MINUTES

CITY OF COCOA
REGULAR MEETING OF THE CITY COUNCIL

June 28, 2016

A Regular meeting of the Cocoa City Council was held on Tuesday, June 28, 2016, in City Council Chambers, located in Cocoa City Hall, 65 Stone Street, Cocoa, Florida as publicly noticed.

I. OPENING MATTERS:

Mayor Parrish called the meeting to order at 6:03 p.m.

Councilman Blake provided the invocation and Deputy Mayor Boisvert led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

The City Clerk took the roll.

PRESENT:	Henry U. Parrish III	Mayor
	Don Boisvert	Deputy Mayor
	Michael Blake	Councilman
	Brenda Warner	Councilwoman
	Anthony Garganese	City Attorney
	John Titkanich, Jr.	City Manager
	Matt Fuhrer	Assistant City Manager
	Carie Shealy	City Clerk
ABSENT:	Tyler Furbish	Councilman

OTHER STAFF PRESENT:

Jack Walsh, Utilities Director; Tammy Gemmati, Administrative Services Director; Steve Belden, Community Services Director; Jessica Dovale, Acting Finance Director; Ed Wegerif, Public Works Director; Michael Cantaloupe, Chief of Police; Jonathan Lamm, Deputy Fire Chief; , Randolph Bevard, Desktop Support Technician; Nancy Dresser, Deputy Community Services Director; Anne Quesada, Finance Manager; Jason McCuen, Desktop Support Specialist; Joan

Junkala, Economic Development Manager; Charlene Neuterman, Project Manager; and Samia Singleton, Economic Development Specialist.

II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of June 28, 2016 (16-254)
2. Minutes: NA

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilman Blake, to amend the agenda by moving Consent Item V.1 to Public Hearing Item VI.1, Public Hearing Items VI.1 will become VI.2 and VI.2 will become VI.3.**

AYES: Parrish, Boisvert, Blake, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

* **MOTION by Councilman Blake; Seconded by Councilwoman Warner, to approve the Agenda as amended for the Regular meeting of June 28, 2016.**

AYES: Parrish, Boisvert, Blake, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

III. AWARDS AND PRESENTATIONS:

1. Proclamation recognizing the achievements of David Neuterman (son of employee Charlene Neuterman) on becoming an Eagle Scout. (16-255). (City Manager)

City Manager Titkanich presented a proclamation to Mr. David Neuterman who attained the coveted Eagle Scout Badge in 2016.

Council members congratulated him on his accomplishments.

City Manager Titkanich acknowledged David's family and pointed out that his mother, Charlene Neuterman, was a Project Manager for the City.

2. Proclamation recognizing the Strategic Alliance between the City of Cocoa and the U.S. Small Business Administration. (16-263). (Community Services Director)

Mr. Belden presented a proclamation recognizing the Strategic Alliance between the City of Cocoa and the U.S. Small Business Administration.

Mr. Vince Lapresky, a representative from the Small Business Association was in attendance and accepted the proclamation. He spoke on behalf of the SBA and noted that this was the second renewal with the City since 2012. They appreciated the partnership with the City and looked forward to many more years working with Cocoa.

IV. DELEGATIONS:

Larry Sinclair, 1052 Mitchell Street, Cocoa, spoke to Council advising that ten months ago he stood at the podium and made the Mayor upset because he stated that he hoped the Mayor had the same passion about Broadmoor Acres as he did about the Port. Mr. Sinclair then mentioned that he had a conversation with Councilman Blake about a month ago that made him think about what to do, so he stepped away for a few weeks. Mr. Sinclair stated that Councilman Blake made the comment that if he were still Mayor, he would get Broadmoor Acres leveled and would get Habitat there to build better homes, making it a bigger tax base. Mr. Sinclair advised this was not going to help. Homeowners there are going to stay; however, they have run into issues where the City did not want to enforce its own codes. Mr. Sinclair wanted reassurance that the City was on board with helping clean up Broadmoor Acres.

Mayor Parrish believed that what Mr. Sinclair had done in ten months was amazing and it takes people like him to do this. The rehab that Mr. Sinclair was doing in this area was working. Mayor Parrish pointed out that this was government and that Mr. Sinclair was pushing faster than government but assured him that Council would recommit to him and take care of business.

Councilman Blake spoke advising that when they had the discussion, he was volunteering for Mr. Sinclair at the Civic Center. He agreed that he said several of those homes were run down and needed to be taken down.

Mr. Sinclair stated that with all do respect, he was not making an accusation.

Mayor Parrish noted that everyone was on the same side and everyone wanted the same results. Councilman Blake advised that when you look across the street it was all different and there are new homes. When students, kids, adults, anyone, move into a place and can call it their own it changes things. It improves

self-esteem, property values, etc. Everyone was on the same side and all wanted the same results. Councilman Blake stated he lives it every day and would not live in fear. He claimed if you look at different roads such as Barbara Jenkins St., Stone Street, and others you will see new homes. The entire neighborhood does not need to go, but yes, there are some that need to go. He would rather have a new home from Habitat, and give someone a new home. Sometimes have the truth is greater than a lie. Tell the whole truth.

Mr. Sinclair advised he did tell the whole truth.

City Manager Titkanich noted that he was willing to meet with Code, the Police Chief, and Assistant City Manager to see what could be done. He pointed out that this neighborhood has suffered from decades of decline and would not repair itself overnight. He mentioned that he had been with the City for almost 15 years and had seen a lot of change.

Mr. Sinclair asked Councilman Blake to not take this personal, but that what was said made him feel like the bottom line answer to every neighborhood was demolishing it. There are people willing to fix up their property.

V. CONSENT AGENDA:

~~1. Approve the revisions to the City of Cocoa's Citizen Participation Plan in accordance with new requirements of the Assessment of Fair Housing. (16-228). (Community Services Director)~~

2. Approve the Second and Final Amendment to Purchase Agreement to the Continuing Services Agreement for the Engineering Services for Design, Permitting and Services During Construction of the Utility Conveyance System Upgrades & Expansion with Bussen-Mayer Engineering Group, Inc., Quentin L. Hampton Associates, Inc., and Wade Trim, Inc. effective June 12, 2016 through June 11, 2017. (16-249). (Utilities Director)

3. Approve a Strategic Alliance Memorandum between the U.S. Small Business Administration and the City of Cocoa and authorize the Mayor to execute the same. (16-262). (Community Services Director)

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to approve the Consent Agenda.**

AYES: Parrish, Boisvert, Blake, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

VI. PUBLIC HEARINGS:

1. Approve the revisions to the City of Cocoa's Citizen Participation Plan in accordance with new requirements of the Assessment of Fair Housing. (16-228). (Community Services Director)

Ms. Dresser provided a brief background on the item and explained that in order to receive funding there had to be a Citizen Participation Plan in place. In addition, it had to be a public hearing.

Mayor Parrish opened the hearing to the public. There being no response, the public portion was closed.

* **MOTION by Councilman Blake; Seconded by Deputy Mayor Boisvert, to approve the item.**

AYES: Parrish, Boisvert, Blake, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

2. ~~1.~~ Final Public hearing to approve the City of Cocoa FY 2016/2017 CDBG & HOME Action Plan and the 2016/2020 Five-Year Consolidated Plan; Authorize submission of the Plans to the U.S. Department of Housing and Urban Development (HUD); and Authorize the Mayor to sign all subsequent certifications and agreements. (16-229). (Community Services Director)

Ms. Dresser provided a brief background in regards to the item and mentioned all of the agencies that received funding.

Mayor Parrish opened the hearing to the public. There being no response, the public portion of the hearing was closed.

* **MOTION by Councilman Blake; Seconded by Councilwoman Warner, to approve the item.**

AYES: Parrish, Boisvert, Blake, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

3. ~~2.~~ Council's consideration and public comment on the allocation of the 2016 Edward Byrne Memorial Justice Assistance Grant in the amount of $24,384 for

FY 2017 under Project Number's PD14MC, PD15TS, and PD14K9. (16-252). (Chief of Police)

Chief of Police presented this item.

Mayor Parrish opened the hearing up the public. There being no response, the public portion of the hearing was closed.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to approve the item.**

AYES: Parrish, Boisvert, Blake, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

VII. COUNCIL BUSINESS:

1. Accept the Comprehensive Annual Financial Report (CAFR) and the Audit Report for Fiscal Year 2015. (16-111) (City Manager)

Ms. Butler introduced the item and introduced Debbie Goode and noted that she was going to present the CAFR for FY 2015.

Ms. Goode also introduced Mr. Robert Reda. Ms. Goode pointed out few highlights from the audit and advised that the City received a clean, unmodified opinion. She pointed out a few pages and noted that the footnotes provided in the booklet helped a great deal when reading the report. Furthermore, she spoke about the letter that was included and explained it in detail.

Councilmembers thanked her and believed that she and her team did a great job, and they also thanked the finance staff.

Councilman Blake felt good about the audit.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to approve the item.**

AYES: Parrish, Boisvert, Blake, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

VIII. CITY BUSINESS:

1. To Approve a Resolution Amending the FY2016 Budget to Cover Overtime at the Dyal Water Treatment Plant. (16-256). (Utilities Director)

* **MOTION by Councilman Blake; Seconded by Councilwoman Warner, to approve the item.**

AYES: Parrish, Boisvert, Blake, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

2. Adopt a Resolution providing for processes, program guidelines, and eligibility requirements of the City of Cocoa's Commercial Property Enhancement Program. (16-264). (Community Services Director)

Ms. Junkala provided a quick overview of this request and pointed out that this program is very similar to the CRA Façade Grant program and also derived out of the strategic plan. She explained the purpose of the program, noting that it is a 50/50 public to private matching grant, and was on a first come-first ready basis. All funds contingent upon certain conditions being met. Funding in CRA's are ineligible funding was not available within the CRA in which the property is located during the fiscal year that the application was submitted. The grant would allow the construction to take place on the exterior façade of the buildings and would require an official building inspection.

Mr. Belden further mentioned different waivers that were available to the applicants.

Mayor Parrish believed that the City needed this program and City Manager Titkanich advised that this all came about from strategic planning.

Mayor Parrish noted that Ms. Senger needed to get the information out to the public. Ms. Junkala agreed and advised she had a press release ready.

* **MOTION by Councilwoman Warner; Seconded by Councilman Blake, to approve the item.**

AYES: Parrish, Boisvert, Blake, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

MULTI-YEAR CONTRACTS:

IX. INFORMATIONAL AGENDA:

1. Cumulative purchase approvals over $25,000 and under $50,000 for the period 10/01/2015-05/31/2016. (16-230). (Finance Director)

2. FY 2016 Budget Adjustment Report. (16-246). (Finance Director)

3. Approved Change Orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (16-247). (Finance Director)

4. Relation between the estimated and actual income and expenses to date. (16-248). (Finance Director)

5. Review of the Employee Health Center usage report provided by CareATC. (16-259). (Administrative Services Director)

6. New local business tax receipts (16-267). (Community Services Director)

X. REPORTS:

Mr. Wegerif reminded everyone about the Peachtree Street Grand Opening ceremony on Friday, July 8th at the corner of Peachtree and Fiske Blvd. at 11:30 a.m. A bus would be provided for the transportation of City staff.

The paving on U.S. 1 had begun in a few spots and this was the final layer of pavement. Plants and other items are being placed and they are starting to wind up the project.

Mr. Wegerif advised that he had not heard any updates on the bridge lettering.

Ms. Butler thanked the Finance team for their outstanding job on the CAFR and pointed out that there were a lot of things that they had to overcome in the process.

Mr. Belden introduced Ms. Samia Singleton, the new Economic Development Specialist. She came from Colorado and has more than six years' experience in Community and Economic Development.

Assistant City Manager Fuhrer announced that all of the derelict vessels had been removed and one would be removed tomorrow. The remaining one was not on

the county's original list, so the city was removing this one. A contractor would be back in the morning to remove it.

City Manager Titkanich reminded everyone of the Budget Workshop on June 29th at 5:30 p.m.

Councilman Blake wished Councilman Furbish a speedy recovery. He asked that something be done about the signage on electrical boxes. He would like a plan in place in order to prohibit citizens from being able to place signs on the boxes. Possibly some type of non-adhesive.

Councilman Blake spoke about the plaques and dedications, advising that this last date is November 1 2016. He mentioned his attendance at Juneteenth, and of his attendance at the Monroe High School's Class of 1966 50th reunion. Lastly, he attendance the St. John's Ceremony at Mt. Moriah Church. He reminded all to buy local, spend local, and keep it local.

Deputy Mayor Boisvert advised that he had his district meeting at Lost Lakes and 60 people showed up for it. He thanked staff for their presentation.

Mayor Parrish thought that Juneteenth was awesome and reminded everyone of the upcoming July 4th event at Riverfront Park. It will begin around 6:45 p.m.

He suggested that anyone interested in the direction of Cocoa to come to the Budget Workshop at 5:30 p.m. on June 29th.

In closing, Mayor Parrish reminded all to shop local, buy local, and buy "made in America".

City Manager Titkanich reminded everyone that Friday, July 1st was the last day to submit their Form 1 for 2015.

XI. ADJOURNMENT.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to adjourn the Regular meeting of June 28, 2016.**

AYES: Parrish, Boisvert, Blake, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

The meeting adjourned at 7:11 p.m.

Henry U. Parrish III, Mayor

ATTEST:

Carla Shealy, City Clerk