CDBG and for HOME and that funding amounts may be increased or decreased upon final grant award.

Mayor Parrish opened the hearing to the public. There being no response, the public portion of the hearing was closed.

* **MOTION by Councilman Whipple; Seconded by Deputy Mayor Boisvert, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

2. Conduct a Public Hearing to amend the FY 2016-2017 CDBG Action Plan to reallocate funds and add a new activity in accordance with the City's CDBG Citizen Participation Plan. (17-212). (Acting Community Services Director)

Ms. Bunt presented the item and noted that on June 28, 2016, City Council approved the FY 2016-2017 CDBG Action Plan, which included all activities that would be funded with the grant allocation and carry forward funds. In order to meet the grant expenditure deadlines, staff was now proposing the substantial amendments to the FY 2016-2017 Action Plan.

The amendments were as follows:

- Reallocate Funds: Reallocate $43,383 from the Section 108 Loan Guarantee Program towards Housing Rehabilitation Program.
- Reallocate Funds: Reallocate $9,760 from the Land Acquisition Program towards Housing Rehabilitation Program.
- Add Activity: Add a new activity, the Regina Myra Subdivision Park Signage and Improvements and allocate $10,000 in unallocated CDBG funds towards park signage and improvements.

Ms. Bunt spoke about the Section 108 Loan Guarantee Program in furtherance and the City's Land Acquisition Program and Housing Rehabilitation program.

Ms. Bunt reiterated staff's recommendation, which was to conduct the public hearing in order to amend the FY 2016-2017 CDBG Action Plan to reallocate funds and add a new activity in accordance with the City's CDBG Citizen Participation Plan.

Mayor Parrish opened the hearing to the public. There being no response, the public portion of hearing was closed.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

VII. COUNCIL BUSINESS:

~~1. Conduct a hearing for the removal of Ms. Ruby Jenkins from the Diamond Square Redevelopment Agency due to neglect of duty. (17-210). (Administrative Services Director)~~

2. Approve an agreement with AEG Live, SE, LLC for three concerts to be executed in June and July 2017. (17-229). (Acting Community Services Director)

Ms. Bunt read the item into the record and advised that the agreement contained certain provisions and fees for the vendor. She spoke briefly about the concerts that were being held in the Village.

* **MOTION by Councilwoman Warner; Seconded by Councilwoman Blanco, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

3. Distribution of the FY 2016 Popular Annual Financial Report. (17-233). (Finance Director)

Ms. Butler presented the item and explained that this was an eight page summary of the CAFR.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

4. Provide direction as to whether City Council intends to renew the City Manager's Employment Agreement. (17-239). (City Manager)

City Manager Titkanich presented the item and pointed out that in Section 4, it required the City Council to offer renewal of the agreement at a City Council meeting.

Additionally, he mentioned that he provided each Council member with a packet before the meeting which contained a survey for them to complete.
Mayor Parrish asked if everything in the agreement was negotiable. In response, City Manager Titkanich confirmed that all of the terms and conditions were subject to negotiation.

Councilwoman Warner clarified that all they needed to do was to decide if they were going to keep him as City Manager or not. City Manager Titkanich responded in the affirmative.

Mayor Parrish believed that City Manager Titkanich was making headway and that it was a great City. It was a great economy and things were going good.

He wanted City Manager Titkanich to be thinking about crime, the Building Department, and capital projects. There were also some other needs that needed to be fulfilled. He wanted to move the City forward together and felt that he had done a great job.

Councilwoman Warner advised that there was nothing that had taken place since City Manager Titkanich had become the City Manager that she did not feel was minor and could not be fixed. There had been nothing that she had asked him to improve upon that he had not made an effort to improve on. He is very responsive and it was nice to have someone who actually gives Council a head's up so that they were aware of things happening before they were caught off guard from a citizen. She would like to keep him as City Manager.

Deputy Mayor Boisvert concurred with Councilwoman Warner and had enjoyed working with him in comparison with previous City Managers. There had been a lot of development and he did not want to see it go backwards. He was all for renewing the contract.

Councilman Whipple echoed the sentiments of the other Council members. He would like to see them move forward and was a strong supporter of him when he was first hired. He was all for him staying where he is and negotiating the new contract.

Councilwoman Blanco had no one else to compare him to but believed he had been a tremendous asset. He meets with her bi-weekly to discuss the agenda and he puts it into terms she understands. She appreciated his communication which is always in a timely fashion. She fully supported him.

IT WAS A CONSENSUS AMONG COUNCIL TO RENEW THE CITY MANAGER'S CONTRACT.

5. Reinstatement of the July 11, 2017 City Council meeting.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to approve the reinstatement of the July 11, 2017 Regular City Council meeting.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

VIII. CITY BUSINESS:

1. Approve a Resolution adjusting the FY 2017 Budget based on the Mid-Year Review, through the use of General Fund, Stormwater, and Water/Sewer Contingency, as well as General Fund, Stormwater, and Water/Sewer Reserves. Adjustments to the Budget also consist of, Budget Transfers between the appropriate Departments/Divisions to reduce the use of Reserves and Contingency. (17-214). (Finance Director)

   Ms. Butler read the item and explained she could answer any questions that Council had.

* **MOTION by Councilwoman Warner; Seconded by Councilwoman Blanco, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

2. Approve a Memorandum of Understanding between the City of Cocoa and the City of Palm Bay in the amount of $49,900; Approve the Modification to the Agreement between the City of Cocoa and Community Housing Initiative, Inc. (CHI); Approve a change order with CHI for work already performed in the amount of $104,182 to P.O.69274; Approve a Resolution Amending the FY2017 Budget, and allow the City Manager to execute all associated documents. (17-220). (Acting Community Services Director)

   Ms. Bunt noted this was for the Regina Myra project and that this was for some of the environmental issues and unforeseen costs. She explained that this was for the HOME funding and that this was not part of the issues that Palm Bay has been facing. Their City Council had approved the amount of $49,900 and any funds that come back in the sales proceeds could be put into affordable housing.

* **MOTION by Councilwoman Warner; Seconded by Deputy Mayor Boisvert, to approve the item.**

Councilman Whipple spoke about affordable housing in District 1. He would like to see people who live in that community to be able to afford the homes. He spoke about the possibility of developing a program that would aid in this. In response, Ms. Bunt noted that the homes were approximately $120,000. There

were no buyers for the properties and home buyers counseling was required for the buyers.

Councilman Whipple's concern was that the homes would be built and with no buyers, they would be destroyed.

Ms. Bunt advised that Ms. Senger was going to put a flyer out for City employees regarding programs that the City offered in regards to home buying assistance.

Ms. Bunt added that in these homes they widened the driveways to sixteen feet so that they could easily fit four cars.

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

3. Approve a resolution to authorize the City Manager to execute the FDOT Landscape Construction and Maintenance Memorandum of Agreement, and any other FDOT-required documents necessary for permits, related to construction of Aesthetic Improvements in FDOT Right of Way along Willard St. and King St. from US #1 to the Indian River Bridges. These improvements include Paver Sidewalks, Textured Pavement surface, Pedestrian-level Lighting, Landscape and associated irrigation and electrical systems. (17-235). (Public Works Director)

Mr. Georgio read the item into the record. He mentioned he was there to answer questions if needed.

*** MOTION by Councilwoman Warner; Seconded by Councilwoman Blanco, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

Mayor Parrish advised he was excited about this and in response, Mr. Georgio mentioned that the initial work had begun around Suntrust.

MULTI-YEAR CONTRACTS:

4. Approve the Third and Final Amendment to Purchase Agreement to the Continuing Services Agreement with CDM Smith, Inc., Maitland, Florida, for Engineering Services for Wastewater Treatment & Disposal Systems effective May 27, 2017 through May 26, 2019. (17-127). (Utilities Director)

Mr. Walsh explained the item.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Blanco, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

5. Approve Amendment #1 to the Continuing Services Agreement for Environmental Assessment & Characterization Services as approved by City Council on October 1, 2015. (17-211). (Acting Community Services Director)

Ms. Bunt read the item and explained that this would be cost prohibitive to select another contractor for these services.

* **MOTION by Councilwoman Blanco; Seconded by Councilman Whipple, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

IX. INFORMATIONAL AGENDA:

1. Fire Incident Summary report for April, 2017. (17-205). (Fire Chief)

2. Cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2016 to 04/30/2017. (17-206). (Finance Director)

3. Data showing the relation between the estimated and actual income and expenses to date. (17-217). (Finance Director)

4. Approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (17-218). (Finance Director)

5. FY 2017 Budget Adjustment Report. (17-219). (Finance Director)

6. Review of the Employee Health Center utilization report provided by CareATC for April 2017. (17-234). (Administrative Services Director)

X. REPORTS:

Capt. Ed Lanni reminded everyone that Saturday was Maritime Day and they would be celebrating at Fishlips out at Port Canaveral. He wished everyone a nice Memorial Day.

Ms. Bunt reminded everyone of the Memorial Day event on Monday, May 29. The parade begins at 5:45 and the formal events will start after the parade ends. The Grand Marshall is Albert Zimmerman.

Mr. Walsh reminded everyone that St. Johns Water Management District had issued a drought warning at their last meeting. He stressed the importance of adhering to watering schedules. More information can be located on the Cocoa website.

Councilman Whipple noticed surveyors in his community and that they were locating water mains. He asked Mr. Walsh to expound on why they were in his community.

In response, Mr. Walsh advised that there were a couple of contracts being worked on and he explained those in detail. They were possibly surveying in regards to the projects mentioned.

Councilman Whipple thanked Mr. Walsh for always having an answer. That was a pet peeve of his and in the past no one could tell him why things were being done the way they were. He believed that what Mr. Walsh had done has improved processes tremendously.
City Attorney Garganese advised that the police lieutenants union will have an Impasse Hearing in the near future and reminded Council that they would serve as an impartial decision maker. A date has not yet been set for the meeting.

Acting City Manager Fuhrer advised that an item had been approved previously in regards to the enterprise system, which encompassed customer service billings, the integration of GIS, and all of the systems that they use to draw from the financials. An evaluation was done on our system and how it was being used. City staff is working as a committee to review the finding and recommendations would be brought forth to Council during the budget process.

He thanked all those men and women who have served and were currently serving our country.

City Manager Titkanich noted that he would provide a handout of the post session of the League of Cities to each member of Council. Either a City's lobbyist or senator would make a presentation to Council regarding the legislative session.

Councilman Whipple welcomed Ms. Bunt as Acting Community Services Director and assured her that she would be fine and they were in good hands. He further thanked Ms. Jenkins for her service to the community and for serving on the Diamond Square RDA for so many years. They appreciated her.

He requested an update on the Harry T. Moore Center from Mr. Georgio. In response, Mr. Georgio advised that he was not up to date with the center but assured him that he would get an update to him tomorrow.

Councilwoman Blanco spoke of her attendance, along with Mayor Parrish and Councilwoman Warner, at the Cocoa High School graduation. They had over 200 students graduate and it was nice to the see the stadium full of family members and friends who supported them. The school had come a long way under the leadership of Dr. Soliven and Mr. Wilson.

Additionally, on May 20, 2017 she attended the 8th grade graduation at Emma Jewel Charter Academy. It was the first time that she had been at the school and she cannot believe the job they had done there. Mr. and Mrs. Cole have done a wonderful job and she had great admiration for them. She was also impressed with the respect that the students have for the staff.

In closing she announced that she was recently appointed to the Energy, Environment, and Natural Resources Committee for the Florida League of Cities. She hoped to help with the task force for the cleanup of the Indian River Lagoon.

Councilwoman Warner expanded on the Cocoa High graduation. She announced the following stats:

- 200 students graduated
- 45 honor students
- 16 students with dual enrollment degrees from Eastern Florida State College

- Class of 2017 (100th year anniversary) and had over $2 million in scholarships

She noted it was a topnotch school with top notch athletics, students, and teachers.

Deputy Mayor Boisvert thanked Ms. Bunt for serving as Acting Director until a replacement is found and thanked the City Manager and Assistant City Manager for all that they do.

Mayor Parrish also thanked Ms. Bunt for doing a great job as Acting Director. They were looking to hire a Community Services Director quickly.

He spoke of his attendance at the Brevard County Mayor's Breakfast, which was a great event and very informational. He was looking forward to Memorial Day and advised there were many events on both Sunday and Monday that he would be attending.

Mayor Parrish thanked the City Manager for everything he does.

He further mentioned the analysis being done at the Police Department and asked if a crime summit could be done in October. In response, City Manager Titkanich suggested that they wait until the study was complete. They would have a presentation and all of that could be together. A lot of money and resources were being put into the study.

Discussion was held on the annual police report and felt that it was unfair that the data was being used wrongly. He believed that the Police Department was moving in the right direction and took great offense that the information was being relayed wrongly.

City Manager Titkanich agreed with Mayor Parrish's sentiments and advised that the City had put a major investment into fighting crime. He did not feel that they receive enough credit.

Mayor Parrish believes that residents were on board and want to live in a great and safe place. He reiterated the importance of everyone being on the same page regarding crime.

Councilman Whipple agreed with Mayor Parrish and noted that the Code Enforcement move would be a tremendous help. Additionally, he would like for Fiske Boulevard to look like Florida Avenue. He would also like the same thing to be done from Rosa L. Jones to Dixon Boulevard.

Mayor Parrish wants people to know when they were leaving Cocoa that they were leaving the best town.

Councilwoman Blanco was on board with Councilman Whipple and thought they needed to focus on the City as a whole.

XI. ADJOURNMENT.

*** MOTION by Deputy Mayor Boisvert; Seconded by Councilman Whipple, to adjourn the Regular meeting of May 23, 2017.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

The meeting adjourned at 7:54 p.m.

_____

Henry U. Parrish III, Mayor

ATTEST:

_____

Carie Shealy, City Clerk

Legislation Details (With Text)

File #:	17-274	**Version:**	1	**Name:**	
Type:	Awards/Presentations			**Status:**	Agenda Ready
File created:	6/13/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	Housing Authority Update. (Herb Hernandez)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

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Legislation Details (With Text)

File #:	17-275	**Version:**	1	**Name:**	
Type:	Awards/Presentations			**Status:**	Agenda Ready
File created:	6/13/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	Keep Brevard Beautiful Update on 2017 Trash Bash. (Keep Brevard Beautiful)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

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Legislation Details (With Text)

File #:	17-245	**Version:**	1	**Name:**	
Type:	Contract			**Status:**	Consent Agenda
File created:	5/24/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	To Approve a Resolution Amending the FY2017 Budget to Cover Overtime Expenditures in the Water Field Operations Division. (Utilities Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Budget Resolution FY 2017.pdf BAF Overtime.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 6, 2017
Agenda Date: June 27, 2017
Prepared By: Chris M. Collier, Field Operations Manager
Through: John A. Walsh, P.E., Utilities Director
Requested Action:
To Approve a Resolution Amending the FY2017 Budget to Cover Overtime Expenditures in the Water Field Operations Division

BACKGROUND:

During FY2017, the Water Field Operations (WFO) Division experienced unforeseen utility break events in October (Hurricane Matthew), December, and March (raw water well field breaks), leading to an unexpected increase in overtime usage. Based on WFO Division overtime trending and analysis, it is necessary to add $63,384 from available salary funds to ensure that sufficient funds are available for the remainder of FY2017.

Over the past three fiscal years, the average monthly overtime expenditure rate has been almost $14,000 per month resulting in an average yearly overtime budget of approximately $170,000. For FY2017 (through May), the average monthly overtime expenditure rate was slightly elevated; however, WFO is expecting a decrease in overtime usage from June through September (unless there is a hurricane or other unknown event).

The approved overtime budget for FY2017 is currently $121,244. Adding the requested funds would result in an adjusted budget of $184,628.

Staff is requesting City Council approval to transfer additional funds necessary to meet the operational needs of the Water Field Operations Division.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

Budgeted	No
If not budgeted, is amendment/transfer attached?	Yes
Amount Requested	$63,384
Account Number	421-4025-536.14-00
Account Name	Overtime
Source of Funds	421-4025-536.12-00, Regular Salaries & Wages

PREVIOUS ACTION:

None.

RECOMMENDED MOTION:

To Approve a Resolution Amending the FY2017 Budget to Cover Overtime Expenditures in the Water Field Operations Division.

RESOLUTION NO. 2017-60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, AMENDING THE CITY OF COCOA BUDGET FOR FISCAL YEAR 2017; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Cocoa adopted the final budget for the fiscal year commencing on October 1, 2016, and ending on September 30, 2017, at a special meeting held on September 14, 2016; and

WHEREAS, in accordance with Article XII, Section 5 of the City of Cocoa Charter, whereby the Council may, at any time by resolution, transfer any unused and unencumbered appropriation or portion thereof from one office or department to another; and

WHEREAS, the City Council deems it to be in the best interest of the City of Cocoa to amend its budget as provided in this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA, as follows:

SECTION 1. The 2016-2017 fiscal year budget shall be amended as detailed in the attached sheets.

SECTION 2. All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

SECTION 3. This resolution shall become effective immediately upon its adoption by the City Council of the City of Cocoa, Florida.

ADOPTED by the City Council of the City of Cocoa, Florida, in a regular meeting assembled on this 27th day of June, 2017.

_____
Henry U. Parrish III, Mayor

ATTEST:

_____
Carie Shealy, City Clerk

City of Cocoa Budget Adjustment Form FY 2017

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER | REQUESTING DEPARTMENT #: 4025 | DATE PREPARED: 05/24/17

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 63,384)	421-4025-536.12-00		Regular Salaries & Wages	$ 2,319,694	$ 2,319,694	$ 2,256,310	$ 1,055,997
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 63,384)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 63,384	421-4025-536.14-00		Overtime	$ 121,244	$ 121,244	$ 184,628	$ 55,875
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 63,384	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Transfer funds due to unforeseen utility break events leading to an unexpected increase in overtime usage. This transfer will be presented to City Council for approval at the June 13, 2017 meeting (Agenda #17-245).

CITY COUNCIL APPROVAL REQUIRED? *YES* (●) *NO* ( ) | *DATE APPROVED:* 06/13/17 | *RESOLUTION #:* 2017-60

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

5/24/17 Melinda Keesee Digitally signed by Melinda Keesee Date: 2017.05.24 09:38:30 -04'00'	5/26/17 Lea Taylor Digitally signed by Lea Taylor Date: 2017.05.26 10:47:43 -04'00'	
Date Requestor's Signature	Date Finance Approval Signature	Date Finance Director's Signature
5/24/17 John "Jack" Walsh Digitally signed by John "Jack" Walsh DN: dc=org, dc=cocoafl, ou=Utilities, cn=John "Jack" Walsh, email=jwalsh@cocoafl.org Date: 2017.05.24 09:58:18 -04'00'	5/26/17 Lora Howell Digitally signed by Lora Howell Date: 2017.05.26 11:06:02 -04'00'	
Date Department Director's Signature	Date Deputy Fin. Director's Signature	Date City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____

Approved 07/13

Revised eform 9/23/16 - IT

Legislation Details (With Text)

File #:	17-246	**Version:**	1	**Name:**	
Type:	Contract			**Status:**	Consent Agenda
File created:	5/24/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	To Approve a Resolution Amending the FY2017 Budget to Reallocate Funds for the Purchase of an Auto Flusher from Ferguson Waterworks, Melbourne, Florida. (Utilities Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Ferguson Bid #B369702.pdf HD Supply Bid #314600.pdf Fortiline Quote #5639582.pdf Budget Resolution FY 2017.pdf BAF Auto Flusher.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 6, 2017
Agenda Date: June 27, 2017
Prepared By: Chris M. Collier, Field Operations Manager
Through: John A. Walsh, P.E., Utilities Director
Requested Action:
To Approve a Resolution Amending the FY2017 Budget to Reallocate Funds for the Purchase of an Auto Flusher from Ferguson Waterworks, Melbourne, Florida

BACKGROUND:

The Water Field Operations Division (WFO) is requesting approval to transfer funds for the purchase of an Auto Flusher. The Auto Flusher will assist the WFO and Water Quality Assurance Lab (WQAL) teams with improving chlorine residuals in the southern part of the Cocoa water system. This unit will help improve water quality in this area of the system by optimizing water flushing while also reducing staff time. Currently, staff is making multiple trips per week to this area of the system to check residuals and flush accordingly. The Auto Flusher possesses a programmable chlorine analyzer that automatically prompts the unit to flush for the required time until the chlorine residual falls within the specified parameters.

City Staff solicited quotes from three vendors: Ferguson, HD Supply, and Fortiline. The lowest and best quote was presented by Ferguson Waterworks, Melbourne, Florida, in the amount of $14,870. Unallocated funds are currently available in Account No. 421-4025-536.46-00, Repairs & Maintenance, and can be transferred to Account No. 421-4025-536.64-00, Machinery & Equipment, to fund this necessary purchase this fiscal year. Due to transfer thresholds, City Council approval is

required for this transfer.

Staff requests City Council approval to transfer the funds in order to purchase the Auto Flusher.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

Budgeted	No
If not budgeted, is amendment/transfer attached?	Yes
Amount Requested	$14,870
Account Number	421-4025-536.64-00
Account Name	Machinery & Equipment
Source of Funds	421-4025-536.46-00, R&M

PREVIOUS ACTION:

None.

RECOMMENDED MOTION:

To Approve a Resolution Amending the FY2017 Budget to Reallocate Funds for the Purchase of an Auto Flusher from Ferguson Waterworks, Melbourne, Florida.

FERGUSON Waterworks

FEI-MELBOURNE WATERWORKS #751
7800 ELLIS ROAD
MELBOURNE, FL 32904-1517

Phone: 321-723-3177
Fax: 321-723-3350

Deliver To:
From: Brandon Boyers
Comments:

FEI-MELBOURNE WATERWORKS #751
Price Quotation
Phone: 321-723-3177
Fax: 321-723-3350

Bid No: B369702
Bid Date: 05/04/17
Quoted By: BMB

Cust Phone: 321-433-8644
Terms: NET 10TH PROX

Customer: CITY OF COCOA
ACCOUNTING DIVISION
65 STONE STREET
COCOA, FL 32922

Ship To: CITY OF COCOA
ACCOUNTING DIVISION
65 STONE STREET
COCOA, FL 32922

Cust PO#: 52397

Job Name: KUPFERLE BLOWOFF

Item	Description	Quantity	Net Price	UM	Total
	==========				
K9800WC	WARM CLIMATE AUTO FLUSH DEV *Z THIS INCLUDES THE 24VDC POLE MOUNTED SOLAR PACKAGE (MOUNTING POLE NOT INCLUD) AND DECHLOR BASKET LEAD TIME 3-4 WEEKS	1	14870.000	EA	14870.00
	==========				

Net Total:	$14870.00
Tax:	$0.00
Freight:	$0.00
Total:	$14870.00

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at http://wolseleyna.com/terms_conditionsSale.html.
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with *NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.

HD SUPPLY WATERWORKS

Bid Proposal for COCOA, CITY OF - 05052017

CUSTOMER

CITY OF COCOA
CENTRAL WAREHOUSE
351 SHEARER BLVD.
COCOA, FL 32922

Job
COCOA, CITY OF - 05052017
Bid Date: 05/05/2017
Bid #: 314600

CONTACT

Sales Representative
Ronald Sutton
(M) 321-302-6580
(T) 407-291-1545
(F) 407-291-2006
(E) Ronnie.Sutton@hdsupply.com

HD Supply Waterworks
590 Ferguson Dr
Orlando, FL 32805
(T) 407-291-1545

NOTES

HD SUPPLY WATERWORKS

Bid Proposal for COCOA, CITY OF - 05052017

CITY OF COCOA
Bid Date: 05/05/2017
HD Supply Bid #: 314600

HD Supply Waterworks
590 Ferguson Dr
Orlando, FL 32805
Phone: 407-291-1545
Fax: 407-291-2006

Seq#	Qty	Description	Units	Price	Ext Price
10	1	9800 ECLIPSE AUTO FLUSHER	EA	15,791.82	15,791.82
20		**INCLUDES 24VDC POLE MOUNTED**			
30		**PACKAGE(MOUNTING POLE NOT**			
40		**INCLUDED)**			
50		**WITH DECHLORINATOR BASKET**			
60		**FULL FRT ALLOWED**			
70		**2 - 4 WEEKS DELIVERY**			
				Sub Total	15,791.82
				Tax	0.00
				Total	**15,791.82**

TERMS AND CONDITIONS OF SALE("Terms")

1. All references in this document to "Seller" shall include HD Supply, Inc. and / or any parent, subsidiary or affiliate of HD Supply, Inc. (including any division of the foregoing) whether or not performing any or all of the scope hereunder or specifically identified herein. All references to "Buyer" shall include all parent(s), subsidiaries and affiliates of the entity placing the order. Buyer and Seller may be referred to individually as a "Party" and collectively as "Parties".

2. All sales to Buyer are subject to these Terms, which shall prevail over any inconsistent terms of Buyer's purchase order or other documents. Additional or different terms and conditions in any way altering or modifying these Terms are expressly objected to and shall not be binding upon Seller unless specifically accepted in writing by Seller's authorized representative. No modification or alteration of these Terms shall result by Seller's shipment of goods following receipt of Buyer's purchase order, or other documents containing additional, conflicting or inconsistent terms. There are no terms, conditions, understandings, or agreements other than those stated herein, and all prior proposals and negotiations are merged herein. These Terms are binding on the Parties, their successors, and permitted assigns.

3. Prices on Seller website, catalogs or in Seller quotes are subject to change without notice, and all such prices expire and become invalid if not accepted within 10 calendar days from the date of issue, unless otherwise noted by Seller in writing. Price extensions if made are for Buyer's convenience only, and they, as well as any mathematical, stenographic or clerical errors, are not binding on Seller. Prices shown do not include any sales, excise, or other governmental tax or charge payable by Seller to any federal, state or local authority. Any taxes now or hereafter imposed upon sales or shipments will be added to the purchase price, and Buyer shall reimburse Seller for any such tax or provide Seller with an acceptable tax exemption certificate. All prices and other terms provided to Buyer shall be kept confidential except to the extent a Party is required by law to disclose the same.

4. Seller shall not be liable for delay or default in delivery resulting from any cause beyond Seller's reasonable control, including, but not limited to, governmental action, strikes or other labor troubles, fire, damage or destruction of goods, wars (declared or undeclared), acts of terrorism, manufacturers' shortages, availability or timeliness of transportation, materials, fuels, or supplies, and acts of God (each a "Force Majeure Event"). Upon the occurrence of a Force Majeure Event: (a) the time for Seller's performance shall be extended reasonably and the Parties shall adjust all affected dates accordingly; (b) the purchase price shall be adjusted for any increased costs to Seller resulting from such Force Majeure Event; and (c) Buyer shall not be entitled to any other remedy.

5. Seller is a reseller of goods only, and as such does not provide any warranty for the goods it supplies hereunder. Notwithstanding this As-Is limitation, Seller shall pass through to Buyer any transferable manufacturer's standard warranties with respect to goods purchased hereunder. BUYER AND PERSONS CLAIMING THROUGH BUYER SHALL SEEK RECOURSE EXCLUSIVELY FROM MANUFACTURERS IN CONNECTION WITH ANY DEFECTS IN OR FAILURES OF GOODS, AND THIS SHALL BE THE EXCLUSIVE RECOURSE OF BUYER AND PERSONS CLAIMING THROUGH BUYER FOR DEFECTIVE GOODS, WHETHER THE CLAIM OF BUYER OR THE PERSON CLAIMING THROUGH BUYER SHALL SOUND IN CONTRACT, TORT, STRICT LIABILITY, PURSUANT TO STATUTE, OR FOR NEGLIGENCE. BUYER SHALL PASS THESE TERMS TO SUBSEQUENT BUYERS AND USERS OF GOODS. SELLER EXCLUDES AND DISCLAIMS ALL OTHER EXPRESS AND IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. SELLER ASSUMES NO RESPONSIBILITY WHATSOEVER FOR SELLER'S INTERPRETATION OF PLANS OR SPECIFICATIONS PROVIDED BY BUYER, AND BUYER'S ACCEPTANCE AND USE OF GOODS SUPPLIED HEREUNDER SHALL BE PREMISED ON FINAL APPROVAL BY BUYER OR BY BUYER'S RELIANCE ON ARCHITECTS, ENGINEERS, OR OTHER THIRD PARTIES RATHER THAN ON SELLER'S INTERPRETATION. TO THE EXTENT NOT PROHIBITED BY APPLICABLE LAW, IN NO EVENT, WHETHER IN CONTRACT, WARRANTY, INDEMNITY, TORT (INCLUDING, BUT NOT LIMITED TO, NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, ARISING DIRECTLY OR INDIRECTLY OUT OF THE PERFORMANCE OR BREACH OF THESE TERMS, SHALL SELLER BE LIABLE FOR (a) ANY INCIDENTAL, INDIRECT, PUNITIVE, SPECIAL, CONSEQUENTIAL OR SIMILAR DAMAGES SUCH AS LOSS OF USE, LOST PROFITS, ATTORNEYS' FEES OR DELAY DAMAGES, EVEN IF SUCH DAMAGES WERE FORESEEABLE OR CAUSED BY SELLER'S BREACH OF THIS AGREEMENT, (b) ANY CLAIM THAT PROPERLY IS A CLAIM AGAINST THE MANUFACTURER, OR (c) ANY AMOUNT EXCEEDING THE AMOUNT PAID TO SELLER FOR GOODS FURNISHED TO BUYER WHICH ARE THE SUBJECT OF SUCH CLAIM(S). ALL CLAIMS MUST BE BROUGHT WITHIN ONE YEAR OF ACCRUAL OF A CAUSE OF ACTION.

6. Buyer shall indemnify, defend, and hold Seller its officers, directors, employees and agents harmless from any and all costs (including attorneys' and accountants' fees and expenses), liabilities and damages resulting from or related to any third party (including Buyer's employees) claim, complaint and/or judgment arising from Buyer's use of any goods furnished hereunder, as well as any negligent, intentional, or tortious act or omission of Buyer or any material breach by Buyer of these Terms.

7. When goods are delivered to Buyer in Seller's own vehicles, the F.O.B. point shall be Buyer's designated delivery site. In all other cases the F.O.B. point shall be Seller's store or warehouse and all responsibility and costs of shipping and delivery beyond the applicable F.O.B. point shall be borne by Buyer. Title and risk of loss shall pass to Buyer at the applicable F.O.B. point, which for goods not delivered in Seller's own vehicles shall be when Seller delivers the goods to the common carrier. All claims for shortage of goods or for loss or damage to goods as to which Seller has the risk of loss shall be waived unless Buyer, within 10 calendar days after receipt of the short or damaged shipment, gives Seller written notice fully describing the alleged shortage or damage. Partial shipments are permitted at Seller's discretion.

8. Any change in product specifications, quantities, destinations, shipping schedules, or any other aspect of the scope of goods must be agreed to in writing by Seller, and may result in a price and delivery adjustment by Seller. No credit for goods returned by Buyer shall be given without Seller's written authorization. All returns are subject to a restocking charge.

9. Unless otherwise agreed in writing, payment terms are net 30 days from delivery, payable in United States of America ("U.S.") dollars. Notwithstanding the foregoing, all orders are subject to Seller's continuing approval of Buyer's credit. If Buyer's credit is not approved or becomes unsatisfactory to Seller then Seller, in its sole discretion, may suspend or cancel performance, or require different payment terms, including but not limited to cash on delivery or in advance of shipment. In addition, Seller may in its discretion require an advance deposit of up to 100% of Seller's selling price for any specially manufactured goods ordered by Buyer hereunder. Payments due hereunder shall be made in the form of cash, check, or money order, or other tender approved in writing by Seller. Seller may, in its sole discretion, apply Buyer's payment against any open charges. Past due accounts bear interest at the lesser of 1.5% per month or the maximum rate permitted by applicable law, continuing after Seller obtains judgment against Buyer. Seller may exercise setoff or recoupment to apply to or satisfy Buyer's outstanding debt. Buyer shall have no right of setoff hereunder, the same being expressly waived hereby.

10. Buyer shall not export or re-export, directly or indirectly, all or any part of the goods or related technology obtained from Seller under these Terms except in accordance with applicable export laws and regulations of the U.S. Further, a Buyer that is a non-U.S. company or citizen shall similarly limit any export or re-export activity to that which would be deemed compliant with U.S. export laws and regulations if performed by a U.S. company or citizen.

11. Buyer shall pay Seller all costs and expenses of collection, suit, or other legal action brought as a result of the commercial relationship between them, including, but not limited to, all actual attorneys' and paralegals' fees, and collection costs, incurred pre-suit, through trial, on appeal, and in any administrative or bankruptcy proceedings. Any cause of action that Seller has against Buyer may be assigned without Buyer's consent to HD Supply, Inc. or to any affiliate, parent or subsidiary of HD Supply, Inc.

12. This Agreement, Buyer's account, and the business relationship between Buyer and Seller shall be governed by and construed in accordance with the laws of Georgia without regard to conflicts of laws rules, and specifically excluding the UN Convention on Contracts for the International Sale of Goods. The Parties agree that any legal action arising under or related to this Agreement shall be brought in Cobb County, Georgia, and any right to object to such venue or to assert the inconvenience of such forum is hereby waived.

13. If Buyer fails to comply with these Terms, Seller may terminate or restrict any order immediately upon notice to Buyer. Buyer certifies that it is solvent and that it will advise Seller immediately if it becomes insolvent. Buyer agrees to send Seller written notice of any changes in the form of ownership of Buyer's business within 5 days of such changes. Buyer and Seller are the only intended beneficiaries of this document, and there are no third party beneficiaries.

14. The invalidity or unenforceability of all or part of these Terms will not affect the validity or enforceability of the other terms. The parties agree to replace any void or unenforceable term with a new term that achieves substantially the same practical and economic effect and is valid and enforceable.

15. The following provisions shall survive termination, cancellation and completed performance of this Agreement as long as necessary to allow the aggrieved party to fully enforce such clauses: 5, 6, 9, 10, 11 and 12.

QUOTE

FORTILINE WATERWORKS

CUSTOMER NO	QUOTING BRANCH	QUOTE NO	QUOTE DATE	PAGE
219258	FORTILINE DAYTONA BEACH	5639582	5/04/17	1

CUSTOMER

Joel Sivils

CASH SALE DAYTONA BEACH
2291 W. AIRPORT BLVD
SANFORD, FL
32771

PROJECT INFORMATION

KUPFERLE ECLIPSE 9800WC-I

LINE	QTY	UOM	DESCRIPTION	UNIT PRICE	TOTAL PRICE
10	1	EA	KUPFERLE ECLIPSE 9800WC-I	17,900.0000	17,900.00
				Subtotal:	17,900.00
				Tax:	1,253.00
				Bid Total:	19,153.00

ALL STOCK DELIVERIES ARE SUBJECT TO SHIPPING CHARGES

All material is quoted for shipment within 30 days of bid or quote date. After 30 days, ALL quote prices are subject to review, based on current market conditions.

Ent By JM4 5/04/17 10:16:02

BIDCNEW

RESOLUTION NO. 2017-61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, AMENDING THE CITY OF COCOA BUDGET FOR FISCAL YEAR 2017; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Cocoa adopted the final budget for the fiscal year commencing on October 1, 2016, and ending on September 30, 2017, at a special meeting held on September 14, 2016; and

WHEREAS, in accordance with Article XII, Section 5 of the City of Cocoa Charter, whereby the Council may, at any time by resolution, transfer any unused and unencumbered appropriation or portion thereof from one office or department to another; and

WHEREAS, the City Council deems it to be in the best interest of the City of Cocoa to amend its budget as provided in this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA, as follows:

SECTION 1. The 2016-2017 fiscal year budget shall be amended as detailed in the attached sheets.

SECTION 2. All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

SECTION 3. This resolution shall become effective immediately upon its adoption by the City Council of the City of Cocoa, Florida.

ADOPTED by the City Council of the City of Cocoa, Florida, in a regular meeting assembled on the 27th day of June, 2017.

_____
Henry U. Parrish III, Mayor

ATTEST:

_____
Carie Shealy, City Clerk

City of Cocoa Budget Adjustment Form FY 2017

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER | REQUESTING DEPARTMENT #: 4025 | DATE PREPARED: 05/24/17

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 14,870)	421-4025-536.46-00		Repairs & Maintenance	$ 4,422,436	$ 3,942,182	$ 3,927,312	$ 1,510,731
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 14,870)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 14,870	421-4025-536.64-00		Machinery & Equipment	$ 418,874	$ 620,366	$ 635,236	$ 47,669
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 14,870	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Transfer funds to purchase the Auto Flusher which will assist the WFO and WQAL teams with improving chlorine residuals in the southern part of our system. This transfer will be presented to City Council for approval at the June 13, 2017 meeting (Agenda 17-246).

CITY COUNCIL APPROVAL REQUIRED? YES (●) NO ( ) DATE APPROVED: 06/13/17 RESOLUTION #: 2017-61

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

5/24/17 Melinda Keesee Digitally signed by Melinda Keesee Date: 2017.05.24 12:05:13 -04'00'	5/26/17 Lea Taylor Digitally signed by Lea Taylor Date: 2017.05.26 10:37:16 -04'00'	
Date Requestor's Signature	Date Finance Approval Signature	Date Finance Director's Signature
5/24/17 John "Jack" Walsh Digitally signed by John "Jack" Walsh Date: 2017.05.31 13:28:11 -04'00'	5/26/17 Lora Howell Digitally signed by Lora Howell Date: 2017.05.26 10:44:24 -04'00'	
Date Department Director's Signature	Date Deputy Fin. Director's Signature	Date City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____

Approved 07/13

Revised eform 9/23/16 - IT

Legislation Details (With Text)

File #:	17-253	**Version:**	1	**Name:**	
Type:	Report			**Status:**	Consent Agenda
File created:	6/8/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	Approve participation in a cooperative purchase agreement for Cured in Place Pipe Lining,(Project # SW08PL) to line various sizes and lengths of drainage pipes on Fiske Blvd utilizing City of Orlando Bid #IFB-15-0017 which was awarded November 20,2014 and renewed on July 14,2016 and to authorize such purchase subject to Layne Inliner LLC's acceptance of the standard terms and conditions of the City's purchase order. (Public Works Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Cocoa revised proposal 6 5 2017 Layne IFB15-0017Contract City of Orlando Orlando Extension to 12.14.17 Layne Layne Price Sheet				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: May 31, 2017
Agenda Date: June 13, 2017
Prepared By: Michael Giorgio, Division Manager
Through: Everett Wegerif P.E. Public Works Director/City Engineer
Requested Action:
Approve participation in a cooperative purchase agreement for Cured in Place Pipe Lining, (Project # SW08PL) to line various sizes and lengths of drainage pipes on Fiske Blvd utilizing City of Orlando Bid #IFB-15-0017 which was awarded November 20, 2014 and renewed on July 14, 2016 and to authorize such purchase subject to Layne Inliner LLC's acceptance of the standard terms and conditions of the City's purchase order.

BACKGROUND:

The City's drainage system is comprised of inlets, curbs, concrete and metal pipes as well as open swales. Due to material and soil conditions, metal pipe over time corrodes to the point that the pipe will begin to allow soils to enter, impeding storm water flows causing potential flooding issues and creating subsidence issues (sinkholes)

The Cured in Place Pipe Lining is a technique that involves installing a resin liner into the pipe, filling it with hot water that expands the liner and molds it to the inside of the pipe and cures it. Utilizing the Cured in Place Pipe Lining technique will allow the pipe to be repaired without digging it up to replace

it, thus minimizing disruptions to residents.

STRATEGIC PLAN CONNECTION:

By repairing these pipes it will help eliminate potential flooding issues

BUDGETARY IMPACT:

Budgeted Yes

Amount Requested $196,745.00
Account Number 423-3570-538-63-00 SW08PL_
Account Name _Infrastructure

PREVIOUS ACTION:

Council has approved Layne InLiner LLC for Cured in Place Pipe Lining in the previous fiscal year. FY 2016

RECOMMENDED MOTION:

Approve participation in a cooperative purchase agreement for Cured in Place Pipe Lining, to line various sizes and lengths of drainage pipes on Fiske Blvd utilizing City of Orlando Bid #IFB-15-0017 which was awarded November 20,2014 and renewed on July 14,2016 and to authorize such purchase subject to Layne Inliner LLC's acceptance of the standard terms and conditions of the City's purchase order.

PROPOSAL

DATE: June 5, 2017

SUBMITTED TO: City of Cocoa
Public Works Department
155 N. Wilson Avenue
Cocoa, FL 32922
Attn: Charles Wines
Stormwater, Streets Supervisor

JOB LOCATION: Storm 2017

We propose hereby to furnish material and labor - complete in accordance with specifications below, for the sum of

One Hundred Ninety-Six Thousand Seven Hundred Forty-Five dollars and no cents ($196,745.00)

Payment terms - 100% within thirty (30) days upon completion and acceptance.
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance. Note: This proposal may be withdrawn by us if not accepted within thirty days.

We hereby submit specifications and estimates as follows:
Layne Inliner, LLC shall supply all equipment, materials and labor to install Inliner™ as follows:

DESCRIPTION	QTY	UNIT	PRICE	TOTAL
Item #21 – Furnish/Install 18" CIPP Lining (9 mm)	1,756	LF	$91.00	$159,796.00
Item #35 – Furnish/Install 24" CIPP Lining (10.5 mm	45	LF	$99.00	$4,455.00
Item #60 – Furnish/Install 36" CIPP Lining (15 mm)	211	LF	$154.00	$32,494.00
			TOTAL	$196,745.00

NOTES:
1. Proposal based on unit pricing contained in contract between Layne Inliner, LLC and the City of Orlando, Contract No. IFB15-0017.
2. Inliner to be installed as per ASTM & manufacturer's specifications.
3. This proposal is subject to pre-TV inspection by Layne Inliner, LLC indicating that line conditions are acceptable for installation of Inliner.
4. Price quoted does not include point repairs if required prior to installing Inliner.
5. Layne Inliner, LLC shall furnish the City of Cocoa with a final inspection CD of the rehabilitated storm sewer line.

Signature Tommy Robertson, jr
Tommy Robertson, Branch Manager

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____ Authorized Signature _____

Mayor
Buddy Dyer

Chief Procurement Officer
David Billingsley, CPSM, C.P.M.

CITY OF ORLANDO
INVITATION FOR BID IFB15-0017

DATE OF ISSUE:	**OCTOBER 22, 2014**
IFB DUE DATE:	**NOVEMBER 20, 2014**
IFB DUE TIME:	**2:00 p.m., Local Time, City of Orlando, FL**
BID DELIVERY LOCATION:	**City of Orlando** **Procurement and Contracts Division** **400 South Orange Avenue, Fourth Floor** **Orlando, Florida 32801** ***Bid opening held at same location.***
IFB TITLE:	**Storm Line Rehabilitation Cleaning & Video Recording**
IFB NO:	**IFB15-0017** ***(IFB NUMBER MUST BE PLACED ON FRONT OF ENVELOPE)***

THIS IS NOT AN ORDER

DIRECT ALL INQUIRIES TO: **Silvia Coste, Purchasing Agent II**
Phone: (407) 246-2216
Email: silvia.coste@cityoforlando.net

BUSINESS NAME & ADDRESS

LAYNE INLINER, LLC
Business Name

2531 JEWETT LANE
Address

SANFORD, FL 32771
City, State, Zip

MICHAEL CANNON (407) 472-0014
Contact Person / Telephone Number

THIS BID USES AN ELECTRONIC BID PRICE FORM (EXCEL DOC)

It is the intent and purpose of the City of Orlando that this Invitation for Bid promotes competitive bidding. It shall be the bidder's responsibility to advise the City's Procurement and Contracts Division at the address noted herein, if any language, requirements, etc. or any combination thereof, inadvertently restricts or limits the requirements stated in this Invitation for Bid to a single source. Such notification must be submitted in writing and must be received by the Procurement and Contracts Division not later than ten (10) days prior to the bid closing date.

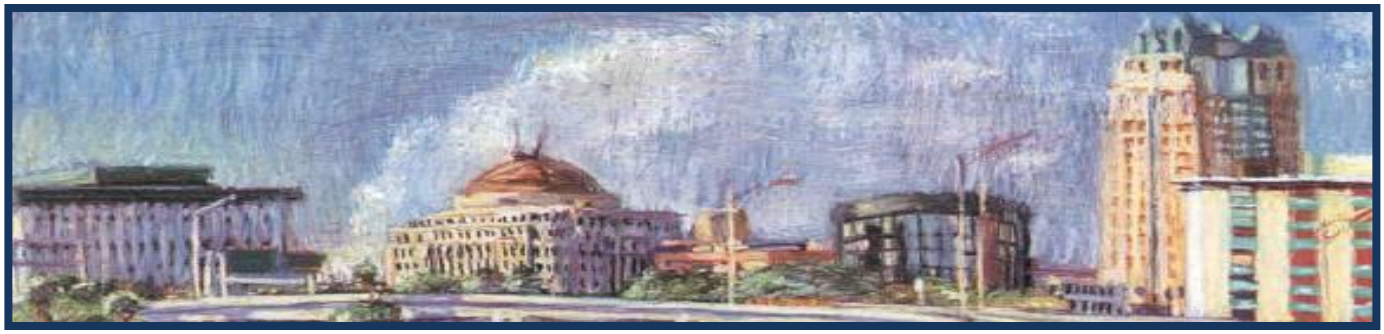


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INSTRUCTIONS FOR SUBMITTING BID IN RESPONSE TO INVITATION FOR BID FOR IFB15-0017, STORM LINE REHABILITATION CLEANING & VIDEO RECORDING

PREPARATION OF BIDS:

1. Bidders are expected to examine this bid form, attached drawings, specifications, if any, and all instructions. Failure to do so will be at the bidder's risk.

2. All prices and notations must be in ink or typewritten. No erasure permitted. Mistakes may be crossed out and corrections typed adjacent and must be initialed and dated in ink by the person signing the bid. All bids must be signed by the bidder and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.

3. Each bidder shall furnish the information required on the bid form and each accompanying sheet thereof on which he/she makes an entry.

4. Unit prices for each unit bid shall be shown. A total shall be entered in the amount column for each item bid. In case of discrepancy between a unit price and extended price, the unit prices will be presumed to be correct.

5. Although the City generally awards bids based on a "lump sum" basis to the responsive and responsible bidder submitting the lowest total bid, the City may choose to award on a "per group" or "per item" basis. Therefore, bidders must submit with their bids, all pricing pages on the forms provided clearly indicating which items are bid and which are not. Failure to submit these pages will render such bid non-responsive.

SUBMITTAL CHECK LIST: ✓

Bidders should use the following bid check list of standard forms which are to be completed and returned as part of your bid submittal. Failure to complete and return required forms may result in your bid being non-responsive and not considered for award. Return one (1) original and one (1) copy of bid submittal.

Additional forms/items may be required to be submitted under the terms of this Invitation for Bid which are not listed below; therefore, it is the bidder's responsibility to read and understand the provisions of this Invitation for Bid.

✓ Solicitation Cover Page.

✓ Invitation for Bid Price Form(s) (Unit Price and Total Price Columns completed).

✓ Bidder's Certification, signed and notarized.

✓ Bidder's Questionnaire.

✓ Contract and Acceptance Form.

✓ Minority/Women Owned Business Enterprise Participation Form.

✓ Veteran Business Enterprise Participation For

✓ Addendum Acknowledgment Form: **It is the bidder's responsibility to contact the City's Procurement and Contracts Division prior to submitting a bid to ascertain if any addenda have been issued, to obtain all such addenda, and return executed addenda with the bid. If you have downloaded this bid from the Internet, please ensure that you also download all such addenda. (If applicable)**

Special Items:

✓ 1. Bid Bond

____ 2. _____

____ 3. _____

NOTE:

Certificate of Insurance: Within seven (7) days of a notification of intended award, the Contractor shall provide the City with the required Certificate(s) of Insurance in a form(s) acceptable to the City.

Written Question(s) Form: Written questions must be received at least ten (10) days prior to the solicitation due date.

SEALED BID ENVELOPE LABEL:

Complete the label below with all appropriate information and affix it to the outside of the envelope containing your submittal. This will assist in the proper processing of the submittal and avoid revealing the contents of that envelope until the official solicitation opening time and date.

SEALED BID ENCLOSED
(To be opened by Procurement official noted below))

Respondent's Name: _____

Respondent's Address: _____

_____

Respondent's Telephone Number:
(_____) _____

City of Orlando
Procurement and Contracts Division
Attention: David Billingsley, CPSM, C.P.M.
Chief Procurement Officer
C/O Purchasing Agent: Silvia Coste, Purchasing Agent II
400 South Orange Avenue, Fourth Floor
Orlando, Florida 32801

Solicitation No.: IFB15-0017

Solicitation Title: Storm Line Rehabilitation Cleaning & Video Recording

Solicitation Due Date & Time:
November 20, 2014 at 2:00 P.M., Local Time, City of Orlando, FL

INVITATION FOR BID AWARD INFORMATION:

The City's Procurement and Contracts Division is the official source to obtain information relating to City of Orlando solicitations. It is incumbent on the Bidder to obtain current bid and award information prior to and after the scheduled opening date of a solicitation. Information is updated daily as it becomes available. An award, or recommendation of award, may be made at any time after the scheduled opening date of a solicitation. You may obtain award and other solicitation information in a variety of ways:

1. Bid documents are available for download from the eSupplier website:

   You may access solicitation information by visiting the City's eSupplier website by copying the following link in your web browser:
   https://esupplier.cityoforlando.net/vendor/common/default.aspx

2. You may also visit the Procurement and Contracts Division to obtain award information, solicitation packages, addendums, and other documents. Our office is located at:

   City of Orlando
   Procurement and Contracts Division
   400 South Orange Avenue, Fourth Floor
   Orlando, Florida 32801

3. You may also call the Procurement and Contracts Division at (407) 246-2291, during normal business hours, to request a solicitation and other related information.

Please remember, email notification is provided as a courtesy to our vendors, but it is the vendor's responsibility to check with the City of Orlando's website at:
https://esupplier.cityoforlando.net/vendor/common/default.aspx for current bid, and other information.

We appreciate your interest in doing business with the City Beautiful and wish you much success with your business ventures.

NON- MANDATORY PRE-BID CONFERENCE:

All prospective bidders are invited to attend a **Non-Mandatory** Pre-Bid Conference at:

City of Orlando
Procurement and Contracts Division
400 South Orange Avenue, Fourth Floor, Dolphin Room
Orlando, Florida 32801

On

October 30, 2014 at 10:00 a.m., Local Time, City of Orlando, FL

The purpose of the Pre-Bid Conference is to provide and solicit information relative to the scope, purpose, nature and extent of the work, and any local conditions, which may affect the work and its performance. Submission of a bid shall constitute an acknowledgment by the bidder that it has thoroughly examined and is familiar with the **INVITATION FOR BID.** The failure or neglect of a bidder to examine the **INVITATION FOR BID,** shall in no way relieve the bidder of any obligations with respect to either its bid or the **INVITATION FOR BID.** No claim for additional compensation will be allowed which is based upon a lack of knowledge of the **INVITATION FOR BID.**

NON-MANDATORY
PRE-BID CONFERENCE ATTENDANCE NOTIFICATION:

A **Non-Mandatory** Pre-Bid Conference will be held **City of Orlando, Procurement and Contracts Division, 400 S. Orange Avenue, 4th Floor, Dolphin Room, Orlando, FL 32802 on October 30, 2014 at 10:00a.m., Local Time, City of Orlando, FL.**

Please return this form by: October 24, 2014.

City of Orlando
Procurement and Contracts Division
400 South Orange Avenue, 4th Floor, Dolphin Room
Orlando, Florida 32801
Telephone: (407) 246-2291
Fax: (407) 246-2869

PLEASE CHECK:

_____ We plan to attend

Name of Representatives who will attend

1. _____
2. _____
3. _____

_____ A list of questions or statements for discussion at the Pre-Bid Conference is attached. (Please use **"WRITTEN QUESTION(S) FORM"** as indicated in the Table of Contents).

_____ We do not plan to attend, but will be submitting a response. .

_____ We do not plan to attend and will not be submitting a response because:

_____

_____
Signature

_____
Title

_____
Name of Company

_____
Date

SPECIFICATIONS FOR MULTIPLE SERVICES ON STORM WATER LINES CITY OF ORLANDO

INTRODUCTION

The City of Orlando (City) invites bids from qualified Contractorss to perform three separate services on the storm water lines managed by the City. The three services are:

1. Provision and installation of RICIPP linings in storm water pipes of various sizes at various City locations. (Group I).

2. Injection of flowable fill into cavities or voids along deficient storm sewers. (Group II).

3. Provision and installation of internal joint seals (rubber) in existing storm water lines. (Group III).

3. The City reserves the right to select multiple vendors as convenience dictates.

4. Each project completion schedule will be agreed upon by the City and the Contractor when the project is assigned.

GROUP I - SPECIFICATIONS FOR INSTALLATION OF RICIPP LINING -- STORMWATER

PART 1 GENERAL

1.1 SCOPE OF WORK

The Contractor shall furnish all labor, materials, equipment, and tools necessary for the point repair or full reconstruction of storm water lines by the installation of a resin-impregnated flexible felt tube, which is inverted into the existing conduit by use of hydraulic head. Where inversion is not appropriate, a pull and inflate method will be acceptable.

Curing shall be accomplished by circulating hot water (or other approved method) within the liner tube to cure the encapsulated resin system.

When cured, the finished pipe will be continuous, watertight, and formed to the original conduit.

Cleaning and inspections of conduits, bypass pumping, line obstruction removal, reestablishment of services, pre-installation video recording, installation of Resin Impregnated Cured-in-Place Pipe (RICIPP) including installation television inspection, post-installation video recording, connections, testing and final inspections are all part of this work.

1.2 QUALITY ASSURANCE / QUALIFICATIONS

1. The pipe liner process shall be the product of a manufacturer who is fully experienced, reputable and qualified in the process of pipe rehabilitation.

2. The Contractor shall have a minimum of three (3) years experience with the means and methods utilized in installing RICIPP to include 100,000 feet minimum installed of 8-inch to 60-inch liner in the state of Florida. The Contractor must have wet-out over-the-hole experience in the state of Florida to include at least five (5) installs of large diameter pipe of 30-inch to 60-inch.

3. During the inversion/installation of the RICIPP, the Contractor shall conduct television inspection of the work to verify that the liner installation is acceptable as defined herein. The sewers shall be thoroughly cleaned prior to performing the television inspections. The television inspections shall be complete from manhole to manhole. The television inspection shall include video documentation and computer generated logs to document the inspection. The installation television inspections shall be performed such that the sewer lining can be clearly seen. The camera shall be panned, tilted and rotated at all pipe defects and at service lateral connections for the complete video documentation assuring no material drain-down/loss. If required, the Contractor will halt inversion in order to video close-up viewing.

4. The Contractor shall submit a sample television inspection after the first liner is installed so that the Contractor and Engineer (or designee) can agree on performance and quality of the inspections, which must be met throughout the Contract. Sewers not inspected to the Engineer's satisfaction shall be re-inspected by the Contractor at no additional cost to the City.

5. All television inspection reports will include physical locations such as street address or street intersection to identify manhole or other locations, which are used to reference where the camera is located.

1.3 REGULATORY REQUIREMENTS

The Contractor shall comply with all applicable laws, rules, regulations or ordinances imposed by all applicable federal, state, regional and local agencies.

1.4 ITEMS FURNISHED BY THE CITY

The City will be responsible for the following items pertaining to the work specified herein:

1. Necessary local permits.

2. Some repairs and / or extra-ordinary obstruction removal necessary to prepare line section for work.

1.5 SUBMITTALS AFTER AWARD, UPON REQUEST

1. Bidder shall submit upon request the following information regarding quality:
   A. Submit three copies of manufacturer's technical literature and recommended installation procedure.

   B. A signed and notarized certification from the resin manufacturer (not supplier/distributor) that the polyester resin to be furnished for this project will not mix with storm water, lake water or moisture on inversion/insertion.

C. A viscosity profile and procedure showing that the resins to be supplied on this project will not absorb/mix with water.

D. A statement by the Contractor that provides for the City to take a small sample of catalyzed resin from the saturated liner tube on site prior to installation. The City will conduct a water-mixing test (proof of the resin and water not mixing) and the Contractor will receive and dispose of the sample according to federal, state and local regulations.

1.6 WARRANTY

1. Installation: Provide a full labor and materials warranty for a period of twenty four months from the date of acceptance by the City.

2. Liner: Manufacturer's standard warranty.

PART 2 PRODUCTS

2.1 MATERIALS

1. The RICIPP shall be fabricated to a size that when installed will fit the internal circumference of the conduit specified. Allowance shall be made for circumferential / radial stretching during insertion.

2. The finished RICIPP shall be fabricated from materials which when cured will be chemically resistant to withstand internal exposure to contaminants associated with storm water.

3. The outside layer of the tube (before inversion) shall be plastic coated with a transparent flexible material that is compatible with the resin system used. The plastic coating shall not be subject to delaminating in the cured pipe.

4. The tube shall contain no intermediate or encapsulated layers. No materials shall be included in the tubes that are subject to delaminating in the cured pipe.

5. The wall color of the interior pipe surface of the RICIPP after installation shall be a light reflective color so that a clear detail examination with closed circuit television inspection equipment may be made.

6. A general purpose, Polyester resin or Epoxy Vinyl Ester and catalyst system shall be furnished that provides cured physical strengths specified herein.

7. Physical Strength: The cured RICIP shall conform to the minimum structural standards, as listed below.

CURED RICIP	STANDARD	RESULTS
Flexural Stress	ASTEM D-790	4,500 psi
Flexural Modulus of Elasticity	ASTEM D-790	250,000 psi

8. All pipes shall be considered fully deteriorated.

9. Hydraulic capacity calculations shall support the CIPP requirement for 100% of the full flow capacity of the original pipe as installed.

10. The Contractor shall submit liner thickness calculations to the Engineer for review. The RICIPP shall be designed in accordance with the applicable provisions of ASTM F1216 and D2412 for fully deteriorated gravity pipe conditions and shall meet the following design conditions:

    - AASHTO H-20 Live Load with two trucks passing for RICIPP in streets.
    - A soil modulus of elasticity of 700 psi shall be used. A soil weight 120 pounds per cubic foot and a coefficient of friction of Ku' = 0.130r shall be used for the installed depths.
    - The long-term flexural modulus used in the design calculations shall be estimated by multiplying the lowest short-term flexural modulus specified in the ASTM standards by a retention factor of 0.50.
    - Safety factor of 2.0 shall be used.
    - Groundwater levels shall be estimated to be at the ground surface.
    - Service temperature range shall be 40 to 140 degrees F.
    - Maximum long-term deflection shall be 5 percent.

11. The minimum length shall be that deemed necessary to effectively span the footage that is requiring repair. The Contractor shall verify the length in the field before impregnation.

12. The thickness (in millimeters) to be used for the liner shall be the largest thickness as determined by calculations for deflection, bending, buckling and minimum stiffness. The minimum installed liner thickness with the pre-determined resin / felt ratio shall be as follows:

13. Liner Thickness Chart

LINER THICKNESS CHART
GROUND COVER IN FEET

Pipe Diameter In Inches	**4**	**6**	**8**	**10**	**12**	**14**	**16**	**18**	**20**	**22**	**24**
08	6	6	6	6	6	6	6	6	6	7.5	7.5
10	6	6	6	6	6	7.5	7.5	7.5	7.5	9	9
12	6	6	6	7.5	7.5	9	9	9	9	10.5	10.5
14	7.5	7.5	7.5	7.5	9	9	10.5	10.5	10.5	12	12
16	9	9	9	9	10.5	10.5	12	12	12	13.5	13.5
18	9	9	9	10.5	10.5	12	12	13.5	13.5	15	15
21	12	12	12	12	13.5	13.5	15	15	16.5	16.5	18
24	12	12	12	13.5	15	16.5	16.5	18	18	19.5	19.5
27	12.5	15	15	15	16.5	18	19.5	19.5	21	21	22.5
30	13.5	15	15	16.5	18	19.5	21	22.5	22.5	24	27
36	16.5	18	18	19.5	21	24	24	27	27	28.5	30
42	19.5	19.5	21	22.5	27	27	28.5	30	33	33	34
48	22.5	22.5	24	27	28.5	30	33	34	36	38	39
54	27	27	27	30	33	34	36.5	39	40.5	42	44
60	28.5	28.5	30	33	35.5	38	41	43	445	46.5	48.5
66	30	33	33	35.5	39	42	45	47	50	52	54
72	33	33.5	36	39	42.5	45.5	48.5	51	54	56	58

Chart assumes; Fully Deteriorated Pipe – 100% Ground Water Cover

1. The CIPP shall be designed per ASTM F-1216, with the following additional requirements.

2. The design will assume no bonding to the original pipe wall.

1 External hydraulic design based on acceptable third party testing and verification of the enhancement factor, K, shall be submitted for review.

2 The bond between the RICIPP layers shall be strong and uniform. All layers, after cure, must form one homogeneous structural pipe wall with no part of the tube left unsaturated.

3 The cured pipe material (RICIPP) shall conform to the following structural properties:

Property Results	Test Method	Minimum Test Result
Modulus of Elasticity	ASTM D-790	250,000 Psi
Flexural Strength	ASTM D-790	4,500 Psi

4 Design parameters will be in accordance with ASTM F-1216 Appendix. Design parameters shall be for a fully deteriorated pipe with a long-term flexural modulus of 50% of the short-term modulus and the design safety factor of two (2) remaining unchanged.

5 If required by the City, RICIPP field tube samples shall be cured in the hot water contained in the inversion column contained within steel plates and Mylar sheeting. These sample pieces shall be at least 20 inches in length with enough width for a test laboratory to run a minimum of three samples from each specimen. A testing laboratory acceptable to the owner shall produce the tests, noting thickness and enough strength as specified without a laboratory post cure. Post cure shall be accomplished in the initial in ground curing cycle.

PART 3 EXECUTION

3.1 PREPARATION

1. Safety - The Contractor shall carry out his operations in strict accordance with all OSHA regulations, City Confined Space Entry Program, and manufacturer's safety requirements. Particular attention is drawn to those safety requirements involving entering confined spaces. In addition, the Contractor shall be responsible for implementing traffic control procedures in conformance with City standards.

2. Prior to Liner Installation:

3. Cleaning of Storm water Sewer – It shall be the responsibility of the Contractor to perform light cleaning of internal debris / sediments from the storm water lines, unless the Contractor is directed otherwise. The City shall clear the line of obstruction such as solids, dropped joints, or collapsed pipe that will prevent the insertion of RICIPP. If the City is unable to or chooses not to remove such obstructions, solids etc., the Contractor will be given the option to price the work and submit a proposal for the work to the City for consideration. If the City is satisfied, the work may be given to the Contractor.

4. Television Inspection – The Contractor shall perform inspection of pipelines prior to lining by closed circuit television. The interior of the pipeline shall be carefully inspected to determine the location of any conditions, which may prevent proper installation of the RICIPP into the pipelines, and it shall be noted so that these conditions can be corrected. Videotape and a suitable Log of inspection shall be made available and given to the City.

3.2 INSTALLATION

1. The method of installation of the RICIPP shall be in accordance with design criteria supplied by the manufacturer and approved by the City Engineer or his designee.

2. The finished RICIPP shall be continuous over the entire length of the repair and be as free as commercially practicable from visual defects such as foreign inclusions, dry spots, pinholes and delaminating.

3. The City shall locate and designate all manhole access points for the work, provide rights of access to these points.

4. The pipeline to be rehabilitated with the RICIPP liner shall be rendered free of accumulated debris. If the Contractor is required to clean the pipe, the City shall provide a dumpsite at a sewerage treatment facility. Any hazardous waste material encountered during this contract will be considered as a changed condition.

5. The Contractor, when required, shall provide for the flow of storm water around or through the section or sections of pipe designated for RICIPP rehabilitation. Plugging the line at an existing upstream manhole and pumping the flow into a downstream manhole or adjacent system shall make a bypass. The primary pump, standby pump and the piping shall be of adequate capacity and size to handle the maximum flow experienced in the line. The Contractor shall be responsible for continuity of the storm water system during the execution of the work of this contract. In the event that storm water backup occurs, the Contractor shall be responsible for cleanup, repair, and property damage costs and claims.

6. The pipe to be RICIPP lined shall be inspected by a closed circuit television system with video taping capabilities. The inspection will verify that the pipe is ready to be lined and a copy of the video of the pipe condition shall be kept / retained for review and given to the City. If any condition is found to exist that prevents the lining of the pipe, or that cannot be removed with conventional sewer cleaning equipment, the Contractor shall notify the City of the condition and review the tape with the City. If an excavated point repair is necessary, the City shall make the appropriate repair or the City shall issue written authorization to the Contractor to make the necessary repairs and the work shall be paid for as a separate item.

7. The Contractor will be responsible for contacting each home or business in close proximity to the storm sewer to be RICIPP lined. That they will be informed of the work to be conducted and the projected length of time for the lining. The contact shall be by approved letter or door hanger 48 hours prior to work beginning on the affected section of pipe. A personal contact shall be made 24 hours prior to work beginning.

8. Resin Impregnation – The quantity of resin used for tube impregnation shall be sufficient to fill the volume of air voids in the tube assuring no resin loss through cracks and irregularities in the original pipe wall with viscosity control. A vacuum impregnation process shall be used. A roller system shall be used to uniformly distribute the resin throughout the tube.

9. Thermocouples shall be placed between the RICIPP tube and the existing pipe wall at the inversion and discharge locations to monitor the liner temperature. Readings shall be entered on logs that are submitted to the City at the end of each lining. For every five installations, the City's representative will perform a miscibility test demonstrating that water will not mix with the resin system.

10. A Contractor's representative will remove a small amount of catalyzed resin from the saturated liner, when requested and in the presence of the City's representative, prior to inversion. The material will exhibit the characteristic of an elastic gel. A water mix test will be performed on site, catalyzed resin shall be placed in a jar and an equal amount of water added, the jar sealed and shaken vigorously. The material shall not mix or form an emulsion. If the resin material mixes, the saturated liner tube will be rejected and shall be removed from the site. The rejected liner will be removed from the site and disposed of in accordance to federal, state and local requirements. A pre-liner will be required and the thickness of the entire circumference of the liner will have to meet or exceed the minimum thickness required by the owner. (See Appendix)

11. At the City's request, at no more than 5 times per 10 inversions, a CCTV camera shall be inserted into the pipe to be lined and positioned within 10 feet of the inverting tube in the presence of the City's representative. The representative shall view the inversion of the tube from the video monitor in the Contractor's CCTV truck. If resin discharge from the tube is observed, the Contractor will immediately stop the inversion and remove the tube from the pipe. The rejected liner will be removed from the site and disposed of in accordance to Federal, State and Local requirements.

12. Reforming – After insertion is completed, the Contractor shall supply a suitable heat source. The equipment shall be capable of delivering hot fluids throughout the section to uniformly raise the temperature of the liner mass to the temperature required to cure the liner. The heat source shall be fitted with monitors to gauge the temperature and pressure of the fluid injected.

13. Cool down may be accomplished by the introduction of cool water and air or other approved method.

14. During the warranty period, any defects that will affect the integrity or strength of the liner shall be repaired at the Contractor's expense in a manner mutually agreed by the City and the Contractor.

15. The discharge of water from the installation of Liner must not be allowed into any surface area waters. Arrangement can be made to discharge into sanitary sewer lines.

3.3 SEALING RICIPP AT MANHOLES

1. Leakage testing of the pipe shall be accomplished during the cure while under positive head.

2. If the RICIPP fails to make a leak tight seal, the Contractor shall apply a sealing material at that point. The seal shall be of a resin mixture compatible with the RICIPP.

3. There shall be no visible leaks in the completed system. During the warranty period, any defects that will affect the integrity or strength of the RICIPP or any visible leaks shall be repaired at the Contractor's expense.

3.4 INSPECTION

1. The Contractor shall inspect all piping to assure that the RICIPP is free from defects in materials and workmanship.

2. Videotape shall be provided to the City showing the completed work. The videotape shall include the pre-installation footage, the tube inversion / installation footage (when required) and the post-installation footage. NO INVOICE WILL BE INITIATED FOR PAYMENT WITHOUT ACCOMPANYING VIDEOTAPE / DVD.

3. RICIPP samples shall meet or exceed the specified structural properties of:

Property Results	Test Method	Minimum Test Result
a. Modulus of Elasticity	ASTM D-790	250,000 Psi
b. Flexural Strength	ASTM D-790	4,500 Psi

4. Visual inspection of wet out facility and process parameters noted/inspected (i.e., gap setting).

5. Visual inspection of the CIPP shall be in accordance with ASTM F-1216, section 8.6.

6. IR Spectrum fingerprints must be submitted and approved prior to payment.

7. At least one (1) Miscibility Test will be performed on-site for each five installations. See Appendix.

8. No payments will be made for rejected liner tubes or for liner tubes not meeting this specification requirements including testing.

3.5 DISPOSAL OF DEBRIS

1. Under no circumstances shall sewage or solids be dumped onto the ground surface, streets or into ditches, catch basins or storm drains.

2. The Contractor shall remove all solids or semi-solids resulting from the operations from the site. Trucks hauling solids or semi-solids from the site shall be watertight so that no leakage or spillage will occur.

3. Disposal shall be at a suitable site selected by the Contractor and approved by the appropriate jurisdictional personnel. Exception being, if the Contractor is required to clean the pipe, the City shall provide a dumpsite at a sewerage treatment facility.

3.7 END OF PROJECT SUBMITTALS

1. One videotape copy shall be submitted that shows the conduit prior to lining, the liner being inverted through the pipe in-situ demonstrating that the resin does not drain out of the saturated liner tube and the final inspection of the completed conduit lining.

2. Certificates of Authenticity compliance for each shipment of resin and thickener from the resin manufacturer with an IR Spectrum Analysis of both materials from the Contractor, which certifies that all materials meet or exceed ASTM F-1216.

3. Calculations for determining the cured liner tube thickness for each lining shall be submitted prior to installation of the saturated liner tube.

4. All submittals shall demonstrate detailed compliance with the provisions of the contract documents.

3.8 PRICING, TIME FRAME AND EXTRA WORK

1. All pricing must include pre and post video inspection of storm water lines and all light cleaning necessary to be done before inspection and installation of the RICIPP liner. Prices also to include any or all de-watering and plugging and pumping that might become necessary in the performance of job.

2. Installation of RICIPP must be done in a timely manner. Work must be initiated, executed and completed in no more than 60 days after Notice To Proceed (NTP) is received by Contractor. The NTP will be preceded by a work order listing locations, costs, pipe sizes etc.

3. Extra Work: Contractor may be asked to provide costs associated with the following additional activities on any a site specific basis. 1) Pipe Joint Sealing: To seal leaking joints in a storm line with chemicals, cementitious grouts etc. 2) Man Hole restoration / Grouting: To repair, grout or restore (rehab) storm manholes. 3) Storm water pipes in the 6” to 15” dia. range may also be needed for RICIPP lining.

PART 4 APPENDIX

4.1 CHEMICAL THICKENED SYSTEM MISCIBILITY GUIDELINES

Purpose: The purpose is to define properties that the resin / resin-impregnated flexible tube must have to perform effectively and consistently in all field conditions.

Scope: All resin / resin-impregnated flexible tube materials used must have the following properties (greater than 1.5 million centipoises):

1. Must react/ perform in the presence of water.

2. Must withstand submergence in water without degradation (pre-cure and post-cure).

4. Must prevent the passage of water through the sewer pipe joint (infiltration).

5. Must stay at a constant viscosity during reaction period.

6. Must stay in the confines of the host pipe being rehabilitated.

7. Must not produce slugs that require excavation.

8. Shall meet liner thickness per contract/design specifications (0% to +10%) measured eight times around the perimeter.

9. Residual must not impede on downstream lines or water tables.

10. Must withstand internal exposure to sewage/chemical specified.

4.2 MISCIBILITY TEST PROCEDURE

1. Resin + Chemical Thickener + Catalyst premixed at wet-out facility.

    - Fill: test tube/glass-pint jars half full with material. When mixed in the proper proportions and stored at temperatures above 40F, thickening will be complete in 18-24 hours. Once thickening is complete (invert test tube/jar: non-flowing), fill the container full with water, replace lid and mix by shaking. Resin system will be immiscible

2. Resin + Chemical Thickener.

    - Mix a 50/50, by volume, mixture of resin + thickener in a glass-test tube/glass-jar. The mixture will thicken to 1.5MM cps in short time (approximately 15 minutes). Once thickening is complete (invert test tube/jar: non-flowing), fill the container full with water, replace lid/seal top and mix by shaking. Resin system will be immiscible

All samples / waste should be disposed of properly and in according with State and Federal Regulations. For a more scientific approach-quantifying rate of thickening, see TIME-TEST VISCOSITY METHOD (ASTM D-1545)

END OF SECTION

GROUP II
SPECIFICATIONS FOR
INJECTION OF FLOWABLE FILL INTO CAVITIES OR VOIDS ALONG DEFICIENT STORM SEWERS

PART 1 GENERAL

1.1 SCOPE OF WORK

The Contractor shall furnish all labor, materials, equipment, and tools necessary to inject flowable fill into cavities or voids along a deficient storm sewer. Contractor is responsible for restoring site work area to original condition upon completion.

1.2 QUALITY ASSURANCE

Qualifications: The Contractor shall have a minimum of three (3) years experience with the means and methods of the materials utilized and the installation procedures.

1.3 REGULATORY REQUIREMENTS

The Contractor shall comply with all applicable laws, rules, regulations or ordinances imposed by all applicable Federal, State, Regional and Local agencies.

1.4 ITEMS FURNISHED BY THE CITY

The City will be responsible for the following items pertaining to the work specified herein:

A. Necessary local permits.

B. Any repairs and / or unordinary obstruction removal necessary to prepare area for work.

1.5 WARRANTY

Installation: Provide a full labor and materials warranty for a period of twenty four months from the date of acceptance by the City.

PART 2 PRODUCTS

2.1 MATERIALS

Flowable fill will be a self-leveling, low-density cementitious back-fill material that attains 100% compaction without tamping or vibrating. It will be capable of replacing compacted soils as a structural fill that drains and is no stronger than the surrounding soil after it has obtained it’s ultimate strength.

PART 3 EXECUTION

3.1 A. PREPARATION

The Contractor shall carry out his operations in strict accordance with all OSHA Regulations, and manufacturer's safety requirements. Particular attention is drawn to those safety requirements involving entering confined spaces. In addition, the Contractor shall be responsible for implementing traffic control procedures in conformance with City/County/State standards, depending on the jurisdiction of the roadway.

B. DISPOSAL OF DEBRIS

1. Under no circumstances shall sewage or solids be dumped onto the ground surface, streets or into ditches, catch basins or storm drains.

2. All solids or semi-solids resulting from the operations shall be removed from the site by the Contractor. Trucks hauling solids or semi-solids from the site shall be watertight so that no leakage or spillage will occur.

3. Disposal shall be at a suitable site selected by the Contractor and approved by the appropriate jurisdictional personnel.

END OF SECTION

GROUP III
SPECIFICATIONS FOR
INTERNAL JOINT SEAL (RUBBER) FOR STORM WATER SEWER SYSTEM

PART 1 GENERAL

1.1 SCOPE OF WORK

1. The Contractor shall furnish all labor, materials, equipment, and tools necessary for the installation of Internal Joint Seals (rubber), in existing storm water lines.

2. Only one mobilization fee will be paid per work order issued. The fee paid will be based on the largest diameter seal installed or whichever fee is the highest dollar amount within the work order issued.

3. Storm system dewatering and bypass pumping may not be necessary for every job requiring internal joint seal installations. Dewatering fees will be paid for every storm system that requires dewatering and will be based on the largest diameter of seal installed.

4. The Contractor's representative and the City's representative will agree upon the mobilization fee and dewatering fees (if required) upon issuance of a work order and notice to proceed.

1.2 QUALITY ASSURANCE / QUALIFICATIONS

1. Installer shall have one (1) year experience with the seal to be furnished and in the work described herein.
2. The seal technology furnished shall have a minimum installed history of three (3) years and require approval by the City.
3. Only seal technologies having an approved testing mechanism will be approved.

1.3 REGULATORY REQUIREMENTS

The Contractor shall comply with all applicable laws, rules, regulations or ordinances imposed by all applicable Federal, State, Regional and Local agencies.

1.4 ITEMS FURNISHED BY THE CITY

The City will be responsible for the following items pertaining to the work specified herein:

1. Necessary local permits.

2. Some repairs and / or extra-ordinary obstruction removal necessary to prepare line section for work.

1.5 WARRANTY

1. Installation: Provide a full labor and materials warranty for a period of two (2) years from the date of acceptance by the City.

2. Seals: Manufacturer's standard warranty.

1.6 SUBMITTALS AFTER BID OPENING UPON REQUEST

1. Submit three (3) copies of manufacturer's technical literature and recommended installation procedures.

2. List of equipment to be used.

3. Technical data for proposed internal joint seal, including application instructions, and product data.

4. Acknowledgement that products submitted meet requirements of standards referenced.

5. Safety training documentation to be submitted prior to award.

6. Copies of joint repair records.

1.7 REFERENCES

This specification references American Society for Testing and Materials (ASTM) standard specifications, which are made part hereof by such reference and shall be the latest edition and revision thereof.

1.8 DELIVERY STORAGE AND HANDLING

A. Deliver material in manufacturer's original unopened containers with labels intact.

1. Rubber membranes shall be individually sealed in plastic bags and packaged in a manner that will not damage or deform them.
2. Labels shall indicate comments and expiration date of material.
3. Membrane shall not be removed from plastic bag until time of use.
4. Membranes shall be stored in a cool dry environment away from direct sunlight.

PART 2 PRODUCTS

2.1 MATERIALS

A. Joint Liner:

1. EPDM rubber derivative membrane manufactured in accordance with ASTM-C923.

   a. Material shall be of a resilient EPDM rubber and have a minimum width of 10.5 inches.
   b. The volume change of rubber shall not exceed 10 % maximum of original by weight after immersion in fresh water at 70^{0} C for 48 hours.
   c. Seals must withstand a minimum of 200 lbf/in. before tearing.

2. Joint Liner Splicing

   As a test, the seal shall be gripped at a point 6 in. on each side of the splice, and shall be bent in both directions as sharply as possible. The splice shall be capable of passing this bend test without visible separation. No voids or cracks are allowed.

B. Bands:

1. Bands for securing rubber membrane across piping joints shall be Type 304 non-magnetic stainless steel, manufactured in accordance with ASTM-A167.

2. Stainless steel bands shall be rolled to the radius of the pipe being renewed.

3. All shop and field welds to be made by certified welders with a minimum of 2 years experience on Type 304 alloy.

4. Weld wire to be T-308 AWS class A5.9.

5. Field welds are to be made with coated electrode 308/308H, AWS class A5.4.

6. All material specifications to be certified.

C. Cement Mortar:

1. For pipe joint scaling and preparation shall be fast setting type and in accordance with ASTM-C150.

D. Liquid Joint Lubrication:

1. Liquid joint lubrication to assist in installation of the rubber membrane and bands shall be non-toxic vegetable based.

2. It shall not deteriorate in storage (2 years); work well from 0^{0} to 120^{0} F; shall not adversely affect synthetic rubber gaskets.

3. It shall not be petroleum based and shall not support growth of bacteria.

PART 3 EXECUTION

3.1 PREPARATION

1. Safety - The Contractor shall carry out his operations in strict accordance with all OSHA Regulations, City Confined Space Program, Fall Protection Program, and manufacturer's safety requirements. Particular attention is drawn to those safety requirements involving entering confined spaces. In addition, the Contractor shall be responsible for implementing traffic control procedures in conformance with City/County/State standards, depending on the jurisdiction of the roadway.

2. Prior to fitting, seals should be given a good visual examination; if quality of material construction is in doubt, the seals must not be used.

3.2 CLEANING

1. Storm water lines shall be cleared of all debris, roots and other materials that would hinder proper insertion of the liner by the Contractor.

2. All material loosened by the cleaning operations shall be removed at nearest manhole.

3. All surfaces of the structure shall be cleaned with high-pressure hydro jet sprayer with an operating pressure of at least 3500 psi.
4. Structure shall then be pressure rinsed with water.

5. Prevent damage to pipeline, if damaged, it should be repaired at no cost to the City.

6. <u>Television Inspection:</u>

    a. Storm water line sections to be lined shall be TV inspected with a video recording by the Contractor, noting locations of all obstructions.

    b. No lining shall be performed until the stormwater line has been properly prepared. If the stormwater line is unacceptable for internal joint sealing, the Contractor shall review the TV inspection report and determine the location(s) where spot repair(s) or additional cleaning is required. The Contractor shall perform additional cleaning where necessary.

3.3 JOINT PREPARATION

1. The area of the pipe where the actual "lip seals" make contact, must be prepared to provide a consistent, permanent seal.

2. All imperfections on sealing surface must be removed by scraping or grinding.

3. Any "deep" imperfections shall be properly filled to the full depth with a non-toxic, quick setting, joint filler (plaster or cement mortar) and rendered "flush" with internal surface of pipe.

4. The pipe should be pre-marked with grease chalk to define preparation areas clearly.

5. In case of concrete pipes, it may be necessary to apply a coat of approved epoxy to the preparation area where the seal will be placed, and/or inject joints with chemical grout to stop water intrusion.

3.4 SURFACE PREPARATION

Immediately prior to fitting the seal, the area must be cleaned with a dry brush, and coated with lubricant. Lubricant shall be non-toxic (vegetable based), and "hand applied" so as not to pick up any dirt.

3.5 POSITIONING THE SEAL

1. Before fitting the seal in place, check to see it is not damaged and test unit is tight.

2. Using chalk marks as guides, position seal accurately on the prepared area, bridging the joint gap.

3. Locate test unit in the seal at 9 o'clock or 3 o'clock position; parallel to the joint gap.

3.6 POSITIONING RETAINING BANDS

1. Place three stainless steel bands in the "grooves" provided in the seals. This will transmit the "radial load" evenly to the seal as bands expand.
2. Lock the bands temporarily in position and check for proper alignment before final tightening of band.

3. Tighten bands to the manufacturers recommended torque.

3.7 PRESSURE TESTING

1. Internally sealed areas shall be individually pressure tested.

2. In test 1, used on each section of the pipe after 30 minutes of fitting the seal, a pressure of 10 psig is applied to the seal and a soap and water solution is used to detect any leaks.

3. To prevent excessive ballooning of the center membrane, a restraining device is locked on its expanding position during testing.

4. In test 2, a pressure of 5 psig is applied to the seal through the test valve and maintained, while a soap and water solution is used to detect leaks.

5. Following the tests, the test valve of the seal is plugged.

3.8 INSPECTING

After the work is completed the Contractor shall provide the City with a videotape or DVD showing the completed work, including, the restored conditions. Extremely large diameter pipe will require the use of a handheld video camcorder for post-installation verification. Smaller diameter pipe shall have the post-installation verification done with CCTV recording equipment. NO INVOICE WILL BE INITIATED FOR PAYMENT WITHOUT ACCOMPANYING VIDEOTAPE.

3.9 DISPOSAL OF DEBRIS

1. Under no circumstances shall sewage or solids be dumped onto the ground surface, streets or into ditches, catch basins or storm drains.

2. All solids or semi-solids resulting from the operations shall be removed from the site by the Contractor. Trucks hauling solids or semi-solids from the site shall be watertight so that no leakage or spillage will occur.

3. Disposal shall be at a suitable site selected by the Contractor and approved by the appropriate jurisdictional personnel.

END OF SECTION

SPECIAL CONDITIONS CLAUSES

Bid Security:
Bid Security shall be made payable to City, in an amount equal to ten percent of the bidder's Total Base Bid in the form of a certified check, cashier's check, or a Bid Bond issued by a Surety that is licensed to conduct business in the State of Florida and has at least an "A-" rating in accordance with the most current A.M. Best Company financial strength rating.

The Bid Security of the low bidder shall be retained until such time as the City has executed and provided the awarded bidder with the Contract and Acceptance Form, and the bidder has furnished the required contract security, any insurance certificates and endorsements, whereupon it will be returned. If the low bidder fails to comply with the solicitation requirements, or to furnish any required contract security or required insurance certificates and endorsements, within seven (7) days of the notification of intended award, the City may cancel the intended award and the Bid Security of that bidder may be forfeited up to the difference between the total bid of the forfeited bidder and the next lowest bidder.

The Bid Security of all other bidders may be retained until the earlier of thirty (30) days after execution of the Contract and Acceptance Form or ninety (90) days after bid opening, whichever occurs first.

Quantities
The quantities for the items listed in this solicitation are estimated annual quantities for bid evaluation purposes only and should not be construed as representing actual quantities to be purchased. Moreover, it is understood by all bidders that the City is not obligated to purchase any minimum or maximum amount during the life of a contract resulting from this solicitation.

Site Conditions
The bidder, having visited the site and familiarized themselves with the local conditions, nature, and extent of the work, and having examined carefully the specifications and Terms and Conditions herein, proposes to furnish all equipment, labor and materials without exception for the proper execution and completion of the work and if awarded the contract, to complete the said work within time limits as specified for the following bid prices.

Favored Customer Clause:
Should the awarded bidder (also referred to hereinafter as "Contractor"), of a contract resulting from this solicitation sell the same or substantially the same products or services as listed in this solicitation to another Governmental Agency, within the State of Florida, at a lower price than the price listed in this solicitation, the awarded vendor agrees to extend that same discounted price to the City of Orlando.

Prohibition Against Contracting with Scrutinized Companies

In accordance with Section 287.135 of the Florida Statutes, "[a] company that, at the time of bidding or submitting a proposal for a new contract or renewal of an existing contract, is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, or is engaged in business operations in Cuba or Syria, is ineligible for, and may not bid on, submit a proposal for, or enter into or renew a contract with an agency or local governmental entity for goods or services of $1 million or more." Section 215.473 defines a company to include "all wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit." By submitting a response to this solicitation, a respondent certifies that it and those related entities of respondent as defined above by Florida law are not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473 of the Florida Statutes and are not engaged in business operations in Cuba or Syria. Any respondent awarded a contract as a result of this solicitation shall be required to recertify at each renewal of the contract that that it and its related entities are not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List and are not engaged in business operations in Cuba or Syria. The City may terminate any contract resulting from this solicitation if respondent or a related entity as defined above is found to have submitted a false certification or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is found to have been engaged in business operations in Cuba or Syria. Notwithstanding the preceding, the City reserves the right and may, in its sole discretion, on a case by case basis, permit a company on such lists or engaged in business operations in Cuba or Syria to be eligible for, bid on, submit a proposal for, or enter into or renew a contract, should the City determine that the conditions set forth in Section 287.135(4) of the Florida Statutes are met.

GENERAL CONDITIONS
Bidder should read and follow the following instructions.

1. **EXECUTION OF BID**: Bid must contain a manual signature of an authorized representative in the space provided on the Bidder's Certification Form.

2. **SEALED BIDS:** All bids must be submitted in a sealed envelope. The face of the envelope shall contain the date and time of the bid opening and the bid number. Bids not submitted on the City's bid forms may be rejected. All bids are subject to the conditions specified herein and on any attached sheets, specifications, standard terms and conditions and special conditions.

3. **NO BID FORM:** In the event you elect not to bid this requirement, respond by returning this form, marking it "NO BID" and the reason therefor. NOTE: To qualify as a respondent, bidder must submit a "BID" or "NO BID" and it must be received no later than the stated bid opening date and time.

4. **BID OPENING:** Shall be public, on the date and at the time specified on the bid form, with the total bid amount being read aloud. It is the bidders responsibility to assure that their bid is delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered, will not be returned but will be retained in the "BID FILE" unopened. Telephone or telegraphic bids cannot be accepted.

5. **PRICES, TERMS, and PAYMENT:** All prices must be firm for the delivery schedule quoted herein. Bids stipulating "Price in effect at time of shipment" or other similar conditions will be considered not responsive to the bid invitation and will not be accepted. All prices shall be quoted F.O.B. delivered to any City of Orlando Department unless otherwise stipulated in the bid invitation. Bidder is requested to offer cash discount for prompt invoice payment. It is the policy of the City of Orlando to make payments of invoices in time to earn any offered cash discounts. Discount time will be computed from the date of satisfactory delivery at place of acceptance or from receipt of correct invoice at the Accounts Payable Office, whichever is later.

   a) **TAXES:** The City of Orlando does not pay Federal excise and State sales taxes. Our tax exemption number is 85-8015427957C-9 and is also stipulated on all our Purchase Orders.

   b) **POLITICAL SUBDIVISIONS:** Under Florida Law, prices contained in State Contracts shall be available to the City of Orlando, who might wish to purchase under a State Purchase Contract. The City of Orlando therefore reserves the right to purchase any commodities from a State Purchase Contract if in the best interest of the City.

   c) **MISTAKES:** Bidders are expected to examine the specifications, delivery schedules, bid prices, and all instructions pertaining to supplies and services. Failure to do so will be a bidder's risk.

   d) **CONDITION and PACKAGING:** It is understood and agreed that any item offered or shipped as a result of this bid shall be new (current production model at the time of this bid). All containers shall be suitable for storage or shipment, and all prices shall include standard commercial packaging.

   e) **SAFETY STANDARDS:** Unless otherwise stipulated in the bid, all manufactured items and fabricated assemblies shall comply with applicable requirements of Occupational Safety and Health Act and any standards thereunder.

   f) **MARKING:** Each individual container shall be marked with the brand name of the product, quantity and the name and address of the manufacturer. Each shipping container shall include the name of the vendor and must also clearly indicate the City of Orlando Purchase Order Number.

   g) **INVOICING and PAYMENT:** The supplier shall be paid in accordance with Florida Statutes, upon submission of invoices to: The Accounts Payable Section, City of Orlando, 400 South Orange Avenue, Orlando, Florida 32801. Invoices are to be billed at the prices stipulated on the purchase order and as outlined in this bid. All invoices must show the City of Orlando Purchase Order Number.

6. **CONFLICT OF INTEREST:** The award hereunder is subject to Chapter 112, Florida Statutes. All bidders must disclose with their bid the name of any officer, director, or agent who is also an employee of the City of Orlando. Further, all bidders must disclose the name of any City of Orlando employee who owns, directly or indirectly, an interest of ten percent (10%) or more of the bidders firm or any of its branches.

7. **AWARDS:** As the best interest of the City of Orlando may require, the right is reserved to make award(s) by individual items, group of items, all or none, or a combination thereof, with one or more suppliers; to reject any all bids or waive any informality or technicality in bids received.

8. **INSPECTION, ACCEPTANCE, and TITLE:** Inspection and acceptance will be at destination unless otherwise stipulated. Title and risk of loss or damage to all items shall be the responsibility of the shipper (vendor) until accepted by the using department of the City of Orlando, unless loss of damage results from negligence by the City of Orlando or its Departments.

9. **DISPUTES:** In case of any doubt or differences of opinion as to the items to be furnished hereunder, the decision of the City of Orlando's Chief Procurement Officer shall be final and binding on both parties. All disputes between the parties shall be resolved in accordance with the City Procurement Code, (Chapter 7 of the City Code).

10. **LEGAL REQUIREMENTS:** Federal, State, County and local laws, ordinances, rules and regulations that in any manner affect the item(s) covered herein apply. Lack of knowledge by the bidder will in no way be cause for relief from responsibility.

11. **LIABILITY:** The vendor shall hold and save the City of Orlando, its officers, agents and employees harmless from liability of any kind in the performance of or fulfilling the requirements of the purchase order or contract which may result from this bid.

NOTE: ANY AND ALL STANDARD OR SPECIAL CONDITIONS ATTACHED HERETO WHICH VARY FROM THESE GENERAL CONDITIONS SHALL HAVE PRECEDENCE.

STANDARD TERMS AND CONDITIONS

1. RECEIPT OF BIDS:

a. **Sealed bids, one (1) original and one (1) copy,** shall be submitted to the Procurement and Contracts Division prior to the date and time specified herein**.** Bids will not be accepted after the designated time and date. It is solely the responsibility of the bidder to ensure timely delivery of their bid submittal.

b. Each bid shall be submitted in a sealed envelope and marked with the bid number, title of the bid, and bid opening date and time.

c. If submitted by mail, the bid submittal shall be enclosed in a sealed envelope addressed to the City's Chief Procurement Officer (CPO), at the address listed below. Bids submitted by mail must be received in the office of the Procurement and Contracts Division by the time specified herein for the opening thereof.

Please be advised that United States Postal Service (USPS) Express and Priority service classes, are delivered to the City once daily. Accordingly, in order for a submission to be received by the office of the Procurement and Contracts Division when the services of the USPS are used, a proposer or bidder is responsible for ensuring that their submittal is transmitted in such manner as necessary for the USPS to receive, sort, and deliver to the City by the submittal due date and time.

The City only collects other USPS mail one (1) time per day upon opening of the local Post Office branch, which is then sorted by the City for delivery to the Procurement and Contracts Division and other City departments. Submissions arriving at the USPS after the initial pick-up by the City will be placed in the City's call-box for pick-up and will not be delivered to or received by the Procurement and Contracts Division until the next business day.

When using the USPS or any other mail delivery services, it is the sole responsibility of the bidder to ensure that bids or proposals are received in the office of the Procurement and Contracts Division by the due date and time. **The City shall not be responsible for delays caused by any occurrence.**

d. All bids shall be mailed or delivered to the office of the Procurement and Contracts Division at the address listed below. Sealed bids are to be addressed as follows:

City of Orlando
Procurement and Contracts Division
Attention: David Billingsley, CPSM, C.P.M.
Chief Procurement Officer
C/O Silvia Coste Purchasing Agent II
400 South Orange Avenue, Fourth Floor
Orlando, Florida 32801

2. COMMUNICATIONS; QUESTIONS REGARDING SPECIFICATIONS OR BIDDING PROCESS:

a. To protect the integrity of the solicitation process and ensure fair consideration of all respondents, a prohibited communication period is hereby established commencing as of the time of the issuance of this solicitation and terminating upon execution of a contract (or, if the solicitation is cancelled, upon cancellation of the solicitation). Except for communication with the City's designated point of contact set forth in this solicitation or as otherwise authorized by the City's Chief Procurement Officer, during the prohibited communication period, the City prohibits communication regarding the solicitation by a respondent or potential respondent (or on a respondent or potential respondent's behalf) to or with any officer, elected official (including the Mayor and City Council), department, division, office, or employee of the City, or any other person or entity providing advice to the City related to this solicitation. During the prohibited communication period, all contacts and communications regarding the solicitation by a respondent, or potential respondent, including their agents, representatives and others on their behalf, shall be directed to the City's Procurement and Contract Services Division in the manner provided below in this solicitation, unless otherwise authorized by the City's Chief Procurement Officer. Prohibited contact or communications during the prohibited communication period may result in disqualification from the solicitation process, rejection of the solicitation, or termination of any resulting contract as determined by the Chief Procurement Officer. In addition, prohibited contact or communications may also be grounds for suspension and debarment of a respondent or potential respondent under the City's Procurement Code.

b. Any questions by a bidder relative to the interpretation of specifications or the bid process shall be addressed in writing as indicated below. In order to be answered prior to the submittal deadline, questions must be received by the Procurement and Contracts Division ten (10) days prior to the date set for the receipt of bids. Please see the "Written Question(s) Form" under Forms and Submittals Section of this solicitation. Any interpretation made to prospective bidders with respect to questions submitted prior to the cut-off date for questions to be answered prior to the submittal deadline will be expressed in the form of an Addendum to the specifications which, if issued, will be conveyed to all prospective bidders no later than five (5) days before the date set for receipt of bids. Oral answers will not be authoritative.

c. It will be the responsibility of the bidder to contact the Procurement and Contracts Division prior to submitting a bid to ascertain if any addenda have been issued, to obtain all such addenda, and return executed addenda with the bid.

d. All communication and contact regarding this solicitation shall be directed to the Purchasing Agent referenced on the cover page of this Invitation for Bid:

Silvia Coste, Purchasing Agent II
City of Orlando
Procurement and Contracts Division
City Hall at One City Commons
400 South Orange Avenue, Fourth Floor
Orlando, Florida 32801
(407) 246-2291
Fax (407) 246-2869
Website: http://www.cityoforlando.net/admin/purchasing/index.htm

3. TERM OF THE CONTRACT:

The term of the contract resulting from the solicitation, shall be for an initial twelve (12) month period. The contract may, by mutual assent of the parties, be extended for four (4) additional twelve (12) month periods or portions thereof, up to a cumulative total of sixty (60) months.

4. BIDDER'S CERTIFICATION FORM:

Each bidder shall complete the "Bidder's Certification Form" included with this Invitation for Bid. The form must be acknowledged before a Notary Public with notary seal affixed on the document. The failure of a bidder to include this document with their bid submittal will be cause for rejection of the bid.

5. SUBMITTAL OF BIDS:

Bids shall be submitted utilizing the bid form(s) provided herein. All bids shall be properly executed with all blank spaces filled in. The signatures of all persons signing shall be in longhand. Erasures, interlineations, or other corrections shall be authenticated by affixing in the margin immediately opposite the correction the initials of a person signing the bid. If the unit price and the total amount provided by a bidder for any item are not in agreement, the unit price alone shall be considered as representing the bidder's intention, and the totals shall be corrected to conform thereto.

6. BID INFORMATION:

It is incumbent on the bidder to check the City of Orlando's website at https://esupplier.cityoforlando.net/vendor/common/default.aspx or contact the Procurement and Contracts Division for current bid and award information, prior to and after the scheduled opening date of a solicitation, in accordance with the instructions provided herein, in section entitled, "Invitation for Bid Award Information".

7. EXCEPTIONS TO TERMS AND CONDITIONS:

When completing your bid, do not attach any forms which may contain terms and conditions that conflict with those listed in the City's bid document(s). Inclusion of additional terms and conditions, such as those which may be on your company's standard forms, may result in your bid being declared non-responsive.

8. SPECIFICATIONS:

a. The Specifications shown in the Invitation for Bid are intended to represent items of a quality level known to meet City's requirements. While the City endeavors to promulgate written Specifications that are accurate and nonrestrictive for bidding purposes, they may also reference an item by manufacturer's name and model number. Bidders are cautioned that in the event of a discrepancy therein, such difference must be timely questioned in writing. Any written question must be received by the Procurement and Contracts Division at the address on the cover of this solicitation no later than ten (10) days prior to the bid opening.

b. If any proprietary, trade, brand, or manufacturers' name or part number is used herein in describing the required equipment or materials, it shall be understood to indicate the minimum standard of composition and quality desired, and shall not be construed to exclude equipment or goods that equals or exceeds the functional capability and quality of the named equipment. The City, in its sole discretion, shall determine whether equipment or goods are equivalent in capability and quality.

   Bidders are strongly encouraged to submit equivalent equipment or materials for consideration during the question and answer period. If equivalent equipment or materials is proposed, indicate the manufacturer's name and model number for the equipment and include any literature or other explanation of the equipment's quality or performance with your bid.

c. The equipment bid herein shall be new and shall be of the current production model. If applicable, detailed equipment specifications for make and model offered shall be provided with bid.

d. Bidders may be required, at no expense or liability to the City, to make available for test/demonstration, equipment equal in all aspects to the equipment bid, and/or equal equipment that may be seen under operating conditions in the Central Florida area.

9. SILENCE OF SPECIFICATIONS:

The apparent silence of these specifications or any supplemental specifications as to details or the omission from same of any detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size, and design are to be used. All workmanship shall be first quality. All interpretations of specifications shall be made upon the basis of this statement.

10. DISCOUNTS:

Bidders may offer a cash discount for prompt payment; however, such discounts shall not be considered in determining the lowest net cost for bid evaluation purposes. Discounts will be computed from the date of satisfactory delivery at place of acceptance or from receipt of correct invoice at the office specified, whichever is later.

11. ALTERATIONS/CHANGES TO BID PRICE FORM(S):

Bidder shall not change or otherwise alter the quantity or unit designations on the Bid Price Form(s). The unit price bid and total extensions must correspond to these designations. Each line item will be extended as indicated (quantity x unit price). The unit price shall prevail.

12. ADDENDA:

It is the bidder’s responsibility to contact the Procurement and Contracts Division prior to submitting a Bid to ascertain if any Addenda have been issued, to obtain all such Addenda, and return executed Addenda with the Bid. If you have downloaded this Bid from the Internet, please ensure that you also download all such Addenda. The failure of a bidder to submit acknowledgment of any Addenda that affects the bid price(s), is considered a major irregularity and will be cause for rejection of the Bid.

13. "NO BID" RESPONSE FORM:

In the event you elect not to bid on this requirement, please complete and return the "No Bid" form included in this solicitation.

14. OPENING OF BIDS:

Sealed bids will be received in the Procurement and Contracts Division until the due date and time as specified in this Invitation for Bid. Bids will be opened and the total bid amount shall be publicly read aloud immediately following the published due date and time. No responsibility will attach to the City for the premature opening of a bid not properly addressed and identified. Bidders or their authorized agents are invited to be present at the bid opening.

15. BIDDER QUALIFICATION:

Bids will be considered from firms who have adequate personnel and equipment and who are so situated as to perform prompt service. The City reserves the right to request information or conduct an inspection of the bidder's facility and equipment prior to the award of the contract.

Bids will be considered only from firms which are regularly engaged in the business as described in this bid package; with a record of performance for a reasonable period of time, which have sufficient financial support, equipment, and organization to ensure that they can satisfactorily execute the service if awarded a contract under the terms and conditions herein stated.

The terms "equipment and organization" as used herein shall be construed to mean a fully equipped and well established company in line with the best business practice in the industry and as determined by the City.

Failure to comply with the established deadline for submittal of required documents may be grounds for disqualification.

16. INSPECTION OF PUBLIC RECORDS:

Bidders may request copies of the solicitation records in person or by written request to the City Records and Archive Management Services located at 400 South Orange Avenue, 2nd Floor, Orlando, Florida, 32801 or by calling (407) 246- 2148. You may also email your request to Don Price at donald.price@cityoforlando.net. Pursuant to Florida State Statute Chapter 119.07, sealed bids are exempt from public inspection until such time as the City provides Notice of Intended Action or until thirty (30) days after bid opening, whichever is earlier.

17. IRREGULAR BIDS:

Bids made on other than the documents furnished by the Procurement and Contracts Division may not be considered. Changes in phraseology, additions, or limiting provisions made on the Invitation for Bid may render the bid irregular and may cause rejection. The City's Chief Procurement Officer, however shall have the authority to waive minor irregularities.

18. UNBALANCED BIDS:

At determined by the City's Chief Procurement Officer in the CPO's discretion, the City may consider a solicitation response irregular and reject it if any of the prices are excessively unbalanced (either above or below the amount of a reasonable response) to the potential detriment of the City. The City further reserves the right to require backup documentation from the respondent if, in the Chief Procurement Officer's opinion, the prices are, or appear to be, excessively unbalanced.

19. WITHDRAWAL OF BIDS:

After bid opening, no changes in bid prices or other provisions shall be permitted. Bidders may withdraw or correct a bid prior to the stipulated date and time for the opening of bids upon a written request to the City's Chief Procurement Officer.

20. EVALUATION OF BID AWARD:

The City reserves the right to award the bid to the responsive and responsible bidder who submits the lowest bid meeting specifications. For purposes of this solicitation, the determination of the responsive and responsible bidder submitting the lowest bid shall be made after the application of all applicable programs and preferences established by the City, including but not limited to the City's MBE/WBE program and VBE preference. In determining whether a bidder is responsible, the City reserves the right to consider matters such as, but not be limited to, quality offered, delivery terms, and service reputation of the bidder.

21. AWARD OR REJECTION OF BIDS:

The City's Chief Procurement Officer reserves the right to accept any, all or part of any bids, to waive minor irregularities, or to reject any, all or part of any bids, and to advertise for new bids, as the interest of the City may require. The City's Chief Procurement Officer also reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time contracts of a similar nature, or a bid of a bidder who investigation shows is not in a position to perform the contract. In determining responsibility, the following other qualifications, in addition to price, may be considered by the City's Chief Procurement Officer:

1. The ability, capacity and skill of the bidder to perform the service required.

2. Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference.

3. The character, integrity, reputation, judgment, experience and efficiency of the bidder.

4. The quality of performance of previous contracts or services.

5. The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.

6. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service.

7. The quality, availability and adaptability of the supplies, or services, to the particular use required.

8. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.

9. Whether the bidder is in arrears to the City on a debt or contract or is a defaulter on surety to the City, or whether the bidder's taxes or assessments are delinquent.

10. Such other information as may be relevent or secured.

22. SELECTION/REJECTION OF OPTIONS:

The City of Orlando reserves the right to select/reject options which are bid, based on price and other considerations as deemed to be in the best interests of the City.

23. MULTIPLE AWARDS:

The City reserves the right in its sole discretion after evaluation of all responsive bids, to award the work described herein to more than one responsive and responsible bidder. In such cases where an award is made to more than one responsive and responsible bidder, the City shall apportion the work among the various primary, secondary and alternate providers in such manner and at such time as it deems appropriate under the circumstances in its sole discretion and no minimum amount or proportion of work is guaranteed to any single provider or class of providers irrespective of such provider's designation as primary, secondary or alternate.

24. CONTINGENT FEES:

The bidder warrants that no City official or employee was paid a fee, commission, gift, or other consideration contingent upon receipt of an award for the services and/or supplies specified herein.

25. IRREVOCABLE OFFER:

The submission of a bid shall constitute an irrevocable offer to the City by the bidder for a period of ninety (90) days from the date of bid opening to provide the goods and services set forth in this solicitation upon the terms, conditions, and provisions of this solicitation, at the pricing set forth in the bid.

26. PRICING AND ORDERING:

The City will issue purchase orders directly to the awarded bidder for the purchase of supplies and materials. The awarded bidder shall honor these orders in accordance with the terms and conditions of the solicitation and their pricing and discounts terms as listed in their bid submittal. Unless otherwise specified, the awarded bidder shall stock sufficient quantities of supplies to meet the requirements of the City on an "as-needed" basis within seventy-two (72) hours after being notified of such requirements by the City.

27. RETURN OF MERCHANDISE:

All items delivered must meet the Specifications herein. Items delivered not as specified will be returned at no expense by the City of Orlando. The City may return, for full credit, any unused items received which fail to meet the city's performance standards. Replacement items meeting Specifications must be submitted within a reasonable time after rejection of the non-conforming items. The supplier is to accept for full credit, any merchandise returned by the City within ninety (90) days from the delivery or pick up date. All merchandise to be acceptable for full credit is to be returned in a condition to allow for resale by the vendor and include reference to an applicable Vendor Invoice or Packing List. Full credit is to include all costs paid by the City related to the subject merchandise as determined by the appropriate Vendor Invoice or Packing List.

28. FAMILIARITY WITH SITE WORK AND CONDITIONS:

The responsibility for the determination of accurate measurements, the extent of work to be performed, and the conditions surrounding the performance thereof shall be the bidder's. Submission of a bid shall constitute acknowledgment by the bidder that it is familiar with all such conditions. The failure or neglect of a bidder to familiarize itself with the site of the proposed work, shall in no way relieve it from any obligations with respect to its bid.

29. RIGHT TO AUDIT RECORDS:

The City shall be entitled to audit the books and records of a Contractor or any subcontractor to the extent that such books and records relate to the performance of the contract or any subcontract. The Contractor and its subcontractors shall retain and maintain financial records and other records relating to the contract for a period of five (5) years from the date of final payment under the contract and by the subcontractor for a period of five (5) years from the date of final payment under the subcontract unless a shorter period is otherwise authorized in writing by the City. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the 5-year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular 5-year period, whichever is later.

30. ASSIGNMENT:

The Contractor shall not sell, assign, or transfer any of its rights, duties, or obligations under the contract or under any purchase order issued pursuant to the contract, without the prior written consent of the City. The Contractor shall give full attention to the contract, to the faithful execution of the contract, and shall keep the same under its control.

31. FISCAL YEAR FUNDING APPROPRIATION:

1. Specified Period
   Unless otherwise provided by law, a contract for supplies or services may be entered into for any period of time deemed to be in the best interest of the City provided funds are available for the first fiscal period at the time of contract. Payment and performance obligations for succeeding fiscal periods shall be subject to appropriation by City Council of funds therefor.

2. Cancellation Due to Unavailability of Funds in Succeeding Fiscal Periods
When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be cancelled and the Contractor shall be entitled to reimbursement for the reasonable value of any nonrecurring cost incurred but not amortized in the price of the supplies or services delivered under the contract or otherwise recoverable.

32. APPLICABLE LAW AND APPEALS:

This solicitation is issued in accordance with and shall be governed by the provisions and procedures of Chapter 7 of the City of Orlando's Code which can be accessed online at: **http://library.municode.com/index.aspx?clientId=13349** or by contacting the Procurement and Contracts Division. Any appeal of matters relating to this solicitation must be filed in accordance with the requirements of Chapter 7 of the City Code.

33. WARRANTY:

Bidder warrants that all equipment, materials and workmanship, whether furnished by bidder or its subcontractor(s), will comply with the City's specifications, drawings and other requirements. The Contractor warrants that the Work including equipment and materials provided shall conform to professional standards of care and practice in effect at the time the Work is performed, be of the highest quality, and be free from all faults, defects or errors. Whenever required by the specifications of the Invitation to Bid, the Contractor warrants that all equipment and materials provided shall be new. If the Contractor is notified in writing of a fault, deficiency or error in the Work provided within one (1) year from completion of the Work, the Contractor shall, at the City's option, either reperform such portions of the Work to correct such fault, defect or error, at no additional cost to the City, or refund to the City, the charge paid by the City, which is attributable to such portions of the faulty, defective or erroneous Work, including the costs for reperformance of the work provided by other Contractors.

34. CONTRACT AND ACCEPTANCE FORM:

In order to expedite the contracting process after bid opening and preclude delays occasioned by subsequent contract execution, bidders are requested to sign the Contract and Acceptance Form included with this solicitation and return the form with their bid. In the event that a successful bidder fails to properly execute the Contract and Acceptance Form or return said form (or, if necessary, a letter of authorization) with their bid, the City shall notify the bidder of the City's intent to make an award and the bidder shall submit such form properly executed (together with a letter of authorization, if necessary, as set forth below) within fifteen (15) calendar days of receipt of notice from the City. Unless such time is extended by the City, the failure of a bidder to submit a properly executed form (and, where necessary, a letter of authorization) within said time period shall be cause for cancellation of the intended award by the City in its sole discretion. In the event that an intended award is cancelled, the award may then be made to the next lowest responsive and responsible bidder or the City's Chief Procurement Officer may decline to make an award. Successful bidders who default in properly executing the Contract and Acceptance Form after notification of the City's intent to make an award shall forfeit any bid security to the City and are subject to suspension and/or debarment by the City. Unless otherwise agreed by the City in its sole discretion, the Contract and Acceptance form shall be executed and notarized as follows:

If the bidder is a corporation, the Contract and Acceptance Form shall be signed by an authorized corporate officer (i.e., President, Vice President, C.E.O, or C.O.O.).

1. If bidder is a Partnership, the Contract and Acceptance Form shall be signed by a general or managing partner.

2. If the bidder is a limited liability company, the Contract and Acceptance Form shall be signed by a Manager or Managing Member having authority to bind the company.

3. If bidder is a sole proprietorship, the owner shall sign the Contract and Acceptance Form.

If an aforementioned signatory is not available and a different authorized signatory executes the form, a letter of authorization reflecting the signatory's authority shall be submitted on the bidder's stationery stating that the person who signed the form is duly authorized to enter into such contract on behalf of the bidder. Such letter of authorization shall be signed by one of the designated signatories above or such other representative as may be acceptable to the City. If you have any questions regarding the execution of the Contract and Acceptance Form, please contact the Procurement and Contracts Division at (407) 246-2291 for further clarification.

If a bid is accepted by the City of Orlando, the Contract and Acceptance Form will be executed by the City with respect to the items awarded and returned to the bidder evidencing the City's acceptance of the bid. No award shall be final, and no bidder shall have any entitlement to a contract or award, until such time as the City has executed the Contract and Acceptance Form. Upon execution by both parties, the Contract and Acceptance Form will constitute the formal written contract between the City of Orlando and the bidder. Any such resulting contract shall be non-exclusive, and the City may procure the goods and services listed in said contract from other sources. Within one (1) week of receipt of the fully executed Contract and Acceptance Form, an awarded bidder shall provide to the City with any required bonds, indemnities, and insurance certificate(s).

35. ACCEPTANCE OF MATERIALS/SERVICES:

The City will be deemed to have accepted the Work after the City's Chief Procurement Officer is notified by the using Department of its satisfaction that the Work is completed, in accordance with solicitation specifications. The Work under this Agreement shall remain the property of the Contractor until the City accepts such work. In the event the Work furnished under this Agreement is found to be defective or does not conform to the specifications, the City reserves the right to cancel the Agreement upon written notice to the Contractor.

36. CONTRACT ALTERATIONS:

No waiver, alterations, consent or modification of any of the provisions of the contract shall be binding unless in writing and signed by the City's Chief Procurement Officer or the CPO's designee.

37. INDEMNIFICATION:

The awarded bidder agrees to indemnify and hold harmless the City, its elected officials, officers, agents, and employees, from and against any and all liability, claims, damages, demands, expenses, fees, fines, penalties, suits, proceedings, actions, and cost of actions, including

attorneys' fees for trial and on appeal, and for the preparation of same arising out of the Contractor's, its officers', agents', and employees' acts, or omissions associated with the contract.

38. INSURANCE:

1. General Insurance Requirements. Within seven (7) days of receipt of a notification of intended award from the City, the Contractor shall provide the City with the required Certificate(s) of Insurance in a form(s) acceptable to the City. The Certificate(s) of Insurance shall demonstrate that the awarded bidder has coverage in accordance with the requirements set forth herein. Insurance coverage must be in force throughout the contract term. Should a Contractor fail to maintain insurance as required or to provide acceptable evidence of insurance within seven (7) days prior to the expiration date of an insurance policy, the City shall have the absolute right to terminate the contract without any further obligation to the Contractor. In such event the Contractor shall be liable for the entire additional cost of procuring performance plus the cost of performing the incomplete portion of the contract at the time of termination.

2. Subcontractors. Unless expressly specified otherwise in this solicitation, a Contractor and its subcontractors of any tier will be required at their own expense to maintain in effect at all times during the performance of the work insurance coverages with limits not less than those set forth below with insurers and under forms of policies satisfactory to the City. It shall be the responsibility of the Contractor to maintain the required insurance coverages and to assure that subcontractors maintain required insurance coverages at all times. Failure of a Contractor to maintain adequate coverage shall not relieve it of any contractual responsibility or obligation. The requirements specified herein as to types, limits, and City's approval of insurance coverage to be maintained by a Contractor and its subcontractors are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Contractor and its subcontractors under a contract. Any insurance carried by the City that may be applicable shall be deemed to be excess insurance and the Contractor's insurance primary for all purposes despite any conflicting provision in the Contractor's policies to the contrary.

3. Certificates of Insurance. Prior to commencing work at the jobsite, and as a condition precedent to the Contractor's and his subcontractors' initiation of performance, the Contractor and its subcontractors shall furnish the City with certificates of insurance as evidence that policies providing the required coverage and limits of insurance are in full force and effect. The certificates shall provide that any company issuing an insurance policy for the work under a contract shall provide not less than 30 days advance notice in writing to the City prior to cancellation, termination, or material change of any policy of insurance (except for notice of non-payment of premium for which not less than 10 days advance notice in writing shall be required). In addition, the Contractor shall immediately provide written notice to the City upon receipt of notice of cancellation of an insurance policy or a decision to terminate an insurance policy. All certificates of insurance shall clearly state that all applicable requirements have been satisfied, including certification that the policies are of the "occurrence" type. Certificates of insurance for a Contractor and subcontractor-furnished insurance and notices of any cancellations, terminations, or alterations of such policies shall be mailed to the Procurement and Contracts Division at the address set forth for delivery of the bid.

4. Additional Insureds. All insurance coverages furnished under a contract except Workers' Compensation and Employers' Liability shall include the City and its officers, elected officials, and employees as additional insureds with respect to the activities of the Contractor and its subcontractors. The City shall not by reason of their inclusion under these policies incur liabililty to the insurance carrier for payment of premium for these policies.

5. Waiver of Subrogation. The Contractor and its subcontractors shall require their insurance carriers, with respect to all insurance policies, to waive all rights of subrogation against the City, its officers, elected officials, agents and employees and against other Contractors and subcontractors.

6. Types of Coverage to be Provided. The awarded Contractor (and its subcontractors to the same extent and on the same terms as set forth below for Contractor) shall maintain the following coverages and furnish the certificate(s) of insurance on the policies and renewals thereof which indicate that insurance coverage has been obtained meeting the requirements of the contract.

   (i) Workers' Compensation and Employer's Liability. This insurance shall protect the Contractor against all claims under applicable state workmen's compensation laws. The Contractor shall also be protected against claims for injury, disease, or death of employees that, for any reason, may not fall within the provisions of a workmen's compensation law. This policy shall include an "all states" or "other states" endorsement. Exemption certificates shall be accepted if valid during the term of the contract, but only for those eligible corporate officers pursuant to Chapter 440 of the Florida Statutes. Proof of workers' compensation coverage must still be provided for all employees, sub-contractors not eligible for exemption. The liability limits shall not be less than:

Workers' compensation	Statutory
Employer's Liability	$100,000 each occurrence

   (ii) Comprehensive Automobile Liability. This insurance shall be written in comprehensive form and shall protect the Contractor and the additional insureds against all claims for injuries to members of the public and damage to property of others arising from the use of motor vehicle, and shall cover operation on or off the site of all motor vehicles licensed for highway use, whether they are owned, non-owned, or hired. The liability limits shall not be less than:

Bodily injury and Property damage	$1,000,000 combined single limit each occurrence

   (iii) Commercial General Liability. This insurance shall be an "occurrence" type policy (excluding automobile liability) written in comprehensive form and shall protect the Contractor and the additional insureds against all claims arising from bodily injury, sickness, disease, or death of any person or damage to property of the City or others arising out of any act or omission of the Contractor or its agents, employees, or subcontractors. This policy shall also include protection against claims insured by usual bodily injury liability coverage, a "contractual liability" endorsement to insure the contractual liability assumed by the Contractor under its contract with the City, and "completed Operations and Products Liability" coverage (to remain in force for 2 years after final payment and subsequent to project completion). If the Contractor's work, or work under its direction, requires blasting, explosive conditions, or underground operations, the comprehensive general liability coverage

shall contain no exclusion relative to blasting, explosion, collapse of structures, or damage to underground property. The liability limits shall not be less than:

Bodily injury and Property damage	$1,000,000 combined single limit each occurrence

39. LICENSES:

Unless otherwise extended by the City, the awarded bidder will be required within fifteen (15) calendar days of award date, to provide any and all local, state, and federal licenses, approvals, permits, authorizations and/or certifications which would be applicable for all services to be rendered during the term of the contract.

40. AUTHORITY:

The City's Chief Procurement Officer or the CPO's written designee shall have authority to act on behalf of the City in matters related to the contract, including but not limited to the sending and receiving of any notices required hereunder.

41. PUBLIC ENTITY CRIMES:

A person or affiliate, as defined in §287.133 of the Florida Statutes, who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid to provide any goods or services to a public entity, may not submit a bid with a public entity for the construction or repair of a public building or a public work, may not submit a bid on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subcontractor, or consultant under an agreement with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in §287.017 of the Florida Statutes for Category Two, for a period of 36 months from the date of being placed on the convicted vendor list.

42. PROMPT PAYMENT ACT:

Payment by the City shall be made in accordance with Sections 218.70. et sq. Florida Statutes, Local Government Prompt Payment Act.

1. Proper Invoice
   For purposes of billing submission and payment procedures, a "proper invoice" by a Contractor, vendor or other invoicing party shall consist of at least all of the following:

   a. a description (including quantity) of the goods and/or services provided to the City (or a party on behalf of the City) reasonably sufficient to identify it (or them);

   b. the amount due, applicable discount(s), and the terms thereof;

   c. the full name of the vendor, Contractor or other party who is supplying the goods and/or services including a mailing address in case of a dispute and a mailing address for payment purposes (if they are different) and a telephone number;

d. the Purchase Order or contract number as supplied by the City; and

e. an identification by Division, Office or Department of the party(ies) to whom the goods were delivered or services provided.

All invoices, in order to be classified as a proper invoice, shall be delivered to Accounts Payable, Business and Financial Services Department, City of Orlando, 400 South Orange Avenue, P.O. Box 4990, Orlando, Florida, 32802-4990.

Finally, in addition to all of the above, in order to be considered a proper invoice, it must be based on a proper delivery, installation, or provision of the goods and/or services to and acceptance by the City (or party on behalf of the City); the vendor, Contractor or other party who is supplying the goods and/or services has otherwise complied with all of the contract's terms and conditions and is not in default of any of them; and if the contract requires any subcontractors or other parties to be bound by similar other "flow-down" requirements that those requirements have been complied with.

2. Dispute Resolution

In the event a dispute occurs between a Contractor, vendor or other invoicing party ("invoicing party") and the City concerning payment of an invoice, the City Department, Office or Division which has the dispute along with a representative of the City's Procurement and Contracts Division and the invoicing party shall meet to consider the disputed issues. The invoicing party shall provide to the City such material and information as the City may reasonably require. Any such procedure shall be initiated by either party notifying the other in writing of a dispute and stating with specificity its nature. This procedure shall commence not later than forty-five (45) days, and be resolved not later than sixty (60) days, after the date on which the proper invoice was received by the City. Any decision by the City's Chief Procurement Officer shall constitute the final decision of the City regarding these matters and shall be communicated in writing to the invoicing party within three business days after such decision. If no decision is rendered within the time period as set out above, then a decision against the invoicing party shall be deemed to have been issued.

43. PURCHASING AGREEMENTS WITH OTHER GOVERNMENT AGENCIES:

At the option of the awarded vendor, the submission of any bid in response to this Invitation for Bid constitutes a bid made under the same terms and conditions, for the same contract price, to other governmental agencies including the State of Florida and its agencies, political subdivisions, counties and cities. Each governmental agency desiring to accept these bids, and make an award thereof, shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases and each shall be liable only for materials ordered and received by it and no agency assumes any liability by virtue of this bid.

44. EQUIPMENT:

The Contractor is responsible for all damage or loss by fire, theft or otherwise, to materials, tools, equipment, and consumables, left on City property by the Contractor.

45. TERMINATION FOR CONVENIENCE:

The City's Chief Procurement Officer may terminate any contract resulting from this solicitation for convenience with advance written notice to the Contractor. In the event of such a termination by the City, the City shall be liable for the payment of all work properly performed or materials provided prior to the effective date of termination and for all portions of materials, supplies, services, and facility orders which cannot be cancelled and were placed prior to the effective date of termination.

46. DRUG-FREE WORKPLACE CERTIFICATION:

By submitting a bid in response to this Invitation for Bid, you are certifying that your company is a drug-free workplace in accordance with Florida Statute §287.087.

47. AMERICANS WITH DISABILITIES ACT:

Persons with disabilities needing a special accommodation to participate in this proceeding should contact the Procurement and Contracts Division, City Hall at One City Commons, 400 South Orange Avenue, Orlando, Florida 32801 telephone (407) 246-2291, not later than seven (7) days prior to the date on which the accommodation is requested.

48. PURCHASING CARD PROGRAM:

The City of Orlando uses the VISA Purchasing Card Program to streamline our procurement process. In order to expedite payments to suppliers, The Bank of America VISA Purchasing Card and ePayable solution has been implemented to more effectively control our procurement activities and to achieve a significant cost savings over the traditional paper, purchasing and payment system. As one of the City of Orlando's valued suppliers, your business may also achieve cost savings results by accepting the ePayables solution. Identified supplier benefits of this Program may include:

- Reduction of payment time
- Direct electronic deposit to your primary banking account
- Increase in working capital
- Elimination of invoicing
- Reduced collection efforts
- Enhanced corporate relationships
- Reduced billing costs
- Enhanced reporting
- Increased sales as a "Preferred Supplier"

Additionally, you will be able to grow your customer base by accepting purchasing cards from other corporate customers as well as all major credit cards, therefore, The City encourages all vendors to accept the VISA ePayable solution.

49. RECIPROCAL LOCAL PREFERENCE:

In the event the lowest responsive and responsible response to any Invitation for Bid or Request for Proposal is by a vendor whose principal place of business is in a city, county, or state which grants a preference for the procurement of such goods or services to a vendor whose principal place of business is in such area, then the City may award a preference to the (next) most responsive and responsible vendor having a principal place of business in the Metropolitan Statistical Area, (i.e., Orange, Seminole, Lake and Osceola Counties). Such preference shall be equal to the preference granted by the area in which the lowest responsive and responsible vendor has its principal place of business.

50. EMERGENCY SUPPORT:

It is hereby made a part of this Invitation for Bid that before, during and after a public emergency, disaster, hurricane, flood, or other acts of God, that the City of Orlando shall be provided goods and services on a first priority basis. It is vital and imperative that the citizens of the City are protected from any emergency situation which threatens public health and safety, as determined by the City. Contractor agrees to provide, rent, sell, or lease all goods and services required by the City on a first priority basis. The City expects to pay a fair and reasonable price for all goods and services acquired before, during and after a disaster, emergency or hurricane. Contractor shall furnish a twenty-four (24) hour phone number in the event of such an emergency.

51. SUBCONTRACTORS:

The Contractor shall perform all of its obligations and functions under the contract by means of its own employees, or by a duly qualified subcontractor, which is approved in advance by the City. In the event a subcontractor is employed, the Contractor shall continuously monitor the subcontractor's performance, shall remain fully responsible to insure that the subcontractor performs as required and itself perform or remedy any obligations or functions, which the subcontractor fails to perform properly.

52. BID PRICES:

Unless otherwise specified, Bid Prices must include all costs (labor, overhead, materials) and profit to perform the work specified in this Invitation for Bid. Bid prices shall remain firm for the entire contract period unless otherwise specified or changed by an Amendment. At each renewal period, price increases or decreases may be considered, provided they are reasonable and acceptable to the City. Any Amendment must be in writing and signed by both parties.

53. GOVERNING LAW / VENUE:

The contract is deemed to be under and shall be governed by, and construed according to, the laws of the State of Florida. Contractor shall comply with all applicable federal, state, and local laws in the performance of work under the Contract. To the extent applicable, Contractor shall comply with Florida public records laws, including Sections 119.0701(2)(a) through (d) of the Florida Statues. Any litigation arising out of this contract shall be commenced in the State and Federal Courts of Orange County, Florida.

54. RECYCLED CONTENT:

In support of the Florida Waste Management Law, bidders are encouraged to supply with their bid, any information available regarding recycled material content in the products bid. The City is particularly interested in the type of recycled material used (such as paper, plastic, glass, metal, etc.); the percentage of recycled material contained in the product and the cost and product performance impact of increasing the percentage of recycled content. The City is requesting that bidders provide detailed information regarding any known or potential recycled material content in the product that may be extracted and recycled after the product has served its intended purpose, on the Bidder's Questionnaire as provided in this solicitation.

55. ORDER OF PRECEDENCE:

This solicitation shall be included and incorporated in the purchase order or contract resulting from this solicitation. The purchase order or contract, including any exhibits attached thereto, contains all the terms and conditions agreed upon by the parties. No other contract, oral or otherwise, regarding the subject matter of the contract, shall be deemed to exist or to bind either party hereto. Unless otherwise expressly provided in the purchase order or contract, in the event of any conflict between the terms of the contract or purchase order, the City's solicitation, and the vendor's response, the order of precedence shall be the contract or purchase order, followed by the solicitation, and then the response to the solicitation.

56. PATENTS AND COPYRIGHTS:

The Contractor shall pay all royalties and assume all costs arising from the use of any invention, design, process, materials, equipment, product or device in performance of the Work, which is the subject of patent rights or copyrights. Contractor shall, at its own expense, hold harmless and defend the City against any claim, suit or proceeding brought against the City which is based upon a claim, whether rightful or otherwise, that the Work, or any part thereof, furnished under the contract, constitutes an infringement of any patent or copyright of the United States. The Contractor shall pay all damages and costs awarded against the City.

57. TERMINATION FOR DEFAULT:

The performance of Work under the contract may be terminated by the City's Chief Procurement Officer, in whole or in part, in writing, whenever the Chief Procurement Officer shall determine that the Contractor has failed to meet the performance requirements of the contract. The Chief Procurement Officer has a right to terminate for default if the Contractor fails to make delivery of the supplies or perform the Work, or if the Contractor fails to perform the Work within the time specified in the contract, or if the Contractor fails to perform any other provisions of the contract. Notwithstanding the preceding, nothing herein shall be deemed to preclude the Chief Procurement Officer in the CPO's sole discretion on a case by case basis from providing the Contractor with written notice and a reasonable opportunity to cure the default prior to termination.

Failure of a Contractor to deliver or perform the required Work within the time specified, or within a reasonable time as determined by the Chief Procurement Officer or failure to make replacements of rejected articles or Work when so requested, immediately or as directed by the Chief Procurement Officer, shall constitute authority for the Chief Procurement Officer to purchase in the open market articles or Work of comparable grade to replace the articles or Work rejected, not delivered, or not completed. On all such purchases, the Contractor or his surety, shall reimburse

the City, within a reasonable time specified by the Chief Procurement Officer, for any expense incurred in excess of the contract prices.

Such purchases shall be deducted from contract quantities or work. Should public necessity demand it, the City reserves the right to utilize services or use and/or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Chief Procurement Officer. The Contractor shall not be liable for any excess costs if acceptable evidence has been submitted to the Chief Procurement Officer that failure to perform the Work was due to causes beyond the control and without the fault or negligence of the Contractor. Nothing herein shall be deemed to preclude the City's exercise of any other rights or the City's pursuit of any other remedies that it may have herein or under law or in equity, including but not limited to any right of the City to terminate the contract for convenience.

58. TIME OF COMPLETION:

The parties understand and agree that time is of the essence in the performance of the contract. The Contractor or City, respectively, shall not be liable for any loss or damage, resulting from any delay or failure to perform its contractual obligations within the time specified, due to acts of God, actions or regulations by any governmental entity or representative, strikes or other labor trouble, fire, embargoes, or other transportation delays, damage to or destruction in whole or in part, of equipment or manufacturing plant, lack of or ability to obtain raw materials, labor, fuel or supplies for any reason including default of suppliers, or any other causes, contingencies or circumstances not subject to the Contractor's or City's control, respectively, whether of a similar or dissimilar nature, which prevent or hinder the performance of the Contractor's or City's contractual obligations, respectively. Any such causes of delay, even though existing on the date of the Agreement or on the date of the start of Work, shall extend the time of the Contractor's or City's performance respectively, by the length of the delays occasioned thereby, including delays reasonably incident to the resumption of normal Work schedules. However, under such circumstances as described herein, the City's Chief Procurement Officer may at the CPO's discretion, cancel the contract for the convenience of the City. The Contractor agrees that all Work shall be executed regularly, diligently, and uninterrupted at such a rate of progress as will ensure full completion thereof within the time specified.

59. CORRECTION OF WORK:

The Contractor shall promptly correct all Work rejected by the City as faulty, defective, or failing to conform to the contract whether observed before or after substantial completion of the Work, and whether or not fabricated, installed or completed. The Contractor shall bear all costs of correcting such rejected Work.

60. INFORMATION:

All information, data, designs, plans, drawings, and specifications furnished to or developed for the City by the Contractor or its employees, pursuant to the contract, shall be the sole property of the City and all rights therein are reserved by the City, except that the Contractor may disclose any such information to its corporate affiliates and their agents as necessary to perform the Work.

61. SAFETY MEASURES:

The Contractor shall take all necessary precautions for the safety of the City's and Contractor's employees and the general public and shall erect and properly maintain at all times all necessary vehicular and facility safeguards for the protection of the workmen and public. If necessary, the Contractor shall post signs warning against hazards in and around the work site.

62. EXTRA WORK:

The City, without invalidating the contract, may order changes in the Work within the general scope of the contract consisting of additions, deletions, or other revisions, the Agreement price and time being adjusted accordingly. All such changes in the Work shall be authorized by a written amendment to the contract, and shall be executed under the applicable conditions of the contract. If the Contractor plans to make a claim for an increase in the contract price or an extension in the contract schedule/term, it shall first give the City written notice within ten (10) calendar days after the occurrence of the event giving rise to such a claim. This written notice shall be given by the Contractor to the City, and a written approval secured from the using Department and the City's Chief Procurement Officer, before proceeding to execute the Work, except in an emergency endangering life or property, in which case the Contractor shall immediately proceed. No claim for extra work will be considered valid by the City unless first submitted in writing.

63. FAMILIARITY WITH THE WORK:

The Contractor acknowledges full understanding of the extent and character of the Work required and the conditions surrounding the performance thereof. The City will not be responsible for any alleged misunderstanding of the Work to be furnished or completed, or any misunderstanding of conditions surrounding the performance thereof. It is understood that the execution of the contract by the Contractor serves as his stated commitment to fulfill all the conditions referred to in the contract.

64. TITLE AND RISK OF LOSS:

The title and risk of loss to the Work shall pass from the Contractor to the City upon the City's final acceptance of the Work.

65. TRADE NAMES:

In cases where an item is identified by a manufacturer's name, trade name, catalog number, or reference, it is understood that the bidder proposes to furnish the item so identified and does not propose to furnish an "EQUAL" unless the proposed "EQUAL" is definitely indicated therein by the bidder. The reference to a name brand is intended to be descriptive but not restrictive and only to indicate to the prospective bidder articles that will be satisfactory. Bids on other makes and catalogs will be considered provided each bidder clearly states in his bid or proposal exactly what he proposes to furnish and forwards with his bid a cut illustration or other descriptive matter which will clearly indicate the character of the article covered by his bid. The City hereby reserves the right to approve as an equal, or to reject as not being equal, any article the bidder proposes to furnish which contains major or minor variations from the specification requirements but may comply substantially therewith. If no particular brand, model, or make is specified and if no data is required to be submitted with the bid, the successful Contractor after award and before manufacturer or shipment may be required to submit working drawings or detailed descriptive data

sufficient to enable the City to judge if such requirement of the specification is being complied with.

66. FEDERAL, STATE, AND LOCAL RULES / APPROVALS:

The Contractor shall comply with all applicable federal, state and local laws, ordinances, rules and regulations pertaining to the performance of Work under this Agreement. The Contractor is to procure all permits, licenses, and certificates, or any such approvals of plans or specifications as may be required by federal, state and local laws, ordinances, rules, and regulations, for the proper execution and completion of the Work under this Agreement.

67. CLEAN WORK AREA:

The Contractor shall at all times, keep the Work area free from accumulation of waste materials or rubbish caused by his operations, and promptly remove any such materials to an approved disposal location.

68. MISCELLANEOUS PROVISIONS:

By submitting a bid, the bidder shall be deemed to have certified that the contract is made without prior understanding, agreement or connection with any corporation, firm or person who submitted bids for the work covered by the contract and is in all respects fair and without collusion or fraud. Bidder further warrants and certifies that they are authorized to enter into the contract and to execute same on behalf of the Contractor as the act of the said Contractor.

The contract, including any Exhibits thereto, contains all the terms and conditions agreed upon by the parties. No other agreements, oral or otherwise, regarding the subject matter of the contract shall be deemed to exist or to bind either party thereto. If any section, sentence, clause, phrase, provision, or other portion of the contract is, for any reason, held invalid or unconstitutional by a court or other body of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of the contract. The contract is solely for the benefit of the parties to the contract and no causes of action shall accrue upon or by reason thereof to or for the benefit of any third parties.

The City's Chief Procurement Officer or written designee shall have authority to act on behalf of the City in matters related to the contract, including but not limited to the sending and receiving of any notices required hereunder.

****

FORMS AND SUBMITTAL DOCUMENTS

ELECTRONIC BID PRICING FORM(S) INSTRUCTIONS

This Solicitation uses an Electronic Bid Price Form. You may download the Microsoft Excel spreadsheet from eSupplier, or you may receive a disc from the Procurement and Contracts Division at no cost to you.

Complete the Electronic Bid Price Form using Microsoft Excel. Insert your **Vendor Name, City, State and Zip** in the fields located at the top of the form (in yellow). The Electronic Bid Price Form has been designed to allow the vendor to insert data into the appropriate unlocked fields. These fields are labeled Item No., Qty, Unit, No Bid, Description, Unit Price, and Total. For convenience, the Electronic Bid Price Form will automatically calculate and total. If you are submitting a "no bid" item to the City, use no bid column to pull down "no bid" selection. Do not input "no bid", "no charge" or N/A in that field.

Once complete, "save as" the Electronic Bid Price Form on a blank CD or flash drive (that you provide). **Return Electronic Bid Price Form and one (1) hard copy of your completed Bid Price Form together with your completed Invitation for Bid submittal** in a sealed envelope, by the due date and time specified herein. Again, ensure your **Vendor Name, City, State and Zip** are included on both the Microsoft Excel spreadsheet and on the front of the envelope that you submit to the City. Be sure to save a copy for yourself as well.

If you need further assistance in obtaining the Electronic Bid Price Form, you may contact the Procurement and Contracts Division at (407) 246-2291 and we would be more than happy to assist you.

BIDDER'S CERTIFICATION FORM:

I have carefully examined the Invitation for Bid, Instructions to bidders, General, Standard and Special Conditions, Specifications, Contract and Acceptance Form and any other documents accompanying or made a part of this Invitation for Bid.

I hereby propose to furnish the goods or services specified in the Invitation for Bid at the prices or rates quoted in my bid. I agree that my bid will remain firm for a period of up to ninety (90) days in order to allow the City adequate time to evaluate the bids.

I agree to abide by all conditions of this bid and understand that a background investigation may be conducted by the Orlando Police Department prior to award.

I certify that all information contained in this bid is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this bid on behalf of the bidder as its act and deed and that the vendor/Contractor is ready, willing and able to perform if awarded the bid.

I certify, under oath, that this bid is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a bid for the same product or service. I further certify that no officer, employee or agent of the City of Orlando or of any other Proposer has a financial interest in this bid. I further certify that the undersigned executed this Bidder's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

I hereby certify that neither bidder, nor any of its wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit, are on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473 of the Florida Statutes or are engaged in business operations in Cuba or Syria as defined in said statute.

LAYNE INLINER, LLC
NAME OF BUSINESS

BY: _____
SIGNATURE

MARK HARRIS, V.P.
NAME & TITLE, TYPED OR PRINTED

2531 JEWETT LANE
MAILING ADDRESS

SANFORD, FL 32771
CITY, STATE, ZIP CODE

(407) 472-0014
TELEPHONE NUMBER

(407) 472-0099
FAX NUMBER

MIKE.CANNON@LAYNE.COM
E-MAIL ADDRESS

State of FLORIDA
County of SEMINOLE

Sworn to (or affirmed) and subscribed before me this 20TH day of NOVEMBER, 2014, by MARK HARRIS, V.P.

_____
Signature of Notary

Notary Public, State of FLORIDA

Personally Known
-OR-
Produced Identification

JANET C. DI DONATO
Notary Public - State of Florida
My Comm. Expires Sep 18, 2018
Commission # FF 137574

Type: _____

Company Tax ID # 01-0684682
(The City only requires Company Tax ID numbers. The City is not requesting individual social security numbers.)

CONTRACT AND ACCEPTANCE FORM FOR SOLICITATION NO. IFB15-0017

Upon execution of this contract below by the City of Orlando ("City"), the undersigned hereby agrees to provide all goods and services set forth in its bid in response to the above referenced solicitation ("Solicitation") in accordance with, and subject to, all terms, conditions, and provisions of the Solicitation at the prices set forth in the undersigned's bid for the items and work awarded to it by the City. This Contract and Acceptance Form together with the (i) Solicitation, including all addenda, and (ii) the undersigned's bid in response to the Solicitation, including all schedules and forms submitted with the bid, all of which are hereby incorporated herein by this reference, shall constitute the formal written contract between the City and the undersigned.

SIGNATURE

MARK HARRIS, V.P.
NAME & TITLE, TYPED OR PRINTED

LAYNE INLINER, LLC
NAME OF BUSINESS

2531 JEWETT LANE
MAILING ADDRESS

SANFORD, FL 32771
CITY, STATE, ZIP CODE

PHONE: (407) 472-0014

FAX: (407) 472-0099

E-MAIL: MIKE.CANNON@LAYNE.COM

State of FLORIDA
County of SEMINOLE

Sworn to (or affirmed) and subscribed before me this 20TH day of NOVEMBER, 2014, by MARK HARRIS, V.P.

Signature of Notary

Notary Public, State of FLORIDA

Personally Known (circle if applicable)

-OR-

Produced Identification:

Type of Identification:

JANET C. DI DONATO
Notary Public - State of Florida
My Comm. Expires Sep 18, 2018
Commission # FF 137574

FOR USE BY THE CITY OF ORLANDO ONLY

This contract is awarded to the party listed above as a: Primary Supplier: √ Secondary Supplier: _____

This contract is for: All Item Numbers: √ or Item Numbers: _____

INITIAL CONTRACT TERM: Dec. 15, 2014 to December 14, 2015

ACCEPTANCE:

CITY OF ORLANDO, FLORIDA

By: _____
Chief Procurement Officer

DAVID BILLINGSLEY, CPSM, C.P.M.

Date: December 18, 2014

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Orlando, Florida, only.

Assistant City Attorney
ORLANDO, FLORIDA

Date: December 15, 2014

BIDDER'S QUESTIONNAIRE:

The following questionnaire is to be completed by the bidder and provided with its bid submittal. If a question is not applicable, so indicate by writing "N/A".

1. **COMPANY NAME:** LAYNE INLINER, LLC
   Address of Principal Place of Business: 2531 JEWETT LANE
   City/State/Zip: SANFORD, FL 32771
   Phone: 407-472-0014 Fax: 407-472-0099
   Name of primary Contact : MICHAEL CANNON Email: MIKE.CANNON@LAYNE.com

2. **TYPE OF ORGANIZATION:**

   _____ Sole Proprietorship ____✓__ Partnership _____ Non-Profit
   _____ Joint Venture ____✓__ Corporation _____ Other: _____

   State of Formation: INDIANA Federal ID # 01-0684682 DUNS # 13-073-4267
   (The City only requires a Federal Tax ID Number, not a Social Security number.

3. **EMERGENCY CONTACT PERSON:** MICHAEL CANNON
   Phone: 407-472-0014 Fax: 407-472-0099 Cell: 407-256-2979

4. **INSURANCE COMPANY NAME:** LOCKTON COMPANIES
   Agent Contact: BRAD LEMISH Phone: 816-960-9242

5. **EXPERIENCE:**
   A. Years in business: 30+
   B. Years in business under this name: 12+
   C. Years performing this type of work: 30+

6. **SUBCONTRACTORS - for informational purposes only:** If bidder intends to use subcontractors, please provide the information below. All subcontractors listed remain subject to approval by the City.

   Name of subcontractors to be utilized and type of work:

Name	Type of Work	M/WBE City Certified? (Y or N)	VBE Certified? (Y or N)
NONE			

7. LOCAL SERVICE FACILITY, IF APPLICABLE:

A. Name of local service center: LAYNE INLINER, LLC

B. Address of local service center: 2531 JEWETT LANE
SANFORD, FL 32771

C. County local service center is located in: SEMINOLE

D. Contact: MICHAEL CANNON Telephone number: 407-472-0014

8. RECYCLED CONTENT:

A. Percentage of recycled material contained in the product: 0 %

B. Is your product packaged/shipped in material containing recycled content? Yes ____ No ✓

C. Is your product recyclable after it has reached its intended end use? Yes ____ No ✓

9. ADDITIONAL INFORMATION:

1. FOB Point **Destination**

2. Discount Payment Terms (if any): 0 %, if paid within ____ days after receipt of invoice.

3. Is your company willing to accept the VISA ePayable solution for payment of all invoices?
✓ Yes ____ No

4. Is your company willing to serve as a secondary supplier in the event your company is not selected for primary award? ✓ Yes ____ No

10. REFERENCES:

Bidder shall submit as a part of their Bid submittal, a minimum of three (3) customer references for similar products which your firm has provided within the last three (3) years. See requirement section Part 1 General, 1.a, 2

Reference #1:
Name: CITY OF ORLANDO (BID09-2570)
Address: 400 SOUTH ORANGE AVE., ORLANDO, FL 32801
Telephone No.:: 407-448-6072 Fax No.:
Contact: JAMES KINNEY
E-mail: JAMES.KINNEY@CITYOFORLANDO.NET

Reference #2:
Name: ORANGE COUNTY, FLORIDA - VARIOUS CONTRACTS
Address: 400 E. SOUTH ST., ORLANDO, FL 32802
Telephone No.:: 407-836-5635 Fax No.: 407-836-5899
Contact: JOHN SCHMIDT
E-mail: JOHN.SCHMIDT@OCFL.NET

Reference #3:

Name: FLORIDA DEPT. OF TRANSPORTATION DISTRICT 5
Address: 719 S. WOODLAND BLVD., DELAND, FL 32720-6834
Telephone No.:: 407-482-7820 Fax No.: 386-943-5405
Contact: TREVOR WILLIAMS
E-mail: TREVOR.WILLIAMS@DOT.STATE.FL.US

Reference #4:

Name:
Address:
Telephone No.:: Fax No.:
Contact:
E-mail:

WRITTEN QUESTION(S) FORM:



Any questions relative to interpretation of specifications or the solicitation process must be addressed to the City in writing. For uniformity, the City requests that you use the following format. No verbal inquiries will be accepted. Written questions must be received at least ten (10) days prior to the solicitation due date. Written questions received within ten (10) days of the solicitation due date will not be responded to. Please submit all questions to the Purchasing Agent as identified in this Invitation for Bid. This form is provided for your convenience, however, emails to the Purchasing Agent are acceptable.

Only written answers and clarifications in the form of a written Addendum to the solicitation will be binding. Oral answers will not be authoritative.

SOLICITATION NUMBER: IFB15-0017_____ **DATE SUBMITTED: _____**

SOLICITATION TITLE: STORM LINE REHABILITATION CLEANING & VIDEO RECORDING

COMPANY NAME: _____

ADDRESS: _____

CITY: _____STATE:_____ ZIP:_____

CONTACT NAME: _____PHONE: _____

1. _____

_____

2. _____

_____

3. _____

_____

4. _____

_____

5. _____

_____

ATTACHMENT "A"

AMENDMENT ONE (1) TO QUESTIONNAIRE

10. ADDITIONAL INFORMATION:

Bidders Name: LAYNE INLINER, LLC

AMENDMENT 1 TO QUESTIONNAIRE:

Complete and submit with bid submittal.

10. ADDITIONAL INFORMATION:

1. FOB Point **Destination**
2. Discount Payment Terms (if any): Ø %, if paid within _____ days after receipt of invoice.
3. Is your company willing to accept the VISA ePayable solution for payment of all invoices?
   ✓ Yes ____ No
4. Is your company willing to serve as a secondary supplier in the event your company is not selected for primary award? ✓ Yes ____ No
5. Is your company able to provide an online catalog/punch-out?
   ✓ Yes ____ No

MINORITY/WOMEN OWNED BUSINESS ENTERPRISE PARTICIPATION FORM:

Chapter 57, Article II, Minority Business Enterprise (MBE), and Article III, Women-Owned Business Enterprise (WBE) of the Orlando City Code, establishes goals of 18% (MBE) and 6% (WBE), respectively, of the City's annual monetary value of contracts and subcontracts for supplies, services and construction to be awarded to Minority and Women-Owned Business Enterprises (MWBE).

For further information regarding this program, please refer to Chapter 57 of the Code of the City of Orlando or contact:

Minority Business Enterprise
City Hall at One City Commons
400 South Orange Avenue - 5th Floor
Orlando, Florida 32801
(407) 246-2623

If your company is currently certified, please enter the certification number and the expiration date in spaces provided below or submit a copy of the certificate received from the City stating that your company is certified by the City as a Minority/Women-owned Business Enterprise:

Business Name: LAYNE INLINER, LLC

Certification Number: N/A

Expiration Date: _____

There shall be no third party beneficiaries of the Minority Business Enterprise or Women-Owned Business Enterprise provisions of this contract. The City of Orlando shall have the exclusive means of enforcement of the MBE/WBE Ordinance and contract terms. No right of action for non-signatories of the contract is intended or implied. The City of Orlando is the sole judge of compliance. All solicitations and submittals awarded will be evaluated in accordance with Chapter 7 and Chapter 57, Articles II and III.

In order for a bidder to receive credit for MBE/WBE certification, the firm must be certified with the City of Orlando MBE/WBE Office on or before the date set for submittal of bids.

VETERAN BUSINESS ENTERPRISE PARTICIPATION FORM

In order to foster economic development and business opportunities, promote the growth and development of local businesses, and rectify the economic disadvantages of service-disabled veterans and wartime veterans who have made extraordinary sacrifices on behalf of the nation, the City of Orlando has adopted a Veteran Business Enterprise ("VBE") Preference. For further information regarding this program, please refer to Chapter 7 of the Code of the City of Orlando.

In order for a bidder to receive credit for VBE certification for this solicitation, the bidder must have its principal place of business in the Metropolitan Statistical Area (i.e. Orange, Lake, Seminole or Osceola Counties) and be a certified veteran business enterprise by the State of Florida Department of Management Services as set forth in Section 295.187 of the Florida Statutes as of the date set for submittal of bids.

If your company is currently certified, please enter the certification number and the expiration date in spaces provided below or submit a copy of the certificate received from the State of Florida Department of Management Services stating that your company is certified as a veteran business enterprise:

Business Name: LAYNE INLINER, LLC

Certification Number: N/A

Expiration Date: _____

There shall be no third party beneficiaries of the Veteran Business Enterprise Preference provisions of this solicitation or resulting contract. The City of Orlando shall have the exclusive means of enforcement of the Veteran Business Enterprise Preference Ordinance and any contract terms. No right of action for non-signatories of the contract is intended or implied. The City of Orlando is the sole judge of compliance. All solicitations and submittals awarded will be evaluated in accordance with Chapter 7 of the Code of the City of Orlando.

ADDENDUM ACKNOWLEDGMENT FORM:

The undersigned acknowledges receipt of the following addenda to the Documents (Give number and date of each):

Addendum No.	1	Dated	NOV. 11, 2014
Addendum No.	2	Dated	NOV. 12, 2014
Addendum No.	3	Dated	NOV. 14, 2014
Addendum No.		Dated	
Addendum No.		Dated	

Failure to submit acknowledgment of any Addendum that affects the Bid prices is considered a major irregularity and will be cause for rejection of the bid.

LAYNE INLINER, LLC
Company

Signature MARK HARRIS

VICE PRESIDENT
Title

SIGNATURE PAGE

Bidders are asked to acknowledge receipt of this Addendum Number One (1), by completing the information requested below and submitting this information with their bid. Failure to do so may subject the bidder to disqualification.

ALL OTHER SPECIFICATIONS AND CONDITIONS REMAIN UNCHANGED.

RECEIPT OF THIS ADDENDUM IS HEREBY ACKNOWLEDGED

LAYNE INLINER, LLC
NAME OF BUSINESS

BY: _____ NOV. 20, 2014
SIGNATURE/DATE

MARK HARRIS, V.P.
NAME & TITLE, TYPED OR PRINTED

2531 JEWETT LANE
MAILING ADDRESS

SANFORD, FL 32771
CITIES, STATE, ZIP CODE

(407) 472-0014 (FAX) 407-472-0099
AREA CODE WITH TELEPHONE and FAX NUMBERS

SIGNATURE PAGE

Bidders are asked to acknowledge receipt of this Addendum Number Two (2), by completing the information requested below and submitting this information with their bid. Failure to do so may subject the bidder to disqualification.

ALL OTHER SPECIFICATIONS AND CONDITIONS REMAIN UNCHANGED.

RECEIPT OF THIS ADDENDUM IS HEREBY ACKNOWLEDGED

LAYNE INLINER, LLC
NAME OF BUSINESS

BY: _____ NOV. 20, 2014
SIGNATURE/DATE

MARK HARRIS, V.P.
NAME & TITLE, TYPED OR PRINTED

2531 JEWETT LANE
MAILING ADDRESS

SANFORD, FL 32771
CITIES, STATE, ZIP CODE

(407) 472-0014 (FAX) 407-472-0099
AREA CODE WITH TELEPHONE and FAX NUMBERS

SIGNATURE PAGE

Bidders are asked to acknowledge receipt of this Addendum Number Three (3), by completing the information requested below and submitting this information with their bid. Failure to do so may subject the bidder to disqualification.

ALL OTHER SPECIFICATIONS AND CONDITIONS REMAIN UNCHANGED.

RECEIPT OF THIS ADDENDUM IS HEREBY ACKNOWLEDGED

LAYNE INLINER, LLC
NAME OF BUSINESS

BY: _____ 11-14-14
SIGNATURE/DATE

MARK HARRIS, VICE PRESIDENT
NAME & TITLE, TYPED OR PRINTED

2531 JEWETT LANE
MAILING ADDRESS

SANFORD, FL 32771
CITIES, STATE, ZIP CODE

(407) 472-0014 FAX: (407) 472-0099
AREA CODE WITH TELEPHONE and FAX NUMBERS

BID BOND

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA
Hartford, Connecticut 06183

CONTRACTOR:
(Name, legal status and address)
Layne Inliner, LLC
2531 Jewett Lane
Sanford, FL 32771

SURETY:
(Name, legal status and principal place of business)
Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

OWNER:
(Name, legal status and address)
City of Orlando
400 South Orange Avenue
Orlando, FL 32801

BOND AMOUNT: Ten Percent (10%) of the Amount of the Bid--

PROJECT:
(Name, location or address, and Project number, if any)
Storm Line Rehabilitation Cleaning & Video Recording / IFB15-0017
Orlando, Florida

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 20th day of November, 2014

Layne Inliner, LLC
(Principal) (Seal)

(Witness) TOMMY NEZIAT, ASS'T. SECRETARY (Title) MARK HARRIS, V.P.

Travelers Casualty and Surety Company of America
(Surety) (Seal)

(Witness) Deborah A. Yates (Title) William A. Kantlehner, III, Attorney-in-Fact

Robert Corley McLendon
Fisher-Brown, Inc.
144 Harrison Avenue
Panama City, FL 32401

WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

TRAVELERS

POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company
St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

Attorney-In Fact No. 227601 **Certificate No.** 006103122

KNOW ALL MEN BY THESE PRESENTS: That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Deborah A. Yates, Steven M. Garrett, William A. Kantlehner III, Thomas J. Mitchell, Jeffrey A. Brown, Diane L. Phelps, S. Annette Mullet, Roger A. Neal, Linda Kapfhammer, and Stuart P. Peterson

of the City of Louisville, State of Kentucky, their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

Not limited to a specific dollar amount.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 18th day of September, 2014.

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company
St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

State of Connecticut
City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the 18th day of September, 2014, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.
My Commission expires the 30th day of June, 2016.

MARIE C. TETREAULT NOTARY PUBLIC CONNECTICUT

_____
Marie C. Tetreault, Notary Public

58440-8-12 Printed in U.S.A.

WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been revoked.

WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 20th day of November, 20 14.

Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at www.travelersbond.com. Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached.

WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

***** NOTE: BID PRICE FORM MUST BE SUBMITTED IN EXCEL ON A BLANK CD OR FLASH DRIVE WITH A HARD COPY. *****

BID PRICE FORM

You are invited to Bid on the following: IFB15-0017 Sewer Line Rehabilitation & Video Recording

THE BIDDER, HAVING EXAMINED CAREFULLY THE SPECIFICATIONS, TERMS AND CONDITIONS HEREIN, PROPOSES TO FURNISH ALL LABOR, MATERIALS, EQUIPMENT AND OTHER ITEMS, FACILITIES AND SERVICES, WITHOUT EXCEPTIONS FOR THE PROPER EXECUTION AND COMPLETION OF THE CONTRACT, AND IF AWARDED THE CONTRACT, TO COMPLETE THE SAID WORK WITHIN TIME LIMITS AS SPECIFIED FOR THE FOLLOWING BID PRICES.

Layne Inliner, LLC
↑(Vendor Name)↑

Sanford, FL 32771
↑(City, State, Zip)↑

GROUP I - Purchase and Installation of RICIP - Lining

1		8 in. x 6mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$35.00	$35.00
2		8 in. 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$36.00	$36.00
3		8 in. x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$37.00	$37.00
4		10 in. x 6mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$40.00	$40.00
5		10 in. x 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$41.00	$41.00
6		10 in. x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$42.00	$42.00
7		12 in. x 6mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$50.00	$50.00
8		12 in. x 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$51.00	$51.00
9		12 in. x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$52.00	$52.00
10		15 in. x 6mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$88.00	$88.00
11		15 in. x 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$92.00	$92.00
12		15 in. x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$93.00	$93.00
13		15 in. x 6mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$79.00	$79.00
14		15 in. x 7.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$88.00	$88.00
15		15 in. x 9mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$91.00	$91.00
16		18 in. x 6mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$90.00	$90.00
17		18 in. x 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$92.00	$92.00
18		18 in. x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$96.00	$96.00
19		18 in. x 6mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$85.00	$85.00
20		18 in. x 7.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$88.00	$88.00
21		18 in. x 9mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$91.00	$91.00
22		21 in. x 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$85.00	$85.00
23		21 in, x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$90.00	$90.00

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24		21 in. x 12 mm pipe, for job sizes from 1 ft. 500 ft.	1	LF	$96.00	$96.00
25		21 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$100.00	$100.00
26		21 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$102.00	$102.00
27		21 in. x 7.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$84.00	$84.00
28		21 in. x 9mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$89.00	$89.00
29		21 in. x 10.5 mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$95.00	$95.00
30		21 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$99.00	$99.00
31		21 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$101.00	$101.00
32		21 in. x 15 mm pipe, for job sizes from 501 ft. to l000 ft.	1	LF	$107.00	$107.00
33		24 in. x 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$91.00	$91.00
34		24 in, x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$95.00	$95.00
35		24 in. x 10.5 mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$99.00	$99.00
36		24 in. x 12 mm pipe, for job sizes from 1 ft. 500 ft.	1	LF	$102.00	$102.00
37		24 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$105.00	$105.00
38		24 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$108.00	$108.00
39		24 in. x 7.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$85.00	$85.00
40		24 in. x 9mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$90.00	$90.00
41		24 in. x 10.5 mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$97.00	$97.00
42		24 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$100.00	$100.00
43		24 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$102.00	$102.00
44		24 in. x 15 mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$105.00	$105.00
45		30 in. x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$95.00	$95.00
46		30 in. x 10.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$105.00	$105.00
47		30 in. x 12mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$115.00	$115.00
48		30 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$119.00	$119.00
49		30 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$124.00	$124.00
50		30 in. x 16.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$130.00	$130.00
51		30 in. x 9mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$93.00	$93.00
52		30 in. x 10.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$99.00	$99.00
53		30 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$110.00	$110.00
54		30 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$116.00	$116.00
55		30 in. x 15mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$121.00	$121.00
56		30 in. x 16.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$127.00	$127.00
57		36 in. x 10.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$129.00	$129.00
58		36 in. x 12mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$134.00	$134.00

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59		36 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$146.00	$146.00
60		36 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$154.00	$154.00
61		36 in. x 16.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$162.00	$162.00
62		36 in. x 18mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$167.00	$167.00
63		36 in. x 10.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$125.00	$125.00
64		36 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$131.00	$131.00
65		36 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$142.00	$142.00
66		36 in. x 15mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$149.00	$149.00
67		36 in. x 16.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$156.00	$156.00
68		36 in. x 18mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$162.00	$162.00
69		42 in. x 10.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$145.00	$145.00
70		42 in. x 12mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$157.00	$157.00
71		42 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$168.00	$168.00
72		42 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$185.00	$185.00
73		42 in. x 16.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$193.00	$193.00
74		42 in. x 18mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$220.00	$220.00
75		42 in. x 10.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$143.00	$143.00
76		42 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$154.00	$154.00
77		42 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$165.00	$165.00
78		42 in. x 15mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$179.00	$179.00
79		42 in. x 16.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$190.00	$190.00
80		42 in. x 18mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$215.00	$215.00
81		48 in. x 12mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$164.00	$164.00
82		48 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$179.00	$179.00
83		48 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$183.00	$183.00
84		48 in. x 16.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$197.00	$197.00
85		48 in. x 18mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$222.00	$222.00
86		48 in. x 19.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$232.00	$232.00
87		48 in. x 21mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$238.00	$238.00
88		48 in. x 22.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$240.00	$240.00
89		48 in. x 24mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$256.00	$256.00
90		48 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$160.00	$160.00
91		48 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$174.00	$174.00
92		48 in. x 15mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$180.00	$180.00
93		48 in. x 16.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$195.00	$195.00

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94		48 in. x 18mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$218.00	$218.00
95		48 in. x 19.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$228.00	$228.00
96		48 in. x 21mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$234.00	$234.00
97		48 in. x 22.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$238.00	$238.00
98		48 in. x 24mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$251.00	$251.00
99		54 in. x 12mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$235.00	$235.00
100		54 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$239.00	$239.00
101		54 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$254.00	$254.00
102		54 in. x 16.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$269.00	$269.00
103		54 in. x 18mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$279.00	$279.00
104		54 in. x 19.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$291.00	$291.00
105		54 in. x 21mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$305.00	$305.00
106		54 in. x 22.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$315.00	$315.00
107		54 in. x 24mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$331.00	$331.00
108		54 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$230.00	$230.00
109		54 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$237.00	$237.00
110		54 in. x 15mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$249.00	$249.00
111		54 in. x 16.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$260.00	$260.00
112		54 in. x 18mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$276.00	$276.00
113		54 in. x 19.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$288.00	$288.00
114		54 in. x 21mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$298.00	$298.00
115		54 in. x 22.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$308.00	$308.00
116		54 in. x 24mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$318.00	$318.00
117		60 in. x 12mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$310.00	$310.00
118		60 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$315.00	$315.00
119		60 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$320.00	$320.00
120		60 in. x 16.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$325.00	$325.00
121		60 in. x 18mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$330.00	$330.00
122		60 in. x 19.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$335.00	$335.00
123		60 in. x 21mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$345.00	$345.00
124		60 in. x 22.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$355.00	$355.00
125		60 in. x 24mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$360.00	$360.00
126		60 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$305.00	$305.00
127		60 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$310.00	$310.00
128		60 in. x 15mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$315.00	$315.00

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129		60 in. x 16.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$320.00	$320.00
130		60 in. x 18mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$325.00	$325.00
131		60 in. x 19.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$330.00	$330.00
132		60 in. x 21mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$340.00	$340.00
133		60 in. x 22.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$350.00	$350.00
134		60 in. x 24mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$360.00	$360.00
135		72 in. x 12mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$535.00	$535.00
136		72 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$540.00	$540.00
137		72 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$545.00	$545.00
138		72 in. x 16.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$550.00	$550.00
139		72 in. x 18mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$555.00	$555.00
140		72 in. x 19.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$560.00	$560.00
141		72 in. x 21mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$565.00	$565.00
142		72 in. x 22.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$570.00	$570.00
143		72 in. x 24mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$575.00	$575.00
144		72 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$535.00	$535.00
145		72 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$540.00	$540.00
146		72 in. x 15mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$545.00	$545.00
147		72 in. x 16.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$550.00	$550.00
148		72 in. x 18mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$555.00	$555.00
149		72 in. x 19.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$560.00	$560.00
150		72 in. x 21mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$565.00	$565.00
151		72 in. x 22.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$570.00	$570.00
152		72 in. x 24mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$575.00	$575.00
153		84 in. x 12mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$685.00	$685.00
154		84 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$690.00	$690.00
155		84 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$695.00	$695.00
156		84 in. x 16.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$700.00	$700.00
157		84 in. x 18mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$705.00	$705.00
158		84 in. x 19.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$710.00	$710.00
159		84 in. x 21mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$710.00	$710.00
160		84 in. x 22.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$710.00	$710.00
161		84 in. x 24mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$710.00	$710.00
162		84 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$685.00	$685.00
163		84 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$690.00	$690.00

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164		84 in. x 15mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$695.00	$695.00
165		84 in. x 16.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$700.00	$700.00
166		84 in. x 18mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$705.00	$705.00
167		84 in. x 19.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$710.00	$710.00
168		84 in. x 21mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$710.00	$710.00
169		84 in. x 22.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$710.00	$710.00
170		84 in. x 24mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$710.00	$710.00
GROUP II - Injection of Flowable Fill						
171		Injection of Flowable Fill into Cavities or Voids along Deficient Storm Sewers	1	CY	$1,000.00	$1,000.00
GROUP III - Purchase and Installation of Storm Sewer Internal Joint Seals (rubber type)						
172		Mobilization for job with requirements of installing 1 to 10 internal joint seals for pipe size of 24 in. to 48 in.	1	EA	$2,500.00	$2,500.00
173		Mobilization for job with requirements of installing 11 and over internal joint seals for pipe size of 24 in. to 48 in.	1	EA	$1,500.00	$1,500.00
174		Mobilization for job with requirements of installing 1 to 10 internal joint seals for pipe size of 54 in. to 78 in.	1	EA	$2,500.00	$2,500.00
175		Mobilization for job with requirements of installing 11 and over internal joint seals for pipe size of 54 in. to 78 in.	1	EA	$1,500.00	$1,500.00
176		Mobilization for job with requirements of installing 1 to 10 internal joint seals for pipe size of 84 in. to 108 in.	1	EA	$2,500.00	$2,500.00
177		Mobilization for job with requirements of installing 11 and over internal joint seals for pipe size of 84 in. to 108 in.	1	EA	$1,500.00	$1,500.00
178		Dewatering for job with requirements of installing internal joint seals for pipe size of 24 in. to 48 in.	1	EA	$450.00	$450.00
179		Dewatering for job with requirements of installing internal joint seals for pipe size of 54 in. to 78 in.	1	EA	$550.00	$550.00
180		Dewatering for job with requirement of installing internal joint seal for pipe size of 84 in. to 108 in.	1	EA	$650.00	$650.00

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181		For 24 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$790.00	$790.00
182		For 24 in. host pipe, from 11 and over internal joint seals.	1	EA	$590.00	$590.00
183		For 30 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$870.00	$870.00
184		For 30 in. host pipe, from 11 and over internal joint seals.	1	EA	$670.00	$670.00
185		For 36 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$915.00	$915.00
186		For 36 in. host pipe, from 11 and over internal joint seals.	1	EA	$715.00	$715.00
187		For 42 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$955.00	$955.00
188		For 42 in. host pipe, from 11 and over internal joint seals.	1	EA	$755.00	$755.00
189		For 48 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$1,000.00	$1,000.00
190		For 48 in. host pipe, from 11 and over internal joint seals.	1	EA	$800.00	$800.00
191		For 54 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$1,030.00	$1,030.00
192		For 54 in. host pipe, from 11 and over internal joint seals.	1	EA	$830.00	$830.00
193		For 60 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$1,095.00	$1,095.00
194		For 66 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$1,245.00	$1,245.00
195		For 60 in. host pipe, from 11 and over internal joint seals.	1	EA	$895.00	$895.00
196		For 66 in. host pipe, from 11 and over internal joint seals.	1	EA	$1,045.00	$1,045.00

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197		For 72 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$1,295.00	$1,295.00
198		For 72 in. host pipe, from 11 and over internal joint seals.	1	EA	$1,095.00	$1,095.00
199		For 78 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$1,345.00	$1,345.00
200		For 78 in. host pipe, from 11 and over internal joint seals.	1	EA	$1,145.00	$1,145.00
201		For 84 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$1,390.00	$1,390.00
202		For 84 in. host pipe, from 11 and over internal joint seals.	1	EA	$1,190.00	$1,190.00
203		For 90 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$1,435.00	$1,435.00
204		For 90 in. host pipe, from 11 and over internal joint seals.	1	EA	$1,235.00	$1,235.00
205		For 96 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$1,545.00	$1,545.00
206		For 96 in. host pipe, from 11 and over internal joint seals.	1	EA	$1,345.00	$1,345.00
207		For 102 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$1,600.00	$1,600.00
208		For 102 in. host pipe, from 11 and over internal joint seals.	1	EA	$1,400.00	$1,400.00
209		For 108 in. host pipe, for job with requirement of 1 to 10 internal joint seals.	1	EA	$1,655.00	$1,655.00
210		For 108 in. host pipe, from 11 and over internal joint seals.	1	EA	$1,455.00	$1,455.00
Calculated Grand Total (Groups I, II, III)					$*	94,230.00

***** Note: Recheck your data prior to submission. Bids may not be changed after being opened. *****

Bidder Name: Layne Inliner, LLC

CERTIFICATE OF LIABILITY INSURANCE

8/1/2015

DATE (MM/DD/YYYY) 12/15/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000	**CONTACT NAME:** **PHONE (A/C, No, Ext):** **FAX (A/C, No):** **E-MAIL ADDRESS:**
INSURED 1331501 LAYNE INLINER, LLC 2531 JEWETT LANE SANFORD FL 32771	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** Zurich American Insurance Company — 16535 **INSURER B :** American Zurich Insurance Company — 40142 **INSURER C :** Lexington Insurance Company — 19437 **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES LAYIN2531 **CERTIFICATE NUMBER:** 13268760 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR X CONTRACTUAL X X,C,U COVERAGE GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER	Y	Y	GLO 5817438-01	8/1/2014	8/1/2015	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 2,000,000 $ 500,000 $ 10,000 $ 2,000,000 $ 5,000,000 $ 5,000,000 $
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS [ ] SCHEDULED AUTOS HIRED AUTOS [ ] NON-OWNED AUTOS	Y	Y	BAP 5817437-01	8/1/2014	8/1/2015	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 5,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX $ XXXXXXX
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			NOT APPLICABLE			EACH OCCURRENCE AGGREGATE 	$ XXXXXXX $ XXXXXXX $
B A A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	WC 5817439-02 (AOS) WC 5817440-02 (WI) STOPGAP(ND,OH,WA,WY)	8/1/2014 8/1/2014	8/1/2015 8/1/2015	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 5,000,000 $ 5,000,000 $ 5,000,000
C	EQUIPMENT FLOATER	N	N	026159794	8/1/2014	8/1/2015	ALL LEASED, OWNED OR RENTED EQUIPMENT. $5,000,000 LIMIT PER OCCURRENCE.	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: CONTRACT IFB 15-0017, STORM LINE REHABILITATION CLEANING & VIDEO RECORDING – CITY OF ORLANDO, AND ITS OFFICERS, ELECTED OFFICIALS, AND EMPLOYEES ARE INCLUDED AS ADDITIONAL INSUREDS ON GENERAL LIABILITY AND AUTO LIABILITY IF REQUIRED BY SIGNED, WRITTEN CONTRACT. 30 DAY NOTICE OF CANCELLATION

CERTIFICATE HOLDER

13268760

CITY OF ORLANDO
400 SOUTH ORANGE AVENUE
ORLANDO FL 32801

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joseph M Arnold

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Form **W-9**
(Rev. December 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
Layne Inliner, LLC

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ C

☐ Other (see instructions) ▶

☑ Exempt payee

Address (number, street, and apt. or suite no.)
2531 Jewett Lane

Requester's name and address (optional)

City, state, and ZIP code
Sanford, FL 32771

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
			-			-				

Employer identification number
0	1	-	0	6	8	4	6	8	2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Janet Didonato Date ▶ 12-15-14

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

AMENDMENT NUMBER TWO TO
AGREEMENT DATED DECEMBER 15, 2014
BETWEEN CITY OF ORLANDO AND
LAYNE INLINER, LLC.

THIS AMENDMENT TO AGREEMENT is made and entered into this 14 day of July, 2016, by and between the City of Orlando, a municipal corporation organized and existing under the laws of the State of Florida, hereinafter referred to as the "City" and Layne Inliner, LLC, hereinafter referred to as the "Contractor".

WHEREAS, the City and the Contractor entered into an Agreement ("the Agreement") under the date of December 15, 2014 whereby the latter would provide storm line rehabilitation cleaning & video recording at various locations throughout the City of Orlando; and

WHEREAS, the City and the Contractor desire to amend the scope of services of said Agreement;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

I. **SCOPE**

The Scope of Service is hereby amended to comply with Florida Statute, Chapter 255.05, Subpart (1)(a) that requires a payment and performance bond for public work projects over $200,000.

II. **TERM**

The Term of the Agreement is hereby extended by an additional one (1) year to December 14, 2017.

In all other respects, and except as specifically modified and amended herein, the Agreement dated December 15, 2014, shall continue in full force and effect as written and the parties hereto agree to be bound thereby.

****

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the date first written above.

PROCUREMENT & CONTRACTS DIVISION
City of Orlando, Florida

By: _____
Chief Procurement Officer

David Billingsley, CPSM, C.P.M.
Name, Typed or Printed

Date: July 14, 2016

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Orlando, Florida, only.

Date: July 11, 2016

_____
ASSISTANT CITY ATTORNEY
ORLANDO, FLORIDA

****

CONTRACTOR

By: _____
Signature

Mark Harris, Vice President
Name & Title, Typed or Printed

CORPORATE SEAL

Layne Inliner, LLC
Name of Company, Corp., etc.

2531 Jewett Lane
Mailing Address

Sanford, FL 32771
City, State and Zip

407-472-0014
Area Code/Telephone Number

STATE OF Florida

COUNTY OF Seminole

The foregoing instrument was acknowledged before me this 28th day of June, 2016, by Mark Harris, as the Vice President, on behalf of Layne Inliner, LLC

He/she (is) personally known to me.

WITNESS my hand and official seal this 28th day of June, 2016.

(SEAL)

JANET C. DI DONATO
Notary Public - State of Florida
My Comm. Expires Sep 18, 2018
Commission # FF 137574

_____
Signature of Person Taking Acknowledgment

_____
Typed, Printed or Stamped Name of Person Taking Acknowledgment

My Commission Expires:

*** NOTE: BID PRICE FORM MUST BE SUBMITTED IN EXCEL ON A BLANK CD OR FLASH DRIVE WITH A HARD COPY. ***

BID PRICE FORM

You are invited to Bid on the following: **IFB15-0017 Sewer Line Rehabilitation & Video Recording**

THE BIDDER, HAVING EXAMINED CAREFULLY THE SPECIFICATIONS, TERMS AND CONDITIONS HEREIN, PROPOSES TO FURNISH ALL LABOR, MATERIALS, EQUIPMENT AND OTHER ITEMS, FACILITIES AND SERVICES, WITHOUT EXCEPTIONS FOR THE PROPER EXECUTION AND COMPLETION OF THE CONTRACT, AND IF AWARDED THE CONTRACT, TO COMPLETE THE SAID WORK WITHIN TIME LIMITS AS SPECIFIED FOR THE FOLLOWING BID PRICES.

Layne Inliner, LLC
↑(Vendor Name)↑

Sanford, FL 32771
↑(City, State, Zip)↑

GROUP I - Purchase and Installation of RICIP - Lining

1		8 in. x 6mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$35.00	$35.00
2		8 in. 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$36.00	$36.00
3		8 in. x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$37.00	$37.00
4		10 in. x 6mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$40.00	$40.00
5		10 in. x 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$41.00	$41.00
6		10 in. x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$42.00	$42.00
7		12 in. x 6mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$50.00	$50.00
8		12 in. x 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$51.00	$51.00
9		12 in. x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$52.00	$52.00
10		15 in. x 6mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$88.00	$88.00
11		15 in. x 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$92.00	$92.00
12		15 in. x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$93.00	$93.00
13		15 in. x 6mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$79.00	$79.00
14		15 in. x 7.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$88.00	$88.00
15		15 in. x 9mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$91.00	$91.00
16		18 in. x 6mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$90.00	$90.00
17		18 in. x 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$92.00	$92.00
18		18 in. x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$96.00	$96.00
19		18 in. x 6mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$85.00	$85.00
20		18 in. x 7.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$88.00	$88.00
21		18 in. x 9mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$91.00	$91.00
22		21 in. x 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$85.00	$85.00
23		21 in, x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$90.00	$90.00

Bidder Name: Layne Inliner, LLC

24		21 in. x 12 mm pipe, for job sizes from 1 ft. 500 ft.	1	LF	$96.00	$96.00
25		21 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$100.00	$100.00
26		21 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$102.00	$102.00
27		21 in. x 7.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$84.00	$84.00
28		21 in. x 9mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$89.00	$89.00
29		21 in. x 10.5 mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$95.00	$95.00
30		21 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$99.00	$99.00
31		21 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$101.00	$101.00
32		21 in. x 15 mm pipe, for job sizes from 501 ft. to l000 ft.	1	LF	$107.00	$107.00
33		24 in. x 7.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$91.00	$91.00
34		24 in, x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$95.00	$95.00
35		24 in. x 10.5 mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$99.00	$99.00
36		24 in. x 12 mm pipe, for job sizes from 1 ft. 500 ft.	1	LF	$102.00	$102.00
37		24 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$105.00	$105.00
38		24 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$108.00	$108.00
39		24 in. x 7.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$85.00	$85.00
40		24 in. x 9mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$90.00	$90.00
41		24 in. x 10.5 mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$97.00	$97.00
42		24 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$100.00	$100.00
43		24 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$102.00	$102.00
44		24 in. x 15 mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$105.00	$105.00
45		30 in. x 9mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$95.00	$95.00
46		30 in. x 10.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$105.00	$105.00
47		30 in. x 12mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$115.00	$115.00
48		30 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$119.00	$119.00
49		30 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$124.00	$124.00
50		30 in. x 16.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$130.00	$130.00
51		30 in. x 9mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$93.00	$93.00
52		30 in. x 10.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$99.00	$99.00
53		30 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$110.00	$110.00
54		30 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$116.00	$116.00
55		30 in. x 15mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$121.00	$121.00
56		30 in. x 16.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$127.00	$127.00
57		36 in. x 10.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$129.00	$129.00
58		36 in. x 12mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$134.00	$134.00

Bidder Name: Layne Inliner, LLC

59		36 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$146.00	$146.00
60		36 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$154.00	$154.00
61		36 in. x 16.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$162.00	$162.00
62		36 in. x 18mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$167.00	$167.00
63		36 in. x 10.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$125.00	$125.00
64		36 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$131.00	$131.00
65		36 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$142.00	$142.00
66		36 in. x 15mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$149.00	$149.00
67		36 in. x 16.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$156.00	$156.00
68		36 in. x 18mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$162.00	$162.00
69		42 in. x 10.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$145.00	$145.00
70		42 in. x 12mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$157.00	$157.00
71		42 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$168.00	$168.00
72		42 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$185.00	$185.00
73		42 in. x 16.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$193.00	$193.00
74		42 in. x 18mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$220.00	$220.00
75		42 in. x 10.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$143.00	$143.00
76		42 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$154.00	$154.00
77		42 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$165.00	$165.00
78		42 in. x 15mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$179.00	$179.00
79		42 in. x 16.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$190.00	$190.00
80		42 in. x 18mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$215.00	$215.00
81		48 in. x 12mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$164.00	$164.00
82		48 in. x 13.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$179.00	$179.00
83		48 in. x 15mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$183.00	$183.00
84		48 in. x 16.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$197.00	$197.00
85		48 in. x 18mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$222.00	$222.00
86		48 in. x 19.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$232.00	$232.00
87		48 in. x 21mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$238.00	$238.00
88		48 in. x 22.5mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$240.00	$240.00
89		48 in. x 24mm pipe, for job sizes from 1 ft. to 500 ft.	1	LF	$256.00	$256.00
90		48 in. x 12mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$160.00	$160.00
91		48 in. x 13.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$174.00	$174.00
92		48 in. x 15mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$180.00	$180.00
93		48 in. x 16.5mm pipe, for job sizes from 501 ft. to 1000 ft.	1	LF	$195.00	$195.00

Bidder Name: Layne Inliner, LLC

Legislation Details (With Text)

File #:	17-269	**Version:**	1	**Name:**	
Type:	Contract			**Status:**	Consent Agenda
File created:	6/9/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	Approve Proposal by Connect Consulting Inc. (CCI), High Springs, Florida, for Hydrogeological Services for ASR Well Inspection, Repair, and Instrumentation Services, utilizing the City of Palm Coast RFQ-PW-U-15-12, Services Contract for Professional Hydrogeological Services, Project No. WS1117. (Utilities Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	CCI ASR 7-8-9 & CVS-2 Instrumentation Proposal 6_8_17 Palm Coast Contract Hydrogeological Services - RFQ-PW-U-15-12 Authorization to use Palm Coast Contract				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 9, 2017
Agenda Date: June 27, 2017
Prepared By: Katie Ennis, P.E., Utilities Deputy Director
Through: John A. Walsh, P.E., Utilities Director
Requested Action:
To Approve Proposal by Connect Consulting Inc. (CCI), High Springs, Florida, for Hydrogeological Services for ASR Well Inspection, Repair, and Instrumentation Services, utilizing the City of Palm Coast RFQ-PW-U-15-12, Services Contract for Professional Hydrogeological Services, Project No. WS1117

BACKGROUND:

The City of Cocoa supplies water to customers in its service area from both ground and surface water sources. The surface water source consists of the Taylor Creek Reservoir. The ground water sources consist of the Intermediate and Upper Floridan Aquifers (UFA). Ground water is developed from a series of 48 wells, the first of which were constructed in the 1950's and are still in service today. In addition, the City has 10 Aquifer Storage and Recovery (ASR) wells. In summary, the 58 wells operated by the City consist of four (4) different types of wells as follows:

1. Screened gravel-packed wells completed into the Intermediate Aquifer
2. Moderate yield, open-hole wells completed into the Upper Floridan Aquifer
3. High yield, open-hole wells completed into the Upper Floridan Aquifer
4. Aquifer Storage and Recovery (ASR) wells

On April 28, 2015, City Council approved participation in a Cooperative Services Agreement with Connect Consulting, Inc., (CCI), High Springs, Florida, utilizing the City of Palm Coast, RFQ-PW-U-15-12, Professional Hydrogeological Services. City Staff request the continued use of this services agreement to conduct the work associated with the attached proposal from CCI for ASR Well Inspection, Repair, and Instrumentation Services.

The scope of work in this proposal includes improvements at ASR Wells 7, 8, and 9. This proposal also includes improvements at Control Valve Station 2 (CVS 2) which controls flow from and to the Dyal WTP from ASR Wells 7, 8, and 9. Improvements at these sites will include the following:

1. Replacement of failed instrumentation
2. Installation of new analytical equipment
3. Installation of surge protection equipment
4. Replacement and addition of control and power wiring and connections

The intent of these improvements is to allow for more comprehensive and efficient oversight and operation of these ASR Wells by City Staff.

This proposal also includes an evaluation of ASR Well 7 pump and well. The evaluation includes CCTV inspection of the well and removal and inspection of the well pump. Following these inspections, modification and/or rehabilitation of the well, wellhead, and well pump will be performed as needed and as authorized by City Staff.

City Staff recommends approval of this proposal for hydrogeological and associated power and control services for ASR Well 7, 8, 9, and CVS 2.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

Budgeted	Yes
If not budgeted, is amendment/transfer attached?	N/A
Amount Requested	$175,540
Account Number	421-4055-536.63-00, WS1117
Account Name	Infrastructure
Source of Funds:	Operating Revenue

PREVIOUS ACTION:

On April 12, 2011, City Council approved participation in a Cooperative Services Agreement with Connect Consulting, Inc., (CCI), High Springs, Florida, utilizing the City of Palm Coast RFQ-U-10-02,

Services Contract for Professional Hydrogeological Services, effective April 15, 2010 through April 14, 2013, with two one-year renewals.

On February 11, 2014, City Council approved CCI's proposal utilizing the City of Palm Coast RFQ-U-10-02 first one-year renewal period of the two one-year renewal options.

On October 14, 2014, City Council approved CCI's proposal utilizing the second and final renewal option. CCI has completed the rehabilitation of 14 of the 48 wells, increasing the efficiency by an average of about 38% in the wellfield.

On April 28, 2015, Connect Consulting, Inc. and the City of Palm Coast, Florida, executed RFQ-PW-U-15-12, Professional Hydrogeological Services for a three-year period effective April 28, 2015 through April 27, 2018. This contract may be renewed annually, at the City of Palm Coast's discretion, for a maximum of two (2) additional years.

On September 27, 2016, City Council approved CCI's proposal utilizing the City of Palm Coast, Florida, to perform wellfield evaluation and repair work.

RECOMMENDED MOTION:

To Approve Proposal by Connect Consulting Inc. (CCI), High Springs, Florida, for Hydrogeological Services for ASR Well Inspection, Repair, and Instrumentation Services, utilizing the City of Palm Coast RFQ-PW-U-15-12, Services Contract for Professional Hydrogeological Services, Project No. WS1117.

powered by Legistar™

CCI Connect Consulting, Inc.
Water Resource Consultants

Proposal

Date
5/8/2017

PROPOSAL TO:

City of Cocoa
351 Shearer Blvd.
Cocoa, FL 32922
Attn: David Fisher

CCI Project No.
200.04

City PO
TBD

Item	Description	Quantity	Unit Cost	Total
	City of Cocoa ASR Well Inspection, Repair, and Instrumentation ASR Wells R-7, R-8, R-9, and Control Valve Station (CVS) 2			
Wellfield Services	Task 1 - Mobilization / Demobilization - 3 Wells & 1 CVS	4	$ 2,500.00	$ 10,000.00
Wellfield Services	Task 2 - ASR Well R-7 Pump and Well Evaluation Disconnect power, remove wellhead piping, and remove and field inspect submersible well pump & motor; inspect column, bowl assembly, transport liquid end to pump shop for internal inspection (includes costs for submersible pump inspection and repair, as needed and if required (liquid end only)); Conduct static borehole video (TV) survey; Re-install submersible well pump and motor, install stilling well for pressure transducer, flow test pump, conduct operational test of well pump, disinfect well with chlorine solution; Remove and refurbish discharge head - clean, sandblast, install new access port, prime and paint with epoxy paint; new gasket & SS bolt kits.	1	$ 25,000.00	$ 25,000.00
Wellfield Services	Task 3 - ASR Wells R-7, R-8, and R-9 Instrumentation Furnish and install the following components as per CH2M specification sheets and instrumentation drawings noted below: 1. One (1) Neptune TRICON/E3 Flow Transmitters (60366-200) 2. One (1) Waterpilot Model No: FMX21-19W82/0 Level Transmitter; (FMX21-AA211MGE65A+PRPSPW) 3. One (1) Rosemount 3051TG2A2B21AS5B4M4T1 Pressure Transmitter with Rosemount integral manifold 0306RT12AA11 4. One (1) Rosemount Contacting Conductivity Transmitter (5081-C-HT-20-60) with: 4.1. Endurance Retractable (402) Conductivity Sensor (402-13-31-60) 4.2. 1-1/4" Ball Valve Assembly (23765-00) 4.3. Pipe/Wall Mounting Bracket for Model 5081 (23820-00) 5. Four (4) - Edco SS65-036-2 Surge Suppressor 6. Site Electrical Work (Conduit, Wire, and Terminations) 7. Site Demolition Work (Removal of existing items as detailed on CH2M design documents) 8. Site Instrumentation Calibration/Certification (Flow, Pressure, Level, and Conductivity)	3	$ 31,680.00	$ 95,040.00

CCI Connect Consulting, Inc.
Water Resource Consultants

Proposal

Date
5/8/2017

PROPOSAL TO:

City of Cocoa
351 Shearer Blvd.
Cocoa, FL 32922
Attn: David Fisher

CCI Project No.
200.04

City PO
TBD

Item	Description	Quantity	Unit Cost	Total
	City of Cocoa ASR Well Inspection, Repair, and Instrumentation **ASR Wells R-7, R-8, R-9, and Control Valve Station (CVS) 2**			
Wellfield Services	Task 4 - Control Valve Station 2 Instrumentation 1. One 60"x48"x12" Nema 4X 304 Stainless Steel enclosure to house Turbidity and Chlorine monitoring equipment. 2. One (1) Hach 1720E Low Range Turbidity Analyzer 3. One (1) Hach SC200 Analytical Controller 4. One (1) Depolox 3 Plus Chlorine Residual Analyzer 5. One (1) Neptune TRICON/E3 Flow Transmitters 6. Two (2) Edco SLAC 12036 Surge Suppressor 7. One (1) - Edco SS65-036-2 Surge Suppressor 8. Site Electrical Work (Conduit, Wire, and Terminations) 9. Site Demolition Work (Removal of existing items as detailed on CH2M design documents) 10. Site Instrumentation Calibration/Certification (Turbidity, Total Chlorine, Flow) 11. Mark-up of existing drawings for newly provided items. 12. As-Constructed documents for new analytical instrumentation enclosure	1	$ 45,500.00	$ 45,500.00
Notes:	1. No PLC/HMI programming has been included in this quotation. 2. Well and piping services provided by CCI. 3. Electrical services provided by Morrow Electric. 4. As-built documentation to be provided in PDF format.			
Thank you for your business		**Total**		$ 175,540.00

19505 N.W. 184 Terrace High Springs, FL 32643
Phone: 386-473-7766
e-mail: drobertson@cciwater.com

Fixed Fee Breakdown

City of Cocoa ASR Well Inspection, Repair, and Instrumentation

ASR Wells R-7, R-8, R-9, and CVS 2

CCI Proposal 200.04

Per Diem Schedule Description	Task 1	Task 2	Task 3	Task 4	Total Hours	Rate	Amount
	Hours						
Principal/IT Specialist	4	8	6	2	20	$150.00	$3,000
Sr. Hydrogeologist/Ground Water Modeler	4	20	24	4	52	$130.00	$6,760
Field Professional Geologist/Engineer	16	24	36	4	80	$120.00	$9,600
Field Technician/Well Inspector	8	36	36	8	88	$95.00	$8,360
Office	0	0	6	0	6	$70.00	$420
Hour Subtotals:	**32**	**88**	**108**	**18**	**246**		
Labor Subtotals:	**$3,800**	**$10,100**	**$12,180**	**$2,060**			**$28,140**
Expenses/Subcontractor:	**$6,200**	**$14,900**	**$82,860**	**$43,440**			**$147,400**
Task Total:	**$10,000**	**$25,000**	**$95,040**	**$45,500**			**$175,540**

Task Key	
Task 1	Mobilization/Demobilization - 3 Wells and 1 CVS
Task 2	ASR Well R-7 Pump and Well Evaluation
Task 3	ASR Wells R-7, R-8, and R-9 Instrumentation
Task 4	Control Valve Station 2 Instrumentation

CITY OF PALM COAST
CONTRACT WITH CONNECT CONSULTING, INC.
FOR PROFESSIONAL HYDROGEOLOGICAL SERVICES (RFQ-PW-U-15-12)

THIS CONTRACT made and entered into the 28th day of April, 2015 by and between the:

City of Palm Coast, Florida
160 Cypress Point Parkway, Suite B-106
Palm Coast, Florida 32164

a municipal corporation of the State of Florida, holding tax exempt status, hereinafter referred to as the "CITY," and:

Connect Consulting, Inc.
19505 NW 184th Terrace
High Springs, Florida 32643

a corporation, authorized to do business in the State of Florida, hereinafter referred to as the "Contractor".

The CITY and the Contractor are collectively referred to herein as the "parties".

WITNESSETH:

WHEREAS, the CITY desires to retain the Contractor for the work identified in the Request for Qualifications and description of services outlined in Exhibit A; and

WHEREAS, the CITY desires to employ the Contractor for the performance to support the activities, programs, and projects of the CITY upon the terms and conditions hereinafter set forth, and the Contractor is desirous of performing and providing such services upon said terms and conditions; and

WHEREAS, the Contractor hereby warrants and represents to the CITY that it is competent and otherwise able to provide professional and high quality services to the CITY; and

WHEREAS, all submissions submitted by the Contractor in the Qualifications/RFP submitted to the CITY are hereby incorporated to the extent not inconsistent with the terms and conditions as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed by and between the parties hereto as follows:

(c) Any subcontract shall be in writing and shall incorporate this Contract and require the subcontractors to assume performance of the CONTRACTOR duties commensurately with the CONTRACTOR'S duties to the CITY under this Contract, it being understood that nothing herein shall in any way relieve the CONTRACTOR from any of its duties under this Contract. The CONTRACTOR shall provide the CITY with executed copies of all subcontracts.

SECTION 9: ASSIGNABILITY.

The CONTRACTOR shall not sublet, assign, or transfer any interest in this Contract, or claims for the money due or to become due out of this Contract to a bank, trust company, or other financial institution without written CITY approval. When approved by the CITY, written notice of such assignment or transfer shall be furnished promptly to the CITY.

SECTION 10: COMMENCEMENT / IMPLEMENTATION SCHEDULE OF CONTRACT.

(a) The CONTRACTOR shall commence the provision of services as described in this Contract immediately upon execution of this Contract.

(b) The CONTRACTOR and the CITY agree to make every effort to adhere to the schedules established for the various Work Orders as described in each Work Order. However, if the CONTRACTOR is delayed at any time in the provision of services by any act or omission of the CITY, or of any employee of the CITY, or by any other CONTRACTOR employed by the CITY, or by changes ordered by the CITY, or by strikes, lock outs, fire, unusual delay in transportation, unavoidable casualties, or any other causes of Force Majeure not resulting from the inactions or actions of the CONTRACTOR and beyond the CONTRACTOR'S control which would not reasonably be expected to occur in connection with or during performance or provision of the services, or by delay authorized by the CITY pending a decision, or by any cause which the CITY shall decide to justify the delay, the time of completion shall be extended for such reasonable time as the CITY may decide in its sole and absolute discretion. It is further expressly understood and agreed that the CONTRACTOR shall not be entitled to any damages or compensation, or be reimbursed for any losses on account of any delay or delays resulting from any of the aforesaid causes or any other cause whatsoever.

SECTION 11: LENGTH OF CONTRACT.

(a) The term of this Contract is for a three (3) year period commencing on the date of full execution of this Contract by the parties.

(b) The CONTRACTOR services shall begin upon written notification to proceed by the CITY.

(c) CONTRACTOR services shall be on a work order basis and may include matters such as serving as an expert witness.

(d) Subsequent to the conclusion of the initial three (3) year term, this Contract may be renewed annually, at the City's discretion, for a maximum of two (2) additional years. Should the CITY wish to not have this Contract renewed for any year, the CITY shall provide written notice to the CONTRACTOR ninety (90) days prior to the ending date.

SECTION 39: EXHIBITS.

Each Exhibit referred to and attached to this Contract is an essential part of this Contract. The Exhibits and any amendments or revisions thereto, even if not physically attached hereto, shall be treated as if they are part of this Contract.

IN WITNESS WHEREOF, the parties hereto have made and executed this Contract on the respective dates under each signature.

ATTEST/WITNESS:

By: X _____

Date: 4/20/2015

CONNECT CONSULTING, INC.

By: X Barbara J Butt
Authorized Corporate Officer

Date: 4-20-2015

ATTEST:

By: Virginia Smith
Virginia Smith, City Clerk

Date: 4/28/15

CITY OF PALM COAST

By: _____
Jim Landon, City Manager

Date: 4/28/15

Approved by (Signature and date):

4/8/15
4/8/15
4/28/15
4/1/15

Responsible Department Director
City Finance
PCMD
City Attorney

EXHIBIT A
Description/Scope of Services

The City requires professional hydrogeological services related to water supply planning and development, Water/Consumptive Use Permitting, monitoring data evaluation, permit compliance monitoring and any other related assignments that the City requests. Also included under this contract are professional hydrogeological and construction oversight services and turn-key design/construction services to permit, design/construct, and/or repair and test new and existing wells and associated well head appurtenances and pumps. Professional services may include, but shall not be limited to, the following areas:

1. Water Supply
   - A. Water source development
   - B. Supply and monitoring well design and construction
   - C. Supply well, aquifer performance tests
   - D. Water quality analysis and evaluation
   - E. Potable and Non-Potable ASR
   - F. Supply well repairs and rehabilitation (for both confined surficial, gravel pack screen wells and open hole, upper Floridan wells)

2. General Utility
   - A. Emergency well field power
   - B. Ordinance review and development
   - C. Grants and other financial opportunities related to water supply

3. Permitting
   - A. Consumptive Use Permit
   - B. DEP Operating Permits
   - C. SJRWMD Permitting
   - D. Reuse Permitting
   - E. ASR/DIW permitting
   - F. Operation and Maintenance Performance Reports
   - G. County/local Permitting

4. Construction Administration
   - A. Pre-construction conferences
   - B. Shop drawing reviews
   - C. Change Order development
   - D. Testing process
   - E. Construction observation
   - F. Certification process
   - G. Record Drawing development

Work will be awarded on a project by project basis consistent with the CCNA provisions that may include any or all of the previously stated services not specifically mentioned. Proposers may hire sub-consultants to be used for portions of the required services; however, the proposer

shall be responsible for all the work performed. The contract amount for services on any single project or task order will not exceed the limit set forth by Statute, and will comply with CCNA provisions relating to continuing contracts and will strictly follow the City Purchasing Policy. All agreement(s) shall be governed by and construed in accordance with the laws of the State of Florida

EXHIBIT E
Price Schedule

Connect Consulting, Inc.
19505 NW 184th Terrace
High Springs, FL 32643
Hydrogeological Services
RFQ-PW-U-15-12

2015 Billing Rates

Category	Rate ($/hr.)
Principal/IT Specialist	150
Principal/Sr. Hydrogeologist/Professional Geologist	150
Sr. Professional Engineer	130
Sr. Hydrogeologist/Ground Water Modeler	130
Field Professional Geologist/Engineer	120
Graphics Specialist	95
Junior Engineer/Geologist	95
Field Technician/Well Inspector	95
Office Support	70

Note: 5% escalation factor per year on labor rates

MISTAKES IN PROPOSAL: Proposers are expected to examine the terms and conditions, specifications, delivery schedule, prices, extensions and all instructions pertaining to supplies and services. Failure to do so will be at Proposer's risk. In the event of extension error(s), the unit price will prevail and the Proposer's total offer will be corrected accordingly. Written amounts shall take precedence over numerical amounts. In the event of addition errors(s), the unit price, and extension thereof, will prevail and the Proposer's total offer will be corrected accordingly. RFQ submittals having erasures or corrections must be initialed in ink by the Proposer.

DISPROPOSAL OF PROPOSER: More than one RFQ submittal from an individual, firm, partnership, corporation, or association under the same or different names will not be considered. Reasonable grounds for believing that a Proposer is involved in more than one RFQ submittal will be cause for rejection of all RFQ submittals in which such Proposers are believed to be involved. Any or all RFQ submittals will be rejected if there is reason to believe that collusion exists between Proposers. RFQ submittals in which the prices obviously are unbalanced will be subject to rejection.

QUANTITIES: The City shall not be held to any maximum or minimum purchase quantities as a result of this solicitation and/or resulting contract. The City reserves the right to purchase any, all or none of its requirements from vendors awarded a contract as a result of this Request for Qualifications. All quantities as shown are approximate and no guarantee is made that any materials will be purchased.

GOVERNMENTAL RESTRICTIONS: In the event that any governmental restrictions are imposed which would necessitate alteration of the material quality, workmanship or performance of the items offered on this RFQ prior to their delivery, it shall be the responsibility of the Proposer to notify the Purchasing & Contracts Management Division at once, indicating in his/her letter the specific regulation which required an alteration, including any price adjustments occasioned thereby. The City reserves the right to accept such alteration or to cancel the contract or purchase order at no further expense to the City.

PATENTS AND COPYRIGHTS: The Proposer, without exemption, shall indemnify and save harmless, the City, its employees and/or any of its Board Members from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or item manufactured by the Proposer. Further, if such a claim is made, or is pending, the Proposer may, at its option and expense, procure for the City the right to use, replace or modify the item to render it non-infringing. If none of the alternatives are reasonably available, the City agrees to return the article on request to the Proposer and receive reimbursement. If the Proposer used any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood, without exception, that the RFQ submittal prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

PURCHASING AGREEMENTS WITH OTHER GOVERNMENTAL AGENCIES: All Proposers submitting a response to this Request for Qualifications agree that such response also constitutes an RFQ submittal to all governmental agencies within the State of Florida, under the same conditions, for the same contract price, and for the same effective period as this RFQ submittal, should the Proposer feel it is in their best interest to do so.

Each governmental agency desiring to accept these RFQ submittals, and make an award thereof, shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases and each shall be liable only for materials and/or services ordered and received by it, and no agency assumes any liability by virtue of this RFQ.

This agreement in no way restricts or interferes with the right of any governmental agency to Re-Request for Qualifications any or all items.

Legislation Details (With Text)

File #:	17-277	**Version:**	1	**Name:**	
Type:	Informational Item			**Status:**	Council Busines
File created:	6/15/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	Consider the Reappointment of Ms. Linda W. Wells as a member of the Affordable Housing Committee through May, 2020. (Administrative Services Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	06_14_17 Wells Reappointment application.pdf 06_15_17 Consideration letter.pdf Affordable Housing Committee Roster.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 15, 2017
Agenda Date: June 27, 2017
Prepared By: Carie Shealy, City Clerk
Through: Tammy Gemmati, Administrative Services Director
Requested Action:
Consider the Reappointment of Ms. Linda W. Wells as a member of the Affordable Housing Committee through May, 2020

BACKGROUND:

Ms. Linda W. Wells has served as the “Employer Rep” member of the Affordable Housing Committee since May, 2008. She resigned in August, 2012 and then was reappointed in February, 2013. Her current term expired in May, 2017 and she has indicated her willingness to serve for another three years. If appointed, her term would be through May, 2020.

Ms. Wells currently meets all of the requirements to serve on a City board.

An updated Affordable Housing roster is attached for your review.

STRATEGIC PLAN CONNECTION:

NA

BUDGETARY IMPACT:

NA

PREVIOUS ACTION:

NA

RECOMMENDED MOTION:

Consider the Reappointment of Ms. Linda W. Wells as a regular member of the Affordable Housing Committee through May, 2020.

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RECEIVED
JUN 14 2017
OFFICE OF THE CITY CLERK

CITY OF COCOA
APPLICATION FOR BOARD/COMMITTEE MEMBERSHIP

City Code requires prospective and existing board members to fill out an application, consent to a standard criminal background check[1], be duly registered to vote in Brevard County, and be a resident or an owner of real property in the City of Cocoa. City Code also prohibits a person from serving on a City Board or Committee if that person has been convicted of a felony, unless their civil rights have been restored.

(Please Print)

Name: Linda W. Wells Application Date: June 9, 2017

Street Address, Including Zip Code: 3600 West King St. Cocoa, FL 32926

Telephones: Home: _____ Work: (321) 806-3740 Pager: _____ Cell: (770) 778-6636

Place of Business: Aging Matters In Brevard

Title/Position Held: Assoc. Program Director - Brevard Senior Nutrition Program

Date of Birth[2] June 19, 1956

Email Address: lwells@agingmattersbrevard.org.

VARIOUS CITY BOARDS/COMMITTEES AVAILABLE
(Please Check All Those That Interest You)

✓	Affordable Housing Advisory Committee		Pension Board - General Employees
	Board of Adjustment		Pension Board – Police
	Brownfields Advisory Board		Planning & Zoning Board
	Code Enforcement/Drug Related Public Nuisance Board		Redevelopment Agency (Cocoa)
	Housing Authority		Redevelopment Agency (Diamond Square)
	Pension Board - Fire		Redevelopment Agency (US 1)
			Utilities Advisory Board

ELIGIBILITY

Have you been a City of Cocoa resident for at least 6 months?	Yes	____	No	✓
Do you own property or a business in Cocoa?	Yes	____	No	✓
Are you registered to vote in Brevard County, Florida?	Yes	✓	No	____
Have you ever been convicted or found guilty, regardless of adjudication, of a **felony** in any jurisdiction? Any plea of no contest shall be considered a conviction for purposes of this question.	Yes	____	No	✓

[1] An Addendum to the Application is attached and the information being requested is necessary in order to conduct a background check. Information will be used for those purposes only.

If yes, have your civil rights been restored? Yes ✓ No ____
Do you consent to a standard criminal background check? Yes ____ No ____
(PLEASE SEE ATTACHED ADDENDUM)

MISCELLANEOUS INFORMATION

Do you currently serve on any other City of Cocoa board Yes ____ No ✓
Are you related to a City of Cocoa Councilmember by blood, Adoption or marriage? Yes ____ No ✓
Potential Conflict of Interest: Have you ever been engaged in the management of any business enterprise that has a financial interest with the City of Cocoa? Please provide details, such as the name of the enterprise, the nature of the business, and the positions you hold or have held. Yes ____ No ✓

INTERESTS AND EXPERIENCE
(Additional Information May be Attached)

Briefly state your interest in serving on a City board or committee. Please include information relating to prior service on any governmental board or committee, and any specialized skills or training you feel will help you to qualify for membership on the desired City board or committee.

Every citizen has the right to afforable housing in a safe community. I have served on the Affordable Housing Advisory Committee, previously. In addition, I have served on the Muesthoff Brevard Home Care Advisory Committee, and the UF Brevard County Extension Service Advisory Committee. I have extensive experience in the area of human services working with children, families, and the elderly. Currently oversee, Meals on Wheels and Seniors at Lunch.

STATE REPORTING REQUIREMENTS

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board and committee members. Please check the appropriate boxes:

RACE

✓ African-American
____ Asian-American
____ Hispanic-American
____ Native American
____ Caucasian

GENDER

____ Male
✓ Female

DISABILITY

____ Physically Disabled

APPLICANT CERTIFICATION

By filling this application with the City of Cocoa, I do hereby acknowledge the following:

1. This application, when completed and filed with the Office of the City Clerk, is a public record under Chapter 119, Florida Statutes, and is open to public inspection.

2. I am responsible for keeping the information on this form current and provide any changes or updates to the Office of the City Clerk.

3. I consent to filing a Statement of Financial Interests (Form 1) required if required for the board in which I am appointed to.

4. If appointed to a board/committee, I acknowledge that this is my obligation and duty to comply with the following:

   Code of Ethics for Public Offices (Florida Statutes, Chapter 112, Part III)
   Florida Sunshine Law (Florida Statutes, Chapter 286)
   http://www.flsenate.gov/Statutes

Signature: Linda W. Wells Date: 6/9/17

Social Security No: [redacted]

Drivers License No: [redacted]

Please Return this form to:
Office of the City Clerk, 65 Stone Street, Cocoa, FL 32922

Office of the City Clerk
65 Stone Street I Cocoa, FL 32922
Phone: (321) 433-8480 I Fax: (321) 433-8455

June 15, 2017

Ms. Linda W. Wells
3600 West King St.
Cocoa, FL 32926

Re: Reappointment as a Regular member of the Affordable Housing Committee

Dear Ms. Wells,

The City Council will consider your application for reappointment as a Regular member to the Affordable Housing Committee at its Regular meeting on June 27, 2017.

If you wish to attend, the meeting will commence at 6:00 p.m. in City Council Chambers, in Cocoa City Hall, 65 Stone Street, Cocoa.

If you have any questions or require additional information, please feel free to call my office at (321) 433-8484.

Sincerely,

Carie Shealy

Carie Shealy, CMC
City Clerk

Affordable Housing Advisory Committee	**Meets Second Thursday of Every Other Month 4:00 p.m.**			**Expirations in May**
MEMBER	**ADDRESS**	**PHONE**	**APPOINTED**	**EXPIRES**
David W. Armstrong Building Industry	7350 Talona Dr., Ste. A West Melbourne FL 32904 dave@armstrongcustomhomes.com	255-1979 (h) 724-6674(w) 508-7944(c)	04/14 Reappointed 02/13 appt.	2017
VACANCY~~-Marian T. Jackson Banking or Mortgage Banking Industry~~ Removed – appointed to Housing Authority on 12/10/13	1209 Heritage Acres Blvd. Rockledge, FL 32955	633-9427 hm 454-6534 wk	05/11 reappt. 05/08 appointed	2014
VACANCY~~-Robert Kramer Labor rep~~ ***(DID NOT SEEK REAPPOINTMENT)***	692 Harrington Street SW Palm Bay FL 32908 kramerbuilding@cfl.rr.com	720-9119 cell	03/13 re-appt 05/08 appointed	2014
Edwin Normandia For-Profit Provider	1091 Walden Boulevard Palm Bay FL 32909 enormandia@aol.com	723-4944 hm 749-3545 cell	05/14 reappointed 03/12 appointed	2017
VACANCY-~~Ricardo W. Jackson Low-Income advocate~~(DID NOT SEEK REAPPOINTMENT)	1209 Heritage Acres Blvd. Rockledge, FL 32955	633-9427 hm 266-8535 wk 266-8535 cell	05/11 reappt. 05/08 appointed	2014
VACANCY~~-Joe C. Robinson Not-For-Profit provider~~ Removed – appointed to Housing Authority on 12/10/13	4475 S. Hopkins Avenue Titusville, FL 32780	383-4424 hm 269-6555 wk 961-2325 cell	05/11 reappt. 05/08 appointed	2014
VACANCY~~-Terry D. Lolmaugh Real Estate Professional~~ ***(DID NOT SEEK REAPPOINTMENT)***	852 Woodbine Drive Merritt Island, FL 32952 TraffordRealty@SunnyFloridaHomes.com	453-0036 hm 636-3131 wk 917-4100 cell	05/08 appointed	2014
VACANCY-moved ~~Karen Houston Resident Member~~	~~237 Lemon Street Cocoa FL 32922 mzkah@aol.com~~ moved as of 5/2017	~~637-0508 hm 205-6989 cell~~	~~05/14 reappointed 03/13 appointed~~	~~2017~~
Michael Dobrin Local Planning Agency	100 Riverside Drive # 406 Cocoa, FL 32922	637-0884 hm 419-203-6689 cell	05/14 Reappointed 06/11 Reappointed 05/08 appointed	2017
Linda W. Wells Employer rep	3600 West King Street Cocoa, FL 32926 lwells@agingmattersbrevard.org	806-3740 wk 770-778-6636 cell	11/14 Reappointed Appt. 02/13 Resigned 8/12 05/11 Reappointed 05/08 appointed	2017
Linda Graham Essential Services personnel	3711 Crossbow Drive Cocoa FL 32926 Linda.graham@brevardcounty.us grahamlindav@yahoo.com	636-3107(h) 633-2076(w)	06/17 reappointed 10/14 reappointed 02/13 appt.	2020
Liaison	Councilwoman Warner		Updated 01/17	

RECORDING SECRETARY	Monica Arsenault	433-8661		

Legislation Details (With Text)

File #:	17-266	**Version:**	1	**Name:**	
Type:	Contract			**Status:**	City Business
File created:	6/8/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	To Approve a Resolution Amending the FY2017 Budget to Cover Unexpected Emergency Repair and Maintenance Expenditures in the Sewer Field Operations Division. (Utilities Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Budget Resolution FY 2017.pdf BAF-UT-Emergency Wastewater Collection Breaks 4125 (6-27-17)~ Agenda 17-266.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 8, 2017
Agenda Date: June 27, 2017
Prepared By: Chris M. Collier, Field Operations Manager
Through: John A. Walsh, P.E., Utilities Director
Requested Action:
To Approve a Resolution Amending the FY2017 Budget to Cover Unexpected Emergency Repair and Maintenance Expenditures in the Sewer Field Operations Division

BACKGROUND:

During FY2017, the Sewer Field Operations (SFO) Division experienced unexpected emergency wastewater collection breaks/events leading to an increase in repair and maintenance expenses. Based on SFO Division repair and maintenance budget trending and analysis, it is necessary to add available utility contingency funds to ensure that sufficient funds are available for the remainder of FY2017. Operational accounts within the SFO budget were analyzed for possible transfer opportunities, but current and expected expenditure rates prohibit these accounts from being utilized.

The current cost of the unexpected breaks/events is $119,500. Replenishing the repair and maintenance account 421-4125-536.46-00 with these funds will help to ensure that normal monthly expenses are covered for the remainder of the fiscal year, and will help fund the annual lift station pump replacement bid that was received on June 1, 2017. The revised repair and maintenance budget for FY2017 is currently $732,900. Adding the requested funds would result in an adjusted budget of $852,400.

Staff is requesting City Council approval to transfer utility contingency funds necessary to meet the operational needs of the Sewer Field Operations Division.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

Budgeted	No
If not budgeted, is amendment/transfer attached?	Yes
Amount Requested	$119,500
Account Number	421-4125-536.46-00
Account Name	Repairs & Maintenance
Source of Funds	421-4010-536.39-00, Contingency

PREVIOUS ACTION:

None.

RECOMMENDED MOTION:

To Approve a Resolution Amending the FY2017 Budget to Cover Unexpected Emergency Repair and Maintenance Expenditures in the Sewer Field Operations Division.

RESOLUTION NO. 2017-62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, AMENDING THE CITY OF COCOA BUDGET FOR FISCAL YEAR 2017; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Cocoa adopted the final budget for the fiscal year commencing on October 1, 2016, and ending on September 30, 2017, at a special meeting held on September 14, 2016; and

WHEREAS, in accordance with Article XII, Section 5 of the City of Cocoa Charter, whereby the Council may, at any time by resolution, transfer any unused and unencumbered appropriation or portion thereof from one office or department to another; and

WHEREAS, the City Council deems it to be in the best interest of the City of Cocoa to amend its budget as provided in this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA, as follows:

SECTION 1. The 2016-2017 fiscal year budget shall be amended as detailed in the attached sheets.

SECTION 2. All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

SECTION 3. This resolution shall become effective immediately upon its adoption by the City Council of the City of Cocoa, Florida.

ADOPTED by the City Council of the City of Cocoa, Florida, in a regular meeting assembled on the 27th day of June, 2017.

_____
Henry U. Parrish III, Mayor

ATTEST:

_____
Carie Shealy, City Clerk

City of Cocoa Budget Adjustment Form FY 2017

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER **REQUESTING DEPARTMENT #:** 4125 **DATE PREPARED:** 06/09/17

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 119,500)	421-4010-536.39-00		Contingency	$ 1,907,679	$ 1,248,440	$ 1,128,940	$ 1,128,940
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 119,500)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 119,500	421-4125-536.46-00		Repairs and Maintenance	$ 580,000	$ 732,900	$ 852,400	$ 114,300
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 119,500	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

During FY2017, the Sewer Field Operations (SFO) Division experienced unexpected emergency wastewater collection breaks/events leading to an increase in repair and maintenance expenses. Based on SFO Division repair and maintenance budget trending and analysis, it is necessary to add available utility contingency funds to ensure that sufficient funds are available for the remainder of FY2017. Operational accounts within the SFO budget were analyzed for possible transfer opportunities, but current and expected expenditure rates prohibit these accounts from being utilized. The current cost of the unexpected breaks/events is $119,500. Replenishing the repair and maintenance account (46.00) with these funds will help to ensure that normal monthly expenses are covered for the remainder of the fiscal year, and will help fund the annual lift station pump replacement bid that was received on June 1, 2017. The revised repair and maintenance budget for FY2017 is currently $732,900. Adding the requested funds would result in an adjusted budget of $852,400.
This transfer will be presented to City Council for approval at the June 27, 2017 meeting. Agenda #17-266.

CITY COUNCIL APPROVAL REQUIRED? ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 06/27/17 ***RESOLUTION #:*** 2017-62

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

6/9/17	Melinda Keesee (Digitally signed by Melinda Keesee Date: 2017.06.09 13:17:31 -04'00')	6/16/17	Lea Taylor (Digitally signed by Lea Taylor Date: 2017.06.16 10:24:57 -04'00')		
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
6/9/17	John "Jack" Walsh (Digitally signed by John "Jack" Walsh ... Date: 2017.06.09 14:31:58 -04'00')	6/16/17	Lora Howell (Digitally signed by Lora Howell Date: 2017.06.16 16:09:33 -04'00')		
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____

Legislation Details (With Text)

File #:	17-272	**Version:**	1	**Name:**	
Type:	Agenda			**Status:**	City Business
File created:	6/12/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	To Approve a Resolution Amending the FY2017 Budget to Reallocate Funds for Legal Expenses for TCR Project WS0919; To Authorize the City Manager to Approve Change Order #2 to P.O. 69039 to Garganese, Weiss & D'Agresta in the Amount of $25,000 for Special Legal Counsel for Water Supply/ Taylor Creek Mediation, Project WS0919. (Utilities Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Resolution Budget Adjustment - FY 2017.pdf BAF-UT-4010 Legal Expenses $75000 (6-27-17)~ Agenda 17-272..pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 12, 2017
Agenda Date: June 27, 2017
Prepared By: Tammy Costantini, Administrative Assistant
Through: John A. Walsh, P.E., Utilities Director
Requested Action:
To Approve a Resolution Amending the FY2017 Budget to Reallocate Funds for Legal Expenses for TCR Project WS0919; To Authorize the City Manager to Approve Change Order #2 to P.O. 69039 to Garganese, Weiss & D'Agresta in the Amount of $25,000 for Special Legal Counsel for Water Supply/ Taylor Creek Mediation, Project WS0919

BACKGROUND:

The City has been in negotiations with other water suppliers for approximately five years. Garganese, Weiss & D'Agresta has provided support to both City Administration as well as the Utilities Department during this time. The frequency of meetings as well as the work product to be reviewed has increased drastically as the complexity of the negotiations continues to grow. As a result, the Purchase Order amount for legal services has exceeded the City Manager's $50K maximum allowed signing authority and the current remaining P.O. balance is expected to be used.

On April 25, 2017, City Council approved to authorize the City Manager to approve Change Order #1 to P.O. 69039 to Garganese, Weiss & D'Agresta in the amount of $17,719 for Special Legal Counsel for Water Supply/TCR, Project WS0919.

Staff requests approval of the resolution amending the FY2017 budget and the Change Order to P.O.

69039 to Garganese, Weiss & D'Agresta.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

Budgeted	No
If not budgeted, is amendment / transfer attached?	Yes
Amount Requested	$75,000
Account Number	421-4010-536.31-01, WS0919
Account Name	Legal Expenses
Source of Funds:	421-4010-536.31-00, Professional Services
Change Order Amount	$25,000
Original Purchase Order	69039
Original P.O. Amount	$50,000
Total number of change orders to date	2
Total amount in change orders to date	$92,719

PREVIOUS ACTION:

On April 25, 2017, City Council authorized the City Manager to approve Change Order #1 to P.O. 69039 to Garganese, Weiss & D'Agresta in the amount of $17,719 for Special Legal Counsel for Water Supply/Taylor Creek Mediation, Project WS0919.

RECOMMENDED MOTION:

To Approve a Resolution Amending the FY2017 Budget to Reallocate Funds for Legal Expenses for TCR Project WS0919; To Authorize the City Manager to Approve Change Order #2 to P.O. 69039 to Garganese, Weiss & D'Agresta in the Amount of $25,000 for Special Legal Counsel for Water Supply/ Taylor Creek Mediation, Project WS0919.

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RESOLUTION NO. 2017-63

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, AMENDING THE CITY OF COCOA BUDGET FOR FISCAL YEAR 2017; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Cocoa adopted the final budget for the fiscal year commencing on October 1, 2016, and ending on September 30, 2017, at a Special meeting held on September 14, 2016; and

WHEREAS, in accordance with Article XII, Section 5 of the City of Cocoa Charter, whereby the Council may, at any time by resolution, transfer any unused and unencumbered appropriation or portion thereof from one office or department to another; and

WHEREAS, the City Council deems it to be in the best interest of the City of Cocoa to amend its budget as provided in this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA, as follows:

SECTION 1. The 2016-2017 fiscal year budget shall be amended as detailed in the attached sheets.

SECTION 2. All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

SECTION 3. This resolution shall become effective immediately upon its adoption by the City Council of the City of Cocoa, Florida.

ADOPTED by the City Council of the City of Cocoa, Florida, in a regular meeting assembled on the 27th day of June, 2017.

_____
Henry U. Parrish III, Mayor

ATTEST:

_____
Carie Shealy, City Clerk

City of Cocoa Budget Adjustment Form FY 2017

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER **REQUESTING DEPARTMENT #:** 4010 **DATE PREPARED:** 06/12/17

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 75,000)	421-4010-536.31-00	WS16UP	Professional Services	$ 1,194,925	$ 1,674,379	$ 1,599,379	$ 307,340
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 75,000)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 75,000	421-4010-536.31-01	WS0919	Legal Expenses	$ 105,000	$ 105,000	$ 180,000	($ 5,000)
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 75,000	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Legal expenses have been higher than normal this year due to litigation and TCR mediation project.

This request replaces the BAF submitted to Finance on June 7, 2017. Based on the recent invoices received, it was determined that the original request was not sufficient to accommodate the expenses through the remainder of FY'17. Agenda #17-272

CITY COUNCIL APPROVAL REQUIRED? ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 06/27/17 ***RESOLUTION #:*** 2017-63

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

6/12/17	Tammy Costantini (Digitally signed by Tammy Costantini DN: dc=org, dc=cocoafl, ou=Utilities, cn=Tammy Costantini, email=tcostantini@cocoafl.org Date: 2017.06.12 09:44:58 -04'00')	6/16/17	Lea Taylor (Digitally signed by Lea Taylor Date: 2017.06.16 11:22:16 -04'00')		
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
6/12/17	John "Jack" Walsh (Digitally signed by John "Jack" Walsh DN: dc=org, dc=cocoafl, ou=Utilities, cn=John "Jack" Walsh, email=jwalsh@cocoafl.org Date: 2017.06.12 11:08:37 -04'00')	6/16/17	Lora Howell (Digitally signed by Lora Howell Date: 2017.06.16 16:14:28 -04'00')		
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____

Approved 07/13

Revised eform 9/23/16 - IT

Legislation Details (With Text)

File #:	17-252	**Version:**	1	**Name:**	
Type:	Agenda			**Status:**	Multi-Year Contract
File created:	5/31/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	Approve a multi-year interlocal agreement between the City of Cocoa and the City of Rockledge for School Crossing Guard Services for the school year commencing August 10, 2017 and ending May 25, 2018. (Chief of Police)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	2017 Rockledge Crossing Guard.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: May 31, 2017
Agenda Date: June 27, 2017
Prepared By: Charlene Jenkins-Catechis, Administrative Secretary
Through: Michael Cantaloupe, Chief of Police
Requested Action:
Approve a multi-year interlocal agreement between the City of Cocoa and the City of Rockledge for School Crossing Guard Services for the school year commencing August 10, 2017 and ending May 25, 2018.

BACKGROUND:

Pursuant to Section 163.01, Florida Statutes, Cocoa and Rockledge agree that the safety of the students living in their cities is a matter of great public concern. To that end, the City of Rockledge will perform crossing guard services for students crossing from and to the Cities of Cocoa and Rockledge to attend McNair Middle School and Emma Jewel Charter Academy. In turn, the City of Cocoa will provide the City of Rockledge financial assistance to offset costs associated with said crossing guard services. This agreement was originally initiated in 2006 and it is desired by both parties to renew and continue this service agreement beginning August 10, 2017 and ending May 25, 2018.

STRATEGIC PLAN CONNECTION:

Public safety

BUDGETARY IMPACT:

Budgeted	Yes
If not budgeted, is amendment/transfer attached?	N/A

Amount Requested	$5.900.00
Account Number	001-2100-521.34-00
Account Name	Contract Services_

PREVIOUS ACTION:

Council previously approved a similar agenda item on July 26, 2016, Item VIII.7

RECOMMENDED MOTION:

Approve a multi-year interlocal agreement between the City of Cocoa and the City of Rockledge for School Crossing Guard Services for the school year commencing August 10, 2017 and ending May 25, 2018.

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INTERLOCAL AGREEMENT BETWEEN
THE CITIES OF COCOA AND ROCKLEDGE
CROSSING GUARD SERVICES
(AT INTERSECTION OF FISKE BOULEVARD AND ROSA L. JONES STREET)

THIS INTERLOCAL AGREEMENT ("Agreement") is made and entered into this ____ day of _____, 2017, by and between the **CITY OF COCOA**, a Florida municipal corporation located at 65 Stone Street, Cocoa, Florida 32922 (hereinafter "Cocoa") and **CITY OF ROCKLEDGE**, a Florida municipal corporation located at 1600 Huntington Lane, Rockledge, Florida 32955 (hereinafter "Rockledge").

W I T N E S S E T H:

WHEREAS, this Agreement is authorized pursuant to Section 163.01, Florida Statutes; and

WHEREAS, Cocoa and Rockledge agree that the safety of the students living in their cities is a matter of great public concern; and

WHEREAS, Cocoa has traditionally provided for crossing guard services at the intersection of Fiske Boulevard and Rosa L. Jones Street; and

WHEREAS, due to circumstances beyond its control, Cocoa is unable to retain the required personnel to sufficiently staff this crossing guard location; and

WHEREAS, students living in Cocoa and Rockledge attend Ronald McNair Middle School located in Rockledge on Rosa L. Jones Street; and

WHEREAS, in the spirit of intergovernmental cooperation and assistance, Rockledge agrees to provide a state certified school crossing guard at the intersection of Fiske Boulevard and Rosa L. Jones Street for the purpose of providing for student's safe travel to and from Ronald McNair Middle School; and

WHEREAS, Cocoa agrees to provide Rockledge with financial assistance as set forth herein to offset Rockledge's costs; and

WHEREAS, Cocoa and Rockledge deem it necessary for the benefit of the public health, safety and welfare to enter into this Interlocal Agreement.

NOW, THEREFORE, in consideration of the covenants and agreement hereinafter

set forth, to be kept and performed by both parties, Cocoa and Rockledge agree as follows:

1. **RECITALS.** The foregoing recitals are true and correct and are incorporated herein by reference as a material part of this Agreement.

2. **CONDITIONS PRECEDENT.** All rights, obligations and liabilities of the parties under this Agreement shall be subject to the satisfaction of the following conditions precedent:

   2.1 The complete execution of this Agreement by the parties.

   2.2 The approval of this Agreement by both the City Council of Cocoa and the City Council of Rockledge.

   2.3 The filing of this Agreement with the Clerk of the Circuit Court in and for Brevard County, Florida, pursuant to Section 163.01(11), Florida Statutes.

3. **REPRESENTATIONS OF COCOA.** Cocoa makes the following representations to Rockledge:

   3.1 Cocoa is duly organized and in good standing under the laws of the State of Florida, and is duly qualified and authorized to carry on the governmental functions and operations set forth in this Agreement.

   3.2 Cocoa has the power, authority and legal right to enter into and perform the obligations set forth in this Agreement, and the execution, delivery and performance hereof by Cocoa, (i) has been duly authorized by the City Council of Cocoa; (ii) does not constitute a default under, or result in the creation of any lien, charge, encumbrance or security interest upon the assets of Cocoa, except as otherwise provided herein.

4. **REPRESENTATIONS OF ROCKLEDGE.** Rockledge makes the following representations to Cocoa:

   4.1 Rockledge is duly organized and in good standing under the laws of the State of Florida, and is duly authorized to carry on the governmental functions and operations set forth in this Agreement.

   4.2 Rockledge has the power, authority, and legal right to enter into and perform the obligations set forth in this Agreement, and the execution, delivery and

performance hereof by Rockledge (i) has been duly authorized by the City Council of Rockledge; (ii) does not constitute a default under, or result in the creation of any lien, charge, encumbrance or security interest upon the assets of Rockledge, except as otherwise provided herein.

5. **STATUTORY AUTHORITY.** This Agreement shall be considered an Agreement pursuant to Section 163.01, Florida Statutes. A true and correct copy of this Interlocal Agreement shall be filed with the Clerk of the Circuit Court in and for Brevard County, Florida, by Cocoa and Cocoa shall provide Rockledge a recorded copy of the Interlocal Agreement upon receipt from the Clerk of the Circuit Court.

6. **TERM; TERMINATION.** This Agreement shall be for a term of one (1) school year, commencing on the first day of the school year and terminating on the last day of the school year. This Agreement shall be renewable annually by mutual written consent of Cocoa and Rockledge. Notwithstanding, either party may terminate this Agreement with thirty (30) days written notice to the other party.

7. **DUTIES AND OBLIGATIONS OF ROCKLEDGE.**

7.1 Rockledge agrees to provide school crossing guard services at the intersection of Fiske Boulevard and Rosa L. Jones Street for the purpose of accommodating the safe travel of students traveling to and from Ronald McNair Middle School located within Rockledge on Rosa L. Jones Street.

7.2 Rockledge agrees to provide a state-certified school crossing guard and any equipment necessary for the crossing guard to carry out his or her official duties.

7.3 Rockledge shall deliver to Cocoa an itemized invoice of fees and costs incurred for any crossing guard services provided pursuant to this Agreement.

8. **DUTIES AND OBLIGATIONS OF COCOA.**

8.1 Cocoa agrees to compensate Rockledge to offset the costs directly related to Rockledge providing crossing guard services pursuant to this Agreement. Such compensation shall not exceed Thirty Dollars ($30.00) per day such crossing guard services are provided or Five Thousand Nine Hundred Dollars ($5,900.00) per school year.

8.2 Cocoa shall make payment of any moneys due by it directly to Rockledge. Cocoa shall remit payment to Rockledge no later than thirty (30) business days after receipt of invoice.

9. **MISCELLANEOUS TERMS AND CONDITIONS.**

9.1 Notices. All notices and correspondence shall be (i) hand delivered (with signed acknowledgment of receipt or affidavit of delivery), (ii) delivered by registered or certified mail, return receipt requested, or (iii) delivered by overnight carrier with signed acknowledgment of receipt. All such notices and correspondence shall be sent to the respective parties, with copies forwarded to their agents or attorneys, at the addresses set forth below or at such other addresses as the parties hereto shall designate to each other in writing.

(a) if to Cocoa:
City of Cocoa
City Manager
65 Stone Street
Cocoa, FL 32922-1750
Telephone: (321) 433-8680
Facsimile: (321) 433-8690

(b) if to Rockledge:
City of Rockledge
City Manager
1600 Huntington Lane
Rockledge, FL 32955-2660
Telephone: (321) 690-3978
Facsimile: (321) 690-3987

Any notice or demand so given, delivered or made by United States Mail, shall be deemed so given, delivered or made three (3) days after the same is deposited in the United States mail, registered or certified, return receipt requested, addressed as above provided, with postage thereon prepaid. Any such notice, demand or document hand delivered or made by overnight carrier shall be deemed to be given, delivered or made upon delivery (or attempted delivery, if deliver is not accepted) of the same at the address where the same is to be given, delivered or made.

9.2 Time. Time is of the essence of this Agreement and every term and provision of this Agreement.

9.3 Severability. It is further understood and agreed that in the event any provision of this Agreement shall be adjudged, decreed, held, or ruled to be invalid, such provision or a portion thereof shall be deemed severable, and it shall not invalidate or impair the Agreement as a whole or any other provision of the Agreement.

9.4 Non-waiver. No covenant, term, condition (or breach thereof), shall be deemed waived, except by written consent of the party against whom the waiver is claimed. A waiver of any covenant, term, or condition (or breach thereof), shall not be deemed to be a waiver of any other covenant, term or condition (or breach thereof).

9.5 Captions. Captions and headings in this Agreement are for convenience only and shall not be relied upon in construing the meaning of this Agreement or any of its provisions.

9.6 Choice of Law; Venue. This Agreement has been made and entered into in the State of Florida, County of Brevard, and the laws of such state shall govern the validity and interpretation of this Agreement and the performance due hereunder. The parties agree that venue shall be exclusively in Brevard County, Florida, for all state disputes or actions which arise out of or are based upon this Agreement, and in Orlando, Florida, for all federal disputes or actions which arise out of or are based upon this Agreement.

9.7 Integration. The drafting, execution, and delivery of this Agreement by the parties has been induced by no representations, statements, warranties, or agreements other than those expressed herein. This Agreement embodies the entire understanding of the parties, and there are no further or other agreements or understandings, written or oral, in effect between the parties relating to the subject matter hereof unless expressly referred to herein. The parties agree that they have both contributed equally to the drafting of this Agreement and this Agreement shall not be construed more favorably against the other in the event of any conflict with regards to the terms and conditions used herein.

9.8 Attorney's Fees. In the event that any party brings suit to enforce any of the provisions of this Agreement, each party agrees to bear its own costs and expenses of such action including, but not limited to, reasonable attorneys' fees, whether at settlement, trial, post judgment, or an appeal.

9.9 Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be considered an original agreement; but such counterparts shall together constitute but one and the same instrument.

9.10 Liability. Each party to this Agreement shall be responsible for its own actions and omissions, and the actions and omissions of its personnel, in performing its obligations pursuant to the terms and conditions of this Agreement.

9.11 Sovereign Immunity. Notwithstanding any other provision set forth in this Agreement, nothing contained in this Agreement shall be construed as a waiver of Cocoa's or Rockledge's right to sovereign immunity under Section 768.28, Florida Statutes, or other limitations imposed on either party's potential liability under state or federal law. As such, Cocoa and Rockledge shall not be liable under this Agreement for punitive damages or interest for the period before judgment. Further, Cocoa and Rockledge shall not be liable for any claim or judgment, or portion thereof, to any one person for more than two hundred thousand dollars ($200,000.00), or any claim or judgment, or portion thereof, which, when totaled with all other claims or judgments paid by the State or its agencies and subdivisions arising out of the same incident or occurrence, exceeds the sum of three hundred thousand dollars ($300,000.00). This paragraph shall survive termination of this Agreement.

9.12 Assignment Prohibited; Third Parties. Unless otherwise agreed in writing by Cocoa and Rockledge, this Agreement shall not be assigned in whole or in part. Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than Cocoa and Rockledge, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Cocoa and Rockledge and not for the benefit of any other party.

9.13 General Liability and Other Insurance. Cocoa and Rockledge shall each maintain in force, at all times during the term of this Agreement, a general liability insurance policy.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals this day and year first above written.

CITY OF COCOA, FLORIDA

By: _____
HENRY U. PARRISH, III
Mayor

ATTEST:

By: _____
CARIE SHEALY
City Clerk

CITY OF ROCKLEDGE, FLORIDA

By: _____
THOMAS J. PRICE
Mayor

ATTEST:

By: _____
Lisa C. Nicholas
Public Relations Officer/City Clerk

Legislation Details (With Text)

File #:	17-257	**Version:** 1	**Name:**		
Type:	Agenda		**Status:**	Multi-Year Contract	
File created:	6/2/2017		**In control:**	City Council	
On agenda:	6/27/2017		**Final action:**		
Title:	Council approve a multi-year contract between the School Board of Brevard County and the City of Cocoa for renewal of School Resource Officer for the 2017-2018 school years, August 10, 2017 through May 25, 2018 and authorize the City Manager and City Attorney to finalize and execute the contract with the School Board. (Chief of Police)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	2017-2018 SRO Contract (CPD) (2017-04-03).pdf 2017-2018 SRO Expectations and Guidelines (FINAL - 2015-07-15).pdf PA-PD-School Resource Officer (June 2018) 16-238 Agenda Item School Resource Officer				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 2, 2017
Agenda Date: June 27, 2017
Prepared By: Charlene Jenkins-Catechis, Administrative Secretary
Through: Michael Cantaloupe, Chief of Police
Requested Action:
Council approve a multi-year contract between the School Board of Brevard County and the City of Cocoa for renewal of School Resource Officer for the 2017-2018 school years, August 10, 2017 through May 25, 2018 and authorize the City Manager and City Attorney to finalize and execute the contract with the School Board.

BACKGROUND:

The School Board of Brevard County, Cocoa Police Department and Cocoa High School desire the renewal of the agreement to provide a School Resource Officer for the 2017-2018 school years. This is a multi-year contract that begins on August 10, 2017 and ends on May 25, 2018.

Staff is requesting Council's approval of this multi-year contract for the FY17/FY18 pending final approval of the City of Cocoa's budget and the Brevard County School Board's budget. Brevard County School Board is requesting that there be two (2) signed originals. Once two (2) fully executed contracts are complete, one (1) original will be sent to our agency.

STRATEGIC PLAN CONNECTION:

By assigning a School Resource Officer to Cocoa High School we are able to prevent juvenile delinquency by promoting positive relations between youth and law enforcement. The School Resource Officer position encompasses three major components which allow the School Resource Officer to achieve this goal: law enforcement, education and counseling. These three components allow the School Resource Officer to take a proactive approach to law enforcement. School Resource Officers are not just 'cops' on campus. School Resource Officer's provide all law enforcement duties on their campus. They educate the students by teaching law related classes and other related subjects in the classrooms and counsel both students and parents on various topics. The School Resource Officer becomes involved in the students' lives as a positive role model. The intent is that the positive experiences students have with the School Resource Officer will bridge the gap between juveniles and law enforcement, and in doing so, help prevent juvenile crime. This agenda items specifically affects Crime and Public safety.

BUDGETARY IMPACT:

Reimbursement from Brevard County Schools will be on a Budgeted 180 school day basis with the City of Cocoa placing one Officer at Cocoa High School beginning August 10, 2017 and ending on May 25, 2018. During this time the Brevard County School Board will reimburse the City of Cocoa $33,000 for School Resource Officer services.

Total Salary & Benefits for one (1) SRO = $57,123
Revenue Contract Amount = $33,000

This is a Multi-Year Contract

Budgeted - Yes

FY17 Two Months (August 10, 2017 - September 30, 2017)

Amount Requested	$6,600
Account Number	001-0000-331.20.01
Account Name	SRO - County Contract

Amount Requested	$6,600 - Salary/Benefits portion related to the contract
Account Number	001-2100-521.12-00

Multi General Fund Payroll Accounts

FUTURE FISCAL YEAR IMPACTS:

FY18 Eight Months (October 1, 2017 - May 25, 2018) Pending City Council Approval of the

Amount Requested	$26,400
Account Number	001-0000-331.20.01
Account Name	SRO - County Contract

Amount Requested	$26,400 - Salary/Benefits portion related to the contract

Account Number 001-2100-521.12-00
Multi General Fund Payroll Accounts

TOTAL COST FOR MULTI YEAR CONTRACT: $ 57,123 of which $33,000 is reimbursable from the Brevard County School Board.

PREVIOUS ACTION:

None

RECOMMENDED MOTION:
Council approve a multi-year contract between the School Board of Brevard County and the City of Cocoa for renewal of School Resource Officer for the 2017-2018 school years, August 10, 2017 through May 25, 2018 and authorize the City Manager and City Attorney to finalize and execute the contract with the School Board.

AGREEMENT

THIS AGREEMENT, dated this ___ day of _____**2017**, by and between **THE SCHOOL BOARD OF BREVARD COUNTY, FLORIDA**, hereinafter called the **BOARD**, and the **CITY OF COCOA, FLORIDA**, hereinafter called the **CITY**.

WITNESSETH:

WHEREAS, the City Council at its _____, **2017** meeting duly approved this agreement: and,

WHEREAS, the BOARD at its _____**, 2017** meeting duly approved this agreement: and,

WHEREAS**,** the BOARD and the CITY desire to assign a school resource officer to the campus of Cocoa High School for a period of not more than 190 days during the school year and;

WHEREAS**,** the BOARD finds and determines that the School Resource Officer (SRO) program will not interfere with the schools' programs and is in the best interest of the school system and the community;

NOW, THEREFORE, for good and valuable consideration including the agreed-to charges, materials, and services outlined herein, plus the mutual covenants hereinafter set forth between the parties hereto and incorporated herein by reference, the BOARD and the CITY do hereby agree to the following terms and conditions, to wit:

1. This agreement continues the SRO program effective **Thursday August 10, 2017** and will terminate on **Friday May 25, 2018**, unless further continued by mutual agreement of both parties prior to that date. Either party may terminate this agreement upon 30 days written notice to the other party. Any termination of this agreement will result in the return of funds equal to the proportionate amount of time remaining in the agreement.

2. Reimbursement will be **$33,000** per officer, and is based upon the 180 school day schedule established by the BOARD. The CITY agrees to place one (1) police officer in the school beginning **August 10, 2017**.

3. The BOARD and the CITY agree to indemnify and hold each other harmless and free from liability, including the officers, agents or employees of said parties while acting as such from all claims for damages and injuries and all costs, damages, expenses and attorney's fees which either party may become obligated to pay as the result of errors or any acts or omissions of employees of either party in relation to the School Resource Officer Program, to the extent permitted by Chapter 768.28 of the Florida Statutes.

4. The CITY agrees that this Agreement shall not be transferred or assigned to any other agency without the written permission of the BOARD.

5. The BOARD will provide an appropriate work space on the school campus, an adequate amount of supplies and clerical support as deemed necessary by the principal of the school. Payment to the CITY shall be made in three (3) installments according to the following schedule: **November 3, 2017, January 29, 2018,** and **May 23, 2018** subject to proration in

the event of termination. *All invoices should be submitted to* ***Major Linda Moros****, Director of District and School Security at 2700 Judge Fran Jamieson Way, Viera, FL 32940.*

6. The CITY agrees to the goals and guidelines stipulated in the attached Exhibits I and II, which are incorporated by reference herein and made a part hereof as fully as if herein set forth.

7. The BOARD has designated the school principal and the CITY has designated the Chief of Police for the purpose of implementing the terms of this agreement.

8. The term of this agreement shall remain in effect from **August 10, 2017** through **May 25, 2018** or until the termination as provided herein. The BOARD and the CITY will open discussions regarding renewal for the **2018-2019** school year on or before **July 1, 2018**.

9. If any of the items or provisions hereof are in conflict with any applicable statute or rule of law, then such provision shall be deemed inoperative to the extent that it may conflict therewith and shall be deemed to be modified to conform to such statute or rule of law.

10. The parties understand and agree that the School Resource Officer in rendering services provided for by this agreement is doing so as an employee of the CITY and not as an officer, agent or employee of the BOARD.

11. The BOARD and the CITY each agree as follows pertaining to Public Records Compliance:

    A. Upon the request from a party's custodian of public records (the "requesting party"), the other party shall provide the requesting party with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

    B. Each party shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Agreement and following completion or termination of this Agreement if the parties do not transfer the records to one another.

    C. Upon completion or termination of this Agreement, each party agrees to transfer to the other party, at no cost, to the other party, all public records in possession of the transferring party that is not also in the possession of the other party tor or keep and maintain public records required by the other party to perform the services under this Agreement. If a party keeps and maintains public records upon completion or termination of this Agreement, such party shall meet all applicable requirements for retaining public records. All records pertaining to this Agreement that are stored electronically by one party that are not in the possession of the other party must be provided to the other party, upon request from the other party's custodian of public records, in a format that is compatible with the information technology systems of such other party.

    D. The parties agree to and acknowledge the following:

        1. A request to inspect or copy public records relating to this Agreement must be made directly to the BOARD. If the BOARD does not possess the requested

records, the BOARD shall immediately notify the CITY of the request, and the CITY must provide the records to the BOARD or allow the records to be inspected or copied within a reasonable time, unless the public records are exempt from disclosure.

2. If the CITY does not comply with the request of the BOARD for records, the BOARD shall enforce the provisions of this Agreement to compel the CITY to so comply and the BOARD shall be entitled to recover all costs and expenses incurred, including reasonable attorney's fees and court costs, relative to enforcing the provisions of this Agreement.

3. If the CITY fails to provide the public records to CITY within a reasonable time, the CITY may be subject to penalties under Section 119.10, Florida Statutes.

E. Public Records Custodian Notice:

IF THE BOARD HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE BOARD'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHALL CONTACT THE CITY'S CUSTODIAN OF PUBLIC RECORDS (CURRENTLY _____) AT 321_____ OR AT EMAIL: _____ OR AT ADDRESS: _____, (ATTENTION: RECORDS). IF THE CITY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE BOARDS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CITY SHALL CONTACT THE BOARD'S CUSTODIAN OF PUBLIC RECORDS (CURRENTLY Casey Piquero) AT 321- 633- 1000 ext. 453 OR AT piquero.casey@brevardschools.org OR AT SCHOOL BOARD OF BREVARD COUNTY, ATTENTION: RECORDS, 2700 JUDGE FRAN JAMIESON WAY, VIERA, FLORIDA 32940.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their duly authorized officers and agents the day and year first written above.

CITY OF COCOA, FLORIDA

ATTEST:

Henry U. Parrish III, Mayor

Carie Shealy, City Clerk

APPROVED AS TO CONTENT:

Mr. John A. Titkanich Jr., City Manager

THE SCHOOL BOARD OF BREVARD COUNTY, FLORIDA

ATTEST:

Misty Belford, Chairperson

Desmond K. Blackburn, Ph.D., Superintendent

APPROVED AS TO FORM BY:

Harold. T. Bistline, School Board Attorney

Attachments: Exhibit I
Exhibit II

Exhibit I

SCHOOL RESOURCE OFFICER PROGRAM GOALS

1. To enhance student safety and improve the security of school campuses;

2. To develop and promote positive relationships between students and law enforcement officers;

3. To foster a better understanding of law enforcement officers in the community;

4. To develop positive concepts of law enforcement;

5. To identify and prevent delinquent behavior through counseling and referral;

6. To provide assistance and support for victims of crime identified within the school setting, including abused children;

7. To develop a better appreciation of citizenship, citizens' rights, obligations, and responsibilities;

8. To provide information about crime prevention;

9. To enhance knowledge of the fundamental concepts and structure of the law;

10. To provide materials and consultative assistance to teachers and parents on various law education topics;

Exhibit II

SCHOOL RESOURCE OFFICER PROGRAM GUIDELINES

1. The school resource officer (SRO) is a City of _____ police officer, and shall remain exclusively an employee of the City of _____ and responsible to the police department chain of command.

2. Prior to the first day of school, the SRO will present to the principal a written plan of action for the school year. The plan should include the SRO's work and activities schedule, and if appropriate, their work schedule and duties for District pre-planning and post-planning activities. This plan should also include an outline of classroom presentations that may be conducted by the SRO, as well as the number of instructional hours that the SRO may provide.

3. Not less than one time per semester, the SRO and Principal will meet to review the SRO's plan of action and verbally discuss the SRO's progress. As necessary, additional meetings may be requested by either the Principal or the SRO to review the progress of the plan of action.

4. The SRO may be asked to provide supplemental instruction at the discretion of the Principal, as qualified. The Attorney General's (SRO Basic and Advanced Training) philosophy with regard to in-class SRO presentations will be used as a guide.

5. The SRO will engage with students in the following ways: before school during student arrival, between class breaks and during lunch periods, after school during student dismissal.

6. The SRO shall report to their assigned school Principal daily. The SRO shall be assigned specifically to the school during all regular school days. If the SRO is called away from the school for a substantial portion of the school day, the SRO shall notify the Principal and provide the Principal with a means of contacting the SRO or the appropriate law enforcement agency.

7. If the SRO witnesses inappropriate or unacceptable activity on campus, they will report the incident to the school administration and as appropriate take law enforcement action. Both police department and school administrative procedures shall be followed. In the event of a policy conflict, police department policy and procedure shall prevail. The SRO shall avoid making arrests on school grounds except under exigent circumstances. If arrest is necessary, the SRO will be called to execute proper law enforcement procedure. If at all possible, the SRO should coordinate arrest and other operational strategies with the Principal.

8. Should it become necessary for the SRO to conduct a formal law enforcement interview with a student, the interview should be coordinated with the Principal, parents shall be notified and police department policy will be followed.

9. The SRO is encouraged to attend parent, faculty, and staff meetings, as a part of the school administrative team, and to develop support and cultivate an understanding of the SRO program.

10. After consultation and approval of the Chief of Police or his designee, the Principal may request an SRO adjust their schedule and as appropriate may assign the SRO to duties after regular school hours, such as sponsoring extracurricular events, chaperoning field trips, or other after school activities. Any such request shall not conflict with police department policy, the officer's collective bargaining agreement, or result in overtime expenses to either the police department or the District. These after-school activities will be under the supervision of school personnel. The District will not compensate the SRO in an overtime capacity. (This does not include activities such as football games, basketball games, and school dances for which a separate contract of service is required).

11. All overtime shall be approved in advance by the SRO's law enforcement supervisor. Overtime expenses shall be borne by the agency and not the District.

12. As determined by the police department, the SRO shall submit activity reports to be reviewed by the Principal and the Director of District and School Security.

13. The SRO has the authority to request a review of contract provisions after reasonable review and conferencing between the SRO and the Principal has occurred. The following procedures should be followed:

    A. The SRO will request that a review of the contract provisions be completed stating the reasons for the request in writing. The request will be directed to the SRO's law enforcement supervisor, with a copy being provided to the Principal. A copy of that request must also be provided to the Chief of Police or his designee and the Director of the Office of District and School Security.

    B. Within a reasonable period of time after receiving the request for review from the SRO, the Director of the Office of District and School Security, will meet with the Chief of Police, or his designee to mediate or resolve any contract provision concerns that may exist between the SRO and the staff at their assigned school.

1. With the approval of the Chief of Police or his designee, and the Director of the Office of District and School Security, the SRO, and specified members of the school staff, may be required to be present at a mediation meeting.

2. If, within a reasonable amount of time after commencement of mediation, the contract provision concerns cannot be resolved or mediated, in the opinion of both the Chief of Police, and the Director of the Office of District and School Security, or their designees, a reasonable alternative action will identified and agreed upon in writing.

14. If, in the opinion of the principal, the SRO is no longer effective in his or her role as an SRO, the Principal may request the reassignment of the school resource officer from their duties at school. In such cases, the following procedure should be followed:

    A. The principal will meet with the SRO, and the SRO's law enforcement supervisor and express the concerns and needs of the school. The principal will work collaboratively with the SRO and SRO's law enforcement supervisor to clearly identify in writing their expectations, as well as the SRO's agreed upon school related duties and responsibilities. As appropriate, the SRO's law enforcement supervisor may implement a written action plan.

    B. If, after reasonable review and discussion between the SRO, the SRO law enforcement supervisor and the Principal has occurred, in the opinion of the principal the SRO's effectiveness remains questionable, the principal may request the SRO be reassigned from their position at their assigned school.

    C. The Principal shall contact the Director of District and School Security and request that the SRO be removed from the program at their school.

15. School Board employees shall not conduct an internal investigation of alleged improper conduct on the part of the SRO. The Principal or any other school board employee shall report all allegations of improper conduct to either the SRO's law enforcement supervisor or to the police department Internal Affairs function.

16. At any time during the school year when students are not in school, or at the conclusion of the regular school year, the SRO shall be assigned other duties by the Chief of Police.

FY 2018
Pay Change Analysis

	Pay Grade	Hours	Hourly Rate	Total Wages 12-00	Overtime 14-00	Total Special Pay 15-00	Clothing/ Shoe Allowance 20-00	FICA 21-00	Retirement 22-00	Total Life/Health Insurance 23-00	Workers' Comp 24-00	Non-Union Benefit 27-00	TOTALS
FY 2018 ORIGINAL BUDGET													
2100: Police Admin						*(see comments)*		7.65%	Police		Police		
D. Thompson; School Resource Officer	PU9	2080	$20.17	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$0**
New Contract Approval													
EXPENDITURES	**Pay Weeks**	**Benefit Weeks**	**Vac/Sick Hours**					7.65%	Police		Police		
Actuals 08/10/17 through 05/25/18	0	0		$0	$0	$0	$0	$0	$0	$0	$0	$0	**$0**
REQUESTED CHANGE			Pay Grade										
This analysis assumes a contract period of August 10th, 2017 through May 25th, 2018 at the selected Police Officers expected pay with the employees selected benefits.	**Weeks**	**Benefit**	PU9					7.65%	Police		Police		
	42	38	$20.78	$36,621	$884	$1,504	$0	$2,985	$7,759	$5,558	$1,811	$0	**$57,123**
NET (COST)/SAVINGS (Original budget - Expended - Recommended Change)				**($36,621)**	**($884)**	**($1,504)**	**$0**	**($2,985)**	**($7,759)**	**($5,558)**	**($1,811)**	**$0**	**($57,122)**

Comments:

If a current City employee transfers into the position from a lower pay grade, salary and/or benefit costs could be higher based on the transferring employee's current pay rate x 1.05% and/or current benefit enrollment. Additionally, retirement costs assume a new hire will participate within the FRS Retirement plan; if a transferring employee is in a higher cost retirement plan, retirement costs will also be higher.

Retirement and Insurance rates are based on actual FY 2016 budgeted rates. Workers' Comp rate is based on CY 2016 rates and FICA is calculated at a flat percent regardless of potential pre-tax adjustments.

CITY COUNCIL AGENDA ITEM

Memo Date: June 6, 2016
Agenda Date: July 26, 2016
Prepared By: Charlene Jenkins, Administrative Secretary
Through: Michael Cantaloupe, Chief of Police
Requested Action:

Council approve a multi-year contract between the School Board of Brevard County and the City of Cocoa for renewal of School Resource Officer for the 2016-2017 school years, August 10, 2016 through May 26, 2017 and authorize the City Manager and City Attorney to finalize and execute the contract with the School Board.

BACKGROUND:

The School Board of Brevard County, Cocoa Police Department and Cocoa High School desire the renewal of the agreement to provide a School Resource Officer for the 2016-2017 school years. This is a multi-year contract that begins on August 20, 2016 and ends on May 26, 2017.

Staff is requesting Council's approval of this multi-year contract for the FY16/FY17 pending final approval of the City of Cocoa's budget and the Brevard County Schools Board's budget. Brevard County School Board is requesting that there be two (2) signed originals. Once 2 fully executed contracts are complete one (1) original will be sent to our agency.

A draft contract is attached to this agenda item and is in the process of being finalized to address a recent change to state law regarding public records. Therefore, City staff is requesting that the City Council authorize the City Manager and City Attorney to finalize the technical, non-financial terms and conditions of the contract..

STRATEGIC PLAN CONNECTION:

By assigning a School Resource Officer to Cocoa High School we are able to prevent juvenile delinquency by promoting positive relations between youth and law enforcement. The School Resource Officer position encompasses three major components which allow the School Resource Officer to achieve this goal: law enforcement, education and counseling. These three components allow the School Resource Officer to take a proactive approach to law enforcement. School Resources Officers are not just 'cops' on campus. School Resource Officer's provide all law enforcement duties on their campus. They educate the students by teaching law related classes and other related subjects in the classrooms and counsel both students and parents on various topics. The School Resource Officer becomes involved in the students' lives as a positive role model. The intent is that the positive experiences students have with the School Resource Officer will bridge the gap between juveniles and law enforcement, and in doing so, help prevent juvenile crime. This agenda item specifically affects Crime and Public safety

BUDGETARY IMPACT:

Reimbursement from Brevard County Schools will be on a Budgeted on a 190 school day basis with the City of Cocoa placing one Officer at Cocoa High School beginning on August 10, 2016 and ending on May 26, 2017. During this time the Brevard County school board will reimburse the City of Cocoa $32,500.00 for School Resource Officer services.

Total Salary & Benefits for 1 SRO = $47,706
Revenue Contract Amount = $32,500

This is a Multi-Year Contract

FY16 (August 10, 2016 - September 20, 2017)
Budgeted Yes

FUTURE FISCAL YEAR IMPACTS:

FY2017 (Oct 1 - May 26, 2017) Pending City council Approval of the FY2017 Budget

Amount Requested	$32,500
Account Number	001-0000-331.20.01
Account Name	SRO - County Contract

Amount Requested	$32,500 - Salary/Benefits portion related to the contract
Account Number	001-2100-521.XX-XX

Multi General Fund Payroll Accounts

TOTAL COST FOR MULTI YEAR CONTRACT: $47,706 of which $32,500 is reimbursable from the Brevard County School Board.

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Council approve a multi-year contract between the School Board of Brevard County and the City of Cocoa for renewal of School Resource Officer for the 2016-2017 school years (August 10, 2016 through May 26, 2017 and authorize the City Manager and City Attorney to finalize and execute the contract with the School Board.

Legislation Details (With Text)

File #:	17-256	**Version:**	1	**Name:**	May, 2017 Monthly Purchasing Approval Information
Type:	Informational Item			**Status:**	Agenda Ready
File created:	6/1/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	Council request to review the cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2016 to 05/31/2017.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	PO Monthy Report to City Council 10.01.16 thru 05.31.17.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date:	May 1, 2017
Agenda Date:	June 23, 2017
Prepared By:	Sonja D. Hamilton-Suarez, Purchasing/Contract Manager
Through:	Teri Butler, CGFO, Finance Director

Requested Action:
Council request to review the cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2016 to 05/31/2017**.**

BACKGROUND:

The following reports for the period October 01, 2016 through May 31, 2017 provide a summary of all the purchases $35,000 and over up to $50,000.

1. Purchases approved by the City Manager or designee.

2. Purchases approved by the CRA Board.

3. Purchases approved by the City Council.

These reports are date/time driven and any differences between the summary and detailed information is a timing issue.

RECOMMENDED MOTION:

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None. Information only.

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Purchase Order Approvals 10-01-16 thru 05-31-17

$35,000 TO $50,000 Recap Sheet

Total Purchase Orders Issued = 49

City Manager = 32

City of Cocoa CRA Board = 0

City Council = 17

Purchase Order Approvals 10-01-16 thru 05-31-17
$35,000 to $50,000 By City Manager

PO #	PO Date	Vendor	PO Amount	Approval Date	By Whom
68897	10/12/2016	Pace Analytical Services, Inc.	$ 41,310.00	10/10/2016	John A. Titkanich, Jr. AICP
68908	10/12/2016	H&H Liquid Sludge Disposal Inc.	$ 50,000.00	10/10/2016	John A. Titkanich, Jr. AICP
69039	10/19/2016	Garganese, Weiss & D'Agresta	$ 50,000.00	10/18/2016	Matthew J. Fuhrer (Acting)
69126	10/27/2016	Cardno, Inc.	$ 42,715.00	10/26/2016	John A. Titkanich, Jr. AICP
69171	10/31/2016	CDM Smith Inc.	$ 49,000.00	10/28/2016	John A. Titkanich, Jr. AICP
69268	11/4/2016	Insource Software Solutions	$ 38,645.58	11/2/2016	John A. Titkanich, Jr. AICP
69292	11/7/2016	Odyssey Manufacturing	$ 43,000.00	11/4/2016	John A. Titkanich, Jr. AICP
69314	11/8/2016	Lisa Cullen, Tax Collector	$ 36,000.00	11/8/2016	John A. Titkanich, Jr. AICP
69349	11/15/2016	Fausnight Stripe & Line	$ 39,984.70	11/10/2016	John A. Titkanich, Jr. AICP
69425	11/28/2016	Quentin L. Hampton Asociates	$ 38,485.00	11/18/2016	Matthew J. Fuhrer (Acting)
69427	11/28/2016	Bussen Mayer Engineering	$ 39,476.80	11/18/2016	Matthew J. Fuhrer (Acting)
69429	11/28/2016	Fort Bend Services, Inc.	$ 40,662.00	11/18/2016	Matthew J. Fuhrer (Acting)
69432	11/28/2016	CDM Smith Inc.	$ 44,600.00	11/22/2016	John A. Titkanich, Jr. AICP
69464	11/30/2016	Water Resource Associates	$ 49,500.00	11/29/2016	John A. Titkanich, Jr. AICP
69619	12/27/2016	Ring Power Corporation	$ 37,061.00	12/21/2016	John A. Titkanich, Jr. AICP
69656	12/28/2016	Burnett Lime Company Inc.	$ 49,500.00	12/27/2016	John A. Titkanich, Jr. AICP
69701	1/4/2017	Ring Power Corporation	$ 40,066.70	1/4/2017	John A. Titkanich, Jr. AICP
69708	1/4/2017	Architects RZK Inc.	$ 36,441.85	12/30/2016	Matthew J. Fuhrer (Acting)
69795	1/18/2017	Quentin L. Hampton Associates	$ 35,200.00	1/18/2017	John A. Titkanich, Jr. AICP
69797	1/18/2017	Graybar Electric	$ 39,706.08	1/18/2017	John A. Titkanich, Jr. AICP
69827	1/24/2017	Underwater Solutions	$ 42,324.00	1/23/2017	Matthew J. Fuhrer (Acting)
69828	1/24/2017	Trane (Maitland)	$ 48,000.00	1/23/2017	Matthew J. Fuhrer (Acting)
69957	2/9/2017	Atlantic Development	$ 40,140.80	2/9/2017	John A. Titkanich, Jr. AICP
70108	3/13/2017	Sunstate Meter	$ 45,200.00	3/10/2017	John A. Titkanich, Jr. AICP
70109	3/13/2017	Bussen Mayer Engineering	$ 39,690.00	3/10/2017	John A. Titkanich, Jr. AICP
70211	3/23/2017	Infrastructure Solutions	$ 40,000.00	3/22/2017	Matthew J. Fuhrer (Acting)
70340	4/18/2017	Morse Communications, Inc.	$ 48,589.65	4/11/2017	John A. Titkanich, Jr. AICP
70342	4/18/2017	Solid Waste Management	$ 41,000.00	4/17/2017	Matthew J. Fuhrer (Acting)
70367	4/24/2017	Cart-Away Concrete Systems, Inc.	$ 46,142.00	4/24/2017	John A. Titkanich, Jr. AICP
70511	5/16/2017	Water Treatment & Controls	$ 36,690.00	5/17/2017	John A. Titkanich, Jr. AICP
70516	5/18/2017	Coggin Ford	$ 46,904.38	5/17/2017	John A. Titkanich, Jr. AICP
70523	5/18/2017	Myra Planning & Design, LLC	$ 36,662.00	5/18/2017	John A. Titkanich, Jr. AICP

32 Purchase Order Approved by City Manager

Prepared by Purchasing 6/1/2017

Purchase Order Approvals 10-01-16 thru 05-31-17
$35,000 to $50,000 By CRA Board

PO #	PO Date	Vendor	PO Amount	Approval Date	By Whom

0 Purchase Order Approved by CRA

Prepared by Purchasing 6/1/2017

Purchase Order Approvals 10-01-16 thru 05-31-17
$35,000 to $50,000 By City Council

PO #	PO Date	Vendor	PO Amount	Approval Date	By Whom
68880	10/11/2016	Cutwater Asset Management Corp.	$ 37,500.00	2/23/2010	City Council
68882	10/11/2016	Carr Riggs & Ingram, LLC	$ 43,500.00	4/24/2012	City Council
68884	10/11/2016	Carr Riggs & Ingram, LLC	$ 43,500.00	4/24/2012	City Council
68886	10/11/2016	Garganese, Weiss & D'Agresta	$ 35,000.00	8/29/2000	City Council
68983	10/17/2016	Florida Power & Light Miami	$ 35,000.00	9/27/2016	City Council
69033	10/19/2016	FL Dept of Corrections	$ 43,122.75	10/27/2015	City Council
69050	10/20/2016	Quentin L. Hampton Associates	$ 36,498.00	7/26/2016	City Council
69150	10/31/2016	Universal Steel of America, Inc.	$ 39,069.00	4/12/2016	City Council
69356	11/15/2016	DBI Demolition	$ 46,938.70	10/25/2016	City Council
69420	11/28/2016	United Self Insured Services	$ 49,000.00	9/27/2016	City Council
69651	12/27/2016	Tech Systems, Inc.	$ 48,900.00	10/11/2016	City Council
69653	12/27/2016	Glover Oil Company	$ 36,750.00	7/8/2014	City Council
69955	2/9/2017	CDM Smith Inc.	$ 39,180.00	12/8/2015	City Council
70128	3/13/2017	Housing Authority of the City of Cocoa	$ 40,000.00	6/28/2016	City Council
70287	4/5/2017	New Millenium Building System	$ 41,104.00	2/28/2017	City Council
70385	4/26/2017	Glover Oil Company	$ 40,744.68	7/8/2014	City Council
70518	5/18/2017	Allied Building Products Co.	$ 36,055.84	2/28/2017	City Council

17 Purchase Order Approved by City Council

Prepared by Purchasing 6/1/2017

Legislation Details (With Text)

File #:	17-263	**Version:**	1	**Name:**	
Type:	Informational Item			**Status:**	Agenda Ready
File created:	6/7/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date. (Finance Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Budget by Classification Report May 2017.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 7, 2017
Agenda Date: June 27, 2017
Prepared By: Anthony Hagan, Grants Administrator
Through: Teri Butler, CGFO, Finance Director
Requested Action:
In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date.

BACKGROUND:

The following reports for the period ending May 2017 provide information for the three major funds: General Fund, Water/Sewer Fund and the Storm Water Fund.

Each of the major funds will have the following reports:

1. Budget by Account Classification Report
   Summary of the annual budget, revenues collected and expenditures by fund. The detailed back-up documentation is found in the Revenue Report and the Detailed Budget Report Summary by Object

2. Revenue Report
   Detail by account number of actual revenues collected vs. budget for the three major funds: General Fund, Water & Sewer and Storm Water. This report shows the current period, the year to date totals, the annual budget and the unrealized balance.
   - Estimated - represents either the current period or year to date prorated budget

- Actual - represents actual revenue received either in the current period or year to date
- % Rev - the percentage of actual revenue received vs. budget
- Annual Estimate - annual budget
- Unrealized Balance - annual estimate (budget less actual year to date received

3. Detail Budget Report Summary by Object
   Summary of expenditures by account description vs. budget for the three major funds: General Fund, Water & Sewer and Storm Water. This report shows the current period, the year to date totals, encumbrances, the annual budget and the unencumbered balance.
   - Budget - represents either the current period or year to date prorated budget
   - Actual - represents actual cash expenditures either in the current period or year to date
   - % Exp. - the percentage of actual expenditures vs. budget
   - Encumbrance - encumbered amount
   - Annual Budget - annual budget
   - Unencumbered Balance - annual budget less actual year to date actual expenditures plus encumbrances
   - % Budgeted - the percentage of year to date actual expenditures plus encumbrances vs. budget

STRATEGIC PLAN CONNECTION:

Monthly reporting provides staff with an opportunity to monitor expenditure and revenue progression each month, to evaluate anomalies, and to determine corrective action (if necessary) for fiscal responsibility.

BUDGETARY IMPACT:

None

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Informational Item only.

FY 2017 Budget by Classification Report - Summary Listing

Through 5/31/2017

Target for April is 67%

FUND 001 - GENERAL FUND

	Amended Budget	YTD Encumbrances	YTD Actual Transactions	Budget - YTD Transactions	% Used/Rec'd
REVENUE					
TAXES	$ 7,052,116		$ 5,554,554.50	$ 1,497,561.50	79%
OTHER PERMITS AND FEES	$ 3,412,358		$ 2,645,303.57	$ 767,054.43	78%
INTERGOVERNMENTAL	$ 3,230,830		$ 1,426,404.78	$ 1,804,425.22	44%
CHARGES FOR SERVICES	$ 11,159,533		$ 7,285,671.73	$ 3,873,861.27	65%
FINES AND FORFEITURES	$ 24,000		$ 15,253.25	$ 8,746.75	64%
MISCELLANEOUS	$ 811,046		$ 421,483.43	$ 389,562.57	52%
OTHER SOURCES (NON-REVENUE)	$ 23,078,253		$ 13,807,091.10	$ 9,271,161.90	60%
REVENUE TOTALS	**$ 48,768,136**		**$ 31,155,762.36**	**$ 17,612,373.64**	**64%**
EXPENSE					
SALARIES AND BENEFITS	$ 21,184,087	$ 3,605.80	$ 12,421,888.18	$ 8,758,593.02	59%
OPERATING EXPENDITURES	$ 10,812,654	$ 2,323,082.84	$ 5,216,298.54	$ 3,273,272.62	70%
CAPITAL OUTLAY	$ 4,117,988	$ 936,479.10	$ 2,104,640.47	$ 1,076,868.43	74%
GRANTS, AIDS AND OTHER	$ 12,653,407	$ -	$ 10,679,054.34	$ 1,974,352.66	84%
EXPENSE TOTALS	**$ 48,768,136**	**$ 3,263,167.74**	**$ 30,421,881.53**	**$ 15,083,086.73**	69%
REVENUE TOTALS	**$ 48,768,136**	**$ -**	**$ 31,155,762.36**	**$ 17,612,373.64**	**64%**
EXPENSE TOTALS	**$ 48,768,136**	**$ 3,263,167.74**	**$ 30,421,881.53**	**$ 15,083,086.73**	**69%**
	$ -	**$ (3,263,167.74)**	**$ 733,880.83**		

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

ACCOUNT		ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
310		TAXES								
311		AD VALOREM								
10	00	CURRENT TAXES	405,810	.00		3,246,480	4,587,651.02	141	4,869,722	282,070.98
20	00	DELINQUENT TAXES	1,250	.00		10,000	9,152.36	92	15,000	5,847.64
25	00	PENALTIES RE: TAXES	416	.00		3,328	7,130.92	214	5,000	2,130.92-
30	00	TAX CERTIFICATES	16,666	.00		133,328	2,483.12	2	200,000	197,516.88
311	**	AD VALOREM	424,142	.00		3,393,136	4,606,417.42	136	5,089,722	483,304.58
312		SALES USE AND FUEL TAXES								
41	00	LOCAL OPTION GAS TAX 6 CT	29,166	.00		233,328	216,537.00	93	350,000	133,463.00
312	**	SALES USE AND FUEL TAXES	29,166	.00		233,328	216,537.00	93	350,000	133,463.00
314		UTILITY SERVICE TAX								
10	00	ELECTRICITY	82,402	31,495.00-	38	659,216	447,709.17	68	988,824	541,114.83
40	00	GAS	1,722	4,202.90	244	13,776	9,810.83	71	20,673	10,862.17
80	00	PROPANE	969	1,335.66	138	7,752	14,740.60	190	11,639	3,101.60-
314	**	UTILITY SERVICE TAX	85,093	25,956.44-	31	680,744	472,260.60	69	1,021,136	548,875.40
315		COMMUNICATION SERVICE TAX								
00	00	COMMUNICATION SERVICE TAX	35,104	19,895.00-	57	280,832	100,432.13	36	421,258	320,825.87
315	**	COMMUNICATION SERVICE TAX	35,104	19,895.00-	57	280,832	100,432.13	36	421,258	320,825.87
316		LOCAL BUSINESS TAX								
00	00	LOCAL BUSINESS TAX	14,166	3,082.62	22	113,328	158,907.35	140	170,000	11,092.65
316	**	LOCAL BUSINESS TAX	14,166	3,082.62	22	113,328	158,907.35	140	170,000	11,092.65
310	***	TAXES	587,671	42,768.82-	7	4,701,368	5,554,554.50✓	118	7,052,116✓	1,497,561.50✓
320		OTHER PERMITS & FEES								
322		BUILDING PERMITS								
00	00	BUILDING PERMITS	20,833	269,359.82	1293	166,664	531,597.99	319	250,000	281,597.99-
10	00	TRAINING SURCHARGE	58	.00		464	938.84	202	700	238.84-
322	**	BUILDING PERMITS	20,891	269,359.82	1289	167,128	532,536.83	319	250,700	281,836.83-
323		FRANCHISE FEES								
10	00	ELECTRICITY	66,587	31,307.00-	47	532,696	296,679.56	56	799,054	502,374.44
40	00	GAS	1,846	5,039.00	273	14,768	10,024.68	68	22,158	12,133.32
70	00	SOLID WASTE	14,703	15,585.00	106	117,624	121,765.83	104	176,446	54,680.17
323	**	FRANCHISE FEES	83,136	10,683.00-	13	665,088	428,470.07	64	997,658	569,187.93
325		SPECIAL ASSESSMENT								
12	01	FIRE PROTECTION	166,250	14,155.51	9	1,330,000	1,620,719.13	122	1,995,000	374,280.87

FUND 001 GENERAL FUND

ACCOUNT	ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	%REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320	OTHER PERMITS & FEES								
325	SPECIAL ASSESSMENT								
12 02	DELINQUENT TAX	666	.00		5,328	866.24	16	8,000	7,133.76
12 03	PENALTIES	83	.00		664	432.91	65	1,000	567.09
12 04	TAX CERTIFICATES	12,500	.00		100,000	.00		150,000	150,000.00
12 *	SERVICE	179,499	14,155.51	8	1,435,992	1,622,018.28	113	2,154,000	531,981.72
325 **	SPECIAL ASSESSMENT	179,499	14,155.51	8	1,435,992	1,622,018.28	113	2,154,000	531,981.72
329	OTHER PERMITS & FEES								
00 00	OTHER PERMITS & FEES	0	.00		0	.00		0	.00
10 00	REPOSITORY FEES	0	.00		0	.00		0	.00
20 00	BUILDING PLANS REVIEW FEE	0	.00		0	.00		0	.00
25 00	PLANNING AND ZONING	833	46,873.26	5627	6,664	62,008.39	931	10,000	52,008.39-
30 00	PLANNING SITE PLAN REVIEW	0	.00		0	.00		0	.00
35 00	FIRE INSPECTIONS	0	.00		0	270.00		0	270.00-
329 **	OTHER PERMITS & FEES	833	46,873.26	5627	6,664	62,278.39	935	10,000	52,278.39-
320 ***	OTHER PERMITS & FEES	284,359	319,705.59	112	2,274,872	2,645,303.57✓	116	3,412,358✓	767,054.43✓
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL GRANTS								
10 02	BROWNFIELDS REDEVELOP PR	20,833	41,015.00	197	166,664	80,302.33	48	250,000	169,697.67
10 03	ENERGY EFFICIENT RETROFIT	0	.00		0	.00		0	.00
10 *	GENERAL GOVERNMENT	20,833	41,015.00	197	166,664	80,302.33	48	250,000	169,697.67
20 01	RES OFFCR - CTY CONTRACT	2,650	10,833.34	409	21,200	32,500.00	153	31,800	700.00-
20 05	JAG GRANT	1,915	.00		15,320	24,384.00	159	22,980	1,404.00-
20 09	DOT SPEED CONTROL GRANT	0	.00		0	.00		0	.00
20 10	PROJECT SAFE NEIGHBORHOOD	0	.00		0	.00		0	.00
20 12	BULLET PROOF GRANT	1,024	.00		8,192	4,962.00	61	12,298	7,336.00
20 13	COPS-CHRP GRANT	0	.00		0	.00		0	.00
20 14	FEMA DEFIBRILLATORS	0	.00		0	.00		0	.00
20 15	VICTIMS OF CRIME ACT GRNT	5,526	.00		41,408	15,570.53	38	63,516	47,945.47
20 *	PUBLIC SAFETY	11,115	10,833.34	98	86,120	77,416.53	90	130,594	53,177.47
30 01	FEMA ASSIST TO FF GRANT	0	.00		0	.00		0	.00
39 10	FED GRANT -TRANSPORTATION	76,083	.00		608,664	463,655.23	76	913,000	449,344.77
50 01	FEMA DISASTER RELIEF	0	.00		0	.00		0	.00
331 **	FEDERAL GRANTS	108,031	51,848.34	48	861,448	621,374.09	72	1,293,594	672,219.91
333	PAYMENT IN LIEU OF TAXES								
90 00	HOUSING AUTHORITY	2,916	44,563.62	1528	23,328	44,563.62	191	35,000	9,563.62-

FUND 001 GENERAL FUND

ACCOUNT		ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
330		INTERGOVERNMENTAL REVENUE								
333		PAYMENT IN LIEU OF TAXES								
333	**	PAYMENT IN LIEU OF TAXES	2,916	44,563.62	1528	23,328	44,563.62	191	35,000	9,563.62-
334		STATE GRANT								
50	01	STATE DISASTER REIMBURSE	0	.00		0	.00		0	.00
50	02	COCOA CONSERVATION	0	.00		0	.00		0	.00
50	03	RESIDENTIAL RETROFIT	0	.00		0	.00		0	.00
50	*	ECONOMIC ENVIRONMENT	0	.00		0	.00		0	.00
61	10	BREVARD COUNTY EMS GRANT	0	.00		0	.00		0	.00
90	30	HISTORIC PRESERVATION GRT	21,271	.00		170,168	.00		255,256	255,256.00
334	**	STATE GRANT	21,271	.00		170,168	.00		255,256	255,256.00
335		STATE SHARED REVENUES								
12	00	STATE REVENUE SHARING	38,805	.00		310,440	195,380.65	63	465,670	270,289.35
12	20	8TH CNT MUNICIPAL GAS TAX	12,156	.00		97,248	61,024.40	63	145,873	84,848.60
12	*	STATE REVENUE SHARING	50,961	.00		407,688	256,405.05	63	611,543	355,137.95
14	00	MOBILE HOME LICENSES	1,666	215.00	13	13,328	15,511.93	116	20,000	4,488.07
15	00	ALCOHOLIC BEVERAGE	1,809	.00		14,472	19,350.36	134	21,717	2,366.64
18	00	LOCAL GOVERNMENT 1/2 CENT	80,848	.00		646,784	448,518.75	69	970,178	521,659.25
21	00	FIREFIGHTER SUPPLEMENTAL	0	3,820.32		0	8,050.32		0	8,050.32-
29	00	OTHER PUBLIC SAFETY	0	.00		0	.00		0	.00
41	00	FUEL TAX REFUNDS	1,961	.00		15,688	12,630.66	81	23,542	10,911.34
335	**	STATE SHARED REVENUES	137,245	4,035.32	3	1,097,960	760,467.07	69	1,646,980	886,512.93
337		GRANTS FROM LOCAL UNITS								
20	01	911 SURCHARGE FUNDS	0	.00		0	.00		0	.00
40	00	TRANSPORTATION	0	.00		0	.00		0	.00
40	01	FDOT JOINT PARTICIPATION	0	.00		0	.00		0	.00
40	*	TRANSPORTATION	0	.00		0	.00		0	.00
337	**	GRANTS FROM LOCAL UNITS	0	.00		0	.00		0	.00
338		SHARED REVENUE LOCAL UNIT								
10	01	EMS 1ST RESPONDER	0	.00		0	.00		0	.00
338	**	SHARED REVENUE LOCAL UNIT	0	.00		0	.00		0	.00
330	***	INTERGOVERNMENTAL REVENUE	269,463	100,447.28	37	2,152,904	1,426,404.78	66	3,230,830	1,804,425.22

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

ACCOUNT	ACCOUNT DESCRIPTION	********** CURRENT ESTIMATED	********** ACTUAL	%REV	******** YEAR-TO-DATE ESTIMATED	******** ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
330	INTERGOVERNMENTAL REVENUE								
338	SHARED REVENUE LOCAL UNIT								
340	CHARGES FOR SERVICES								
341	GENERAL GOVERNMENT								
10 00	RECORDING FEES	0	.00		0	.00		0	.00
15 00	PUBLIC RECORDS MODERNIZAT	0	.00		0	.00		0	.00
21 00	FINANCE/ACCOUNTING FEES	0	.00		0	.00		0	.00
23 00	W/S UTILITY ACCT.FEES	0	.00		0	.00		0	.00
30 00	ADMINISTRATIVE FEES	447,865	447,866.00	100	3,582,920	3,582,928.00	100	5,374,389	1,791,461.00
31 00	ADMIN FEES STORMWATER	7,410	7,411.00	100	59,280	59,288.00	100	88,927	29,639.00
40 00	CERTIFY/COPY/SEARCH	8,333	9,623.37	116	66,664	60,501.72	91	100,000	39,498.28
90 12	PASSPORT EXECUTION FEES	863	275.00	32	6,904	4,975.00	72	10,356	5,381.00
341 **	GENERAL GOVERNMENT	464,471	465,175.37	100	3,715,768	3,707,692.72	100	5,573,672	1,865,979.28
342	PUBLIC SAFETY								
10 00	POLICE SERVICES	0	.00		0	.00		0	.00
90 00	OTHER PUBLIC SAFETY	0	350.00		0	1,625.00		0	1,625.00-
90 01	FALSE ALARM FEES	833	570.00	68	6,664	6,000.00	90	10,000	4,000.00
90 02	MOTOR VEHICLE ACCIDENT	0	.00		0	.00		0	.00
90 *	OTHER PUBLIC SAFETY	833	920.00	110	6,664	7,625.00	114	10,000	2,375.00
342 **	PUBLIC SAFETY	833	920.00	110	6,664	7,625.00	114	10,000	2,375.00
343	PHYSICAL ENVIRONMENT								
37 10	BREVARD COUNTY	33,574	35,922.86	107	268,592	257,788.40	96	402,888	145,099.60
37 11	ROCKLEDGE	21,209	21,906.07	103	169,672	153,972.59	91	254,510	100,537.41
37 12	SUN LAKE	279	292.11	105	2,232	2,023.37	91	3,357	1,333.63
37 13	CLNY PK-M.I.UTIL CO.	150	154.08	103	1,200	610.97	51	1,810	1,199.03
37 16	COCOA BEACH	8,758	8,772.52	100	70,064	61,342.61	88	105,101	43,758.39
37 17	CAPE CANAVERAL	7,230	7,193.34	100	57,840	50,450.25	87	86,760	36,309.75
37 18	TITUSVILLE	315	330.63	105	2,520	2,316.65	92	3,783	1,466.35
37 *	WATER BILLING SERVICES	71,515	74,571.61	104	572,120	528,504.84	92	858,209	329,704.16
39 01	SERVICE CHARGES	33,333	67,352.60	202	266,664	277,337.05	104	400,000	122,662.95
39 03	ADMIN CHARGES	35,833	34,230.00	96	286,664	245,185.00	86	430,000	184,815.00
39 04	PENALTIES	75,000	70,520.34	94	600,000	576,883.91	96	900,000	323,116.09
39 05	NSF CHECKS	2,916	3,442.16	118	23,328	25,217.36	108	35,000	9,782.64
39 *	WATER OTHER INCOME	147,082	175,545.10	119	1,176,656	1,124,623.32	96	1,765,000	640,376.68
41 10	GARBAGE REVENUES	177,823	175,948.00	99	1,422,584	1,386,755.40	98	2,133,878	747,122.60
41 20	RECYCLING REVENUE	17,692	18,448.39	104	141,536	141,126.44	100	212,309	71,182.56
41 30	GREEN WASTE	15,130	15,628.52	103	121,040	119,449.52	99	181,563	62,113.48
41 *	GARBAGE COLLECTION	210,645	210,024.91	100	1,685,160	1,647,331.36	98	2,527,750	880,418.64

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

ACCOUNT	ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
340	CHARGES FOR SERVICES								
343	PHYSICAL ENVIRONMENT								
45 10	BILLING FEE - WEST WASTE	8,058	8,074.62	100	64,464	56,483.58	88	96,697	40,213.42
45 20	SALE - RECYCLING MATERIAL	83	489.60	590	664	2,508.22	378	1,000	1,508.22-
45 *	GARBAGE - OTHER REVENUE	8,141	8,564.22	105	65,128	58,991.80	91	97,697	38,705.20
46 10	EARNED NOT BILLED	0	.00		0	.00		0	.00
90 01	MEDIAN MAINTENANCE	4,361	.00		34,888	26,168.00	75	52,336	26,168.00
90 02	ADOPT A MEDIAN PROGRAM	0	.00		0	.00		0	.00
90 03	FDOT MNT SIGNAL/HWY LIGHT	8,364	.00		66,912	89,081.00	133	100,369	11,288.00
90 *	OTHER PHYSICAL ENVIRON	12,725	.00		101,800	115,249.00	113	152,705	37,456.00
343 **	PHYSICAL ENVIRONMENT	450,108	468,705.84	104	3,600,864	3,474,700.32	97	5,401,361	1,926,660.68
347	CULTURE/RECREATION								
20 10	DOWNTOWN GAZEBO RENTAL	0	.00		0	.00		0	.00
20 15	JUNNY RIOS PARK RENTAL	0	.00		0	.00		0	.00
20 *	PARKS & RECREATION	0	.00		0	.00		0	.00
39 00	OTHER CULTURAL SERVICES	0	.00		0	.00		0	.00
39 10	PORCHER HOUSE - REVENUES	5,000	7,002.38	140	40,000	40,258.86	101	60,000	19,741.14
39 11	TENANT MAINTENANCE FEES	166	179.68	108	1,328	937.80	71	2,000	1,062.20
39 20	COCOA CIVIC CENTER	4,583	4,033.12	88	36,664	32,867.52	90	55,000	22,132.48
39 21	CC - BRIDAL SHOWS	0	.00		0	.00		0	.00
39 30	RIVERFRONT PARK	1,416	605.00	43	11,328	9,573.85	85	17,000	7,426.15
39 *	OTHER CULTURAL SERVICES	11,165	11,820.18	106	89,320	83,638.03	94	134,000	50,361.97
40 01	COCOA VILLAGE 10% GROSS	2,083	.00		16,664	6,274.62	38	25,000	18,725.38
40 05	PERMIT FEES	208	25.00	12	1,664	1,326.75	80	2,500	1,173.25
40 10	MARDI GRAS	0	.00		0	.00		0	.00
40 *	SPECIAL EVENTS	2,291	25.00	1	18,328	7,601.37	42	27,500	19,898.63
50 10	EVENT FEES	833	247.66	30	6,664	3,414.29	51	10,000	6,585.71
50 20	CONCESSION SALES	0	.00		0	.00		0	.00
50 30	ADVERTISING/SPONSORSHIPS	250	.00		2,000	1,000.00	50	3,000	2,000.00
50 40	SCHOOL BOARD	0	.00		0	.00		0	.00
50 *	SPECIAL REC FACILITIES	1,083	247.66	23	8,664	4,414.29	51	13,000	8,585.71
347 **	CULTURE/RECREATION	14,539	12,092.84	83	116,312	95,653.69	82	174,500	78,846.31
349	OTHER CHARGES FOR SERVICE								
01 00	CREDIT CARD FEES	0	.00		0	.00		0	.00

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

ACCOUNT		ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
340		CHARGES FOR SERVICES								
349		OTHER CHARGES FOR SERVICE								
349	**	OTHER CHARGES FOR SERVICE	0	.00		0	.00		0	.00
340	***	CHARGES FOR SERVICES	929,951	946,894.05	102	7,439,608	7,285,671.73	98	11,159,533	3,873,861.27
350		FINES AND FORFEITURES								
351		JUDGMENTS AND FINES								
	10 00	COUNTY COURT CRIMINAL	0	.00		0	.00		0	.00
	50 00	800 MHZ FINES	0	.00		0	.00		0	.00
	90 00	OTHER	2,000	4,171.82	209	16,000	15,253.25	95	24,000	8,746.75
351	**	JUDGMENTS AND FINES	2,000	4,171.82	209	16,000	15,253.25	95	24,000	8,746.75
354		LOCAL ORDINANCE VIOLATION								
	00 00	LOCAL ORDINANCE VIOLATION	0	.00		0	.00		0	.00
354	**	LOCAL ORDINANCE VIOLATION	0	.00		0	.00		0	.00
355		FEDERAL								
	00 00	FEDERAL	0	.00		0	.00		0	.00
355	**	FEDERAL	0	.00		0	.00		0	.00
356		STATE								
	00 00	STATE	0	.00		0	.00		0	.00
356	**	STATE	0	.00		0	.00		0	.00
350	***	FINES AND FORFEITURES	2,000	4,171.82	209	16,000	15,253.25	95	24,000	8,746.75
360		MISCELLANEOUS REVENUES								
361		INTEREST AND OTHR EARNING								
	10 00	INTEREST	4,588	2,322.58	51	36,704	77,692.95	212	55,062	22,630.95-
	20 00	DIVIDENDS	0	.00		0	2,679.84		0	2,679.84-
	38 00	NET INC/DEC-FMV INVESTMNT	0	.00		0	48,619.94-		0	48,619.94
	40 00	GAIN/LOSS SALE OF INVEST	0	.00		0	.00		0	.00
361	**	INTEREST AND OTHR EARNING	4,588	2,322.58	51	36,704	31,752.85	87	55,062	23,309.15
362		RENT AND ROYALTIES								
	00 00	RENT AND ROYALTIES	9,313	1,500.00	16	74,504	70,091.88	94	111,760	41,668.12
362	**	RENT AND ROYALTIES	9,313	1,500.00	16	74,504	70,091.88	94	111,760	41,668.12
364		DISPOSITION FIXED ASSETS								
	00 00	DISPOSITION FIXED ASSETS	0	.00		0	22,274.88		0	22,274.88-
	10 00	GAIN/LOSS	0	.00		0	.00		0	.00

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

ACCOUNT		ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	%REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
360		MISCELLANEOUS REVENUES								
364		DISPOSITION FIXED ASSETS								
	20 00	INTERFUND LOANS	0	.00		0	.00		0	.00
364	**	DISPOSITION FIXED ASSETS	0	.00		0	22,274.88		0	22,274.88-
365		SALES OF SURPLUS SCRAP								
	00 00	SALES OF SURPLUS SCRAP	0	.00		0	.00		0	.00
365	**	SALES OF SURPLUS SCRAP	0	.00		0	.00		0	.00
366		CONTRIBUTIONS & DONATIONS								
	00 00	CONTRIBUTIONS & DONATIONS	6,250	6,250.00	100	50,000	55,120.00	110	75,000	19,880.00
	10 09	POLICE/FIRE DEPTS	1,486	.00		1,486	7,427.24	500	7,428	.76
	10 10	CONTRIBS FOR K-9	0	.00		0	.00		0	.00
	10 12	V-COP REVENUES	0	.00		0	.00		0	.00
	10 13	VISIT FLORIDA GRANT	0	.00		0	.00		0	.00
	10 20	TOY DRIVE	0	.00		0	.00		0	.00
	10 *	DONATIONS-PRIVATE SOURCES	1,486	.00		1,486	7,427.24	500	7,428	.76
366	**	CONTRIBUTIONS & DONATIONS	7,736	6,250.00	81	51,486	62,547.24	122	82,428	19,880.76
367		LICENSES								
	00 00	LICENSES	0	.00		0	.00		0	.00
367	**	LICENSES	0	.00		0	.00		0	.00
368		PENSION CONTRIBUTIONS								
	00 00	PENSION CONTRIBUTIONS	0	.00		0	.00		0	.00
	21 00	POLICE STATE CONTRIBUTION	11,974	.00		95,792	.00		143,695	143,695.00
	22 00	FIRE STATE CONTRIBUTION	10,691	.00		85,528	.00		128,299	128,299.00
368	**	PENSION CONTRIBUTIONS	22,665	.00		181,320	.00		271,994	271,994.00
369		OTHER MISC REVENUES								
	90 00	OTHER MISC REVENUES	7,598	14.09		60,784	63,176.59	104	91,182	28,005.41
	90 01	COKE MACHINE	0	.00		0	.00		0	.00
	90 02	POLICE SECURITY SERVICES	3,333	5,000.00	150	26,664	23,197.25	87	40,000	16,802.75
	90 03	CODE ENF ABATE/DEMO REV	5,833	430.00	7	46,664	23,726.84	51	70,000	46,273.16
	90 04	MISC. POLICE REVENUES	0	78.72		0	1,506.42		0	1,506.42-
	90 05	INVESTIGATIVE COSTS REIM	3,791	5,202.22	137	30,328	36,194.48	119	45,500	9,305.52
	90 06	SETTLEMENTS	0	.00		0	.00		0	.00
	90 07	FLORIDA HARDEST HIT	833	50.00	6	6,664	4,825.00	72	10,000	5,175.00
	90 08	ATF TASK FORCE	0	.00		0	.00		0	.00
	90 09	PROPERTY REGISTRATION	2,760	2,400.00	87	22,080	14,800.00	67	33,120	18,320.00
	90 10	POLICE STRIKEFORCE	0	.00		0	.00		0	.00
	90 11	EXCESS INSURANCE PREMIUM	0	.00		0	.00		0	.00

FUND 001 GENERAL FUND

ACCOUNT	ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	%REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
360	MISCELLANEOUS REVENUES								
369	OTHER MISC REVENUES								
90 99	COCOA PLAYHOUSE	0	.00		0	.00		0	.00
90 *	OTHER MISC REVENUES	24,148	13,175.03	55	193,184	167,426.58	87	289,802	122,375.42
96 00	INSURANCE REFUND PROCEEDS	0	500.00		0	67,390.00		0	67,390.00-
369 **	OTHER MISC REVENUES	24,148	13,675.03	57	193,184	234,816.58	122	289,802	54,985.42
360 ***	MISCELLANEOUS REVENUES	68,450	23,747.61	35	537,198	421,483.43 ✓	79	811,046 ✓	389,562.57 ✓
380	OTHER SOURCES(NON-REV)								
381	INTERFUND TRANSFER								
91 03	CDBG (103)	0	.00		0	.00		0	.00
91 10	TRANSFER FROM REDEVELOP	2,343	.00		18,744	.00		28,125	28,125.00
91 11	TRANSFER FROM DIAMOND SQ	0	.00		0	.00		0	.00
91 12	US1 CORRIDOR (112)	0	.00		0	.00		0	.00
91 21	WATER SEWER FUND (421)	2,221	.00		13,548	.00		22,437	22,437.00
91 23	STORMWATER	0	.00		0	.00		0	.00
91 25	RESTRICTED ASSETS	0	.00		0	.00		0	.00
91 30	CAP PROJECT FUND	0	.00		0	.00		0	.00
91 41	TRANSFER FROM CONSFICATED	0	.00		0	.00		0	.00
91 *	TRANSFER FROM	4,564	.00		32,292	.00		50,562	50,562.00
381 **	INTERFUND TRANSFER	4,564	.00		32,292	.00		50,562	50,562.00
382	CONTRIBUTIONS ENTERPRISE								
40 00	CONTRIBUTIONS WATER REV.	454,916	454,917.00	100	3,639,328	3,639,336.00	100	5,459,000	1,819,664.00
40 01	6% CONTRIBUTION	82,826	82,827.00	100	662,608	662,616.00	100	993,919	331,303.00
40 *	CONTRIBUTIONS WATER REV.	537,742	537,744.00	100	4,301,936	4,301,952.00	100	6,452,919	2,150,967.00
382 **	CONTRIBUTIONS ENTERPRISE	537,742	537,744.00	100	4,301,936	4,301,952.00	100	6,452,919	2,150,967.00
383	INSTLMT PURCH/CAP LEASE								
10 00	INSTALMNT PURC/CAP LEASE	0	.00		0	.00		0	.00
383 **	INSTLMT PURCH/CAP LEASE	0	.00		0	.00		0	.00
384	DEBT PROCEEDS								
00 00	DEBT PROCEEDS	0	.00		0	.00		0	.00
384 **	DEBT PROCEEDS	0	.00		0	.00		0	.00
385	PROCEEDS REFUNDING BONDS								
00 00	PROCEEDS REFUNDING BONDS	1,108,125	.00		4,432,500	8,865,000.00	200	8,865,000	.00

FUND 001 GENERAL FUND

ACCOUNT		ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	%REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
380		OTHER SOURCES(NON-REV)								
385		PROCEEDS REFUNDING BONDS								
385	**	PROCEEDS REFUNDING BONDS	1,108,125	.00		4,432,500	8,865,000.00	200	8,865,000	.00
389		NON OPERATING SOURCES								
85	00	CONTRIBUTIONS-SUBDIVIDERS	0	.00		0	.00		0	.00
90	00	NON OPERATING SOURCES	10,395	.00		83,160	128,492.00	155	124,744	3,748.00-
90	20	PREMIUM ON DEBT ISSUE	63,956	.00		255,824	511,647.10	200	511,648	.90
90	*	NON OPERATING SOURCES	74,351	.00		338,984	640,139.10	189	636,392	3,747.10-
99	10	CASH CARRY FORWARD	0	.00		0	.00		0	.00
99	11	RESTR. CASH CARRY FORWARD	0	.00		0	.00		0	.00
99	50	FUND BAL-APPROP. RESERVES	679,132	.00		4,356,837	.00		7,073,380	7,073,380.00
99	*	BALANCE FORWARD	679,132	.00		4,356,837	.00		7,073,380	7,073,380.00
389	**	NON OPERATING SOURCES	753,483	.00		4,695,821	640,139.10	14	7,709,772	7,069,632.90
380	***	OTHER SOURCES(NON-REV)	2,403,914	537,744.00	22	13,462,549	13,807,091.10	103	23,078,253	9,271,161.90
FUND TOTAL		GENERAL FUND	4,545,808	1,889,941.53	42	30,584,499	31,155,762.36	102	48,768,136	17,612,373.64

REPORT SELECTIONS

Fiscal year . . . . . : 2017
Fund . . . . . : 001
All Departments
All Divisions
Suppress accounts with zero balances . . . . : N

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	MONTH-TO-DATE BUDGET	MONTH-TO-DATE ACTUAL	%EXP	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
11-00	EXECUTIVE SALARIES	2550	2550.00	100	20400	19400.00	95	.00	30600	11200.00	63
11 **	EXECUTIVE SALARIES	2550	2550.00	100	20400	19400.00	95	.00	30600	11200.00	63
12-00	REGULAR SALARIES & WAGES	941877	810244.51	86	7525266	6691119.36	89	.00	11292905	4601785.64	59
12-06	SALARIES/CONTRACTUAL	2222	.00	0	17776	3668.75	21	.00	26675	23006.25	14
12-07	EMS 1ST RESPONDER	0	.00	0	0	.00	0	.00	0	.00	0
12-10	SALARY ADJUSTMENTS	0	.00	0	0	.00	0	.00	0	.00	0
12-11	LEAVE INCENTIVE SELL BACK	0	.00	0	0	.00	0	.00	0	.00	0
12-12	ACCRUAL PAYOUTS	11491	89363.69	778	47324	102743.27	217	.00	93313	9430.27-	110
12-13	COPS CHRP	0	.00	0	0	.00	0	.00	0	.00	0
12 **	REGULAR SALARIES & WAGES	955590	899608.20	94	7590366	6797531.38	90	.00	11412893	4615361.62	60
13-00	OTHER SALARIES & WAGES	89565	67550.48	75	670967	548982.81	82	.00	1029268	480285.19	53
13 **	OTHER SALARIES & WAGES	89565	67550.48	75	670967	548982.81	82	.00	1029268	480285.19	53
14-00	OVERTIME	54450	16299.66	30	232565	303492.26	131	.00	450440	146947.74	67
14-01	COMP TIME	0	.00	0	0	.00	0	.00	0	.00	0
14 **	OVERTIME	54450	16299.66	30	232565	303492.26	131	.00	450440	146947.74	67
15-00	SPECIAL PAY	32073	28024.99	87	229977	227772.21	99	.00	358282	130509.79	64
15 **	SPECIAL PAY	32073	28024.99	87	229977	227772.21	99	.00	358282	130509.79	64
20-00	CLOTHING/SHOE ALLOWANCE	1802	373.53	21	13758	10787.15	78	.00	21000	10212.85	51
20 **	CLOTHING/SHOE ALLOWANCE	1802	373.53	21	13758	10787.15	78	.00	21000	10212.85	51
21-00	FICA TAXES	87718	75170.00	86	681856	582652.99	86	.00	1032850	450197.01	56
21 **	FICA TAXES	87718	75170.00	86	681856	582652.99	86	.00	1032850	450197.01	56
22-00	RETIREMENT CONTRIBUTIONS	52025	48672.46	94	403306	349485.23	87	.00	611497	262011.77	57
22-01	LICENSED POLICE/FIRE	172124	142784.36	83	1313138	1244225.39	95	.00	2001656	757430.61	62
22-02	STATE CONTRIBUTIONS	20526	.00	0	189868	.00	0	.00	271994	271994.00	0
22-03	ICMA - CITY MANAGER	707	609.08	86	5425	5125.12	95	.00	8259	3133.88	62

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
22 **	RETIREMENT CONTRIBUTIONS	245382	192065.90	78	1911737	1598835.74	84	.00	2893406	1294570.26	55
23-00	LIFE/HEALTH INSURANCE	260674	216870.08	83	2050847	1793268.94	87	3605.80	3093669	1296794.26	58
23-03	CONTRA CIGNA SAVINGS	0	.00	0	0	.00	0	.00	0	.00	0
23 **	LIFE/HEALTH INSURANCE	260674	216870.08	83	2050847	1793268.94	87	3605.80	3093669	1296794.26	58
24-00	WORKER'S COMPENSATION	54556	48958.15	90	389798	387104.74	99	.00	608156	221051.26	64
24 **	WORKER'S COMPENSATION	54556	48958.15	90	389798	387104.74	99	.00	608156	221051.26	64
25-00	UNEMPLOYMENT COMPENSATION	833	.00	0	6664	992.46	15	.00	10000	9007.54	10
25 **	UNEMPLOYMENT COMPENSATION	833	.00	0	6664	992.46	15	.00	10000	9007.54	10
27-00	CAFETERIA PLAN	21167	18820.00	89	158857	151067.50	95	.00	243523	92455.50	62
27 **	CAFETERIA PLAN	21167	18820.00	89	158857	151067.50	95	.00	243523	92455.50	62
31-00	PROFESSIONAL SERVICES	57980	2235.93	4	389984	114642.00	29	258660.25	621919	248616.75	60
31-01	LEGAL FEES	45745	42942.35	94	273560	259968.57	95	196581.43	456550	.00	100
31-02	MEDICAL SERVICES	3283	20.00	1	26264	6587.66	25	30119.34	39398	2691.00	93
31-03	ENGINEERING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
31-05	EMS 1ST RESPONDER	1093	.00	0	8744	13125.00	150	.00	13125	.00	100
31-33	EMPLOYEE HEALTH CENTER	19856	.00	0	158848	76774.24	48	161497.76	238272	.00	100
31 **	PROFESSIONAL SERVICES	127957	45198.28	35	857400	471097.47	55	646858.78	1369264	251307.75	82
32-00	ACCOUNTING & AUDITING	3625	.00	0	29000	43500.00	150	.00	43500	.00	100
32 **	ACCOUNTING & AUDITING	3625	.00	0	29000	43500.00	150	.00	43500	.00	100
34-00	CONTRACT SERVICES	98540	15503.06	16	684262	595927.97	87	220093.78	1078488	262466.25	76
34-03	CUSTOMER SERVICE CONTRACT	152752	150668.49	99	1222016	1060531.09	87	.00	1833029	772497.91	58
34-07	JANITORIAL CONTRACT SVS	0	.00	0	0	.00	0	.00	0	.00	0
34-09	MOWING CONTRACTS	1832	2230.00	122	17174	11475.00	67	12365.00	24500	660.00	97
34-10	COST OF GENERAL FUND SVCS	0	.00	0	0	.00	0	.00	0	.00	0
34 **	CONTRACT SERVICES	253124	168401.55	67	1923452	1667934.06	87	232458.78	2936017	1035624.16	65

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
39-00	CONTINGENCY	28102-	.00	0	180006	.00	0	.00	67604	67604.00	0
39-01	EMS RESTRICTED	0	.00	0	0	.00	0	.00	0	.00	0
39-10	RESERVE CONTINGENCY	0	.00	0	0	.00	0	.00	0	.00	0
39-11	SERIES 2010 GF BOND	0	.00	0	0	.00	0	.00	0	.00	0
39-15	WAGE AND SALARY	4447	.00	0	26682	.00	0	.00	0	.00	0
39-20	FUEL, OIL & LUBRICANTS	0	.00	0	0	.00	0	.00	0	.00	0
39 **	CONTINGENCY	23655-	.00	0	206688	.00	0	.00	67604	67604.00	0
40-00	TRAVEL & PER DIEM	5019	1099.92	22	32676	20874.31	64	.00	52858	31983.69	40
40-01	CAR ALLOWANCE	0	.00	0	0	.00	0	.00	0	.00	0
40 **	TRAVEL & PER DIEM	5019	1099.92	22	32676	20874.31	64	.00	52858	31983.69	40
41-00	COMMUNICATION	13920	1330.95	10	111248	73462.16	66	77287.62	166964	16214.22	90
41 **	COMMUNICATION	13920	1330.95	10	111248	73462.16	66	77287.62	166964	16214.22	90
42-00	POSTAGE & FREIGHT	33777	29428.68	87	269527	263027.90	98	122813.10	404746	18905.00	95
42 **	POSTAGE & FREIGHT	33777	29428.68	87	269527	263027.90	98	122813.10	404746	18905.00	95
43-00	ELECTRIC/WATER/SEWER	59215	53821.33	91	473720	367669.23	78	296393.27	710605	46542.50	94
43 **	ELECTRIC/WATER/SEWER	59215	53821.33	91	473720	367669.23	78	296393.27	710605	46542.50	94
44-00	RENTALS AND LEASES	14274	104.80	1	114072	87996.33	77	64513.17	171218	18708.50	89
44 **	RENTALS AND LEASES	14274	104.80	1	114072	87996.33	77	64513.17	171218	18708.50	89
45-00	INSURANCE	33102	.00	0	264816	276826.53	105	.00	397284	120457.47	70
45 **	INSURANCE	33102	.00	0	264816	276826.53	105	.00	397284	120457.47	70
46-00	REPAIRS & MAINTENANCE	58267	20072.79	34	438415	318542.63	73	202969.07	671536	150024.30	78
46-02	REPAIR/MAINT BUILDING	51645	10311.94	20	415948	125309.39	30	396718.63	622543	100514.98	84
46-03	REPAIR/MAINT-VEHICLES	16869	13106.03	78	134952	103791.14	77	23623.13	202505	75090.73	63
46-05	HYDRANT FEES	15471	15451.56	100	123768	123612.48	100	.00	185653	62040.52	67
46-15	INSURED VEHICLE ACCIDENT	0	.00	0	0	.00	0	.00	0	.00	0

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
46 **	REPAIRS & MAINTENANCE	142252	58942.32	41	1113083	671255.64	60	623310.83	1682237	387670.53	77
47-00	PRINTING & BINDING	1600	17.00-	1-	12780	6393.54	50	890.03	19278	11994.43	38
47 **	PRINTING & BINDING	1600	17.00-	1-	12780	6393.54	50	890.03	19278	11994.43	38
48-00	PROMOTIONAL ACTIVITIES	4044	201.41	5	36375	16059.14	44	400.00	52569	36109.86	31
48-11	BUSINESS ASSIST. PROGRAM	3750	.00	0	30000	.00	0	.00	45000	45000.00	0
48-12	CHRISTMAS TREE EVENT 2009	0	.00	0	0	.00	0	.00	0	.00	0
48 **	PROMOTIONAL ACTIVITIES	7794	201.41	3	66375	16059.14	24	400.00	97569	81109.86	17
49-00	OTHER CHARGES & OBLIG.	68440	1551.72	2	425091	421459.66	99	27105.50	698893	250327.84	64
49-02	ADVERTISING	25	.00	0	200	.00	0	.00	300	300.00	0
49-05	BROWNFIELDS REDEV PROG	20033	15080.00	75	160264	98682.33	62	71895.00	240406	69828.67	71
49-06	BROWNFIELD PROG CITY COST	625	.00	0	5000	.00	0	3650.00	7500	3850.00	49
49-07	BAD DEBT EXPENSE	12832	7020.14-	55-	102656	44679.06-	44-	.00	154000	198679.06	29-
49-08	CASH OVER/SHORT	0	.00	0	0	.00	0	.00	0	.00	0
49-15	OBSOLETE INVENTORY	0	.00	0	0	.00	0	.00	0	.00	0
49-17	DAMAGED INVENTORY	0	.00	0	0	.00	0	.00	0	.00	0
49-21	PD INVESTIGATIVE FUNDS	1875	.00	0	15000	13000.00	87	.00	22500	9500.00	58
49 **	OTHER CHARGES & OBLIG.	103830	9611.58	9	708211	488462.93	69	102650.50	1123599	532485.57	53
52-00	OPERATING SUPPLIES	88503	28067.83	32	682094	537289.94	79	113396.62	1036200	385513.44	63
52-02	UNIFORMS	1545	452.71	29	12360	8874.39	72	7820.66	18550	1854.95	90
52-05	EMS 1st RESP-CONSUM SUPP	3098	887.46	29	24784	28430.89	115	3271.97	37183	5480.14	85
52-07	JANITORIAL SUPPLIES	2096	1407.55	67	16768	13663.32	82	.00	25170	11506.68	54
52-10	HEATING FUEL	103	99.41	97	824	757.92	92	482.08	1240	.00	100
52-30	FUEL OIL & LUBRICANTS	19281	337.22	2	154248	88369.10	57	.00	231422	143052.90	38
52-33	EMPLOYEE HEALTH CENTER	4769	.00	0	38152	34187.97	90	23044.03	57232	.00	100
52 **	OPERATING SUPPLIES	119395	31252.18	26	929230	711573.53	77	148015.36	1406997	547408.11	61

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
53-00	ROAD MATERIALS/SUPPLIES	1924-	967.24	50-	43150	7064.34	16	7219.40	35455	21171.26	40
53 **	ROAD MATERIALS/SUPPLIES	1924-	967.24	50-	43150	7064.34	16	7219.40	35455	21171.26	40
54-00	MEMBERSHIP/PUBLICATIONS	2649	481.00	18	21063	19029.75	90	300.00	31750	12420.25	61
54 **	MEMBERSHIP/PUBLICATIONS	2649	481.00	18	21063	19029.75	90	300.00	31750	12420.25	61
55-00	TRAINING	6994	2678.66	38	55128	23707.24	43	350.00-	83209	59851.76	28
55-01	EDA PROGRAM	1041	.00	0	8328	364.44	4	322.00	12500	11813.56	6
55 **	TRAINING	8035	2678.66	33	63456	24071.68	38	28.00-	95709	71665.32	25
58-97	LABOR	0	.00	0	0	.00	0	.00	0	.00	0
58-98	EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
58-99	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
58 **	WORK ORDER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
59-00	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
59 **	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
61-00	LAND	1299-	.00	0	11872	.00	0	.00	6683	6683.00	0
61 **	LAND	1299-	.00	0	11872	.00	0	.00	6683	6683.00	0
62-00	BUILDINGS	21661	23645.24	109	173288	244046.79	141	14484.00	259936	1405.21	100
62-33	EMPLOYEE HEALTH CENTER	0	.00	0	0	.00	0	.00	0	.00	0
62 **	BUILDINGS	21661	23645.24	109	173288	244046.79	141	14484.00	259936	1405.21	100
63-00	INFRASTRUCTURE	243408	210834.43	87	1883529	1297218.06	69	617356.42	2857171	942596.52	67
63 **	INFRASTRUCTURE	243408	210834.43	87	1883529	1297218.06	69	617356.42	2857171	942596.52	67
64-00	MACHINERY AND EQUIPMENT	84619	47589.65	56	616238	523951.75	85	304638.68	954773	126182.57	87
64-01	JAG GRANT	3346	.00	0	10038	23425.87	233	.00	23427	1.13	100
64-15	IT HARDWARE	0	.00	0	0	.00	0	.00	0	.00	0
64-33	EMPLOYEE HEALTH CENTER	0	.00	0	0	.00	0	.00	0	.00	0
64 **	MACHINERY AND EQUIPMENT	87965	47589.65	54	626276	547377.62	87	304638.68	978200	126183.70	87

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE****** BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
68-10	SFTWR & OTHER INTANGIBLES	1573	.00	0	9714	15998.00	165	.00	15998	.00	100
68 **	INTANGIBLE ASSETS	1573	.00	0	9714	15998.00	165	.00	15998	.00	100
71-00	DEBT SERVICE - PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
71 **	DEBT SERVICE - PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
72-00	DEBT SERVICE - INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
72 **	DEBT SERVICE - INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
73-00	OTHER DEBT SVC COSTS	1241007	.00	0	4964028	9928053.34	200	.00	9928054	.66	100
73 **	OTHER DEBT SVC COSTS	1241007	.00	0	4964028	9928053.34	200	.00	9928054	.66	100
81-00	AIDS TO GOVT AGENCY	62583	.00	0	500664	751001.00	150	.00	751003	2.00	100
81 **	AIDS TO GOVT AGENCY	62583	.00	0	500664	751001.00	150	.00	751003	2.00	100
82-01	ECON DEV INCENTIVE CONTR	105666	.00	0	845328	.00	0	.00	1268000	1268000.00	0
82 **	AID PRIVATE ORGANIZATION	105666	.00	0	845328	.00	0	.00	1268000	1268000.00	0
83-00	OTHER GRANTS & AIDS	0	.00	0	0	.00	0	.00	0	.00	0
83-01	MISC GRANTS/DONATIONS	3862	.00	0	30896	.00	0	.00	46350	46350.00	0
83 **	OTHER GRANTS AND AIDS	3862	.00	0	30896	.00	0	.00	46350	46350.00	0
91-03	CDBG (103)	0	.00	0	0	.00	0	.00	0	.00	0
91-04	BC HOME (104)	0	.00	0	0	.00	0	.00	0	.00	0
91-10	CRA (110)	0	.00	0	0	.00	0	.00	0	.00	0
91-11	DIAMOND SQUARE (111)	0	.00	0	0	.00	0	.00	0	.00	0
91-12	US 1 CORRIDOR (112)	0	.00	0	0	.00	0	.00	0	.00	0
91-20	TRANSFER TO DEBT SVC 201	0	.00	0	0	.00	0	.00	0	.00	0
91-21	WATER SEWER 421	0	.00	0	0	.00	0	.00	0	.00	0
91-23	TO STORMWATER 423	0	.00	0	0	.00	0	.00	0	.00	0
91-25	TO RESTRICTED ASSET 425	0	.00	0	0	.00	0	.00	0	.00	0
91-30	GF CAPITAL PROJECTS 301	73333	.00	0	366665	.00	0	.00	660000	660000.00	0

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
91-52	SELF INSURANCE FUND 520	0	.00	0	0	.00	0	.00	0	.00	0
91-53	HEALTH INSURANCE FUND 530	0	.00	0	0	.00	0	.00	0	.00	0
91 **	INTERFUND TRANSFER	73333	.00	0	366665	.00	0	.00	660000	660000.00	0
FUND 001	TOTAL *********										
	GENERAL FUND	4550108	2251863.21	50	30609999	30421881.53	99	3263167.74	48768136	15083086.73	69
GRAND	TOTAL *********										
		4550108	2251863.21	50	30609999	30421881.53	99	3263167.74	48768136	15083086.73	69

FY 2017 Budget by Classification Report - Summary Listing

Through 5/31/2017

Target for April is 67%

FUND 421 - WATER/SEWER FUND

	Amended Budget	YTD Encumbrances	YTD Actual Transactions	Budget - YTD Transactions	% Used/Rec'd
REVENUE					
IMPACT FEES	$ 1,668,443		$ 1,207,557.50	$ 460,885.50	72%
CHARGES FOR SERVICES	$ 52,128,130		$ 38,339,545.65	$ 13,788,584.35	74%
MISCELLANEOUS	$ 307,595		$ 427,845.84	$ (120,250.84)	139%
OTHER SOURCES (NON-REVENUE)	$ 29,020,257		$ 459,145.03	$ 28,561,111.97	2%
REVENUE TOTALS	**$ 83,124,425**	-	**$ 40,434,094.02**	**$ 42,690,330.98**	**49%**
				$ (10,844,732.13)	
EXPENSE					
SALARIES AND BENEFITS	$ 13,914,625	$ 1,608.00	$ 7,605,852.90	$ 6,307,164.10	55%
OPERATING EXPENDITURES	$ 24,615,956	$ 6,754,559.91	$ 10,314,322.79	$ 7,547,073.30	69%
CAPITAL OUTLAY	$ 29,117,727	$ 14,046,236.46	$ 6,221,874.80	$ 8,849,615.74	70%
GRANTS, AIDS AND OTHER	$ 15,476,117	$ -	$ 7,935,152.00	$ 7,540,965.00	51%
EXPENSE TOTALS	**$ 83,124,425**	**$ 20,802,404.37**	**$ 32,077,202.49**	**$ 30,244,818.14**	64%
REVENUE TOTALS	**$ 83,124,425**	**$ -**	**$ 40,434,094.02**	**$ 42,690,330.98**	**49%**
EXPENSE TOTALS	**$ 83,124,425**	**$ 20,802,404.37**	**$ 32,077,202.49**	**$ 30,244,818.14**	**64%**
	$ -	**$ (20,802,404.37)**	**$ 8,356,891.53**		

FUND 421 WATER/SEWER ENTERPRISE

ACCOUNT	ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	%REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320	OTHER PERMITS & FEES								
324	IMPACT FEES								
03 10	WATER - RESIDENTIAL	63,949	90,700.00	142	511,592	714,215.00	140	767,388	53,173.00
03 11	WATER - COMMERCIAL	66,559	126,350.00	190	532,472	339,342.50	64	798,711	459,368.50
03 20	SEWER - RESIDENTIAL	767	1,250.00	163	6,136	5,000.00	82	9,210	4,210.00
03 21	SEWER - COMMERCIAL	7,761	89,000.00	1147	62,088	149,000.00	240	93,134	55,866.00-
03 *	IMPACT FEES	139,036	307,300.00	221	1,112,288	1,207,557.50	109	1,668,443	460,885.50
324 **	IMPACT FEES	139,036	307,300.00	221	1,112,288	1,207,557.50	109	1,668,443	460,885.50
320 ***	OTHER PERMITS & FEES	139,036	307,300.00	221	1,112,288	1,207,557.50✓	109	1,668,443✓	460,885.50✓
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL GRANTS								
90 00	OTHER FEDERAL GRANT-BABS	0	.00		0	304,068.96		0	304,068.96-
331 **	FEDERAL GRANTS	0	.00		0	304,068.96		0	304,068.96-
337	GRANTS FROM LOCAL UNITS								
30 00	PHYSICAL ENVIRONMENT	0	.00		0	.00		0	.00
30 02	SJRWMD - BRACCO RESERVOIR	0	.00		0	.00		0	.00
30 08	SJRWMD - SUPP SUPPLY WELL	0	.00		0	.00		0	.00
30 *	PHYSICAL ENVIRONMENT	0	.00		0	.00		0	.00
337 **	GRANTS FROM LOCAL UNITS	0	.00		0	.00		0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	304,068.96✓		0	304,068.96-
340	CHARGES FOR SERVICES								
343	PHYSICAL ENVIRONMENT								
30 10	EARNED NOT BILLED	0	.00		0	.00		0	.00
31 00	WATER SALES	3,659,823	4,444,091.31	121	29,278,584	32,230,383.59	110	43,917,881	11,687,497.41
33 00	WATER CONNECTION FEE	20,000	36,961.02	185	160,000	270,827.04	169	240,000	30,827.04-
33 02	WATER CONNECT - GRISSOM	0	.00		0	.00		0	.00
33 *	WATER CONNECTION FEE	20,000	36,961.02	185	160,000	270,827.04	169	240,000	30,827.04-
36 00	WATER HYDRANT FEES	217,357	243,429.55	112	1,738,856	1,940,548.70	112	2,608,291	667,742.30
39 00	WATER OTHER INCOME	0	.00		0	.00		0	.00
39 02	FDOT EASEMENT PAYMENT	0	.00		0	.00		0	.00
39 06	HYDRANT RESID FLOW TEST	125	500.00	400	1,000	3,800.00	380	1,500	2,300.00-
39 07	BACKFLOW DEVICE TEST	12,083	13,743.93	114	96,664	101,314.57	105	145,000	43,685.43
39 08	JUMPER METERS	58	500.00	862	464	1,650.00	356	700	950.00-
39 09	PLAN REVIEW/CONST INSPECT	1,000	2,000.00	200	8,000	19,000.00	238	12,000	7,000.00-
39 10	BACKFLOW PRV/RLCT TEMP	208	55.42	27	1,664	293.36	18	2,500	2,206.64

CITY OF COCOA, FLORIDA

FUND 421 WATER/SEWER ENTERPRISE

ACCOUNT	ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
340	CHARGES FOR SERVICES								
343	PHYSICAL ENVIRONMENT								
39 11	PORT ACCESS CHARGE	0	.00		0	.00		0	.00
39 12	CROSS CONNECTION CONTROL	0	.00		0	.00		0	.00
39 *	WATER OTHER INCOME	13,474	16,799.35	125	107,792	126,057.93	117	161,700	35,642.07
51 00	SEWER SALES	405,421	468,328.98	116	3,243,368	3,537,071.72	109	4,865,057	1,327,985.28
51 10	EARNED NOT BILLED	0	.00		0	.00		0	.00
51 *	SEWER SALES	405,421	468,328.98	116	3,243,368	3,537,071.72	109	4,865,057	1,327,985.28
53 02	SEWER CONNECT - FINANCED	0	.00		0	.00		0	.00
53 04	SEWER CONNECT- GRISSOM	0	.00		0	.00		0	.00
53 05	REUSE CONNECT - GRISSOM	0	.00		0	.00		0	.00
53 *	SEWER CONNECTION FEES	0	.00		0	.00		0	.00
59 01	GREASE TRAP PERMITS	516	572.12	111	4,128	4,509.17	109	6,200	1,690.83
60 00	REUSE WATER	26,416	32,409.03	123	211,328	225,205.22	107	317,001	91,795.78
60 01	REUSE WATER INSTALLATION	1,000	764.08	76	8,000	4,942.28	62	12,000	7,057.72
60 10	EARNED NOT BILLED	0	.00		0	.00		0	.00
60 *	REUSE WATER	27,416	33,173.11	121	219,328	230,147.50	105	329,001	98,853.50
90 10	OTHER EARNED NOT BILLED	0	.00		0	.00		0	.00
343 **	PHYSICAL ENVIRONMENT	4,344,007	5,243,355.44	121	34,752,056	38,339,545.65	110	52,128,130	13,788,584.35
340 ***	CHARGES FOR SERVICES	4,344,007	5,243,355.44	121	34,752,056	38,339,545.65✓	110	52,128,130✓	13,788,584.35✓
360	MISCELLANEOUS REVENUES								
361	INTEREST AND OTHR EARNING								
10 00	INTEREST	20,107	703.07	4	160,856	126,707.91	79	241,295	114,587.09
10 10	SBA	0	.00		0	.63		0	.63-
10 *	INTEREST	20,107	703.07	4	160,856	126,708.54	79	241,295	114,586.46
20 00	DIVIDENDS	0	.00		0	.00		0	.00
38 00	NET INC/DEC-FMV INVESTMNT	0	.00		0	91,218.89-		0	91,218.89
40 00	GAIN/LOSS SALE OF INVEST	0	.00		0	.00		0	.00
361 **	INTEREST AND OTHR EARNING	20,107	703.07	4	160,856	35,489.65	22	241,295	205,805.35
362	RENT AND ROYALTIES								
00 00	RENT AND ROYALTIES	108	.00		864	1,300.00	151	1,300	.00
362 **	RENT AND ROYALTIES	108	.00		864	1,300.00	151	1,300	.00

CITY OF COCOA, FLORIDA

FUND 421 WATER/SEWER ENTERPRISE

ACCOUNT	ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
360	MISCELLANEOUS REVENUES								
362	RENT AND ROYALTIES								
364	DISPOSITION FIXED ASSETS								
00 00	DISPOSITION FIXED ASSETS	1,250	.00		10,000	53,000.38	530	15,000	38,000.38-
10 00	GAIN/LOSS	0	.00		0	.00		0	.00
364 **	DISPOSITION FIXED ASSETS	1,250	.00		10,000	53,000.38	530	15,000	38,000.38-
365	SALES OF SURPLUS SCRAP								
00 00	SALES OF SURPLUS SCRAP	833	.00		6,664	6,658.40	100	10,000	3,341.60
365 **	SALES OF SURPLUS SCRAP	833	.00		6,664	6,658.40	100	10,000	3,341.60
366	CONTRIBUTIONS & DONATIONS								
00 00	CONTRIBUTIONS & DONATIONS	0	.00		0	.00		0	.00
366 **	CONTRIBUTIONS & DONATIONS	0	.00		0	.00		0	.00
369	OTHER MISC REVENUES								
90 00	OTHER MISC REVENUES	3,333	4,278.90	128	26,664	27,328.45	103	40,000	12,671.55
90 06	SETTLEMENTS	0	.00		0	.00		0	.00
90 *	OTHER MISC REVENUES	3,333	4,278.90	128	26,664	27,328.45	103	40,000	12,671.55
96 00	INSURANCE REFUND PROCEEDS	0	.00		0	.00		0	.00
369 **	OTHER MISC REVENUES	3,333	4,278.90	128	26,664	27,328.45	103	40,000	12,671.55
360 ***	MISCELLANEOUS REVENUES	25,631	4,981.97	19	205,048	123,776.88 ✓	60	307,595 ✓	183,818.12 ✓
380	OTHER SOURCES(NON-REV)								
381	INTERFUND TRANSFER								
45 03	OFFSITE IMPROVEMENT TFER	0	.00		0	.00		0	.00
91 01	GENERAL FUND (001)	0	.00		0	.00		0	.00
91 10	TRANSFER FROM REDEVELOP	0	.00		0	.00		0	.00
91 23	STORMWATER	0	.00		0	.00		0	.00
91 25	RESTRICTED ASSETS	0	.00		0	.00		0	.00
91 30	CAP PROJECT FUND	0	.00		0	.00		0	.00
91 *	TRANSFER FROM	0	.00		0	.00		0	.00
381 **	INTERFUND TRANSFER	0	.00		0	.00		0	.00
383	INSTLMT PURCH/CAP LEASE								
10 00	INSTALMNT PURC/CAP LEASE	0	.00		0	.00		0	.00
383 **	INSTLMT PURCH/CAP LEASE	0	.00		0	.00		0	.00

CITY OF COCOA, FLORIDA

FUND 421 WATER/SEWER ENTERPRISE

ACCOUNT	ACCOUNT DESCRIPTION	********** CURRENT ESTIMATED	ACTUAL	%REV	******** YEAR-TO-DATE ESTIMATED	ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
380	OTHER SOURCES(NON-REV)								
383	INSTLMT PURCH/CAP LEASE								
389	NON OPERATING SOURCES								
30 00	LOAN PROCEEDS	0	.00		0	.00		0	.00
41 00	S MAINLAND CONTRIBUTIONS	0	.00		0	.00		0	.00
42 00	DER CIA GRANT MONEY	0	.00		0	.00		0	.00
81 00	CONTRIBUTION LIFT STATION	0	117,450.00		0	198,779.54		0	198,779.54-
82 00	CONTRIBUTION S MAINLAND	0	887.98		0	71,215.58		0	71,215.58-
83 00	CONTRIBUTION VIERA	0	14,215.84		0	189,149.91		0	189,149.91-
83 01	THE VIERA COMPANY	0	.00		0	.00		0	.00
83 *	CONTRIBUTION VIERA	0	14,215.84		0	189,149.91		0	189,149.91-
85 00	CONTRIBUTIONS-SUBDIVIDERS	0	.00		0	.00		0	.00
99 10	CASH CARRY FORWARD	0	.00		0	.00		0	.00
99 11	RESTR. CASH CARRY FORWARD	0	.00		0	.00		0	.00
99 50	FUND BAL-APPROP. RESERVES	2,529,261	.00		18,903,200	.00		29,020,257	29,020,257.00
99 51	SERIES 2010 PROCEEDS	0	.00		0	.00		0	.00
99 *	BALANCE FORWARD	2,529,261	.00		18,903,200	.00		29,020,257	29,020,257.00
389 **	NON OPERATING SOURCES	2,529,261	132,553.82	5	18,903,200	459,145.03	2	29,020,257	28,561,111.97
380 ***	OTHER SOURCES(NON-REV)	2,529,261	132,553.82	5	18,903,200	459,145.03 ✓	2	29,020,257 ✓	28,561,111.97 ✓
FUND TOTAL	WATER/SEWER ENTERPRISE	7,037,935	5,688,191.23	81	54,972,592	40,434,094.02 ✓	74	83,124,425 ✓	42,690,330.98 ✓

REPORT SELECTIONS

Fiscal year . . . . . : 2017
Fund . . . . . : 421
All Departments
All Divisions
Suppress accounts with zero balances . . . . . : N

FUND 421 WATER/SEWER ENTERPRISE

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
12-00	SALARIES & WAGES	600963	533438.84	89	5225926	4220292.26	81	.00	7629822	3409529.74	55
12-10	SALARY ADJUSTMENTS	0	.00	0	0	.00	0	.00	0	.00	0
12-11	LEAVE INCENTIVE SELL BACK	0	.00	0	0	.00	0	.00	0	.00	0
12-12	ACCRUAL PAYOUTS	4502	.00	0	4502	22479.04	499	.00	22509	29.96	100
12 **	REGULAR SALARIES & WAGES	605465	533438.84	88	5230428	4242771.30	81	.00	7652331	3409559.70	55
13-00	OTHER SALARIES & WAGES	59327	38161.15	64	292221	301578.25	103	.00	529556	227977.75	57
13 **	OTHER SALARIES & WAGES	59327	38161.15	64	292221	301578.25	103	.00	529556	227977.75	57
14-00	OVERTIME	60098	27673.27	46	246629	377115.03	153	.00	487065	109949.97	77
14-01	COMP TIME	0	.00	0	0	.00	0	.00	0	.00	0
14 **	OVERTIME	60098	27673.27	46	246629	377115.03	153	.00	487065	109949.97	77
15-00	SPECIAL PAY	16	.00	0	128	.00	0	.00	200	200.00	0
15 **	SPECIAL PAY	16	.00	0	128	.00	0	.00	200	200.00	0
20-00	CLOTHING/SHOE ALLOWANCE	1760	55.00	3	14003	15220.00	109	.00	21065	5845.00	72
20 **	CLOTHING/SHOE ALLOWANCE	1760	55.00	3	14003	15220.00	109	.00	21065	5845.00	72
21-00	FICA TAXES	57646	43787.26	76	452284	358980.10	79	.00	682932	323951.90	53
21 **	FICA TAXES	57646	43787.26	76	452284	358980.10	79	.00	682932	323951.90	53
22-00	RETIREMENT CONTRIBUTIONS	163071	107845.64	66	840118	755168.01	90	.00	1492442	737273.99	51
22-01	POLICE/FIRE	0	.00	0	0	.00	0	.00	0	.00	0
22 **	RETIREMENT CONTRIBUTIONS	163071	107845.64	66	840118	755168.01	90	.00	1492442	737273.99	51
23-00	LIFE/HEALTH INSURANCE	191295	145552.47	76	1517578	1126971.06	74	.00	2282793	1155821.94	49
23-02	LIFE/HEALTH RETIREES	15002	6388.36	43	120016	77763.12	65	1608.00	180024	100652.88	44
23-03	CONTRA CIGNA SAVINGS	0	.00	0	0	.00	0	.00	0	.00	0
23-99	OPEB HEALTH EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
23 **	LIFE/HEALTH INSURANCE	206297	151940.83	74	1637594	1204734.18	74	1608.00	2462817	1256474.82	49
24-00	WORKER'S COMPENSATION	38774	34911.63	90	279810	275786.03	99	.00	434955	159168.97	63

FUND 421 WATER/SEWER ENTERPRISE

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
24 **	WORKER'S COMPENSATION	38774	34911.63	90	279810	275786.03	99	.00	434955	159168.97	63
25-00	UNEMPLOYMENT COMPENSATION	0	.00	0	0	.00	0	.00	0	.00	0
25 **	UNEMPLOYMENT COMPENSATION	0	.00	0	0	.00	0	.00	0	.00	0
26-00	OPEB HEALTH EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
26 **	OPEB HEALTH EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
27-00	CAFETERIA PLAN	12612	10000.00	79	100812	74500.00	74	.00	151262	76762.00	49
27 **	CAFETERIA PLAN	12612	10000.00	79	100812	74500.00	74	.00	151262	76762.00	49
31-00	PROFESSIONAL SERVICES	148946	.00	0	1097178	160853.68	15	1207710.73	1692979	324414.59	81
31-01	LEGAL EXPENSES	8750	12442.20	142	70000	57362.62	82	47636.40	105000	.98	100
31-02	MEDICAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
31-03	ENGINEERING SERVICES	500	.00	0	4000	.00	0	.00	6000	6000.00	0
31-33	EMPLOYEE HEALTH CENTER	13634	.00	0	109072	52716.58	48	110891.42	163608	.00	100
31 **	PROFESSIONAL SERVICES	171830	12442.20	7	1280250	270932.88	21	1366238.55	1967587	330415.57	83
32-00	ACCOUNTING & AUDITING	3625	.00	0	29000	43500.00	150	.00	43500	.00	100
32 **	ACCOUNTING & AUDITING	3625	.00	0	29000	43500.00	150	.00	43500	.00	100
34-00	CONTRACT SERVICES	93783	3229.47	3	802434	169319.25	21	178466.65	1177594	829808.10	30
34-09	MOWING CONTRACTS	0	.00	0	0	.00	0	.00	0	.00	0
34-10	COST OF GENERAL FUND SVCS	447865	447866.00	100	3582920	3582928.00	100	.00	5374389	1791461.00	67
34 **	CONTRACT SERVICES	541648	451095.47	83	4385354	3752247.25	86	178466.65	6551983	2621269.10	60
39-00	CONTINGENCY	27874	.00	0	1136939	.00	0	.00	1248440	1248440.00	0
39-02	BOND RESERVE	0	.00	0	0	.00	0	.00	0	.00	0
39-15	WAGE AND SALARY	0	.00	0	0	.00	0	.00	0	.00	0
39 **	CONTINGENCY	27874	.00	0	1136939	.00	0	.00	1248440	1248440.00	0
40-00	TRAVEL AND PER DIEM	1784	4056.16	227	12956	6993.60	54	.00	20124	13130.40	35
40-01	CAR ALLOWANCE	12	.00	0	96	.00	0	.00	150	150.00	0

FUND 421 WATER/SEWER ENTERPRISE

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
40 **	TRAVEL AND PER DIEM	1796	4056.16	226	13052	6993.60	54	.00	20274	13280.40	35
41-00	COMMUNICATION	10618	3548.61	33	85946	54619.91	64	50184.55	128450	23645.54	82
41 **	COMMUNICATION	10618	3548.61	33	85946	54619.91	64	50184.55	128450	23645.54	82
42-00	POSTAGE AND FREIGHT	2950	1116.96	38	23579	16140.97	69	5656.48	35406	13608.55	62
42 **	POSTAGE AND FREIGHT	2950	1116.96	38	23579	16140.97	69	5656.48	35406	13608.55	62
43-00	ELECTRIC/WATER/SEWER	202099	151111.58	75	1616792	1013956.73	63	1401436.28	2425215	9821.99	100
43 **	ELECTRIC/WATER/SEWER	202099	151111.58	75	1616792	1013956.73	63	1401436.28	2425215	9821.99	100
44-00	RENTALS AND LEASES	18492	350.00	2	101190	143026.42	141	13228.84	175180	18924.74	89
44 **	RENTALS AND LEASES	18492	350.00	2	101190	143026.42	141	13228.84	175180	18924.74	89
45-00	INSURANCE	31505	.00	0	252040	272928.27	108	.00	378109	105180.73	72
45 **	INSURANCE	31505	.00	0	252040	272928.27	108	.00	378109	105180.73	72
46-00	REPAIRS & MAINTENANCE	508502	164457.42	32	4714122	2283466.65	48	2251798.26	6748152	2212887.09	67
46-02	REPAIRS/MAINT - BUILDING	21486	2208.43	10	129888	59558.15	46	63691.75	215850	92600.10	57
46-03	REPAIR/MAINT-VEHICLES	17437	12419.68	71	139496	102274.17	73	.00	209277	107002.83	49
46-15	INSURED VEHICLE ACCIDENT	0	.00	0	0	.00	0	.00	0	.00	0
46 **	REPAIRS & MAINTENANCE	547425	179085.53	33	4983506	2445298.97	49	2315490.01	7173279	2412490.02	66
47-00	PRINTING & BINDING	585	22.50	4	4680	1456.10	31	164.00	7050	5429.90	23
47 **	PRINTING & BINDING	585	22.50	4	4680	1456.10	31	164.00	7050	5429.90	23
48-00	PROMOTIONAL ACTIVITIES	1250	.00	0	10000	2650.00	27	.00	15000	12350.00	18
48 **	PROMOTIONAL ACTIVITIES	1250	.00	0	10000	2650.00	27	.00	15000	12350.00	18
49-00	OTHER CHARGES & OBLIG.	2701	691.98	26	21608	13416.04	62	1500.00	32451	17534.96	46
49-02	ADVERTISING	0	.00	0	0	.00	0	.00	0	.00	0
49-07	BAD DEBT EXPENSE	14583	8233.39-	57-	116664	59589.88-	51-	.00	175000	234589.88	34-
49-08	CASH OVER & UNDER	25	78.00-	312-	200	42.06	21	.00	300	257.94	14
49-09	DOCUMENT RECORDING CHGS	250	540.00-	216-	2000	1570.60-	79-	.00	3000	4570.60	52-

FUND 421 WATER/SEWER ENTERPRISE

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
49-15	OBSOLETE INVENTORY	0	.00	0	0	.00	0	.00	0	.00	0
49-17	DAMAGED INVENTORY	0	.00	0	0	.00	0	.00	0	.00	0
49 **	OTHER CHARGES & OBLIG.	17559	8159.41-	47-	140472	47702.38-	34-	1500.00	210751	256953.38	22-
52-00	OPERATING SUPPLIES	328103	118067.56	36	2383193	2125383.78	89	1315584.74	3695649	254680.48	93
52-07	JANITORIAL SUPPLIES	852	680.46	80	6816	5765.64	85	.00	10240	4474.36	56
52-30	FUEL OIL & LUBRICANTS	25986	2333.27	9	207888	112516.84	54	61809.02	311862	137536.14	56
52-33	EMPLOYEE HEALTH CENTER	3274	.00	0	26192	23474.93	90	15823.07	39298	.00	100
52 **	OPERATING SUPPLIES	358215	121081.29	34	2624089	2267141.19	86	1393216.83	4057049	396690.98	90
53-00	ROAD MATERIALS/SUPPLIES	4365	3387.28	78	33520	7681.88	23	31512.72	51000	11805.40	77
53 **	ROAD MATERIALS/SUPPLIES	4365	3387.28	78	33520	7681.88	23	31512.72	51000	11805.40	77
54-00	MEMBERSHIP/PUBLICATIONS	3130	50.00	2	25040	30760.00	123	.00	37585	6825.00	82
54 **	MEMBERSHIP/PUBLICATIONS	3130	50.00	2	25040	30760.00	123	.00	37585	6825.00	82
55-00	TRAINING	6771	910.00	13	55484	29691.00	54	465.00	82598	52442.00	37
55-01	EDA PROGRAM	625	.00	0	5000	.00	0	.00	7500	7500.00	0
55 **	TRAINING	7396	910.00	12	60484	29691.00	49	465.00	90098	59942.00	34
59-00	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
59 **	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
61-00	LAND	0	.00	0	0	.00	0	.00	0	.00	0
61 **	LAND	0	.00	0	0	.00	0	.00	0	.00	0
62-00	BUILDINGS	0	.00	0	0	.00	0	.00	0	.00	0
62 **	BUILDINGS	0	.00	0	0	.00	0	.00	0	.00	0
63-00	INFRASTRUCTURE	2271896	48197.73	2	16617274	5814924.77	35	12892740.64	25704877	6997211.59	73
63 **	INFRASTRUCTURE	2271896	48197.73	2	16617274	5814924.77	35	12892740.64	25704877	6997211.59	73
64-00	MACHINERY AND EQUIPMENT	238458	21385.00	9	1498353	370776.03	25	1149719.82	2452205	931709.15	62
64-15	IT HARDWARE	2998	.00	0	23984	9950.00	42	.00	35995	26045.00	28

FUND 421 WATER/SEWER ENTERPRISE

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
64 **	MACHINERY & EQUIPMENT	241456	21385.00	9	1522337	380726.03	25	1149719.82	2488200	957754.15	62
65-00	CONSTRUCTION IN PROGRESS	0	.00	0	0	.00	0	.00	0	.00	0
65 **	CONSTRUCTION IN PROGRESS	0	.00	0	0	.00	0	.00	0	.00	0
68-10	SFTWR & OTHER INTANGIBLES	77052	.00	0	616416	29224.00	5	776.00	924650	894650.00	3
68 **	INTANGIBLE ASSETS	77052	.00	0	616416	29224.00	5	776.00	924650	894650.00	3
69-99	PROPRIETARY FUNDS ONLY	0	.00	0	0	.00	0	.00	0	.00	0
69 **	CONTRA FIXED ASSET	0	.00	0	0	.00	0	.00	0	.00	0
82-00	AID TO PRIVATE ORGANIZAT	83	.00	0	664	.00	0	.00	1000	1000.00	0
82-01	ECON DEV INCENTIVE CONTR	0	.00	0	0	.00	0	.00	0	.00	0
82 **	AID TO PRIVATE ORGANIZAT	83	.00	0	664	.00	0	.00	1000	1000.00	0
91-01	TRANSFER TO GEN FUND 001	457138	454917.00	100	3652884	3639336.00	100	.00	5481437	1842101.00	66
91-23	TO STORMWATER 423	0	.00	0	0	.00	0	.00	0	.00	0
91-25	TO RESTRICTED ASSET 425	749980	.00	0	5999840	3633200.00	61	.00	8999761	5366561.00	40
91-30	GF CAPITAL PROJECTS 301	0	.00	0	0	.00	0	.00	0	.00	0
91-52	SELF INSURANCE FUND 520	0	.00	0	0	.00	0	.00	0	.00	0
91-53	HEALTH INSURANCE FUND 530	0	.00	0	0	.00	0	.00	0	.00	0
91 **	INTERFUND TRANSFER	1207118	454917.00	38	9652724	7272536.00	75	.00	14481198	7208662.00	50
95-01	6% ILO FRANCHISE FEE	82826	82827.00	100	662608	662616.00	100	.00	993919	331303.00	67
95 **	NONOPERATING	82826	82827.00	100	662608	662616.00	100	.00	993919	331303.00	67
FUND 421	TOTAL ********* WATER/SEWER ENTERPRISE	7037859	2475238.52	35	54971983	32077202.49	58	20802404.37	83124425	30244818.14	64
GRAND	TOTAL *********	7037859	2475238.52	35	54971983	32077202.49	58	20802404.37	83124425	30244818.14	64



FY 2017 Budget by Classification Report - Summary Listing

Through 5/31/2017

Target for April is 67%

FUND 423 - STORMWATER FUND

	Amended Budget	YTD Encumbrances	YTD Actual Transactions	Budget - YTD Transactions	% Used/Rec'd
REVENUE					
CHARGES FOR SERVICES	$ 1,372,033		$ 988,942.11	$ 383,090.89	72%
MISCELLANEOUS	$ 2,000		$ 1,285.25	$ 714.75	64%
OTHER SOURCES (NON-REVENUE)	$ 1,714,619		$ 21,782.25	$ 1,692,836.75	1%
REVENUE TOTALS	**$ 3,088,652**	**-**	**$ 1,012,009.61**	**$ 2,076,642.39**	**33%**
EXPENSE					
SALARIES AND BENEFITS	$ 609,163	$ -	$ 371,546.03	$ 237,616.97	61%
OPERATING EXPENDITURES	$ 390,994	$ 102,104.14	$ 137,056.58	$ 151,833.28	61%
CAPITAL OUTLAY	$ 2,088,495	$ 1,001,220.13	$ 742,564.20	$ 344,710.67	83%
OTHER SOURCES (NON-REVENUE)	$ -	$ -	$ -	$ -	0%
EXPENSE TOTALS	**$ 3,088,652**	**$ 1,103,324.27**	**$ 1,251,166.81**	**$ 734,160.92**	**76%**
REVENUE TOTALS	**$ 3,088,652**	**$ -**	**$ 1,012,009.61**	**$ 2,076,642.39**	**33%**
EXPENSE TOTALS	**$ 3,088,652**	**$ 1,103,324.27**	**$ 1,251,166.81**	**$ 734,160.92**	**76%**
	$ -	**$ (1,103,324.27)**	**$ (239,157.20)**		

CITY OF COCOA, FLORIDA

FUND 423 STORMWATER UTILITY

ACCOUNT	ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL GRANTS								
39 10	FED GRANT -TRANSPORTATION	0	.00		0	.00		0	.00
331 **	FEDERAL GRANTS	0	.00		0	.00		0	.00
337	GRANTS FROM LOCAL UNITS								
30 00	PHYSICAL ENVIRONMENT	0	.00		0	.00		0	.00
337 **	GRANTS FROM LOCAL UNITS	0	.00		0	.00		0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
343	PHYSICAL ENVIRONMENT								
39 05	NSF CHECKS	0	.00		0	.00		0	.00
91 00	STORMWATER FEES	114,336	122,399.07	107	914,688	988,942.11	108	1,372,033	383,090.89
91 10	EARNED NOT BILLED	0	.00		0	.00		0	.00
91 *	STORMWATER FEES	114,336	122,399.07	107	914,688	988,942.11	108	1,372,033	383,090.89
343 **	PHYSICAL ENVIRONMENT	114,336	122,399.07	107	914,688	988,942.11	108	1,372,033	383,090.89
340 ***	CHARGES FOR SERVICES	114,336	122,399.07	107	914,688	988,942.11 ✓	108	1,372,033 ✓	383,090.89 ✓
360	MISCELLANEOUS REVENUES								
361	INTEREST AND OTHR EARNING								
10 00	INTEREST	166	113.30	68	1,328	2,590.70	195	2,000	590.70-
10 10	SBA	0	.00		0	.00		0	.00
10 *	INTEREST	166	113.30	68	1,328	2,590.70	195	2,000	590.70-
20 00	DIVIDENDS	0	.00		0	20.98		0	20.98-
38 00	NET INC/DEC-FMV INVESTMNT	0	.00		0	1,326.43-		0	1,326.43
361 **	INTEREST AND OTHR EARNING	166	113.30	68	1,328	1,285.25	97	2,000	714.75
364	DISPOSITION FIXED ASSETS								
00 00	DISPOSITION FIXED ASSETS	0	.00		0	.00		0	.00
364 **	DISPOSITION FIXED ASSETS	0	.00		0	.00		0	.00
365	SALES OF SURPLUS SCRAP								
00 00	SALES OF SURPLUS SCRAP	0	.00		0	.00		0	.00
365 **	SALES OF SURPLUS SCRAP	0	.00		0	.00		0	.00
369	OTHER MISC REVENUES								
90 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00

CITY OF COCOA, FLORIDA

FUND 423 STORMWATER UTILITY

ACCOUNT		ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
360		MISCELLANEOUS REVENUES								
369		OTHER MISC REVENUES								
369	**	OTHER MISC REVENUES	0	.00		0	.00		0	.00
360	***	MISCELLANEOUS REVENUES	166	113.30	68	1,328	1,285.25	97	2,000	714.75
380		OTHER SOURCES(NON-REV)								
381		INTERFUND TRANSFER								
91	01	GENERAL FUND (001)	0	.00		0	.00		0	.00
91	21	WATER SEWER FUND (421)	0	.00		0	.00		0	.00
91	*	TRANSFER FROM	0	.00		0	.00		0	.00
381	**	INTERFUND TRANSFER	0	.00		0	.00		0	.00
389		NON OPERATING SOURCES								
85	00	CONTRIBUTIONS-SUBDIVIDERS	0	.00		0	21,782.25		0	21,782.25-
90	00	NON OPERATING SOURCES	0	.00		0	.00		0	.00
99	10	CASH CARRY FORWARD	0	.00		0	.00		0	.00
99	50	FUND BAL-APPROP. RESERVES	150,695	.00		1,111,837	.00		1,714,619	1,714,619.00
99	*	BALANCE FORWARD	150,695	.00		1,111,837	.00		1,714,619	1,714,619.00
389	**	NON OPERATING SOURCES	150,695	.00		1,111,837	21,782.25	2	1,714,619	1,692,836.75
380	***	OTHER SOURCES(NON-REV)	150,695	.00		1,111,837	21,782.25	2	1,714,619	1,692,836.75
FUND TOTAL		STORMWATER UTILITY	265,197	122,512.37	46	2,027,853	1,012,009.61	50	3,088,652	2,076,642.39

REPORT SELECTIONS

Fiscal year . . . . . : 2017
Fund . . . . . : 423
All Departments
All Divisions
Suppress accounts with zero balances . . . . . : N

FUND 423 STORMWATER UTILITY

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
12-00	REGULAR SALARIES & WAGES	29466	20898.37	71	232249	207699.84	89	.00	350117	142417.16	59
12-10	SALARY ADJUSTMENTS	0	.00	0	0	.00	0	.00	0	.00	0
12-11	LEAVE INCENTIVE SELL BACK	0	.00	0	0	.00	0	.00	0	.00	0
12-12	ACCRUAL PAYOUTS	264	.00	0	264	1320.97	500	.00	1321	.03	100
12 **	REGULAR SALARIES & WAGES	29730	20898.37	70	232513	209020.81	90	.00	351438	142417.19	60
13-00	OTHER SALARIES & WAGES	3437	3101.40	90	27496	25276.43	92	.00	41249	15972.57	61
13 **	OTHER SALARIES & WAGES	3437	3101.40	90	27496	25276.43	92	.00	41249	15972.57	61
14-00	OVERTIME	932	5.22	1	1863	4809.10	258	.00	5596	786.90	86
14-01	COMP TIME	0	.00	0	0	.00	0	.00	0	.00	0
14 **	OVERTIME	932	5.22	1	1863	4809.10	258	.00	5596	786.90	86
15-00	SPECIAL PAY	0	.00	0	0	.00	0	.00	0	.00	0
15 **	SPECIAL PAY	0	.00	0	0	.00	0	.00	0	.00	0
20-00	CLOTHING/SHOE ALLOWANCE	45	55.00	122	360	550.00	153	.00	550	.00	100
20 **	CLOTHING/SHOE ALLOWANCE	45	55.00	122	360	550.00	153	.00	550	.00	100
21-00	FICA TAXES	2671	1593.49	60	20703	16627.22	80	.00	31393	14765.78	53
21 **	FICA TAXES	2671	1593.49	60	20703	16627.22	80	.00	31393	14765.78	53
22-00	RETIREMENT CONTRIBUTIONS	2932	2142.85	73	22623	20835.27	92	.00	34361	13525.73	61
22-01	POLICE/FIRE	0	.00	0	0	.00	0	.00	0	.00	0
22 **	RETIREMENT CONTRIBUTIONS	2932	2142.85	73	22623	20835.27	92	.00	34361	13525.73	61
23-00	LIFE/HEALTH INSURANCE	8862	6868.90	78	57050	61176.54	107	.00	92504	31327.46	66
23-03	CONTRA CIGNA SAVINGS	0	.00	0	0	.00	0	.00	0	.00	0
23-99	OPEB HEALTH EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
23 **	LIFE/HEALTH INSURANCE	8862	6868.90	78	57050	61176.54	107	.00	92504	31327.46	66
24-00	WORKER'S COMPENSATION	4182	3376.25	81	27443	28160.66	103	.00	44177	16016.34	64
24 **	WORKER'S COMPENSATION	4182	3376.25	81	27443	28160.66	103	.00	44177	16016.34	64

FUND 423 STORMWATER UTILITY

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
26-00	OPEB HEALTH EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
26 **	OPEB HEALTH EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
27-00	CAFETERIA PLAN	907	480.00	53	4267	5090.00	119	.00	7895	2805.00	65
27 **	CAFETERIA PLAN	907	480.00	53	4267	5090.00	119	.00	7895	2805.00	65
31-00	PROFESSIONAL SERVICES	8333	2100.00	25	66664	12138.50	18	76220.00	100000	11641.50	88
31-01	LEGAL EXPENSES	41	.00	0	328	.00	0	.00	500	500.00	0
31-33	EMPLOYEE HEALTH CENTER	510	.00	0	4080	1971.97	48	4148.03	6120	.00	100
31 **	PROFESSIONAL SERVICES	8884	2100.00	24	71072	14110.47	20	80368.03	106620	12141.50	89
34-00	CONTRACT SERVICES	416	.00	0	3328	.00	0	.00	5000	5000.00	0
34-10	COST OF GENERAL FUND SVCS	7410	7411.00	100	59280	59288.00	100	.00	88927	29639.00	67
34 **	CONTRACT SERVICES	7826	7411.00	95	62608	59288.00	95	.00	93927	34639.00	63
39-00	CONTINGENCY	3601-	.00	0	25932	.00	0	.00	11534	11534.00	0
39 **	CONTINGENCY	3601-	.00	0	25932	.00	0	.00	11534	11534.00	0
40-00	TRAVEL & PER DIEM	212	.00	0	1696	375.00	22	.00	2550	2175.00	15
40 **	TRAVEL & PER DIEM	212	.00	0	1696	375.00	22	.00	2550	2175.00	15
41-00	COMMUNICATION	180	.00	0	1440	437.20	30	1062.80	2160	660.00	69
41 **	COMMUNICATION	180	.00	0	1440	437.20	30	1062.80	2160	660.00	69
42-00	POSTAGE & FREIGHT	83	.00	0	664	665.17	100	420.00	1000	85.17-	109
42 **	POSTAGE & FREIGHT	83	.00	0	664	665.17	100	420.00	1000	85.17-	109
43-00	ELECTRIC/WATER/SEWER	1652	1051.61	64	13216	7583.01	57	10106.43	19830	2140.56	89
43 **	ELECTRIC/WATER/SEWER	1652	1051.61	64	13216	7583.01	57	10106.43	19830	2140.56	89
44-00	RENTALS AND LEASES	271	.00	0	2168	604.40	28	302.20	3257	2350.40	28
44 **	RENTALS AND LEASES	271	.00	0	2168	604.40	28	302.20	3257	2350.40	28
45-00	INSURANCE	708	.00	0	5664	5655.45	100	.00	8504	2848.55	67
45 **	INSURANCE	708	.00	0	5664	5655.45	100	.00	8504	2848.55	67

FUND 423 STORMWATER UTILITY

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE****** BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
46-00	REPAIRS & MAINTENANCE	3979	520.88	13	31832	20184.00	63	.00	47750	27566.00	42
46-02	REPAIR/MAINT BUILDING	541	.00	0	4328	.00	0	4958.98	6500	1541.02	76
46-03	REPAIR/MAINT-VEHICLES	1965	400.00	20	15720	10447.66	67	3000.00	23590	10142.34	57
46-15	INSURED VEHICLE ACCIDENT	0	.00	0	0	.00	0	.00	0	.00	0
46 **	REPAIRS & MAINTENANCE	6485	920.88	14	51880	30631.66	59	7958.98	77840	39249.36	50
47-00	PRINTING & BINDING	83	.00	0	664	345.00	52	.00	1000	655.00	35
47 **	PRINTING & BINDING	83	.00	0	664	345.00	52	.00	1000	655.00	35
49-00	OTHER CHARGES & OBLIG.	1208	.00	0	9664	705.99	7	.00	14500	13794.01	5
49-07	BAD DEBT EXPENSE	833	694.09-	83-	6664	2264.06-	34-	.00	10000	12264.06	23-
49 **	OTHER CHARGES & OBLIG.	2041	694.09-	34-	16328	1558.07-	10-	.00	24500	26058.07	6-
52-00	OPERATING SUPPLIES	1020	440.82	43	8212	6888.10	84	1293.85	12300	4118.05	67
52-07	JANITORIAL SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
52-30	FUEL OIL & LUBRICANTS	1604	.00	0	12832	9446.52	74	.00	19252	9805.48	49
52-33	EMPLOYEE HEALTH CENTER	122	.00	0	976	878.15	90	591.85	1470	.00	100
52 **	OPERATING SUPPLIES	2746	440.82	16	22020	17212.77	78	1885.70	33022	13923.53	58
53-00	ROAD MATERIALS/SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
53 **	ROAD MATERIALS/SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
54-00	MEMBERSHIP/PUBLICATIONS	62	.00	0	496	1028.00	207	.00	750	278.00-	137
54 **	MEMBERSHIP/PUBLICATIONS	62	.00	0	496	1028.00	207	.00	750	278.00-	137
55-00	TRAINING	375	678.52	181	3000	678.52	23	.00	4500	3821.48	15
55 **	TRAINING	375	678.52	181	3000	678.52	23	.00	4500	3821.48	15
59-00	DEPRECIATION	0	.00	0	0	.00	0	.00	0	.00	0
59 **	DEPRECIATION	0	.00	0	0	.00	0	.00	0	.00	0
61-00	LAND	7166	.00	0	57328	84400.00	147	512.30	86000	1087.70	99
61 **	LAND	7166	.00	0	57328	84400.00	147	512.30	86000	1087.70	99

FUND 423 STORMWATER UTILITY

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
63-00	INFRASTRUCTURE	166049	114977.57	69	1219142	658164.20	54	887144.67	1883331	338022.13	82
63 **	INFRASTRUCTURE	166049	114977.57	69	1219142	658164.20	54	887144.67	1883331	338022.13	82
64-00	MACHINERY & EQUIPMENT	10263	.00	0	78112	.00	0	113563.16	119164	5600.84	95
64-15	IT HARDWARE	0	.00	0	0	.00	0	.00	0	.00	0
64 **	MACHINERY & EQUIPMENT	10263	.00	0	78112	.00	0	113563.16	119164	5600.84	95
69-99	PROPRIETARY FUND	0	.00	0	0	.00	0	.00	0	.00	0
69 **	CONTRA FIXED ASSET	0	.00	0	0	.00	0	.00	0	.00	0
72-00	DEBT SERVICE - INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
72 **	DEBT SERVICE - INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
91-01	TRANSFER TO GEN FUND 001	0	.00	0	0	.00	0	.00	0	.00	0
91-21	WATER SEWER 421	0	.00	0	0	.00	0	.00	0	.00	0
91-30	GF CAPITAL PROJECTS 301	0	.00	0	0	.00	0	.00	0	.00	0
91 **	INTERFUND TRANSFER	0	.00	0	0	.00	0	.00	0	.00	0
FUND 423	TOTAL ********* STORMWATER UTILITY	265183	165407.79	62	2027748	1251166.81	62	1103324.27	3088652	734160.92	76
GRAND	TOTAL *********	265183	165407.79	62	2027748	1251166.81	62	1103324.27	3088652	734160.92	76

Legislation Details (With Text)

File #:	17-264	**Version:**	1	**Name:**	
Type:	Informational Item			**Status:**	Agenda Ready
File created:	6/7/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (Finance Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Contingency Report May 2017.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 7, 2017
Agenda Date: June 27, 2017
Prepared By: Anthony Hagan, Grants Administrator
Through: Teri Butler, CGFO, Finance Director
Requested Action:
In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority.

BACKGROUND:

The attached spreadsheets reference construction projects with a previously authorized "contingency" as of May 31, 2017. The report provides the project number, project description, construction contract cost of project, contingency amount authorized, date of City Council approval, resolution number for authorization of contingency, requisition numbers, and expenditure by fiscal year.

The second line of each project in the third column under "Construction contract not to exceed $" references the contingency amount that the City Council or City Manager, if within his purchasing authority, has approved. The last line of each project provides the remaining balance as of the report date.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

None

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Informational Item Only.

Change Orders - CM authorized to execute

Project #	Project Description + Details	Construction contract not to exceed $	Date Approved		Requisition #	Requisition $ by Account #	applied to contingency	as of:	5/31/2017			
							All Fiscal Years Cumulative	FY16 Cum.	FY17Cum.	FY2017 Expenditures	FY2016 Expenditures	FY2015 Expenditures
WS17F3												
Op. Rev.		376,359.47	5/23/2017									
Project Manager:		34,214.00	contingency authorized									
account #	421-4055-536-63-00	342,145.47	exp authorized before contingency									
							Cumulative	FY16 cum	FY17 cum			
	W&J Construction Corp PO# 70501			FY17 PO Issue	33141	342,145.47	342,145.47		342,145.47	$ -	n/a	
	Utility Line Extentions Fire Station #3											
		34,214	^contingency balance-->									
PW17VS												
Op. Rev.		98,881.00	4/11/2017									
Project Manager:		5,000.00	contingency authorized									
account #	001-3510-541-63-00	93,881.00	exp authorized before contingency									
							Cumulative	FY16 cum	FY17 cum			
	Vericon Construction Company PO# 70369			FY17 PO Issue	32961	93,881.00	93,881.00		93,881.00	$ -	n/a	
	SR520 Improvements											
		5,000	^contingency balance-->									
CP16F1												
Op. Rev.		3,392,330.00	7/12/16 and 2/28/17									
Project Manager:												
account #	301-3580-519-62-00	3,392,330.00	This is the Guaranteed Maximum Price									
							Cumulative	FY16 cum	FY17 cum			
	W & J Construction PO# 69154			FY17 PO Issue	31565	3,605,586.00	3,605,586.00		3,605,586.00	$ 555,649.10	n/a	
	Fire Station 1 Q-16-07-COC			*CO#1*	32632	(213,256.00)	3,392,330.00		3,392,330.00			
				CO#2	32698	(122,581.70)	3,269,748.30		3,269,748.30			
				CO#3	32759	(40,515.00)	3,229,233.30		3,229,233.30			
				CO#4	32884	(164,164.99)	3,065,068.31		3,065,068.31			
	NOTE: This is a different formula, different authorization>	327,262	^contingency balance-->									
WS1176												
Op. Rev.		60,132.90	2/14/2017									
Project Manager:		6,013.29	contingency authorized									
account #	421-4020-536.63-00	54,119.61	exp authorized before contingency									
							Cumulative	FY16 cum	FY17 cum			
	C & D Construction PO# 70030			FY17 PO Issue	32566	54,119.61	54,119.61		54,119.61	$ -	n/a	
	B-15-21-COC				32566	546.29	54,665.90		54,665.90			
		5,467	^contingency balance-->									
WS0904												
Op. Rev.		305,000.00	1/10/2017									
Project Manager:		27,500.00	contingency authorized									
account #	421-4125-536-63-00	277,500.00	exp authorized before contingency									
							Cumulative	FY16 cum	FY17 cum			
	Vendor name Insituform Tech, LLC PO# 69897			FY17 PO Issue	32320	277,500.00	277,500.00		277,500.00	$ 125,723.40	n/a	
	Bid No.City of Daytona Bid Contract 0113-1010											
		27,500	^contingency balance-->									
SW17DS												
Op. Rev.		616,630.00	1/10/2017									
Project Manager: Stormwater WAWA		56,967.00	contingency authorized									
account #	423-3570-538-63-00	559,663.00	exp authorized before contingency									
							Cumulative	FY16 cum	FY17 cum			
	Vendor name 520 & Fiske, LLC PO # 69866			FY17 PO Issue	32279	460,830.00	460,830.00		460,830.00	$ 99,837.26	n/a	
				CO#1	32973	2,131.80	462,961.80		462,961.80			
				CO#2	32973	21,013.09	483,974.89		483,974.89			
		56,967	^contingency balance-->									

Project #	Project Description + Details	Construction contract not to exceed $	Date Approved	Requisition #	Requisition $ by Account #	All Fiscal Years Cumulative	FY16 Cum.	FY17Cum.	FY2017 Expenditures	FY2016 Expenditures	FY2015 Expenditures
PW08PL	Florida Ave Streetscape										
Op. Rev.		606,870.00	7/26/16 #16-266								
Project Manager:		51,536.00	contingency authorized								
account #	423-3570-538-63-00	555,334.00	exp authorized before contingency								
multi-year, multi-phase, multi-account project						Cumulative	FY16 cum	FY17 cum			
	Vendor DP Development PO# 68774/69109										
	Bid No. B-16-10-COC			FY16 PO Issue	31032	38,828.00	38,828.00		$ 385,209.18	$ 34,945.20	n/a
				PO 68774 FY16 Year End PO Liquidated		(3,882.80)	34,945.20	34,945.20			
				FY17 PO Issue	31352	504,347.39	539,292.59	34,945.20	504,347.39		
				CO#1	32634	4,238.44	543,531.03	34,945.20	508,585.83		
		51,536	^contingency balance-->				v				
WS1506	Florida Ave Streetscape										
Op. Rev.		1,909,332.00	7/26/16 #16-266								
Project Manager:		312,139.00	contingency authorized								
account #	421-4055-536-63-00	1,597,193.00	exp authorized before contingency								
multi-year, multi-phase, multi-account project						Cumulative	FY16 cum	FY17 cum			
	Vendor Bussen Mayer Engineering PO# 69303										
	Bid No. B-16-10-COC			FY17 PO Issued	31718	1,550,639.25	1,550,639.25		1,550,639.25	$ 863,199.95	$ - n/a
		312,139	^contingency balance-->				v				
CD1105	Florida Ave Streetscape										
		1,282,313.00	7/26/16 #16-266								
Project Manager:		126,817.00	contingency authorized; $21,000 from CRA								
account #	001-3510-541-63-00	1,155,496.00	exp authorized before contingency								
multi-year, multi-phase, multi-account project						Cumulative	FY16 cum	FY17 cum			
	Vendor DP Development PO#69108										
	Bid No. B-16-10-COC			FY17 PO Issue	31326	1,034,235.07	1,034,235.07	-	1,034,235.07	$ 768,192.45	n/a
				CO#1	32655	3,226.86	1,037,461.93		1,037,461.93		
				CO#2	33023	9,661.75	1,047,123.68		1,047,123.68		
		126,817	^contingency balance-->								
WS16UP	Utility Privatization										
Op. Rev.		1,531,934.00	7/26/16 #16-298								
Project Manager:		283,806.00	contingency authorized								
account #	421-4055-536-63-00	1,248,128.00	exp authorized before contingency								
						Cumulative	FY16 cum	FY17 cum			
	Vendor name CH2M Hill PO#	**This project was assigned the wrong project number WS17AF**		Pending							
	Bid No.					-		-		$ -	n/a
		283,806	^contingency balance-->				v				
WSLS04	Lift Station #4 Improvements										
Op. Rev.		617,870.00	6/14/16 VIII.6 (#16-225)								
Project Manager:		56,170.00	contingency authorized								
account #	421-4125-536-63-00	561,700.00	exp authorized before contingency								
						Cumulative	FY16 cum	FY17 cum			
	Vendor name: L7 Construction Inc PO# 68449/69693										
	Bid No. B-16-14-COC			FY16 PO Issue	30576	561,700.00	561,700.00		$ 120,240.00	$ 27,000.00	n/a
				PO 68449 FY16 Year-End PO Liquidation		(534,700.00)	27,000.00	27,000.00			
				FY 2017 PO Issued	32068	534,700.00	561,700.00	27,000.00	534,700.00		
				CO#1	32196	3,418.82	565,118.82	27,000.00	538,118.82		
		46,482		CO#2	32914	6,269.00	571,387.82	27,000.00	544,387.82		
WS1222	WRF Motor Controls Sellers										
Op. Rev.		2,334,400.20	4/12/2016								
Project Manager:		212,218.20	contingency authorized								
account #	421-4120-536-63-00	2,122,182.00	exp authorized before contingency								
						Cumulative	FY16 cum	FY17 cum			
	Vendor name Chinchor Electric Inc PO# 68119/69705										
				FY16 PO Issue	30162	2,122,182.00	2,122,182.00		$ 348,600.12	$ 183,433.33	n/a
	B-16-05-COC			*PO 68119 FY16 Year-End PO Liquidation*		(1,938,748.67)	183,433.33	183,433.33			
				FY 2017 PO Issued	32007	1,938,748.67	2,122,182.00	183,433.33	1,938,748.67		
				CO#1	32212	119,650.85	2,241,832.85	183,433.33	2,058,399.52		
		92,567	^contingency balance-->								

Project #	Project Description + Details	Construction contract not to exceed $	Date Approved	Requisition #	Requisition $ by Account #	All Fiscal Years Cumulative	FY16 Cum.	FY17Cum.	FY2017 Expenditures	FY2016 Expenditures	FY2015 Expenditures
CP16F3	Fire Station #3 Design										
Op. Rev.	SR524	161,916.30	12/8/2015								
Project Manager:		7,710.30	contingency authorized 5%								
account #	301-3580-519-62-00	154,206.00	exp authorized before contingency								
						Cumulative	FY16 cum	FY17 cum			
	Vendor name Architects Design Group/Architects RZK		FY16 PO Issue	29395	154,206.00	154,206.00	154,206.00		$ 604.47	$ 123,672.40	n/a
	PO#67485/69346/69708		*CO#1Design and Landscape revisions*	30999	6,460.00	160,666.00	160,666.00		$ 15,405.75		
			PO 67485 FY16 Year-End PO Liquidation		(36,993.60)	123,672.40	123,672.40				
	Bid No. RFQ-11-12-COC		FY 2017 PO Issue (reissue PO67485)	31768	551.75	124,224.15	123,672.40	551.75			
				31768	52.72	124,276.87	123,672.40	604.47			
			FY 2017 PO Issue (reissue PO67485)	32160	36,441.85	160,718.72	123,672.40	37,046.32			
		1,197.58	^contingency balance-->								
CP16F2	Fire Station #2 Design Bronson										
Op. Rev.		118,490.20	1/12/2016								
Project Manager:		15,166.20	contingency authorized 5% 9/27/16 Council Approved Increase								
account #	301-3580-519-62-00	103,324.00	exp authorized before contingency								
						Cumulative	FY16 cum	FY17 cum			
	Vendor Name Architects Design Group		FY16 PO Issue	29612	103,324.00	103,324.00	103,324.00		$ 6,143.40	$ 75,350.09	n/a
	PO#67486/69348/69645		*CO#2*	30996	9,992.00	113,316.00	113,316.00		$ 4,549.53		
	Bid No. RFQ-11-12-COC		*FY16 Liquidation*		(37,965.91)	75,350.09	75,350.09				
			FY 17 PO Issue #69348	31770	6,143.40	81,493.49	75,350.09	6,143.40			
	**to Council 9/27/16 to add $10,000 to contingency*		*PO#69645*	32092	3,775.00	85,268.49	75,350.09	9,918.40			
			CO#1 PO#69645	32264	774.53	86,043.02	75,350.09	10,692.93			
		5,174	^contingency balance-->								
* Fire Stations 1 and 2 were switched after Council											
CP16F1	Fire Station Dixon										
Op. Rev.		203,854.95	2/23/2016								
Project Manager:		7,280.95	contingency authorized 5%								
account #	301-3580-519-62-00	145,619.00	exp authorized before contingency								
		50,955.00	4/12/16 V.9								
						Cumulative	FY16 cum	FY17 cum			
	Vendor Name Architects Design Group		FY16 PO Issue	29610	145,619.00	145,619.00	145,619.00		$ 2,119.60	$ 121,018.40	n/a
	PO#67682/69347		*CO # 1 Design Criteria EOC at Fire Headquarters*	30171	50,955.00	196,574.00	196,574.00				
	Bid No. RFQ-11-12-COC		*CO #2 Landscaping & design changes*	30995	2,600.00	199,174.00	199,174.00				
			PO 67682 FY16 Year-End PO Liquidation		(78,155.60)	121,018.40	121,018.40				
			FY 17 PO Issue	31769	2,119.60	123,138.00	121,018.40	2,119.60			
* Fire Stations 1 and 2 were switched after Council		4,681	^contingency balance-->								
WS1402	Surface Water Plant Clearwell Addition and Reject Pond Rehab - Engineering Services										
Op. Rev.		9,425,900.00	12/8/2015								
Project Manager:		856,900.00	contingency authorized								
account #	421-4055-536-63-00	8,569,000.00	exp authorized before contingency								
						Cumulative	FY16 cum	FY17 cum			
	Vendor Name PETTICOTT-SCHMITT PO#67619/69660		FY16 PO Issue	29508	8,569,000.00	8,569,000.00	$ 8,569,000.00		$ 2,196,343.40	$ 1,820,482.23	n/a
			CO#1 temporary and permanent power for CVS-1 and ASR-4	30691	67,311.00	8,636,311.00	8,636,311.00				
	Bid No. B-15-23-COC		*PO 67619 FY16 Year-End PO Liquidation*		(6,815,828.77)	1,820,482.23	1,820,482.23				
				31822	6,815,828.77	8,636,311.00	1,820,482.23	6,815,828.77			
			CO#1	32217	1,243.00	8,637,554.00	1,820,482.23	6,817,071.77			
			CO#2	32311	77,406.00	8,714,960.00	1,820,482.23	6,894,477.77			
			CO#3	32488	15,311.00	8,730,271.00	1,820,482.23	6,909,788.77			
		695,629	^contingency balance-->								

Project #	Project Description + Details	Construction contract not to exceed $	Date Approved	Requisition #	Requisition $ by Account #	All Fiscal Years Cumulative	FY16 Cum.	FY17Cum.	FY2017 Expenditures	FY2016 Expenditures	FY2015 Expenditures
WS16EW	Claude H. Dyal WTP Elevated Walkway Improvements										
Op. Rev.		1,213,820.00	3/24/2015 VIII. 3.		63-00						
Project Manager:		110,347.00	10% contingency authorized of $1,103,473								
account # 421-4055-536-63-00		1,103,473.00	exp authorized before contingency								
						Cumulative	FY16 cum	FY17 cum			
	Vendor Name Brandes Design-Build, Inc. PO # 67359/69616		FY15 PO Issue	27257	1,103,473.00	1,103,473.00			$ -	$ 800,374.00	$ 220,050.00
	Bid No. B-15-09-COC		*PO 65796 FY15 Year-End PO Liquidation*		(883,423.00)	220,050.00					
			FY16 PO Issue	29146	883,423.00	1,103,473.00	883,423.00				
			CO#1	29489	7,268.19	1,110,741.19	890,691.19				
			E	30181	7,419.37	1,118,160.56	898,110.56				
			CO#3	30320	32,643.88	1,150,804.44	930,754.44				
			PO 67359 FY16 Year-End PO Liquidation		(130,380.44)	1,020,424.00	800,374.00				
				31997	130,380.44	1,150,804.44	800,374.00	130,380.44			
		63,016	^contingency balance-->								
WS1001	Industrial Park Pump Station										
Op. Rev.		4,889,500.00	11/25/14, VIII.8								
Project Manager:		444,500.00	10% contingency authorized		63-00						
account #421-4055-536.63-00		4,445,000.00	exp authorized before contingency								
						Cumulative	FY16 cum	FY17 cum			
	Vendor Name Brandes Design-Build. PO #67318/69608		FY15 PO Issue	26451	4,445,000.00	4,445,000.00				$ 875,143.30	$ 2,959,457.53
	Bid No. B-15-01-COC		*CO #1 for electric actuated butterfly valves*	27931	41,985.41	4,486,985.41					
			CO#2 for necessary modifications to electrical design	28332	14,574.50	4,501,559.91					
	Quentin Hampton P.O. #67460/69493		*PO 65207 FY15 Year-End PO Liquidation*		(1,542,102.38)	2,959,457.53					
			FY16 PO Issue PO# 67318	29192	1,542,102.38	4,501,559.91	1,542,102.38		v	$ 798,358.61	
			TO 2015-67 P.O. 67455 TO CH2M for Scada Programing	29315	21,434.07	4,522,993.98	1,563,536.45		v	$ 8,814.92	
	CH2M Hill PO #67455/		*PO# 67460 to QLH for SDC*	29381	53,001.11	4,575,995.09	1,616,537.56		v	$ 67,969.77	
			CO # 1 PO 67460 Additional Services Industrial Park	29593	23,033.00	4,599,028.09	1,639,570.56				
			CO#1 PO 67318	29647	53,686.38	4,652,714.47	1,693,256.94		$ 14,204.95		
			CO#2 install electronic indicators PO 67318	30007	8,917.65	4,661,632.12	1,702,174.59		$ 217,550.00		
			CO#2 additional inspection services PO# 67460	30758	18,000.00	4,679,632.12	1,720,174.59				
			PO 67318 FY16 Year-End PO Liquidation		(806,347.80)	3,873,284.32	913,826.79				
			PO 67460 FY16 Year-End PO Liquidation		(26,064.34)	3,847,219.98	887,762.45				
			PO 67455 FY16 Year-End PO Liquidation		(12,619.15)	3,834,600.83	875,143.30				
			PO#69493 Quentin Hampton (reissue PO#67460)	31910	26,064.34	3,860,665.17	875,143.30	26,064.34			
			PO#69608 Brandes Design-Build (reissue PO#67318)	31980	806,347.80	4,667,012.97	875,143.30	832,412.14			
			PO# CH2M Hill (reissue PO#67455)								
		209,868	^contingency balance-->								
WS1117	SCADA Support Hardware Integration Services										
Op. Rev.		3,145,938.40	8/12/14 VIII.5								
Project Manager:		231,664.40	10% contingency authorized		63-00 64-00						
account #421-4055-536.63-00		2,316,644.00	exp authorized before contingency								
		597,630.00	Change order to support the Repair of Deficiencies 8-25-15 V.5								
						Cumulative	FY16 cum	FY17 cum			
	CH2M Hill Engineers, Inc. PO# 64202		FY14 PO Issue	25301	2,316,644.00	2,316,644.00				$ 244,575.44 $ 1,356,251.34	$ 1,544,805.10
	Task Order 2014-58		*FY14 Year-End PO Liquidation for Task Order 2014-58*		(2,316,644.00)	-					
	CH2M Hill Engineers, Inc. PO# 64883		*FY 2015 PO Issue*	26194	2,316,644.00	2,316,644.00					
				26634	(2,316,644.00)						
	CH2M Hill Engineers, Inc. FY2016 PO# 67262		*CO#1-account number change only 421-4055-536.63-00*	26634	2,253,869.00 62,775.00	2,316,644.00					
			CO#2-to support the repair of deficiencies identified through execution of the original task	28276	597,630.00	2,914,274.00					
	CH2M Hill Engineers, Inc. FY 2017 PO# 69602		*CO#3-to correct CO#2 Internal use only to put into right account*	n/a		2,914,274.00					
			FY15 Year-End PO Liquidation		(1,369,468.90) -	1,544,805.10					
	Same project, different task orders, not from "contingency"		FY16 PO Issue	29089	1,369,468.90 -	2,914,274.00	1,369,468.90				
	CH2M Hill Engineers, Inc. PO# 67260		*FY16 Year-End PO Liquidation*		(13,217.56)	2,901,056.44	1,356,251.34				
	CH2M Hill Engineers, Inc. PO# 67261		FY17 PO Issue	31776	13,217.56	2,914,274.00	1,356,251.34	13,217.56			
	CH2M Hill Engineers, Inc. PO# 67263		CO#1 to PO#69602	31776	231,520.00	3,145,794.00	1,356,251.34	244,737.56			
	CH2M Hill Engineers, Inc. PO# 67264										
		$ 144.40	^contingency balance-->								

Legislation Details (With Text)

File #:	17-265	**Version:**	1	**Name:**	
Type:	Informational Item			**Status:**	Agenda Ready
File created:	6/7/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	FY 2017 Budget Adjustment Report. (Finance Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	May FY 2017 EXPENSE Budget Tracking Worksheet.pdf May FY 2017 REVENUE Budget Tracking Worksheet.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 7, 2017
Agenda Date: June 27, 2017
Prepared By: Anthony Hagan / Grants Administrator
Through: Teri Butler, CGFO, Finance Director
Requested Action:
FY 2017 Budget Adjustment Report

BACKGROUND:

Pursuant to the Cocoa City Charter, Article XII, Section 5.b., the following report details the budget adjustments that were approved in Fiscal Year 2017 thru May 31, 2017.

STRATEGIC PLAN CONNECTION:

The information contained in this report provides to stakeholders increased transparency related to budget adjustments.

BUDGETARY IMPACT:

None

PREVIOUS ACTION:

None

RECOMMENDED MOTION:
Information Item Only

FY 2017 EXPENSE BUDGET TRACKING WORKSHEET

EXPENSE TRANSFER/AMENDMENT DETAIL
AS OF: 5/31/2017

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
1000 - CITY COUNCIL					
02/24/17	001-1000-511.48-00	(51)	TXFR FOR COST INCREASE		1870
	001-1000-511.54-00	51			
05/26/17	001-1000-511.24-00	1	TXFR-CHNG HLTH ELECTS & HLTH & WC RATE INCR		3082
	001-1000-511.23-00	4,900			
2 Budget Amendments/Transfers			Division 1000 Total	$4,901	
1100 - CITY MANAGER'S OFFICE					
04/18/17	001-1100-512.42-00	(100)	ATTEND AN EXPO AT UCF TO RECRUIT CM OFFICE INTERN		2559
	001-1100-512.49-00	100			
05/31/17	001-1100-512.40-00	4,000	BDGT TXFR ACCR(1),WC RATE INC, CM FUTR LAW SESSION		3134
2 Budget Amendments/Transfers			Division 1100 Total	$4,000	
1103 - INFORMATION TECHNOLOGY					
11/30/16	001-1103-516.46-00	(3,890)	FUNDS FOR ARGENT NETWORK MONITORING SOFTWARE		641
	001-1103-516.68-10	3,890			
02/28/17	001-1103-516.24-00	132	GIS ADMIN MOVED TO IT DIV FROM COM SVCS ADMIN DIV		2065
	001-1103-516.27-00	2,400			
	001-1103-516.21-00	3,395			
	001-1103-516.22-00	3,765			
	001-1103-516.23-00	15,583			
	001-1103-516.12-00	50,066			
05/31/17	001-1103-516.23-00	(6,670)	BDGT TXFR ACCR(1),WC RATE INC, CM FUTR LAW SESSION		3134
	001-1103-516.24-00	200			
	001-1103-516.12-12	6,470			
3 Budget Amendments/Transfers			Division 1103 Total	$75,341	
1500 - FINANCE GENERAL ACCOUNTNG					
05/31/17	001-1500-513.24-00	100	BUDGET TXFR-FN MID YR NEG		3118
	001-1500-513.23-00	1,400			
1 Budget Amendments/Transfers			Division 1500 Total	$1,500	
1505 - PURCHASING					

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
05/31/17	001-1505-513.24-00	100	BUDGET TXFR-FN MID YR NEG		3118
	001-1505-513.23-00	2,400			
1	Budget Amendments/Transfers		Division 1505 Total	$2,500	
1510 - FINANCE UTILITY ACCOUNTNG					
02/14/17	001-1510-536.34-00	8,437	FUNDS TO COVER REMAIN CST OF UTIL METER AUDIT		1786
	001-1510-536.52-00	(240)	TXFR FUNDS TO COVER 12 MO RENEWAL OF PURCH ORDER		1787
	001-1510-536.44-00	240			
03/24/17	001-1510-536.12-00	(25,941)	MOVE A. HERNANDEZ SALARY EMPLOYEE ENTERED DROP		2259
	001-1510-536.13-00	25,941			
04/26/17	001-1510-536.34-00	(1,417)	TXFR FNDS TO EXPAND DESK IN BILLING FOR TWO CLERKS		2673
	001-1510-536.64-00	1,417			
05/31/17	001-1510-536.12-00	(4,000)	BUDGET TXFR-FN MID YR NEG		3118
	001-1510-536.23-00	(3,800)			
	001-1510-536.24-00	100			
	001-1510-536.27-00	3,700			
5	Budget Amendments/Transfers		Division 1510 Total	$4,437	
1600 - GENERAL OPERATIONS					
10/25/16	001-1600-513.39-00	(33,610)	6 FORREST AVE DEMOLITION AGENDA 16-487		228
11/18/16	001-1600-513.46-02	(10,050)	CITY HALL GENERATOR		534
	001-1600-513.64-00	10,050			
11/22/16	001-1600-513.39-00	(25,000)	ADD FNDS TO BLDNG INSPECT AND PLAN REVIEW SVCS FY17		586
12/21/16	001-1600-513.52-00	(6,000)	COVER COST OF CUBICLE REORG ON 3RD FLOOR		973
	001-1600-513.64-00	6,000			
12/30/16	001-1600-513.39-00	124,214	FIRE PENSIONS BUDGETED IN WRONG DIVISION.		1058
01/24/17	001-1600-581.91-30	660,000	TXFR TO CAP PROJ FNDS FRM GEN RSRV FOR 3 FIRE STATN		1442
02/16/17	001-1600-513.49-00	154,021	CAP IMPROV REFND REV BOND SERIES 2016 (11/01/16)		1791
	001-1600-585.73-00	9,928,054			
02/24/17	001-1600-513.52-00	(19,150)	TXFR NEW EOC GENERATOR		1871
	001-1600-513.46-02	(4,950)			
	001-1600-513.49-00	24,100			
03/28/17	001-1600-513.34-00	(13,108)	SUMMER YOUTH PROGRAM CHNG TO DIRECT PARTIC PAY		2360
	001-1600-513.21-00	853			
	001-1600-513.24-00	1,117			
	001-1600-513.13-00	11,138			
04/11/17	001-1600-513.39-00	(62,000)	USE GEN FUND CONTINGENCY FOR COMP ANLSYS OF LE SVC		2498
	001-1600-513.31-00	62,000			
05/03/17	001-1600-513.39-00	(66,000)	ADD FNDS TO COVER LEGAL COSTS FOR REMAINDER OF FY		2764

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
05/03/17	001-1600-513.31-01	66,000	ADD FNDS TO COVER LEGAL COSTS FOR REMAINDER OF FY		2764
05/26/17	001-1600-513.39-00	(4,901)	TXFR-CHNG HLTH ELECTS & HLTH & WC RATE INCR		3082
05/30/17	001-1600-513.52-00	(7,779)	BUDGET TXFR EOC CAP ITEMS		3100
	001-1600-513.64-00	7,779			
05/31/17	001-1600-513.39-00	(4,000)	BDGT TXFR ACCR(1),WC RATE INC, CM FUTR LAW SESSION		3134
	001-1600-513.39-00	(54,000)	BDGT TXFR CONTRACTOR SVS INC COST ADV & REC PZ		3127
	001-1600-513.39-00	(88,532)	BDGT TXFR FD OT LMTD DUTY M WELDON PAYOUTS		3126
	001-1600-513.39-00	(14,510)	BDGT TXFR LIUNA RECLASS HLTH-WORK COMP RATE		3124
	001-1600-513.39-00	(23,150)	BDGTTXFR LIUNA,SHOES,DROP HLTH WORK COMP RATE ADJ		3125
	001-1600-513.39-00	(5,907)	BUDGET TXFR-PYRL SHORTAGE END OF FY17 RATE INC		3123
19	Budget Amendments/Transfers		Division 1600 Total	0,612,679	
1601 - EMERGENCY/DISASTER SVS					
05/31/17	001-1601-525.34-00	27,326	BDGT AMEND HURRICANE COST FEMA TO REIMB		3120
	001-1601-525.52-00	31,347			
	001-1601-525.27-00	133	BDGT AMEND HURRICANE COST REIMB BY FEMA		3119
	001-1601-525.46-00	334			
	001-1601-525.46-02	430			
	001-1601-525.24-00	2,654			
	001-1601-525.31-00	8,469			
	001-1601-525.23-00	22,797			
	001-1601-525.22-03	166			3121
	001-1601-525.22-00	5,880			
	001-1601-525.22-01	12,189			
	001-1601-525.21-00	13,068			
	001-1601-525.14-00	56,277			
	001-1601-525.12-00	113,682			
3	Budget Amendments/Transfers		Division 1601 Total	$294,752	
1801 - HUMAN RESOURCES					
05/03/17	001-1801-513.55-00	(200)	REQUIRED TO COVER RELATED TRAVEL AND PER DIEM EXPNS		2759
	001-1801-513.40-00	200			
05/26/17	001-1801-513.12-00	(2,700)	59 CHG IN ELECT / SHRT FALL		3078
	001-1801-513.24-00	(50)	TXFR-INCR IN HLTH WC INS% CHG IN ELECT / SHRT FALL		3078
3	Budget Amendments/Transfers		Division 1801 Total	($2,750)	
1805 - CITY CLERK					
05/26/17	001-1805-513.24-00	50	TXFR-INCR IN HLTH WC INS% CHG IN ELECT / SHRT FALL		3078
	001-1805-513.23-00	2,700			
1	Budget Amendments/Transfers		Division 1805 Total	$2,750	

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
2100 - POLICE ADMIN/OPERATIONS					
10/21/16	001-2100-521.52-00	2,016	PD REVISED QUOTE 1601001 COMM INTNTL REMOVE BATT		174
12/05/16	001-2100-521.64-00	(10,080)	PD SECURED A LOWER PRICE FOR PATROL SHIELDS		703
	001-2100-521.52-00	10,080			
12/15/16	001-2100-521.64-00	(1,795)	CRIME SCENE STATION		881
	001-2100-521.68-10	1,795			
12/21/16	001-2100-521.52-00	(5,163)	PURCHASE 4 SWAT VESTS WITH BULLETPROOF GRANT		973
	001-2100-521.52-00	(3,151)			
	001-2100-521.64-00	8,314			
01/10/17	001-2100-521.52-00	(1,474)	ADD FNDS TO COVER PRCHSE OF JAIL VAN REPLACEMENT		1178
	001-2100-521.64-00	1,474			
03/10/17	001-2100-521.52-00	(149)	RENEW A MEMBERSHIP TO ADD ADDTNL NOTARY FOR RECORDS		2064
03/20/17	001-2100-521.64-00	(11,281)	JAG GRAN BUDGETED IN WRNG ACCT. RECLASS TRANSACTNS		2168
	001-2100-521.64-00	(10,863)			
	001-2100-521.68-10	(1,795)			
	001-2100-521.52-00	(1,240)			
	001-2100-521.52-00	1,240			
	001-2100-521.68-10	1,795			
	001-2100-521.64-01	22,144			
03/21/17	001-2100-521.64-00	4,378	CODE ENFORCEMENT MOVE TO PD OFFICES		2194
	001-2100-521.52-00	12,296			
03/28/17	001-2100-521.64-00	(1,198)	COVER TASER AND TRAFFIC UNIT PURCH FOR JAG GRANT		2287
	001-2100-521.64-00	(85)			
	001-2100-521.64-01	1,283			
05/03/17	001-2100-521.55-00	860	ADD FNDS AWRDED BY VOCA GRANTOR FOR TRAINING		2761
	001-2100-521.40-00	1,140			
05/26/17	001-2100-521.52-00	1,500	ACCEPT REV/EXP DONATION SHIELDS/SCOPE		3084
	001-2100-521.64-00	5,928			
05/31/17	001-2100-521.12-00	(41,570)	BDGT TXFR UNFRZ 2 POS UNFND, ACCR (3),OTHR COST		3132
	001-2100-521.24-00	540			
	001-2100-521.27-00	650			
	001-2100-521.22-00	1,530			
	001-2100-521.15-00	5,430			
	001-2100-521.22-01	33,420			
12	Budget Amendments/Transfers		Division 2100 Total	$27,969	
2101 - POLICE COMMUNICATIONS					
10/21/16	001-2101-521.64-00	(2,016)	PD REVISED QUOTE 1601001 COMM INTNTL REMOVE BATT		174
03/10/17	001-2101-521.54-00	149	RENEW A MEMBERSHIP TO ADD ADDTNL NOTARY FOR RECORDS		2064

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
03/21/17	001-2101-521.64-00	(25,985)	CODE ENFORCEMENT MOVE TO PD OFFICES		2194
05/31/17	001-2101-521.12-00	(1,370)	BDGT TXFR UNFRZ 2 POS UNFND, ACCR (3),OTHR COST		3132
	001-2101-521.12-12	1,370			
4	Budget Amendments/Transfers		Division 2101 Total	($27,852)	
2132 - CODE ENFORCEMENT					
02/28/17	001-2132-524.47-00	25	MOVE 4 POSITIONS TO PD FRM COMM SVCS DIV		2066
	001-2132-524.54-00	140			
	001-2132-524.52-00	400			
	001-2132-524.55-00	565			
	001-2132-524.40-00	750			
	001-2132-524.45-00	939			
	001-2132-524.52-30	1,550			
	001-2132-524.46-03	2,160			
	001-2132-524.41-00	2,340			
	001-2132-524.24-00	3,065			
	001-2132-524.49-00	3,500			
	001-2132-524.42-00	3,700			
	001-2132-524.27-00	4,800			
	001-2132-524.22-00	11,128			
	001-2132-524.21-00	11,780			
	001-2132-524.34-00	20,000			
	001-2132-524.23-00	39,146			
	001-2132-524.12-00	147,972			
03/21/17	001-2132-524.52-00	4,031	CODE ENFORCEMENT MOVE TO PD OFFICES		2194
	001-2132-524.64-00	5,280			
04/13/17	001-2132-524.34-00	(5,000)	TXFR FNDS BACK TO CODE EN TO COVER INCURRED EXPNSES		2495
05/31/17	001-2132-524.12-00	(3,930)	BDGT TXFR CE MOVE PD ACCR (1) UNEXPECTED COSTS		3133
	001-2132-524.14-00	30			
	001-2132-524.12-12	900			
	001-2132-524.27-00	3,000			
4	Budget Amendments/Transfers		Division 2132 Total	$258,271	
2200 - FIRE ADMINISTRATION					
12/15/16	001-2200-522.52-00	(561)	FIRE INSPECTOR CELL PHONE		881
	001-2200-522.41-00	561			
02/02/17	001-2200-522.52-00	(40)	BUSINESS CARDS FOR NEW FIRE INSPECTOR		1552
	001-2200-522.47-00	40			
05/23/17	001-2200-522.23-00	(23,100)	COVER OVERTIME COSTS FOR FIRE DEPARTMENT		3189
	001-2200-522.12-00	(2,020)			

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
05/23/17	001-2200-522.15-00	250	COVER OVERTIME COSTS FOR FIRE DEPARTMENT		3189
	001-2200-522.13-00	820			
	001-2200-522.24-00	950			
3	Budget Amendments/Transfers		Division 2200 Total	($23,100)	
2201 - FIRE OPERATIONS					
12/30/16	001-2201-522.22-02	(128,299)	FIRE PENSIONS BUDGETED IN WRONG DIVISION.		1058
	001-2201-522.34-00	4,085			
05/23/17	001-2201-522.13-00	(21,200)	COVER OVERTIME COSTS FOR FIRE DEPARTMENT		3189
	001-2201-522.15-00	5,200			
	001-2201-522.24-00	16,000			
	001-2201-522.23-00	23,100			
05/31/17	001-2201-522.12-00	(22,597)	BDGT TXFR FD OT LMTD DUTY M WELDON PAYOUTS		3126
	001-2201-522.12-12	22,597			
	001-2201-522.14-00	88,532			
3	Budget Amendments/Transfers		Division 2201 Total	($12,582)	
3200 - ADMINISTRATION					
10/21/16	001-3200-515.61-00	118,000	PURCHASE 3 BREV CO TAX ID FROM HOUSING AUTH. 16-445		175
10/25/16	001-3200-515.49-00	33,610	6 FORREST AVE DEMOLITION AGENDA 16-487		228
11/22/16	001-3200-515.34-00	25,000	ADD FNDS TO BLDNG INSPECT AND PLAN REVIEW SVCS FY17		586
12/30/16	001-3200-515.61-00	(111,317)	MAGNOLIA POINTE SUBDIVIS RECLASS FROM LAND		1057
	001-3200-515.49-00	111,317			
01/23/17	001-3200-515.49-00	3,000	UNANTICIPATED BREVARD CO CHARGE FOR TAX COLLECTION		1371
02/28/17	001-3200-515.12-00	(50,066)	GIS ADMIN MOVED TO IT DIV FROM COM SVCS ADMIN DIV		2065
	001-3200-515.23-00	(15,583)			
	001-3200-515.22-00	(3,765)			
	001-3200-515.21-00	(3,395)			
	001-3200-515.27-00	(2,400)			
	001-3200-515.24-00	(132)			
	001-3200-515.12-00	(147,972)	MOVE 4 POSITIONS TO PD FRM COMM SVCS DIV		2066
	001-3200-515.23-00	(39,146)			
	001-3200-515.34-00	(20,000)			
	001-3200-515.21-00	(11,780)			
	001-3200-515.22-00	(11,128)			
	001-3200-515.27-00	(4,800)			
	001-3200-515.42-00	(3,700)			
	001-3200-515.49-00	(3,500)			
	001-3200-515.24-00	(3,065)			
	001-3200-515.41-00	(2,340)			

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
02/28/17	001-3200-515.46-03	(2,160)	MOVE 4 POSITIONS TO PD FRM COMM SVCS DIV		2066
	001-3200-515.52-30	(1,550)			
	001-3200-515.45-00	(939)			
	001-3200-515.40-00	(750)			
	001-3200-515.55-00	(565)			
	001-3200-515.52-00	(400)			
	001-3200-515.54-00	(140)			
	001-3200-515.47-00	(25)			
04/06/17	001-3200-515.49-00	3,000	BUDGET SHORTFALL DUE TO HIGHER ADVERTISING EXPENS		2417
04/13/17	001-3200-515.34-00	5,000	TXFR FNDS BACK TO CODE EN TO COVER INCURRED EXPNSES		2495
05/03/17	001-3200-515.31-00	70,000	TXFR FNDS FOR COCO VLLGE PRKNG STUDY FROM PW TO CS		2760
05/31/17	001-3200-515.49-00	5,000	BDGT TXFR CONTRACTOR SVS INC COST ADV & REC PZ		3127
	001-3200-515.34-00	49,000			
	001-3200-515.12-00	(9,450)	BDGT TXFR OT, ACCR SPEC EVNTS, HLTH&WC COSTS		3128
	001-3200-515.23-00	(6,625)			
	001-3200-515.14-00	175			
	001-3200-515.24-00	325			
12	Budget Amendments/Transfers		Division 3200 Total	($33,266)	
3205 - ECONOMIC DEVELOPMENT					
01/23/17	001-3205-559.48-00	(3,000)	UNANTICIPATED BREVARD CO CHARGE FOR TAX COLLECTION		1371
04/06/17	001-3205-559.48-00	(3,000)	BUDGET SHORTFALL DUE TO HIGHER ADVERTISING EXPENS		2417
05/31/17	001-3205-559.12-00	(525)	BDGT TXFR OT, ACCR SPEC EVNTS, HLTH&WC COSTS		3128
	001-3205-559.12-12	525			
3	Budget Amendments/Transfers		Division 3205 Total	($6,000)	
3290 - LEISURE SERVICES					
03/21/17	001-3290-574.34-00	(1,600)	TXFR TO COVER PURCHSE OF NEW BANQUET TABLES		2185
	001-3290-574.52-00	1,600			
05/31/17	001-3290-574.24-00	775	BDGT TXFR OT, ACCR SPEC EVNTS, HLTH&WC COSTS		3128
	001-3290-574.23-00	6,675			
	001-3290-574.15-00	8,125			
2	Budget Amendments/Transfers		Division 3290 Total	$15,575	
3500 - ADMINISTRATION					
05/31/17	001-3500-519.14-00	13	BUDGET TXFR-PYRL SHORTAGE END OF FY17 RATE INC		3123
	001-3500-519.24-00	94			
	001-3500-519.23-00	1,200			
1	Budget Amendments/Transfers		Division 3500 Total	$1,307	
3510 - PUBLIC WORKS MAINTENANCE					

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
11/08/16	001-3510-541.63-00	(16,702)	ADD FNDS FOR REMOVAL OF LIGHTING ON FISKE BLVD		402
	001-3510-541.63-00	16,702			
12/13/16	001-3510-541.63-00	266,786	FISKE BLVD PHASE 1 ROADWY AND SIDEWALK REBUILD		1021
02/28/17	001-3510-541.63-00	75,000	FISKE BLVD PHS 1 PROJ EXP ADDTNL FUNDS AGNDA 17-099		2063
03/10/17	001-3510-541.52-00	(13,800)	REFURB BILLBOARD SIGNS ON ROSA L / US 1 CITY OWNS		2064
04/11/17	001-3510-541.53-00	(38,545)	COVER PW PART OF PEACHTRE WATER MAIN IMPROVEMENTS		2496
	001-3510-541.63-00	38,545			
04/18/17	001-3510-541.53-00	(20,000)	COVER SHORTAGE DUE TO LIGHT POLE PURCHASES		2557
	001-3510-541.46-00	20,000			
05/03/17	001-3510-541.31-00	(70,000)	TXFR FNDS FOR COCO VLLGE PRKNG STUDY FROM PW TO CS		2760
05/05/17	001-3510-541.63-00	(46,906)	COVER PURCHSE OF FORD F450 FOR GROUNDS DEPT		2806
05/15/17	001-3510-541.63-00	(15,839)	TXFR FNDS TO COMPLETE PEACHTREE ST LED LIGHTING		2900
	001-3510-541.63-00	15,839			
05/22/17	001-3510-541.52-00	(295,000)	CORRECT BUS SHELTER PROJ PW17BS ACCOUNT BALANCE		3002
	001-3510-541.52-00	295,000			
05/31/17	001-3510-541.20-00	110	BDGT TXFR LIUNA RECLASS HLTH-WORK COMP RATE		3124
	001-3510-541.21-00	700			
	001-3510-541.22-00	700			
	001-3510-541.24-00	3,000			
	001-3510-541.12-00	10,000			
	001-3510-541.23-00	(1,450)	BUDGET TXFR-PYRL SHORTAGE END OF FY17 RATE INC		3123
12	Budget Amendments/Transfers			Division 3510 Total $224,140	
3520 - PARKS & BEAUTIFICATION					
11/01/16	001-3520-572.34-09	(20,000)	MOWING CONTRACT		292
	001-3520-572.34-00	20,000			
03/28/17	001-3520-572.52-00	(1,180)	TILLER P.O. WAS OP SUPPLY INSTEAD OF CAPITAL EQUP		2287
	001-3520-572.64-00	1,180			
05/05/17	001-3520-572.34-09	(500)	COVER A NEGATIVE ACCOUNT BALANCE DUE TO TREE PRCHS		2806
	001-3520-572.42-00	500			
	001-3520-572.64-00	46,906	COVER PURCHSE OF FORD F450 FOR GROUNDS DEPT		2806
05/31/17	001-3520-572.23-00	250	BUDGET TXFR-PYRL SHORTAGE END OF FY17 RATE INC		3123
	001-3520-572.24-00	5,800			
5	Budget Amendments/Transfers			Division 3520 Total $52,956	
3540 - PUBLIC WORKS- FLEET MAINT					
12/07/16	001-3540-519.55-00	(500)	COVER INCREASED COSTS OF VERTICAL TIRE CAROUSEL		743
	001-3540-519.64-00	500			
05/31/17	001-3540-519.12-00	(14,410)	BDGT TXFR EMP DROP-REPLC HLTH - WORK COMP RATE INC		3122

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
05/31/17	001-3540-519.24-00	100	BDGT TXFR EMP DROP-REPLC HLTH - WORK COMP RATE INC		3122
	001-3540-519.20-00	110			
	001-3540-519.13-00	14,200			
2 Budget Amendments/Transfers			Division 3540 Total	$0	
3560 - FACILITY MANAGEMENT					
11/22/16	001-3560-519.46-00	(1,000)	COVER POSTAGE & FREIGHT FOR SPLASHPAD / RVRFNT PK		561
	001-3560-519.42-00	1,000			
02/14/17	001-3560-519.46-00	(4,313)	TXFR TO COVER CITY HALL TRACER ES SOFT LICENSE		1787
	001-3560-519.68-10	4,313			
05/31/17	001-3560-519.20-00	250	BDGTTXFR LIUNA,SHOES,DROP HLTH WORK COMP RATE ADJ		3125
	001-3560-519.22-00	1,100			
	001-3560-519.24-00	2,000			
	001-3560-519.13-00	19,800			
3 Budget Amendments/Transfers			Division 3560 Total	$23,150	
3580 - CAPITAL PROJECTS MNGMT					
10/21/16	001-3580-519.62-00	231,936	PROJECT INADEQUATELY BUDG FOR FY17. NEED FUNDS ADD		176
03/10/17	001-3580-519.46-00	13,800	REFURB BILLBOARD SIGNS ON ROSA L / US 1 CITY OWNS		2064
05/31/17	001-3580-519.12-00	(912)	BDGT TXFR EMP DROP-REPLC HLTH - WORK COMP RATE INC		3122
	001-3580-519.24-00	12			
	001-3580-519.23-00	900			
3 Budget Amendments/Transfers			Division 3580 Total	$245,736	
109 Total Budget Amendments/Transfers			**GENERAL FUND**	**$1,746,414**	
3240 - HOUSING GRANTS					
05/31/17	103-3240-554.12-00	(245)	BDGT TXFR HLTH WORK COMP RATE CHG & SHORTFALLS		3130
	103-3240-554.24-00	5			
	103-3240-554.23-00	240			
1 Budget Amendments/Transfers			Division 3240 Total	$0	
1 Total Budget Amendments/Transfers			**CDBG**	**$0**	
3240 - HOUSING GRANTS					
05/26/17	104-3240-554.83-00	49,900	MOU REIMB HOME DOLLARS BTWN PLM BAY/COCOA		3083
1 Budget Amendments/Transfers			Division 3240 Total	$49,900	
1 Total Budget Amendments/Transfers			**BREVARD COUNTY HOME**	**$49,900**	
3240 - HOUSING GRANTS					
05/31/17	105-3240-554.12-00	(60)	BDGT TXFR HLTH ELECT ADJ ADDL HLTH INS COSTS		3131
	105-3240-554.23-00	60			
1 Budget Amendments/Transfers			Division 3240 Total	$0	

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
1 Total Budget Amendments/Transfers			**SHIP/COCOA HOUSING TRUST**	**$0**	
3230 - CRA ADMIN/OPERATIONS					
10/25/16	110-3230-559.39-00	(6,942)	ACCOUNT FOR DECREASE IN CO MILLAGE RATES FOR CRA		230
01/25/17	110-3230-559.39-00	(1,908)	ENGINEERING REPORT ANLYS LEE WENNER PARK DAYSLPS		1418
	110-3230-559.34-00	1,908			
03/08/17	110-3230-559.39-00	(2,000)	XFR FOR ANTICIPATED SHORT IN LEGAL EXP FACADE GRANT		2026
	110-3230-559.31-01	2,000			
04/06/17	110-3230-559.39-00	(15,681)	TXFR TO COVER FINAL DESGN AND ENG OF HARRISON ST		2417
	110-3230-559.63-00	15,681			
05/04/17	110-3230-559.39-00	(2,000)	COVER SHORTFALL IN LEGAL EXPENSES		2784
	110-3230-559.31-01	2,000			
	110-3230-559.39-00	(500)	COVER SHORTFALL IN OTHER WHICH PAYS CLERK OF COURT		2784
	110-3230-559.49-00	500			
05/18/17	110-3230-559.49-00	(15)	COVER PHONE STIPED FOR REDEVELOPMENT SPECIALIST		2965
	110-3230-559.41-00	15			
05/31/17	110-3230-559.12-00	(50)	BDGT TXFR COVER OT		3129
	110-3230-559.14-00	50			
8 Budget Amendments/Transfers			Division 3230 Total	($6,942)	
8 Total Budget Amendments/Transfers			**REDEVELOPMENT AGENCY FUND**	**($6,942)**	
3230 - CRA ADMIN/OPERATIONS					
03/21/17	111-3230-559.45-00	36	BREVARD CO NEW MILLAGE RT INCRSE TIF REV DMD SQ CRA		2193
	111-3230-559.55-00	1,480			
05/18/17	111-3230-559.49-00	(15)	COVER PHONE STIPED FOR REDEVELOPMENT SPECIALIST		2965
	111-3230-559.41-00	15			
2 Budget Amendments/Transfers			Division 3230 Total	$1,516	
2 Total Budget Amendments/Transfers			**CRA DIAMOND SQUARE 626**	**$1,516**	
3230 - CRA ADMIN/OPERATIONS					
11/07/16	112-3230-559.83-02	3,748	REVISED MILLAGE RATES INCREASED US1 CRA TIF REV		370
1 Budget Amendments/Transfers			Division 3230 Total	$3,748	
1 Total Budget Amendments/Transfers			**CRA US1 CORRIDOR**	**$3,748**	
1600 - GENERAL OPERATIONS					
01/24/17	201-1600-513.71-00	120,000	DEBT SVC ON FIRE PROTECT ASSESS REV BONDS, S 2016		1442
	201-1600-513.72-00	239,680			
05/15/17	201-1600-513.72-00	(40,000)	TXFR OF DIFFERENCE BTWN 2007 BND & 2016 CAP INV B		2901
	201-1600-513.71-00	40,000			
2 Budget Amendments/Transfers			Division 1600 Total	$359,680	

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
2 Total Budget Amendments/Transfers			**DEBT SERVICE FUND**	**$359,680**	
3580 - CAPITAL PROJECTS MNGMT					
10/25/16	301-3580-519.62-00	(65,000)	WETLAND MITITGATION AGREE FUND X-FER AGENDA 16-467		231
	301-3580-519.61-00	65,000			
01/24/17	301-3580-519.39-00	(1,080,000)	COST RELATED TO FIRE PROT ASS REV BOND AND CAP EXP		1445
	301-3580-519.39-00	(197,878)			
	301-3580-519.62-00	100,000			
	301-3580-519.73-00	197,878			
	301-3580-519.62-00	490,000			
	301-3580-519.62-00	490,000			
	301-3580-519.62-00	330,000	TXFR FRM GEN FUND TO EXP ACCT FOR 3 FIRE STATIONS		1442
	301-3580-519.62-00	330,000			
02/10/17	301-3580-519.62-00	(18,146)	LAND EXP FIRE STN 1 & 3 LAND IMPRVMNTS TO SITES		1693
	301-3580-519.62-00	(246)			
	301-3580-519.61-00	246			
	301-3580-519.61-00	18,146			
02/14/17	301-3580-519.62-00	(71,190)	TXFR FOR CARDNO TASK ORD FOR BRUNSON AND FIRE ST 2		1790
	301-3580-519.61-00	71,190			
5 Budget Amendments/Transfers			Division 3580 Total	$660,000	
5 Total Budget Amendments/Transfers			**CAPITAL PROJECTS FUND**	**$660,000**	
1515 - FIELD SERVICES					
10/19/16	421-1515-536.52-00	(1)	ORIGINAL QUOTE FOR ITRON WAS OFF BY $.19		144
	421-1515-536.46-00	1			
04/18/17	421-1515-536.41-00	(1,000)	ADD FUNDS TO BEE REMOVAL SERVICES PO		2557
	421-1515-536.52-00	1,000			
05/31/17	421-1515-536.12-00	(55)	BDGT TXFR EXPECTED PYRL RATE INCR THRU FY 2017		3142
	421-1515-536.20-00	55			
	421-1515-536.22-00	172,550			
3 Budget Amendments/Transfers			Division 1515 Total	$172,550	
1601 - EMERGENCY/DISASTER SVS					
05/31/17	421-1601-525.23-00	54	BDGT ADMEND HURRICANE REIMB BY FEMA		3135
	421-1601-525.21-00	61			
	421-1601-525.22-00	94			
	421-1601-525.12-00	780			
1 Budget Amendments/Transfers			Division 1601 Total	$989	
4010 - WATER ADMINISTRATION					
12/13/16	421-4010-536.31-00	479,454	COVER UNDER BUDGTD OR NOT BDGTD CAPITAL PROJECTS		1024

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
02/14/17	421-4010-536.34-00	(8,437)	FNDS TO COVER REMAIN COST OF UTIL METER AUDIT		1788
	421-4010-581.91-01	8,437			
03/28/17	421-4010-536.39-00	(13,108)	SUMMER YOUTH PROGRAM CHNG TO DIRECT PARTIC PAY		2361
	421-4010-536.21-00	853			
	421-4010-536.24-00	1,117			
	421-4010-536.13-00	11,138			
05/03/17	421-4010-536.39-00	(9,030)	FUND THE UPSZNG OF FORCE MAIN ALONG COX AND SR524		2765
05/15/17	421-4010-536.39-00	(376,360)	TXFR TO FUND WATER LINE EXTENSION FOR FIRE STN 3		2907
05/31/17	421-4010-536.39-00	(88,191)	BDGT TXFR EMP DROP, RATE CHG WC, HLTH COSTS		3139
	421-4010-536.24-00	420			
	421-4010-536.12-12	4,591			
	421-4010-536.22-00	33,000			
	421-4010-536.13-00	50,600			
	421-4010-536.39-00	(172,550)	BDGT TXFR EXPECTED PYRL RATE INCR THRU FY 2017		3142
7	Budget Amendments/Transfers		Division 4010 Total	($78,066)	
4011 - EMERGENCY/DISASTER SVS					
05/31/17	421-4011-525.42-00	16	BDGT ADMEND HURRICN COST REIMB BY FEMA		3136
	421-4011-525.27-00	62			
	421-4011-525.53-00	1,000			
	421-4011-525.52-00	10,234			
	421-4011-525.46-00	33,255			
	421-4011-525.24-00	1,892	BDGT AMEND HURRICANE COST REIMB BY FEMA		3165
	421-4011-525.21-00	5,850			
	421-4011-525.22-00	8,804			
	421-4011-525.23-00	9,076			
	421-4011-525.12-00	24,712			
	421-4011-525.14-00	53,692			
2	Budget Amendments/Transfers		Division 4011 Total	$148,593	
4020 - DYAL PLANT					
01/03/17	421-4020-536.46-00	(40,067)	EMERGENCY GENERATOR RNTL FOR DYAL WTP - PAY 2 INV		1080
	421-4020-536.44-00	40,067			
01/10/17	421-4020-536.46-00	(100,167)	EMERGENCY GENERATOR LEASE AT DYAL WTP FY 17		1215
	421-4020-536.44-00	100,167			
02/14/17	421-4020-536.63-00	47,233	REPLACE THE SURROUNDING FENCE AT 1.5MG ELEV TANK		1785
03/28/17	421-4020-536.12-00	(49,000)	ADD FUNDS FOR DYAL OVRTIM TO COVER EMERG REPAIRS		2287
	421-4020-536.14-00	49,000			
05/03/17	421-4020-536.34-00	(30,000)	ROOF REPAIR AT THREE WELL PUMP STATIONS NOT BUDGTD		2759
	421-4020-536.46-02	30,000			

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
05/26/17	421-4020-536.46-00	(167,000)	TRXF FOR CHEM&TEST SUPPLY		3076
	421-4020-536.52-00	167,000			
	421-4020-536.12-00	(50,000)	TXFR DYAL ADD FUNDS TO OT DPLTD DUE TO EMERGENCIES		3080
	421-4020-536.14-00	50,000			
05/31/17	421-4020-536.12-00	(11,408)	BDGT TXFR EMP DROP ACCR(2), WC RATE CHG		3140
	421-4020-536.12-12	3,168			
	421-4020-536.24-00	8,240			
8	Budget Amendments/Transfers		Division 4020 Total	$47,233	
4025 - WATER FIELD OPERATIONS					
03/22/17	421-4025-536.46-00	(25,812)	WILSON ST GATE REPLACEMNT AT UTILITES COMPOUND		2208
	421-4025-536.63-00	25,812			
04/11/17	421-4025-536.46-00	(252,950)	FUND TASK ORD 2017-18 SCHOOL ST WTR MAIN WS17SS		2497
	421-4025-536.63-00	252,950			
05/03/17	421-4025-536.46-00	(201,492)	PRCHSE 4 UTLTY CREW TRCKS FORD F550 FOR WFO		2762
	421-4025-536.64-00	201,492			
05/26/17	421-4025-536.64-00	(27,410)	TXFR-SHEARER BLVD GATE REPLACEMENT		3081
	421-4025-536.63-00	27,410			
05/31/17	421-4025-536.12-00	(88,750)	BDGT TXFR EMP DROP ACCR(2), WC RATE CHG		3140
	421-4025-536.24-00	4,000			
	421-4025-536.12-12	14,750			
	421-4025-536.13-00	70,000			
5	Budget Amendments/Transfers		Division 4025 Total	$0	
4055 - ENGINEERING					
10/21/16	421-4055-536.63-00	853,641	ADD FUNDS FOR E PEACHTREE ST WATER MAIN IMPR		177
12/13/16	421-4055-536.63-00	14,750	COVER UNDER BUDGTD OR NOT BDGTD CAPITAL PROJECTS		1024
	421-4055-536.63-00	15,400			
	421-4055-536.63-00	40,595			
	421-4055-536.63-00	42,100			
	421-4055-536.63-00	165,612			
	421-4055-536.63-00	244,882			
	421-4055-536.63-00	582,226			
	421-4055-536.63-00	1,872,357			
02/14/17	421-4055-536.63-00	(47,233)	REPLACE THE SURROUNDING FENCE AT 1.5MG ELEV TANK		1785
05/05/17	421-4055-536.55-00	(538)	EXPNSES RELATED TO FL WTR RESRCE CONF APR 23-26		2806
	421-4055-536.40-00	538			
05/15/17	421-4055-536.63-00	376,360	TXFR TO FUND WATER LINE EXTENSION FOR FIRE STN 3		2907
05/26/17	421-4055-536.55-00	(400)	TRAV CST FWR CONF W PALM 4/23 - 4/26, 2017		3079
	421-4055-536.40-00	400			

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
05/31/17	421-4055-536.24-00	(420)	BDGT TXFR EMP DROP, RATE CHG WC, HLTH COSTS		3139
7	Budget Amendments/Transfers		Division 4055 Total	$4,160,270	
4120 - WATER RECLAMATION					
12/09/16	421-4120-536.46-00	(2,400)	ODOR CONTROL SYSTEM FOR SELLERS PLANT		783
	421-4120-536.34-00	2,400			
12/13/16	421-4120-536.63-00	1,389,940	COVER UNDER BUDGTD OR NOT BDGTD CAPITAL PROJECTS		1024
01/24/17	421-4120-536.63-00	143,680	COVER CAP PROJ THAT WERE UNDER BUDGETED FOR FY17		1440
	421-4120-536.46-00	(4,500)	TASK ORD #46 ELECT OPER & MAINT PROJECT WS17CM		1441
	421-4120-536.63-00	4,500			
02/14/17	421-4120-536.46-00	(137)	FUNDS FOR PREVNT MAINT ON AERZEN BLOWERS AT SELLERS		1787
	421-4120-536.34-00	137			
04/18/17	421-4120-536.46-00	(9,500)	FUNDS TO COVER OVERTIME AT SELLERS PLANT		2557
	421-4120-536.52-00	(7,500)			
	421-4120-536.34-00	(6,500)			
	421-4120-536.31-00	(1,500)			
	421-4120-536.14-00	25,000			
05/09/17	421-4120-536.63-00	(149,600)	COVER EXTNSN OF WS1222 W/FNDS FROM WS17RT		2905
	421-4120-536.63-00	149,600			
	421-4120-536.63-00	(25,000)	COVER EXTNSN OF WS1222 W/TXFR FRM WS17VA		2906
	421-4120-536.63-00	25,000			
	421-4120-536.63-00	(90,000)	PRCHSE 3 AERATORS FOR SELLERS WRF / BRACCO PND		2904
	421-4120-536.63-00	(28,285)			
	421-4120-536.64-00	118,285			
05/31/17	421-4120-536.13-00	4,000	BDGT TXFR ADJ LIUNA,DROP HLTH & WC RATE INCR		3141
	421-4120-536.24-00	7,000			
	421-4120-536.12-00	14,000			
10	Budget Amendments/Transfers		Division 4120 Total	$1,558,620	
4125 - SEWER FIELD OPERATIONS					
12/13/16	421-4125-536.63-00	520,605	COVER UNDER BUDGTD OR NOT BDGTD CAPITAL PROJECTS		1024
01/04/17	421-4125-536.63-00	(400,000)	FUNDS BUDGETED UNDER WRNG PROJECT NUMBER		1099
	421-4125-536.63-00	400,000			
04/11/17	421-4125-536.63-00	(77,900)	TXFR TO COVER REPAIRS FOR IDENTIFIED LIFT STATIONS		2499
	421-4125-536.63-00	(75,000)			
	421-4125-536.46-00	152,900			
05/03/17	421-4125-536.63-00	9,030	FUND THE UPSZNG OF FORCE MAIN ALONG COX AND SR524		2765
05/31/17	421-4125-536.12-00	(142,300)	BDGT TXFR ADJ LIUNA,DROP HLTH & WC RATE INCR		3141
	421-4125-536.22-00	117,300			

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
05/31/17	421-4125-536.12-00	(20,707)	BDGT TXFR UNEXPECTED UT BRKS CAUSE INCR IN OT		3143
	421-4125-536.14-00	20,707			
6	Budget Amendments/Transfers		Division 4125 Total	$504,635	
49	Total Budget Amendments/Transfers		**WATER/SEWER ENTERPRISE**	**$6,514,824**	
1601 - EMERGENCY/DISASTER SVS					
05/31/17	423-1601-525.24-00	345	BDGT AMEND COST HURRICANE REIMB BY FEMA		3137
	423-1601-525.21-00	477			
	423-1601-525.22-00	595			
	423-1601-525.23-00	836			
	423-1601-525.12-00	2,486			
	423-1601-525.14-00	3,996			
	423-1601-525.27-00	15			3138
2	Budget Amendments/Transfers		Division 1601 Total	$8,750	
3570 - STORMWATER UTILITY					
10/24/16	423-3570-538.63-00	(1,600)	PURCHASE OF 3.25 ACRES FOR DIAMOND SQ RDA		199
	423-3570-538.61-00	1,600			
10/25/16	423-3570-538.63-00	(84,400)	PURCH 3.25 ACRES FROM FL FOR DIAM. SQ STORMWATER		232
	423-3570-538.61-00	84,400			
01/10/17	423-3570-538.63-00	(55,332)	BID COSTS FOR SW16FS WERE HIGHER THAN BUDGETED.		1216
	423-3570-538.63-00	55,332			
	423-3570-538.63-00	(169,668)	PROVIDE ADDITIONAL FUNDS FOR SW17DS PROJECT		1217
	423-3570-538.39-00	(83,332)			
	423-3570-538.63-00	83,332			
	423-3570-538.63-00	152,630			
	423-3570-538.63-00	169,668			
01/23/17	423-3570-538.63-00	(1,000)	BALANCE FUNDS DUE TO BAF AGND 16-657 and REQ 32279		1372
	423-3570-538.63-00	1,000			
02/10/17	423-3570-538.52-00	(100)	COVER A FUND SHORTAGE FOR NEW MOWER PURCHASE		1693
	423-3570-538.64-00	100			
02/14/17	423-3570-538.63-00	61,190	TXFR TO COVER DESIGN FOR SW17BA AND PW17SI		1789
03/16/17	423-3570-538.39-00	(5,514)	SHORTAGE IN BUDGETED AMT FOR NEW TRACTOR PURCHSE		2133
	423-3570-538.64-00	5,514			
05/31/17	423-3570-538.39-00	(16,447)	BDGT TXFR EMP CHGS COSTS HLTH & WC RATE		3144
	423-3570-538.12-12	1,321			
	423-3570-538.27-00	2,120			
	423-3570-538.24-00	3,950			
	423-3570-538.23-00	9,056			

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
9	Budget Amendments/Transfers		Division 3570 Total	$213,820	
11	Total Budget Amendments/Transfers		**STORMWATER UTILITY**	**$222,570**	

190 Transfers & Amendments between 10/1/2016 and 5/31/2017

FY 2017 TOTAL TRANSFERS & AMENDMENTS **19,551,710**

NOTE: Group #s represent a complete transaction that will net to zero. Add all expenses for each group number, then subtract the revenues related to the same group number and your total will equal zero.

Report: W:\Finance Administration\Budget Tracking Worksheets\FY 2017 - Budget Tracking Worksheets\May 2017\FY 2017 EXPENSE Budget Tracking Worksheet.imr ran by Database User ID: cocoath

Date: 6/7/2017

FY 2017 BUDGET TRACKING WORKSHEET

REVENUE TRANSFER/AMENDMENT DETAIL
AS OF: 5/31/2017

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
10/21/16	001-0000-389.99-50	231,936	PROJECT INADEQUATELY BUDG FOR FY17. NEED FUNDS ADD		176
	001-0000-389.99-50	118,000	PURCHASE 3 BREV CO TAX ID FROM HOUSING AUTH. 16-445		175
12/13/16	001-0000-389.99-50	266,786	FISKE BLVD PHASE 1 ROADWY AND SIDEWALK REBUILD		1021
01/24/17	001-0000-389.99-50	660,000	TXFR TO CAP PROJ FNDS FRM GEN RSRV FOR 3 FIRE STATN		1442
02/14/17	001-0000-381.91-21	8,437	FUNDS TO COVER REMAIN CST OF UTIL METER AUDIT		1786
02/16/17	001-0000-389.90-20	511,648	CAP IMPROV REFND REV BOND SERIES 2016 (11/01/16)		1791
	001-0000-389.99-50	705,427			
	001-0000-385.00-00	8,865,000			
02/28/17	001-0000-389.99-50	75,000	FISKE BLVD PHS 1 PROJ EXP ADDTNL FUNDS AGNDA 17-099		2063
05/03/17	001-0000-331.20-15	2,000	ADD FNDS AWRDED BY VOCA GRANTOR FOR TRAINING		2761
05/26/17	001-0000-366.10-09	7,428	ACCEPT REV/EXP DONATION SHIELDS/SCOPE		3084
05/31/17	001-0000-389.99-50	58,673	BDGT AMEND HURRICANE COST FEMA TO REIMB		3120
	001-0000-389.99-50	34,817	BDGT AMEND HURRICANE COST REIMB BY FEMA		3119
	001-0000-389.99-50	201,262			3121
12 Budget Amendments/Transfers			Division 0000 Total	1,746,414	
12 Total Budget Amendments/Transfers			**GENERAL FUND**	**1,746,414**	
05/26/17	104-0000-334.93-00	49,900	MOU REIMB HOME DOLLARS BTWN PLM BAY/COCOA		3083
1 Budget Amendments/Transfers			Division 0000 Total	$49,900	
1 Total Budget Amendments/Transfers			**BREVARD COUNTY HOME**	**$49,900**	
10/25/16	110-0000-338.00-00	(6,942)	ACCOUNT FOR DECREASE IN CO MILLAGE RATES FOR CRA		230
1 Budget Amendments/Transfers			Division 0000 Total	($6,942)	
1 Total Budget Amendments/Transfers			**REDEVELOPMENT AGENCY FUND**	**($6,942)**	
03/21/17	111-0000-338.00-00	1,516	BREVARD CO NEW MILLAGE RT INCRSE TIF REV DMD SQ CRA		2193
1 Budget Amendments/Transfers			Division 0000 Total	$1,516	
1 Total Budget Amendments/Transfers			**CRA DIAMOND SQUARE 626**	**$1,516**	
11/07/16	112-0000-338.00-00	3,748	REVISED MILLAGE RATES INCREASED US1 CRA TIF REV		370
1 Budget Amendments/Transfers			Division 0000 Total	$3,748	
1 Total Budget Amendments/Transfers			**CRA US1 CORRIDOR**	**$3,748**	
01/24/17	201-0000-325.12-01	359,680	DEBT SVC ON FIRE PROTECT ASSESS REV BONDS, S 2016		1442

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
1 Budget Amendments/Transfers			Division 0000 Total	$359,680	
1 Total Budget Amendments/Transfers			**DEBT SERVICE FUND**	**$359,680**	
01/24/17	301-0000-381.91-01	660,000	TXFR FRM GEN FUND TO EXP ACCT FOR 3 FIRE STATIONS		1442
1 Budget Amendments/Transfers			Division 0000 Total	$660,000	
1 Total Budget Amendments/Transfers			**CAPITAL PROJECTS FUND**	**$660,000**	
10/21/16	421-0000-389.99-50	853,641	ADD FUNDS FOR E PEACHTREE ST WATER MAIN IMPR		177
12/13/16	421-0000-389.99-50	2,571,011	COVER UNDER BUDGTD OR NOT BDGTD CAPITAL PROJECTS		1024
	421-0000-389.99-50	2,796,910			
01/24/17	421-0000-389.99-50	143,680	COVER CAP PROJ THAT WERE UNDER BUDGETED FOR FY17		1440
05/31/17	421-0000-389.99-50	989	BDGT ADMEND HURRICANE REIMB BY FEMA		3135
	421-0000-389.99-50	44,567	BDGT ADMEND HURRICN COST REIMB BY FEMA		3136
	421-0000-389.99-50	104,026	BDGT AMEND HURRICANE COST REIMB BY FEMA		3165
6 Budget Amendments/Transfers			Division 0000 Total	$6,514,824	
6 Total Budget Amendments/Transfers			**WATER/SEWER ENTERPRISE**	**$6,514,824**	
01/10/17	423-0000-389.99-50	152,630	PROVIDE ADDITIONAL FUNDS FOR SW17DS PROJECT		1217
02/14/17	423-0000-389.99-50	61,190	TXFR TO COVER DESIGN FOR SW17BA AND PW17SI		1789
05/31/17	423-0000-389.99-50	8,735	BDGT AMEND COST HURRICANE REIMB BY FEMA		3137
	423-0000-389.99-50	15			3138
4 Budget Amendments/Transfers			Division 0000 Total	$222,570	
4 Total Budget Amendments/Transfers			**STORMWATER UTILITY**	**$222,570**	

28 Transfers & Amendments between 10/1/2016 and 5/31/2017

FY 2017 TOTAL TRANSFERS & AMENDMENTS **19,551,710**

NOTE: Group #s represent a complete transaction that will net to zero. Add all expenses for each group number, then subtract the revenues related to the same group number and your total will equal zero.

Report: W:\Finance Administration\Budget Tracking Worksheets\FY 2017 - Budget Tracking Worksheets\May 2017\FY 2017 REVENUE Budget Tracking Worksheet.imr ran by Database User ID: cocoath

Date: 6/7/2017

Legislation Details (With Text)

File #:	17-273	**Version:**	1	**Name:**	
Type:	Informational Item			**Status:**	Agenda Ready
File created:	6/12/2017			**In control:**	City Council
On agenda:	6/27/2017			**Final action:**	
Title:	Review of the Employee Health Center utilization report provided by CareATC for May 2017. (Administrative Services Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Cocoa May 2017 Dashboard				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 12, 2017
Agenda Date: June 27, 2017
Prepared By: Patsy Porter, Human Resources Coordinator
Through: Tammy B. Gemmati, Administrative Services Director
Requested Action:
Review of the Employee Health Center utilization report provided by CareATC for May 2017

BACKGROUND:

The Employee Health Center is a benefit at no cost to the employee that provides for primary health care, pre-packaged generic prescriptions, and lab services. The model of the center focuses on primary and preventive care with the goal of reducing claims on the City's medical plan. Provided is the utilization report that covers the timeframe during the month of May, there were 581 usage encounters with a total of 444 prescriptions dispensed. Some of the appointments at the Employee Health Center were for the Personal Health Assessments (PHAs), resulting in a total of 48 chronic diseases identified.

STRATEGIC PLAN CONNECTION:

Offering the Employee Health Center as an employee benefit aids in retaining qualified employees and helps contain the City's health care costs which aids in the City's financial sustainability goals

BUDGETARY IMPACT:

Budgeted	N/A
If not budgeted, is amendment/transfer attached?	N/A

PREVIOUS ACTION:

N/A

RECOMMENDED MOTION:

NA

Cocoa Health Center Usage Dashboard Total Since Inception

						Chronic Disease Management									
	Total Encounters	Unique Visitors*	Unique Employees	Unique Dependents	No Shows	Diabetes	Cholesterol	Blood Pressure	Obesity	Tobacco Use	Chronic Visits	Chronic Diagnosis	PHA Reviews	PHAs	RX Dispensed
Total	**11,371**	**615**	**476**	**139**	**525**	**354**	**574**	**1,137**	**431**	**87**	**1,917**	**2,126**	**664**	**750**	**7,491**

** Unique visit: Number of individual patients that have visited the Health Center since opening (a single unique visitor may have had multiple appointments)*

City of Cocoa
Health Center Usage Dashboard Year 3

						Chronic Disease Management									
	Total Encounters	Unique Visitors*	Unique Employees	Unique Dependents	No Shows	Diabetes	Cholesterol	Blood Pressure	Obesity	Tobacco Use	Unique Chronic	Chronic Visits	Chronic Diagnosis	PHA Reviews	PHAs	RX Dispensed
Year Three Health Fair PHAs June 2016															124	
Sep-16	460	226	188	38	27	11	6	42	16	1	42	76	33	26	19	295
Oct-16	492	215	171	44	18	10	25	50	12	0	48	53	97	17	7	294
Nov-16	502	230	180	50	13	9	18	62	19	0	55	108	49	3	0	366
Dec-16	410	203	164	39	13	7	15	47	14	0	39	35	83	0	0	316
Jan-17	477	217	175	42	7	11	11	63	22	1	52	55	108	0	0	429
Feb-17	507	249	195	54	11	16	22	65	6	0	62	119	51	3	1	419
Mar-17	600	293	237	56	17	25	48	90	21	1	87	185	75	41	18	272
Apr-17	502	264	217	47	18	11	32	63	17	0	57	61	123	2	2	183
May-17	581	304	240	64	28	13	28	42	13	3	53	99	48	35	22	444
Total	**4,531**				**152**	**113**	**205**	**524**	**140**	**6**		**791**	**667**	**127**	**193**	**1,778**

City of Cocoa
Health Center Usage Dashboard Year 2

						Chronic Disease Management									
	Total Encounters	Unique Visitors*	Unique Employees	Unique Dependents	No Shows	Diabetes	Cholesterol	Blood Pressure	Obesity	Tobacco Use	Unique Chronic	Chronic Visits	Chronic Diagnosis	PHA Reviews	PHAs	RX Dispensed
Year Two Health Fair PHAs July 2015															114	
Sep-15	316	162	143	19	22	11	19	18	31	2	50	63	81	33	21	207
Oct-15	372	156	133	23	25	7	17	25	21	0	45	70	39	39	26	385
Nov-15	284	153	126	27	17	20	14	30	12	0	32	41	76	2	2	179
Dec-15	275	152	120	32	17	8	10	30	7	1	24	32	56	5	3	213
Jan-16	254	144	112	32	9	10	7	9	7	2	26	28	35	3	6	218
Feb-16	319	131	96	35	11	16	8	28	15	0	22	28	67	2	1	259
Mar-16	362	182	141	41	22	10	13	27	11	0	28	34	61	3	7	359
Apr-16	368	177	142	35	15	10	17	56	12	1	37	41	96	2	0	417
May-16	379	167	136	31	18	7	7	49	9	7	35	41	79	3	1	279
Jun-16	431	192	155	37	14	13	15	40	9	0	35	77	33	20	12	266
Jul-16	463	216	186	30	15	17	17	60	8	2	50	104	43	85	35	369
Aug-16	477	227	191	36	17	11	20	46	14	1	46	54	92	45	24	349
Total	**4,300**				**202**	**140**	**164**	**418**	**156**	**16**		**613**	**758**	**242**	**252**	**3,500**

** Unique visit: Number of individual patients that have visited the Health Center each month (a single unique visitor may have had multiple appointments)*

City of Cocoa
Health Center Usage Dashboard Year 1

						Chronic Disease Management									
	Total Encounters	Unique Visitors*	Unique Employees	Unique Dependents	No Shows	Diabetes	Cholesterol	Blood Pressure	Obesity	Tobacco Use	Unique Chronic	Chronic Visits	Chronic Diagnosis	PHA Reviews	PHAs	RX Dispensed
Year One Health Fair PHAs July 2014															134	
Sep-14	146	100	90	10	6	12	22	20	10	7	32	37	71	33	38	71
Oct-14	248	148	130	18	16	8	30	33	5	9	52	59	85	72	16	186
Nov-14	168	114	92	22	16	5	14	13	10	5	35	36	47	23	16	120
Dec-14	183	92	74	18	15	5	17	17	6	5	34	37	50	20	11	170
Jan-15	219	96	85	11	12	4	22	14	11	6	37	45	57	18	14	119
Feb-15	185	93	80	13	14	7	11	10	12	3	30	33	43	9	9	183
Mar-15	238	96	83	13	10	7	16	10	14	7	34	41	54	4	7	229
Apr-15	238	88	70	18	12	11	13	18	11	1	28	38	54	2	5	264
May-15	239	86	73	13	27	7	8	15	14	6	30	40	50	2	6	194
Jun-15	197	114	93	21	9	7	4	7	6	5	18	23	29	1	3	205
Jul-15 Added 4 hrs	276	119	102	17	22	15	17	17	10	5	40	50	64	41	21	284
Aug-15	203	177	150	27	12	13	31	21	26	6	63	74	97	70	25	188
Total	**2,540**				**171**	**101**	**205**	**195**	**135**	**65**		**513**	**701**	**295**	**305**	**2213**

** Unique visit: Number of individual patients that have visited the Health Center each month (a single unique visitor may have had multiple appointments)*