# City of Cocoa

*65 Stone Street*
*Cocoa, FL 32922*

## Meeting Agenda - Final

**Tuesday, July 24, 2018**

**6:00 PM**

**Cocoa City Council Chambers**

## City Council

## I. OPENING MATTERS:

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

## II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

**II.1** 18-308 Approve the Agenda for the Regular meeting of July 24, 2018, as presented or with amendments.

***Attachments:*** 07-24-18 Short Agenda.pdf

MINUTES:

## III. AWARDS AND PRESENTATIONS:

**III.1** 18-290 Presentation of the 2018 Cocoa Works Summer Youth Employment Program. (Administrative Services Director)

## IV. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

## V. CONSENT AGENDA:

**V.1** 18-301 Approve a Task Order with Architects RZK, Inc. (RZK) for the initial design tasks related to pursuing a design build competitive bid and contract for the Dr. Joe Lee Smith Center for Justice; Approve a Resolution authorizing the City Manager to approve change orders in an amount not to exceed 5% of the total cost of the purchase order. (Public Works Director)

***Attachments:*** RZK Proposal (revised).pdf
P1020- Modified Wickham Park Plan
TO-PW-Architects RZK Inc.-Task Order#-7.13.18-$98675.55.pdf
CO Resolution 2018-056 (18-301).pdf

## VI. PUBLIC HEARINGS:

**VI.1** 18-296 Ordinance No. 05-2018/1st Reading: Amending Appendix A, Zoning, Article X, Section 3 of the City Code, to modify the requirements to allow the construction of single-family dwellings and customary accessory buildings on a nonconforming lot of record. (Community Services Director)

***Attachments:*** 05-2018 Ordinance Amending Nonconforming Lots

**VI.2** 18-297 Ordinance No.06-2018/1st Reading: Amending Appendix A, Article XI, Section 22 of the City Code to allow large scale commercial/mixed-use buildings on certain properties within the Cocoa Waterfront Overlay District, Cocoa Village Sub-district. (Community Services Director)

***Attachments:*** 06-2018 Ordinance Amending Cocoa Waterfront Overlay District Large Scal...
Exhibit A (regulating plan map).pdf

## VII. COUNCIL BUSINESS:

**VII.1** 18-277 Approve a Code Enforcement Lien Reduction request in the amount $2,830.00, as recommended by the Code Enforcement Board, for the property located at 209 Riverside Dr. (Chief of Police)

***Attachments:*** Cost Sheet & Staff Report.pdf
Lien Redution Application.pdf

**VII.2** 18-278 Approve a Code Enforcement Lien Reduction request in the amount $1,000, as recommended by the Code Enforcement Board, for the property located at 1049 W King St. (Chief of Police)

***Attachments:*** Cost Sheet & Staff Report.pdf
Lien Reduction Application.pdf

**VII.3** 18-279 Approve a Code Enforcement Lien Reduction request in the amount $2,000, as recommended by the Code Enforcement Board, for the property located at 1049 W King St. (Chief of Police)

***Attachments:*** Cost Sheet & Staff Report.pdf
Lien Reduction Application.pdf

**VII.4** 18-304 Approve Resolution No. 2018-051 establishing the Rolled-back Rate, adopt a Proposed Tentative Millage Rate, and set the date, time, and place for the first Public Hearing to consider the FY2019 Budget. (City Manager)

***Attachments:*** ResolutionTentative Millage Rate July 24 2018.doc

## VIII. CITY BUSINESS:

**VIII.1** 18-236 Pursuant to Resolution No. 2016-87 establishing water, sewer and reclaimed water charges and usage rates, accept Stantec's FY 2018 Utility Rate Study, validating the implementation of an automatic five percent (5%) annual increase to the water, fire lines, hydrant, wastewater and reclaimed water fixed monthly charges and usage rates effective October 1, 2018; and provide for the update of the Utilities Handbook and the City Code. (Deputy Finance Director)

***Attachments:*** 2016-87 (Revising the Water, Sewer, and reclaimed water charges _ usage rat
FY 2019 Annual Rate Increase - Exhibit A
City of Cocoa - FY 2018-16 Utility RSA - Final Report - 7-12-18.pdf

**VIII.2** 18-280 Approval for the City of Cocoa to accept the donation of a German Shepard from Cocoa Community First, Inc. to be used as a patrol K-9. for tracking, narcotics searches, and apprehensions by the Cocoa Police Department, to allow the City Manager to sign the Waiver of Liability and Hold Harmless Agreement between the City of Cocoa and Cocoa Community First, Inc. and to approve a Resolution amending the FY2018 budget. (Chief of Police)

***Attachments:*** Waiver of Liabilityand Hold Harmless_Kyra_unsigned
BA Resolution.pdf
BAF 18-280

**VIII.3** 18-291 Approve a Resolution Amending the FY2018 Budget to Reallocate Funds for the Purchase of Quick Lime Chemical for the Dyal Water Treatment Plant; To Approve Change Order #3 to Purchase Order No. 72261. (Utilities Director)

***Attachments:*** Carmeuse 01/09/18 Journal
Budget Resolution FY 2018 - Quick Lime
BAF-UT-Quick Lime pg. 1 of 2 (7-24-18)~ Agenda 18-291 - FY18.pdf
BAF-UT-Quick Lime pg. 2 of 2 (7-24-18)~ Agenda 18-291 - FY18 (4).pdf

**VIII.4** 18-293 Approve a Resolution Amending the FY2018 Budget through the use of General Fund Contingency, for Actuarial Services provided by Bolton Partners, Inc. (City Manager)

***Attachments:*** BA Resolution 18-293.pdf

**VIII.5** 18-295 Approve a Resolution Amending the FY2018 Budget through the use of General Fund Reserves in the amount of $57,000, for replacement and installation of four (4) 40 foot tall street lights along the US 1 corridor, and the purchase of three (3) decorative street lights that are utilized in the downtown Cocoa area. (Public Works Director)

***Attachments:*** 2018 Budget Resolution FY 2018
BAF Form for 18-295
Graybar Quotation - 230417945 US1 POLESFIXTURES

**VIII.6** 18-312 Ordinance No. 07-2018/1st Reading: Amending Section 2-51 of the City Code to modify City Council regular meeting days from Tuesday to Wednesday. (City Attorney)

***Attachments:*** Ordinance No. 07-2018.pdf

MULTI-YEAR CONTRACTS:

**VIII.7** 17-358 Approval of a multi-year contract between Napa Genuine Parts Company and the City of Cocoa for Fleet Parts and Inventory Management Services, utilizing NJPA Contract No.061015 Fleet-Related Maintenance Equipment, Supplies, Services, and Inventory Management Solutions effective September 1, 2018 and authorize the City Manager to sign the contract. (Public Works Director)

***Attachments:*** FA - Cocoa - 05-03-2018.pdf
COCOA IBS (4).pptx
NJPA IBS NAPA 061015-5th Year Extension 2018.pdf
NAPA IBS COCOA CONTRACT.pdf

**VIII.8** 18-307 Approve renewal of a multi-year contract with United Healthcare for Medicare Advantage Plan for eligible retirees 65 and over from January 1, 2019 to December 31, 2019 and payments to eligible retirees for Medicare Part B reimbursement. (Administrative Services Director)

***Indexes:*** benefits; medical; insurance; retiree

***Attachments:*** 2009-150(Amending resolution 2008-133 to include a 100 health ins. premium
071118 - Cocoa - Medicare Retiree UHC Renewal Evaluation
071118 - Cocoa UHC Medicare Advantage 2019 Benefit Summary
071118 - Cocoa UHC Medicare Advantage 2019 Rate Page
2018 Part B Costs

## IX. INFORMATIONAL AGENDA:

**IX.1** 18-289 Council request to review the cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2017 to 06/30/2018. (Deputy Finance Director)

***Attachments:*** PO Monthy Report to City Council 10.01.17 thru 06.30.18.pdf

**IX.2** 18-298 In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (Deputy Finance Director)

***Attachments:*** Change Order-Contingency Report June 2018.pdf

**IX.3** 18-299 FY 2018 Budget Adjustment Report. (Deputy Finance Director)

***Attachments:*** June FY 2018 EXPENSE Budget Tracking Worksheet.pdf
June FY 2018 REVENUE Budget Tracking Worksheet.pdf

**IX.4** 18-300 In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date. (Deputy Finance Director)

***Attachments:*** Monthly Financial Report June 2018.pdf

## X. REPORTS:

## XI. ADJOURNMENT

**NOTICE TO THE PUBLIC:**

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

City Code Section 2-54 requires that an affirmative vote of a majority of a quorum present shall be necessary to enact an ordinance or adopt any resolution; except that two-thirds of the membership of the Council is required to enact an emergency ordinance. All ordinances require two readings, entitled first reading and second reading and public hearing, prior to adoption.

Members of the public speaking on public hearing items, though entitled to be heard by the City Council, are not entitled to an immediate response by either administrative staff members or Council once the public hearing is closed; however, Council discussion may or may not include a response. No question by the public should be addressed directly by the Administrative staff.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Representatives of recognized groups shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per issue shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved If the item requires action by the Council then it may be added to the agenda by an affirmative vote of the Council and written documentation must be submitted at the time the item is added to the agenda.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review. This is a public meeting. All interested parties may attend. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at cshealy@cocoafl.org.

# Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-308 | **Version:** | 1 | **Name:** | |
| **Type:** | Agenda | | | **Status:** | Agenda Ready |
| **File created:** | 7/16/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Approve the Agenda for the Regular meeting of July 24, 2018, as presented or with amendments. | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | 07-24-18 Short Agenda.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 26, 2018
Agenda Date: July 24, 2018
Prepared By: Carie Shealy, City Clerk
Through:
Requested Action:
Approve the Agenda for the Regular meeting of July 24, 2018, as presented or with amendments.

## BACKGROUND:

The City Council approves the agenda for all of its regular meetings at the beginning of such meetings.

## STRATEGIC PLAN CONNECTION:

NA

## BUDGETARY IMPACT:

NA

## PREVIOUS ACTION:

The City Council has approved its agenda for all regular meetings at the beginning of such meetings.

## RECOMMENDED MOTION:

Approve the Agenda for the Regular meeting of July 24, 2018, as presented or with amendments.



powered by Legistar™

# AGENDA

CITY OF COCOA
REGULAR MEETING OF THE CITY COUNCIL

| | |
|---|---|
| **DATE:** July 24, 2018 | **LOCATION:** City Council Chambers |
| **TIME:** 6:00 p.m. | 65 Stone Street, Cocoa |

## I. OPENING MATTERS:

Call to Order
Invocation
Pledge of Allegiance
Roll Call

## II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of July 24, 2018 (18-308)
2. Minutes: N/A

## III. AWARDS AND PRESENTATIONS:

1. Presentation of the 2018 Cocoa Works Summer Youth Employment Program. (18-290). (Administrative Services Director)

## IV. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), water and sewer customers (on matters related to the City's water and/or sewer system), and any person on any item on the agenda (except *Emergency items, Ministerial items, Quasi-judicial items, and Public Hearing items),* may address the City Council under Delegations by filling out a speaker card.

Speaker cards are located in the Council Chamber lobby and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

## V. CONSENT AGENDA:

1. Approve a Task Order with Architects RZK, Inc. (RZK) for the initial design tasks related to pursuing a design build competitive bid and contract for the Dr. Joe Lee Smith Center for Justice; Approve a Resolution authorizing the City Manager to approve change orders in an amount not to exceed 5% of the total cost of the purchase order. (18-301). (Public Works Director)

## VI. PUBLIC HEARINGS:

1. Ordinance No. 05-2018/ 1st Reading: Amending Appendix A, Zoning, Article X, Section 3 of the City Code, to modify the requirements to allow the construction of single-family dwellings and customary accessory buildings on a nonconforming lot of record. (18-296). (Community Services Director)

2. Ordinance No. 06-2018/1st Reading: Amending Appendix A, Article XI, Section 22 of the City Code to allow large scale commercial/mixed-use buildings on certain properties within the Cocoa Waterfront Overlay District, Cocoa Village Sub-district. (18-297). (Community Services Director)

## VII. COUNCIL BUSINESS:

1. Approve a Code Enforcement Lien Reduction request in the amount $2,830.00, as recommended by the Code Enforcement Board, for the property located at 209 Riverside Dr. (18-277). (Chief of Police)

2. Approve a Code Enforcement Lien Reduction request in the amount $1,000, as recommended by the Code Enforcement Board, for the property located at 1049 W King St. (18-278). (Chief of Police)

3. Approve a Code Enforcement Lien Reduction request in the amount $2,000, as recommended by the Code Enforcement Board, for the property located at 1049 W King St. (18-279). (Chief of Police)

4. Approve Resolution No. 2018-051 establishing the Rolled-back Rate, adopt a Proposed Tentative Millage Rate, and set the date, time, and place for the first Public Hearing to consider the FY2019 Budget. (18-304). (City Manager)

## VIII. CITY BUSINESS:

1. Pursuant to Resolution No. 2016-87 establishing water, sewer and reclaimed water charges and usage rates, accept Stantec's FY 2018 Utility Rate Study, validating the implementation of an automatic five percent (5%) annual increase

to the water, fire lines, hydrant, wastewater and reclaimed water fixed monthly charges and usage rates effective October 1, 2018; and provide for the update of the Utilities Handbook and the City Code. (18-236). (Deputy Finance Director)

2. Approval for the City of Cocoa to accept the donation of a German Shepard from Cocoa Community First, Inc. to be used as a patrol K-9 for tracking, narcotics searches, and apprehensions by the Cocoa Police Department, to allow the City Manager to sign the Waiver of Liability and Hold Harmless Agreement between the City of Cocoa and Cocoa Community First, Inc. and to approve a Resolution amending the FY2018 budget. (18-280). (Chief of Police)

3. Approve a Resolution Amending the FY2018 Budget to Reallocate Funds for the Purchase of Quick Lime Chemical for the Dyal Water Treatment Plant; To Approve Change Order #3 to Purchase Order No. 72261. (18-291). (Utilities Director)

4. Approve a Resolution Amending the FY2018 Budget through the use of General Fund Contingency, for Actuarial Services provided by Bolton Partners, Inc. (18-293). (City Manager)

5. Approve a Resolution Amending the FY2018 Budget through the use of General Fund Reserves in the amount of $57,000, for replacement and installation of four (4) 40 foot tall street lights along the US 1 corridor, and the purchase of three (3) decorative street lights that are utilized in the downtown Cocoa area. (18-295). (Public Works Director)

6. Ordinance No. 07-2018/1st Reading: Amending Section 2-51 of the City Code to modify City Council regular meeting days from Tuesday to Wednesday. (18-312). (City Attorney)

**MULTI-YEAR CONTRACTS:**

7. Approval of a multi-year contract between Napa Genuine Parts Company and the City of Cocoa for Fleet Parts and Inventory Management Services, utilizing NJPA Contract No.061015 Fleet-Related Maintenance Equipment, Supplies, Services, and Inventory Management Solutions effective September 1, 2018 and authorize the City Manager to sign the contract. (17-358). (Public Works Director)

8. Approve renewal of a multi-year contract with United Healthcare for Medicare Advantage Plan for eligible retirees 65 and over from January 1, 2019 to

December 31, 2019 and payments to eligible retirees for Medicare Part B reimbursement. (18-307). (Administrative Services Director)

## IX. INFORMATIONAL AGENDA:

1. Council request to review the cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2017 to 06/30/2018. (18-289). (Deputy Finance Director)

2. In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (18-298). (Deputy Finance Director)

3. FY 2018 Budget Adjustment Report. (18-299). (Deputy Finance Director)

4. In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date. (18-300). (Deputy Finance Director)

## X. REPORTS:

Advisory Boards and Committees
City Administration
City Attorney
City Manager
City Council

## XI. ADJOURNMENT.

**NOTICE TO THE PUBLIC:**

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

City Code Section 2-54 requires that an affirmative vote of a majority of a quorum present shall be necessary to enact an ordinance or adopt any resolution; except that two-thirds of the membership of the Council is required to enact an emergency ordinance. All ordinances require two readings, entitled first reading and second reading and public hearing, prior to adoption.

Members of the public speaking on public hearing items, though entitled to be heard by the City Council, are not entitled to an immediate response by either administrative staff members or Council once the public hearing is closed; however, Council discussion may or may not include a response. No question by the public should be addressed directly by the Administrative staff.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Representatives of recognized groups shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per issue shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

This is a public meeting. All interested parties may attend. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at cshealy@cocoafl.org.

# Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-290 | **Version:** | 1 | **Name:** | |
| **Type:** | Awards/Presentations | | | **Status:** | Agenda Ready |
| **File created:** | 7/5/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Presentation of the 2018 Cocoa Works Summer Youth Employment Program. (Administrative Services Director) | | | | |
| **Sponsors:** | Department Director | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 5, 2018
Agenda Date: July 24, 2018
Prepared By: Tammy B. Gemmati, PHR, Administrative Services Director
Through: John A. Titkanich, Jr., AICP, ICMA-CM, City Manager
Requested Action:
Presentation of the 2018 Cocoa Works Summer Youth Employment Program.

## BACKGROUND:

Enter text here

## STRATEGIC PLAN CONNECTION:

Enter text here

## BUDGETARY IMPACT:

Budgeted Choose an item.
If not budgeted, is amendment/transfer attached? Choose an item.

Amount Requested $
Account Number _
Account Name _

Source of Funds: ____State Revolving Loan

____ Other Loan Source:_
____ Grant Source:_
____ Bond:_
____ Reserves Source:_
____ Transfer Acct #:_

If a P.O. Change Order is involved please complete the following:

Change Order Amount $_

Original Purchase Order _
Original P.O. Amount _$
For this Agenda Item note Prior Change Order Information:
Total number of change orders to date _
Total amount in change orders to date _$

**PREVIOUS ACTION:**

Enter text here

**RECOMMENDED MOTION:**
N/A

# Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-301 | **Version:** | 1 | **Name:** | Approve Design Services for Dr. Joe Lee Smith Center |
| **Type:** | Resolution | | | **Status:** | Consent Agenda |
| **File created:** | 7/13/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Approve a Task Order with Architects RZK, Inc. (RZK) for the initial design tasks related to pursuing a design build competitive bid and contract for the Dr. Joe Lee Smith Center for Justice; Approve a Resolution authorizing the City Manager to approve change orders in an amount not to exceed 5% of the total cost of the purchase order. (Public Works Director) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | RZK Proposal (revised).pdf<br>P1020- Modified Wickham Park Plan<br>TO-PW-Architects RZK Inc.-Task Order#-7.13.18-$98675.55.pdf<br>CO Resolution 2018-056 (18-301).pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 13, 2018
Agenda Date: July 24, 2018
Prepared By: Charlene Neuterman, Project Manager
Through: Everett J. Wegerif, P.E., Public Works Director, City Engineer
Requested Action:
To approve Task Order 2018-08 with Architects RZK, Inc. (RZK) for the initial design tasks related to pursuing a design build competitive bid and contract for the Dr. Joe Lee Smith Center for Justice. Approve a Resolution authorizing the City Manager to approve change orders in an amount not to exceed 5% of the total cost of the purchase order.

## BACKGROUND:

During the planning process, the City determined that the Dr. Joe Lee Smith Center for Justice construction was a top priority. The City entered into an agreement with Architects RZK, Inc. (RZK) to provide conceptual designs for the building. The design effort is based on a modified version of the Wickham Park Community Center previously designed by RZK for Brevard County. The City agreed upon the conceptual design and is now prepared to pursue a design build contract for the final design and future construction of the new Dr. Joe Lee Smith Community Center. Pursuant to the requirements of the Consultants Competitive Negotiation Act (CCNA), RZK will be responsible for preparing the Design Build Package for purposes of pursuing a final design build contractor. Under the CCNA, RZK will not be permitted to bid on the final design build contractor services, but will assist the City in managing the design build process.

The project and related Scope of Services are described as Design & Bid through September 30, 2018, for the community center. The Scope of Services is based on feedback from the City Administration and the community. RZK will lead the design firm who will provide architectural design and manage the Design-Build Criteria team efforts.

Compensation for the Basic Scope of Services:

| | |
|---|---|
| • Building Design Criteria (Steps 1&2) | $61,675.00 |
| • Site Planning & Landscape (entire 2.9 ac. Site) | $34,800.00 |
| • Permit Printing Allowance | $ 1,000.00 |
| • Site product reviews & inspection & sign-off | $ 1,200.00 |
| **Total Basic Scope of Services (Design & Bidding)** | **$98,675.55** |

Related to the City's HUD Section 108 Loan Guarantee Program guidelines, city staff will hold public hearings and use the conceptual designs for public comment. Additionally, the project will require an amendment to the City's Annual Action Plan, of which the project already in the City 5 year Consolidated Plan.

## STRATEGIC PLAN CONNECTION:

A project of this nature will improve the City's image and enhance/improve the quality of life of the citizens of Cocoa.

## BUDGETARY IMPACT:

| | |
|---|---|
| Budgeted | Yes |
| If not budgeted, is amendment/transfer attached? | N/A |

| | |
|---|---|
| Amount Requested | $98,675.55 |
| Account Number | _001-3580-519-62-00 |
| Account Name | _Capital Projects Buildings |
| Project Number | CP1504 |

Source of Funds: ____State Revolving Loan
____ Other Loan Source:_
____ Grant Source:_
____ Bond:_
____ Reserves Source:_
____ Transfer Acct #:_

## PREVIOUS ACTION:

None

**RECOMMENDED MOTION:**

To approve Task Order _____ with Architects RZK, Inc. (RZK) for the initial design tasks related to pursuing a design build competitive bid and contract for the Dr. Joe Lee Smith Center for Justice. Approve a Resolution authorizing the City Manager to approve change orders in an amount not to exceed 5% of the total cost of the purchase order.

Architects RZK, Inc.

July 20, 2018 (revised)

**Mr. Gary Palmer, Facility Manager**
**City of Cocoa - Public Works Department**
155 N. Wilson Avenue
Cocoa, FL 32922

**Reference:** City of Cocoa Dr. Joe Lee Smith Center for Justice (New Facility)

**Subject:** Architectural & Engineering Design Services Proposal (RZK #P1020)

**Dear Gary:**
**Architects RZK, Inc. (RZK)** is pleased to submit this proposal for professional architectural & engineering services to the City of Cocoa. We intend to utilize the efforts by **TLC Engineering for Architecture, Inc. (TLC)** for the SMEP engineering design effort and **Monroe Engineering, Inc. (MEI)** for the Civil-Site engineering and Landscape design.

**RZK** will be the lead design firm who will provide architectural design and manage the Design-Build Criteria team efforts.

## PROJECT DESCRIPTION (GENERAL)

This design effort is for a new community center which will be a modified version of the Wickham Park Community Center previously designed by **RZK** for Brevard County. The building location will be at the southwest corner of Stone & Washington Streets in Cocoa, Florida. See the attached concept site plan for additional information. Civil-Site design will address the entire 2.9 acre site as noted herein and in the attached proposal from **MEI**.

## BASIC SCOPE OF SERVICES

Professional design services enumerated herein are that required to prepare a Design-Build Criteria Package for the City to advertise and select a design-build team to complete the plans and construct the facility. The effort by **RZK** and our design team will follow several logical **Steps** as described below. This process has been enumerated for what **RZK** considers as reasonably comprehensive and most economically sound to meet the needs required by this project.

Civil-Site design will be fully complete (not just criteria) such that construction of same may take place by the Design-Build team without any design on their part unless changes are made. Therefore, the design and permitting process for same will be separate from that for the building and will cover the effort noted in the proposal from **MEI** (see attachment). Notably, the entire 2.9 acre site will be designed at one time and will be shown as "phased" for pricing and construction purposes only.

**We anticipate receiving ACAD files from Bussen-Mayer Engineering Group for the site survey they prepared; otherwise, the fee for Civil-Site design effort is invalid.**

**Step One (Kick-off meeting)**
Step One will involve a meeting with the City stakeholders which we anticipate will be City Representatives and any individuals which they select to be present. The meeting will focus on a review of a plan and elevations depicting a modified version of the Wickham Park building which will be prepared for this meeting. The initial plan to be reviewed will be in keeping with attached redlined plan. We expect to conclude this meeting with a clear understanding of what needs to be adjusted from that presented so the final design-build criteria package can be initiated.

We will also need to know just what the City desires for the south half of the site; otherwise, it will be shown for demolition of the existing center and modification of the parking lot including retention for the entire site development.

**Step Two (Design-Build Criteria Documents)**
For this step the design team will move directly into completion of the Design-Build criteria documents necessary to describe to the selected Design-Build contractor the design intent and that required for a local building permit. Specifications will be in manual form to supplement the drawings and we will assist the City with adjusting their bid "boiler plate".

**RZK** and the design team will pause for a pre-final submission to the City, including any individuals they select to be present, for review at a face to face meeting. Any final minor clarifications or adjustments will be included within the documents.

Electronic files of the documents will be provided to City and we presume said files will be posted on **ONVIA** when the project is advertised.

**Step Three (Construction Period)**
Should the City desire to have the design-build criteria team assist during procurement design and construction period we will be happy to provide a proposal for same at a later date.

**COMPENSATION FOR A/E SERVICES**
We propose the following fees for the Basic Scope of Services identified above.

**BASIC SCOPE OF SERVICES (Design & Bid thru September 30st 2018)**

**Lump Sum (see attached spread sheet)** **$ 98,675.55**

That itemized above fees are "lump sum not to exceed" based on our understanding of the work tasks. Should the work tasks or budget change, or unforeseen circumstances cause an increased involvement of any work task, we reserve the right to seek and secure additional compensation.

The above fees include a figure to cover conventional reimbursable expenses which include routine travel within Brevard County, photography of existing conditions, reproducing of design documents for design review submittals (exclusive of agency submission for site plans), routine common postage and our equipment usage.

**SCHEDULE**
We will begin immediately upon receipt of a Purchase Order or written Notice to Proceed and anticipate being complete with Design-Bid Criteria documents within 45 calendar days, provided all review meetings and the project information flow is expeditious between all parties.

**PROJECT BUDGET**
It is our understanding that the overall budget for the entire site and new building are $1.2 and $3.0 million respectively for a total $4.2 million.

We appreciate this opportunity and look forward to the opportunity to serve the City of Cocoa for this project.

Should you have any questions please feel free to contact me at your convenience.

Sincerely,
**Architects RZK, Inc.**

**John C. Zwick, President, Architect LEED AP**

Attachment – Redlined Wickham Park Plan
Attachments – Concept Site Plan & Elevation

# ESTIMATE OF WORK EFFORT & COST - PRIME CONSULTANT

Architects RZK, Inc.
AA-C0015E8

***Project:*** Dr. Joe Lee Smith Center
***Proposal #:*** P1020
***Consultant:*** Architects RZK, Inc.
***Date:*** July 19, 2018

| Activity | Principal Architect | Project Manager | CAD Sr. Draftsman | CAD Draftsman | Administration | Cost by Activity |
|---|---|---|---|---|---|---|
| | $149.50 | $124.00 | $76.90 | $70.10 | $51.20 | |
| 1) Rough Program - Prepare plans & elevations | 12.50 | 0.00 | 44.00 | 0.00 | 3.50 | $5,431.55 |
| | $1,868.75 | $0.00 | $3,383.60 | $0.00 | $179.20 | |
| 2) Review documents with CoC & revise accordingly | 10.00 | 0.00 | 16.00 | 0.00 | 2.50 | $2,853.40 |
| | $1,495.00 | $0.00 | $1,230.40 | $0.00 | $128.00 | |
| 3) Finalize D-B criteria documents & 3D graphic | 79.00 | 0.00 | 160.00 | 0.00 | 16.00 | $24,933.70 |
| | $11,810.50 | $0.00 | $12,304.00 | $0.00 | $819.20 | |
| *Total Staff Hours* | *101.50* | *0.00* | *220.00* | *0.00* | *22.00* | $33,218.65 |
| *Total Staff Cost* | $15,174.25 | $0.00 | $16,918.00 | $0.00 | $1,126.40 | |

| | | |
|---|---|---|
| RZK Staff Related Costs: | | $33,218.65 |
| RZK Material Costs: | | $250.00 |
| | *SUBTOTAL RZK ESTIMATED FEE:* | *$33,468.65* |
| Subconsultant 1: | TLC Engineering for Architecture | $27,956.90 |
| Subconsultant 1 Material Cost: | | $250.00 |
| Subconsultant 2: | Monroe Engineering, Inc. | $36,000.00 |
| Subconsultant 2 Material Cost: | | $1,000.00 |
| | *SUBTOTAL SUBCONSULTANT(S) ESTIMATED FEE:* | *$65,206.90* |
| | ***GRANDTOTAL ESTIMATED FEE:*** | **$98,675.55** |

# TLC ENGINEERING for ARCHITECTURE

| P1020 | CITY OF COCOA – CENTER @ DR. JOE LEE SMITH PARK (07.13.18) | | | | | | |
|---|---|---|---|---|---|---|---|
| TASK DESCRIPTION | PROJ. PRIN. | STRUCT. ENG. | MECH. ENG. | ELECT. ENG. | CAD TECHS. | CLERIC | REMARKS |
| **STEP 1: KICK-OFF** REVIEW RZK DOCUMENT WITH THE CITY | 2.00 | 2.00 | 2.00 | 2.00 | -- | -- | ATTEND MEETING ONLY |
| | | | | | | | |
| **STEP 2: FINAL D-B CRITERIA** FINALIZE D-B CRITERIA DOCS | 10.00 | | 160.00 | | 120.00 | 24.00 | |
| | | | | | | | |
| | | | | | | | |
| TOTAL INDIVIDUAL HOURS | 12.00 | 42.00 | 42.00 | 42.00 | 123.00 | 24.00 | |
| INDIVIDUAL HOURLY RATE | $149.50/HR | $125.20/HR | $125.20/HR | $125.20/HR | 76.90/HR | 51.20/HR | |
| **TOTAL LABOR** | **$1,495.00** | **$5,258.40** | **$5,258.40** | **$5,258.40** | **$ 9,458.70** | **$1,228.00** | **$27,956.90** |
| **COST OF MATERIALS** | | | | | | | **$ 250.00** |
| **TOTAL FOR TLC** | | | | | | | **$28,206.90** |

MONROE
ENGINEERING, INC.
P.E. #61778 C.A. #32271
P.O. BOX 121094, WEST MELBOURNE, FL. 32912
EMAIL: STEVE@MONROE-ENGINEERING.COM
PHONE: 321-544-8177

# AGREEMENT FOR CIVIL ENGINEERING SERVICES
## Proposal #P18-038 (Revised)

This Agreement made on July 2, 2018, between Monroe Engineering, Inc., herein after called the "ENGINEER", and the following identified client, herein after called the "CLIENT",

***Architects RZK, Inc.***
*600 Florida Avenue, Suite 201*
*Cocoa, Florida 32922*

**Scope of Services:**

The CLIENT enters into this Agreement with the ENGINEER for specific engineering services. The ENGINEER will assist the CLIENT to complete Civil Engineering and Design services for CLIENT'S new PROJECT.

- **The CLIENT proposes the new "Dr. Joe Lee Smith Community Center" to be located in the Dr. Joe Lee Smith park, Cocoa, Florida. Specifically, project will be located at the southwest corner of Washington Avenue and Stone Street.**
- **See "SCOPE OF SERVICES – Attachment A" for a specific scope of work. Project proposes a new building +/-18,000sf Community Center, front driveway access and reconfiguration of an existing parking area along Stone Street with associated water service utilities, sewer service utilities and stormwater retention.**
- **CLIENT agrees to provide the ENGINEER with the following as requested: Current land survey (boundary, topographic, tree & utilities) and geotechnical (soils) test report in proposed retention areas for stormwater design. ENGINEER will assist the CLIENT in obtaining proposals from appropriate professionals for each if requested.**

The CLIENT agrees to the following:
1. Compensate the ENGINEER for services rendered, reimbursable expenses, construction administration (when requested) and any additional services per the terms within this Agreement.
2. The non-refundable project initiation fee will be credited against the CLIENT'S final invoice.
3. ENGINEER will perform services provided in "SCOPE OF SERVICES - Attachment A."
4. Services excluded from this Agreement are provided in "EXCLUDED SERVICES – Attachment B."
5. Terms and Conditions of this Agreement are provided in "STANDARD TERMS & CONDITIONS – Attachment C."

**ACCEPTANCE OF AGREEMENT**

By signature, the CLIENT acknowledges that CLIENT understands all terms of this Agreement, finds this proposal to be satisfactory and enters into this Agreement voluntarily. The undersigned affirms that he/she is duly authorized to sign this Agreement on behalf of the CLIENT. Upon signature, please return (1) copy of this Agreement with original signature and the **$1,500** non-refundable project initiation fee to Monroe Engineering, Incorporated.

**ENGINEER**:

Monroe Engineering, Inc.

Signature: Steven Monroe

Steven W. Monroe, P.E.

President

**ACCEPTED BY CLIENT**:

Company: Architects RZK, Inc.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

# SCOPE OF SERVICES - Attachment "A"

**Task 1 - Preliminary Site Plan**

Preliminary Site Plan Layout
Informal meetings, phone calls & emails with Agency Staff, CLIENT
Pre-Application Meeting with City of Cocoa

**$ 1,500**

(Task 1 total + reimbursables and any additional hourly charges are due in full prior to site plan design)

**Task 2 - Site Plan Design & Permitting**

Site Plan Design per Agency Requirements
Reconfiguration of Existing Parking Area
Informal meetings, phone calls & emails with Agency Staff, CLIENT
Sanitary Sewer - Gravity Sewer Onsite (connection in street)
Stormwater - Site Drainage & Grading
Stormwater - Retention Pond Calculations & Modeling
Water Service Connection Design (connection at property line)
Water Main - Fire Hydrant Calculations
Landscape Plan (new areas only, code minimum, unless otherwise agreed by CLIENT)
Concurrency: Applicable Providers
City of Cocoa - Site Plan Permit Application Package
SJRWMD - Stormwater Permit Application Package
FDEP - NOI Permit Application Package and SWPPP / Permitting
Asbuilt Certification (Review, (1) Site Inspection, Applicable Agency Certifications)

**$23,300**

(Task 2 total + reimbursables and any additional hourly charges are due in full prior to site plan submission for Agency review)

**Task 3 - Agency Submission & Response to Comments**

Agency submission & follow up
Respond to (1) round of Agency Review Comments (if any)
(first review only, additional reviews will be billed hourly)

**$ 1,500**

(Task 3 total + reimbursables and any additional hourly charges are due in full prior to site plan resubmission for Agency review)

**Task 4 - Construction Administration***

Attendance at Pre-Construction Meetings
Shop Drawing Review
Respond to Request For Information (RFI's)
Construction Site Visit (1 visit during construction)
(*requested by CLIENT or CLIENTS Authorized Representative (Architect, Contractor, Other)

**$ 1,200**

(Construction Administration + Reimbursables, due in full within 14 days of invoice)

**Contract Total = $27,500**

(Agreement total, not including Reimbursables or any additional services/additional hourly charges)

---

**Task 5 - Option to Add Future Planning (Development of Adjacent (3) Parcels to the South)**

Preparation of Demolition Plan
Site plan added parking & retention based upon municipal requirements
Stormwater: Retention design and calculations
Grading & Drainage
(no additional buildings proposed, excludes water & sewer utilities)

**Additional Site Plan Design Total = $ 8,500**

**Contract Total (with Task 5 Option to Add) = $36,000**

(Agreement total, not including Reimbursables or any additional services/additional hourly charges)

# EXCLUDED SERVICES - Attachment "B"

**Specific Exclusions** (unless specifically listed in "Attachment A")

All Reproduction - Plan Copies, Drainage Calculations, Binding / Budget $1,000
All Mileage to/from the project, meetings, agencies, misc.
All Shipping, Postage & Packaging
Annexation
Beautification / Community Appearance Design or Meetings
Construction Site Meetings
Design Modification, Redesign due to unforeseen field conditions
Irrigation Design Services
Meetings
Permitting
Public Hearings
Sign Permitting, Engineering & Design
Stormwater - Off Site Drainage Studies, Engineering & Design
Structural Engineering & Design
Turn Lane/Taper Engineering & Design
Travel - Overnight lodging for out of town stay
Travel - Meals associated with out of town stay
Sanitary Sewer - Off Site Gravity Sewer Extension Engineering & Design
Sanitary Sewer - Lift Station & Force Main Engineering & Design
Sanitary Sewer - Low Pressure Distribution System Engineering & Design
Stormwater - FDOT Critical Storm Analysis
Water Main - Off Site Extension Engineering & Design
Water Main - Fire Water Main Extension Design & Calculations (EXISTING)
Water Well Engineering & Design
Value Engineering
Variances
Zoning & Future Land Use Change

**Standard Exclusions** (services not offered by Monroe Engineering, Inc.)

All Application Fees, Review Fees, Permit Fees, Deposits, Bonds, ect. (always paid by the CLIENT)
All Concurrency Fees, Reservation Fees, Inspection Fees, ect. (always paid by the CLIENT)
All Impact Fees, Mobility Improvement Fees, Assessments, ect. (always paid by the CLIENT)
Architect Services
Building Plan Services
Building Plumbing, Mechanical & Electrical Engineering
Environmental Studies - Phase I, Phase II, Threatened & Endangered Species, Wetlands, ect.
Environmental & Endangered Species - Permitting & Mitigation, ect.
Environmental Wetlands Permitting & Mitigation, ect.
Geotechnical Engineering & Testing
Information Technology (IT) Design
Landscape Architect Services
Land Surveying, Platting, Subdividing, Topographic, Tree & Boundary Surveys
Legal Services
Owner Title & Encumbrance Search and Report
Traffic Engineering, Signalized Intersections & Traffic Study

# STANDARD TERMS & CONDITIONS – Attachment "C"

1. **Agreement Valid:** This Agreement has been provided to the CLIENT and shall expire 90 days from date of Agreement. Upon signature and execution by the CLIENT, this Agreement shall remain valid till the completion of the project or until this Agreement is terminated by either party. The ENGINEER, at the ENGINEER'S discretion, may choose to accept this Agreement if signed and returned beyond the expiration date.
2. **Commencement**: Work will begin when the ENGINEER receives this signed Agreement (with original signature) and the non-refundable project initiation fee.
3. **Hourly Rates:**

| | | |
|---|---|---|
| a. | Principle Engineer | $175 per hour |
| b. | Professional Engineer | $125 per hour |
| c. | Drafter | $ 75 per hour |
| d. | Clerical | $ 50 per hour |
| e. | Expert Testimony and Associated Preparation by Principle Engineer | $250 per hour |

4. **Reimbursable Expenses:**

| | | | |
|---|---|---|---|
| a. | Mileage | | $ 0.55 per mile |
| b. | Hard Copies | | |
| | i. | Prints 24x36 | $ 3.00 each |
| | ii. | Prints 30x42 | $ 4.00 each |
| | iii. | Letter and Legal copies | $ 0.25 each |
| | iv. | Ledger copies | $ 0.35 each |
| | v. | Disc, Thumb Drive | $ 10.00 each |
| | vi. | Bound Reports, Specifications, Bindings, Covers | $ cost + 15% |
| c. | Shipping, Postage, Packaging, including overnight | | $ cost |
| d. | Any material expenses incurred specifically for CLIENT'S project. | | $ cost + 15% |
| e. | Overnight lodging with meal expenses (if required) for travel outside Brevard County | | $ cost |

5. **Authorization to enter site:** With this Agreement, the CLIENT authorizes the ENGINEER to enter the site at any time as necessary for design or construction inspections. If the CLIENT is not the owner of the site or has not taken possession of the site, the CLIENT confirms they have retained authorization from the legal owner for the ENGINEER to enter the site and will provide written authorization from the legal property owner.
6. **Americans with Disability (ADA) Compliance:** ENGINEER will make every effort to insure the CLIENT'S project design is in compliance with ADA. Due to constantly changing laws, rules, codes and varying interpretations, ENGINEER does not warrant CLIENT'S design or constructed project will comply with ADA requirements.
7. **Specialized Consultants:** CLIENT agrees to contract directly with specialized consultants deemed necessary for the project to proceed by the ENGINEER. Specialized consultants may include, but are not limited to Florida Licensed landscape architects, architects, attorneys, surveyors, geotechnical engineers, environmental consultants or traffic engineers. CLIENT agrees to provide the ENGINEER with a current land survey, geotechnical testing, environmental studies and traffic studies as required for the project. Unless specifically included in "SCOPE OF WORK - ATTACHMENT A", these services are not included in this Agreement.
8. **Ownership of Materials**: Original research, computations, calculations, documents, notes, digital files, discs, drawings, plans, reproducibles, and the like, except those furnished to the ENGINEER by the CLIENT, are and shall remain the property of the ENGINEER as instruments of service and work product. The CLIENT shall be furnished copies of all plans and/or reports prepared under this Agreement (upon request) provided all reimbursable expenses, invoicing and payment are current.
9. **Schedule**: ENGINEER shall not be held liable for any damages or liquidated damages associated with project finishing after CLIENT'S scheduled deadlines. ENGINEER has no control over CLIENT review time, agency review time or other acts of god beyond the ENGINEER'S control. ENGINEER neither guarantees nor warrants that this project will be completed by a certain date. ENGINEER can provide an estimated date of completion.
10. **Permitting and Design**: CLIENT is responsible for any and all review, permitting and impact fees associated with this project. ENGINEER neither guarantees nor warrants that a project design will be permitted by any applicable review agency.
11. **Response to Comments**: Agreement as specified under "SCOPE OF WORK – Attachment A" provides for response to (1) round of comments from the applicable review agencies. Additional reviews and comments from the applicable agencies will be billed at the hourly rate. ENGINEER, at ENGINEER'S discretion, may respond to successive comments at no charge to the CLIENT.
12. **Additional Services**: Any services required outside of services provided under "SCOPE OF WORK – Attachment A" shall be considered additional services. Additional services will be billed at an hourly rate.
13. **Meetings and Public Hearings**: Attendance by the ENGINEER at Meeting's not provided for under "SCOPE OF WORK – Attachment A" will be billed hourly as additional services. Attendance by the ENGINEER at Public Hearing's not provided for under "SCOPE OF WORK – Attachment A" will be billed as additional services, 3 hour minimum. Any time beyond 3 hours will be billed hourly.
14. **Value Engineering**: Changes to the project for the purpose of reducing cost shall be considered additional services and will be billed hourly.
15. **Construction Administration**: Construction Administration services provided by the ENGINEER will be billed hourly. Construction Administration shall include but not limited to responding to request for information (RFI's), construction site visits, construction site meetings, design modifications, redesign due to unforeseen field conditions, etc., requested by the CLIENT or CLIENT'S authorized representative. CLIENT shall provide written authorization for CLIENT'S chosen representative(s) to request Construction Administration under this Agreement. CLIENT'S authorized representative(s) may include but not limited to CLIENT'S Architect, Contractor, Field Superintendent or other.
16. **Invoices and Payments**: ENGINEER shall be entitled to compensation for all services provided, reimbursable expenses, and non-refundable project initiation fee. Itemized invoices issued twice monthly or at job completion will be based on work complete with payment due within 14 days of invoice. The project initiation fee shall be credited against the CLIENT'S final invoice.
17. **Failure to Pay**: If CLIENT fails to make payment due ENGINEER within 30 days of invoicing, ENGINEER shall stop work on the project. The ENGINEER shall be entitled to interest in accordance with highest amount allowable by state law. Projects put hold for more than 60 days by the CLIENT or due to non-payment by the CLIENT, may be charged a restart fee as determined by the ENGINEER. ENGINEER shall be entitled to reimbursement of all legal fees and court cost if legal action is required to secure payment. Should the courts rule in favor of the ENGINEER, ENGINEER shall be entitled to double the amount in fees due. Any work performed pursuant to this Agreement shall entitle the ENGINEER to all lien rights afforded by Chapter 713, Florida Statute.
18. **Liability**: The ENGINEER maintains General Liability Insurance and Professional Liability Insurance. The ENGINEER'S liability to the CLIENT for injury or damage arising out of work performed for the CLIENT AND for which legal liability may be found to rest upon the ENGINEER, will be limited to $1,000,000 (other than for professional errors and omissions). Professional Liability for damages on account of error and omissions or other professional negligence, by ENGINEER will be limited to $1,000,000 or the ENGINEER'S fee whichever is the lesser. CLIENT shall be responsible for the cost of any additional insurance requested by the CLIENT.
19. **Termination:** The obligation to provide further services under this Agreement may be terminated by either party upon fifteen days written notice. Upon termination, the ENGINEER shall be entitled to compensation for work complete, reimbursable expenses, and the non-refundable project initiation fee. The ENGINEER may stop work or terminate this Agreement at any time for non-payment by the CLIENT of any invoice exceeding 30 days.
20. **Third Party:** This Agreement is between the ENGINEER and the CLIENT and not subject to third party agreements or liability.
21. **Claims:** Any claims for construction defects are subject to the notice and cure provisions of chapter 558, Florida Statues.
22. **Negligence:** Pursuant to Florida Statute section 558.0035, an individual employee (including director(s), officer(s) and individual(s) or agent(s) may not be held individually liable for damages due to negligence. These excluded damages include, but are not limited to, any damages that are solely economic in nature and that do not extend to personal injuries or property not subject to this Agreement.

DENOTES AREAS TO BE ELIMINATED TO REDUCE FACILITY SIZE

DENOTES TELESCOPING SEATING TO BE ELIMINATED

APPROXIMATE AREA = 15,500SF

JR HIGH BASKETBALL (42'-0"x 74'-0")
JR HIGH BASKETBALL (42'-0"x 74'-0")
HIGH SCHOOL BASKETBALL
VOLLEYBALL COURT (29'-6"x 59'-0")
VOLLEYBALL COURT (29'-6"x 59'-0")
HIGH SCHOOL COURT BASKETBALL (50'-0"x84'-0")
GYMNASIUM 122
JR HIGH BASKETBALL
JR HIGH BASKETBALL
CU-3
CU-2
EMERGENCY GENERATOR
MECHANICAL 120
MECH. EQUIP.
GYM EQUIP.
GYMNASIUM EQUIPMENT 121
MEN 119
CHASE 136
WOMEN 116
OCCUPANCY LIMIT SIGN " MAX 593 OCCUPANTS" 5'-0" AFF.
PROVIDE WHEELCHAIR SPACES PER FACBC SEC221 AND 802
MEN'S HANDICAP SHOWER 126
WOMEN'S HANDICAP SHOWER 127
TELESCOPING BLEACHERS TO BE UNDER SEPARATE PERMIT
TELESCOPING BLEACHERS TO BE UNDER SEPARATE PERMIT
JR HIGH BASKETBALL
JR HIGH BASKETBALL
CLO. 115
VENDING
CLO. 114
F.E.C.
CORRIDOR 113
VESTIBULE 128
STORAGE 104
OFFICE 103
F.E.C.
RECEPT. 102
F.E.C.
KIT. EQUIPMENT 112
TABLES & CHAIRS 130
LOBBY 101
TABLES & CHAIRS 106
TABLES & CHAIRS 108
TABLES & CHAIRS 110
CLOS. 132
CLOS. 133
TABLES & CHAIRS 135
OCCUPANCY LIMIT SIGN " MAX 310 OCCUPANTS" 5'-0" AFF.
KITCHEN 111
ACTIVITY ROOM #1 129
ACTIVITY ROOM #2 131
ACTIVITY ROOM #3 134
ACTIVITY ROOM #3 105
15'4"
15'4"
SEE NOTE 1 IDENTIFYING SYMBOL
REMOVE
100'
360
© 2013 ARCHITECTS RZK, INC.

# Embedded Secure Document

The file *https://cocoa.legistar.com/View.ashx?M=F&ID=6386461&GUID=3A6C8A27-030A-4959-B247-0C394CD1D926* is a secure document that has been embedded in this document. Double click the pushpin to view.



**RESOLUTION NO. 2018-056**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, AUTHORIZING THE CITY MANAGER TO APPROVE AND EXECUTE CHANGE ORDERS (IN THE GENERAL FUND) TO THE PRIMARY CONTRACT RELATED TO THE DESIGN OF THE DR. JOE LEE SMITH CENTER FOR JUSTICE (CP1504), IN AN AMOUNT NOT TO EXCEED THE $103,609.55, WHICH INCLUDES A $4,934 (5%) CONTINGENCY SET ASIDE FOR THE PROJECT; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** Section 2-4 of the City Code provides that with respect to construction contracts approved by the City Council, the City Council may authorize by resolution the City Manager to approve change orders in the General Fund to the primary design of the Dr. Joe Lee Smith Center For Justice (CP1504) authorized by the City Council in excess of the spending authority limits under this section provided the amount is within the unexpended construction budget approved by the City Council for the project including any contingency funds approved by the City Council for said contract; and

**WHEREAS,** the City Council deems it to be in the best interest of the City of Cocoa to authorize the City Manager to approve the aforementioned change orders and any additional service contracts consistent with the terms of this Resolution and Section 2-4 of the City Code even if said amounts exceed the City Manager's general spending authority approved by the City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA,** as follows:

**SECTION 1.**

(A). Pursuant to Section 2-4 of the City Code, the City Manager is hereby authorized to approve any change orders in the General Fund to the primary design of the Dr. Joe Lee Smith Center For Justice (CP1504) provided the total amount of approved change orders do not cause the design budget to exceed the total amount budgeted by the City Council for the project inclusive of the $4,934 contingency amount set aside for the project. This grant of spending authority shall be interpreted and construed in accordance with the provisions of Section 2-4 of the City Code.

(B). Pursuant to Section 2-4 of the City Code, the City Manager shall also provide notice of any such approved change orders and any additional service contracts to the City Council in the form of an agenda item at the next scheduled City Council meeting or as soon as practicable thereafter.

**SECTION 2.** All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

**SECTION 3.** This resolution shall become effective immediately upon its adoption by the City Council of the City of Cocoa, Florida.

**ADOPTED** by the City Council of the City of Cocoa, Florida, in a regular meeting assembled on the 24th day of July, 2018.

_____
Henry U. Parrish III, Mayor

ATTEST:

_____
Carie Shealy, MMC, City Clerk

## Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-296 | **Version:** | 1 | **Name:** | |
| **Type:** | Ordinance | | | **Status:** | Public Hearing |
| **File created:** | 7/12/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Ordinance No. 05-2018/1st Reading: Amending Appendix A, Zoning, Article X, Section 3 of the City Code, to modify the requirements to allow the construction of single-family dwellings and customary accessory buildings on a nonconforming lot of record. (Community Services Director) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | 05-2018 Ordinance Amending Nonconforming Lots | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 12, 2018
Agenda Date: July 24, 2018
Prepared By: Dodie Selig, AICP, Planning & Zoning Manager
Through: Karen D. Hamilton, Community Services Director
Requested Action:
Approve Ordinance 05-2018 amending Appendix A, Zoning, Article X, Section 3 of the City Code, to modify the requirements to allow the construction of single-family dwellings and customary accessory buildings on a nonconforming lot of record.

## BACKGROUND:

In accordance with Appendix A. Zoning, Article XXI, Section 1(G)(2) of the Code of the City of Cocoa, the City Council shall consider and study the following when an amendment to the zoning code is proposed:

*a. The need and justification for the change.*

*b. The relationship of the proposed amendment to the purposes and objectives of the comprehensive planning programs and to the comprehensive plan, with appropriate consideration as to whether the proposed changes will further the purposes of [the] zoning code and other codes, regulations, and actions designed to implement the comprehensive plan.*

### Need and justification for change

The City has identified an area of the City Code, specifically Appendix A. Zoning, Article X, Section 3,

related to non-conforming lots of record which should be clarified.

The intent of this section is to ensure that property owners maintain reasonable use of their lots if they become nonconforming lots due to a change in the Zoning Ordinance of the City. The City currently allows, in any district in which single-family dwellings are permitted, a single-family dwelling and customary accessory buildings to be erected on the nonconforming lot of record, provided that yard dimensions and requirements other than area and width are satisfied. Notably, this language does not include any reference to depth. Therefore, currently, if a lot in a district in which single-family dwellings are permitted meets the minimum lot width and area requirements, but is an insufficient depth due to a change in the zoning code, no dwelling could be built without seeking a variance. City staff believes that a variance should not be required to build a single-family dwelling on a lot that is legally nonconforming because of insufficient depth when zoning requirements are otherwise met. In other words, there is no apparent reason to distinguish between legally nonconforming lots that are nonconforming due to width or area and those that are nonconforming due to depth, provided that all other requirements of the zoning code, including setbacks, are met. This amendment would not alter the requirement that all setbacks and other zoning code requirements be met in order to construct a single-family dwelling or customary accessory building(s) on a nonconforming lot of record.

The lack of clarity in the language has caused confusion that staff would like to resolve with the adoption of the attached ordinance provided by the City Attorney.

### Relationship and consistency with Comprehensive Plan Policies and Objectives

The following Comprehensive Plan policy supports the proposed zoning text amendment:

- Future Land Use Element Policy 1.1.10.10: The City shall review the non-conforming section of the land development code to ensure its effectiveness.

Staff recommends that the City Council approve Ordinance No. 05-2018 amending Appendix A. Zoning, Article X, Section 3 of the City Code, to modify the requirements to allow the construction of single-family dwellings and customary accessory buildings on a nonconforming lot of record.

## STRATEGIC PLAN CONNECTION:

N/A

## BUDGETARY IMPACT:

N/A

## PREVIOUS ACTION:

The Planning & Zoning Board recommended approval at its July 17, 2018 special meeting.

## RECOMMENDED MOTION:

Approve Ordinance 05-2018 amending Appendix A, Zoning, Article X, Section 3 of the City Code, to modify the requirements to allow the construction of single-family dwellings and customary accessory

buildings on a nonconforming lot of record.

**ORDINANCE NO. 05-2018**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COCOA, BREVARD COUNTY, FLORIDA; AMENDING APPENDIX A, ARTICLE X, SECTION 3 OF THE CODE OF THE CITY OF COCOA TO MODIFY THE REQUIREMENTS TO ALLOW THE CONSTRUCTION OF SINGLE-FAMILY DWELLINGS AND CUSTOMARY ACCESSORY BUILDINGS ON A NONCONFORMING LOT OF RECORD; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS, INCORPORATION INTO THE CODE, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS,** the City is granted the authority, under ' 2(b), Art. VIII of the State Constitution, to exercise any power for municipal purposes, except when expressly prohibited by law; and

**WHEREAS,** to ensure that property owners maintain reasonable use of their lots if they become nonconforming lots due to a change in the Zoning Ordinance of the City of Cocoa, the City currently allows, in any district in which single-family dwellings are permitted, a single-family dwelling and customary accessory buildings to be erected on the nonconforming lot of record, provided that yard dimensions and requirements other than area and width are satisfied; and

**WHEREAS,** the City Council desires to extend the ability to construct a single-family dwelling and customary accessory buildings to owners of nonconforming lots of record that are nonconforming by reason of the lack of sufficient depth; and

**WHEREAS,** the requirements that all other yard dimensions and zoning requirements be satisfied, other than area, width, and/or depth, shall remain intact; and

**WHEREAS,** the City Council of the City of Cocoa, Florida, hereby finds this ordinance to be in the best interests of the public health, safety, and welfare of the citizens of Cocoa.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COCOA HEREBY ORDAINS, AS FOLLOWS:**

**Section 1.** **Recitals.** The foregoing recitals are hereby fully incorporated herein by reference as legislative findings of the City Council of Council.

**Section 2.** **Code Amendment.** The City of Cocoa Code of Ordinances, Appendix A, Article X, Section 3, is hereby amended as follows (underlined type indicates additions and ~~strikeout~~ type indicates deletions, while asterisks (*** * ***) indicate a deletion from the Ordinance of

text existing in Appendix A, Article X, Section 3. It is intended that the text in Appendix A, Article X, Section 3 denoted by the asterisks and set forth in this Ordinance shall remain unchanged from the language existing prior to adoption of this ordinance):

## APPENDIX A - ZONING

*** * ***

## ARTICLE X. – NONCONFORMITIES

*** * ***

### Sec. 3. - Nonconforming lots of record.

In any district in which single-family dwellings are permitted, notwithstanding limitations imposed by other provisions of this ordinance, a single-family dwelling and customary accessory buildings may be erected on any single lot which is of record at the effective date of adoption or amendment of this ordinance. ~~Such lot shall be in separate ownership and not of continuous frontage with other lots in the same ownership.~~ This provision shall apply ~~even though such lot fails to meet the requirements for area or width, or both, that are generally applicable in the districts, provided that yard dimensions and other requirements are not involving area or width, or both, of the lot shall conform to the regulations for the district in which such lot is located.~~ only where yard dimensions and requirements other than area, width, and/or depth conform in all other respects with the land development regulations for the applicable zoning district. Such lot shall be in separate ownership and not of continuous frontage with other lots in the same ownership.~~Variances of yard dimensions other than area or width, or both, shall be obtained only through action of the board of adjustment.~~

If two (2) or more lots or combinations of lots and portions of lots with continuous frontage in single ownership are of record at the time of passage or amendment of this ordinance, and if all or part of the lots do not meet the requirements for lot width and area as established by this ordinance, the lands involved shall be considered to be an undivided parcel for the purposes of this ordinance. No portion of said parcel shall hereafter be created and used as a separate parcel or sold or otherwise subdivided which does not meet lot width and area requirements established by this ordinance, unless the portion which in excess of the lot width requirements is sold in order to create a lot meeting the requirements of the ordinance, or as an addition to the zoning parcel, nor shall any division of the parcel be made which leaves remaining lot with width or area below the requirements of this ordinance. Notwithstanding this aggregation of land requirement, a single-family dwelling and customary accessory buildings may be erected on any such single lot of record in a residential zoning district providing the land density requirements of the comprehensive plan are satisfied and the proposed single-family dwelling and any customary accessory building are compatible to the surrounding neighborhood with respect to property values and building size. For purposes of this paragraph, compatible shall mean substantially similar to or exceeds the property values and building size of other single-family dwellings and customary accessory buildings in the surrounding neighborhood.

On any property zoned Core-Commercial (CC), Commercial Parkway (CP or CBD Central Business District) which at the time of the effective date of Ordinance 7-88 lawfully exists pursuant to the provisions of this section, article, and Appendix A, then notwithstanding the minimum lot area limitations imposed on such property by said Ordinance 7-88, such property may as a matter of right be used for any permitted use allowed in the zoning district which such property is designated pursuant to Ordinance 7-88 so long as, and only if, such property can meet the "minimum yard" and parking requirements established for said zoning district, and other lots may apply for variances from the provisions of said districts.

*** * ***

**Section 3.** **Repeal of Prior Inconsistent Ordinances and Resolutions.** All prior inconsistent ordinances and resolutions adopted by the City Council, or parts of prior ordinances and resolutions in conflict herewith, are hereby repealed to the extent of the conflict.

**Section 4.** **Incorporation Into Code.** This Ordinance shall be incorporated into the City Code of Cocoa and any section or paragraph, number or letter, and any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical, and like errors may be corrected and additions, alterations, and omissions, not affecting the construction or meaning of this Ordinance and the City Code may be freely made.

**Section 5.** **Severability.** If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reason, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

**Section 6.** **Effective Date.** This Ordinance shall become effective immediately upon adoption by the City Council of the City of Cocoa, Florida.

**ADOPTED** by the City Commission of the City of Cocoa, Florida, in a regular meeting assembled on the _____ day of _____, 2018.

_____

**HENRY U. PARRISH, Mayor**

**ATTEST:**

_____

**CARIE SHEALY,** MMC
**City Clerk**

First Reading: _____
Legal Ad Published: _____
Effective Date: _____

# Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-297 | **Version:** | 1 | **Name:** | |
| **Type:** | Ordinance | | | **Status:** | Public Hearing |
| **File created:** | 7/12/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Ordinance No.06-2018/1st Reading: Amending Appendix A, Article XI, Section 22 of the City Code to allow large scale commercial/mixed-use buildings on certain properties within the Cocoa Waterfront Overlay District, Cocoa Village Sub-district. (Community Services Director) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | 06-2018 Ordinance Amending Cocoa Waterfront Overlay District Large Scal...<br>Exhibit A (regulating plan map).pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 12, 2018
Agenda Date: July 24, 2018
Prepared By: Dodie Selig, AICP, Planning & Zoning Manager
Through: Karen D. Hamilton, Community Services Director
Requested Action:
Approve Ordinance 06-2018 amending Appendix A, Article XI, Section 22 of the City Code to allow large scale commercial/mixed-use buildings on certain properties within the Cocoa Waterfront Overlay District, Cocoa Village Sub-district.

## BACKGROUND:

The CRA Board approved submittal of the application for this proposed zoning amendment at its June 12, 2018 meeting based on a response to a recent Request for Proposals (RFP # P-18-12-COC) for "Purchase of Real Estate and Development of Real Property for 603 Brevard Avenue (also known as the former location of the City Hall), Cocoa, Florida," which was submitted to the CRA Agency for the redevelopment and disposition of the 603 Brevard Avenue property which is owned by the CRA Agency. The proposal submitted by one of the applicants highlighted the need for a zoning code change.

The RFP was issued on Monday, January 22, 2018 and sought the development of a mixed-use structure containing a garage with approximately one hundred (100) public-parking spaces.

A proposal submitted by Jack D. Brown and Lodging Decisions, Inc., contemplated the construction of a 7-8 story mixed-use structure; ground level retail; a 112 room suites hotel with rooftop pool, meeting facilities, board room, casual dining/lounge; and a garage. The project site consists of two

parcels, comprising 0.87 acres, located on the west side of Brevard Ave. and immediately south of Factory St.

603 Brevard Avenue is a vacant piece of land which was the site of the former City Hall. Currently, the property is an unproductive piece of land. The CRA Agency acquired the property from the City for redevelopment purposes after the current City Hall was constructed and has attempted to find a developer to redevelop the property as an asset to the Cocoa Village and Redevelopment Area. A previous development agreement with a prior developer to develop a mixed use project was terminated by the CRA Agency due to the prior developer's inability, over the course of many years, to proceed with the development of the prior project. Although the 603 Brevard Avenue proposal was the catalyst for this proposed amendment to the zoning code and the Regulating Plan, such amendments are not contingent upon the actual development of the hotel, retail, and parking garage proposed by Jack D. Brown and Lodging Decisions, Inc. In general, the proposed amendment, if approved, may make it more attractive for developers to want to work with the CRA Agency and City to redevelop 603 Brevard Avenue to its fullest potential as an asset to the Cocoa Village and Redevelopment Area, as originally intended when the CRA Agency acquired the property many years ago.

## Zoning Ordinance Amendment Analysis

In accordance with Appendix A. Zoning, Article XXI, Section 1(G)(2) of the Code of the City of Cocoa, the Planning and Zoning Board shall consider and study the following when an amendment to the zoning code is proposed:

*a. The need and justification for the change.*

*b. The relationship of the proposed amendment to the purposes and objectives of the comprehensive planning programs and to the comprehensive plan, with appropriate consideration as to whether the proposed changes will further the purposes of [the] zoning code and other codes, regulations, and actions designed to implement the comprehensive plan.*

**Need and justification for change**

In May of 2013, the City Council adopted the Cocoa Waterfront Overlay District (CWOD). The purpose of the COWD is to establish design standards to perpetuate the positive design elements and the residential and commercial patterns found within the Cocoa Redevelopment Area. The CWOD assists in the implementation of the Cocoa Waterfront Master Plan, dated November 2008, which requires regulations by sub district that address design, scale and appearance of development within the Cocoa Redevelopment Area. Staff acknowledges that the 2008 Cocoa Waterfront Master Plan is planned to be updated. However, the proposed amendment is consistent with both the 2008 Cocoa Waterfront Master Plan and the planned 2018 Update to the Waterfront Master Plan. The properties affected by this proposed amendment are located outside of the Waterfront Update 2018 Study Area.

The Regulating Plan for the Cocoa Waterfront Overlay District and the Cocoa Village Sub-district currently only permits a maximum of 5 stories under the Commercial Mixed-Use - Medium building type, which is the largest presently allowed under the sub-district. The regulating plan does not address height in terms of a maximum number of feet; however the plan allows the first floor of a non-residential building to have a maximum of 20 feet and each floor thereafter a maximum of 12 feet. Therefore, a Commercial Mixed-Use - Medium building with non-residential use in this sub-district could currently be a maximum of 68 feet.*

*** Note:** The properties affected by the proposed amendment are in the Central Business District, which is the underlying zoning designation. Appendix A. Zoning, Article XI, Section 13(F), Central Business District, provides that the maximum

building height for the Cocoa Village Overlay is 65 feet. However, Appendix A, Article XI, Section 22(C) provides as follows with respect to the priority of the CWOD with other codes and ordinances:

> (C) Applicability.
>
> 1. The provisions of this Code, when in conflict, shall take precedence over those of other codes, ordinances, regulations and standards except the Local Health and Safety Codes.
>
> 2. Issues not covered by this Section shall be subject to those sections of this land development code, except where they would be in conflict with 22.B Purpose of the Overlay.
>
> 3. Where in conflict, numerical metrics shall take precedence over graphic metrics.
>
> Because the provisions of the Cocoa Waterfront Overlay in Section 22 take precedence over other codes and specifically state that issues “not” covered by the Cocoa Waterfront Overlay section will be subject to the other sections of the land development code, the building height as established in the Cocoa Waterfront Overlay shall take precedence over the height established in the CBD. No conflict currently exists between these two building height provisions.

The potential maximum height allowed under the proposed amendment, i.e., designating certain properties in the Cocoa Village Sub-district to allow "Commercial/Mixed-Use - Large" buildings, will be 104 feet on certain properties. **Currently under the Cocoa Waterfront Overlay, "Commercial/Mixed-Use - Large" buildings may be up to eight stories. As stated above, the first floor of a non-residential building may have a maximum of 20 feet and each floor thereafter a maximum of 12 feet, equating to a total maximum of 104 feet.**

**However, it should be noted that, currently, the only sub-district of the Cocoa Waterfront Overlay allowing "Commercial/Mixed-Use - Large" buildings is the Waterfront sub-district. All properties with a Waterfront sub-district designation may already be built to 104 feet in height. This amendment would allow buildings to be built on a larger scale farther inland but only on the block in the Cocoa Village sub-district that is bordered by Factory Street on north, Brevard Avenue on the east, Rosa L. Jones Dr. on the south, and John Garren Lane on the west. The application is only proposing to affect six specific parcels on that particular block in the Cocoa Village sub-district. The amendment would not allow larger scale development throughout the Cocoa Village sub-district.**

The parcels chosen for a "Commercial/Mixed-Use - Large" designation were chosen in order to create a "step-down" effect with gradually reducing building heights. Specifically, two parcels with a "Commercial/Mixed-Use - Medium" designation will remain on the southern portion of the block. Additionally, the southernmost parcel on the block permits Townhouses and Cottages. This pattern is repeated on the east and west sides of the block. To the east, three parcels with frontage on Delannoy Avenue also allow Townhomes, but are separated from the proposed Commercial/Mixed-Use - Large parcels by Commercial/Mixed-Use - Medium parcels. To the west, seven parcels allowing Townhomes on Florida Avenue and Rosa L. Jones Drive are also separated from the proposed Commercial/Mixed-Use - Large parcels by Commercial/Mixed-Use - Medium parcels. This purposeful buffer of Commercial/Mixed-Use - Medium parcels is preserved between the Townhome parcels and the new Commercial/Mixed-Use - Large parcels to maintain compatibility with the surrounding area.

As stated above, the maximum height of 104 feet is not extended throughout the Cocoa Village, which will protect the downtown core of the Village and its quaint and historic character. This maximum height and "Commercial/Mixed-Use - Large" designation will be permitted only on the these six parcels near the existing communications tower, which being the highest structure in Cocoa Village has a very pronounced profile and high degree of visibility downtown.

The CRA Board approved submittal of the application for this amendment at its June 12, 2018 meeting. In doing so, the CRA Board analyzed the current Community Redevelopment Plan, prepared by Design Studios West and adopted in 1997. The Board concluded that, although the proposed amendment would not be limited to the 603 Brevard Avenue property that is the catalyst for the change, the increased height allowed under a Commercial/Mixed-Use - Large parcel allows for the incorporation of needed public features into the designs of buildings that may occupy the affected parcels in the future. For example, increasing the maximum building height will allow developers to include a large parking garage with public parking spaces within their proposals that may not have otherwise been financially viable. The Community Redevelopment Plan expressly states that a City Parking Garage, centrally located in the Historic Cocoa Village, is a high

priority project for redevelopment. Furthermore, the Community Redevelopment Plan identifies the properties between Florida Avenue and Brevard Avenue as “ideal” for the future location of multi-story buildings because of their location on the top of the old dune formation along the river. This local high point was utilized for the old railroad spur and the old Dixie highway alignment due its high and dry condition. The increased height permitted by this amendment would allow for development as envisioned in the Community Redevelopment Plan.

It should be noted that the ability to improve traffic flow by connecting the downtown street grid may be affected by this amendment. More specifically, the Potential Future Road Connections map of the Regulating Plan depicts connections at Factory and Saint Charles Streets. Mid-block crossings and other pedestrian amenities should be considered to ensure safe interaction between pedestrian and vehicular traffic.

Staff is proposing the CWOD Regulating Plan be amended to allow the building type of “Commercial / Mixed-Use Large” in the CV sub-district as identified on Exhibit “A.”

**Relationship and consistency with Comprehensive Plan Policies and Objectives**

The following Comprehensive Plan policies support the proposed zoning text amendment:

- Future Land Use Element Policy 1.1.4.1: The City shall continue to promote vitality and redevelopment of the three community redevelopment areas established pursuant to Chapter 163, Florida Statutes: Cocoa (Downtown) Redevelopment Area, Diamond Square Redevelopment Area, and US 1 Corridor Redevelopment Area.

- Future Land Use Element Policy 1.2.1.8: Building height and intensification should follow a transect approach, with maximum intensities and heights (>80’) allowed in the central business district, medium intensities and heights (40’ to 80’) allowed within the mixed-use district, and the lowest intensities and heights (<40’) allowed when transitioning into established low-density neighborhoods.

The site is designated Mixed-Use by the Comprehensive Plan's Future Land Policy 1.1.2.6. The Mixed-Use category is intended to provide a mixture of residential, commercial, office, recreational and institutional uses. The Policy provides that the "mixed-use" of the area with a Mixed Use FLU designation may be developed as single uses on separate parcels or as a mixture of uses within a single development. The proposed amendment is to specifically allow "Commercial/Mixed Use - Large" buildings, as described in the Regulating Plan, to be developed on specific parcels within the Cocoa Village Sub-district. The "Commercial/Mixed-Use - Large" designation is described in the Regulating Plan as follows: "A building lot located and designed to accommodate a multi-story building with commercial, office and/or multiple dwellings in any story that is designed for larger lot sizes." Accordingly, the buildings could be mixed-use or a single-use in accordance with the applicable Comprehensive Plan Policy.

## STRATEGIC PLAN CONNECTION:

N/A

## BUDGETARY IMPACT:

N/A

## PREVIOUS ACTION:

The CRA Board approved submittal of the application for this amendment at its June 12, 2018 meeting in support of its efforts to redevelop 603 Brevard Avenue, which is owned by the CRA Agency.

The Planning & Zoning Board recommended denial by a vote of 6-2, at its July 17, 2018 special meeting.

**RECOMMENDED MOTION:**

Approve Ordinance 06-2018 amending Appendix A, Article XI, Section 22 of the City Code to allow large scale commercial/mixed-use buildings on certain properties within the Cocoa Waterfront Overlay District, Cocoa Village Sub-district.

**ORDINANCE NO. 06-2018**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COCOA, BREVARD COUNTY, FLORIDA; AMENDING APPENDIX A, ARTICLE XI, SECTION 22 OF THE CODE OF THE CITY OF COCOA TO ALLOW LARGE SCALE COMMERCIAL/MIXED-USE BUILDINGS ON CERTAIN PROPERTIES WITHIN THE COCOA WATERFRONT OVERLAY DISTRICT, COCOA VILLAGE SUBDISTRICT, AS MORE PARTICULARLY DEPICTED ON EXHIBIT "A" ATTACHED HERETO; AMENDING THE COCOA WATERFRONT OVERLAY REGULATING PLAN TO ALLOW FOR THE SAME; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS, INCORPORATION INTO THE CODE, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS,** the City is granted the authority, under ' 2(b), Art. VIII of the State Constitution, to exercise any power for municipal purposes, except when expressly prohibited by law; and

**WHEREAS,** the Cocoa Community Redevelopment Agency (CRA) has applied for a text amendment to the Cocoa Waterfront Overlay Regulating Plan and Appendix A, Article XI, Section 22 - Cocoa Water Overlay District, Cocoa Village Subdistrict, to allow for large scale commercial buildings to be developed on certain properties in such Subdistrict; and

**WHEREAS,** the CRA desires to increase the maximum height of buildings allowable on these certain properties in the Subdistrict, having received a response to a Request for Proposals for the "Purchase of Real Estate and Development of Real Property for 603 Brevard Avenue (also known as the former location of the City Hall), Cocoa, Florida"; and

**WHEREAS**, the CRA and the City Council have determined that this amendment will be consistent with and facilitate the Long Range Plan and Community Goals, Objectives and Policies of the CRA's Community Redevelopment Plan and the Comprehensive Plan; and

**WHEREAS,** the City Council of the City of Cocoa, Florida, hereby finds this ordinance to be in the best interests of the public health, safety, and welfare of the citizens of Cocoa.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COCOA HEREBY ORDAINS, AS FOLLOWS:**

**Section 1. Recitals.** The foregoing recitals are hereby fully incorporated herein by reference as legislative findings of the City Council of Council.

**Section 2. Code Amendment.** The City of Cocoa Code of Ordinances, Appendix A, Article XI, Section 22, is hereby amended as follows (underlined type indicates additions and ~~strikeout~~ type indicates deletions, while asterisks (*** * ***) indicate a deletion from the Ordinance of text existing in Appendix A, Article XI, Section 22. It is intended that the text in Appendix A, Article XI, Section 22 denoted by the asterisks and set forth in this Ordinance shall remain unchanged from the language existing prior to adoption of this ordinance):

## APPENDIX A - ZONING

*** * ***

## ARTICLE XI – SCHEDULE OF DISTRICT REGULATIONS

*** * ***

### Sec. 22. – Cocoa Waterfront Overlay District.

*** * ***

(I) *Building Types.*

Building types are permitted by Sub-district when any new and/or redevelopment occurs on any parcel within the Cocoa Waterfront Zoning Overlay. The building typologies are consistent with the size, scale and character desired within each sub-district.

The following categories are included in the table provided for each building type. Each standard is labeled by a letter (A, example) which directly relates to the table provided on each building type. The categories are described as follows:

*** * ***

*Design Districts and Building Types Table*

| Design District | Home-stead (HO) | Estate (ES) | House (HS) | Cottage (CO) | Town-house (TH) | Apartment Building (AB) | Court-yard Apartment (CA) | Commercial/Mixed Use Small (CS) | Commercial/Mixed Use-Medium (CM) | Commercial/Mixed Use-Large (CL) | Single Story Commercial (SC) | Large Format Commercial (LF) | Insti-tutional (IT) | Civic (CI) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Cocoa Village (CV) | | | | RP | RP | P | P | P | P | RP | RP | | P | RP |

*** * ***

RP, permitted only where indicated on Regulating plan.

P, Permitted in the Design District.

Blank Cell, is not permitted.

* Commercial/Mixed Use is a mix of uses, ie. Office/retail, office/residential.

*** * ***

**Section 3. Replacement of Regulating Plan.** Appendix A, Zoning, is hereby amended to amended to delete the Regulating Plan set forth in Article XI, Section 22(G), City Code, and replace it with the Regulating Plan attached hereto as Exhibit "A" and fully incorporated herein by this reference.

**Section 4. Repeal of Prior Inconsistent Ordinances and Resolutions.** All prior inconsistent ordinances and resolutions adopted by the City Council, or parts of prior ordinances and resolutions in conflict herewith, are hereby repealed to the extent of the conflict.

**Section 5. Incorporation Into Code.** This Ordinance shall be incorporated into the City Code of Cocoa and any section or paragraph, number or letter, and any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical, and like errors may be corrected and additions, alterations, and omissions, not affecting the construction or meaning of this Ordinance and the City Code may be freely made.

**Section 6. Severability.** If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reason, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

**Section 7. Effective Date.** This Ordinance shall become effective immediately upon adoption by the City Council of the City of Cocoa, Florida.

**ADOPTED** by the City Commission of the City of Cocoa, Florida, in a regular meeting assembled on the _____ day of_____, 2018.

_____
**HENRY U. PARRISH, Mayor**

**ATTEST:**

_____
**CARIE SHEALY,** MMC
**City Clerk**

First Reading: _____
Legal Ad Published: _____
Effective Date: _____

# EXHIBIT A
# To Ordinance___-2018

# Regulating Plan

## City of Cocoa - Waterfront Overlay District

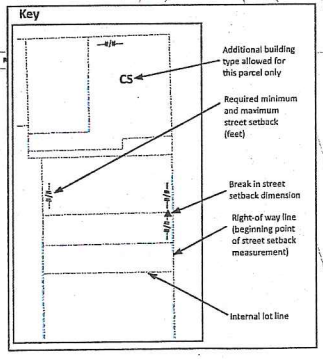
**Cocoa, FL**
**2013-05-20**
**60211027**

| SUB DISTRICT | Homestead HO | Estate ES | House HS | Cottage CO | Townhouse TH | Apartment Building AB | Courtyard Apartment CA | Comm/Mxd Use - Small* CS | Comm/Mxd Use - Med* CM | Comm/Mxd Use - Large* CL | Single-Story Commercial SC | Large Format Commercial LF | Institutional IT | Civic CI |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Cocoa Village (CV) | | | | □ | □ | ■ | ■ | ■ | ■ | □ | □ | | ■ | □ |
| Heart of Cocoa (HC) | ■ | ■ | ■ | ■ | ■ (2) | | | ■ (3) | | | | | ■ | |
| King/Willard Corridor (KW) | | | | | □ | □ | □ | ■ | ■ | | ■ | | ■ | |
| Uptown Neighborhood (UN) | ■ | ■ | ■ | ■ | ■ | | | | | | | | ■ | □ |
| South of the Village (SV) | ■ | ■ | ■ | ■ | ■ | □ | □ | □ | | | | | ■ | |
| South End (SE) | | | | ■ | ■ | ■ | ■ | ■ | ■ | | □ | | ■ | |
| Waterfront (WF) | | | | | | ■ | ■ | ■ | ■ | | | | ■ | □ |
| North of Village (NV) | | | | | ■ | ■ | ■ | ■ | ■ | | □ | □ | ■ | |

□ Allowed only where indicated on Regulating Plan
■ Allowed throughout Design District
* New development within the Comm/MXD Use district may be developed as either commercial or mixed use

Area of Amendment and corresponding building type

**Key**




**Sub District**

- Cocoa Village (CV)
- Heart of Cocoa (HC)
- King/Willard Corridor (KW)
- Uptown Neighborhood (UN)
- South of the Village (SV)
- South End (SE)
- Waterfront (WF)
- North of Village (NV)
- Consent Decree Area (CDA)

## Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-277 | **Version:** | 1 | **Name:** | |
| **Type:** | Report | | | **Status:** | Council Busines |
| **File created:** | 6/27/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Approve a Code Enforcement Lien Reduction request in the amount $2,830.00, as recommended by the Code Enforcement Board, for the property located at 209 Riverside Dr. (Chief of Police) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | Cost Sheet & Staff Report.pdf<br>Lien Redution Application.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: June 27, 2018
Agenda Date: July 24, 2018
Prepared By: Rachel Unruh, Code Enforcement Coordinator
Through: Michael Cantaloupe, Chief of Police
Requested Action:
Approve a Code Enforcement Lien Reduction request in the amount $2,830.00, as recommended by the Code Enforcement Board, for the property located at 209 Riverside Dr.

## BACKGROUND:

### CASE# 17-185

The Code Enforcement Board held a public hearing on May 18, 2017, at which time the Board found the owner, 209 Riverside LLC, in violation of the following:

**Section 6-1003(f) Exterior walls**
**Section 6-1003(b) Protective treatment**
**App. A, Art. XV, Sec. 2(A) Permit required**

The Code Enforcement Board provided the owner sufficient time to correct said violations. Therefore, consistent with the Code Enforcement Board's Order a fine ran at $75.00 per day from June 18, 2017 until compliance was achieved and documented on May 29, 2018. The lien is $25,875.00 and the current owner, 209 Riverside LLC, is requesting that the lien be reduced to $1,293.75.CASE# 15-473

Staff utilized the following factors in making its recommendation to reduce the lien:

- Whether the current owner owned the property at the time the violation(s) occurred? **Yes**
- Whether the owner made attempts to correct the violation(s); **Yes**
- The length of time the code enforcement lien ran before the violation was brought into compliance? The lien ran for **344 days** and the total amount of the lien is **$25,875.**
- The current market value of the subject property? The current market value is **$163,000** according the Brevard County Property Appraiser.

Based on the above factors, staff recommends the lien be reduced to **$2,830.**

Per the City Code, if the Council reduces the amount owed, payment of the reduced amount is required within thirty (30) days of the Council's decision or the lien amount reverts back to the original amount owed, and a subsequent lien reduction request cannot be made for a one year period of time.

## STRATEGIC PLAN CONNECTION:

Image, Crime, and Community Development.

## BUDGETARY IMPACT:

None

## PREVIOUS ACTION:

The Code Enforcement Board, at its regular meeting on June 21, 2019, recommended that the lien be reduced to $2,830.

## RECOMMENDED MOTION:

Approve a Code Enforcement Lien Reduction request in the amount $2,830, as recommended by the Code Enforcement Board, for the property located at 209 Riverside Dr.

**Cocoa Police Department**
**Code Enforcement Division**
**Affidavit for Cost Reimbursement of Code Enforcement Case**

**Case#: CE-17-185** **Date: 5/31/2018**

**Property Owner: 209 Riverside LLC**

**Site Address: 209 Riverside Dr**

Cocoa Code Enforcement has incurred actual costs, as defined in F.S.S 162.09 for cost by the City in Prosecuting this case.

**A. Salaries of Code Enforcement staff. (Hourly rate: Officer-$25.16, Coordinator-$26.16, Manager-$38.64, Chief-$59.81 & City Attorney-$150.00)**

| | Officer/Manager | # of Inspections | Hours | Rate | Total |
|---|---|---|---|---|---|
| 1 | Code Officer | 29 | 0.25 | $25.16 | $182.41 |
| 2 | Code Manager | 4 | 0.25 | $38.64 | $38.64 |
| 3 | | | | | |
| | | | | Total A1 | $221.05 |

| | Officer/Manager | Office Duties | Hours | Rate | Total |
|---|---|---|---|---|---|
| 1 | Code Officer | 8 | 0.25 | 25.16 | $201.28 |
| 2 | Code Manager | 8.75 | 0.25 | 38.64 | $338.10 |
| 3 | | | | | |
| | | | | Total A2 | $539.38 |

| | Supporting Staff | Duty | Hours | Rate | Total |
|---|---|---|---|---|---|
| 1 | Code Coordinator | Case Duties | 15.25 | $26.16 | $398.94 |
| 2 | City Attorney | Case Duties | 6 | $150.00 | $900.00 |
| 3 | Chief | Board Hearings | 8.75 | $59.81 | $523.34 |
| 4 | | | | | |
| 5 | | | | | |
| | | | | Total A3 | $1,822.28 |

**B. Expenditures - Actual expenses incurred during the process of the Code Case.**

| | Item | Quantity | Amount | Total |
|---|---|---|---|---|
| 1 | Documents per Sheet | 637 | $0.25 | $159.25 |
| 2 | Large Envelope | 39 | $0.64 | $24.96 |
| 3 | Standard Envelope | 7 | $0.08 | $0.56 |
| 4 | Color Photo Prints | 66 | $0.45 | $29.70 |
| 5 | Standard Mail | 5 | $0.46 | $2.30 |
| 6 | Certified Mail | 2 | $5.26 | $10.52 |
| 7 | Recording Fees | 2 | $10.00 | $20.00 |
| 8 | | | | |
| 9 | | | | |
| | | | | |
| | | | Total B | $247.29 |

**C. Total Amount of Cost (A1+A2+A3+B):** **$2,830.00**

CITY OF COCOA
CODE ENFORCEMENT
STAFF REPORT
June 21, 2018

**LIEN REDUCTION REQUEST FOR**
**209 Riverside Dr.**

**CASE# 17-185**

The Code Enforcement Board held a public hearing on **May 18, 2017**, at which time the Board found the owner, **209 Riverside LLC**, in violation of the following:

**Sec. 6-1003(f) Exterior walls**
**Sec. 6-1003(b) Protective treatment**
**App. A, Art. XV, Sec. 2(A) Permit required**

The Code Enforcement Board provided the owner sufficient time to correct said violations. Therefore, consistent with the Code Enforcement Board's Order a fine ran at **$75.00** per day from **June 18, 2017** until compliance was achieved and documented on **May 29, 2018.** The lien is **$25,875.00** and the current owner, **209 Riverside LLC**, is requesting that the lien be reduced to **$1,293.75.**

Staff utilized the following factors in making its recommendation to reduce the lien:

- Whether the current owner owned the property at the time the violation(s) occurred? **Yes**
- When the current owner obtained the property? **June 17, 2009**
- The length of time it took to achieve compliance by current owner? **344 days**
- The **total** length of time the code enforcement lien ran before the violation was brought into compliance? The lien ran for **344 days** and the total amount of the lien is **$25,875.00.**
- The current market value of the subject property? The current market value is **$163,000** according the Brevard County Property Appraiser.

Based on the above factors, staff recommends the lien be reduced to **$2,830.00**

Per the City Code, if the Council reduces the amount owed, payment of the reduced amount is required within thirty (30) days of the Council's decision or the lien amount reverts back to the original amount owed, and a subsequent lien reduction request cannot be made for a one year period of time.

Application # CE - 17 - 185

# LIEN REDUCTION APPLICATION

**Cocoa Police Department**
**Code Enforcement Division**
**1226 W King Street**
**Cocoa, Florida 32922**
**Phone; (321) 433-8508**

This application must be completed entirely. The property must be in compliance per the City Code Section 6-707(d), if the property does not meet the guidelines of the City Code the Lien Reduction Application will not be scheduled for a hearing before the Code Enforcement Board.

This form is divided into steps which will help you prepare your request, provide the necessary information, and prepare for the Code Enforcement Board and City Council hearing.

For Office Use Only - Date Received

Stamp Only When Application is Fully Complete

**Please TYPE or PRINT this application neatly.**

1. **Date:** 5/30/18

2. **Applicant Information:** ** NOTE: Applicant is the main contact, who must attend the meeting.*

Company (if applicable): C Apollo Realty INC.
Name: Rebecca Sparks Francesca DiPasquale
Mailing Address: 1484 N. Atlantic Ave Ste. 105
City: Cocoa Beach State: FL Zip Code: 32922
Phone #: 321 784 9602 Fax #:
Mobile #: 3214275644 E-mail: frannie.apollorealty@gmail.com

3. **Property Owner Information:** ** Check here if same as Applicant →* ☐
** If more than one owner, attach additional sheet with names and addresses.*

Company (if applicable): 209 Riverside LLC
Name: Rosalie Bianco
Mailing Address: 1075 Carrigan BLVD
City: Merritt Island State: FL Zip Code: 32952
Phone #: 3219176976 Fax #:
Mobile #: 321 619 7967 E-mail: Rosalie@insideoutsidespaces

4. **Information for property on which lien occurs:**

Street Address and Location: 209 Riverside dr Cocoa 32922

Parcel ID:

24-36-33-81-00000.0-0007.00

Tax Account Number:

2426374

Existing Use(s) on Property: Rental Property

Proposed Use(s) on Property: _____

(If residential – (circle one) **owner occupied** or **rental**), if rental does property owner anticipate accepting any state or federal rental subsidies? NO

Nature of Violation(s): paint, MOLD, clean areas exterior

Date Fine or Lien Imposed: 6/18/17 Amount of Fine: 75 per day

Have the violation(s) on the subject property been corrected: (Yes) / No (Circle one)

Date upon which the subject property was brought into compliance: 5/29/18

5. **Please provide the following information:**

Code enforcement case number: 17-185

Were you the property owner at the time the lien was imposed? (Yes) / No (Circle one) If so, how many days did it take from the board order to the date compliance was achieved? _____

If you were not the property at the time the violation occurred, were you aware of the lien when you purchased the property? Yes / No / NA (Circle one) If the property was not in compliance at the time you purchased the property how many days from the time of purchase did it take for you to come into compliance? _____

Did you receive the Notice of Violation issued by the Code Enforcement Division: Yes / No (Circle one)

Did you receive the Finding of Facts issued by the Code Enforcement Board: Yes / No (Circle one)

The factual basis upon which the application for reduction of the lien should be granted:

SEE ATTACHED

The reasons, if any, compliance was not obtained prior to the order of penalty or fine being recorded:

SEE ATTACHED

Amount you are requesting that the lien be reduced to: 95% OF LIEN and COSTS ($1293.75)

Please provide any other information deemed pertinent to this request, including but not limited to the circumstances that exist which would warrant the reduction or forgiveness of the penalty or fine. Include documentation of any financial investment made to physically improve the property:

SEE ATTACHMENTS

Are there any other properties within the jurisdictional limits of the City of Cocoa owned by the applicant and/or owners of the subject property on which code violations have been alleged, of which the case is still active, or a Finding of Facts has been entered by the Code Enforcement Board, if so please provide the address, the nature of violation and the status of such:

NO

6. **Please submit the following items in order complete the application:**

   a. ☐ **Notarized application.**

   b. ☐ **Reimbursement to City for recording costs at time of application.** Pursuant to Section 6-707(c), Code of the City of Cocoa, at the time of application, payment to the city in the amount necessary to reimburse the City for its costs associated with processing and recording the order imposing a penalty or fine and the requested satisfaction or release of lien. Please make checks payable to the 'City of Cocoa' and submit payment ONLY to the Community Services Department. Please note that these costs are non-refundable without regard for the final disposition of the application for satisfaction or release of lien. **The application fee is $20.00 and will need to be paid at the time the application is submitted.**

   c. ☐ **Letter of authorization.** If the applicant is not the property owner, a notarized letter of authorization or agent affidavit is required, unless the applicant is the Attorney of the owner. Each property owner must complete a separate authorization form or other suitable documentation to allow the agent to act upon his/her behalf.

   d. ☐ **Corporate documents.** If the applicant/owner is representing a company, articles of incorporation which show the applicant/owner is authorized to represent the company is required. A data record printout from the Florida Department of State, Division of Corporations website may also be provided (http://www.sunbiz.org/corpweb/inquiry/search.html).

   e. ☐ **Additional information (optional).** Submit any information that may be helpful in understanding the request. This may include photos, sketches, elevations, or letters from adjoining property owners.

7. **Application Filing Procedure.** This application, together with all required exhibits and attachments, shall be completed and filed with the Code Enforcement Division by the third Friday of each month at 5:00 pm in order to be scheduled for public hearing for the following month.

8. **Procedure per City Code.** Section 6-707 states the City Lien Reduction rules and procedures for applying for a reduction. It is the applicant's responsibility to read and understand the rules and procedures that are located on page 6 of the Lien Reduction Application

9. **Board Action.** Following a presentation by staff and testimony offered by the applicant, the Code Enforcement Board will formulate a recommendation to City Council.

10. **City Council Action.** Following the Code Enforcement Board making a recommendation to the City Council, staff will schedule the item for the next available City Council regular meeting.

**11. Signatures and Notarization.**

STATE OF FL COUNTY OF BREVARD. I, Francesca DiPasquale being first duly sworn, depose and say that:

☐ I am the applicant, or if corporation, I am the officer of the corporation authorized to act on this request.

☒ I am the legal representative of the applicant of this application and a notarized Letter of Authorization form or agent affidavit accompanies this application giving written, unless the applicant is the Attorney representing the owner.

I hereby certify that I have read, completed and understand this Application and understand that if my application and all associated attachments are not complete and accurate in all respects, the application will not be scheduled for a public hearing. I further understand that this application must be complete and accurate prior to the advertising of a public hearing.

(APPLICANT SIGNATURE)

(Print, Type, or Stamp Commissioned Name of Notary Public)

BRENDA G. VAN NEST

Personally Known ☒ OR Produced Identification ☐

Type of I.D. Produced

BRENDA G. VAN NEST
MY COMMISSION # FF 175706
EXPIRES: January 8, 2019
Bonded Thru Notary Public Underwriters

(NOTARY PUBLIC SIGNATURE)

STATE OF FLORIDA, COUNTY OF BREVARD

Sworn and subscribed to before me this 31st day of MAY, 20 18

To: City of Cocoa Code Enforcement Division RE: Case # 17-185 May 30, 2018

Please accept this cover letter in our effort to explain why we have asked for a Lien Reduction. You will see that there was a clear mis-understanding.

Line Item 5. The factual basis upon which the application reduction of the lien should be granted:

There was much confusion regarding which "Steve" we were dealing with in order to satisfy the violation. Fran DiPasquale as agent for owner, property manager, met and had correspondence with "city " Steve on violation that was posted on door of the said property. Frannie went to hearing where violations were commented on and time granted to comply. Pictures that I had via emailed showed back of the house with stucco hole and deck repair violation site. We proceeded with eagerness to comply and complete repairs and permitted deck by June 9 and final inspection and closed by June 26th.

We've stucco and painted large crack in plaster as pictured in emails, by Steve. Stucco after drying was painted by July 25, 2017.

From that date, no further correspondence from any one from the City, as we thought Steve has given us the final inspection in order to close the permit and violation. We did not realize there were two different Steves' and different departments referencing this property. We thought we were in compliance, when signed off.

July 27th was the last date any correspondence when final picture of stucco was painted. Picture was sent to City.

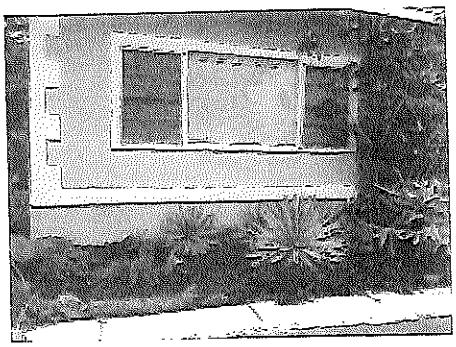
We were not aware there still remained a daily fine on an active violation. We were also not aware that there was an additional hearing, as we were not notified and there were no notices posted on the property. We would have never not shown up to a request from the City or willfully ignored this violation. There were no notices placed on door as before and owner has received no notifications.

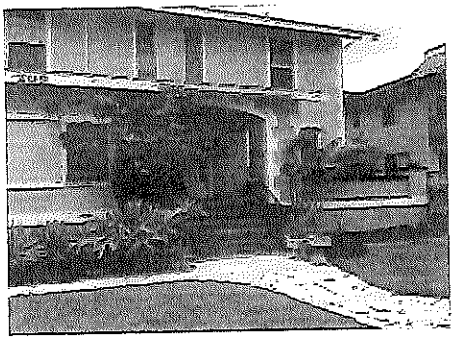
Almost 11 months later, Title Company alerted owner to the lien on the building. As agent for owner, immediately we contacted Steve from prior emails and also went to City Police Department to talk directly to Steve. At that point we also met Mr. Bunt.

With great urgency we, owner and agent for owners, asked what needed to be done. At that point 17 images were sent to the title agency. That was the reference and detail we needed to comply and be successful! We have NEVER seen these 17 photos, only two photos have been sent during all this transaction, until 2018. We met Steve and Dennis on property, where they showed Apollo Realty Broker and agent all the areas that defined the present violation. Within seven days all known matters now were corrected.

Owner has spent over $17,000, to improving the building, including new soffits, drip edge, paint, shrubs, mulch, stucco repair, new deck and stairs and new roof.

We are hoping Mr. Bunt and the council will consider a lien reduction of 95% due to the lack of communication and identity crises of the Steve's.





**IMG_5821.jpg**
112K



**IMG_5820.jpg**
98K

Gmail

Frannie DiPasquale <frannie.apollorealty@gmail.com>

# (no subject)

1 message

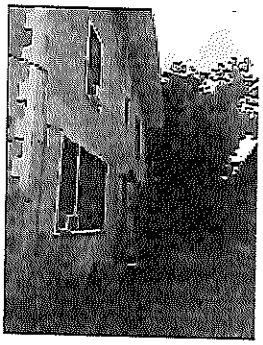
**3214275644@mms.att.net** <3214275644@mms.att.net>
To: frannie.apollorealty@gmail.com

Tue, May 29, 2018 at 3:19 PM

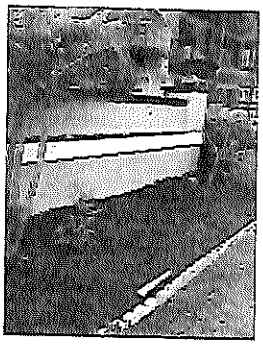
**7 attachments**



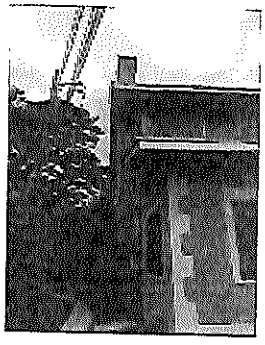
**IMG_5828.jpg**
90K



**IMG_5827.jpg**
112K

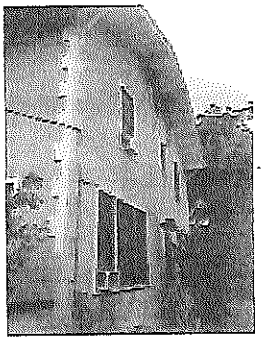


**IMG_5825.jpg**
87K



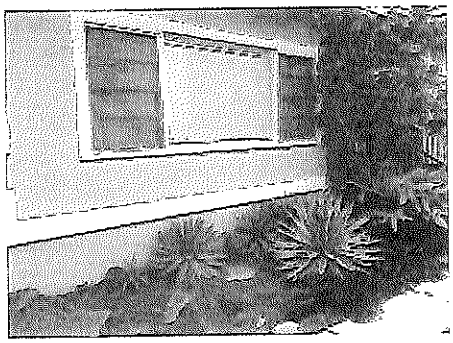
**IMG_5823.jpg**
121K

**IMG_5822.jpg**
116K

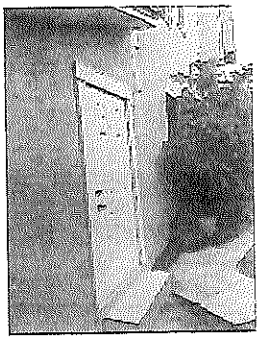




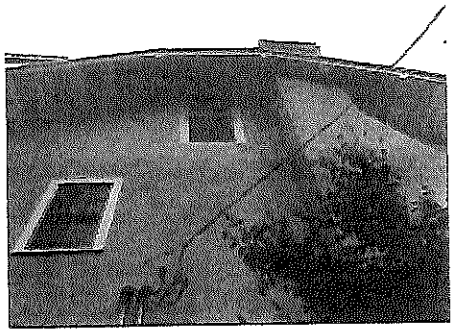
**IMG_5771.jpg**
38K



**IMG_5770.jpg**
69K

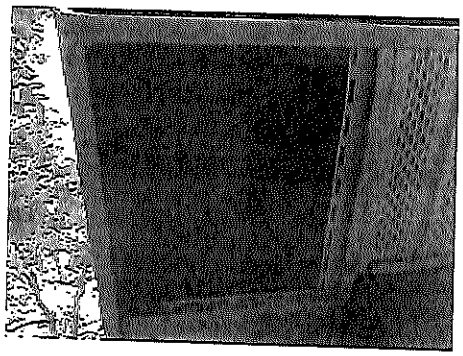


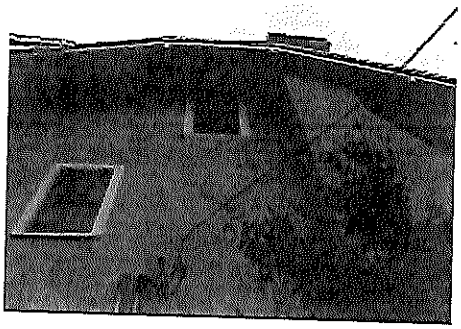
**IMG_5778.jpg**
65K



**IMG_5764.jpg**
54K

**IMG_5763.jpg**
73K





**IMG_5765.jpg**
52K

# *SPECIFIC POWER OF ATTORNEY*

*KNOW EVERYONE BY THESE PRESENTS, which are intended to constitute a Specific Power of Attorney pursuant to Section 709.08, Florida Statutes, THAT I, Rosalie Bianco, Manager of 209 Riverside LLC, a Florida Limited Liability Company, having an address at 1075 Carrigan Boulevard, Merritt Island,Fl. 32952, hereby make, constitute and appoint Francesca DiPasquale and Rebecca Sparks, Agents for Owner at Apollo Realty, Inc., a Florida Corporation, having an address at 1484 N. Atlantic Avenue, Ste 105, Cocoa Beach, Fl. 32931, as my attorney-in-fact TO ACT in my name, place and stead in any way which I could do, if I were personally present, to the extent that I am permitted by law to act through an agent:*

*(a) to enter and take possession of any real or personal property belonging to me or to which I may be entitled, and to receive and take for me in my name any rents, issues and profits of any such property; and to purchase, mortgage, invest in, reinvest in, sell, exchange, lease, grant options upon, convey, assign, transfer, encumber or otherwise dispose of the real property known as:*

LOT SEVEN (7) OF PLAT OF JOHN H. DERBY'S ADDITION TO COCOA LOCATED IN THE CITY OF COCOA, IN BREVARD COUNTY, FLORIDA, ACCORDING TO PLAT OF SAID SUBDIVISION, RECORDED IN PLAT BOOK 1, PAGE 90, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, EXCEPTING THEREFROM THE NORTH FOUR (4) FEET, ALSO EXCEPTING THEREFROM THE WEST PART SAID LOT SOLD TO CASTNER ROLFE AND MARIANNE V. D. ROLFE, DESCRIBED IN DEED RECORDED IN DEED BOOK 335, PAGE 115, AND ALSO EXCEPTING THAT PART OF SAID LOT SEVEN (7) LYING EAST OF RIVERSIDE DRIVE SOLD TO THE CITY OF COCOA, DESCRIBED IN DEED RECORDED IN DEED BOOK 340, PAGE 192, PUBLIC RECORDS OF BREVARD COUNTY, FLORIDA, WHICH PROPERTY IS FURTHER DESCRIBED AS FOLLOWS. BEGIN AT SOUTHEAST CORNER OF ROLFE LAND DESCRIBED IN DEED BOOK 335, PAGE 115, THENCE RUN NORTH 87 DEGREES 52 MINUTES 14 SECONDS WEST, ON A LINE WHICH IS PARALLEL TO AND FOUR (4) FEET DISTANT SOUTH FROM NORTH LINE OF SAID LOT 7, A DISTANCE OF 152.62 FEET TO A POINT, THENCE SOUTH 0 DEGREES 34 MINUTES 46 SECONDS WEST 88.91 FEET TO SOUTH LINE OF SAID LOT 7, THENCE RUN THE SOUTH LINE OF SAID LOT 7 EAST 184.94 FEET, MORE OR LESS, TO THE WEST LINE OF RIVERSIDE DRIVE, THENCE RUN THE WEST LINE OF RIVERSIDE DRIVE NORTH 18 DEGREES 58 MINUTES 45 SECONDS WEST 95.84 FEET, MORE OR LESS TO THE POINT OF BEGINNING.

**Having a Property Address of:** 209 Riverside Drive Unit A-F, Cocoa, Florida 32922

*(b) to execute, acknowledge and deliver all contracts, deeds, leases, mortgages, transfers to trusts, bills of sale, assignments, extensions, satisfactions, releases, waivers, consents, and any other agreements, writings and instruments of any nature affecting the real or personal property listed above, as my attorney-in-fact may deem necessary or appropriate.*

*(c) to take all steps and remedies necessary or appropriate for the conduct and management of my business and personal affairs, and for recovering, obtaining and holding all real or personal property including debts, interest, demands, duties, sums of money or any other things whatsoever, as aforesaid, that are thought to be due, owing, belonging or payable to me in my own right or otherwise;*

*(d) to do, execute, perform and finish for me in my name all things which my attorney-in-fact shall deem necessary or appropriate, in and about or concerning the Mortgaging of my property described herein or any part thereof.*

*This power of attorney is a Specific Power of Attorney, and it shall not be affected by my becoming, disabled, incompetent or incapacitated or the lapse of time, except as provided in Section 709.08, Florida Statutes. It is my intent that the authority conferred herein shall be exercisable notwithstanding my physical disability or mental incompetence.*

*To induce any third party to act hereunder, I hereby agree that any third party receiving a duly executed copy of facsimile of this power of attorney may act hereunder, and that revocation or termination hereof shall be ineffective as to such third party unless and until the sale of the above captioned property has been closed, recorded and disbursed according to the Contract for Sale and Purchase. I, for myself and my heirs, executors, legal representatives and assigns, hereby agree to idemnify and hold harmless any such third party from and against any and all claims that may arise against such third party by reason of reliance upon the provisions of this Power of Attorney.*

*IN WITNESS WHEREOF, I have executed this Power of Attorney this*

*25th day of MAY, 2018.*

*WITNESS SIGN NAME ABOVE*

*L.S.*

*Rosalie Bianco, Manager*
*1075 Carrigan Boulevard*
*Merritt Island, FL 32952*

*BRENDA G. VAN NEST*
*WITNESS PRINT NAME ABOVE*

*DIFFERENT WITNESS SIGN NAME ABOVE*

*Sheryl A. Pickel*
*DIFFERENT WITNESS PRINT NAME ABOVE*

*STATE OF FL COUNTY OF BREVARD*

*The foregoing instrument was acknowledged before me this 25th day of MAY, 2018, by Rosalie Bianco, Manager of 209 Riverside LLC, a Florida Limited Liability Company, who is personally known to me or who has produced his _____ as identification.*

*NOTARY PUBLIC SIGN NAME ABOVE*

*BRENDA G. VAN NEST*
*NOTARY PUBLIC PRINT NAME ABOVE*

*MY COMMISSION EXPIRES:*

*(NOTARIAL SEAL)*

BRENDA G. VAN NEST
MY COMMISSION # FF 175706
EXPIRES: January 8, 2019
Bonded Thru Notary Public Underwriters

*Prepared by and Return to:*
*Federal Title Insurance Agency, Inc.*
*1193 S. US Highway #1*
*Rockledge, Fl 32955*
*File #22014*

## Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-278 | **Version:** | 1 | **Name:** | |
| **Type:** | Report | | | **Status:** | Council Busines |
| **File created:** | 6/27/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Approve a Code Enforcement Lien Reduction request in the amount $1,000, as recommended by the Code Enforcement Board, for the property located at 1049 W King St. (Chief of Police) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | Cost Sheet & Staff Report.pdf<br>Lien Reduction Application.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: June 27, 2018
Agenda Date: July 24, 2018
Prepared By: Rachel Unruh, Code Enforcement Coordinator
Through: Michael Cantaloupe, Chief of Police
Requested Action:
Approve a Code Enforcement Lien Reduction request in the amount $1,000, as recommended by the Code Enforcement Board, for the property located at 1049 W King St.

## BACKGROUND:

CASE# 17-902

The Code Enforcement Board held a public hearing on January 18, 2018, at which time the Board found the owner, Mc Vey Properties No 9 LLC, in violation of the following:

**Ch 6 Section 6-900(b)(1) a-d Accumulation of Trash and Litter**
**Ch 6 Section 6-1001(g) Accessory Structures**
**Ch 6 Section 6-1001(d) Weeds**

The Code Enforcement Board provided the owner sufficient time to correct said violations. Therefore, consistent with the Code Enforcement Board's Order a fine ran at $150.00 per day from March 18, 2018 until compliance was achieved and documented on April 11, 2018. The lien is $3,600 and the current owner, Mc Vey Properties No 9 LLC, is requesting that the lien be reduced to $500.00.

Staff utilized the following factors in making its recommendation to reduce the lien:

- Whether the current owner owned the property at the time the violation(s) occurred? **Yes**
- Whether the owner made attempts to correct the violation(s); **Yes**
- The length of time the code enforcement lien ran before the violation was brought into compliance? The lien ran for **24 days** and the total amount of the lien is **$3,600.**
- The current market value of the subject property? The current market value is **$745,000** according the Brevard County Property Appraiser.

Based on the above factors, staff recommends the lien be reduced to **$2,748.23.** However, the Code Enforcement Board, at its regular meeting on June 21, 2019, recommended that the lien be reduced to $1,000.

Per the City Code, if the Council reduces the amount owed, payment of the reduced amount is required within thirty (30) days of the Council's decision or the lien amount reverts back to the original amount owed, and a subsequent lien reduction request cannot be made for a one year period of time.

## STRATEGIC PLAN CONNECTION:

Crime, Image and Community Development

## BUDGETARY IMPACT:

None

## PREVIOUS ACTION:

The Code Enforcement Board, at its regular meeting on June 21, 2019, recommended that the lien be reduced to $1,000.

## RECOMMENDED MOTION:

Approve a Code Enforcement Lien Reduction request in the amount $1,000, as recommended by the Code Enforcement Board, for the property located at 1049 W King St.

CITY OF COCOA
CODE ENFORCEMENT
STAFF REPORT
June 21, 2018

**LIEN REDUCTION REQUEST FOR**
**1049 W King Street**

**CASE# 17-902**

The Code Enforcement Board held a public hearing on **January 18, 2018**, at which time the Board found the owner, **Mc Vey Properties No 9 Llc** , in violation of the following:

**Accum. Of Trash and Litter Ch 6 Sec. 6-900 (b)(1)a-d**
**Accessory Structures Ch 6 Sec. 6-1001 (g)**
**Weeds, Ch 6 Sec. 6-1001(d)**

The Code Enforcement Board provided the owner sufficient time to correct said violations. Therefore, consistent with the Code Enforcement Board's Order a fine ran at **$150.00** per day from **March 18, 2018** until compliance was achieved and documented on **April 11, 2018.** The lien is **$3,600** and the current owner, **Mc Vey Properties No 9 Llc**, is requesting that the lien be reduced to **$500.00.**

Staff utilized the following factors in making its recommendation to reduce the lien:

- Whether the current owner owned the property at the time the violation(s) occurred? **Yes**
- When the current owner obtained the property? **April 15, 2014**
- The length of time it took to achieve compliance by current owner? **24 days**
- The **total** length of time the code enforcement lien ran before the violation was brought into compliance? The lien ran for **24 days** and the total amount of the lien is **$3,600.00.**
- The current market value of the subject property? The current market value is **$745,000** according the Brevard County Property Appraiser.

Based on the above factors, staff recommends the lien be reduced to **$2,748.23 (City Cost)**

Per the City Code, if the Council reduces the amount owed, payment of the reduced amount is required within thirty (30) days of the Council's decision or the lien amount reverts back to the original amount owed, and a subsequent lien reduction request cannot be made for a one year period of time.

Cocoa Police Department
Code Enforcement Division
Affidavit for Cost Reimbursement of Code Enforcement Case

Case#: CE-17-902 Date: 5/31/2018

Property Owner: Mc Vey Properties No 9 LLC

Site Address: 1049 W King Street

Cocoa Code Enforcement has incurred actual costs, as defined in F.S.S 162.09 for cost by the City in Prosecuting this case.

**A. Salaries of Code Enforcement staff. (Hourly rate: Officer-$25.16, Coordinator-$26.16, Manager-$38.64, Chief-$59.81 & City Attorney-$150.00)**

| | Officer/Manager | # of Inspections | Hours | Rate | Total |
|---|---|---|---|---|---|
| 1 | Code Officer | 16 | 0.25 | $25.16 | $100.64 |
| 2 | Code Manager | 4 | 0.25 | $38.64 | $38.64 |
| 3 | | | | | |
| | | | | Total A1 | $139.28 |

| | Officer/Manager | Office Duties | Hours | Rate | Total |
|---|---|---|---|---|---|
| 1 | Code Officer | 8 | 0.25 | 25.16 | $201.28 |
| 2 | Code Manager | 8.75 | 0.25 | 38.64 | $338.10 |
| 3 | | | | | |
| | | | | Total A2 | $539.38 |

| | Supporting Staff | Duty | Hours | Rate | Total |
|---|---|---|---|---|---|
| 1 | Code Coordinator | Case Duties | 15.25 | $26.16 | $398.94 |
| 2 | City Attorney | Case Duties | 6 | $150.00 | $900.00 |
| 3 | Chief | Board Hearings | 8.75 | $59.81 | $523.34 |
| 4 | | | | | |
| 5 | | | | | |
| | | | | Total A3 | $1,822.28 |

**B. Expenditures - Actual expenses incurred during the process of the Code Case.**

| | Item | Quantity | Amount | Total |
|---|---|---|---|---|
| 1 | Documents per Sheet | 637 | $0.25 | $159.25 |
| 2 | Large Envelope | 39 | $0.64 | $24.96 |
| 3 | Standard Envelope | 7 | $0.08 | $0.56 |
| 4 | Color Photo Prints | 66 | $0.45 | $29.70 |
| 5 | Standard Mail | 5 | $0.46 | $2.30 |
| 6 | Certified Mail | 2 | $5.26 | $10.52 |
| 7 | Recording Fees | 2 | $10.00 | $20.00 |
| 8 | | | | |
| 9 | | | | |
| | | | | |
| | | | Total B | $247.29 |

**C. Total Amount of Cost (A1+A2+A3+B): $2,748.23**

Application # CE - 17 - 902

# LIEN REDUCTION APPLICATION

**Cocoa Police Department**
**Code Enforcement Division**
**1226 W King Street**
**Cocoa, Florida 32922**
**Phone; (321) 433-8508**

This application must be completed entirely. The property must be in compliance per the City Code Section 6-707(d), if the property does not meet the guidelines of the City Code the Lien Reduction Application will not be scheduled for a hearing before the Code Enforcement Board.

This form is divided into steps which will help you prepare your request, provide the necessary information, and prepare for the Code Enforcement Board and City Council hearing.

For Office Use Only - Date Received

Stamp Only When Application is Fully Complete

**Please TYPE or PRINT this application neatly.**

1. **Date:** 05/25/18

2. **Applicant Information:** ** NOTE: Applicant is the main contact, who must attend the meeting.*

Company (if applicable): Nishad Khan, P.L.

Name: Michelle Gomez Hinden, Esq., B.C.S. (Attorney Representing Owner)

Mailing Address: 617 E. Colonial Dr.

City: Orlando State: FL Zip Code: 32803

Phone #: 407-228-9711 Fax #: 407-228-9713

Mobile #: E-mail: mhinden@nishadkhanlaw.com

3. **Property Owner Information:** ** Check here if same as Applicant* → ☐
** If more than one owner, attach additional sheet with names and addresses.*

Company (if applicable): Tee Jay I, LLC, an Arizona limited liability company

Name: N/A

Mailing Address: 1330 Saxon Blvd.

City: Orange City State: FL Zip Code: 32763

Phone #: 480-717-7100 Fax #:

Mobile #: E-mail: TJ@tjoil.net

4. **Information for property on which lien occurs:**

Street Address and Location: 1049 W. King Street, Cocoa, FL 32922

Parcel ID:

2 4 - 3 6 - 3 2 - 0 4 - 4 . 0 1 . - . .

Tax Account Number:

2 4 2 4 3 6 7

Existing Use(s) on Property: Retail Store - 1 Unit - Family Dollar Store

Proposed Use(s) on Property: Retail Store - 1 Unit - Family Dollar Store

(If residential – (circle one) **owner occupied** or **rental**), if rental does property owner anticipate accepting any state or federal rental subsidies? N/A

Nature of Violation(s): Junk and Trash

Date Fine or Lien Imposed: 03/15/18 Amount of Fine: $150 per day

Have the violation(s) on the subject property been corrected: (Yes) No (Circle one)

Date upon which the subject property was brought into compliance: April 11, 2018

5. **Please provide the following information:**

Code enforcement case number: 17-902

Were you the property owner at the time the lien was imposed? Yes / (No) (Circle one) If so, how many days did it take from the board order to the date compliance was achieved? _____

If you were not the property at the time the violation occurred, were you aware of the lien when you purchased the property? (Yes) / No / NA (Circle one) If the property was not in compliance at the time you purchased the property how many days from the time of purchase did it take for you to come into compliance? _____

Did you receive the Notice of Violation issued by the Code Enforcement Division: Yes / (No) (Circle one)

Did you receive the Finding of Facts issued by the Code Enforcement Board: Yes / (No) (Circle one)

The factual basis upon which the application for reduction of the lien should be granted:
Please refer to attached Supplement to Application, attached hereto and made a part of this Application.

The reasons, if any, compliance was not obtained prior to the order of penalty or fine being recorded:
Please refer to attached Supplement to Application, attached hereto and made a part of this Application.

Amount you are requesting that the lien be reduced to: We respectfully request that the lien be reduced to $500.00.

Please provide any other information deemed pertinent to this request, including but not limited to the circumstances that exist which would warrant the reduction or forgiveness of the penalty or fine. Include documentation of any financial investment made to physically improve the property:

Please refer to attached Supplement to Application, attached hereto and made a part of this Application.

Are there any other properties within the jurisdictional limits of the City of Cocoa owned by the applicant and/or owners of the subject property on which code violations have been alleged, of which the case is still active, or a Finding of Facts has been entered by the Code Enforcement Board, if so please provide the address, the nature of violation and the status of such:

N/A

6. **Please submit the following items in order complete the application:**

   a. ☒ **Notarized application.**

   b. ☒ **Reimbursement to City for recording costs at time of application.** Pursuant to Section 6-707(c), Code of the City of Cocoa, at the time of application, payment to the city in the amount necessary to reimburse the City for its costs associated with processing and recording the order imposing a penalty or fine and the requested satisfaction or release of lien. Please make checks payable to the 'City of Cocoa' and submit payment ONLY to the Community Services Department. Please note that these costs are non-refundable without regard for the final disposition of the application for satisfaction or release of lien. **The application fee is $20.00 and will need to be paid at the time the application is submitted.**

   c. ☐ N/A **Letter of authorization.** If the applicant is not the property owner, a notarized letter of authorization or agent affidavit is required, unless the applicant is the Attorney of the owner. Each property owner must complete a separate authorization form or other suitable documentation to allow the agent to act upon his/her behalf.

   d. ☒ **Corporate documents.** If the applicant/owner is representing a company, articles of incorporation which show the applicant/owner is authorized to represent the company is required. A data record printout from the Florida Department of State, Division of Corporations website may also be provided (http://www.sunbiz.org/corpweb/inquiry/search.html).

   e. ☒ **Additional information (optional).** Submit any information that may be helpful in understanding the request. This may include photos, sketches, elevations, or letters from adjoining property owners.

7. **Application Filing Procedure.** This application, together with all required exhibits and attachments, shall be completed and filed with the Code Enforcement Division by the third Friday of each month at 5:00 pm in order to be scheduled for public hearing for the following month.

8. **Procedure per City Code.** Section 6-707 states the City Lien Reduction rules and procedures for applying for a reduction. It is the applicant's responsibility to read and understand the rules and procedures that are located on page 6 of the Lien Reduction Application

9. **Board Action**. Following a presentation by staff and testimony offered by the applicant, the Code Enforcement Board will formulate a recommendation to City Council.

10. **City Council Action.** Following the Code Enforcement Board making a recommendation to the City Council, staff will schedule the item for the next available City Council regular meeting.

**11. Signatures and Notarization.**

STATE OF Florida COUNTY OF Orange. I, Michelle Gomez Hinden being first duly sworn, depose and say that:

☐ I am the applicant, or if corporation, I am the officer of the corporation authorized to act on this request.

☒ I am the legal representative of the applicant of this application and a notarized Letter of Authorization form or agent affidavit accompanies this application giving written, unless the applicant is the Attorney representing the owner.

I hereby certify that I have read, completed and understand this Application and understand that if my application and all associated attachments are not complete and accurate in all respects, the application will not be scheduled for a public hearing. I further understand that this application must be complete and accurate prior to the advertising of a public hearing.

Michelle Gomez Hinden
(APPLICANT SIGNATURE)

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known ☒ OR Produced Identification ☐

Type of I.D. Produced _____

ROCIO DEL PILAR MUCHAYPINA
MY COMMISSION # GG144130
EXPIRES October 17, 2021

(NOTARY PUBLIC SIGNATURE)

STATE OF FLORIDA, COUNTY OF ~~BREVARD~~ Orange

Sworn and subscribed to before me this 25th day of May, 2018

AZ Corp. Commission
02984370

AZ CORPORATION COMMISSION
FILED

DEC 15 2009

FILE NO. L1S704084

After filing return to:

Dalon J. Morgan
Dalon J. Morgan, PLC
8955 E. Pinnacle Peak Road, Suite 102
Scottsdale, AZ 85255

# ARTICLES OF ORGANIZATION
# OF
# TEE JAY I, LLC

As authorized in A.R.S. section 29-632, Dalon J. Morgan states as follows:

1. The name of the limited liability company is TEE JAY I, LLC.

2. The address of the registered office of the company is 1990 S. Alma School Road, Chandler, AZ 85286.

3. The name and address of the agent for service of process for the company are Dalon J. Morgan, PLC, 8955 E. Pinnacle Peak Road, Suite 102, Scottsdale, AZ 85255.

4. The company will have perpetual existence.

5. Management of the company is reserved to the members.

6. The name and address of the members are as follows:

Tejinder Grewal
1990 S. Alma School Road
Chandler, AZ 85286

Jagdeep Saran
1990 S. Alma School Road
Chandler, AZ 85286

Dated December 29, 2008.

Dalon J. Morgan

Dalon J. Morgan, PLC having been appointed to act as the statutory agent for TEE JAY I, LLC, accepts that appointment.

Dalon J. Morgan, PLC

By: _____
Dalon J. Morgan, Member

# STATE OF ARIZONA

Office of the
## CORPORATION COMMISSION

### CERTIFICATE OF GOOD STANDING

*To all to whom these presents shall come, greeting:*

*I, Ted Vogt, Executive Director of the Arizona Corporation Commission, do hereby certify that*

****TEE JAY I, LLC****

*a domestic limited liability company organized under the laws of the State of Arizona, did organize on the 15th day of December 2009.*

*I further certify that according to the records of the Arizona Corporation Commission, as of the date set forth hereunder, the said limited liability company is not administratively dissolved for failure to comply with the provisions of A.R.S. section 29-601 et seq., the Arizona Limited Liability Company Act; and that the said limited liability company has not filed Articles of Termination as of the date of this certificate.*

*This certificate relates only to the legal existence of the above named entity as of the date issued. This certificate is not to be construed as an endorsement, recommendation, or notice of approval of the entity's condition or business activities and practices.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Arizona Corporation Commission. Done at Phoenix, the Capital, this 28th day of March, 2018, A. D.*

SEAL OF THE ARIZONA CORPORATION COMMISSION · 1912 · DITAT DEUS

Ted Vogt, Executive Director

By: 1860004

DIVISION OF CORPORATIONS

DIVISION of CORPORATIONS
an official State of Florida website



# Detail by Entity Name

Foreign Limited Liability Company
TEE JAY I, LLC

**Filing Information**

| | |
|---|---|
| **Document Number** | M18000003156 |
| **FEI/EIN Number** | NONE |
| **Date Filed** | 04/02/2018 |
| **State** | AZ |
| **Status** | ACTIVE |

**Principal Address**

1990 S ALMA SCHOOL RD
CHANDLER, AZ 85286

**Mailing Address**

1990 S ALMA SCHOOL RD
CHANDLER, AZ 85286

**Registered Agent Name & Address**

NISHAD KHAN PL
617 E COLONIAL DRIVE
ORLANDO, FL 32803

**Authorized Person(s) Detail**

**Name & Address**

Title MGR

GREWAL, TEJINDER
1330 SAXON BLVD
ORANGE CITY, FL 32763

**Annual Reports**

**No Annual Reports Filed**

**Document Images**

04/02/2018 -- Foreign Limited | View image in PDF format

M18000003156

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

☐ PICK-UP ☐ WAIT ☐ MAIL

(Business Entity Name)

(Document Number)

Certified Copies _____ Certificates of Status _____

Special Instructions to Filing Officer:

Office Use Only

400307909564

01/29/18--01045--008 **125.00

18 APR -2 AM 5:25

J. LEGGETT
APR 03 2018

# COVER LETTER

TO: Registration Section
Division of Corporations

SUBJECT: TEE JAY I, LLC
Name of Limited Liability Company

The enclosed "Application by Foreign Limited Liability Company for Authorization to Transact Business in Florida," Certificate of Existence, and check are submitted to register the above referenced foreign limited liability company to transact business in Florida.

Please return all correspondence concerning this matter to the following:

Amanda Gunter
Name of Person

Nishad Khan PL
Firm/Company

617 E. Colonial Drive
Address

Orlando, FL 32803
City/State and Zip Code

amanda@nishadkhanlaw.com
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Amanda Gunter at (407) 228-9711
Name of Contact Person — Area Code — Daytime Telephone Number

**MAILING ADDRESS:**
Division of Corporations
Registration Section
P.O. Box 6327
Tallahassee, FL 32314

**STREET ADDRESS:**
Division of Corporations
Registration Section
Clifton Building
2661 Executive Center Circle
Tallahassee, FL 32301

Enclosed is a check for the following amount:

- ☒ $125.00 Filing Fee
- ☐ $130.00 Filing Fee & Certificate of Status
- ☐ $155.00 Filing Fee & Certified Copy
- ☐ $160.00 Filing Fee, Certificate of Status & Certified Copy

# APPLICATION BY FOREIGN LIMITED LIABILITY COMPANY FOR AUTHORIZATION TO TRANSACT BUSINESS IN FLORIDA

*IN COMPLIANCE WITH SECTION 605.0902, FLORIDA STATUTES, THE FOLLOWING IS SUBMITTED TO REGISTER A FOREIGN LIMITED LIABILITY COMPANY TO TRANSACT BUSINESS IN THE STATE OF FLORIDA:*

1. TEE JAY I, LLC
(Name of Foreign Limited Liability Company; must include "Limited Liability Company," "L.L.C.," or "LLC.")

(If name unavailable, enter alternate name adopted for the purpose of transacting business in Florida. The alternate name must include "Limited Liability Company," "L.L.C." or "LLC.")

2. Arizona
(Jurisdiction under the law of which foreign limited liability company is organized)

3. _____
(FEI number, if applicable)

4. _____
(Date first transacted business in Florida, if prior to registration.)
(See sections 605.0904 & 605.0905, F.S. to determine penalty liability)

5. 1990 S. Alma School Rd.
(Street Address of Principal Office)
Chandler, AZ 85286

6. 1990 S. Alma School Rd.
(Mailing Address)
Chandler, AZ 85286

7. Name and street address of Florida registered agent: (P.O. Box NOT acceptable)

Name: NISHAD KHAN PL

Office Address: 617 E. Colonial Drive

Orlando (City), Florida 32803 (Zip code)

10 APR -2 AM 9:25

**Registered agent's acceptance:**
*Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this application, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.*

_____
(Registered agent's signature)

8. The name, title or capacity and address of the person(s) who has/have authority to manage is/are:

| Title or Capacity: | Name and Address: | Title or Capacity: | Name and Address: |
|---|---|---|---|
| MGR | Tejinder Grewal<br>1330 Saxon Blvd.<br>Orange City, FL 32763 | | |
| | | | |

(Use attachments if necessary)

9. Attached is a certificate of existence, no more than 90 days old, duly authenticated by the official having custody of records in the jurisdiction under the law of which it is organized. (If the certificate is in a foreign language, a translation of the certificate under oath of the translator must be submitted)

10. This document is executed in accordance with section 605.0203 (1) (b), Florida Statutes. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.

_____
Signature of an authorized person

Tejinder Grewal
Typed or printed name of signee

# LIEN REDUCTION APPLICATION 17-906
# ADDITIONAL DOCUMENTS

**SUPPLEMENT TO LIEN REDUCTION APPLICATION**
**CODE ENFORCEMENT CASE NO. 17-902**

*The factual basis upon which the application for reduction of the lien should be granted:*

Our Client, the current owner of the property located at 1049 West King Street, Cocoa, Florida 32922 (the "Property"), was unaware that a Code Enforcement Violation had been accruing against the Property when he entered into a contract to purchase the Property. Our Client became aware of the accruing lien approximately one week before its original scheduled closing for the purchase of the Property when our Firm had conducted additional due diligence relating to the Property. A title search had previously been completed at the inception of the purchase transaction; however, the lien was recorded after the title search had been completed so it was not brought to our attention at that time.

Given that time was of the essence due to the upcoming closing, our Firm elected to attend a code enforcement hearing that was scheduled with the City of Cocoa on the evening of March 15, 2018, to inquire as to the status of the accruing Code Enforcement Violation. At the hearing, our Firm was informed that the Code Enforcement Violation was a continuing violation, and therefore, a decision was made to continue with the accruing of the fine until the Property was brought back into compliance and the Code Enforcement Violation was considered resolved by the City of Cocoa. Upon learning of this issue, our Client began to diligently work with the owner of the Property at that time, Mc Vey Properties No 9, LLC (the "Prior Owner"), to ensure that the Code Enforcement Violation was resolved and the Property was deemed in compliance by the City of Cocoa. Prior to purchasing the Property, our Client worked with the Prior Owner by investing monies into the Property and making certain upgrades to ensure that the Property was brought back into compliance prior to the rescheduled closing date. Further, in an effort to be proactive, prior to purchasing the Property, our Client elected to work with the Prior Owner by investing additional monies into the Property to ensure that this repetitive code enforcement issue did not arise again in the future.

Based on the above, it is our position that our Client acted, in good faith, to resolve the matter as expeditiously as possible. Even though our Client was not the owner of the Property at that time, upon our Client discovering the accruing Code Enforcement Violation, our Client took all necessary steps to resolve the issue. Further, our Client has taken proactive steps and it intends to continue taking proactive steps with the current Tenant to ensure that this issue does not arise again.

*The reasons, if any, compliance was not obtained prior to the order of penalty or fine being recorded:*

As mentioned, our Client, the current owner of the Property, was unaware that a Code Enforcement Violation was accruing against the Property. Our Client became aware of the accruing lien approximately one week before its original scheduled closing for the purchase of the Property when our Firm had conducted additional due diligence relating to the Property. Upon being alerted of the accruing Code Enforcement Violation, our Client communicated with the Prior Owner to inquire as to why the Violation remained unresolved. The Prior Owner is based in the State of Missouri and its Tenant did not alert the Prior Owner of the pending Code Enforcement Violations; therefore, the Prior Owner was unaware of the pending Violations as it was under the impression that any prior Code Enforcement Violations relating to the Property had been addressed and resolved by the Tenant. Upon our Client discovering the accruing Code Enforcement Violation, our Client elected to work, jointly, with the Prior Owner by taking proactive steps to ensure that the Code Enforcement Violation was resolved and to ensure that the Property has since remained in compliance.

*Amount you are requesting that the lien be reduced to:*

$500.00

*Please provide any other information deemed pertinent to this request, including but not limited to the circumstances that exist which would warrant the reduction or forgiveness of the penalty or fine. Include documentation of any financial investment made to physically improve the property:*

The Current Owner and the Prior Owner both worked together to complete the repairs needed to bring the Property back into compliance and to ensure that the Property remained in compliance. The amounts paid by the Current Owner and the Prior Owner to bring the Property back into compliance totaled $11,358.00, which was divided, equally, between the both of them at $5,679.00 per party. A copy of the invoice that was paid is attached for your review and made a part of this Application. Should you also require proof of payment, we are happy to provide same upon your request.

Carswell Real Estate & Construction

2235 N Courtenay Parkway
FL 32953

# Estimate

| Date | Estimate # |
|---|---|
| 3/30/2018 | 4 |

| Name / Address |
|---|
| Family Dollar<br>1049 W King Street<br>Cocoa, Fl 32922 |

| Project |
|---|
| |

| Description | Qty | Rate | Total |
|---|---|---|---|
| Trimming palms, picking up debris surrounding building and parking lot, mowing and cleaning of ditch, cleaning drain on east side and disposal of all debris | 1 | 2,430.00 | 2,430.00 |
| Fixing sprinkler system, cleaning heads, repairing broken pipes, replacing valve boxes, adding heads for proper watering of shrubs, fixing damaged wires and replacing broken heads, Labor & materials included | 1 | 2,285.00 | 2,285.00 |
| 7 yards of mulch to dress up flower beds | 1 | 715.00 | 715.00 |
| 7 gal shrubs to match existing $50.00 + labor | 45 | 71.42222 | 3,214.00 |
| Install approximately 100 l/f of 6ft tall chain link fence. Commercial grade 5 ch 40 posts and rail, Set all post in concrete | | 2,714.00 | 2,714.00 |
| | | **Total** | $11,358.00 |

## Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-279 | **Version:** | 1 | **Name:** | |
| **Type:** | Report | | | **Status:** | Council Busines |
| **File created:** | 6/27/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Approve a Code Enforcement Lien Reduction request in the amount $2,000, as recommended by the Code Enforcement Board, for the property located at 1049 W King St. (Chief of Police) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | Cost Sheet & Staff Report.pdf<br>Lien Reduction Application.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: June 27, 2018
Agenda Date: July 24, 2018
Prepared By: Rachel Unruh, Code Enforcement Coordinator
Through: Michael Cantaloupe, Chief of Police
Requested Action:
Approve a Code Enforcement Lien Reduction request in the amount $2,000, as recommended by the Code Enforcement Board, for the property located at 1049 W King St.

## BACKGROUND:

CASE# 17-906 (Repeat)

The Code Enforcement Board held a public hearing on January 18, 2018, at which time the Board found the owner, Mc Vey Properties No 9 LLC, in repeat violation of the following:

**App A Art. XIII Sec 22 (a-i)** Landscape **Requirements**

The Code Enforcement Board found the owner in repeat violation and to correct said violations. Therefore, consistent with the Code Enforcement Board's Order a fine ran at $500.00 per day from November 11, 2017 until compliance was achieved and documented on April 11, 2018. The lien is $77,000 and the current owner, Mc Vey Properties No 9 LLC, is requesting that the lien be reduced to $1,500.00.

Staff utilized the following factors in making its recommendation to reduce the lien:

- Whether the current owner owned the property at the time the violation(s) occurred? **Yes**

- Whether the owner made attempts to correct the violation(s); **Yes**

- The length of time the code enforcement lien ran before the violation was brought into compliance? The lien ran for **151 days** and the total amount of the lien is **$77,000.**

- The current market value of the subject property? The current market value is **$745,000** according the Brevard County Property Appraiser.

Based on the above factors, staff recommends the lien be reduced to **$7,700.** However, the Code Enforcement Board at its June 21, 2018 meeting recommended a reduction to $2,000.

Per the City Code, if the Council reduces the amount owed, payment of the reduced amount is required within thirty (30) days of the Council's decision or the lien amount reverts back to the original amount owed, and a subsequent lien reduction request cannot be made for a one year period of time.

## STRATEGIC PLAN CONNECTION:

Image, Crime, and Community Development

## BUDGETARY IMPACT:

None

## PREVIOUS ACTION:

The Code Enforcement Board, at its regular meeting on June 21, 2019, recommended that the lien be reduced to $2,000.

## RECOMMENDED MOTION:

Approve a Code Enforcement Lien Reduction request in the amount $2,000, as recommended by the Code Enforcement Board, for the property located at 1049 W King St.

CITY OF COCOA
CODE ENFORCEMENT
STAFF REPORT
June 21, 2018

**LIEN REDUCTION REQUEST FOR**
**1049 W King Street**

**CASE# 17-906 (Repeat)**

The Code Enforcement Board held a public hearing on **January 18, 2018**, at which time the Board found the owner, **Mc Vey Properties No 9 Llc** , in repeat violation of the following:

**Landscape Requirements App A Art. XIII Sec 22 (a-i)**

The Code Enforcement Board found the owner in repeat violation and to correct said violations. Therefore, consistent with the Code Enforcement Board's Order a fine ran at **$500.00** per day from **November 11, 2017** until compliance was achieved and documented on **April 11, 2018.** The lien is **$77,000** and the current owner, **Mc Vey Properties No 9 Llc**, is requesting that the lien be reduced to **$1,500.00.**

Staff utilized the following factors in making its recommendation to reduce the lien:

- Whether the current owner owned the property at the time the violation(s) occurred? **Yes**
- When the current owner obtained the property? **April 15, 2014**
- The length of time it took to achieve compliance by current owner? **151 days**
- The **total** length of time the code enforcement lien ran before the violation was brought into compliance? The lien ran for **151 days** and the total amount of the lien is **$77,000.00.**
- The current market value of the subject property? The current market value is **$745,000** according the Brevard County Property Appraiser.

Based on the above factors, staff recommends the lien be reduced to **$7,700.00**

Per the City Code, if the Council reduces the amount owed, payment of the reduced amount is required within thirty (30) days of the Council's decision or the lien amount reverts back to the original amount owed, and a subsequent lien reduction request cannot be made for a one year period of time.

Cocoa Police Department

Code Enforcement Division

Affidavit for Cost Reimbursement of Code Enforcement Case

Case#: CE-17-906 Date: 5/31/2018

Property Owner: Mc Vey Properties No 9 LLC

Site Address: 1049 W King Street

Cocoa Code Enforcement has incurred actual costs, as defined in F.S.S 162.09 for cost by the City in Prosecuting this case.

**A. Salaries of Code Enforcement staff. (Hourly rate: Officer-$25.16, Coordinator-$26.16, Manager-$38.64, Chief-$59.81 & City Attorney-$150.00)**

| | Officer/Manager | # of Inspections | Hours | Rate | Total |
|---|---|---|---|---|---|
| 1 | Code Officer | 16 | 0.25 | $25.16 | $100.64 |
| 2 | Code Manager | 4 | 0.25 | $38.64 | $38.64 |
| 3 | | | | | |
| | | | | Total A1 | $139.28 |

| | Officer/Manager | Office Duties | Hours | Rate | Total |
|---|---|---|---|---|---|
| 1 | Code Officer | 8 | 0.25 | 25.16 | $201.28 |
| 2 | Code Manager | 8.75 | 0.25 | 38.64 | $338.10 |
| 3 | | | | | |
| | | | | Total A2 | $539.38 |

| | Supporting Staff | Duty | Hours | Rate | Total |
|---|---|---|---|---|---|
| 1 | Code Coordinator | Case Duties | 15.25 | $26.16 | $398.94 |
| 2 | City Attorney | Case Duties | 6 | $150.00 | $900.00 |
| 3 | Chief | Board Hearings | 8.75 | $59.81 | $523.34 |
| 4 | | | | | |
| 5 | | | | | |
| | | | | Total A3 | $1,822.28 |

**B. Expenditures - Actual expenses incurred during the process of the Code Case.**

| | Item | Quantity | Amount | Total |
|---|---|---|---|---|
| 1 | Documents per Sheet | 637 | $0.25 | $159.25 |
| 2 | Large Envelope | 39 | $0.64 | $24.96 |
| 3 | Standard Envelope | 7 | $0.08 | $0.56 |
| 4 | Color Photo Prints | 66 | $0.45 | $29.70 |
| 5 | Standard Mail | 5 | $0.46 | $2.30 |
| 6 | Certified Mail | 2 | $5.26 | $10.52 |
| 7 | Recording Fees | 2 | $10.00 | $20.00 |
| 8 | | | | |
| 9 | | | | |
| | | | | |
| | | | Total B | $247.29 |

**C. Total Amount of Cost (A1+A2+A3+B): $2,748.23**

Application # CE - 17 - 906

# LIEN REDUCTION APPLICATION

**Cocoa Police Department**
**Code Enforcement Division**
**1226 W King Street**
**Cocoa, Florida 32922**
**Phone; (321) 433-8508**

This application must be completed entirely. The property must be in compliance per the City Code Section 6-707(d), if the property does not meet the guidelines of the City Code the Lien Reduction Application will not be scheduled for a hearing before the Code Enforcement Board.

This form is divided into steps which will help you prepare your request, provide the necessary information, and prepare for the Code Enforcement Board and City Council hearing.

For Office Use Only - Date Received

Stamp Only When Application is Fully Complete

**Please TYPE or PRINT this application neatly.**

1. **Date:** 05/25/18

2. **Applicant Information:** ** NOTE: Applicant is the main contact, who must attend the meeting.*

Company (if applicable): Nishad Khan, P.L.

Name: Michelle Gomez Hinden, Esq., B.C.S. (Attorney Representing Owner)

Mailing Address: 617 E. Colonial Dr.

City: Orlando State: FL Zip Code: 32803

Phone #: 407-228-9711 Fax #: 407-228-9713

Mobile #: _____ E-mail: mhinden@nishadkhanlaw.com

3. **Property Owner Information:** ** Check here if same as Applicant* → ☐
** If more than one owner, attach additional sheet with names and addresses.*

Company (if applicable): Tee Jay I, LLC, an Arizona limited liability company

Name: N/A

Mailing Address: 1330 Saxon Blvd.

City: Orange City State: FL Zip Code: 32763

Phone #: 480-717-7100 Fax #: _____

Mobile #: _____ E-mail: TJ@tjoil.net

4. **Information for property on which lien occurs:**

Street Address and Location: 1049 W. King Street, Cocoa, FL 32922

Parcel ID:

2 4 - 3 6 - 3 2 - 0 4 - * - 4 . 0 1 . - .

Tax Account Number:

2 4 2 4 3 6 7

Existing Use(s) on Property: Retail Store - 1 Unit - Family Dollar Store

Proposed Use(s) on Property: Retail Store - 1 Unit - Family Dollar Store

(If residential – (circle one) **owner occupied** or **rental**), if rental does property owner anticipate accepting any state or federal rental subsidies? N/A

Nature of Violation(s): Zoning - AppendixA (Irrigation/Landscaping Violations)

Date Fine or Lien Imposed: 01/18/18 Amount of Fine: $500 per day

Have the violation(s) on the subject property been corrected: (Yes) No (Circle one)

Date upon which the subject property was brought into compliance: April 11, 2018

5. **Please provide the following information:**

Code enforcement case number: 17-906

Were you the property owner at the time the lien was imposed? Yes / (No) (Circle one) If so, how many days did it take from the board order to the date compliance was achieved? _____

If you were not the property at the time the violation occurred, were you aware of the lien when you purchased the property? (Yes) / No / NA (Circle one) If the property was not in compliance at the time you purchased the property how many days from the time of purchase did it take for you to come into compliance? _____

Did you receive the Notice of Violation issued by the Code Enforcement Division: Yes / (No) (Circle one)

Did you receive the Finding of Facts issued by the Code Enforcement Board: Yes / (No) (Circle one)

The factual basis upon which the application for reduction of the lien should be granted:
Please refer to attached Supplement to Application, attached hereto and made a part of this Application.

The reasons, if any, compliance was not obtained prior to the order of penalty or fine being recorded:
Please refer to attached Supplement to Application, attached hereto and made a part of this Application.

Amount you are requesting that the lien be reduced to: We respectfully request that the lien be reduced to $1,500.00.

Please provide any other information deemed pertinent to this request, including but not limited to the circumstances that exist which would warrant the reduction or forgiveness of the penalty or fine. Include documentation of any financial investment made to physically improve the property:

Please refer to attached Supplement to Application, attached hereto and made a part of this Application.

Are there any other properties within the jurisdictional limits of the City of Cocoa owned by the applicant and/or owners of the subject property on which code violations have been alleged, of which the case is still active, or a Finding of Facts has been entered by the Code Enforcement Board, if so please provide the address, the nature of violation and the status of such:

N/A

6. **Please submit the following items in order complete the application:**

   a. ☒ **Notarized application.**

   b. ☒ **Reimbursement to City for recording costs at time of application.** Pursuant to Section 6-707(c), Code of the City of Cocoa, at the time of application, payment to the city in the amount necessary to reimburse the City for its costs associated with processing and recording the order imposing a penalty or fine and the requested satisfaction or release of lien. Please make checks payable to the 'City of Cocoa' and submit payment ONLY to the Community Services Department. Please note that these costs are non-refundable without regard for the final disposition of the application for satisfaction or release of lien. **The application fee is $20.00 and will need to be paid at the time the application is submitted.**

   c. ☐ N/A **Letter of authorization.** If the applicant is not the property owner, a notarized letter of authorization or agent affidavit is required, unless the applicant is the Attorney of the owner. Each property owner must complete a separate authorization form or other suitable documentation to allow the agent to act upon his/her behalf.

   d. ☒ **Corporate documents.** If the applicant/owner is representing a company, articles of incorporation which show the applicant/owner is authorized to represent the company is required. A data record printout from the Florida Department of State, Division of Corporations website may also be provided (http://www.sunbiz.org/corpweb/inquiry/search.html).

   e. ☒ **Additional information (optional).** Submit any information that may be helpful in understanding the request. This may include photos, sketches, elevations, or letters from adjoining property owners.

7. **Application Filing Procedure.** This application, together with all required exhibits and attachments, shall be completed and filed with the Code Enforcement Division by the third Friday of each month at 5:00 pm in order to be scheduled for public hearing for the following month.

8. **Procedure per City Code.** Section 6-707 states the City Lien Reduction rules and procedures for applying for a reduction. It is the applicant's responsibility to read and understand the rules and procedures that are located on page 6 of the Lien Reduction Application

9. **Board Action.** Following a presentation by staff and testimony offered by the applicant, the Code Enforcement Board will formulate a recommendation to City Council.

10. **City Council Action.** Following the Code Enforcement Board making a recommendation to the City Council, staff will schedule the item for the next available City Council regular meeting.

**11. Signatures and Notarization.**

STATE OF Florida COUNTY OF Orange. I, Michelle Gomez Hinden
being first duly sworn, depose and say that:

☐ I am the applicant, or if corporation, I am the officer of the corporation authorized to act on this request.

☒ I am the legal representative of the applicant of this application and a notarized Letter of Authorization form or agent affidavit accompanies this application giving written, unless the applicant is the Attorney representing the owner.

I hereby certify that I have read, completed and understand this Application and understand that if my application and all associated attachments are not complete and accurate in all respects, the application will not be scheduled for a public hearing. I further understand that this application must be complete and accurate prior to the advertising of a public hearing.

Michelle Gomez Hinden
(APPLICANT SIGNATURE)

ROCIO DEL PILAR MUCHAYPINA
MY COMMISSION # GG144130
EXPIRES October 17, 2021
(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known ☑ OR Produced Identification ☐

Type of I.D. Produced _____

(NOTARY PUBLIC SIGNATURE)

STATE OF FLORIDA, COUNTY OF BREVARD

Sworn and subscribed to before me this 25th day of May, 2018

AZ Corp. Commission
02984370

AZ CORPORATION COMMISSION
FILED

DEC 15 2009

FILE NO. L1570484

After filing return to:

Dalon J. Morgan
Dalon J. Morgan, PLC
8955 E. Pinnacle Peak Road, Suite 102
Scottsdale, AZ 85255

# ARTICLES OF ORGANIZATION
# OF
# TEE JAY I, LLC

As authorized in A.R.S. section 29-632, Dalon J. Morgan states as follows:

1. The name of the limited liability company is TEE JAY I, LLC.

2. The address of the registered office of the company is 1990 S. Alma School Road, Chandler, AZ 85286.

3. The name and address of the agent for service of process for the company are Dalon J. Morgan, PLC, 8955 E. Pinnacle Peak Road, Suite 102, Scottsdale, AZ 85255.

4. The company will have perpetual existence.

5. Management of the company is reserved to the members.

6. The name and address of the members are as follows:

Tejinder Grewal
1990 S. Alma School Road
Chandler, AZ 85286

Jagdeep Saran
1990 S. Alma School Road
Chandler, AZ 85286

Dated December 29, 2008.

Dalon J. Morgan

Dalon J. Morgan, PLC having been appointed to act as the statutory agent for TEE JAY I, LLC, accepts that appointment.

Dalon J. Morgan, PLC

By: _____
Dalon J. Morgan, Member

# STATE OF ARIZONA

Office of the
## CORPORATION COMMISSION

### CERTIFICATE OF GOOD STANDING

*To all to whom these presents shall come, greeting:*

*I, Ted Vogt, Executive Director of the Arizona Corporation Commission, do hereby certify that*

****TEE JAY I, LLC****

*a domestic limited liability company organized under the laws of the State of Arizona, did organize on the 15th day of December 2009.*

*I further certify that according to the records of the Arizona Corporation Commission, as of the date set forth hereunder, the said limited liability company is not administratively dissolved for failure to comply with the provisions of A.R.S. section 29-601 et seq., the Arizona Limited Liability Company Act; and that the said limited liability company has not filed Articles of Termination as of the date of this certificate.*

*This certificate relates only to the legal existence of the above named entity as of the date issued. This certificate is not to be construed as an endorsement, recommendation, or notice of approval of the entity's condition or business activities and practices.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Arizona Corporation Commission. Done at Phoenix, the Capital, this 28th day of March, 2018, A. D.*

SEAL OF THE ARIZONA CORPORATION COMMISSION
DITAT DEUS
1912

Ted Vogt, Executive Director

By: 1860004

DIVISION OF CORPORATIONS

Sunbiz.org DIVISION of CORPORATIONS an official State of Florida website

Department of State / Division of Corporations / Search Records / Detail By Document Number /

# Detail by Entity Name

Foreign Limited Liability Company
TEE JAY I, LLC

**Filing Information**

| | |
|---|---|
| **Document Number** | M18000003156 |
| **FEI/EIN Number** | NONE |
| **Date Filed** | 04/02/2018 |
| **State** | AZ |
| **Status** | ACTIVE |

**Principal Address**

1990 S ALMA SCHOOL RD
CHANDLER, AZ 85286

**Mailing Address**

1990 S ALMA SCHOOL RD
CHANDLER, AZ 85286

**Registered Agent Name & Address**

NISHAD KHAN PL
617 E COLONIAL DRIVE
ORLANDO, FL 32803

**Authorized Person(s) Detail**

**Name & Address**

Title MGR

GREWAL, TEJINDER
1330 SAXON BLVD
ORANGE CITY, FL 32763

**Annual Reports**

**No Annual Reports Filed**

**Document Images**

04/02/2018 -- Foreign Limited | View image in PDF format

M18000003156

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

☐ PICK-UP ☐ WAIT ☐ MAIL

(Business Entity Name)

(Document Number)

Certified Copies _____ Certificates of Status _____

Special Instructions to Filing Officer:

Office Use Only

400307909564

01/29/18--01045--008 **125.00

18 APR -2 AM 9:25

J. LEGGETT
APR 03 2018

COVER LETTER

TO: Registration Section
Division of Corporations

SUBJECT: TEE JAY I, LLC
Name of Limited Liability Company

The enclosed "Application by Foreign Limited Liability Company for Authorization to Transact Business in Florida," Certificate of Existence, and check are submitted to register the above referenced foreign limited liability company to transact business in Florida.

Please return all correspondence concerning this matter to the following:

Amanda Gunter
Name of Person

Nishad Khan PL
Firm/Company

617 E. Colonial Drive
Address

Orlando, FL 32803
City/State and Zip Code

amanda@nishadkhanlaw.com
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Amanda Gunter at (407) 228-9711
Name of Contact Person — Area Code — Daytime Telephone Number

**MAILING ADDRESS:**
Division of Corporations
Registration Section
P.O. Box 6327
Tallahassee, FL 32314

**STREET ADDRESS:**
Division of Corporations
Registration Section
Clifton Building
2661 Executive Center Circle
Tallahassee, FL 32301

Enclosed is a check for the following amount:

- ■ $125.00 Filing Fee
- ☐ $130.00 Filing Fee & Certificate of Status
- ☐ $155.00 Filing Fee & Certified Copy
- ☐ $160.00 Filing Fee, Certificate of Status & Certified Copy

**APPLICATION BY FOREIGN LIMITED LIABILITY COMPANY FOR AUTHORIZATION TO TRANSACT BUSINESS IN FLORIDA**

*IN COMPLIANCE WITH SECTION 605.0902, FLORIDA STATUTES, THE FOLLOWING IS SUBMITTED TO REGISTER A FOREIGN LIMITED LIABILITY COMPANY TO TRANSACT BUSINESS IN THE STATE OF FLORIDA:*

1. TEE JAY I, LLC
(Name of Foreign Limited Liability Company; must include "Limited Liability Company," "L.L.C.," or "LLC.")

(If name unavailable, enter alternate name adopted for the purpose of transacting business in Florida. The alternate name must include "Limited Liability Company," "L.L.C." or "LLC.")

2. Arizona
(Jurisdiction under the law of which foreign limited liability company is organized)

3. _____
(FEI number, if applicable)

4. _____
(Date first transacted business in Florida, if prior to registration.)
(See sections 605.0904 & 605.0905, F.S. to determine penalty liability)

5. 1990 S. Alma School Rd.
(Street Address of Principal Office)
Chandler, AZ 85286

6. 1990 S. Alma School Rd.
(Mailing Address)
Chandler, AZ 85286

7. Name and street address of Florida registered agent: (P.O. Box NOT acceptable)

Name: NISHAD KHAN PL

Office Address: 617 E. Colonial Drive

Orlando (City), Florida 32803 (Zip code)

10 APR -2 AM 5:25

**Registered agent's acceptance:**
*Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this application, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.*

_____
(Registered agent's signature)

8. The name, title or capacity and address of the person(s) who has/have authority to manage is/are:

| Title or Capacity: | Name and Address: | Title or Capacity: | Name and Address: |
|---|---|---|---|
| MGR | Tejinder Grewal<br>1330 Saxon Blvd.<br>Orange City, FL 32763 | | |
| | | | |

(Use attachments if necessary)

9. Attached is a certificate of existence, no more than 90 days old, duly authenticated by the official having custody of records in the jurisdiction under the law of which it is organized. (If the certificate is in a foreign language, a translation of the certificate under oath of the translator must be submitted)

10. This document is executed in accordance with section 605.0203 (1) (b), Florida Statutes. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.

_____
Signature of an authorized person

Tejinder Grewal
Typed or printed name of signee

# LIEN REDUCTION APPLICATION 17-906
# ADDITIONAL DOCUMENTS

**SUPPLEMENT TO LIEN REDUCTION APPLICATION**
**CODE ENFORCEMENT CASE NO. 17-906**

*The factual basis upon which the application for reduction of the lien should be granted:*

Our Client, the current owner of the property located at 1049 West King Street, Cocoa, Florida 32922 (the "Property"), was unaware that a Code Enforcement Violation had been accruing against the Property when he entered into a contract to purchase the Property. Our Client became aware of the accruing lien approximately one week before its original scheduled closing for the purchase of the Property when our Firm had conducted additional due diligence relating to the Property. A title search had previously been completed at the inception of the purchase transaction; however, the lien was recorded after the title search had been completed so it was not brought to our attention at that time.

Given that time was of the essence due to the upcoming closing, our Firm elected to attend a code enforcement hearing that was scheduled with the City of Cocoa on the evening of March 15, 2018, to inquire as to the status of the accruing Code Enforcement Violation. At the hearing, our Firm was informed that the Code Enforcement Violation was a continuing violation, and therefore, a decision was made to continue with the accruing of the fine until the Property was brought back into compliance and the Code Enforcement Violation was considered resolved by the City of Cocoa. Upon learning of this issue, our Client began to diligently work with the owner of the Property at that time, Mc Vey Properties No 9, LLC (the "Prior Owner"), to ensure that the Code Enforcement Violation was resolved and the Property was deemed in compliance by the City of Cocoa. Prior to purchasing the Property, our Client worked with the Prior Owner by investing monies into the Property and making certain upgrades to ensure that the Property was brought back into compliance prior to the rescheduled closing date. Further, in an effort to be proactive, prior to purchasing the Property, our Client elected to work with the Prior Owner by investing additional monies into the Property to ensure that this repetitive code enforcement issue did not arise again in the future.

Based on the above, it is our position that our Client acted, in good faith, to resolve the matter as expeditiously as possible. Even though our Client was not the owner of the Property at that time, upon our Client discovering the accruing Code Enforcement Violation, our Client took all necessary steps to resolve the issue. Further, our Client has taken proactive steps and it intends to continue taking proactive steps with the current Tenant to ensure that this issue does not arise again.

*The reasons, if any, compliance was not obtained prior to the order of penalty or fine being recorded:*

As mentioned, our Client, the current owner of the Property, was unaware that a Code Enforcement Violation was accruing against the Property. Our Client became aware of the accruing lien approximately one week before its original scheduled closing for the purchase of the Property when our Firm had conducted additional due diligence relating to the Property. Upon being alerted of the accruing Code Enforcement Violation, our Client communicated with the Prior Owner to inquire as to why the Violation remained unresolved. The Prior Owner is based in the State of Missouri and its Tenant did not alert the Prior Owner of the pending Code Enforcement Violations; therefore, the Prior Owner was unaware of the pending Violations as it was under the impression that any prior Code Enforcement Violations relating to the Property had been addressed and resolved by the Tenant. Upon our Client discovering the accruing Code Enforcement Violation, our Client elected to work, jointly, with the Prior Owner by taking proactive steps to ensure that the Code Enforcement Violation was resolved and to ensure that the Property has since remained in compliance.

*Amount you are requesting that the lien be reduced to:*

$1,500.00

*Please provide any other information deemed pertinent to this request, including but not limited to the circumstances that exist which would warrant the reduction or forgiveness of the penalty or fine. Include documentation of any financial investment made to physically improve the property:*

The Current Owner and the Prior Owner both worked together to complete the repairs needed to bring the Property back into compliance and to ensure that the Property remained in compliance. The amounts paid by the Current Owner and the Prior Owner to bring the Property back into compliance totaled $11,358.00, which was divided, equally, between the both of them at $5,679.00 per party. A copy of the invoice that was paid is attached for your review and made a part of this Application. Should you also require proof of payment, we are happy to provide same upon your request.

Carswell Real Estate & Construction

2235 N Courtenay Parkway
FL 32953

# Estimate

| Date | Estimate # |
|---|---|
| 3/30/2018 | 4 |

| Name / Address |
|---|
| Family Dollar<br>1049 W King Street<br>Cocoa, Fl 32922 |

| Project |
|---|
| |

| Description | Qty | Rate | Total |
|---|---|---|---|
| Trimming palms, picking up debris surrounding building and parking lot, mowing and cleaning of ditch, cleaning drain on east side and disposal of all debris | 1 | 2,430.00 | 2,430.00 |
| Fixing sprinkler system, cleaning heads, repairing broken pipes, replacing valve boxes, adding heads for proper watering of shrubs, fixing damaged wires and replacing broken heads, Labor & materials included | 1 | 2,285.00 | 2,285.00 |
| 7 yards of mulch to dress up flower beds | 1 | 715.00 | 715.00 |
| 7 gal shrubs to match existing $50.00 + labor | 45 | 71.42222 | 3,214.00 |
| Install approximately 100 l/f of 6ft tall chain link fence. Commercial grade 5 ch 40 posts and rail, Set all post in concrete | | 2,714.00 | 2,714.00 |
| | | **Total** | $11,358.00 |

## Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-304 | **Version:** | 1 | **Name:** | |
| **Type:** | Resolution | | | **Status:** | Council Busines |
| **File created:** | 7/14/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Approve Resolution No. 2018-051 establishing the Rolled-back Rate, adopt a Proposed Tentative Millage Rate, and set the date, time, and place for the first Public Hearing to consider the FY2019 Budget. (City Manager) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | ResolutionTentative Millage Rate July 24 2018.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 14, 2018
Agenda Date: July 24, 2018
Prepared By: Lora Howell, Deputy Finance Director
Through: John Titkanich, Jr., AICP, ICMA-CM, City Manager
Requested Action:
Approve Resolution No. 2018-051 establishing the Rolled-back Rate, adopt a Proposed Tentative Millage Rate, and set the date, time, and place for the first Public Hearing to consider the FY2019 Budget.

## BACKGROUND:

At the last City Council meeting, the City Council adopted Resolution No. 2018-048 establishing the rolled-back rate, adopting a proposed tentative millage rate and set the date, time, and place for the first public hearing to consider the FY2019 budget. ***Section 4. All prior resolutions or prior resolutions inconsistent with resolution are hereby repealed to the extent of the conflict.*** However, following the City Council meeting, upon entering the information into Florida Department of Revenue ETRIM online report it indicated that the calculated rolled-back was different than previously computed. It should be noted that the Brevard County Property Appraiser provided the 2018 Preliminary Certification of Taxable Value and subsequently advised the staff the values initially reported were incorrect and reissued taxable values. This error in the revised taxable values and re-computation of the roll-back rate necessitates adopting a new resolution with correct data. Central to this change is the CRA TIF Revenues do not count against the roll-back calculation.

Florida Statues 200.065 TRIM (Truth-In Millage) Compliance Regulations provides that municipalities shall adopt a Proposed Millage Rate, establish the Rolled-back rate, and set the date, time, and place of the first two public hearings. At the public hearings, City Council will consider the Proposed

Millage Rate and the Tentative Budget.

Annually, by July 1st, the Brevard County Property Appraiser certifies to each taxing authority the taxable value of real property within the jurisdiction of the taxing authority (City). The Certification of Taxable Value (DR-420 Form) provided by the Property Appraiser reflects this year's property calculation on which next fiscal year's ad valorem revenues will be calculated. In addition, the Property Appraiser also certifies the Tax Increment Adjustment Worksheet (DR-420TIF Forms) for each Community Redevelopment Agency (CRA) in the City. By August 4th of each year, the City shall advise the Property Appraiser of the Proposed Millage Rate, the current year's Rolled-back Rate and the date, time, and place of the first Budget Public Hearing. The attached resolution allows the City to comply with the statutory requirements.

The City of Cocoa's current millage rate is 5.9790. The City Council has the following options to adopt a proposed millage rate.

- 10.1272 is the Maximum Millage Rate that is 10% over the majority vote maximum millage rate and requires a two-thirds (2/3) vote of the City Council; however, s. 200.081, Florida Statutes limits a municipality to a maximum of 10 mills, except for voter approved levies.
- 9.9805 is the Majority Vote Maximum Millage Rate, adjusted for the change in per capita Florida personal income (1.0147) and requires a majority vote of the City Council.
- 5.9790 is the Current Millage Rate that can be maintained with a majority vote of the City Council.
- 5.7902 is the Rolled-back Rate that requires a majority vote of the City Council.
- Any Rate up to the Maximum Millage Rate (10 mills) is allowed by state law.

**Please Note: The Proposed Millage Rate established by the City Council will allow the Council to adopt a millage rate during the Public Hearing at or below the rate voted this evening. This rate can be reduced, but cannot be increased unless taxpayers are re-noticed at the City's expense and the millage adoption process starts over.**

The City of Cocoa's current year gross taxable value for FY2019 is $967,726,786, which is $77,160,397 or approximately 8.66% higher than last fiscal year's final gross taxable value. The projected total Ad Valorem tax revenue for FY2019 is $5,786,038, and staff is recommending maintaining the millage rate at the current rate of 5.9790 which is consistent with the City's Strategic Plan Goal to *Maintain Long-Term Fiscal Sustainability* and is supported by the General Fund financial analysis performed by Stantec. The current millage rate of 5.9790 enables the City to achieve long term fiscal sustainability.

The City is required to budget a minimum of 95% of $5,786,038, which equals $5,496,736 and results in an increase of $450,128 in ad valorem revenue over the FY2018 budget

## STRATEGIC PLAN CONNECTION:

Fiscal Sustainability - Through our strategic planning process the City committed to developing a financially sustainable revenue base and control expenses to support and deliver high quality municipal services. Toward that end, the City retained Stantec (Burton & Associates) to develop a long term financial analysis model, of which the analysis indicated the need for the City to maintain its current millage, as one of many recommendations, to place the City on a path of fiscal sustainability

over the short-term (5 years) and long term (10 years).

## BUDGETARY IMPACT:

As presented above, the City is required to budget a minimum of 95% of $5,786,038, which equals $5,496,736 and results in an increase of $450,128 in ad valorem revenue over the FY2018 budget. Of note, payment to the three (3) CRA's with a 5.9790 millage rate budgeted at 95% is as follows:

| | |
|---|---|
| Cocoa/Downtown | $698,326 |
| Diamond Square | $113,653 |
| U.S. 1 Corridor | $189,005 |

Total Dedicated to the CRA's: $1,000,984

## PREVIOUS ACTION:

NA

## RECOMMENDED MOTION:

Approve Resolution No. 2018-051 establishing the Rolled-back Rate, adopt a Proposed Tentative Millage Rate, and set the date, time, and place for the first Public Hearing to consider the FY2019 Budget.



powered by Legistar™

**RESOLUTION NO. 2018-051**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, ESTABLISHING THE ROLLED-BACK MILLAGE RATE; ADOPTING A PROPOSED TENTATIVE MILLAGE RATE; AND SETTING THE DATE, TIME AND PLACE OF A PUBLIC HEARING TO CONSIDER THE PROPOSED TENTATIVE MILLAGE RATE AND TENTATIVE BUDGET FOR FISCAL YEAR 2019; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** Florida Statute 200.065 expressly provides that municipalities shall adopt a Proposed Tentative Millage rate; and

**WHEREAS,** Florida Statute 200.065 requires that within 35 days of certification of value, each taxing authority shall advise the property appraiser of its proposed tentative millage rate, of its rolled-back millage rate and of the date, time and place at which public hearings will be held to consider the proposed tentative millage rate and tentative budget; and

**WHEREAS**, Florida Statute 200.65 provides that at the time of the adoption of the proposed tentative millage rate, the municipality shall set the date, time and place for a public hearing to consider the proposed tentative millage and the tentative budget; and

**WHEREAS,** Florida Statute 200.65 further requires that within 80 days of the certification of value, but not earlier than 65 days after the certification the governing body of each taxing authority shall hold a public hearing on the tentative budget and proposed tentative millage rate.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA, as follows:**

**SECTION 1.** The rolled-back millage rate to be used for millage calculation for the City of Cocoa, Florida for Fiscal Year 2019 is set at 5.7902 mils.

**SECTION 2**. The proposed tentative millage rate for the City of Cocoa, Florida for the Fiscal Year 2019 is 5.9790 mils which is 3.26% greater than the computed rolled-back rate of 5.7902.

**SECTION 3.** A public hearing shall be held in the City of Cocoa City Council Chambers located at 65 Stone Street, Cocoa, Florida on September 5, 2018 at 5:30 p.m. to consider the proposed tentative millage rate and the tentative budget for Fiscal Year 2019.

**SECTION 4.** All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

**SECTION 5.** This resolution shall become effective immediately upon its adoption by the City Council of the City of Cocoa, Florida including, but not limited to Resolution No. 2018-____.

**ADOPTED BY THE** City Council of the City of Cocoa, Florida, in a regular meeting assembled on the 24th day of July, 2018.

_____
Henry J Parrish III, Mayor

ATTEST:

_____
Carie Shealy, City Clerk

# Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-236 | **Version:** | 1 | **Name:** | |
| **Type:** | Resolution | | | **Status:** | City Business |
| **File created:** | 6/11/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Pursuant to Resolution No. 2016-87 establishing water, sewer and reclaimed water charges and usage rates, accept Stantec's FY 2018 Utility Rate Study, validating the implementation of an automatic five percent (5%) annual increase to the water, fire lines, hydrant, wastewater and reclaimed water fixed monthly charges and usage rates effective October 1, 2018; and provide for the update of the Utilities Handbook and the City Code. (Deputy Finance Director) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | 2016-87 (Revising the Water, Sewer, and reclaimed water charges _ usage rat<br>FY 2019 Annual Rate Increase - Exhibit A<br>City of Cocoa - FY 2018-16 Utility RSA - Final Report - 7-12-18.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: June 29, 2018
Agenda Date: July 24, 2018
Prepared By: Jessica Dovale, Utility Customer Service Manager
Through: Lora Howell, Interim Finance Director
Requested Action:
Pursuant to Resolution No. 2016-87 establishing water, sewer and reclaimed water charges and usage rates, accept Stantec's FY 2018 Utility Rate Study, validating the implementation of an automatic five percent (5%) annual increase to the water, fire lines, hydrant, wastewater and reclaimed water fixed monthly charges and usage rates effective October 1, 2018; and provide for the update of the Utilities Handbook and the City Code.

## BACKGROUND:

The City Council adopted Resolution No. 2016-87, establishing water, sewer and reclaimed water charges and usage rates for the planning time period October 1, 2016 through October 1, 2025 based on a comprehensive rate study prepared by Burton & Associates, dated August 17, 2016. The Resolution requires a 5% annual rate adjustment effective each year beginning on October 1, 2017 subject to suspension or reduction by the City Council in conjunction with Council's periodic evaluation of the financial management plan of the City's Utility System.

A comprehensive rate study for FY2019 has been prepared by Stantec and is presented to City Council for review. The rate study recommends the automatic annual implementation of an annual

five percent (5%) increase to the water, fire lines, hydrant, wastewater and reclaimed water fixed monthly charges and usage rates for FY2019..

On April 23, 2018, at the FY 2019 Budget Kickoff Workshop and again on June 28, 2018 at the FY 2019 Fiscal Sustainability Update/Budget Priority Workshop, Council validated the automatic annual 5% rate increase to the water, fire lines, hydrant, wastewater and reclaimed water fixed monthly charges and usage rates for FY2019.

The annual rate increase is intended to fund the capital improvements necessary to repair and maintain the aging utilities infrastructure, as analyzed by the City's utility engineering consultant Jacobobs/CH2M Hill, and the City's rate consultant Stantec. Utility capital improvement projects are large, long-term projects that require dedicated funding sources for debt service for a definite period of time.

The current and proposed FY2019 rates are provided in Exhibit A.

## STRATEGIC PLAN CONNECTION:

This item addresses the strategic issue of Financial Stability by developing a financially sustainable revenue base to support and deliver high quality municipal services and to fund the capital improvements necessary to repair and maintain the aging utilities infrastructure.

## BUDGETARY IMPACT:

Estimated budgeted revenues:

| | | |
|---|---|---|
| 421-0000-343-31-00 | Water Sales | $48,732,963 |
| 421-0000-343-51-00 | Sewer Sales | $5,392,166 |
| 421-0000-343-60-00 | Reuse Sales | $353,070 |
| 421-0000-343-36-00 | Water Hydrant Fees | $2,712,623 |

.

## PREVIOUS ACTION:

FY2011

On September 14, 2010, City Council approved Resolution No. 2010-123 to increase water, wastewater, reclaimed water and water impact fees annually by a five percent (5%) increase effective October 1 of each year beginning in October 2010, subject to annual review by the City Council before the rate increase is implemented.

FY2012

On June 6, 2011, City Council approved Resolution No. 2011-051, to include fire lines and hydrants (fire protection services) fees as part of the list of charges set forth in Section 5 of Resolution No. 2010-123, thus also increasing fire lines and hydrants fees annually by a five percent (5%) increase effective October 1 of each year beginning in October 2011.



powered by Legistar™

On August 23, 2011, City Council approved Resolution No. 2011-084 suspending the annual 5% rate adjustment and approved an alternate rate increase for FY2012 only of 5.5% for potable water, 1% increase for waste water, 5% for hydrants and fire lines, and reclaimed water would not increase.

FY2013 & FY2014
Pursuant to the terms of Resolution No. 2011-084, the annual 5% rate increase originally adopted by Resolution No. 2010-123 was implemented for FY 2013 and FY 2014 following the review and validation by City Council each year.

FY2015
The FY2014 rate study prepared by Burton & Associates denoted that with the rate of execution of capital projects, the City could postpone the annual rate increase for one year resulting in no rate increase for FY2015.

FY2016
On September 8, 2015, the City Council approved Resolution No. 2015-061 to increase water, fire lines, hydrant, wastewater, reclaimed water fees annually by a three percent (3%) increase, repealing all prior inconsistent resolutions and as denoted in the FY2015 rate study by Burton & Associates, effective October 1 of each year beginning in October 2015, subject to annual review by the City Council before the rate increase is implemented.

FY2017
On August 23, 2016, the City Council approved Resolution No. 2016-087 to increase water, fire lines, hydrant, wastewater, reclaimed water fees annually by a five percent (5%) increase, repealing all prior inconsistent resolutions and as denoted in the FY2016 rate study by Burton & Associates, effective October 1 of each year beginning in October 2016, subject to annual review by the City Council before the rate increase is implemented.

FY2018
On August 22, 2017, the City Council approved Resolution No. 2017-73 to increase water, fire lines, hydrant, wastewater, reclaimed water fees annually by a four percent (4%) increase, temporarily suspending the automatic five percent (5%) annual rate increase to City utility charges and usage rates approved in FY2017 in Resolution No. 2016-87.

**RECOMMENDED MOTION:**
Pursuant to Resolution No. 2016-87 establishing water, sewer and reclaimed water charges and usage rates, accept Burton & Associates FY 2018 Utility Rate Study, validating the implementation of an automatic annual five percent (5%) increase to the water, fire lines, hydrant, wastewater and reclaimed water fixed monthly charges and usage rates effective October 1, 2018; and provide for the update of the Utilities Handbook and the City Code.

RESOLUTION NO. 2016- 87

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA REVISING WATER, SEWER AND RECLAIMED WATER CHARGES AND USAGE RATES; PROVIDING FOR THE UPDATE OF THE CITY CODE; PROVIDING FOR ANNUAL INCREASES ON OCTOBER 1ST; PROVIDING FOR REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Section 22-41 of the Cocoa City Code provides that the City Council, by resolution, shall establish or amend from time to time the charges for service and water usage for water, sewer and reclaimed water; and

**WHEREAS**, after careful consideration and deliberation, and consideration of the comprehensive rate study prepared by Burton & Associates, dated August 17, 2016, the City Council deems it is in the best interests of the public health, safety and welfare of its citizens and other users of the City's utility system to revise the rates and charges for reclaimed, water, wastewater , fire lines and hydrant service as set forth herein, which are hereby found to be just and equitable.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, AS FOLLOWS:**

**Section 1. Incorporation of Recitals.** The foregoing recitals are deemed to be true and accurate and are hereby fully incorporated herein by this reference.

**Section 2. Adoption of Rates and Charges; Ratification of Prior Rates and Charges.**

(a) The utility rate charges for water, sewer, reclaimed water, and fire lines and hydrants which are set forth in EXHIBIT "A" are hereby adopted by the City Council. EXHIBIT "A" is attached hereto and fully incorporated herein by this reference.

(b) All prior utility rate charges for water, sewer, reclaimed water, and fire lines and hydrants previously imposed by the City Council and charged to utility customers are hereby found to have been just and equitable and are hereby ratified by the City Council as lawfully imposed charges of the City.

**Section 3. Incorporation into City Code.** The City Clerk is hereby instructed to fully incorporate the amendments stated in sections 2(a) into the schedule of rates and charges set forth in Sections 22-18 and 22-26 of the City Code and into the Utilities Handbook forthwith and any section or paragraph number or letter and any heading therein may be changed or modified as necessary to effectuate the foregoing.

**Section 4. Annual Rate Adjustment.** The water, sewer, reclaimed and fire lines and hydrant charges adopted in Section 2(a) of this Resolution shall be automatically adjusted annually by a

five (5) percent increase to said charges. The annual adjustment shall be effective on October 1 of each year beginning with the first adjustment on October 1, 2017 and ending with the last adjustment on October 1, 2025. Notwithstanding, the annual adjustment permitted under this Section 4 shall be subject to suspension or reduction by the City Council on an annual basis prior to the effective date of the automatic annual adjustment. Any suspension or reduction shall be based on the City Council's periodic evaluation of the financial management plan of the City's Utility System, particularly the updated revenue and expenses, as well as changes in economic conditions, water consumption, regulatory requirements and other factors.

**Section 6. Repeal of Prior Inconsistent Resolutions.** All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of the conflict.

**Section 7. Severability.** Should any section or provision of this Resolution, or any portion hereof, any paragraph, sentence, or work be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereto as a whole or part thereof to be declared invalid.

**Section 8. Effective Date.** This Resolution has become effective immediately upon adoption of the City Council of the City of Cocoa, Florida; however, the adjustments to the water, sewer, reclaim, and fire lines and hydrant charges set forth in Section 2(a) shall become effective on October 1, 2016.

**ADOPTED** by the City Council of the City of Cocoa, Florida, in a regular meeting assembled this 23 day of August, 2016.

HENRY U. PARRISH, MAYOR

CARRIE SHEALY, CITY CLERK

## Water Monthly Fixed Charges and Usage Charges

| | Current Charge | | Proposed Charge | |
|---|---|---|---|---|
| | Inside Cocoa | Outside Cocoa | Inside Cocoa | Outside Cocoa |
| **Fixed Monthly Charge – Water** | | | | |
| .75 inch meter | $13.66 | $15.03 | $14.34 | $15.77 |
| 1.0 inch meter | $33.07 | $36.38 | $34.72 | $38.19 |
| 1.5 inch meter | $59.98 | $65.98 | $62.98 | $69.28 |
| 2.0 inch meter | $150.04 | $165.04 | $157.54 | $173.29 |
| 3.0 inch meter | $360.16 | $396.18 | $378.17 | $415.99 |
| 4.0 inch meter | $540.25 | $594.28 | $567.26 | $623.99 |
| 6.0 inch meter | $1,020.51 | $1,122.56 | $1,071.54 | $1,178.69 |
| 8.0 inch meter | $1,418.26 | $1,560.09 | $1,489.17 | $1,638.09 |
| 10.0 inch meter | $1,815.84 | $1,997.42 | $1,906.63 | $2,097.29 |
| **Monthly Water Usage Rate per 1,000 gallons** | | | | |
| 1st Tier | $2.84 | $3.12 | $2.98 | $3.28 |
| 2nd Tier | $5.44 | $5.98 | $5.71 | $6.28 |
| 3rd Tier | $7.09 | $7.80 | $7.44 | $8.18 |
| 4th Tier | $9.55 | $10.51 | $10.03 | $11.03 |

## Wastewater Monthly Fixed Charges and Usage Charges

| | Current Charge | | Proposed Charge | |
|---|---|---|---|---|
| | Inside Cocoa | Outside Cocoa | Inside Cocoa | Outside Cocoa |
| **Fixed Monthly Charge – Wastewater** | | | | |
| .75 inch meter | $13.20 | $16.50 | $13.86 | $17.33 |
| 1.0 inch meter | $24.69 | $30.86 | $25.92 | $32.40 |
| 1.5 inch meter | $49.52 | $61.90 | $52.00 | $65.00 |
| 2.0 inch meter | $123.72 | $154.65 | $129.91 | $162.38 |
| 3.0 inch meter | $495.16 | $618.95 | $519.92 | $649.90 |
| 4.0 inch meter | $742.75 | $928.44 | $779.89 | $974.86 |
| 6.0 inch meter | $1,336.96 | $1,671.20 | $1,403.81 | $1,754.76 |
| 8.0 inch meter | $2,139.24 | $2,674.05 | $2,246.20 | $2,807.75 |
| 10.0 inch meter | $3,075.17 | $3,843.96 | $3,228.93 | $4,036.16 |
| **Monthly Wastewater Usage Rate per 1,000 gallons** | | | | |
| | $6.26 | $7.83 | $6.57 | $8.22 |

## Reclaimed Water Monthly Fixed Charges and Usage Charges

| | Current Charge | | Proposed Charge | |
|---|---|---|---|---|
| | Inside Cocoa | Outside Cocoa | Inside Cocoa | Outside Cocoa |
| **Base Rate – Reclaim Water** | | | | |
| .75 inch meter | $8.01 | $10.01 | $8.41 | $10.51 |
| 1.0 inch meter | $8.01 | $10.01 | $8.41 | $10.51 |
| 1.5 inch meter | $40.11 | $50.14 | $42.12 | $52.65 |
| 2.0 inch meter | $53.47 | $66.84 | $56.14 | $70.18 |
| 3.0 inch meter | $213.89 | $267.36 | $224.58 | $280.73 |
| 4.0 inch meter | $320.83 | $401.04 | $336.87 | $421.09 |
| **Monthly Reclaim Water Usage Rate per 1,000 gallons** | | | | |
| 1st Tier 0-30,000 g: | included in base | included in base | included in base | included in base |
| 2nd Tier 31,000-60,000 gallons | $0.55 | $0.69 | $0.58 | $0.72 |
| 3rd Tier > than 61,000 gallons | $0.80 | $1.00 | $0.84 | $1.05 |

## Fire lines and Hydrants

| | Current Charge | | Proposed Charge | |
|---|---|---|---|---|
| | Inside Cocoa | Outside Cocoa | Inside Cocoa | Outside Cocoa |
| **Fixed Monthly Charge-Fire Lines** | | | | |
| 4.0 inch line | $57.33 | $63.06 | $60.20 | $66.21 |
| 6.0 inch line | $70.27 | $77.30 | $73.78 | $81.17 |
| 8.0 inch line | $91.67 | $100.84 | $96.25 | $105.88 |
| 10.00 inch line | $113.07 | $124.38 | $118.72 | $130.60 |

**Public Fire Protection Per Each Fire Hydrant-(Cities)**

| Current Charge | Proposed Charge |
|---|---|
| $21.51 | $22.59 |

**Public Fire Protection Per County Customer**

| Current Charge | Proposed Charge |
|---|---|
| $2.12 | $2.23 |

## Water Monthly Fixed Charges and Usage Charges

| | Current Charge | | Proposed Charge | |
|---|---|---|---|---|
| | Inside Cocoa | Outside Cocoa | Inside Cocoa | Outside Cocoa |
| **Fixed Monthly Charge – Water** | | | | |
| .75 inch meter | $14.91 | $16.40 | $15.66 | $17.23 |
| 1.0 inch meter | $36.11 | $39.72 | $37.92 | $41.71 |
| 1.5 inch meter | $65.50 | $72.05 | $68.78 | $75.66 |
| 2.0 inch meter | $163.84 | $180.22 | $172.03 | $189.23 |
| 3.0 inch meter | $393.30 | $432.63 | $412.97 | $454.27 |
| 4.0 inch meter | $589.95 | $648.95 | $619.45 | $681.40 |
| 6.0 inch meter | $1,114.40 | $1,225.84 | $1,170.12 | $1,287.13 |
| 8.0 inch meter | $1,548.74 | $1,703.61 | $1,626.18 | $1,788.80 |
| 10.0 inch meter | $1,982.90 | $2,181.19 | $2,082.05 | $2,290.26 |
| **Monthly Water Usage Rate per 1,000 gallons** | | | | |
| 1st Tier | $3.10 | $3.41 | $3.26 | $3.59 |
| 2nd Tier | $5.94 | $6.53 | $6.24 | $6.86 |
| 3rd Tier | $7.74 | $8.51 | $8.13 | $8.94 |
| 4th Tier | $10.43 | $11.47 | $10.95 | $12.05 |

## Wastewater Monthly Fixed Charges and Usage Charges

| | Current Charge | | Proposed Charge | |
|---|---|---|---|---|
| | Inside Cocoa | Outside Cocoa | Inside Cocoa | Outside Cocoa |
| **Fixed Monthly Charge – Wastewater** | | | | |
| .75 inch meter | $14.41 | $18.02 | $15.13 | $18.92 |
| 1.0 inch meter | $26.96 | $33.70 | $28.31 | $35.39 |
| 1.5 inch meter | $54.08 | $67.60 | $56.78 | $70.98 |
| 2.0 inch meter | $135.11 | $168.88 | $141.87 | $177.32 |
| 3.0 inch meter | $540.72 | $675.90 | $567.76 | $709.70 |
| 4.0 inch meter | $811.09 | $1,013.85 | $851.64 | $1,064.54 |
| 6.0 inch meter | $1,459.96 | $1,824.95 | $1,532.96 | $1,916.20 |
| 8.0 inch meter | $2,336.05 | $2,920.06 | $2,452.85 | $3,066.06 |
| 10.0 inch meter | $3,358.09 | $4,197.61 | $3,525.99 | $4,407.49 |
| **Monthly Wastewater Usage Rate per 1,000 gallons** | | | | |
| | $6.83 | $8.55 | $7.17 | $8.98 |

## Reclaimed Water Monthly Fixed Charges and Usage Charges

| | Current Charge | | Proposed Charge | |
|---|---|---|---|---|
| | Inside Cocoa | Outside Cocoa | Inside Cocoa | Outside Cocoa |
| **Base Rate – Reclaim Water** | | | | |
| .75 inch meter | $8.75 | $10.93 | $9.19 | $11.48 |
| 1.0 inch meter | $8.75 | $10.93 | $9.19 | $11.48 |
| 1.5 inch meter | $43.80 | $54.76 | $45.99 | $57.50 |
| 2.0 inch meter | $58.39 | $72.99 | $61.31 | $76.64 |
| 3.0 inch meter | $233.56 | $291.96 | $245.24 | $306.56 |
| 4.0 inch meter | $350.34 | $437.93 | $367.86 | $459.83 |
| **Monthly Reclaim Water Usage Rate per 1,000 gallons** | | | | |
| 1st Tier 0-30,000 gallons | included in base | included in base | included in base | included in base |
| 2nd Tier 31,000-60,000 gallons | $0.60 | $0.75 | $0.63 | $0.79 |
| 3rd Tier > than 61,000 gallons | $0.87 | $1.09 | $0.91 | $1.14 |

## Fire lines and Hydrants

| | Current Charge | | Proposed Charge | |
|---|---|---|---|---|
| | Inside Cocoa | Outside Cocoa | Inside Cocoa | Outside Cocoa |
| **Fixed Monthly Charge-Fire Lines** | | | | |
| 4.0 inch line | $62.61 | $68.86 | $65.74 | $72.30 |
| 6.0 inch line | $76.73 | $84.42 | $80.57 | $88.64 |
| 8.0 inch line | $100.10 | $110.12 | $105.11 | $115.63 |
| 10.00 inch line | $123.47 | $135.82 | $129.64 | $142.61 |

**Public Fire Protection Per Each Fire Hydrant-(Cities)**

| Current Charge | Proposed Charge |
|---|---|
| $23.49 | $24.66 |

**Public Fire Protection Per County Customer**

| Current Charge | Proposed Charge |
|---|---|
| $2.32 | $2.44 |

# City of Cocoa, FL

## FY 2018-19 Utility Revenue Sufficiency Analysis Update

### Final Report

July 12, 2018



July 12, 2018

Mr. John Titkanich, AICP
City Manager
City of Cocoa
65 Stone Street
Cocoa, FL 32922

Re: FY 2018-19 Utility Revenue Sufficiency Analysis Update - Final Report

Dear Mr. Titkanich,

Stantec is pleased to present this Final Report of the FY 2018-19 Utility Revenue Sufficiency Analysis Update (Study) that was conducted for the City of Cocoa, FL (City). We appreciate the professional assistance provided by you and all of the members of City staff who participated in the study.

If you or others at the City have any questions, please do not hesitate to call us at (904) 247-0787 or email me at Michael.Burton@stantec.com. We appreciate the opportunity to be of service to the City, and we look forward to the possibility of doing so again in the near future.

Sincerely,



Michael Burton
Vice President

Enclosure

# TABLE OF CONTENTS


**1. Executive Summary ..... 1**

1.1 Introduction ..... 1

1.2 Objectives ..... 1

1.3 Revenue Sufficiency Analysis and Rate Impacts ..... 1

**2. Revenue Sufficiency Analysis ..... 3**

2.1 Description ..... 3

2.2 Background ..... 4

2.3 Source Data ..... 4

2.3.1 Beginning Fund Balances ..... 4

2.3.2 Revenues ..... 4

2.3.3 Operating Expenditures ..... 5

2.3.4 Debt Service ..... 5

2.3.5 Capital Improvement Program ..... 5

2.4 Assumptions ..... 5

2.4.1 Cost Escalation ..... 5

2.4.2 Customer Growth & Volume Forecast ..... 6

2.4.3 Minimum Reserve Policy ..... 6

2.4.4 Future Borrowing & Capital Funding ..... 6

2.4.5 Debt Service and Coverage ..... 7

2.5 Conclusions ..... 7

2.6 Recommendations ..... 7

2.6.1 Bill Comparison Survey ..... 8

**Appendix A ..... 11**

# 1. EXECUTIVE SUMMARY

## 1.1 INTRODUCTION

This Executive Summary presents an overview of the results of the FY 2018-19 Utility Revenue Sufficiency Analysis Update (Study) that was conducted for the water and sewer systems of the City of Cocoa (hereafter referred to as the "City" or "Utility") by Stantec Consulting Services.

## 1.2 OBJECTIVES

The principal objective of the Study is as follows:

**Revenue Sufficiency Analysis** – Develop a multi-year financial plan for the City's water and sewer systems that will determine the level of annual revenue required to satisfy projected annual operating, debt service, and capital cost requirements as well as the establishment and maintenance of adequate reserves. The financial plan must support the short and long-term needs of the utilities.

## 1.3 REVENUE SUFFICIENCY ANALYSIS AND RATE IMPACTS

A Revenue Sufficiency Analysis (RSA) was conducted for the Utility as an update to the 10-year revenue sufficiency analysis conducted in FY 2017 (FY 2017-18 Study). The RSA evaluated the sufficiency of the revenues of the Utility to meet all of its current and projected financial requirements over a multi-year projection period, and determined the level of rate revenue increases necessary in each year of the projection period to provide sufficient revenues to fund all of the Utility's revenue requirements.

The process included a review of the Utility's historical and budgeted revenue and expenditure data and assumptions supporting the analysis, as well as the evaluation of several alternative scenarios for the Utility. Through this process, we identified the recommended financial management plans and associated plans of annual rate revenue adjustments required to address the current and projected cost requirements of the Utility. The recommended plan is based upon the revenue and expense information, beginning balances, and assumptions as described in Section 2 of this report. Appendix A includes detailed schedules presenting all components of the financial management plan developed for the Water, Sewer, and Reclaimed Water Utility Fund.

The recommended five-year rate revenue adjustment plan for the Utility is presented in Table 1 below. Also included are the projections of a representative residential bill for a household with monthly water consumption averaging 5,000 gallons per month, volumetric billing for sewer service of 5,000 gallons per month, and for reclaimed water service of 15,000 gallons per month.

**Table 1**

| 5-Year Rate Plan | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 |
|---|---|---|---|---|---|
| **Water Rate Adjustment** | 5.0% | 5.0% | 5.0% | 5.0% | 5.0% |
| **Water Bill (5,000 gals)** | $31.96 | $33.54 | $35.21 | $36.97 | $38.83 |
| **Sewer Rate Adjustment** | 5.0% | 5.0% | 5.0% | 5.0% | 5.0% |
| **Sewer Bill (5,000 gals)** | $50.98 | $53.54 | $56.23 | $59.06 | $62.04 |
| **Reclaimed Rate Adjustment** | 5.0% | 5.0% | 5.0% | 5.0% | 5.0% |
| **Reclaimed Bill (15,000 gals)** | $9.19 | $9.65 | $10.13 | $10.64 | $11.17 |

As can be seen in Table 1 the Utility requires annual 5.0% rate indexing adjustments in order to produce sufficient revenues to meet its ongoing capital, operating, debt service, and reserve requirements over a multi-year projection period. The rate adjustments identified for the Utility are necessary to fund the Utility's revenue requirements, including the capital improvement program planned for FY 2019 – FY 2023, totaling approximately $68.6 million.

# 2. REVENUE SUFFICIENCY ANALYSIS

## 2.1 DESCRIPTION

This section presents the financial management plan and corresponding plan of water and sewer rate adjustments developed in the revenue sufficiency analysis (RSA). The following sub-sections of the report present a description of the source data, assumptions, and results of the RSA, while Appendix A includes detailed supporting schedules for the Utility financial management plan identified herein.

During the RSA, Stantec reviewed alternative multi-year financial management plans and corresponding water and sewer rate revenue adjustment plans through several interactive work sessions with City staff. During these work sessions, we examined the impact of various inputs or assumptions upon key financial indicators by use of tabular and graphical output and extensive review of inputs, assumptions, and relationships between key variables. In this way, we developed the recommended financial management plan and corresponding plan of annual water and sewer rate revenue adjustments presented in this report that will allow the Utility to fund its cost requirements throughout the projection period and meet its financial performance goals and objectives.

We obtained the City's historical and budgeted financial information regarding the operation of its water and sewer systems, as well as historical customer counts and volume data by class of customer. We also obtained the City's multi-year capital improvement program (CIP), and documented the City's current debt service obligations and covenants, or promises made to lenders, relative to net income coverage requirements, reserves, etc. We also counseled with City staff regarding other assumptions and policies that would affect the financial performance of the Utility, such as trends in demands, planned developments/customer growth, debt coverage levels, levels of reserves, capital funding sources, earnings on invested funds, escalation rates for operating costs, and others.

All of this information was entered into the financial module of our Financial Analysis and Management System (FAMS-XL©) interactive modeling system. This module of FAMS-XL© produced a 10-year projection of the sufficiency of the revenue provided by the current rates of the system to meet current and projected financial requirements, and determined the level of rate revenue increases necessary in each year of the projection period to satisfy the system's annual financial requirements.

The revenue sufficiency and financial planning module of FAMS-XL© utilizes all projected available funds in each year of the projection period to pay for capital projects. The model is set up to reflect the rules of cash application as defined and applied by City staff, and it produces a detailed summary of the funding sources to be used for each project in the CIP. To the extent that current revenues and unrestricted reserves are not adequate to fund all capital projects in any year of the projection period, the model identifies a borrowing requirement to fund those projects, or portions thereof that are determined to be eligible for borrowing. In this way the FAMS-XL© model is used to develop a borrowing program that includes the required borrowing amount by year and the resultant annual debt service requirements for each year in the projection period.

## 2.2 BACKGROUND

In FY 2010, the City initially retained the services of Burton & Associates (now Stantec) to conduct a comprehensive rate study that included an evaluation of the adequacy of the revenue provided by the Utility's then current rates and charges to meet its financial requirements over a five-year planning period and ten-year projection period. The study also identified plans of annual water, sewer, and reclaimed water rate revenue adjustments necessary to satisfy such requirements. As part of its ongoing financial management plan, the City has retained the services of Stantec on an annual basis to update the water, sewer, and reclaimed water ten-year revenue sufficiency analyses, and to identify whether any modifications were necessary to the approved plan of annual rate revenue adjustments.

The FY 2017-18 Study concluded that a plan of annual 4.00% water, sewer, and reclaimed water rate adjustments would be sufficient to fund all of the Utility's financial requirements through FY 2027.

As part of the annual financial management of the Utility, the City has again retained the services of Stantec to review and potentially adjust the plan of annual rate revenue adjustments for FY 2019 and subsequent years based upon an update of the FY 2017-18 Study.

## 2.3 SOURCE DATA

The following presents the key source data relied upon in conducting the RSA:

### 2.3.1 Beginning Fund Balances

City staff provided the audited financial information used to establish the beginning FY 2018 fund balances for the Utility as of September 30, 2017. The fund balances utilize a trial balance worksheet proved City staff, in combination with the 2017 Comprehensive Annual Financial Report (CAFR). Any funds reserved or encumbered for specific capital projects were included in the beginning fund balances, while the associated capital project costs were included in the CIP.

### 2.3.2 Revenues

The revenues utilized in the RSA reflect an evaluation of historical results, the FY 2018 Amended Budget, and the FY 2019 Proposed Budget. The Utility's revenues consist of rate revenue, impact fees, hydrant fees, capital contributions, interest income, and other minor revenue from miscellaneous service charges.

Rate revenue is based upon the FY 2018 amended budget as provided by the City. Rate revenue is adjusted annually, beginning in FY 2019, to reflect assumed rate adjustments, customer growth and changes in demand. Projections of all other revenues are based upon the amounts within the FY 2019 Proposed Budget, excluding interest income (which was calculated annually based upon projected average fund balances and assumed interest rates), and revenue from impact fees (which is calculated based on the assumed growth in new accounts and projected fees).

### 2.3.3 Operating Expenditures

The FY 2018 and FY 2019 revenue requirements were based upon the FY 2018 Amended Budget and the FY 2019 Proposed Budget, respectively, and include all operations and maintenance (O&M) expenses, debt service requirements, transfers out, and minor capital outlay requirements. Each year thereafter, O&M expenses and minor capital outlays were projected based upon the FY 2019 Proposed Budget, adjusted by assumed cost escalation factors for individual expense categories and annual spending assumptions. Based upon a review of historical execution of actual costs vs. budgeted costs, we have applied a 95% budget execution rate to Personnel costs, and 100% execution to all other operating costs. The cost escalation factors and spending assumptions are reflected in detail in Appendix A of this report.

### 2.3.4 Debt Service

The annual repayments for all outstanding shared debt for the Utility were based upon the specific amortization schedules for each outstanding issuance, as provided by City staff. Any additional borrowing identified by the model during the projection period is calculated based on the assumed debt service terms included herein.

### 2.3.5 Capital Improvement Program

City staff provided the 5-year Capital Improvement Program (CIP) in project-level detail from FY 2019 through FY 2023. Beginning in FY 2020, the RSA includes an annual cost inflation factor of 3.0%, (based upon recent increases observed in the Engineering News Record - Construction Cost Index), to account for the inflation in the future cost of construction.

Beginning in FY 2024, a 5-year rolling average of the previous planned capital improvement project costs was used to project the Utility's capital spending throughout the remainder of the projection period.

In total, the CIP (including inflation) from FY 2018 – FY 2028 is approximately $144.5 million for the Utility. A list of projects and costs by year for the Utility is included in Appendix A of this report.

## 2.4 ASSUMPTIONS

The following presents the key assumptions utilized in the RSA.

### 2.4.1 Cost Escalation

Annual cost escalation factors for the various types of operating expenses were developed based upon a review of historical trends, our industry experience, and detailed discussions with City staff. The specific escalation factors assumed for the various categories of expenses for the Utility can be seen in Appendix A of this report.

Interest Income throughout the projection period is calculated annually based upon projected average fund balances and assumed interest rates. The assumed interest rates are 0.75% in FY 2018, 1.00% in FY

2019, 1.25% in FY 2020, 1.50% in FY 2021, 1.75% in FY 2022, 2.00% in FY 2023, 2.25% in FY 2024 and 2.5% in FY 2025 through FY 2028.

### 2.4.2 Customer Growth & Volume Forecast

New connection and water/sewer sales growth projections were based upon a review of multiple years of historical data and discussions with City staff with regards to the expected number of new service connections to the Utility. The customer growth projections of the water system are 1,100 equivalent residential units (ERUs) in FY 2019, and 1,200 ERUs in FY 2020 and each year thereafter. The growth projections of the sewer system are 95 ERUs in FY 2019, and 104 in FY 2020 and each year thereafter. The growth projections of the reclaimed water system are 25 ERUs in FY 2019, and 27 in FY 2020 and each year thereafter. This assumed growth schedule represents annual water, sewer, and reclaimed water growth rates ranging from 1.07% to 1.20%.

Regarding changes in billed water and sewer demands, FY 2019 reflects a 5.18% decrease in water and sewer consumption per ERU (based upon the extrapolation of five months of actual revenue data and discussions with staff). Each year thereafter, it is assumed that billed water and billed sewer will have a 0.50% decrease in average usage per ERU each year, while reclaimed water usages per account are assumed to increase with ERU growth.

### 2.4.3 Minimum Reserve Policy

The minimum target balance for unrestricted reserves assumed for the Utility is equal to 5 months of annual O&M expenses. Absent a detailed multi-year historical study of monthly cash flows and an analysis of the aging of accounts receivable, there are various industry guidelines and practices available to determine an appropriate target reserve. Per an analysis conducted by the Rates and Charges Committee of the American Water Works Association (AWWA), a prudent level of minimum unrestricted reserves is an amount equal to at least 2 months of operations and maintenance expenses. This is also consistent with our industry experience, in which water utilities generally target minimum reserves in the range of 2 to 6 months of O&M expenses.

### 2.4.4 Future Borrowing & Capital Funding

It is anticipated that the Utility will need to issue new debt during the projection period to assist in the funding of the CIP. This analysis assumed that revenue bonds would be utilized with 30-year terms at an interest rate of 5.0%. The City is currently in the process of issuing revenue bonds to fund capital improvement projects for FY 2018 - 2020. The model is currently assuming the debt service based on the previously mentioned terms. Additional bond proceeds are also anticipated to be needed in FY 2021 and FY 2024. This analysis assumed that the Utility would need to acquire additional funding of $66.3 million over the 10-year projection period to fund the projects identified in the capital improvement program. Appendix A presents a summary of the capital funding plan including sources and uses by year for major capital projects.

### 2.4.5 Debt Service and Coverage

One of the most important covenants the City makes relative to the issuance of debt is that its annual net revenues (revenues less operating expenses) will be at least 1.25 times greater than its senior lien debt service requirements. It is important to note that these revenue covenants (often referred to as debt service coverage requirements) represent the City's minimum requirements established in the City's bond covenants. Should the City be unable to meet these requirements, it could be found in technical default. This would result in the City facing a potential downgrade in its credit rating, which would affect the interest rate and terms of any future financing initiatives. As a policy decision, utilities often measure revenue sufficiency and set rates based upon a higher debt service coverage level so as to ensure compliance with these type of covenants in the event future projections of revenue and expenses do not occur as predicted (due to extended drought conditions, unanticipated capital requirements or operating cost increases, natural disasters, etc.). For purposes of our analysis we have assumed that that City will maintain debt service coverage of at least 2.0. This level of debt coverage is typical within the utility industry and will help to ensure water and sewer revenues are kept at a level that satisfy the City's bond covenants.

## 2.5 CONCLUSIONS

As previously stated, the primary objective of the Study was to update the FY 2017-18 Study and verify, or adjust as necessary, the plan of 4.00% annual water, sewer, and reclaimed water rate adjustments. Upon updating the RSA with the data and assumptions detailed in this report, the 4.00% annual adjustments to water, sewer, and reclaimed water rates were not found to be sufficient to fund all of the Utility's operating and capital requirements while maintaining adequate debt service coverage and working capital reserves throughout the projection period.

This Study concludes that 5.00% annual adjustments in water, sewer, and reclaimed water rate revenue will generate sufficient revenue for the Utility to satisfy its operating and capital requirements, while maintaining strong debt service coverage and operating reserve levels. Consequently, we recommend adjusting the current 4.00% annual adjustment plan up to 5.00% annual water, sewer and reclaimed water rate adjustments beginning in FY 2019 and continuing throughout the projection period.

It is important to note that the 10-year average annual change in the US CPI – Water & Sewerage Maintenance Series has been approximately 5.6%, which is in excess of the identified plan of annual water, sewer, and reclaimed water rate revenue adjustments. The US CPI – Water & Sewerage Maintenance Series is a specific item category of the more than 200 item categories that make up the Consumer Price Index (CPI) structure and is of particular relevance to water and sewer utilities as it serves as a measure of the true change in the cost of water and sewer service to urban consumers.

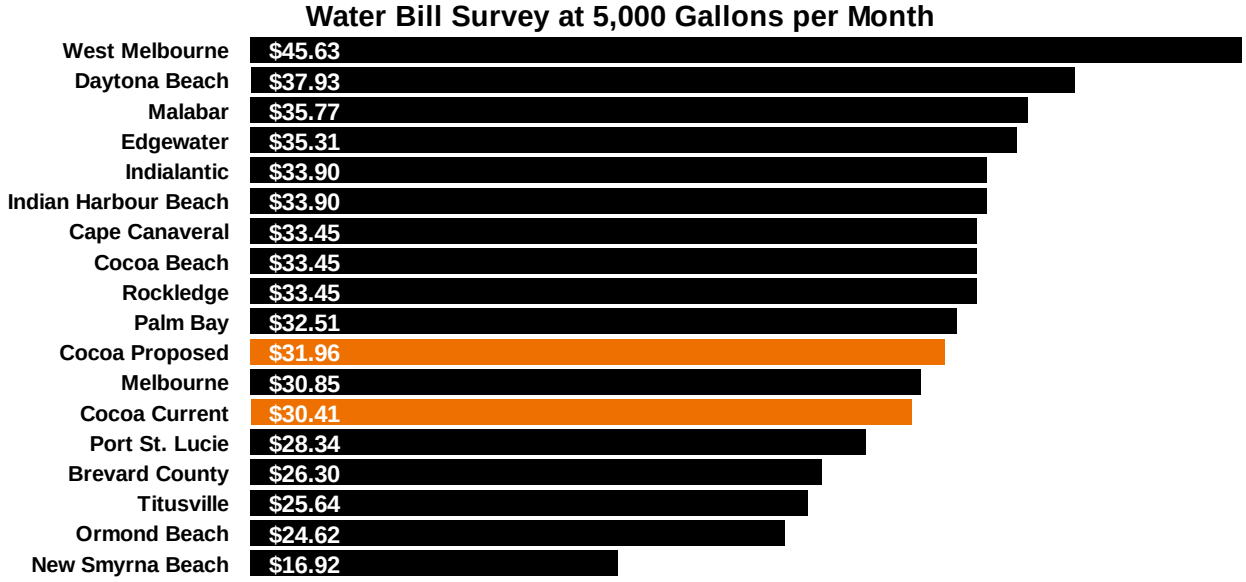
## 2.6 RECOMMENDATIONS

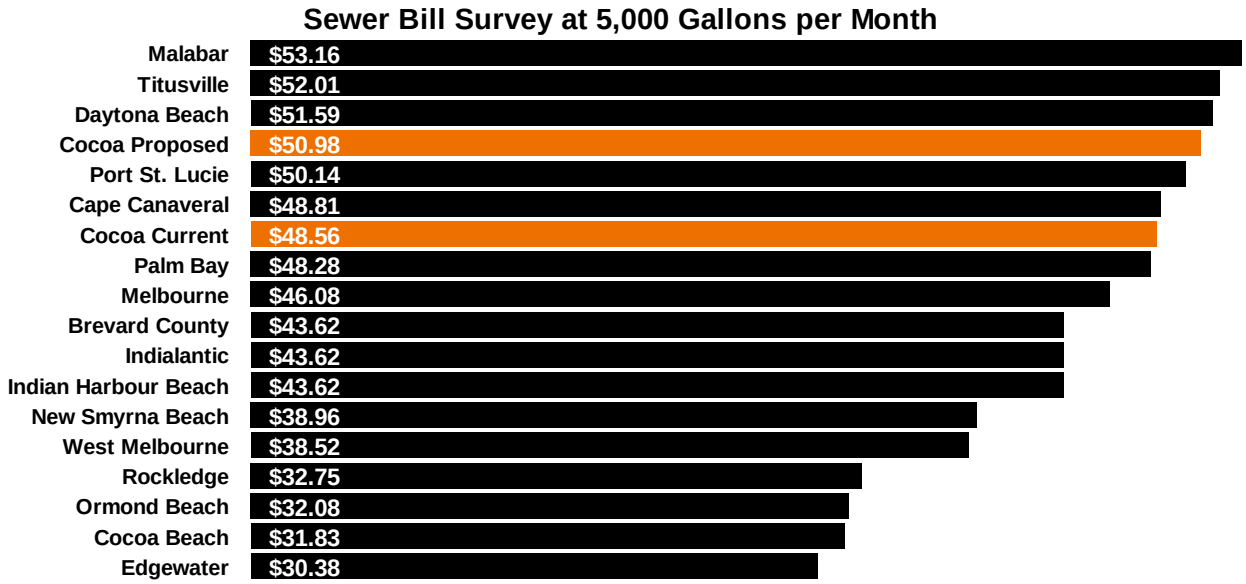
Based upon the analysis presented herein and the results presented in the prior section, we have reached the following recommendations:

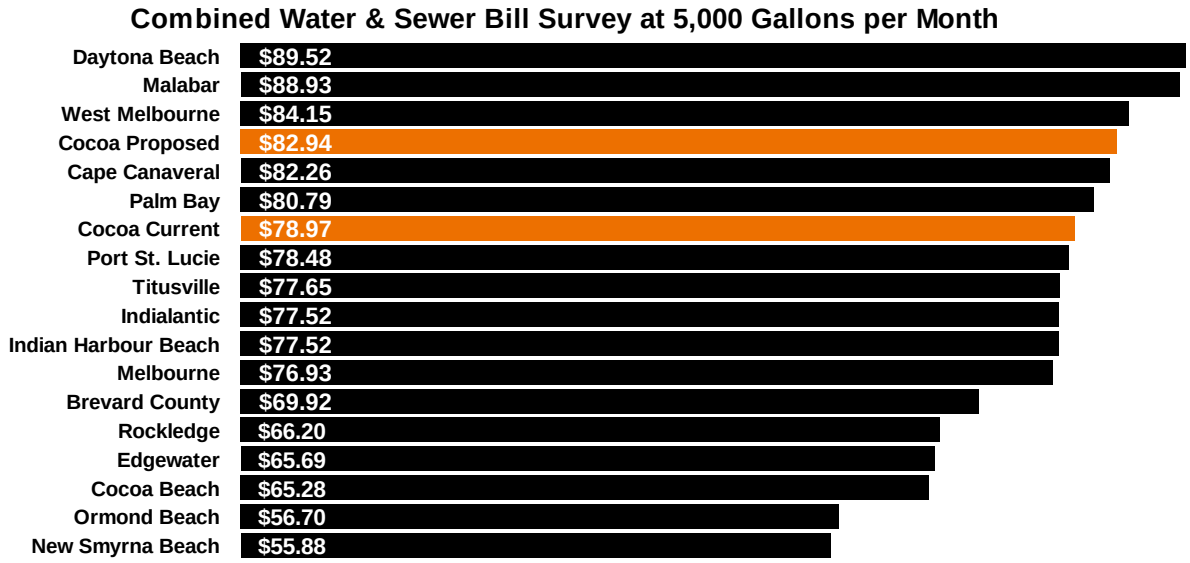
- The approved plan of 4.00% annual water, sewer, and reclaimed water rate adjustments is not sufficient to meet the Utility's ongoing operating expenditure requirements, to fund renewal and replacement of its infrastructure, and to meet stated reserve and debt service coverage targets/parameters.
- Based upon the analysis presented herein, we recommend that the City implement a plan of 5.00% water, sewer, and reclaimed water rate revenue increases, effective October 1, 2018, and annually on October 1 throughout the rest of the projection period, through FY 2028.
- Consistent with the direction provided by the City Council, the City should continue to update and review this analysis on an annual basis to evaluate the adequacy of its revenues and plan of annual water, sewer, and reclaimed water rate increases. Doing so will allow for the incorporation of updated revenue and expense information (including capital improvement requirements) as well as changes in economic conditions, water consumption, regulatory requirements, and other factors so that any necessary adjustments can be made to the financial management plan presented herein. This will allow the Utility to meet its financial and operating requirements during the projection period and minimize rate impacts to customers due to future events occurring differently than currently projected.

### 2.6.1 Bill Comparison Survey

To provide perspective on how the calculated water and sewer bills for the City of Cocoa compare with neighboring communities, a bill comparison survey was developed. The graphs on the following page show a comparison of the City's residential monthly bill with those of neighboring utilities.






It is important to note that while bill comparisons can be informative, there are a number of factors that determine water and sewer rates within a community. Factors such as level of system reinvestment, support from the general fund or other sources and rate structure will all have a significant influence on the bills and must be taken into account. Therefore, bill comparisons should be taken as one data point for consideration, but the needs of each community are unique and the rates may be based on different variables.

## Disclaimer

*This document was produced by Stantec Consulting Services, Inc. ("Stantec") for City of Cocoa and is based on a specific scope agreed upon by both parties. In preparing this report, Stantec utilized information and data obtained from City of Cocoa or public and/or industry sources. Stantec has relied on the information and data without independent verification, except only to the extent such verification is expressly described in this document. Any projections of future conditions presented in the document are not intended as predictions, as there may be differences between forecasted and actual results, and those differences may be material.*

*Additionally, the purpose of this document is to summarize Stantec's analysis and findings related to this project, and it is not intended to address all aspects that may surround the subject area. Therefore, this document may have limitations, assumptions, or reliances on data that are not readily apparent on the face of it. Moreover, the reader should understand that Stantec was called on to provide judgments on a variety of critical factors which are incapable of precise measurement. As such, the use of this document and its findings by City of Cocoa should only occur after consultation with Stantec, and any use of this document and findings by any other person is done so entirely at their own risk.*

# APPENDIX A

Schedule 1 Assumptions

Schedule 2 Beginning Balances

Schedule 3 Capital Improvement Program

Schedule 4 Projection of Cash Inflows

Schedule 5 Projection of Cash Outflows

Schedule 6 Cost Escalation Factors

Schedule 7 FAMS-XL Control Panel

Schedule 8 Forecast of Net Revenues and Debt Service Coverage

Schedule 9 Capital Projects Funding Summary

Schedule 10 Senior-Lien Long-Term Borrowing

Schedule 11 SRF Long-Term Borrowing

Schedule 12 Detailed Funding

## Schedule 1 - Assumptions

**FY 2018 Water & Sewer Revenue Sufficiency Analysis**

| | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Water Growth:** | | | | | | | | | | | |
| Number of ERUs | 98,798 | 99,898 | 101,098 | 102,298 | 103,498 | 104,698 | 105,898 | 107,098 | 108,298 | 109,498 | 110,698 |
| Growth | N/A | 1,100 | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| *Percent Change in ERUs* | *N/A* | *1.11%* | *1.20%* | *1.19%* | *1.17%* | *1.16%* | *1.15%* | *1.13%* | *1.12%* | *1.11%* | *1.10%* |
| *Percent Change in Usage per ERU* | *N/A* | *-5.18%* | *-0.50%* | *-0.50%* | *-0.50%* | *-0.50%* | *-0.50%* | *-0.50%* | *-0.50%* | *-0.50%* | *-0.50%* |
| *Percent Paying Capital Charges* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* |
| **Wastewater Growth:** | | | | | | | | | | | |
| Number of ERUs | 8,916 | 9,011 | 9,115 | 9,219 | 9,323 | 9,427 | 9,530 | 9,634 | 9,738 | 9,842 | 9,946 |
| Growth | N/A | 95 | 104 | 104 | 104 | 104 | 104 | 104 | 104 | 104 | 104 |
| *Percent Change in ERUs* | *N/A* | *1.07%* | *1.15%* | *1.14%* | *1.13%* | *1.11%* | *1.10%* | *1.09%* | *1.08%* | *1.07%* | *1.06%* |
| *Percent Change in Usage per ERU* | *N/A* | *-5.18%* | *-0.50%* | *-0.50%* | *-0.50%* | *-0.50%* | *-0.50%* | *-0.50%* | *-0.50%* | *-0.50%* | *-0.50%* |
| *Percent Paying Capital Charges* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* |
| **Reuse Growth:** | | | | | | | | | | | |
| Number of ERUs | 2,209 | 2,234 | 2,260 | 2,287 | 2,314 | 2,341 | 2,368 | 2,395 | 2,422 | 2,448 | 2,475 |
| Growth | N/A | 25 | 27 | 27 | 27 | 27 | 27 | 27 | 27 | 27 | 27 |
| *Percent Change in ERUs* | *N/A* | *1.11%* | *1.20%* | *1.19%* | *1.17%* | *1.16%* | *1.15%* | *1.13%* | *1.12%* | *1.11%* | *1.10%* |
| *Percent Change in Usage per ERU* | *N/A* | *1.07%* | *1.15%* | *1.14%* | *1.13%* | *1.11%* | *1.10%* | *1.09%* | *1.08%* | *1.07%* | *1.06%* |
| *Percent Paying Capital Charges* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* | *100%* |
| **Price Elasticity Coefficient:** | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 |
| **Impact Fees:** | | | | | | | | | | | |
| Water | $1,750 | $1,750 | $1,750 | $1,750 | $1,750 | $1,750 | $1,750 | $1,750 | $1,750 | $1,750 | $1,750 |
| Wastewater | $1,250 | $1,250 | $1,250 | $1,250 | $1,250 | $1,250 | $1,250 | $1,250 | $1,250 | $1,250 | $1,250 |
| Water With Reuse | $1,300 | $1,300 | $1,300 | $1,300 | $1,300 | $1,300 | $1,300 | $1,300 | $1,300 | $1,300 | $1,300 |
| **Average Annual Interest Earnings Rate:** | | | | | | | | | | | |
| On Fund Balances: | 0.75% | 1.00% | 1.25% | 1.50% | 1.75% | 2.00% | 2.25% | 2.50% | 2.50% | 2.50% | 2.50% |
| **Operating Budget Execution Percentage:** | | | | | | | | | | | |
| Personal Services | 95% | 95% | 95% | 95% | 95% | 95% | 95% | 95% | 95% | 95% | 95% |
| Variable Operations and Maintenance | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| Fixed Operations and Maintenance | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| Capital Outlay | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| CIP | 100% | 45% | 50% | 50% | 50% | 50% | 50% | 50% | 50% | 50% | 50% |
| **Annual CIP Cost Escalation:** | N/A | 0.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| **Operating Budget Reserve:** | | | | | | | | | | | |
| Target (Number of Months of Reserve) | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 |

## Schedule 2 - Beginning Balances

## FY 2018 Water & Sewer Revenue Sufficiency Analysis

| | | Revenue Fund | Debt Service Reserve | Renewal & Replacement |
|---|---|---|---|---|
| **CURRENT UNRESTRICTED ASSETS** | | | | |
| Cash, Cash Equivalent And Investmet Balance From Trial Balance | $ | 13,074,400 | - | 3,119,657 |
| Accounts Receivable, Net | | 7,843,815 | - | - |
| Accounts Receivable Earned, But Not Billed | | 4,370,147 | - | - |
| Interest Receivable | | 100,138 | - | - |
| Due From Other Governments | | 155,364 | - | - |
| Inventory | | 958,100 | - | - |
| Overfunded Pension Costs | | 9,325 | - | - |
| Prepaid Items | | 93,503 | - | - |
| Bond Sinking Funds: | | - | 7,607,815 | - |
| Restricted For Required "Debt Reserve" | | - | 6,820,137 | - |
| S.R.L. Debt Service: | | - | 1,744,903 | - |
| **TOTAL CURRENT ASSETS** | **$** | **26,604,792** | **16,172,854** | **3,119,657** |
| **CURRENT LIABILITIES** | | | | |
| Payable From Current Assets: | | | | |
| Accounts and Claims Payable | $ | (4,420,352) | - | - |
| Contracts Payable | | (5,313,580) | - | - |
| Retainage Payable | | (667,666) | - | - |
| Accrued Payroll and Related Liabilities | | (173,846) | - | - |
| Compensated Assets | | (224,724) | - | - |
| Due to Other Governments | | (2,718,684) | - | - |
| Payable From Restricted Assets: | | | | |
| Accrued Interest | $ | (173,435) | - | - |
| Inventory | | (958,100) | - | - |
| Overfunded Pension Costs | | (9,325) | - | - |
| Prepaid Items | | (93,503) | - | - |
| Senior Lien Debt Service due on 10/1/17 | | - | (5,559,832) | - |
| SRL Due on 10/1/17 | | - | (1,254,740) | - |
| **CALCULATED FUND BALANCE (ASSETS - LIABILITIES)** | **$** | **11,851,577** | **9,358,282** | **3,119,657** |
| Plus/(Less): Realloc of Cash between Unrest & Rest - Excess Funds | $ | 2,993,924 | (2,993,924) | - |
| **NET AVAILABLE FUND BALANCE** | **$** | **14,845,501** | **6,364,358** | **3,119,657** |
| **TOTAL AVAILABLE FUNDS** | | | | **$ 24,329,516** |

Note: Cash and Cash Equivalents are determined from trial balance worksheets prepared by city staff as of 9/30/17. The trial balance worksheets are utilized to separate Cash and Investment balances identified in the CAFR to the various dedicated uses of those funds. By utilizing the exact trial balances, we are able to identify available working capital reserves for cash flows as compared to the accounting based balances in the CAFR. The funds identified in the trial balances include: Bond Sinking Funds, Debt Service Reserve, S.R.L. Debt Service, Renewal & Replacement, Off-site Improvement Reserve, South Mainland Reserve, Viera Reserve, D.E.R Obligation, Restricted Cash, and Unrestricted Cash. In lieu of the CAFR Cash and Investment balances, we utilize trial balances as follows: 1) the Unrestricted Cash balance is utilized in the Revenue Fund; 2) Bond Sinking, Debt Service Reserve, and S.R.L. Debt Service are included in the Debt Service Reserve fund; 3) the Renewal & Replacement balance is utilized in the Renewal & Replacement Fund.

| | DESCRIPTION | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Automatic Transfer Switch (ATS) Replacement at the TCR Pump Station (carry forward) | $ 882,943 | 506,413 | - | - | - | - | - | - | - | - | - |
| 2 | Backhoe | - | 93,000 | - | - | - | - | - | - | - | - | - |
| 3 | Drinking Water System E&IC Reliability and Automation Improvements | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | - | - | - | - | - |
| 4 | Dyal Groundwater Clearwell Transfer Pump Control System Upgrade (carry forward) | - | - | - | - | - | - | - | - | - | - | - |
| 5 | Dyal Groundwater WTP Reactor Clarifier No. 1 Pipeline Replacement - Construction | - | 330,000 | - | - | - | - | - | - | - | - | - |
| 6 | Dyal WTP Package System Programmable Logic Controller Upgrade - Belt Filter Press | - | 160,000 | - | - | - | - | - | - | - | - | - |
| 7 | Dyal WTP SCADA server, OS and Server Software Upgrade | 170,000 | - | - | - | 170,000 | - | - | - | - | - | - |
| 8 | Fork Lift | - | 35,000 | - | - | - | - | - | - | - | - | - |
| 9 | Lawn Truck | - | 45,000 | - | - | - | - | - | - | - | - | - |
| 10 | Replacement of vehicle #121 (2005 Ford F250 UTILITY) | - | 33,600 | - | - | - | - | - | - | - | - | - |
| 11 | Replacement of vehicle #23 (2009 Ford F250 UTILITY) | - | 32,500 | - | - | - | - | - | - | - | - | - |
| 12 | Replacement of vehicle #3 (2004 Ford F250 UTILITY) | - | 33,600 | - | - | - | - | - | - | - | - | - |
| 13 | Tractor | - | 40,000 | - | - | - | - | - | - | - | - | - |
| 14 | Vacuum Trailer | - | 55,000 | - | - | - | - | - | - | - | - | - |
| 15 | WS-19 Raw Water Well Rehabilitation | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | - | - | - | - | - |
| 16 | WT-56 Dyal Surface Water Filters Canopy and Enclosure | - | 600,000 | - | - | - | - | - | - | - | - | - |
| 17 | WT70 Dyal WTP Surface Water Dewatering Building - Polymer System Upgrade-Construction | - | - | - | - | 160,000 | - | - | - | - | - | - |
| 18 | WT73 Dyal High Service Pump Control System Upgrade | - | - | - | - | 140,000 | - | - | - | - | - | - |
| 19 | WT-75 - Filter 1-5 Rehab | - | 500,000 | 500,000 | 250,000 | - | - | - | - | - | - | - |
| 20 | WT77 - New AC Maintenance Shop | - | 45,000 | - | - | - | - | - | - | - | - | - |
| 21 | WT80 - Miscellaneous Structural Repairs | - | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | - | - | - | - | - |
| 22 | Hydro Excavator Trailer | - | 83,456 | - | - | - | - | - | - | - | - | - |
| 23 | Replacement of vehicle #106 (2007 Ford F450 Dump) | - | - | 51,753 | - | - | - | - | - | - | - | - |
| 24 | Replacement of vehicle #15 (2009 Ford F250 UTILITY) | - | - | 33,900 | - | - | - | - | - | - | - | - |
| 25 | Replacement of vehicle #174 (2009 Ford F250 Utility) | - | - | 33,900 | - | - | - | - | - | - | - | - |
| 26 | Replacement of vehicle #29 (2002 Ford F450 Dump) | - | - | 51,753 | - | - | - | - | - | - | - | - |
| 27 | Replacement of vehicle #32 (2002 Ford F450 Dump) | - | - | 51,753 | - | - | - | - | - | - | - | - |
| 28 | Replacement of vehicle #92 (2008 Ford F350 Utility) | - | - | 33,900 | - | - | - | - | - | - | - | - |
| 29 | Twin Turner Valve Trailer | - | 76,815 | - | - | - | - | - | - | - | - | - |
| 30 | 14"/18" AC Raw Water Pipeline Upgrade and Well 17 Area Isolation Valves - Phase I Construction | - | 2,402,743 | - | - | - | - | - | - | - | - | - |
| 31 | Cape Canaveral-West Central BLVD. Water Main Replacement | - | 918,396 | - | - | - | - | - | - | - | - | - |
| 32 | DS-39 Pineda Crossing 16" Water Main | 927,713 | 10,062,500 | - | - | - | - | - | - | - | - | - |
| 33 | DS40 Ivy Dr. and Fenner Rd. Looping | - | - | - | - | 610,000 | - | - | - | - | - | - |
| 34 | DS43 Pluckebaum Rd and A Ln Looping | - | - | - | - | 880,000 | - | - | - | - | - | - |
| 35 | DS-56 Banana River Tank Improvements | - | 1,539,634 | 2,792,502 | - | - | - | - | - | - | - | - |
| 36 | DS-60 Viera Pump Station Chloramination Improvements | - | - | 43,808 | 546,192 | - | - | - | - | - | - | - |
| 37 | DS62 Imperial to Central Pipe Loop/Brown Circle | - | - | - | - | 310,000 | - | - | - | - | - | - |
| 38 | DS-63 Marlin Manor Pipeline Improvements - Construction | - | 2,100,000 | - | - | - | - | - | - | - | - | - |
| 39 | Dyal Chemical Conversion & Reliability Improvement Project and Plant Security | - | 5,200,000 | 10,000,000 | 11,000,000 | - | - | - | - | - | - | - |
| 40 | Fiber Optic Cable from Dyal WTP to Wewahootee WTP | - | 1,150,000 | - | - | - | - | - | - | - | - | - |
| 41 | Fiber Optic Cable from Police Department to Dyal WTP | - | 690,000 | - | - | - | - | - | - | - | - | - |
| 42 | Fiske Boulevard Pipeline Improvements - Peachtree to Highland | 12,853 | 974,565 | - | - | - | - | - | - | - | - | - |
| 43 | Groundwater Clearwell Interior Coating | - | - | - | 300,000 | - | - | - | - | - | - | - |
| 44 | Groundwater Filter Effluent Pipe Connection to Surface water Clearwell | - | 50,000 | 1,000,000 | - | - | - | - | - | - | - | - |
| 45 | Groundwater Flume Coating & Repairs | - | 140,000 | - | - | - | - | - | - | - | - | - |
| 46 | Harrison Street Streetscape (Utility portion) | - | - | - | - | - | 300,000 | - | - | - | - | - |
| 47 | Michigan Avenue Force Main (Carry Forward) | 20,627 | 698,664 | - | - | - | - | - | - | - | - | - |
| 48 | Utilities Program Management | 1,500,000 | 1,000,000 | 1,000,000 | 850,000 | 850,000 | 750,000 | - | - | - | - | - |
| 49 | Washwater Tank Interior Coating and Exterior Spot Repair | - | 250,000 | - | - | - | - | - | - | - | - | - |
| 50 | Wastewater Capital Plan | - | - | 300,000 | - | - | - | - | - | - | - | - |
| 51 | WS-03 Pigging and Flushing Improvements for Raw Water Pipelines | - | - | - | - | - | 240,000 | - | - | - | - | - |
| 52 | WS-05 54 inch Redundant Pipe to Dyal | - | - | - | 1,100,955 | 2,319,045 | - | - | - | - | - | - |
| 53 | WS-09 42 inch New Pipeline West of Well 7A to Dallas Wewahootee | - | 8,096,119 | 1,666,667 | - | - | - | - | - | - | - | - |
| 54 | WS11 Redundant Pipeline Well 20 to 23 - Design | - | - | - | - | 390,000 | - | - | - | - | - | - |
| 55 | WS1201 Pipe Infrastructure Assessment and Replacement | 160,000 | 2,461,274 | 3,000,000 | 3,424,610 | 5,000,000 | 5,000,000 | - | - | - | - | - |
| 56 | WS20 Install New Well No. 17 | - | - | 820,000 | - | - | - | - | - | - | - | - |
| 57 | WS22 Wellfield Security Improvements | - | - | - | - | - | 2,300,000 | - | - | - | - | - |
| 58 | WT37 Lime Feed and Storage System Improvements | - | - | - | 70,000 | - | - | - | - | - | - | - |
| 59 | WT-45 Ozone Improvements (Chiller Replacement) | - | 340,000 | - | - | - | - | - | - | - | - | - |
| 60 | WT-46 Ozone Improvements (Contactor Improvements) | - | - | 1,180,000 | - | - | - | - | - | - | - | - |
| 61 | WT48 Re-carbonation Basin Expansion-Reactor Clarifiers #1/#2 - Design and Construction | - | - | - | - | - | 1,540,000 | - | - | - | - | - |
| 62 | WT-51 Sulfuraetor and Multi-Purpose Building | - | 750,000 | 3,420,000 | - | - | - | - | - | - | - | - |
| 63 | WT58 Dyal WTP Storage Building | - | - | - | - | - | 250,000 | - | - | - | - | - |
| 64 | WT61 Dyal CO2 Bulk Package System - Assessment | - | 50,000 | - | - | - | - | - | - | - | - | - |
| 65 | WT-62 Dyal TTHM Prevention and/or Reduction | 110,000 | 250,000 | - | - | - | - | - | - | - | - | - |
| 66 | WT-63 Replacement of Dyal Finished Water Steel GST | - | 640,000 | 6,840,000 | - | - | - | - | - | - | - | - |
| 67 | Biosolids Improvements Project | - | 200,000 | 200,000 | 1,800,000 | - | - | - | - | - | - | - |
| 68 | Bracco Pond Aeration Phase II | - | - | 115,000 | - | - | - | - | - | - | - | - |
| 69 | Bracco Pond Interconnect | - | - | - | - | - | 90,000 | - | - | - | - | - |
| 70 | Chemical Storage Relocation | - | - | - | - | 100,000 | 600,000 | - | - | - | - | - |
| 71 | Cidco Ladder | - | 130,000 | - | - | - | - | - | - | - | - | - |

| | DESCRIPTION | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 72 | Internal Recycle Pump Replacement | - | - | - | - | - | 205,000 | - | - | - | - | - |
| 73 | Irrigation Improvements | - | - | - | - | - | 710,000 | - | - | - | - | - |
| 74 | Jerry Sellers Flow Improvements | - | 2,115,000 | 2,115,000 | - | - | - | - | - | - | - | - |
| 75 | Jerry Sellers WRF Laboratory Expansion | - | 65,000 | - | - | - | - | - | - | - | - | - |
| 76 | LCP No. 1 Rehabilitation | - | - | - | - | 200,000 | - | - | - | - | - | - |
| 77 | Michigan Pond Supplemental Reuse | - | - | - | 65,000 | 650,000 | - | - | - | - | - | - |
| 78 | Motor & Logic Control Panel Replacement | - | - | - | - | 100,000 | - | - | - | - | - | - |
| 79 | Mud Lake Wetlands | - | 40,000 | 400,000 | 750,000 | - | - | - | - | - | - | - |
| 80 | Plant Corrosion Assessment | - | 30,000 | - | - | - | - | - | - | - | - | - |
| 81 | Reclaimed Water Pump Replacement | - | - | - | - | 600,000 | - | - | - | - | - | - |
| 82 | Replacement of MCCs 7 and 8 | - | - | - | - | 550,000 | - | - | - | - | - | - |
| 83 | Replacement of vehicle #42 (2006 Ford E250 VAN) | - | 30,087 | - | - | - | - | - | - | - | - | - |
| 84 | RTU Replacement | - | - | 150,000 | 150,000 | 150,000 | 150,000 | - | - | - | - | - |
| 85 | Spalling Repair of Automatic Filter Backwash (ABW) Basin | - | 130,000 | - | - | - | - | - | - | - | - | - |
| 86 | Transfer pump replacement | - | - | - | - | - | 430,000 | - | - | - | - | - |
| 87 | UV Disinfection Conversion | - | - | - | - | - | 330,000 | - | - | - | - | - |
| 88 | Valve Vault | - | - | - | - | 250,000 | - | - | - | - | - | - |
| 89 | Camera Truck Retrofit | - | - | 300,000 | - | - | - | - | - | - | - | - |
| 90 | CIPP Rehabilitation Phases 3 - 6 | 400,000 | 400,000 | 400,000 | 400,000 | - | - | - | - | - | - | - |
| 91 | Force Main Repairs | - | 200,000 | 1,100,000 | 1,100,000 | - | - | - | - | - | - | - |
| 92 | Lift Station No. 1 Replacement | - | - | - | - | 700,000 | - | - | - | - | - | - |
| 93 | Replacement of vehicle #48 (2006 Ford F250 UTILITY) | - | 33,900 | - | - | - | - | - | - | - | - | - |
| 94 | Replacement of vehicle #53 (2009 Ford F250 UTILITY) | - | - | 34,800 | - | - | - | - | - | - | - | - |
| 95 | Water Reclamation Fleet E250 Van | - | - | 30,237 | - | - | - | - | - | - | - | - |
| 96 | WFO Sewer F250 Utility Ford | - | - | - | 38,100 | - | - | - | - | - | - | - |
| 97 | WFO Sewer F450 Dump Ford | - | - | - | 75,900 | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - | - | - | - | - |
| 98 | Meter reading Hand Held Utility Usage Reading Capture Devices | 91,090 | - | - | - | - | - | - | - | - | - | - |
| 99 | Utility Privatization Services | - | - | - | - | - | - | - | - | - | - | - |
| 100 | Computerized Maintenance Management System (CMMS) Implementation | 215,052 | - | - | - | - | - | - | - | - | - | - |
| 101 | Dyal WTP Package System PLC Upgrade - Cal Flow | 90,000 | - | - | - | - | - | - | - | - | - | - |
| 102 | Replacement of vehicle #03 (2008 Ford F250) | 32,900 | - | - | - | - | - | - | - | - | - | - |
| 103 | Replacement of vehicle #121 (2007 Ford F250 UTILITY) | 34,500 | - | - | - | - | - | - | - | - | - | - |
| 104 | WT-57 Dyal HSP #4 Tier 4 Diesel Engine Replacement | - | - | - | - | - | - | - | - | - | - | - |
| 105 | WT71 Dyal Groundwater WTP Chemical Building - Two Disc Flow Pumps for Lime Feed System - Con | 100,500 | - | - | - | - | - | - | - | - | - | - |
| 106 | WT72 Dyal WTP server Uninterrupted Power Supply (UPS) Upgrade | 50,000 | - | - | - | - | - | - | - | - | - | - |
| 107 | Replacement of vehicle #171 (2001 Ford F450 Dump) | 49,241 | - | - | - | - | - | - | - | - | - | - |
| 108 | Replacement of vehicle #79 (2002 Ford F450 Utility) | 53,939 | - | - | - | - | - | - | - | - | - | - |
| 109 | Capital Plan Update | 373,667 | - | - | - | - | - | - | - | - | - | - |
| 110 | Stone Street Corridor Streetscaping (Utility portion) | - | - | - | - | - | - | - | - | - | - | - |
| 111 | WT-02 Separation of Groundwater and Surface Water Clear Well | 814,239 | - | - | - | - | - | - | - | - | - | - |
| 112 | CMMS Update Phase II | 50,000 | - | - | - | - | - | - | - | - | - | - |
| 113 | Jerry Sellers WRF Operating Permit Renewal | 5,000 | - | - | - | - | - | - | - | - | - | - |
| 114 | MCC and Conduit Replacement Project (Carry Forward) | 704,037 | - | - | - | - | - | - | - | - | - | - |
| 115 | New F150 Ref Cab | 21,200 | - | - | - | - | - | - | - | - | - | - |
| 116 | Valve Identification Project | 60,000 | - | - | - | - | - | - | - | - | - | - |
| 117 | Water Reclamation E250 Van | 56,000 | - | - | - | - | - | - | - | - | - | - |
| 118 | **Unspecified Future Projects (Rolling 5-year Average CIP)** | - | - | - | - | - | - | 27,233,408 | 23,368,637 | 20,359,369 | 19,897,092 | 20,900,701 |
| 119 | Total CIP | $ 7,485,501 | 46,557,266 | 38,414,973 | 22,670,757 | 14,879,045 | 13,645,000 | 27,233,408 | 23,368,637 | 20,359,369 | 19,897,092 | 20,900,701 |
| 120 | CIP Inflation Factor: | 0.0% | 0.0% | 3.0% | 6.1% | 9.3% | 12.6% | 15.9% | 19.4% | 23.0% | 26.7% | 30.5% |
| 121 | Total CIP With Inflation: | $ 7,485,501 | 46,557,266 | 39,567,422 | 24,051,406 | 16,258,734 | 15,357,568 | 31,570,984 | 27,903,374 | 25,039,456 | 25,205,041 | 27,270,674 |
| 122 | CIP Execution Rate: | 100.0% | 45.0% | 50.0% | 50.0% | 50.0% | 50.0% | 50.0% | 50.0% | 50.0% | 50.0% | 50.0% |
| 123 | **Adjusted Total CIP** | **$ 7,485,501** | **20,950,770** | **19,783,711** | **12,025,703** | **8,129,367** | **7,678,784** | **15,785,492** | **13,951,687** | **12,519,728** | **12,602,520** | **13,635,337** |

| | | FY 2018 [1] | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | **Water Rate Revenue** | | | | | | | | | | | |
| 1 | Base Rate Revenue | $ 17,278,743 | 18,344,678 | 19,493,291 | 20,710,903 | 22,001,544 | 23,369,471 | 24,819,187 | 26,355,451 | 27,983,294 | 29,708,032 | 31,535,285 |
| 2 | Usage Rate Revenue | 28,835,032 | 30,388,285 | 32,053,028 | 33,804,208 | 35,646,155 | 37,583,414 | 39,620,752 | 41,763,167 | 44,015,903 | 46,384,457 | 48,874,596 |
| 3 | **Subtotal: Water Rate Revenue** | $ 46,113,775 | 48,732,963 | 51,546,319 | 54,515,111 | 57,647,698 | 60,952,885 | 64,439,939 | 68,118,618 | 71,999,197 | 76,092,489 | 80,409,881 |
| | **Sewer Rate Revenue** | | | | | | | | | | | |
| 4 | Base Rate Revenue | $ 1,422,045 | 1,509,089 | 1,602,805 | 1,702,119 | 1,807,358 | 1,918,865 | 2,037,005 | 2,162,161 | 2,294,741 | 2,435,173 | 2,583,911 |
| 5 | Usage Rate Revenue | 3,686,265 | 3,883,077 | 4,093,828 | 4,315,456 | 4,548,505 | 4,793,545 | 5,051,173 | 5,322,015 | 5,606,728 | 5,906,000 | 6,220,554 |
| 6 | **Subotal: Sewer Rate Revenue** | $ 5,108,310 | 5,392,166 | 5,696,632 | 6,017,575 | 6,355,863 | 6,712,410 | 7,088,178 | 7,484,176 | 7,901,469 | 8,341,173 | 8,804,466 |
| | **Reuse Revenue** | | | | | | | | | | | |
| 7 | Base Rate Revenue | $ 207,390 | 220,185 | 233,974 | 248,591 | 264,084 | 280,505 | 297,909 | 316,351 | 335,893 | 356,598 | 378,534 |
| 8 | Usage Rate Revenue | 125,461 | 132,885 | 140,870 | 149,314 | 158,243 | 167,682 | 177,662 | 188,211 | 199,361 | 211,146 | 223,601 |
| 9 | **Subotal: Reuse Rate Revenue** | $ 332,851 | 353,070 | 374,844 | 397,905 | 422,327 | 448,188 | 475,570 | 504,562 | 535,254 | 567,744 | 602,135 |
| 10 | **Total Rate Revenues** | **$ 51,554,936** | **54,478,199** | **57,617,795** | **60,930,590** | **64,425,888** | **68,113,483** | **72,003,687** | **76,107,356** | **80,435,919** | **85,001,406** | **89,816,482** |
| | **Other Revenues** | | | | | | | | | | | |
| 11 | WATER CONNECTION FEE | $ 240,000 | 240,000 | 240,000 | 240,000 | 240,000 | 240,000 | 240,000 | 240,000 | 240,000 | 240,000 | 240,000 |
| 12 | WATER HYDRANT FEES | 2,608,291 | 2,712,623 | 2,848,254 | 2,990,667 | 3,140,200 | 3,297,210 | 3,462,071 | 3,635,174 | 3,816,933 | 4,007,780 | 4,208,169 |
| 13 | WATER OTHER INCOMEHYDRANT RESID FLOW TEST | 1,600 | 1,600 | 1,600 | 1,600 | 1,600 | 1,600 | 1,600 | 1,600 | 1,600 | 1,600 | 1,600 |
| 14 | WATER OTHER INCOMEBACKFLOW DEVICE TEST | 145,000 | 145,000 | 145,000 | 145,000 | 145,000 | 145,000 | 145,000 | 145,000 | 145,000 | 145,000 | 145,000 |
| 15 | WATER OTHER INCOMEJUMPER METERS | 700 | 700 | 700 | 700 | 700 | 700 | 700 | 700 | 700 | 700 | 700 |
| 16 | WATER OTHER INCOMEPLAN REVIEW/CONST INSPECT | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| 17 | WATER OTHER INCOMEBACKFLOW PRV/RLCT TEMP | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 |
| 18 | SEWER/WASTEWATER UTILITYGREASE TRAP PERMITS | 6,200 | 6,200 | 6,200 | 6,200 | 6,200 | 6,200 | 6,200 | 6,200 | 6,200 | 6,200 | 6,200 |
| 19 | REUSE WATERREUSE WATER INSTALLATION | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 |
| 20 | RENTS AND ROYALTIES | 1,300 | 1,300 | 1,300 | 1,300 | 1,300 | 1,300 | 1,300 | 1,300 | 1,300 | 1,300 | 1,300 |
| 21 | SALE OF FIXED ASSETS | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 22 | SALE OF SURPLUS SCRAP | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 23 | OTHER MISC REVENUES | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| | **Subtotal: Other Revenues** | **$ 3,087,591** | **3,191,923** | **3,327,554** | **3,469,967** | **3,619,500** | **3,776,510** | **3,941,371** | **4,114,474** | **4,296,233** | **4,487,080** | **4,687,469** |
| | **Interest** | | | | | | | | | | | |
| 24 | Interest Income | $ 135,253 | 185,762 | 242,296 | 299,991 | 360,043 | 425,010 | 492,007 | 568,181 | 656,441 | 824,966 | 1,043,362 |
| 25 | **Subtotal: Interest** | **$ 135,253** | **185,762** | **242,296** | **299,991** | **360,043** | **425,010** | **492,007** | **568,181** | **656,441** | **824,966** | **1,043,362** |
| | **Impact Fees Eligible for Debt Service Payment** | | | | | | | | | | | |
| 26 | Water Impact Fees | $ 1,757,911 | 1,956,995 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 959,967 | 959,967 |
| 27 | Sewer Impact Fees | 113,716 | 118,994 | 129,812 | 129,812 | 129,812 | 129,812 | 120,449 | 106,386 | 90,583 | 29,124 | 29,124 |
| 28 | **Subotal: Reuse Rate Revenue** | **$ 1,871,627** | **2,075,989** | **2,264,716** | **2,264,716** | **2,264,716** | **2,264,716** | **2,255,353** | **2,241,290** | **2,225,487** | **989,090** | **989,090** |
| 29 | **Total Cash Inflows** | **$ 56,649,407** | **$ 59,931,874** | **$ 63,452,361** | **$ 66,965,264** | **$ 70,670,147** | **$ 74,579,719** | **$ 78,692,417** | **$ 83,031,302** | **$ 87,614,080** | **$ 91,302,542** | **$ 96,536,403** |

(1) FY 2018 rate revenues are per the FY 2018 Amended Budget. Future rate revenue projections are based upon FY 2018 Amended Budget, adjusted annually to reflect assumed rate increases and billed account growth. All other future revenues are based upon the FY 2019 Budget.

| | Description | Department | FY 2018 [1] | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Regular Salaries & Wages | Field Services | $ 832,336 | 930,357 | 958,268 | 987,016 | 1,016,626 | 1,047,125 | 1,078,539 | 1,110,895 | 1,144,222 | 1,178,548 | 1,213,905 |
| 2 | Accrual Payouts | Field Services | 17,373 | - | - | - | - | - | - | - | - | - | - |
| 3 | Other Salaries & Wages | Field Services | 69,570 | 71,931 | 74,089 | 76,312 | 78,601 | 80,959 | 83,388 | 85,889 | 88,466 | 91,120 | 93,854 |
| 4 | Overtime | Field Services | 12,642 | 15,316 | 15,775 | 16,249 | 16,736 | 17,238 | 17,755 | 18,288 | 18,837 | 19,402 | 19,984 |
| 5 | Clothing/Shoe Allowance | Field Services | 2,145 | 2,035 | 2,096 | 2,159 | 2,224 | 2,290 | 2,359 | 2,430 | 2,503 | 2,578 | 2,655 |
| 6 | Fica Taxes | Field Services | 68,220 | 76,210 | 78,496 | 80,851 | 83,277 | 85,775 | 88,348 | 90,999 | 93,729 | 96,541 | 99,437 |
| 7 | Retirement Contributions | Field Services | 66,904 | 79,030 | 81,401 | 83,843 | 86,358 | 88,949 | 91,617 | 94,366 | 97,197 | 100,113 | 103,116 |
| 8 | Life/Health Insurance | Field Services | 246,747 | 309,538 | 331,206 | 347,766 | 365,154 | 383,412 | 402,583 | 422,712 | 443,847 | 466,040 | 489,342 |
| 9 | Worker'S Compensation | Field Services | 52,691 | 55,373 | 57,034 | 58,745 | 60,508 | 62,323 | 64,192 | 66,118 | 68,102 | 70,145 | 72,249 |
| 10 | Cafeteria Plan | Field Services | 10,800 | 14,400 | 14,832 | 15,277 | 15,735 | 16,207 | 16,694 | 17,194 | 17,710 | 18,241 | 18,789 |
| 11 | Contract Services | Field Services | - | 4,000 | 4,060 | 4,121 | 4,183 | 4,245 | 4,309 | 4,374 | 4,439 | 4,506 | 4,574 |
| 12 | Travel & Per Diem | Field Services | - | 750 | 761 | 773 | 784 | 796 | 808 | 820 | 832 | 845 | 858 |
| 13 | Communication | Field Services | 8,750 | 9,042 | 9,178 | 9,315 | 9,455 | 9,597 | 9,741 | 9,887 | 10,035 | 10,186 | 10,339 |
| 14 | Freight & Postage Service | Field Services | 400 | 699 | 709 | 720 | 731 | 742 | 753 | 764 | 776 | 787 | 799 |
| 15 | Insurance | Field Services | 10,487 | 16,560 | 17,885 | 19,316 | 20,861 | 22,530 | 24,332 | 26,279 | 28,381 | 30,651 | 33,104 |
| 16 | Repairs & Maintenance | Field Services | 6,913 | 7,506 | 7,731 | 7,963 | 8,202 | 8,448 | 8,702 | 8,963 | 9,231 | 9,508 | 9,794 |
| 17 | Repair/Maint-Vehicles | Field Services | 14,852 | 8,915 | 9,182 | 9,458 | 9,742 | 10,034 | 10,335 | 10,645 | 10,964 | 11,293 | 11,632 |
| 18 | Other Charges & Oblig. | Field Services | 1,050 | - | - | - | - | - | - | - | - | - | - |
| 19 | Operating Supplies | Field Services | 34,621 | 27,093 | 27,499 | 27,912 | 28,331 | 28,756 | 29,187 | 29,625 | 30,069 | 30,520 | 30,978 |
| 20 | Fuel Oil & Lubricants | Field Services | 51,891 | 54,617 | 56,310 | 58,056 | 59,855 | 61,711 | 63,624 | 65,596 | 67,630 | 69,726 | 71,888 |
| 21 | Training | Field Services | 2,500 | 500 | 508 | 515 | 523 | 531 | 539 | 547 | 555 | 563 | 572 |
| 22 | Regular Salaries & Wages | Water Administration | 641,024 | 719,687 | 741,278 | 763,516 | 786,421 | 810,014 | 834,314 | 859,344 | 885,124 | 911,678 | 939,028 |
| 23 | Other Salaries & Wages | Water Administration | 90,606 | 95,702 | 98,573 | 101,530 | 104,576 | 107,713 | 110,945 | 114,273 | 117,701 | 121,232 | 124,869 |
| 24 | Overtime | Water Administration | 17,830 | 22,419 | 23,092 | 23,784 | 24,498 | 25,233 | 25,990 | 26,769 | 27,573 | 28,400 | 29,252 |
| 25 | Fica Taxes | Water Administration | 58,694 | 60,317 | 62,127 | 63,990 | 65,910 | 67,887 | 69,924 | 72,022 | 74,182 | 76,408 | 78,700 |
| 26 | Retirement Contributions | Water Administration | 389,739 | 378,777 | 390,140 | 401,845 | 413,900 | 426,317 | 439,106 | 452,280 | 465,848 | 479,823 | 494,218 |
| 27 | Life/Health Insurance | Water Administration | 136,196 | 189,111 | 202,349 | 212,466 | 223,090 | 234,244 | 245,956 | 258,254 | 271,167 | 284,725 | 298,961 |
| 28 | Life/Health Retirees | Water Administration | 198,547 | 232,905 | 249,208 | 261,669 | 274,752 | 288,490 | 302,914 | 318,060 | 333,963 | 350,661 | 368,194 |
| 29 | Worker'S Compensation | Water Administration | 19,008 | 23,375 | 24,076 | 24,799 | 25,542 | 26,309 | 27,098 | 27,911 | 28,748 | 29,611 | 30,499 |
| 30 | Unemployment Compensation | Water Administration | 5,000 | 5,000 | 5,150 | 5,305 | 5,464 | 5,628 | 5,796 | 5,970 | 6,149 | 6,334 | 6,524 |
| 31 | Cafeteria Plan | Water Administration | 20,400 | 19,200 | 19,776 | 20,369 | 20,980 | 21,610 | 22,258 | 22,926 | 23,614 | 24,322 | 25,052 |
| 32 | Professional Services | Water Administration | 355,989 | 331,899 | 336,877 | 341,931 | 347,060 | 352,266 | 357,549 | 362,913 | 368,356 | 373,882 | 379,490 |
| 33 | Legal Expenses | Water Administration | 74,503 | 80,000 | 81,200 | 82,418 | 83,654 | 84,909 | 86,183 | 87,475 | 88,788 | 90,119 | 91,471 |
| 34 | Employee Health Center | Water Administration | 128,685 | 129,150 | 135,608 | 142,388 | 149,507 | 156,983 | 164,832 | 173,073 | 181,727 | 190,813 | 200,354 |
| 35 | Accounting & Auditing | Water Administration | 43,500 | 55,000 | 55,825 | 56,662 | 57,512 | 58,375 | 59,251 | 60,139 | 61,041 | 61,957 | 62,886 |
| 36 | Contract Services | Water Administration | 683,481 | 782,902 | 840,203 | 898,635 | 958,220 | 1,018,981 | 1,080,942 | 1,219,667 | 1,242,960 | 1,266,701 | 1,270,104 |
| 37 | Cost Of General Fund Svcs | Water Administration | 5,535,621 | 5,701,690 | 5,872,741 | 6,048,923 | 6,230,391 | 6,417,302 | 6,609,821 | 6,808,116 | 7,012,360 | 7,222,730 | 7,439,412 |
| 38 | Contingency | Water Administration | 150,149 | 1,331,710 | 1,323,437 | 1,367,465 | 1,413,064 | 1,460,298 | 1,509,233 | 1,562,475 | 1,613,641 | 1,666,698 | 1,721,027 |
| 39 | Travel And Per Diem | Water Administration | 6,116 | 6,116 | 6,208 | 6,301 | 6,395 | 6,491 | 6,589 | 6,687 | 6,788 | 6,890 | 6,993 |
| 40 | Communication | Water Administration | 4,086 | 4,164 | 4,226 | 4,290 | 4,354 | 4,420 | 4,486 | 4,553 | 4,621 | 4,691 | 4,761 |
| 41 | Freight & Postage Service | Water Administration | 8,710 | 6,550 | 6,648 | 6,748 | 6,849 | 6,952 | 7,056 | 7,162 | 7,269 | 7,379 | 7,489 |
| 42 | Electric/Water/Sewer | Water Administration | 1,440 | 1,440 | 1,462 | 1,484 | 1,506 | 1,528 | 1,551 | 1,575 | 1,598 | 1,622 | 1,646 |
| 43 | Insurance | Water Administration | 317,536 | 351,848 | 379,996 | 410,396 | 443,227 | 478,685 | 516,980 | 558,339 | 603,006 | 651,246 | 703,346 |
| 44 | Repairs & Maintenance | Water Administration | 5,670 | 4,340 | 4,470 | 4,604 | 4,742 | 4,885 | 5,031 | 5,182 | 5,338 | 5,498 | 5,663 |
| 45 | Repair/Maint Building | Water Administration | 1,500 | 2,000 | 2,060 | 2,122 | 2,185 | 2,251 | 2,319 | 2,388 | 2,460 | 2,534 | 2,610 |
| 46 | Repair/Maint-Vehicles | Water Administration | 3,580 | 3,520 | 3,626 | 3,734 | 3,846 | 3,962 | 4,081 | 4,203 | 4,329 | 4,459 | 4,593 |
| 47 | Printing & Binding | Water Administration | 5,950 | 5,950 | 6,039 | 6,130 | 6,222 | 6,315 | 6,410 | 6,506 | 6,604 | 6,703 | 6,803 |
| 48 | Promotional Activities | Water Administration | 22,802 | 20,000 | 20,300 | 20,605 | 20,914 | 21,227 | 21,546 | 21,869 | 22,197 | 22,530 | 22,868 |
| 49 | Other Charges & Oblig. | Water Administration | 11,250 | 12,850 | 13,043 | 13,238 | 13,437 | 13,639 | 13,843 | 14,051 | 14,262 | 14,475 | 14,693 |
| 50 | Bad Debt Expense | Water Administration | 175,000 | 175,000 | 177,625 | 180,289 | 182,994 | 185,739 | 188,525 | 191,353 | 194,223 | 197,136 | 200,093 |
| 51 | Cash Over & Under | Water Administration | 300 | 300 | 305 | 309 | 314 | 318 | 323 | 328 | 333 | 338 | 343 |
| 52 | Document Recording Chgs | Water Administration | 3,000 | 3,000 | 3,045 | 3,091 | 3,137 | 3,184 | 3,232 | 3,280 | 3,330 | 3,379 | 3,430 |
| 53 | Operating Supplies | Water Administration | 74,623 | 67,973 | 68,993 | 70,027 | 71,078 | 72,144 | 73,226 | 74,325 | 75,439 | 76,571 | 77,720 |
| 54 | Fuel Oil & Lubricants | Water Administration | 3,959 | 5,007 | 5,162 | 5,322 | 5,487 | 5,657 | 5,833 | 6,014 | 6,200 | 6,392 | 6,590 |
| 55 | Employee Health Center | Water Administration | 40,291 | 65,600 | 66,584 | 67,583 | 68,597 | 69,625 | 70,670 | 71,730 | 72,806 | 73,898 | 75,006 |
| 56 | Membership/Publications | Water Administration | 33,875 | 32,996 | 33,491 | 33,993 | 34,503 | 35,021 | 35,546 | 36,079 | 36,620 | 37,170 | 37,727 |
| 57 | Training | Water Administration | 6,120 | 6,370 | 6,466 | 6,563 | 6,661 | 6,761 | 6,862 | 6,965 | 7,070 | 7,176 | 7,283 |
| 58 | Eda Program | Water Administration | 7,500 | 7,500 | 7,613 | 7,727 | 7,843 | 7,960 | 8,080 | 8,201 | 8,324 | 8,449 | 8,575 |
| 59 | Aid To Private Organizat | Water Administration | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 60 | Regular Salaries & Wages | Dyal Plant | 2,227,335 | 2,372,225 | 2,443,392 | 2,516,694 | 2,592,194 | 2,669,960 | 2,750,059 | 2,832,561 | 2,917,538 | 3,005,064 | 3,095,216 |
| 61 | Overtime | Dyal Plant | 106,954 | 124,716 | 128,457 | 132,311 | 136,281 | 140,369 | 144,580 | 148,917 | 153,385 | 157,986 | 162,726 |
| 62 | Clothing/Shoe Allowance | Dyal Plant | 5,160 | 4,960 | 5,109 | 5,262 | 5,420 | 5,583 | 5,750 | 5,922 | 6,100 | 6,283 | 6,472 |

| | Description | Department | FY 2018 [1] | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 63 | Fica Taxes | Dyal Plant | 172,630 | 184,938 | 190,486 | 196,201 | 202,087 | 208,149 | 214,394 | 220,826 | 227,450 | 234,274 | 241,302 |
| 64 | Retirement Contributions | Dyal Plant | 193,510 | 215,292 | 221,751 | 228,403 | 235,255 | 242,313 | 249,582 | 257,070 | 264,782 | 272,725 | 280,907 |
| 65 | Life/Health Insurance | Dyal Plant | 564,637 | 673,044 | 720,157 | 756,165 | 793,973 | 833,672 | 875,355 | 919,123 | 965,079 | 1,013,333 | 1,064,000 |
| 66 | Worker'S Compensation | Dyal Plant | 133,087 | 135,726 | 139,798 | 143,992 | 148,311 | 152,761 | 157,344 | 162,064 | 166,926 | 171,934 | 177,092 |
| 67 | Cafeteria Plan | Dyal Plant | 26,400 | 31,200 | 32,136 | 33,100 | 34,093 | 35,116 | 36,169 | 37,254 | 38,372 | 39,523 | 40,709 |
| 68 | Professional Services | Dyal Plant | 5,000 | 5,000 | 5,075 | 5,151 | 5,228 | 5,307 | 5,386 | 5,467 | 5,549 | 5,632 | 5,717 |
| 69 | Contract Services | Dyal Plant | 548,650 | 483,450 | 490,702 | 498,062 | 505,533 | 513,116 | 520,813 | 528,625 | 536,555 | 544,603 | 552,772 |
| 70 | Travel And Per Diem | Dyal Plant | 12,330 | 12,330 | 12,515 | 12,703 | 12,893 | 13,087 | 13,283 | 13,482 | 13,684 | 13,890 | 14,098 |
| 71 | Communication | Dyal Plant | 68,520 | 59,860 | 60,758 | 61,669 | 62,594 | 63,533 | 64,486 | 65,454 | 66,435 | 67,432 | 68,443 |
| 72 | Freight & Postage Service | Dyal Plant | 19,000 | 19,000 | 19,285 | 19,574 | 19,868 | 20,166 | 20,468 | 20,775 | 21,087 | 21,403 | 21,724 |
| 73 | Electric/Water/Sewer | Dyal Plant | 1,996,530 | 1,836,290 | 1,863,834 | 1,891,792 | 1,920,169 | 1,948,971 | 1,978,206 | 2,007,879 | 2,037,997 | 2,068,567 | 2,099,596 |
| 74 | Rental And Leases | Dyal Plant | 16,850 | 17,450 | 17,712 | 17,977 | 18,247 | 18,521 | 18,799 | 19,081 | 19,367 | 19,657 | 19,952 |
| 75 | Insurance | Dyal Plant | 15,740 | 15,431 | 16,665 | 17,999 | 19,439 | 20,994 | 22,673 | 24,487 | 26,446 | 28,562 | 30,847 |
| 76 | Repairs & Maintenance | Dyal Plant | 1,763,875 | 1,895,200 | 1,952,056 | 2,010,618 | 2,070,936 | 2,133,064 | 2,197,056 | 2,262,968 | 2,330,857 | 2,400,783 | 2,472,806 |
| 77 | Repair/Maint Building | Dyal Plant | 45,000 | 370,500 | 381,615 | 393,063 | 404,855 | 417,001 | 429,511 | 442,396 | 455,668 | 469,338 | 483,418 |
| 78 | Repair/Maint-Vehicles | Dyal Plant | 37,624 | 34,362 | 35,393 | 36,455 | 37,548 | 38,675 | 39,835 | 41,030 | 42,261 | 43,529 | 44,835 |
| 79 | Printing & Binding | Dyal Plant | 200 | 200 | 203 | 206 | 209 | 212 | 215 | 219 | 222 | 225 | 229 |
| 80 | Other Charges & Oblig. | Dyal Plant | 8,435 | 8,435 | 8,562 | 8,690 | 8,820 | 8,953 | 9,087 | 9,223 | 9,362 | 9,502 | 9,644 |
| 81 | Operating Supplies | Dyal Plant | 179,970 | 209,600 | 212,744 | 215,935 | 219,174 | 222,462 | 225,799 | 229,186 | 232,623 | 236,113 | 239,655 |
| 82 | Janitorial Supplies | Dyal Plant | 5,000 | 5,000 | 5,075 | 5,151 | 5,228 | 5,307 | 5,386 | 5,467 | 5,549 | 5,632 | 5,717 |
| 83 | Chemicals | Dyal Plant | 3,132,883 | 3,774,360 | 3,963,078 | 4,161,232 | 4,369,293 | 4,587,758 | 4,817,146 | 5,058,003 | 5,310,904 | 5,576,449 | 5,855,271 |
| 84 | Fuel Oil & Lubricants | Dyal Plant | 92,198 | 91,351 | 94,183 | 97,103 | 100,113 | 103,216 | 106,416 | 109,715 | 113,116 | 116,623 | 120,238 |
| 85 | Road Materials/Supplies | Dyal Plant | 35,000 | 35,000 | 35,525 | 36,058 | 36,599 | 37,148 | 37,705 | 38,271 | 38,845 | 39,427 | 40,019 |
| 86 | Membership/Publications | Dyal Plant | 780 | 780 | 792 | 804 | 816 | 828 | 840 | 853 | 866 | 879 | 892 |
| 87 | Training | Dyal Plant | 81,600 | 81,600 | 82,824 | 84,066 | 85,327 | 86,607 | 87,906 | 89,225 | 90,563 | 91,922 | 93,301 |
| 88 | Regular Salaries & Wages | Water Field Operations | 2,348,393 | 2,493,968 | 2,568,787 | 2,645,851 | 2,725,226 | 2,806,983 | 2,891,192 | 2,977,928 | 3,067,266 | 3,159,284 | 3,254,063 |
| 89 | Accrual Payouts | Water Field Operations | 8,802 | - | - | - | - | - | - | - | - | - | - |
| 90 | Other Salaries & Wages | Water Field Operations | 197,153 | 158,291 | 163,040 | 167,931 | 172,969 | 178,158 | 183,503 | 189,008 | 194,678 | 200,518 | 206,534 |
| 91 | Overtime | Water Field Operations | 179,480 | 166,306 | 171,295 | 176,434 | 181,727 | 187,179 | 192,794 | 198,578 | 204,535 | 210,671 | 216,992 |
| 92 | Clothing/Shoe Allowance | Water Field Operations | 6,050 | 5,995 | 6,175 | 6,360 | 6,551 | 6,747 | 6,950 | 7,158 | 7,373 | 7,594 | 7,822 |
| 93 | Fica Taxes | Water Field Operations | 200,591 | 207,797 | 214,031 | 220,452 | 227,065 | 233,877 | 240,894 | 248,120 | 255,564 | 263,231 | 271,128 |
| 94 | Retirement Contributions | Water Field Operations | 229,395 | 244,396 | 251,728 | 259,280 | 267,058 | 275,070 | 283,322 | 291,822 | 300,576 | 309,594 | 318,881 |
| 95 | Life/Health Insurance | Water Field Operations | 652,678 | 820,990 | 878,459 | 922,382 | 968,501 | 1,016,926 | 1,067,773 | 1,121,161 | 1,177,219 | 1,236,080 | 1,297,884 |
| 96 | Worker'S Compensation | Water Field Operations | 174,973 | 179,445 | 184,828 | 190,373 | 196,084 | 201,967 | 208,026 | 214,267 | 220,695 | 227,316 | 234,135 |
| 97 | Cafeteria Plan | Water Field Operations | 28,800 | 28,800 | 29,664 | 30,554 | 31,471 | 32,415 | 33,387 | 34,389 | 35,420 | 36,483 | 37,577 |
| 98 | Professional Services | Water Field Operations | 1,500 | 1,500 | 1,523 | 1,545 | 1,569 | 1,592 | 1,616 | 1,640 | 1,665 | 1,690 | 1,715 |
| 99 | Contract Services | Water Field Operations | 38,820 | 56,690 | 57,540 | 58,403 | 59,280 | 60,169 | 61,071 | 61,987 | 62,917 | 63,861 | 64,819 |
| 100 | Travel And Per Diem | Water Field Operations | 600 | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 | 1,077 | 1,093 | 1,110 | 1,126 | 1,143 |
| 101 | Communication | Water Field Operations | 25,850 | 25,804 | 26,191 | 26,584 | 26,983 | 27,387 | 27,798 | 28,215 | 28,638 | 29,068 | 29,504 |
| 102 | Freight & Postage Service | Water Field Operations | 2,700 | 5,500 | 5,583 | 5,666 | 5,751 | 5,837 | 5,925 | 6,014 | 6,104 | 6,196 | 6,289 |
| 103 | Electric/Water/Sewer | Water Field Operations | 91,940 | 74,800 | 75,922 | 77,061 | 78,217 | 79,390 | 80,581 | 81,790 | 83,016 | 84,262 | 85,526 |
| 104 | Rental And Leases | Water Field Operations | 5,000 | 5,000 | 5,075 | 5,151 | 5,228 | 5,307 | 5,386 | 5,467 | 5,549 | 5,632 | 5,717 |
| 105 | Insurance | Water Field Operations | 20,022 | 28,525 | 30,807 | 33,272 | 35,933 | 38,808 | 41,913 | 45,266 | 48,887 | 52,798 | 57,022 |
| 106 | Repairs & Maintenance | Water Field Operations | 4,564,172 | 3,511,500 | 3,616,845 | 3,725,350 | 3,837,111 | 3,952,224 | 4,070,791 | 4,192,915 | 4,318,702 | 4,448,263 | 4,581,711 |
| 107 | Repair/Maint Building | Water Field Operations | 135,034 | 47,733 | 49,165 | 50,640 | 52,159 | 53,724 | 55,336 | 56,996 | 58,706 | 60,467 | 62,281 |
| 108 | Repair/Maint-Vehicles | Water Field Operations | 100,199 | 95,885 | 98,762 | 101,724 | 104,776 | 107,919 | 111,157 | 114,492 | 117,926 | 121,464 | 125,108 |
| 109 | Printing & Binding | Water Field Operations | 300 | 380 | 386 | 391 | 397 | 403 | 409 | 416 | 422 | 428 | 434 |
| 110 | Other Charges & Oblig. | Water Field Operations | 5,425 | 8,180 | 8,303 | 8,427 | 8,554 | 8,682 | 8,812 | 8,944 | 9,079 | 9,215 | 9,353 |
| 111 | Operating Supplies | Water Field Operations | 146,588 | 161,320 | 163,740 | 166,196 | 168,689 | 171,219 | 173,787 | 176,394 | 179,040 | 181,726 | 184,452 |
| 112 | Janitorial Supplies | Water Field Operations | 3,240 | 3,240 | 3,289 | 3,338 | 3,388 | 3,439 | 3,490 | 3,543 | 3,596 | 3,650 | 3,705 |
| 113 | Fuel Oil & Lubricants | Water Field Operations | 94,751 | 117,452 | 121,093 | 124,847 | 128,717 | 132,707 | 136,821 | 141,063 | 145,436 | 149,944 | 154,592 |
| 114 | Road Materials/Supplies | Water Field Operations | 5,000 | 5,000 | 5,075 | 5,151 | 5,228 | 5,307 | 5,386 | 5,467 | 5,549 | 5,632 | 5,717 |
| 115 | Membership/Publications | Water Field Operations | 660 | 660 | 670 | 680 | 690 | 700 | 711 | 722 | 732 | 743 | 755 |
| 116 | Training | Water Field Operations | 19,225 | 9,950 | 10,099 | 10,251 | 10,404 | 10,561 | 10,719 | 10,880 | 11,043 | 11,209 | 11,377 |
| 117 | Regular Salaries & Wages | Engineering | 724,980 | 767,338 | 790,358 | 814,069 | 838,491 | 863,646 | 889,555 | 916,242 | 943,729 | 972,041 | 1,001,202 |
| 118 | Other Salaries & Wages | Engineering | 84,372 | 86,425 | 89,018 | 91,688 | 94,439 | 97,272 | 100,190 | 103,196 | 106,292 | 109,481 | 112,765 |
| 119 | Overtime | Engineering | 642 | 683 | 703 | 725 | 746 | 769 | 792 | 816 | 840 | 865 | 891 |
| 120 | Fica Taxes | Engineering | 62,634 | 63,718 | 65,630 | 67,598 | 69,626 | 71,715 | 73,867 | 76,083 | 78,365 | 80,716 | 83,138 |
| 121 | Retirement Contributions | Engineering | 67,236 | 74,166 | 76,391 | 78,683 | 81,043 | 83,474 | 85,979 | 88,558 | 91,215 | 93,951 | 96,770 |
| 122 | Life/Health Insurance | Engineering | 228,933 | 270,377 | 289,303 | 303,769 | 318,957 | 334,905 | 351,650 | 369,233 | 387,694 | 407,079 | 427,433 |
| 123 | Worker'S Compensation | Engineering | 9,317 | 9,156 | 9,431 | 9,714 | 10,005 | 10,305 | 10,614 | 10,933 | 11,261 | 11,599 | 11,947 |
| 124 | Cafeteria Plan | Engineering | 45,600 | 38,400 | 39,552 | 40,739 | 41,961 | 43,220 | 44,516 | 45,852 | 47,227 | 48,644 | 50,103 |

| | Description | Department | FY 2018 [1] | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 125 | Engineering Services | Engineering | 6,000 | 6,000 | 6,090 | 6,181 | 6,274 | 6,368 | 6,464 | 6,561 | 6,659 | 6,759 | 6,860 |
| 126 | Contract Services | Engineering | 14,850 | 16,350 | 16,595 | 16,844 | 17,097 | 17,353 | 17,614 | 17,878 | 18,146 | 18,418 | 18,694 |
| 127 | Travel And Per Diem | Engineering | 2,269 | 3,645 | 3,700 | 3,755 | 3,811 | 3,869 | 3,927 | 3,986 | 4,045 | 4,106 | 4,168 |
| 128 | Communication | Engineering | 6,600 | 6,600 | 6,699 | 6,799 | 6,901 | 7,005 | 7,110 | 7,217 | 7,325 | 7,435 | 7,546 |
| 129 | Freight & Postage Service | Engineering | 400 | 400 | 406 | 412 | 418 | 425 | 431 | 437 | 444 | 451 | 457 |
| 130 | Insurance | Engineering | 2,830 | 3,255 | 3,515 | 3,797 | 4,100 | 4,428 | 4,783 | 5,165 | 5,578 | 6,025 | 6,507 |
| 131 | Repairs & Maintenance | Engineering | 6,694 | 7,368 | 7,589 | 7,817 | 8,051 | 8,293 | 8,542 | 8,798 | 9,062 | 9,334 | 9,614 |
| 132 | Repair/Maint-Vehicles | Engineering | 5,740 | 6,640 | 6,839 | 7,044 | 7,256 | 7,473 | 7,698 | 7,929 | 8,166 | 8,411 | 8,664 |
| 133 | Printing & Binding | Engineering | 200 | 200 | 203 | 206 | 209 | 212 | 215 | 219 | 222 | 225 | 229 |
| 134 | Other Charges & Oblig. | Engineering | 2,000 | 2,130 | 2,162 | 2,194 | 2,227 | 2,261 | 2,295 | 2,329 | 2,364 | 2,399 | 2,435 |
| 135 | Operating Supplies | Engineering | 67,792 | 64,719 | 65,690 | 66,675 | 67,675 | 68,690 | 69,721 | 70,767 | 71,828 | 72,905 | 73,999 |
| 136 | Fuel Oil & Lubricants | Engineering | 6,486 | 8,489 | 8,752 | 9,023 | 9,303 | 9,592 | 9,889 | 10,195 | 10,512 | 10,837 | 11,173 |
| 137 | Membership/Publications | Engineering | 1,315 | 1,315 | 1,335 | 1,355 | 1,375 | 1,396 | 1,417 | 1,438 | 1,459 | 1,481 | 1,504 |
| 138 | Training | Engineering | 8,347 | 10,754 | 10,915 | 11,079 | 11,245 | 11,414 | 11,585 | 11,759 | 11,935 | 12,114 | 12,296 |
| 139 | Regular Salaries & Wages | Water Reclamation | 883,388 | 909,741 | 937,033 | 965,144 | 994,099 | 1,023,922 | 1,054,639 | 1,086,278 | 1,118,867 | 1,152,433 | 1,187,006 |
| 140 | Other Salaries & Wages | Water Reclamation | 93,066 | 96,202 | 99,088 | 102,061 | 105,123 | 108,276 | 111,524 | 114,870 | 118,316 | 121,866 | 125,522 |
| 141 | Overtime | Water Reclamation | 77,031 | 85,863 | 88,439 | 91,092 | 93,825 | 96,640 | 99,539 | 102,525 | 105,601 | 108,769 | 112,032 |
| 142 | Clothing/Shoe Allowance | Water Reclamation | 1,720 | 1,775 | 1,828 | 1,883 | 1,940 | 1,998 | 2,058 | 2,119 | 2,183 | 2,249 | 2,316 |
| 143 | Fica Taxes | Water Reclamation | 76,672 | 79,354 | 81,735 | 84,187 | 86,712 | 89,314 | 91,993 | 94,753 | 97,595 | 100,523 | 103,539 |
| 144 | Retirement Contributions | Water Reclamation | 76,906 | 95,752 | 98,625 | 101,583 | 104,631 | 107,770 | 111,003 | 114,333 | 117,763 | 121,296 | 124,935 |
| 145 | Life/Health Insurance | Water Reclamation | 213,014 | 266,089 | 284,715 | 298,951 | 313,899 | 329,593 | 346,073 | 363,377 | 381,546 | 400,623 | 420,654 |
| 146 | Worker'S Compensation | Water Reclamation | 56,044 | 50,600 | 52,118 | 53,682 | 55,292 | 56,951 | 58,659 | 60,419 | 62,232 | 64,099 | 66,022 |
| 147 | Cafeteria Plan | Water Reclamation | 16,800 | 16,800 | 17,304 | 17,823 | 18,358 | 18,909 | 19,476 | 20,060 | 20,662 | 21,282 | 21,920 |
| 148 | Professional Services | Water Reclamation | 20,170 | 33,500 | 34,003 | 34,513 | 35,030 | 35,556 | 36,089 | 36,630 | 37,180 | 37,738 | 38,304 |
| 149 | Engineering Services | Water Reclamation | - | 40,000 | 40,600 | 41,209 | 41,827 | 42,455 | 43,091 | 43,738 | 44,394 | 45,060 | 45,736 |
| 150 | Contract Services | Water Reclamation | 55,000 | 55,390 | 56,221 | 57,064 | 57,920 | 58,789 | 59,671 | 60,566 | 61,474 | 62,396 | 63,332 |
| 151 | Travel And Per Diem | Water Reclamation | 6,200 | 6,200 | 6,293 | 6,387 | 6,483 | 6,580 | 6,679 | 6,779 | 6,881 | 6,984 | 7,089 |
| 152 | Communication | Water Reclamation | 8,148 | 5,976 | 6,066 | 6,157 | 6,249 | 6,343 | 6,438 | 6,534 | 6,632 | 6,732 | 6,833 |
| 153 | Freight & Postage Service | Water Reclamation | 4,200 | 4,200 | 4,263 | 4,327 | 4,392 | 4,458 | 4,525 | 4,592 | 4,661 | 4,731 | 4,802 |
| 154 | Electric/Water/Sewer | Water Reclamation | 261,225 | 294,286 | 298,700 | 303,181 | 307,729 | 312,344 | 317,030 | 321,785 | 326,612 | 331,511 | 336,484 |
| 155 | Rental And Leases | Water Reclamation | 7,400 | 9,500 | 9,643 | 9,787 | 9,934 | 10,083 | 10,234 | 10,388 | 10,544 | 10,702 | 10,862 |
| 156 | Insurance | Water Reclamation | 2,307 | 2,654 | 2,866 | 3,096 | 3,343 | 3,611 | 3,900 | 4,212 | 4,548 | 4,912 | 5,305 |
| 157 | Repairs & Maintenance | Water Reclamation | 370,546 | 331,576 | 341,523 | 351,769 | 362,322 | 373,192 | 384,387 | 395,919 | 407,797 | 420,031 | 432,631 |
| 158 | Repair/Maint Building | Water Reclamation | 50,895 | 6,000 | 6,180 | 6,365 | 6,556 | 6,753 | 6,956 | 7,164 | 7,379 | 7,601 | 7,829 |
| 159 | Repair/Maint-Vehicles | Water Reclamation | 7,185 | 7,085 | 7,298 | 7,516 | 7,742 | 7,974 | 8,213 | 8,460 | 8,714 | 8,975 | 9,244 |
| 160 | Printing & Binding | Water Reclamation | 100 | 100 | 102 | 103 | 105 | 106 | 108 | 109 | 111 | 113 | 114 |
| 161 | Other Charges & Oblig. | Water Reclamation | 6,980 | 6,980 | 7,085 | 7,191 | 7,299 | 7,408 | 7,519 | 7,632 | 7,747 | 7,863 | 7,981 |
| 162 | Operating Supplies | Water Reclamation | 113,522 | 109,505 | 111,148 | 112,815 | 114,507 | 116,225 | 117,968 | 119,738 | 121,534 | 123,357 | 125,207 |
| 163 | Janitorial Supplies | Water Reclamation | 2,000 | 2,000 | 2,030 | 2,060 | 2,091 | 2,123 | 2,155 | 2,187 | 2,220 | 2,253 | 2,287 |
| 164 | Chemicals | Water Reclamation | 112,000 | 112,000 | 117,600 | 123,480 | 129,654 | 136,137 | 142,944 | 150,091 | 157,595 | 165,475 | 173,749 |
| 165 | Fuel Oil & Lubricants | Water Reclamation | 18,500 | 20,525 | 21,161 | 21,817 | 22,494 | 23,191 | 23,910 | 24,651 | 25,415 | 26,203 | 27,015 |
| 166 | Membership/Publications | Water Reclamation | 655 | 655 | 665 | 675 | 685 | 695 | 706 | 716 | 727 | 738 | 749 |
| 167 | Training | Water Reclamation | 7,030 | 7,030 | 7,135 | 7,242 | 7,351 | 7,461 | 7,573 | 7,687 | 7,802 | 7,919 | 8,038 |
| 168 | Regular Salaries & Wages | Sewer Field Operations | 757,858 | 787,783 | 811,416 | 835,759 | 860,832 | 886,657 | 913,256 | 940,654 | 968,874 | 997,940 | 1,027,878 |
| 169 | Overtime | Sewer Field Operations | 43,665 | 40,773 | 41,996 | 43,256 | 44,554 | 45,890 | 47,267 | 48,685 | 50,146 | 51,650 | 53,200 |
| 170 | Clothing/Shoe Allowance | Sewer Field Operations | 1,850 | 1,795 | 1,849 | 1,904 | 1,961 | 2,020 | 2,081 | 2,143 | 2,208 | 2,274 | 2,342 |
| 171 | Fica Taxes | Sewer Field Operations | 58,313 | 61,075 | 62,907 | 64,794 | 66,738 | 68,740 | 70,803 | 72,927 | 75,115 | 77,368 | 79,689 |
| 172 | Retirement Contributions | Sewer Field Operations | 59,053 | 63,303 | 65,202 | 67,158 | 69,173 | 71,248 | 73,386 | 75,587 | 77,855 | 80,190 | 82,596 |
| 173 | Life/Health Insurance | Sewer Field Operations | 243,323 | 276,122 | 295,451 | 310,223 | 325,734 | 342,021 | 359,122 | 377,078 | 395,932 | 415,729 | 436,515 |
| 174 | Worker'S Compensation | Sewer Field Operations | 50,406 | 43,646 | 44,955 | 46,304 | 47,693 | 49,124 | 50,598 | 52,116 | 53,679 | 55,289 | 56,948 |
| 175 | Cafeteria Plan | Sewer Field Operations | 9,600 | 9,600 | 9,888 | 10,185 | 10,490 | 10,805 | 11,129 | 11,463 | 11,807 | 12,161 | 12,526 |
| 176 | Contract Services | Sewer Field Operations | 11,000 | 5,000 | 5,075 | 5,151 | 5,228 | 5,307 | 5,386 | 5,467 | 5,549 | 5,632 | 5,717 |
| 177 | Travel And Per Diem | Sewer Field Operations | 300 | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 | 1,077 | 1,093 | 1,110 | 1,126 | 1,143 |
| 178 | Communication | Sewer Field Operations | 5,801 | 6,317 | 6,412 | 6,508 | 6,606 | 6,705 | 6,805 | 6,907 | 7,011 | 7,116 | 7,223 |
| 179 | Freight & Postage Service | Sewer Field Operations | 1,100 | 1,100 | 1,117 | 1,133 | 1,150 | 1,167 | 1,185 | 1,203 | 1,221 | 1,239 | 1,258 |
| 180 | Electric/Water/Sewer | Sewer Field Operations | 74,820 | 61,000 | 61,915 | 62,844 | 63,786 | 64,743 | 65,714 | 66,700 | 67,701 | 68,716 | 69,747 |
| 181 | Rental And Leases | Sewer Field Operations | 1,000 | 1,000 | 1,015 | 1,030 | 1,046 | 1,061 | 1,077 | 1,093 | 1,110 | 1,126 | 1,143 |
| 182 | Insurance | Sewer Field Operations | 8,127 | 9,345 | 10,093 | 10,900 | 11,772 | 12,714 | 13,731 | 14,829 | 16,016 | 17,297 | 18,681 |
| 183 | Repairs & Maintenance | Sewer Field Operations | 665,750 | 828,500 | 853,355 | 878,956 | 905,324 | 932,484 | 960,459 | 989,272 | 1,018,950 | 1,049,519 | 1,081,005 |
| 184 | Repair/Maint-Vehicles | Sewer Field Operations | 33,818 | 33,274 | 34,272 | 35,300 | 36,359 | 37,450 | 38,574 | 39,731 | 40,923 | 42,151 | 43,415 |
| 185 | Printing & Binding | Sewer Field Operations | 300 | 300 | 305 | 309 | 314 | 318 | 323 | 328 | 333 | 338 | 343 |
| 186 | Other Charges & Oblig. | Sewer Field Operations | 300 | 1,180 | 1,198 | 1,216 | 1,234 | 1,252 | 1,271 | 1,290 | 1,310 | 1,329 | 1,349 |

| | Description | Department | FY 2018 [1] | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 187 | Operating Supplies | Sewer Field Operations | 25,740 | 31,130 | 31,597 | 32,071 | 32,552 | 33,040 | 33,536 | 34,039 | 34,549 | 35,068 | 35,594 |
| 188 | Fuel Oil & Lubricants | Sewer Field Operations | 23,970 | 21,929 | 22,609 | 23,310 | 24,032 | 24,777 | 25,545 | 26,337 | 27,154 | 27,995 | 28,863 |
| 189 | Road Materials/Supplies | Sewer Field Operations | 5,000 | 5,000 | 5,075 | 5,151 | 5,228 | 5,307 | 5,386 | 5,467 | 5,549 | 5,632 | 5,717 |
| 190 | Membership/Publications | Sewer Field Operations | 620 | 620 | 629 | 639 | 648 | 658 | 668 | 678 | 688 | 698 | 709 |
| 191 | Training | Sewer Field Operations | 2,260 | 1,100 | 1,117 | 1,133 | 1,150 | 1,167 | 1,185 | 1,203 | 1,221 | 1,239 | 1,258 |
| | **Debt Service** | | | | | | | | | | | | |
| 192 | Existing Senior Lien Debt | | $ 5,559,832 | 5,686,232 | 5,680,695 | 5,680,020 | 5,685,332 | 5,690,645 | 3,800,414 | 3,805,351 | 3,799,176 | 3,451,907 | 3,395,936 |
| 193 | Total Subordinate Debt | | 2,509,480 | 2,509,481 | 2,509,479 | 2,509,469 | 2,330,840 | 2,148,698 | 2,002,155 | 1,519,615 | 989,090 | 989,090 | 989,090 |
| 195 | Debt Calculated by Model | | 1,166,679 | 3,035,767 | 3,035,767 | 3,629,451 | 3,808,167 | 3,808,167 | 4,013,365 | 4,075,135 | 4,075,135 | 4,075,135 | 4,075,135 |
| 196 | **Total: Debt Service** | | **$ 9,235,992** | **11,231,480** | **11,225,941** | **11,818,940** | **11,824,340** | **11,647,510** | **9,815,933** | **9,400,101** | **8,863,401** | **8,516,133** | **8,460,162** |
| | **Transfers Out** | | | | | | | | | | | | |
| 197 | Transfer To Gen Fund 001 | | $ 6,170,543 | 7,050,700 | 7,262,221 | 7,480,088 | 7,704,490 | 7,935,625 | 8,173,694 | 8,418,905 | 8,671,472 | 8,931,616 | 9,199,564 |
| 199 | 6% Ilo Franchise Fee | | 1,100,328 | 1,292,109 | 1,211,952 | 1,337,982 | 1,472,489 | 1,615,965 | 1,768,928 | 1,927,240 | 2,103,400 | 2,290,828 | 2,491,457 |
| 200 | **Total: Transfers Out** | | **$ 7,270,871** | **8,342,809** | **8,474,173** | **8,818,070** | **9,176,979** | **9,551,590** | **9,942,621** | **10,346,145** | **10,774,871** | **11,222,444** | **11,691,022** |
| | **Capital Project Funding Sources** | | | | | | | | | | | | |
| 201 | Projects Paid with Operating Reserves | | $ 2,789,141 | - | 2,363,118 | 3,686,936 | 5,604,320 | 7,678,784 | 12,030,593 | 13,951,687 | 12,519,728 | 12,602,520 | 13,635,337 |
| 202 | Total: Capital Project Funding Sources | | **$ 2,789,141** | **-** | **2,363,118** | **3,686,936** | **5,604,320** | **7,678,784** | **12,030,593** | **13,951,687** | **12,519,728** | **12,602,520** | **13,635,337** |
| | **Totals By Type Of Expenditure** | | | | | | | | | | | | |
| 203 | Personal Services | | $ 14,354,923 | 15,545,308 | 16,133,194 | 16,682,207 | 17,250,941 | 17,840,151 | 18,450,620 | 19,083,167 | 19,738,642 | 20,417,931 | 21,121,954 |
| 204 | Variable Operations & Maintenance Costs | | 5,535,621 | 5,701,690 | 5,872,741 | 6,048,923 | 6,230,391 | 6,417,302 | 6,609,821 | 6,808,116 | 7,012,360 | 7,222,730 | 7,439,412 |
| 205 | Fixed Operations & Maintenance Costs | | 17,672,782 | 18,939,007 | 19,521,878 | 20,178,838 | 20,860,121 | 21,566,804 | 22,300,019 | 23,139,033 | 23,886,423 | 24,663,251 | 25,449,395 |
| 207 | Transfers Out | | 7,270,871 | 8,342,809 | 8,474,173 | 8,818,070 | 9,176,979 | 9,551,590 | 9,942,621 | 10,346,145 | 10,774,871 | 11,222,444 | 11,691,022 |
| 208 | Other Below The Line Expenses | | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 209 | Debt Service | | 9,235,992 | 11,231,480 | 11,225,941 | 11,818,940 | 11,824,340 | 11,647,510 | 9,815,933 | 9,400,101 | 8,863,401 | 8,516,133 | 8,460,162 |
| 211 | Projects Paid with Operating Reserves | | 2,789,141 | - | 2,363,118 | 3,686,936 | 5,604,320 | 7,678,784 | 12,030,593 | 13,951,687 | 12,519,728 | 12,602,520 | 13,635,337 |
| 222 | **Total Cash Outflows** | | **$ 56,860,329** | **59,761,294** | **63,592,045** | **67,234,914** | **70,948,091** | **74,703,140** | **79,150,608** | **82,729,250** | **82,796,425** | **84,646,009** | **87,798,281** |
| | **Execution Percentage by Type** | | | | | | | | | | | | |
| 223 | Personal Services | | 95% | 95% | 95% | 95% | 95% | 95% | 95% | 95% | 95% | 95% | 95% |
| 224 | Variable Operations and Maintenance | | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| 225 | Fixed Operations and Maintenance | | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |
| | **Total Executed Cash Outflows** | | | | | | | | | | | | |
| 227 | Personal Services | | $ 13,637,177 | 14,768,043 | 15,326,535 | 15,848,097 | 16,388,394 | 16,948,143 | 17,528,089 | 18,129,009 | 18,751,710 | 19,397,034 | 20,065,856 |
| 228 | Variable Operations & Maintenance Costs | | 5,535,621 | 5,701,690 | 5,872,741 | 6,048,923 | 6,230,391 | 6,417,302 | 6,609,821 | 6,808,116 | 7,012,360 | 7,222,730 | 7,439,412 |
| 229 | Fixed Operations & Maintenance Costs | | 17,672,782 | 18,939,007 | 19,521,878 | 20,178,838 | 20,860,121 | 21,566,804 | 22,300,019 | 23,139,033 | 23,886,423 | 24,663,251 | 25,449,395 |
| 231 | Transfers Out | | 7,270,871 | 8,342,809 | 8,474,173 | 8,818,070 | 9,176,979 | 9,551,590 | 9,942,621 | 10,346,145 | 10,774,871 | 11,222,444 | 11,691,022 |
| 232 | Other Below The Line Expenses | | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 233 | Debt Service | | 9,235,992 | 11,231,480 | 11,225,941 | 11,818,940 | 11,824,340 | 11,647,510 | 9,815,933 | 9,400,101 | 8,863,401 | 8,516,133 | 8,460,162 |
| 235 | Projects Paid with Operating Reserves | | 2,789,141 | - | 2,363,118 | 3,686,936 | 5,604,320 | 7,678,784 | 12,030,593 | 13,951,687 | 12,519,728 | 12,602,520 | 13,635,337 |
| 246 | **Total Executed Cash Outflows** | | **$ 56,142,583** | **58,984,028** | **62,785,385** | **66,400,804** | **70,085,544** | **73,811,132** | **78,228,077** | **81,775,092** | **81,809,493** | **83,625,112** | **86,742,183** |

(1) FY 2018 expenses are per the FY 2018 Amended Budget and all other future expenses are based upon the FY 2019 Budget escalated annually according to the factors presented on Schedule 6.

## Schedule 6 - Cost Escalation Factors

**FY 2018 Water & Sewer Revenue Sufficiency Analysis**

| DESCRIPTION | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|
| REGULAR SALARIES & WAGES | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| ACCRUAL PAYOUTS | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| OTHER SALARIES & WAGES | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| OVERTIME | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| CLOTHING/SHOE ALLOWANCE | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| FICA TAXES | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| RETIREMENT CONTRIBUTIONS | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| LIFE/HEALTH INSURANCE | 7.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% |
| LIFE/HEALTH RETIREES | 7.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% |
| WORKER'S COMPENSATION | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| UNEMPLOYMENT COMPENSATION | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| CAFETERIA PLAN | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| PROFESSIONAL SERVICES | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| LEGAL EXPENSES | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| ENGINEERING SERVICES | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| EMPLOYEE HEALTH CENTER | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% |
| ACCOUNTING & AUDITING | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| CONTRACT SERVICES | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| COST OF GENERAL FUND SVCS | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| CONTINGENCY | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| COMMUNICATION | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| FREIGHT & POSTAGE SERVICE | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| ELECTRIC/WATER/SEWER | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| RENTAL AND LEASES | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| INSURANCE | 8.00% | 8.00% | 8.00% | 8.00% | 8.00% | 8.00% | 8.00% | 8.00% | 8.00% |
| REPAIRS & MAINTENANCE | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| REPAIR/MAINT BUILDING | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| REPAIR/MAINT-VEHICLES | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| PRINTING & BINDING | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| PROMOTIONAL ACTIVITIES | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| OTHER CHARGES & OBLIG. | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| BAD DEBT EXPENSE | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| CASH OVER & UNDER | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| DOCUMENT RECORDING CHGS | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| OPERATING SUPPLIES | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| JANITORIAL SUPPLIES | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| CHEMICALS | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% |
| FUEL OIL & LUBRICANTS | 3.10% | 3.10% | 3.10% | 3.10% | 3.10% | 3.10% | 3.10% | 3.10% | 3.10% |
| EMPLOYEE HEALTH CENTER | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| ROAD MATERIALS/SUPPLIES | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| TRAINING | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| EDA PROGRAM | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| AID TO PRIVATE ORGANIZAT | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| Default Inflation Factor (If Expense Not Listed Above) | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |

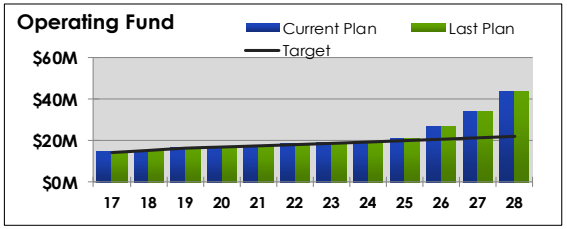
CALC LAST3
SAVE OVR3
CTRL

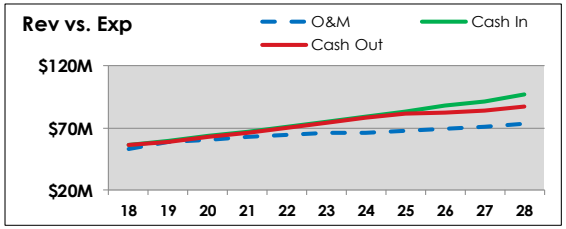
# FAMS-XL©

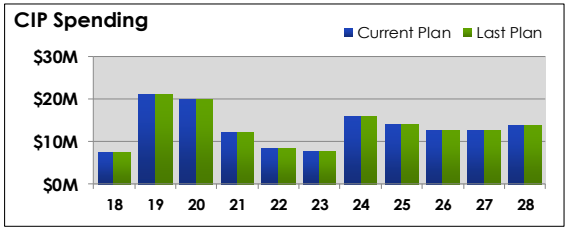
City of Cocoa, FL

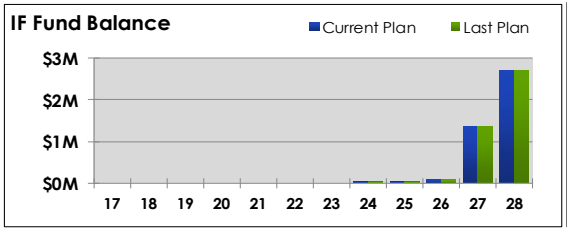
Stantec

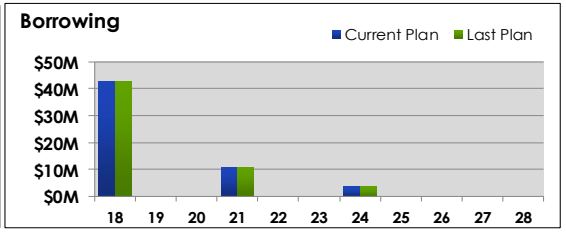
| | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 | FY 2022 | FY 2027 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Water Rate Plan | 4.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 21.57% | 55.31% |
| Last Plan | 4.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 21.57% | 55.31% |
| Sewer Rate Plan | 4.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 21.62% | 55.37% |
| Last Plan | 4.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 21.57% | 55.31% |
| Reuse Rate Plan | 4.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | | |
| Last Plan | 4.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | | |
| Senior-Lien DSC | 2.67 | 2.12 | 2.35 | 2.43 | 2.63 | 2.88 | 3.84 | 4.15 | 4.54 | 5.19 | 5.70 | | |
| Last Plan | 2.67 | 2.12 | 2.35 | 2.43 | 2.63 | 2.88 | 3.84 | 4.15 | 4.54 | 5.19 | 5.70 | | |
| Avg Bill (5,000 gal) | $78.97 | $82.94 | $87.08 | $91.44 | $96.03 | $100.87 | $105.94 | $111.26 | $116.82 | $122.68 | $128.81 | | |
| Last Plan | $78.97 | $82.94 | $87.08 | $91.44 | $96.03 | $100.87 | $105.94 | $111.26 | $116.82 | $122.68 | $128.81 | R&E Types | - |
| *Change $* | | *$3.97* | *$4.14* | *$4.36* | *$4.59* | *$4.84* | *$5.07* | *$5.32* | *$5.56* | *$5.86* | *$6.13* | Check | - |

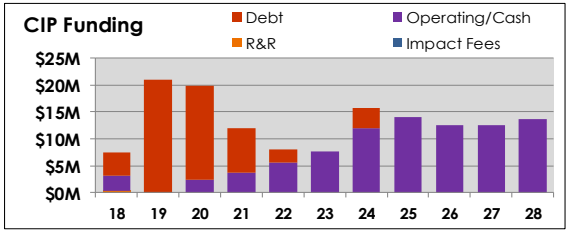


| | | | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | **WATER, SEWER AND REUSE RATE REVENUE** | | | | | | | | | | | | |
| 2 | Base Rate Revenue | | $ 51,554,936 | 51,554,936 | 54,478,199 | 57,617,795 | 60,930,590 | 64,425,888 | 68,113,483 | 72,003,687 | 76,107,356 | 80,435,919 | 85,001,406 |
| 3 | Additional Revenue From Growth | | - | 407,264 | 478,373 | 498,323 | 519,120 | 540,799 | 563,400 | 586,961 | 611,526 | 637,136 | 663,839 |
| 4 | **Subtotal: Base Revenue With Growth** | | **$ 51,554,936** | **51,962,200** | **54,956,572** | **58,116,119** | **61,449,710** | **64,966,687** | **68,676,882** | **72,590,648** | **76,718,882** | **81,073,056** | **85,665,245** |
| 5 | Weighted Average Rate Increase | | 0.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% |
| 6 | Additional Rate Revenue From Rate Increase | | - | 2,598,110 | 2,747,829 | 2,905,806 | 3,072,486 | 3,248,334 | 3,433,844 | 3,629,532 | 3,835,944 | 4,053,653 | 4,283,262 |
| 7 | Price Elasticity Adjustment | | - | (82,110) | (86,606) | (91,334) | (96,308) | (101,539) | (107,040) | (112,824) | (118,907) | (125,302) | (132,026) |
| 8 | **Total Rate Revenue** | | **$ 51,554,936** | **54,478,199** | **57,617,795** | **60,930,590** | **64,425,888** | **68,113,483** | **72,003,687** | **76,107,356** | **80,435,919** | **85,001,406** | **89,816,482** |
| 9 | **Plus: Other Operating Revenues** | | | | | | | | | | | | |
| 10 | Other Operating Revenues | | $ 3,062,591 | 3,166,923 | 3,302,554 | 3,444,967 | 3,594,500 | 3,751,510 | 3,916,371 | 4,089,474 | 4,271,233 | 4,462,080 | 4,662,469 |
| 11 | **Equals: Total Operating Revenue** | | **$ 54,617,527** | **57,645,122** | **60,920,350** | **64,375,557** | **68,020,388** | **71,864,993** | **75,920,058** | **80,196,830** | **84,707,152** | **89,463,486** | **94,478,951** |
| 12 | **Less: Operating Expenses** | | | | | | | | | | | | |
| 13 | Personal Services | | $ (13,637,177) | (14,768,043) | (15,326,535) | (15,848,097) | (16,388,394) | (16,948,143) | (17,528,089) | (18,129,009) | (18,751,710) | (19,397,034) | (20,065,856) |
| 14 | Variable O&M Expenses | | (5,535,621) | (5,701,690) | (5,872,741) | (6,048,923) | (6,230,391) | (6,417,302) | (6,609,821) | (6,808,116) | (7,012,360) | (7,222,730) | (7,439,412) |
| 15 | Fixed O&M Expenses | | (17,672,782) | (18,939,007) | (19,521,878) | (20,178,838) | (20,860,121) | (21,566,804) | (22,300,019) | (23,139,033) | (23,886,423) | (24,663,251) | (25,449,395) |
| 16 | **Equals: Net Operating Income** | | **$ 17,771,947** | **18,236,383** | **20,199,196** | **22,299,700** | **24,541,483** | **26,932,744** | **29,482,128** | **32,120,672** | **35,056,660** | **38,180,470** | **41,524,287** |
| 17 | **Plus: Non-Operating Income/(Expense)** | | | | | | | | | | | | |
| 18 | Non-Operating Revenue | | $ 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| 19 | Interest Income | | 135,253 | 185,762 | 242,296 | 299,991 | 360,043 | 425,010 | 492,007 | 568,181 | 656,441 | 824,966 | 1,043,362 |
| 20 | Water Impact Fees | | 1,757,911 | 1,956,995 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 |
| 21 | Sewer Impact Fees | | 113,716 | 118,994 | 129,812 | 129,812 | 129,812 | 129,812 | 129,812 | 129,812 | 129,812 | 129,812 | 129,812 |
| 22 | Restricted Interest Income | | 59,117 | 94,592 | 119,423 | 150,892 | 185,440 | 215,640 | 250,555 | 288,406 | 296,399 | 320,245 | 360,141 |
| 23 | **Equals: Net Income** | | **$ 19,862,944** | **20,617,727** | **22,850,631** | **25,040,298** | **27,376,682** | **29,863,109** | **32,514,406** | **35,266,974** | **38,299,215** | **41,615,397** | **45,217,507** |
| 24 | **Less: Revenues Excluded From Coverage Test** | | | | | | | | | | | | |
| 25 | Impact Fees | | $ (1,871,627) | (2,075,989) | (2,264,716) | (2,264,716) | (2,264,716) | (2,264,716) | (2,264,716) | (2,264,716) | (2,264,716) | (2,264,716) | (2,264,716) |
| 26 | Restricted Interest Income | | (59,117) | (94,592) | (119,423) | (150,892) | (185,440) | (215,640) | (250,555) | (288,406) | (296,399) | (320,245) | (360,141) |
| 27 | Transfers In | | - | - | - | - | - | - | - | - | - | - | - |
| 28 | **Equals: Net Income Available For Debt Service** | | **$ 17,932,200** | **18,447,146** | **20,466,492** | **22,624,691** | **24,926,526** | **27,382,754** | **29,999,135** | **32,713,853** | **35,738,101** | **39,030,437** | **42,592,649** |
| 29 | **Senior-Lien Debt Service Coverage Test** | | | | | | | | | | | | |
| 30 | Existing Debt Service | | $ 5,559,832 | 5,686,232 | 5,680,695 | 5,680,020 | 5,685,332 | 5,690,645 | 3,800,414 | 3,805,351 | 3,799,176 | 3,451,907 | 3,395,936 |
| 31 | Cumulative New Debt Service | | 1,166,679 | 3,035,767 | 3,035,767 | 3,629,451 | 3,808,167 | 3,808,167 | 4,013,365 | 4,075,135 | 4,075,135 | 4,075,135 | 4,075,135 |
| 32 | **Total Senior-Lien Debt Service** | | **6,726,512** | **8,721,999** | **8,716,462** | **9,309,471** | **9,493,500** | **9,498,812** | **7,813,778** | **7,880,486** | **7,874,311** | **7,527,042** | **7,471,071** |
| 33 | **Calculated Debt Service Coverage (Test I)** | **2.00 Req.** | 2.67 | 2.12 | 2.35 | 2.43 | 2.63 | 2.88 | 3.84 | 4.15 | 4.54 | 5.19 | 5.70 |
| 34 | **Calculated Debt Service Coverage (Test II)** | **2.00 Req.** | 2.94 | 2.35 | 2.61 | 2.67 | 2.86 | 3.12 | 4.13 | 4.44 | 4.83 | 5.49 | 6.00 |
| 35 | Net Income Available For SRF Debt Service | | $ 17,932,200 | 18,447,146 | 20,466,492 | 22,624,691 | 24,926,526 | 27,382,754 | 29,999,135 | 32,713,853 | 35,738,101 | 39,030,437 | 42,592,649 |
| 36 | **Cash Flow Test** | | | | | | | | | | | | |
| 37 | Net Income Available For Debt Service | | $ 17,932,200 | 18,447,146 | 20,466,492 | 22,624,691 | 24,926,526 | 27,382,754 | 29,999,135 | 32,713,853 | 35,738,101 | 39,030,437 | 42,592,649 |
| 38 | Net Interfund Transfers (In - Out) | | (7,270,871) | (8,342,809) | (8,474,173) | (8,818,070) | (9,176,979) | (9,551,590) | (9,942,621) | (10,346,145) | (10,774,871) | (11,222,444) | (11,691,022) |
| 39 | Net Debt Service Payment (Debt Service - Impact Fees Payment) | | (7,364,365) | (9,155,490) | (8,961,225) | (9,554,224) | (9,559,624) | (9,382,794) | (7,560,581) | (7,158,811) | (6,637,914) | (7,527,042) | (7,471,071) |
| 40 | Other Below The Line Expenses | | (1,000) | (1,000) | (1,000) | (1,000) | (1,000) | (1,000) | (1,000) | (1,000) | (1,000) | (1,000) | (1,000) |
| 41 | **Net Cash Flow** | | **$ 3,295,965** | **947,846** | **3,030,094** | **4,251,397** | **6,188,923** | **8,447,370** | **12,494,933** | **15,207,897** | **18,324,315** | **20,279,950** | **23,429,557** |
| 42 | **Unrestricted Working Capital Reserve Fund Test** | | | | | | | | | | | | |
| 43 | Balance At Beginning Of Fiscal Year | | $ 14,845,501 | 15,352,325 | 16,300,171 | 16,967,147 | 17,531,607 | 18,116,211 | 18,884,797 | 19,349,137 | 20,605,347 | 26,409,934 | 34,087,364 |
| 44 | Cash Flow Surplus/(Deficit) | | 3,295,965 | 947,846 | 3,030,094 | 4,251,397 | 6,188,923 | 8,447,370 | 12,494,933 | 15,207,897 | 18,324,315 | 20,279,950 | 23,429,557 |
| 45 | Projects Paid With Reserve Funds (Non Specified Funds) | | (2,789,141) | - | (2,363,118) | (3,686,936) | (5,604,320) | (7,678,784) | (12,030,593) | (13,951,687) | (12,519,728) | (12,602,520) | (13,635,337) |
| 46 | **Balance At End Of Fiscal Year** | | $ 15,352,325 | 16,300,171 | 16,967,147 | 17,531,607 | 18,116,211 | 18,884,797 | 19,349,137 | 20,605,347 | 26,409,934 | 34,087,364 | 43,881,584 |
| 47 | Minimum Working Capital Reserve Target | | 15,352,325 | 16,420,308 | 16,967,147 | 17,531,607 | 18,116,211 | 18,721,770 | 19,349,137 | 20,031,733 | 20,687,705 | 21,367,923 | 22,064,443 |
| 48 | **Excess Working Capital Above Target** | | **$ -** | **(120,137)** | **-** | **-** | **-** | **163,026** | **-** | **573,614** | **5,722,229** | **12,719,441** | **21,817,141** |

| Final Capital Projects Funding Sources | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Renewal & Replacement | $ 369,657 | - | - | - | - | - | - | - | - | - | - |
| Revenue Fund | 2,789,141 | - | 2,363,118 | 3,686,936 | 5,604,320 | 7,678,784 | 12,030,593 | 13,951,687 | 12,519,728 | 12,602,520 | 13,635,337 |
| Senior-Lien Debt Proceeds | 4,326,703 | 20,950,770 | 17,420,593 | 8,338,767 | 2,525,047 | - | 3,754,899 | - | - | - | - |
| **Total Projects Paid** | **$ 7,485,501** | **20,950,770** | **19,783,711** | **12,025,703** | **8,129,367** | **7,678,784** | **15,785,492** | **13,951,687** | **12,519,728** | **12,602,520** | **13,635,337** |
| **Total CIP Input** | **$ 7,485,501** | **20,950,770** | **19,783,711** | **12,025,703** | **8,129,367** | **7,678,784** | **15,785,492** | **13,951,687** | **12,519,728** | **12,602,520** | **13,635,337** |
| Variance | - | - | - | - | - | - | - | - | - | - | - |

| | | | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Term (Years) | | | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 |
| Interest Rate | | | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% |
| **Sources of Funds** | | | | | | | | | | | | | |
| Par Amount | | | $ 46,667,177 | - | - | 11,873,688 | - | - | 4,103,946 | - | - | - | - |
| Interest During Construction | | | | | | | | | | | | | |
| **Total Sources** | | | **$ 46,667,177** | **-** | **-** | **11,873,688** | **-** | **-** | **4,103,946** | **-** | **-** | **-** | **-** |
| **Uses of Funds** | | | | | | | | | | | | | |
| Proceeds | | | 42,698,066 | - | - | 10,863,814 | - | - | 3,754,899 | - | - | - | - |
| Cost of Issuance | 2.00% | of Par | 933,344 | - | - | 237,474 | - | - | 82,079 | - | - | - | - |
| Underwriter's Discount | - | per $1,000 | - | - | - | - | - | - | - | - | - | - | - |
| Bond Insurance | 0 | times total Debt Service | - | - | - | - | - | - | - | - | - | - | - |
| Capitalized Interest | 0 | Years Interest | - | - | - | - | - | - | - | - | - | - | - |
| Debt Service Surety | 0.00% | of Debt Service | - | - | - | - | - | - | - | - | - | - | - |
| Debt Service Reserve | 1 | Year(s) of Debt Service | 3,035,767 | - | - | 772,400 | - | - | 266,968 | - | - | - | - |
| Other Costs | | | - | - | - | - | - | - | - | - | - | - | - |
| Total Uses | | | $ 46,667,177 | - | - | 11,873,688 | - | - | 4,103,946 | - | - | - | - |
| 1 Year Interest | | | 2,333,359 | - | - | 593,684 | - | - | 205,197 | - | - | - | - |
| Annual Debt Service | | | $ 3,035,767 | - | - | 772,400 | - | - | 266,968 | - | - | - | - |
| Total Debt Service | | | 91,073,005 | - | - | 23,172,013 | - | - | 8,009,027 | - | - | - | - |
| **Cumulative New Annual Senior Lien Debt Service** | | | **$ 1,166,679** | **3,035,767** | **3,035,767** | **3,629,451** | **3,808,167** | **3,808,167** | **4,013,365** | **4,075,135** | **4,075,135** | **4,075,135** | **4,075,135** |

| | | | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Term (Years) | | | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 |
| Interest Rate | | | 2.50% | 2.50% | 2.50% | 2.50% | 2.50% | 2.50% | 2.50% | 2.50% | 2.50% | 2.50% | 2.50% |
| **Sources of Funds** | | | | | | | | | | | | | |
| Par Amount | | | $ - | - | - | - | - | - | - | - | - | - | - |
| **Uses of Funds** | | | | | | | | | | | | | |
| Proceeds | | | - | - | - | - | - | - | - | - | - | - | - |
| Cost of Issuance | 0.00% | of Par | - | - | - | - | - | - | - | - | - | - | - |
| Loan Repayment Res. | 0.00% | of Capital Cost | - | - | - | - | - | - | - | - | - | - | - |
| Loan Service Fee | 2.0% | of Capital Cost | - | - | - | - | - | - | - | - | - | - | - |
| Capitalized Interest | 0 | Years Interest | - | - | - | - | - | - | - | - | - | - | - |
| Debt Service Reserve | 0 | Years of Debt Service | - | - | - | - | - | - | - | - | - | - | - |
| Other Costs | | | - | - | - | - | - | - | - | - | - | - | - |
| Total Uses | | | $ - | - | - | - | - | - | - | - | - | - | - |
| 1 Year Interest | | | - | - | - | - | - | - | - | - | - | - | - |
| Annual Debt Service | | | $ - | - | - | - | - | - | - | - | - | - | - |
| Total Debt Service | | | - | - | - | - | - | - | - | - | - | - | - |
| **Cumulative New Annual SRF Loan Debt Service** | | | **$ -** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** |

| | Summary By Fund | | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | **WATER IMPACT FEES** | | | | | | | | | | | | |
| 2 | Balance At Beginning Of Fiscal Year | $ | - | - | - | - | - | - | - | - | - | - | 1,189,624 |
| 3 | Annual Revenues | | 1,757,911 | 1,956,995 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 | 2,134,904 |
| 4 | Less: Annual Expenses | | - | - | - | - | - | - | - | - | - | - | - |
| 5 | Less: Payment Of Debt Service | | (1,757,911) | (1,956,995) | (2,134,904) | (2,134,904) | (2,134,904) | (2,134,904) | (2,134,904) | (2,134,904) | (2,134,904) | (959,967) | (959,967) |
| 6 | **Subtotal** | **$** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **1,174,937** | **2,364,561** |
| 7 | Less: Restricted Funds | | - | - | - | - | - | - | - | - | - | - | - |
| 8 | **Total Amount Available For Projects** | | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **1,174,937** | **2,364,561** |
| 9 | Amount Paid For Projects | | - | - | - | - | - | - | - | - | - | - | - |
| 10 | **Subtotal** | | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **1,174,937** | **2,364,561** |
| 11 | Plus: Restricted Funds | | - | - | - | - | - | - | - | - | - | - | - |
| 12 | Plus: Interest Earnings | | - | - | - | - | - | - | - | - | - | 14,687 | 44,427 |
| 13 | Less: Interest Allocated To Cash Flow | | - | - | - | - | - | - | - | - | - | - | - |
| 14 | **Balance At End Of Fiscal Year** | **$** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **1,189,624** | **2,408,989** |
| 15 | **SEWER IMPACT FEES** | | | | | | | | | | | | |
| 16 | Balance At Beginning Of Fiscal Year | $ | - | - | - | - | - | - | - | 9,468 | 33,423 | 73,978 | 177,774 |
| 17 | Annual Revenues | | 113,716 | 118,994 | 129,812 | 129,812 | 129,812 | 129,812 | 129,812 | 129,812 | 129,812 | 129,812 | 129,812 |
| 18 | Less: Annual Expenses | | - | - | - | - | - | - | - | - | - | - | - |
| 19 | Less: Payment Of Debt Service | | (113,716) | (118,994) | (129,812) | (129,812) | (129,812) | (129,812) | (120,449) | (106,386) | (90,583) | (29,124) | (29,124) |
| 20 | **Subtotal** | | **-** | **-** | **-** | **-** | **-** | **-** | **9,363** | **32,894** | **72,652** | **174,666** | **278,462** |
| 21 | Less: Restricted Funds | | - | - | - | - | - | - | - | - | - | - | - |
| 22 | **Total Amount Available For Projects** | | **-** | **-** | **-** | **-** | **-** | **-** | **9,363** | **32,894** | **72,652** | **174,666** | **278,462** |
| 23 | Amount Paid For Projects | | - | - | - | - | - | - | - | - | - | - | - |
| 24 | **Subtotal** | | **-** | **-** | **-** | **-** | **-** | **-** | **9,363** | **32,894** | **72,652** | **174,666** | **278,462** |
| 25 | Add Back: Restricted Funds | | - | - | - | - | - | - | - | - | - | - | - |
| 26 | Plus: Interest Earnings | | - | - | - | - | - | - | 105 | 530 | 1,326 | 3,108 | 5,703 |
| 27 | Less: Interest Allocated To Cash Flow | | - | - | - | - | - | - | - | - | - | - | - |
| 28 | **Balance At End Of Fiscal Year** | **$** | **-** | **-** | **-** | **-** | **-** | **-** | **9,468** | **33,423** | **73,978** | **177,774** | **284,165** |
| 29 | **RENEWAL & REPLACEMENT** | | | | | | | | | | | | |
| 30 | Balance At Beginning Of Fiscal Year | $ | 3,119,657 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 |
| 31 | Annual Revenues | | - | - | - | - | - | - | - | - | - | - | - |
| 32 | Less: Annual Expenses | | - | - | - | - | - | - | - | - | - | - | - |
| 33 | Less: Payment Of Debt Service | | - | - | - | - | - | - | - | - | - | - | - |
| 34 | **Subtotal** | | **3,119,657** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** |
| 35 | Less: Restricted Funds | | (2,750,000) | (2,750,000) | (2,750,000) | (2,750,000) | (2,750,000) | (2,750,000) | (2,750,000) | (2,750,000) | (2,750,000) | (2,750,000) | (2,750,000) |
| 36 | Total Amount Available For Projects | | 369,657 | - | - | - | - | - | - | - | - | - | - |
| 37 | Amount Paid For Projects | | (369,657) | - | - | - | - | - | - | - | - | - | - |
| 38 | **Subtotal** | | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** | **-** |
| 39 | Add Back: Restricted Funds | | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 | 2,750,000 |
| 40 | Plus: Interest Earnings | | 22,011 | 27,500 | 34,375 | 41,250 | 48,125 | 55,000 | 61,875 | 68,750 | 68,750 | 68,750 | 68,750 |
| 41 | Less: Interest Allocated To Cash Flow | | (22,011) | (27,500) | (34,375) | (41,250) | (48,125) | (55,000) | (61,875) | (68,750) | (68,750) | (68,750) | (68,750) |
| 42 | **Balance At End Of Fiscal Year** | **$** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** | **2,750,000** |

| | Summary By Fund | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 43 | **REVENUE FUND** | | | | | | | | | | | |
| 44 | Balance At Beginning Of Fiscal Year | $ 14,845,501 | 15,352,325 | 16,300,171 | 16,967,147 | 17,531,607 | 18,116,211 | 18,884,797 | 19,349,137 | 20,605,347 | 26,409,934 | 34,087,364 |
| 45 | Net Cash Flow | 3,295,965 | 947,846 | 3,030,094 | 4,251,397 | 6,188,923 | 8,447,370 | 12,494,933 | 15,207,897 | 18,324,315 | 20,279,950 | 23,429,557 |
| 46 | Less: Cash-Funded Capital Projects | - | - | - | - | - | - | - | - | - | - | - |
| 47 | Less: Payment Of Debt Service | - | - | - | - | - | - | - | - | - | - | - |
| 48 | **Subtotal** | **18,141,466** | **16,300,171** | **19,330,265** | **21,218,544** | **23,720,530** | **26,563,581** | **31,379,730** | **34,557,034** | **38,929,662** | **46,689,885** | **57,516,921** |
| 49 | Less: Restricted Funds | (15,352,325) | (16,300,171) | (16,967,147) | (17,531,607) | (18,116,211) | (18,721,770) | (19,349,137) | (20,031,733) | (20,687,705) | (21,367,923) | (22,064,443) |
| 50 | Total Amount Available For Projects | 2,789,141 | - | 2,363,118 | 3,686,936 | 5,604,320 | 7,841,810 | 12,030,593 | 14,525,302 | 18,241,957 | 25,321,961 | 35,452,478 |
| 51 | Amount Paid For Projects | (2,789,141) | - | (2,363,118) | (3,686,936) | (5,604,320) | (7,678,784) | (12,030,593) | (13,951,687) | (12,519,728) | (12,602,520) | (13,635,337) |
| 52 | **Subtotal** | **-** | **-** | **-** | **-** | **-** | **163,026** | **-** | **573,614** | **5,722,229** | **12,719,441** | **21,817,141** |
| 53 | Add Back: Restricted Funds | 15,352,325 | 16,300,171 | 16,967,147 | 17,531,607 | 18,116,211 | 18,721,770 | 19,349,137 | 20,031,733 | 20,687,705 | 21,367,923 | 22,064,443 |
| 54 | Plus: Interest Earnings | 113,242 | 158,262 | 207,921 | 258,741 | 311,918 | 370,010 | 430,132 | 499,431 | 587,691 | 756,216 | 974,612 |
| 55 | Less: Interest Allocated To Cash Flow | (113,242) | (158,262) | (207,921) | (258,741) | (311,918) | (370,010) | (430,132) | (499,431) | (587,691) | (756,216) | (974,612) |
| 56 | **Balance At End Of Fiscal Year** | **$ 15,352,325** | **16,300,171** | **16,967,147** | **17,531,607** | **18,116,211** | **18,884,797** | **19,349,137** | **20,605,347** | **26,409,934** | **34,087,364** | **43,881,584** |
| | | | | | | | | | | | | |
| 57 | **DEBT SERVICE RESERVE** | | | | | | | | | | | |
| 58 | Balance At Beginning Of Fiscal Year | $ 6,364,358 | 9,459,242 | 9,553,834 | 9,673,257 | 10,596,549 | 10,781,989 | 10,997,629 | 11,515,046 | 11,802,922 | 12,097,996 | 12,400,445 |
| 59 | Additional Funds: | - | - | - | - | - | - | - | - | - | - | - |
| 60 | Debt Service Reserve On New Debt | $3,035,767 | $0 | $0 | $772,400 | $0 | $0 | $266,968 | $0 | $0 | $0 | $0 |
| 61 | Other Additional Funds | - | - | - | - | - | - | - | - | - | - | - |
| 62 | **Subtotal** | **9,400,125** | **9,459,242** | **9,553,834** | **10,445,657** | **10,596,549** | **10,781,989** | **11,264,596** | **11,515,046** | **11,802,922** | **12,097,996** | **12,400,445** |
| 63 | Plus: Interest Earnings | 59,117 | 94,592 | 119,423 | 150,892 | 185,440 | 215,640 | 250,450 | 287,876 | 295,073 | 302,450 | 310,011 |
| 64 | Less: Interest Allocated To Cash Flow | - | - | - | - | - | - | - | - | - | - | - |
| 65 | **Balance At End Of Fiscal Year** | **$ 9,459,242** | **9,553,834** | **9,673,257** | **10,596,549** | **10,781,989** | **10,997,629** | **11,515,046** | **11,802,922** | **12,097,996** | **12,400,445** | **12,710,457** |

## Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-280 | **Version:** | 1 | **Name:** | |
| **Type:** | Resolution | | | **Status:** | City Business |
| **File created:** | 6/27/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Approval for the City of Cocoa to accept the donation of a German Shepard from Cocoa Community First, Inc. to be used as a patrol K-9. for tracking, narcotics searches, and apprehensions by the Cocoa Police Department, to allow the City Manager to sign the Waiver of Liability and Hold Harmless Agreement between the City of Cocoa and Cocoa Community First, Inc. and to approve a Resolution amending the FY2018 budget. (Chief of Police) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | Waiver of Liabilityand Hold Harmless_Kyra_unsigned<br>BA Resolution.pdf<br>BAF 18-280 | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: June 27, 2018
Agenda Date: July 24, 2018
Prepared By: Eric Austin, Police Officer
Through: Michael Cantaloupe, Chief of Police
Requested Action:
Council approval for the City of Cocoa to accept the donation of a German Shepard from Cocoa Community First, Inc. to be used as a patrol K-9. for tracking, narcotics searches, and apprehensions by the Cocoa Police Department, to allow the City Manager to sign the Waver of Liability and Hold Harmless Agreement between the City of Cocoa and Cocoa Community First, Inc. and to approve a Resolution amending the FY2018 budget.

## BACKGROUND:

Cocoa Community First, Inc., a non-profit corporation, received an anonymous donation to purchase a police K-9. Cocoa Community First, Inc. is requesting to donate the K-9 to the City of Cocoa for the Police Department to use for day to day operations by officers and investigators in addition to being used during special operations.

The new K-9 will be a replacement for a current K-9 going out service.

## STRATEGIC PLAN CONNECTION:


powered by Legistar™

Public Safety/Crime.

## BUDGETARY IMPACT:

| | |
|---|---|
| Budgeted | No |
| If not budgeted, is amendment/transfer attached? | Yes |

| | |
|---|---|
| Amount Requested | $10,000 |
| Account Number | 001-0000-366.10-09 |
| Account Name | Police/Fire Departments Donations |

Source of Funds:
____ State Revolving Loan
____ Other Loan Source:
____ Grant Source:
____ Bond:
____ Reserves Source:_
__X_ Transfer Acct #: 001-2100-521.52-00: $10,000

## PREVIOUS ACTION:

None.

## RECOMMENDED MOTION:

Council approval for the City of Cocoa to accept the donation of a German Shepard from Cocoa Community First, Inc. to be used as a patrol K-9. for tracking, narcotics searches, and apprehensions by the Cocoa Police Department, to allow the City Manager to sign the Waver of Liability and Hold Harmless Agreement between the City of Cocoa and Cocoa Community First, Inc. and to approve a Resolution amending the FY2018 budget.

WAIVER OF LIABILTY AND HOLD HARMLESS AGREEMENT

FOR

Donation of Police Canine to City of Cocoa Police Department

1. In consideration of the donation of the Canine "Kyra" on behalf of the City of Cocoa Police Department I hereby RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO HOLD RESPONSIBLE Cocoa Community First, Inc. (Donor) its officers, agents, servants and/or employees, as well as Central Florida K-9 LLC (seller and trainer) individually (herein after referred to as RELEASEES) from any and all liability, claims, demands, actions, including court costs and attorney fees, and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be caused by the Canine "Kyra" whether in the line of duty or that may arise while off duty, to any person(s) or property.
2. As a result of the donation of said canine, the City of Cocoa, Brevard County, Florida and the Cocoa Police Department do VOLUNTARILY ASSUME FULL RESPONSIBILITY FOR ANY RISKS OF LOSS, PROPERTY DAMAGE OR PERSONAL INJURY, INCLUDING DEATH, or any loss or damage of property, that may be caused by or resulting from the donated canine "Kyra", WHETHER CAUSED BY THE NEGLIGENCE OF RELEASEES OR OTHERWISE.
3. It is understood that the warranty covering the canine "Kyra" and extended from seller/trainer Central Florida K-9 LLC to buyer Cocoa Community First, Inc. is transferable and will transfer from Cocoa Community First, Inc. to the City of Cocoa, Brevard County, Florida and the Cocoa Police Department up donation of the canine from Cocoa Community First, Inc. to the Cocoa Police Department. I hereby further agree that this Waiver of Liability and Hold Harmless Agreement shall be construed in accordance with the laws of the State of Florida.
4. IN SIGNING THIS RELEASE, I ACKNOWLEDGE AND REPRESENT THAT I have read the foregoing Waiver of Liability and Hold Harmless Agreement, understand it and sign it voluntarily as my own free act and deed; no oral representations, statements, or inducements, apart from the foregoing written agreement, have been made; I am at least eighteen (18) years of age and fully competent; and I execute this Release for full, adequate and compete consideration fully intending to be bound by same.

_____ _____

Signature and Position Date

_____

Printed Name

Sworn to or affirmed and subscribed before me this _____ day of _____ 20_____ by _____ who is personally known to me or who has produced _____ (type of identification and ID#)

_____ _____

Signature of Notary Printed name of Notary

Notary official stamp/Commission Expiration_____

**RESOLUTION NO. 2018-054**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, AMENDING THE CITY OF COCOA BUDGET FOR FISCAL YEAR 2018; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** the City Council of the City of Cocoa adopted the final budget for the fiscal year commencing on October 1, 2017, and ending on September 30, 2018, at a Special Meeting held on September 25, 2017, and said final budget was subsequently re-adopted and ratified by the City Council at a Special Meeting held on November 14, 2017 due to an advertisement error; and

**WHEREAS,** in accordance with Article XII, Section 5 of the City of Cocoa Charter, whereby the Council may, at any time by resolution, transfer any unused and unencumbered appropriation or portion thereof from one office or department to another; and

**WHEREAS,** the City Council deems it to be in the best interest of the City of Cocoa to amend its budget as provided in this resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA,** as follows:

**SECTION 1.** The 2017-2018 fiscal year budget shall be amended as detailed in the attached sheets.

**SECTION 2.** All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

**SECTION 3.** This resolution shall become effective immediately upon its adoption by the City Council of the City of Cocoa, Florida.

**ADOPTED** by the City Council of the City of Cocoa, Florida, in a regular meeting assembled on the 24th day of July , 2018.

_____
Henry U. Parrish III, Mayor

ATTEST:

_____
Carie Shealy, MMC, City Clerk

# City of Cocoa Budget Adjustment Form FY 2018

SELECT ADJUSTMENT TYPE: BUDGET AMENDMENT | REQUESTING DEPARTMENT #: 2100 | DATE PREPARED: 06/28/18

'REVENUE' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| $ 10,000 | 001-0000-366.10-09 | PD14K9 | Police/Fire Donations | $ 0 | $ 1,299 | $ 11,299 | $ 11,299 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 10,000 | TOTAL | | | | | | |

'EXPENSE' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| $ 10,000 | 001-2100-521.52-00 | PD14K9 | Law Enforcement/Operating | $ 185,645 | $ 203,624 | $ 213,624 | $ 53,029 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 10,000 | TOTAL | | | | | | |

REASON/JUSTIFICATION FOR ADJUSTMENT:

Community First is donating a police canine to the Police Department with an approximate value of $10,000. This amendment is to increase the budget to accept and record the donation of the dog. Agenda 18-280

CITY COUNCIL APPROVAL REQUIRED? *YES* (●) *NO* ( ) *DATE APPROVED:* 07/24/18 *RESOLUTION #:* 2018-054

*City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.*

| | | | |
|---|---|---|---|
| 6/29/18 | Susan L. Lambert Digitally signed by Susan L. Lambert Date: 2018.06.29 15:49:51 -04'00' | 7/2/18 | Lea Taylor Digitally signed by Lea Taylor Date: 2018.07.03 09:20:05 -04'00' |
| Date | Requestor's Signature | Date | Finance Approval Signature |
| 7/2/18 | Michael Cantaloupe Digitally signed by Michael Cantaloupe Date: 2018.07.02 10:47:56 -04'00' | 7/3/18 | Lora Howell Digitally signed by Lora Howell Date: 2018.07.03 09:30:00 -04'00' |
| Date | Department Director's Signature | Date | Deputy Fin. Director's Signature |

| | |
|---|---|
| Date | Finance Director's Signature |
| Date | City Manager's Signature |

***FINANCE USE ONLY:***

Date Entered: _____ Entered By: _____ Group #: _____

## Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-291 | **Version:** | 1 | **Name:** | |
| **Type:** | Resolution | | | **Status:** | City Business |
| **File created:** | 7/9/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Approve a Resolution Amending the FY2018 Budget to Reallocate Funds for the Purchase of Quick Lime Chemical for the Dyal Water Treatment Plant; To Approve Change Order #3 to Purchase Order No. 72261. (Utilities Director) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | Carmeuse 01/09/18 Journal<br>Budget Resolution FY 2018 - Quick Lime<br>BAF-UT-Quick Lime pg. 1 of 2 (7-24-18)~ Agenda 18-291 - FY18.pdf<br>BAF-UT-Quick Lime pg. 2 of 2 (7-24-18)~ Agenda 18-291 - FY18 (4).pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 9, 2018
Agenda Date: July 24, 2018
Prepared By: Joyce Williams, Administrative Assistant
Through: John A. Walsh, P.E., Utilities Director
Requested Action:
To Approve a Resolution Amending the FY2018 Budget to Reallocate Funds for the Purchase of Quick Lime Chemical for the Dyal Water Treatment Plant; To Approve Change Order #3 to Purchase Order No. 72261

## BACKGROUND:

On November 30, 2017, bids were received for Quick Lime. Although both bidders' prices were about 30% higher than the City had been paying for Quick Lime in previous years, Carmeuse Lime of Pittsburg, PA, was selected as the lowest bidder. On January 9, 2018, City Council approved Bid B-18-08-COC with Carmeuse Lime in the amount of $691,338.20 and Purchase Order 72147 was issued. Due to vendor's name change/buyout, this Purchase Order had to be cancelled and new Purchase Order 72261 was issued to Carmeuse Lime and Stone.

The Dyal Water Treatment Plant has used more Quick Lime chemical in FY18. Each year, Staff estimates the use of Surface Water and Groundwater. If the estimated flows differ from actuals, the estimated chemical expenses will also vary. Additionally, the Plant increased the pH of the finished water to improve water quality in the distribution system. The combination of these events has left the Quick Lime chemical line item underfunded. Staff is recommending to reappropriate the unused

funds from the Surface Water chemicals to cover the expense.

Due to the increase in Quick Lime use, funds in the amount of $526,000 are being reallocated from other unused chemicals within the approved budget line item under Account No. 421-4020-536.52-09 to Quick Lime, Project DYCH02. No increase of funds is required.

Staff requests City Council's approval of this budget reallocation and Change Order #3 to P.O. 72261. The two previous change orders were credits for not receiving lime loads.

## STRATEGIC PLAN CONNECTION:

N/A

## BUDGETARY IMPACT:

| | |
|---|---|
| Budgeted | No |
| If not budgeted, is amendment/transfer attached? | Yes |
| Amount Requested | $526,000 |
| Account Number | 421-4020-536.5209, DYCH02 |
| Account Name | Chemicals, Quick Lime |

| Source of Funds: | |
|---|---|
| | 421-4020-536.52-09, DYCH04 $300,000 |
| | 421-4020-536.52-09, DYCH10 $ 60,000 |
| | 421-4020-536.52-09, DYCH11 $ 50,000 |
| | 421-4020-536.52-09, DYCH13 $ 50,000 |
| | 421-4020-536.52-09, DYCH12 $ 20,000 |
| | 421-4020-536.52-09, DYCH05 $ 15,000 |
| | 421-4020-536.52-09, DYCH08 $ 31,000 |

| | |
|---|---|
| Change Order Amount | $526,000.00 |
| Original Purchase Order | 72261 |
| Original P.O. Amount | $691,338.20 |
| Total number of change orders to date | 3 |
| Total amount in change orders to date | $514,943.99 |

## PREVIOUS ACTION:

On January 9, 2018, City Council approved Bid B-18-08-COC with Carmeuse Lime and Stone, for the purchase of Quick Lime chemical.

## RECOMMENDED MOTION:

To Approve a Resolution Amending the FY2018 Budget to Reallocate Funds for the Purchase of

Quick Lime Chemical for the Dyal Water Treatment Plant; To Approve Change Order #3 to Purchase Order No. 72261.

# JOURNAL

CITY OF COCOA
REGULAR MEETING OF THE CITY COUNCIL

**January 9, 2018**

## I. OPENING MATTERS:

- **Mayor Parrish called the meeting to order at 6:12 p.m.**

## II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of January 9, 2018 (17-548)
2. Minutes: NA

- **The Agenda for the Regular meeting of January 9, 2018 was approved as presented.**

## III. AWARDS AND PRESENTATIONS:

- **None.**

## IV. DELEGATIONS:

- **No formal actions were taken under Delegations. Speakers were: Larry Sinclair, Cocoa resident; Amy Langoni, Cocoa resident; Allan Chapman, HCVA; Brad Whitmore, HCVA; and Troy Stephan, Business owner.**

## V. CONSENT AGENDA:

1. Award Bid No. B-18-08-COC, Water & Wastewater Treatment Chemicals (Quick Lime) to Carmeuse Lime, Pittsburgh, PA, for purchase of Quick Lime for the Dyal Water Treatment Plant. (17-540). (Utilities Director)

- **Approved.**

2. Approve a Cooperative Purchase Agreement with Insituform Technologies, LLC, for Cured in Place Pipe (CIPP) Rehabilitation Services and Sanitary Sewer Mid-Term Cleaning & CCTV Inspections of Main Line Sewers "Piggy Backing" off of

**RESOLUTION NO. 2018-052**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, AMENDING THE CITY OF COCOA BUDGET FOR FISCAL YEAR 2018; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** the City Council of the City of Cocoa adopted the final budget for the fiscal year commencing on October 1, 2017, and ending on September 30, 2018, at a Special Meeting held on September 25, 2017, and said final budget was subsequently re-adopted and ratified by the City Council at a Special Meeting held on November 14, 2017 due to an advertisement error; and

**WHEREAS,** in accordance with Article XII, Section 5 of the City of Cocoa Charter, whereby the Council may, at any time by resolution, transfer any unused and unencumbered appropriation or portion thereof from one office or department to another; and

**WHEREAS,** the City Council deems it to be in the best interest of the City of Cocoa to amend its budget as provided in this resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA,** as follows:

**SECTION 1.** The 2017-2018 fiscal year budget shall be amended as detailed in the attached sheets.

**SECTION 2.** All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

**SECTION 3.** This resolution shall become effective immediately upon its adoption by the City Council of the City of Cocoa, Florida.

**ADOPTED** by the City Council of the City of Cocoa, Florida, in a regular meeting assembled on this 24th day of July, 2018.

_____
Henry U. Parrish III, Mayor

ATTEST:

_____
Carie Shealy, MMC, City Clerk

# City of Cocoa Budget Adjustment Form FY 2018

SELECT ADJUSTMENT TYPE: PROJECT TRANSFER | REQUESTING DEPARTMENT #: Utilities/4020 | DATE PREPARED: 07/11/18

'FROM' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| ($ 300,000) | 421-4020-536.52-09 | DYCH04 | Operating Supplies (Ferric Sulfate) | $ 3,132,883 | $ 3,249,883 | $ 2,949,883 | ($ 144,075) |
| ($ 60,000) | 421-4020-536.52-09 | DYCH10 | Operating Supplies (Burnett Lime) | $ 3,132,883 | $ 2,949,883 | $ 2,889,883 | ($ 204,075) |
| ($ 50,000) | 421-4020-536.52-09 | DYCH11 | Operating Supplies (LOX) | $ 3,132,883 | $ 2,889,883 | $ 2,839,883 | ($ 254,075) |
| ($ 50,000) | 421-4020-536.52-09 | DYCH13 | Operating Supplies (LT27 Polymer) | $ 3,132,883 | $ 2,839,883 | $ 2,789,883 | ($ 304,075) |
| ($ 20,000) | 421-4020-536.52-09 | DYCH12 | Operating Supplies (Superfloc 1986N) | $ 3,132,883 | $ 2,789,883 | $ 2,769,883 | ($ 324,075) |
| ($ 15,000) | 421-4020-536.52-09 | DYCH05 | Operating Supplies (Ammonia) | $ 3,132,883 | $ 2,769,883 | $ 2,754,883 | ($ 339,075) |
| ($ 495,000) | TOTAL | | | | | | |

'TO' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| $ 495,000 | 421-4020-536.52-09 | DYCH02 | Operating Supplies (Quick Lime) | $ 3,132,883 | $ 2,754,883 | $ 3,249,883 | $ 155,926 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 495,000 | TOTAL | | | | | | |

REASON/JUSTIFICATION FOR ADJUSTMENT:

Transfer of funds is necessary to purchase additional Quick Lime for the following reasons: (1) there was a 30% price increase due to the vendor's inability to ship product; (2) the Surface Water Plant was off line for eight (8) months during construction (6MGD) causing a 30% usage increase; and, (3) the Dyal WTP increased the pH of the finished water in an effort to improve water quality in the distribution system. All these factors contributed to the additional lime usage. Funds are available in Surface Water Chemicals as they have not been used in eight (8) months. Agenda File ID 18-291 Page 1 of 2

CITY COUNCIL APPROVAL REQUIRED? *YES* (●) *NO* ( ) *DATE APPROVED:* 07/24/18 *RESOLUTION #:* 2018-052

***City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.***

| | | |
|---|---|---|
| 7/11/18 Norma Hernandez Digitally signed by Norma Hernandez DN: o=org, ou=cocoafl, cn=Norma Hernandez, email=nhernandez@cocoafl.org Date: 2018.07.11 10:26:06 -04'00' | 7/12/18 Lea Taylor Digitally signed by Lea Taylor Date: 2018.07.12 09:01:11 -04'00' | |
| Date Requestor's Signature | Date Finance Approval Signature | Date Finance Director's Signature |
| 7/11/18 John "Jack" Walsh Digitally signed by John "Jack" Walsh DN: o=org, ou=cocoafl, cn=John "Jack" Walsh, email=jwalsh@cocoafl.org Date: 2018.07.11 17:17:24 -04'00' | 7/12/18 Lora Howell Digitally signed by Lora Howell Date: 2018.07.12 17:13:26 -04'00' | |
| Date Department Director's Signature | Date Deputy Fin. Director's Signature | Date City Manager's Signature |

***FINANCE USE ONLY:***

Date Entered: _____ Entered By: _____ Group #: _____

# City of Cocoa Budget Adjustment Form FY 2018

SELECT ADJUSTMENT TYPE: PROJECT TRANSFER | REQUESTING DEPARTMENT #: Utilities/4020 | DATE PREPARED: 07/11/18

'FROM' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| ($ 31,000) | 421-4020-536.52-09 | DYCH08 | Operating Supplies (Liquid Chlorine) | $ 3,132,883 | $ 3,249,883 | $ 3,218,883 | $ 124,926 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| ($ 31,000) | TOTAL | | | | | | |

'TO' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| $ 31,000 | 421-4020-536.52-09 | DYCH02 | Operating Supplies (Quick Lime) | $ 3,132,883 | $ 3,218,883 | $ 3,249,883 | $ 155,926 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 31,000 | TOTAL | | | | | | |

REASON/JUSTIFICATION FOR ADJUSTMENT:

Transfer of funds is necessary to purchase additional Quick Lime for the following reasons: (1) there was a 30% price increase due to the vendor's inability to ship product; (2) the Surface Water Plant was off line for eight (8) months during construction (6MGD) causing a 30% usage increase; and, (3) the Dyal WTP increased the pH of the finished water in an effort to improve water quality in the distribution system. All these factors contributed to the additional lime usage. Funds are available in Surface Water Chemicals as they have not been used in eight (8) months. Agenda File ID 18-291 Page 2 of 2

City COUNCIL APPROVAL REQUIRED? *YES* (●) *NO* ( ) *DATE APPROVED:* 07/24/18 *RESOLUTION #:* 2018-052

***City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.***

| | | |
|---|---|---|
| 7/11/18 Norma Hernandez (Digitally signed by Norma Hernandez) | 7/12/18 Lea Taylor (Digitally signed by Lea Taylor Date: 2018.07.12 09:01:38 -04'00') | |
| Date Requestor's Signature | Date Finance Approval Signature | Date Finance Director's Signature |
| 7/11/18 John "Jack" Walsh (Digitally signed by John "Jack" Walsh) | 7/12/18 Lora Howell (Digitally signed by Lora Howell Date: 2018.07.12 17:14:07 -04'00') | |
| Date Department Director's Signature | Date Deputy Fin. Director's Signature | Date City Manager's Signature |

***FINANCE USE ONLY:***

Date Entered: _____ Entered By: _____ Group #: _____

## Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-293 | **Version:** | 1 | **Name:** | |
| **Type:** | Resolution | | | **Status:** | City Business |
| **File created:** | 7/11/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Approve a Resolution Amending the FY2018 Budget through the use of General Fund Contingency, for Actuarial Services provided by Bolton Partners, Inc. (City Manager) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | BA Resolution 18-293.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 11, 2018
Agenda Date: July 24, 2018
Prepared By: Lora Howell, Interim Finance Director
Through: John A. Titkanich, Jr., AICP, ICMA-CM, City Manager
Requested Action:
Approve a Resolution Amending the FY2018 Budget through the use of General Fund Contingency, for Actuarial Services provided by Bolton Partners, Inc.

## BACKGROUND:

The City of Cocoa is currently contract negotiations with representatives, separately, of both Police (PBA) and Fire (IAFF) rank and file collective bargaining units. In the current contracts for both collective bargaining units, effective October 1, 2015 through October 1, 2018, the City and the respective collective bargaining units agreed to certain pension reforms as it relates to their respective Chapter 175 (Fire) and Chapter 185 (Police) Pension Plans.

An issue recently was brought to City Administration's attention related to the revisions to one of the pension plans and administration is anticipating potential proposals from one (or both) collective bargaining units. In order for City Administration to fully understand the potential fiscal and actuarial impact, and be in a position to advise City Council on potential changes and effectively negotiate potential proposals, City Administration requires the procurement of Actuarial Consulting Services.

Prior to evaluating proposals, the first step is for the Actuary to replicate the results of the latest Actuarial Valuation Reports (as of October 1, 2017, and issued in January 2018) submitted to the City prepared by the respective Pension Board Actuary's.

In following the proper procurement procedures outlined in the Financial Operations Manual (FOM),

City Staff reached out to multiple vendors on the required services and received back two quotes and one no-quote on the request. Bolton Partners, Inc. was the low quote. Within the Terms of Agreement, Bolton Partners, Inc. has agreed to provide the City with valid opinions, methods and assumptions, within four weeks of the initiation of the project.

## STRATEGIC PLAN CONNECTION:

To assist City Administration with continuing to make fiscally responsible decisions, for both City of Cocoa Citizens as well as City Employees.

## BUDGETARY IMPACT:

| | |
|---|---|
| Budgeted | No |
| If not budgeted, is amendment/transfer attached? | Yes |

| | |
|---|---|
| Amount Requested | $24,500 |
| Account Number | 001-1600-513.31-00 |
| Account Name | Professional Services |

Source of Funds: General Fund Contingency
001-1600-513.39-00

## PREVIOUS ACTION:

NA

## RECOMMENDED MOTION:

Approve a Resolution Amending the FY2018 Budget through the use of General Fund Contingency, for Actuarial Services provided by Bolton Partners, Inc.

**RESOLUTION NO. 2018-055**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, AMENDING THE CITY OF COCOA BUDGET FOR FISCAL YEAR 2018; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** the City Council of the City of Cocoa adopted the final budget for the fiscal year commencing on October 1, 2017, and ending on September 30, 2018, at a Special Meeting held on September 25, 2017, and said final budget was subsequently re-adopted and ratified by the City Council at a Special Meeting held on November 14, 2017 due to an advertisement error; and

**WHEREAS,** in accordance with Article XII, Section 5 of the City of Cocoa Charter, whereby the Council may, at any time by resolution, transfer any unused and unencumbered appropriation or portion thereof from one office or department to another; and

**WHEREAS,** the City Council deems it to be in the best interest of the City of Cocoa to amend its budget as provided in this resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA,** as follows:

**SECTION 1.** The 2017-2018 fiscal year budget shall be amended as detailed in the attached sheets.

**SECTION 2.** All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

**SECTION 3.** This resolution shall become effective immediately upon its adoption by the City Council of the City of Cocoa, Florida.

**ADOPTED** by the City Council of the City of Cocoa, Florida, in a regular meeting assembled on the 24th day of July, 2018.

_____
Henry U. Parrish III, Mayor

ATTEST:

_____
Carie Shealy, MMC, City Clerk

# Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-295 | **Version:** | 1 | **Name:** | |
| **Type:** | Agenda | | | **Status:** | City Business |
| **File created:** | 7/12/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Approve a Resolution Amending the FY2018 Budget through the use of General Fund Reserves in the amount of $57,000, for replacement and installation of four (4) 40 foot tall street lights along the US 1 corridor, and the purchase of three (3) decorative street lights that are utilized in the downtown Cocoa area. (Public Works Director) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | 2018 Budget Resolution FY 2018<br>BAF Form for 18-295<br>Graybar Quotation - 230417945 US1 POLESFIXTURES | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 12, 2018
Agenda Date: July 24, 2018
Prepared By: JoAnna Z. Zurinsky, Administrative Secretary
Through: Everett Wegerif, P.E. Public Works Director/City Engineer
Requested Action:
Approve a Resolution Amending the FY2018 Budget through the use of General Fund Reserves in the amount of $57,000, for replacement and installation of four (4) 40 foot tall street lights along the US 1 corridor, and the purchase of three (3) decorative street lights that are utilized in the downtown Cocoa area.

## BACKGROUND:

The streetlights were placed along the US 1 corridor to replace the existing lights during the US 1 widening project. Due to traffic accidents on US 1, four of the street lights need to be replaced, as they have been damaged or destroyed. In addition, the decorative street lights throughout the downtown and Heart of Cocoa area were installed as part of various Streetscape projects and numerous ones have been damaged or destroyed during traffic accidents. While staff has been able to piece together some of the decorative lights as replacements for the ones that have been damaged, there are no further parts available in house to repair or replace any further damaged or destroyed decorative lights. The LED decorative light heads are approximately $3000 each to replace. Public Works Administration is currently trying to recoup expenses associated with these losses by submitting Property Loss claims against each respective Automobile Insurance Company.

## STRATEGIC PLAN CONNECTION:

Replacement and repair of 4 utility style street lights situated in various locations along the Highway U.S. 1 Corridor is necessary to provide efficient lighting along the corridor. The Florida Department of Transportation has inquired as to when the City of Cocoa intends on replacing and/or repairing the lights in question, as there are ongoing highway safety concerns. The repair and replacement of the decorative street lighting in downtown Cocoa is necessary for the safety of citizens and visitors, and also presents an aesthetic element for the enjoyment and positive image of the community.

## BUDGETARY IMPACT:

| | |
|---|---|
| Budgeted | No |
| If not budgeted, is amendment/transfer attached? | Yes |

From:

| | |
|---|---|
| Amount Requested | $57,000 |
| Account Number | 001-0000-389.99-50 |
| Account Name | General Fund Reserve |

To:

| | |
|---|---|
| Amount Requested | $57,000 |
| Account Number | 001-3510-541.46-00 |
| Account Name | Streets Repair & Maintenance |

## PREVIOUS ACTION:

None.

## RECOMMENDED MOTION:

Approve a Resolution Amending the FY2018 Budget through the use of General Fund Reserves in the amount of $57,000, for replacement and installation of four (4) 40 foot tall street lights along the US 1 corridor, and the purchase of three (3) decorative street lights that are utilized in the downtown Cocoa area.



powered by Legistar™

**RESOLUTION NO. 2018-053**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, AMENDING THE CITY OF COCOA BUDGET FOR FISCAL YEAR 2018; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** the City Council of the City of Cocoa adopted the final budget for the fiscal year commencing on October 1, 2017, and ending on September 30, 2018, at a Special Meeting held on September 25, 2017, and said final budget was subsequently re-adopted and ratified by the City Council at a Special Meeting held on November 14, 2017 due to an advertisement error; and

**WHEREAS,** in accordance with Article XII, Section 5 of the City of Cocoa Charter, whereby the Council may, at any time by resolution, transfer any unused and unencumbered appropriation or portion thereof from one office or department to another; and

**WHEREAS,** the City Council deems it to be in the best interest of the City of Cocoa to amend its budget as provided in this resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA,** as follows:

**SECTION 1.** The 2017-2018 fiscal year budget shall be amended as detailed in the attached sheets.

**SECTION 2.** All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

**SECTION 3.** This resolution shall become effective immediately upon its adoption by the City Council of the City of Cocoa, Florida.

**ADOPTED** by the City Council of the City of Cocoa, Florida, in a regular meeting assembled on the 24th day of July, 2018.

_____
Henry U. Parrish III, Mayor

ATTEST:

_____
Carie Shealy, MMC, City Clerk

# City of Cocoa Budget Adjustment Form FY 2018

SELECT ADJUSTMENT TYPE: BUDGET AMENDMENT | REQUESTING DEPARTMENT #: 3510 | DATE PREPARED: 07/12/18

'REVENUE' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| $ 57,000 | 001-0000-389.99-50 | | General Fund Reserve | $ 4,585,949 | $ 4,933,772 | $ 4,990,772 | $ 4,990,772 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 57,000 | TOTAL | | | | | | |

'EXPENSE' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| $ 57,000 | 001-3510-541.46-00 | PW11SL | Streets Repair & Maintenance | $ 100,100 | $ 100,100 | $ 157,100 | $ 85,883 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 57,000 | TOTAL | | | | | | |

REASON/JUSTIFICATION FOR ADJUSTMENT:

Due to traffic accidents on US 1, four of the street lights need to be replaced, as they have been damaged or destroyed. In addition, the decorative street lights throughout the downtown and Heart of Cocoa area have been damaged or destroyed during traffic accidents as well. This transfer of $57,000 will utilize Reserve Funds for the replacement and installation of four (4) 40 foot tall street lights along the US 1 corridor, and the purchase of three (3) decorative street lights in the downtown Cocoa area. Agenda 18-295

City COUNCIL APPROVAL REQUIRED? *YES* (●) *NO* ( ) *DATE APPROVED:* 07/24/18 *RESOLUTION #:* 2018-053

***City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.***

| | | | | | |
|---|---|---|---|---|---|
| 7/12/18 | JoAnn Zurinsky Digitally signed by JoAnn Zurinsky Date: 2018.07.12 09:33:21 -04'00' | 7/14/18 | Lea Taylor Digitally signed by Lea Taylor Date: 2018.07.14 10:01:33 -04'00' | | |
| Date | Requestor's Signature | Date | Finance Approval Signature | Date | Finance Director's Signature |
| 7/12/18 | Everett J. Wegerif | 7/14/18 | Lora Howell Digitally signed by Lora Howell Date: 2018.07.14 10:25:03 -04'00' | | |
| Date | Department Director's Signature | Date | Deputy Fin. Director's Signature | Date | City Manager's Signature |

***FINANCE USE ONLY:***

Date Entered: _____ Entered By: _____ Group #: _____

2400 SOUTH DIVISION AVE
ORLANDO FL 32805-6258
Phone: 407-835-4500
Fax: 407-841-0238

To: CITY OF COCOA COMM/DATA
65 STONE ST
COCOA FL 32922
Attn: MIKE GIORGIO
Phone: 321-639-7500
Fax:
Email: AMANDA.FERGUSON@GRAYBAR.COM

Date: 06/26/2018
**Proj Name: US1 POLES/FIXTURES**
**GB Project Qte#: 0230417945**
Release Nbr:
Purchase Order Nbr:
Additional Ref#
Valid From: 06/26/2018
Valid To: 07/26/2018
Contact: Amanda Ferguson
Email: amanda.ferguson@graybar.com

# Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

**Notes: US COMMUNITIES CONTRACT #EV-2370**

| Item | Item/Type | Quantity | Supplier | Catalog Nbr | Description | Price | Unit | Ext.Price |
|---|---|---|---|---|---|---|---|---|
| 100 | | **4 EA** | **W FLORIDA LIGHTING** | **18A1253-PRMD-T3-48LED-4K-700-BL-MAT-480V** | | **$2,168.92** | **1** | **$8,675.68** |
| ***Item Note:*** | | **WITH MAST ARM ADAPTOR, 480 VOLTS** | | | | | | |
| 200 | | **1 EA** | **HAPCO CO** | **528/US1** | | **$3,246.75** | **1** | **$3,246.75** |
| ***Item Note:*** | | **SKRM101011C**<br>**Line Note: Quoting pole and Arm -less anchor bolts.** | | | | | | |
| 300 | | **1 EA** | **HAPCO CO** | **COCOA JOE'S** | | **$1,414.29** | **1** | **$1,414.29** |
| ***Item Note:*** | | **70771 T-BASE**<br>**SKRM101011C-ARM** | | | | | | |
| 400 | | **1 EA** | **HAPCO CO** | **BIG LOTS** | | **$535.06** | **1** | **$535.06** |
| ***Item Note:*** | | **70771 T-BASE** | | | | | | |
| 500 | | **1 EA** | **HAPCO CO** | **CITITRENDS** | | **$3,246.75** | **1** | **$3,246.75** |
| ***Item Note:*** | | **SKRM101011C**<br>**Line Note: Quoting pole and Arm -less anchor bolts.** | | | | | | |
| 600 | | **1 EA** | **CHROME ELECTRIC LLC** | **LABOR** | | **$27,868.92** | **1** | **$27,868.92** |

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

**To learn more about Graybar, visit our website at www.graybar.com** **24-Hour Emergency Phone#: 1-800-GRAYBAR**

**Subject to the standard terms and conditions set forth in this document. Unless otherwise noted,freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.**

To: CITY OF COCOA COMM/DATA
65 STONE ST
COCOA FL 32922
Attn: MIKE GIORGIO

Date: 06/26/2018
**Proj Name: US1 POLES/FIXTURES**
**GB Project Qte#: 0230417945**

# Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

***Item Note:*** **DESCRIPTION: Provide labor and materials for a complete electrical installation as described. Consisting of but not limited to the following:**

**Include**
**(4) POLE & LIGHT REPLACEMENT & REPAIR**
**(4) BARCADE OF ROADWAY**
**(4) RECONNECT WIRING IN HANDHOLE**
**(2) REPAIR BENT BOLTS**

**EXCLUDING:**
**Exhaust Fans, Painting, Bond or Permit (adder if needed), Control Panels or Control Devices,110 Volt wiring and below, No Fire Alarm, Smoke Detector or Any Smoke Dampers installation, Sealing of Roof Penetrations.**

**Price includes payroll tax, insurance, and required documentation.**

---

**Total in USD (Tax not included): $44,987.45**

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

**To learn more about Graybar, visit our website at www.graybar.com** **24-Hour Emergency Phone#: 1-800-GRAYBAR**

**Subject to the standard terms and conditions set forth in this document. Unless otherwise noted,freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.**

To: CITY OF COCOA COMM/DATA
65 STONE ST
COCOA FL 32922
Attn: MIKE GIORGIO

Date: 06/26/2018
**Proj Name: US1 POLES/FIXTURES**
**GB Project Qte#: 0230417945**

# Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

---

GRAYBAR ELECTRIC COMPANY, INC.
TERMS AND CONDITIONS OF SALE

1. ACCEPTANCE OF ORDER; TERMINATION - Acceptance of any order is subject to credit approval and acceptance of order by Graybar Electric Company, Inc. ("Graybar") and, when applicable, Graybar's suppliers. If credit of the buyer of the goods ("Buyer") becomes unsatisfactory to Graybar, Graybar reserves the right to terminate upon notice to Buyer and without liability to Graybar.

2. PRICES AND SHIPMENTS - Unless otherwise quoted, prices shall be those in effect at time of shipment, which shall be made F.O.B. shipping point, prepaid and bill.

3. RETURN OF GOODS - Credit may be allowed for goods returned with prior approval. A deduction may be made from credits issued to cover cost of handling.

4. TAXES - Prices shown do not include sales or other taxes imposed on the sale of goods. Taxes now or hereafter imposed upon sales or shipments will be added to the purchase price. Buyer agrees to reimburse Graybar for any such tax or provide Graybar with acceptable tax exemption certificate.

5. DELAY IN DELIVERY - Graybar is not to be accountable for delays in delivery occasioned by acts of God, failure of its suppliers to ship or deliver on time, or other circumstances beyond Graybar's reasonable control. Factory shipment or delivery dates are the best estimates of our suppliers, and in no case shall Graybar be liable for any consequential or special damages arising from any delay in shipment or delivery.

6. LIMITED WARRANTIES - Graybar warrants that all goods sold are free of any security interest and will make available to Buyer all transferable warranties (including without limitation warranties with respect to intellectual property infringement) made to Graybar by the manufacturer of the goods. GRAYBAR MAKES NO OTHER EXPRESS OR IMPLIED WARRANTIES, AND SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PURPOSE. UNLESS OTHERWISE AGREED IN WRITING BY AN AUTHORIZED REPRESENTATIVE OF GRAYBAR, PRODUCTS SOLD HEREUNDER ARE NOT INTENDED FOR USE IN OR IN CONNECTION WITH (1) ANY SAFETY APPLICATION OR THE CONTAINMENT AREA OF A NUCLEAR FACILITY, OR (2) IN A HEALTHCARE APPLICATION, WHERE THE GOODS HAVE POTENTIAL FOR DIRECT PATIENT CONTACT OR WHERE A SIX (6) FOOT CLEARANCE FROM A PATIENT CANNOT BE MAINTAINED AT ALL TIMES.

7. LIMITATION OF LIABILITY - Buyer's remedies under this agreement are subject to any limitations contained in manufacturer's terms and conditions to Graybar, a copy of which will be furnished upon written request. Furthermore, Graybar's liability shall be limited to either repair or replacement of the goods or refund of the purchase price, all at Graybar's option, and IN NO CASE SHALL GRAYBAR BE LIABLE FOR INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES. In addition, claims for shortages, other than loss in transit, must be made in writing not more than five (5) days after receipt of shipment.

8. WAIVER - The failure of Graybar to insist upon the performance of any of the terms or conditions of this agreement or to exercise any right hereunder shall not be deemed to be a waiver of such terms, conditions, or rights in the future, nor shall it be deemed to be a waiver of any other term, condition, or right under this agreement.

9. MODIFICATION OF TERMS AND CONDITIONS - These terms and conditions supersede all other communications, negotiations, and prior oral or written statements regarding the subject matter of these terms and conditions. No change, modification, rescission, discharge, abandonment, or waiver of these terms and conditions shall be binding upon Graybar unless made in writing and signed on its behalf by a duly authorized representative of Graybar. No conditions, usage of trade, course of dealing or performance, understanding or agreement, purporting to modify, vary, explain, or supplement these terms and conditions shall be binding unless hereafter made in writing and signed by the party to be bound. Any proposed modifications or additional terms are specifically rejected and deemed a material alteration hereof. If this document shall be deemed an acceptance of a prior offer by Buyer, such acceptance is expressly conditional upon Buyer's assent to any additional or different terms set forth herein.

10. REELS - When Graybar ships returnable reels, a reel deposit may be included in the invoice. The Buyer should contact the nearest Graybar service location to return reels.

11. CERTIFICATION - Graybar hereby certifies that these goods were produced in compliance with all applicable requirements of Sections 6, 7, and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof. This agreement is subject to Executive Order 11246, as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Veterans' Readjustment Assistance Act of 1974, as amended, E.O. 13496, 29 CFR Part 471, Appendix A to Subpart A, and the corresponding regulations, to the extent required by law. 41 CFR 60-1.4, 60-741.5, and 60-250.5 are incorporated herein by reference, to the extent legally required.

12. FOREIGN CORRUPT PRACTICES ACT - Buyer shall comply with applicable laws and regulations relating to anti-corruption, including, without limitation, (i) the United States Foreign Corrupt Practices Act (FCPA) (15 U.S.C. §§78dd-1, et. seq.) irrespective of the place of performance, and (ii) laws and regulations implementing the Organization for Economic Cooperation and Development's Convention on Combating Bribery of Foreign Public Officials in International Business Transactions, the U.N. Convention Against Corruption, and the Inter-American Convention Against Corruption in Buyer's country or any country where performance of this agreement or delivery of goods will occur.

13. ASSIGNMENT - Buyer shall not assign its rights or delegate its duties hereunder or any interest herein without the prior written consent of Graybar, and any such assignment, without such consent, shall be void.

14. GENERAL PROVISIONS - All typographical or clerical errors made by Graybar in any quotation, acknowledgment or publication are subject to correction. This agreement shall be governed by the laws of the State of Missouri applicable to contracts to be formed and fully performed within the State of Missouri, without giving effect to the choice or conflicts of law provisions thereof. All suits arising from or concerning this agreement shall be filed in the Circuit Court of St. Louis County, Missouri, or the United States District Court for the Eastern District of Missouri, and no other place unless otherwise determined in Graybar's sole discretion. Buyer hereby irrevocably consents to the jurisdiction of such court or courts and agrees to appear in any such action upon written notice thereof.

15. PAYMENT TERMS - Payment terms shall be as stated on Graybar's invoice or as otherwise mutually agreed. As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.

16. EXPORTING - Buyer acknowledges that this order and the performance thereof are subject to compliance with any and all applicable United States laws, regulations, or orders. Buyer agrees to comply with all such laws, regulations, and orders, including, if applicable, all requirements of the International Traffic in Arms Regulations and/or the Export Administration Act, as may be amended. Buyer further agrees that if the export laws are applicable, it will not disclose or re-export any technical data received under this order to any countries for which the United States government requires an export license or other supporting documentation at the time of export or transfer, unless Buyer has obtained prior written authorization from the United States Office of Export Control or other authority responsible for such matters.

---

**Signed:**_____

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

**To learn more about Graybar, visit our website at www.graybar.com** **24-Hour Emergency Phone#: 1-800-GRAYBAR**

---

**Subject to the standard terms and conditions set forth in this document. Unless otherwise noted,freight terms are F.O.B. shipping point prepaid and bill.**
**Unless noted the estimated ship date will be determined at the time of order placement.**

## Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-312 | **Version:** | 1 | **Name:** | |
| **Type:** | Ordinance | | | **Status:** | City Business |
| **File created:** | 7/19/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Ordinance No. 07-2018/1st Reading: Amending Section 2-51 of the City Code to modify City Council regular meeting days from Tuesday to Wednesday. (City Attorney) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | Ordinance No. 07-2018.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 19, 2018
Agenda Date: July 24, 2018
Prepared By: Carie Shealy, City Clerk
Through: Anthony Garganese, City Attorney
Requested Action:
Ordinance No. 07-2018/1st Reading: Amending Section 2-51 of the City Code to modify City Council regular meeting days from Tuesday to Wednesday

## BACKGROUND:

At the Regular City Council meeting held on Tuesday, April 24, 2018, the idea of moving Regular City Council meetings from Tuesday to Wednesday was raised and briefly discussed by the City Council. The City Council directed that the City Attorney and Staff review the City Council's legal authority to amend the regular meeting day, review the impact on the current City board calendar and to report back to the City Council so the Council could consider whether or not to amend the regular meeting day.

Article III, Section 12(b) of the City Charter provides that the City Council shall meet regularly at such times and places as may be prescribed by ordinance, but in no event less than once each month. Pursuant to the requirements of the City Charter, the City Council has established regular City Council meeting times in accordance with Section 2-51 of the City Code, which currently requires that regular City Council meetings shall be held every second and fourth Tuesday of each and every month. Specifically, Section 2-51 provides:

**Section 2-51(a): Time, place for regular meetings; procedure for cancelling meetings and calling special meetings.**

*"The regular meetings of the city council shall be held in the council meeting room in the Municipal City Hall building, such building being a publicly owned facility within the city limits, at 6:00 p.m. every second and fourth **Tuesday** of each and every month. The meeting time may be adjusted by* the *city council on a case-by-case basis to address special circumstances."*

Therefore, if the City Council desires to amend the regular City Council meeting to Wednesdays, Section 2-51 must be amended. For the City Council's convenience, the City Attorney has prepared the attached ordinance for consideration on first reading if the City Council desires to commence the ordinance adoption process, as required by the City Charter, to effectuate a change to Wednesdays.

If the City Council passes Ordinance No. 07-2018 on first reading, Staff anticipates bringing the ordinance back for second and final reading on July 23, 2018. If the ordinance is ultimately adopted by the City Council at that meeting, regular City Council meetings could be held on Wednesdays as early as next month.

Please be advised that if the meeting days are changed, it will require a calendar adjustment to new nights for the following boards in order to avoid a scheduling conflict:

- **Planning & Zoning Board:** meetings are the 2nd Wednesday of every month
- **Utilities Advisory Board:** Meetings are held quarterly on the 4th Wednesday of the month

At the Regular City Council meeting held on Tuesday, July 10, 2018, this item was tabled due to Council requesting the affected Board's input. Recording Secretaries have since polled the two affected Boards.

The Planning & Zoning Board members were polled at their July 17, 2018 Special meeting. ***There were no issues if their meeting day was to change.***

The Utilities Advisory Board members were polled at their July 18, 2018 Special meeting. ***There were some issues with their meeting days being moved to Tuesday or Thursday, however, they all noted it was Council's ultimate decision and they would work with the change of day if needed.***

## STRATEGIC PLAN CONNECTION:

Ensuring that the most effective, efficient, and equitable delivery of services for the residents of Cocoa, by providing a more convenient day for citizens to attend public meetings and to be able to engage with their City and its representatives.

## BUDGETARY IMPACT:

NA

## PREVIOUS ACTION:

City Council approved Ordinance No. 02-2013 on January 8, 2013, which changed the ***meeting time*** of City Council meetings.

City Council tabled Ordinance No. 07-2018 on First Reading at the Regular City Council meeting held on July 10, 2018 in order to poll the affected boards.

**RECOMMENDED MOTION:**

Ordinance No. 07-2018/1st Reading: Amending Section 2-51 of the City Code to modify City Council regular meeting days from Tuesday to Wednesday

**ORDINANCE NO. 07-2018**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COCOA, BREVARD COUNTY, FLORIDA; AMENDING SECTION 2-51 OF THE CITY CODE TO PROVIDE THAT REGULAR CITY COUNCIL MEETINGS SHALL BE HELD ON EVERY SECOND AND FOURTH WEDNESDAY OF EACH AND EVERY MONTH; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS, INCORPORATION INTO THE CODE, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS,** the City is granted the authority, under § 2(b), Art. VIII of the State Constitution, to exercise any power for municipal purposes, except when expressly prohibited by law; and

**WHEREAS,** Article III, Section 12(b) of the City Charter provides that the City Council shall meet regularly at such times and places as may be prescribed by ordinance, but in no event less than once each month; and

**WHEREAS,** pursuant to the requirements of the City Charter, the City Council has established regular City Council meeting times in accordance with Section 2-51 of the City Code, which currently requires that regular City Council meetings shall be held every second and fourth Tuesday of each and every month; and

**WHEREAS,** the City Council desires to modify Section 2-51 of the City Code to require the City Council to conduct regular meetings every second and fourth Wednesday of each and every month; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COCOA HEREBY ORDAINS, AS FOLLOWS:**

**Section 1.** **Recitals.** The foregoing recitals are hereby fully incorporated herein by reference as legislative findings of the City Council of Council.

**Section 2.** **Amendment to Section 2-51 of the City Code Amendment.** The City of Cocoa Code of Ordinances, Section 2-51 is hereby amended as follows (underlined type indicates additions and ~~strikeout~~ type indicates deletions):

**Sec. 2-51. - Time, place for regular meetings; procedure for cancelling meetings and calling special meetings.**

(a) The regular meetings of the city council shall be held in the council meeting room in the Municipal City Hall building, such building being a publicly owned facility within the city limits, at 6:00 p.m. every second and fourth ~~Tuesday~~ Wednesday of each and every month. The meeting time may be adjusted by the city council on a case-by-case basis to address special circumstances.

(b) In the event a regular meeting coincides with a holiday or for any reason a quorum will not be available, the council by majority vote may cancel or reschedule such meeting.

(c) In the event the city manager becomes aware that a quorum of the council will not be available or that there is no business which needs to be presented to the council, the city manager may notify each available member of the council of the facts and, if there is no objection, cancel such regular meeting. No more than one (1) meeting per month may be cancelled by this procedure.

(d) Special meetings may be called by the mayor or the city manager as from time-to-time may be required.

**Section 3. Repeal of Prior Inconsistent Ordinances and Resolutions.** All prior inconsistent ordinances and resolutions adopted by the City Council, or parts of prior ordinances and resolutions in conflict herewith, are hereby repealed to the extent of the conflict.

**Section 4. Incorporation Into Code.** This Ordinance shall be incorporated into the City Code of Cocoa and any section or paragraph, number or letter, and any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical, and like errors may be corrected and additions, alterations, and omissions, not affecting the construction or meaning of this Ordinance and the City Code may be freely made.

**Section 5. Severability.** If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reason, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

**Section 6. Effective Date.** This Ordinance shall become effective immediately upon adoption by the City Council of the City of Cocoa, Florida, and the City Council's regular meeting schedule shall change to Wednesdays as set forth in this Ordinance beginning in August 2018.

**ADOPTED** by the City Commission of the City of Cocoa, Florida, in a regular meeting assembled on the _____ day of July, 2018.

_____

**HENRY U. PARRISH III, Mayor**

**ATTEST:**

_____

**CARIE SHEALY,** MMC
**City Clerk**

First Reading: _____
Legal Ad Published: _____
Effective Date: _____

## Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 17-358 | **Version:** | 2 | **Name:** | |
| **Type:** | Contract | | | **Status:** | Multi-Year Contract |
| **File created:** | 6/13/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Approval of a multi-year contract between Napa Genuine Parts Company and the City of Cocoa for Fleet Parts and Inventory Management Services, utilizing NJPA Contract No.061015 Fleet-Related Maintenance Equipment, Supplies, Services, and Inventory Management Solutions effective September 1, 2018 and authorize the City Manager to sign the contract. (Public Works Director) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | FA - Cocoa - 05-03-2018.pdf<br>COCOA IBS (4).pdf<br>NJPA IBS NAPA 061015-5th Year Extension 2018.pdf<br>NAPA IBS COCOA CONTRACT.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: June 13, 2018
Agenda Date: July 24, 2018
Prepared By: Tony Jones, Fleet Manager
Through: Everett Wegerif P.E., Public Works Director
Requested Action:
Approval of a multi-year contract between Napa Genuine Parts Company and the City of Cocoa for Fleet Parts and Inventory Management Services, utilizing NJPA Contract No.061015 Fleet-Related Maintenance Equipment, Supplies, Services, and Inventory Management Solutions effective September 1, 2018 and authorize the City Manager to sign the contract.

## BACKGROUND:

The Public Works Fleet Management Division currently operates the City's Fleet parts counter and normally has on hand approximately $110,000 of inventory. Due to the increasing number of vehicles and different parts required to service the City’s diverse fleet of vehicles and equipment, it is difficult to have in stock the right part at the right time, at the right price. Staff analysis concluded that performing this service in-house is neither efficient nor cost effective relative to inventory carrying cost, parts procurement and parts warehousing issues.

City staff researched alternatives to improve service internally to our departments. Staff learned there are many fleet management organizations outsourcing their parts counter to gain operational efficiency and cost savings. In this contract, the City will liquidate its existing parts inventory through

the NAPA buyback program (NAPA will purchase our entire existing inventory at our cost). Then NAPA will staff and stock inventory within the Fleet facility. The City will pay only for parts that are installed at NAPA Contract cost plus 10% with an monthly estimated IBS Management of $6,925. Benefits to the City include:

- NAPA owns the inventory
- No obsolete inventory lost costs
- Guarantees parts staffing
- Increased mechanic productivity due to not having to order or look up parts
- Vendor buying leverage
- Ability to source directly to the manufacturer
- Ability to use volume purchasing to obtain higher discounts
- Vendor networking increases parts availability
- Better tracking of parts for better inventory management
- Increased parts availability
- Reduces shop space issues
- Units are repaired faster, reducing downtime
- One invoice per month

All pricing based on current store cost or OEM contractor's current acquisition cost. Genuine Parts (NAPA) at a 10% cost rate. The City would receive one monthly invoice for parts used versus multiple monthly invoices. Using NAPA IBS, Cocoa Fleet anticipates productivity savings in office and administrative staff time, improved Fleet staff availability, eliminating annual inventory purchases. The City will potentially reduce parts costs through direct parts purchasing using NAPA parts system savings $78,754 across department vehicle repair and maintenance cost (see attached customer information sheet). Fleet's current parts clerk will be reassigned to the shop floor adding an additional mechanic technician improving the Cocoa Fleet turnaround time lowing vehicle downtime from service and repair

Cocoa Fleet would not be the only municipal Fleet that has an Agreement with NAPA for parts and parts inventory management. Over the last year, several of the local fleets including: Melbourne, Brevard County Central Fleet, Brevard County Fire Fleet and over 25 other government organizations in the State of Florida have been using NAPA IBS for a number of years. NAPA has over 80 plus years of parts and parts management to draw from allowing the city to purchase both aftermarket and OEM Parts at direct pricing through their parts network. Through the Agreement Cocoa Fleet would improve operations and supply the Fleet Technicians the parts they need onsite. This could potentially move Fleet parts acquisitions from 15% across the counter to 70% across the counter in year one with an 80 to 95% moving forward. Staff believes this is the most cost effective way to reduce Fleet overhead cost, increase Fleet productivity, and reduce overall vehicle downtime. NAPA IBS could save 10 - 20% in overall parts purchases, eliminate all parts obsolescence, and bring overall inventory parts cost to zero. Additionally, as a NAPA IBS customer Fleet would have access to all NAPA shop Technician training center (Autotech) with both online and hands on automotive training covering all make vehicles, trucks, SUV and vans.

The NAPA IBS Agreement will form a partnership with our local community NAPA Auto Parts Store and they will continue to source OEM parts from local parts distributors as needed. The City will be responsible to pay NAPA on a monthly basis a management fee equal to ten percent (10%) of the total monthly net sales.

## STRATEGIC PLAN CONNECTION:

Fiscal Sustainability- Outsourcing city operations in a manner that reduces long-term costs to the City will assist in getting the City on a fiscally sustainable path.

## BUDGETARY IMPACT:

FY-2018 Budget - $6,925 from Fleets 001-3540-519.34 Contract Services

FY-2018 Budget- $1,733 Annual Net Cost Increase Automotive Stock Clerk upgrade to Fleet Mechanic
FY-2019 Budget - $6,925 per month ($83,100) Fleets 001-3540-519.3400 Contract Service

CITY OF COCOA DEPARTMENT PROJECTED FY2019
VEH-REPAIR MAIN BUDGETS

| DEPART # | DEPARTMENT NAM | ACCOUNT NUMBE- | 2019 - 4603 VEH, PARTS &SER | USING IBS Parts |
|---|---|---|---|---|
| 1103 | INFORMATION TEC | 001-1103-516.4603 | $1,000 | $810 |
| 1600 | GENERAL FUND OP | 001-1600-513.4603 | $3,558 | $2,965 |
| 2100 | COCOA POLICE AD | 001-2100-521.4603 | $108,439 | $90,366 |
| 2132 | CODE ENFORCEMI | 001-2132-524.4603 | $2,000 | $1,667 |
| 2200 | FIRE ADMIN. | 001-2200-522.4603 | $2,170 | $1,808 |
| 2201 | FIRE OPERATIONS | 001-2201-522.4603 | $66,736 | $55,613 |
| 3200 | COMMUNITY SERV | 001-3200-515.4603 | $2,825 | $2,354 |
| 3500 | PUBLIC WORKS AD | 001-3500-519.4603 | $732 | $610 |
| 3510 | PUBLIC WORKS ST | 001-3510-541.4603 | $16,835 | $14,029 |
| 3520 | PUBLIC WORKS GR | 001-3520-572.4603 | $17,120 | $14,267 |
| 3540 | FLEET MAINTENAN | 001-3540-519.4603 | $600 | $500 |
| 3560 | FACILITIES MAINTE | 001-3560-519.4603 | $9,000 | $7,500 |
| 3580 | CAPITAL PROJECT | 001-3580-519.4603 | $1,000 | $833 |
| 1515 | FIELD SERVICES | 421-1515-536.4603 | $8,915 | $7,429 |
| 4010 | WATER / SEWER A | 421-4010-536.4603 | $3,520 | $2,933 |
| 4020 | DYAL | 421-4020-536.4603 | $34,362 | $28,635 |
| 4025 | WATER TRANS. DI | 421-4025-536.4603 | $95,885 | $79,904 |
| 4055 | UTILITIES ENGINEE | 421-4055-536.4603 | $6,640 | $5,533 |
| 4120 | SELLERS | 421-4120-536.4603 | $7,085 | $5,904 |
| 4125 | WFO SEWER MAIN | 421-4125-536.4603 | $42,210 | $35,175 |
| 3570 | STORM WATER | 423-3570-538.4603 | $33,274 | $27,728 |
| | | | $463,906 | $386,565 |
| | | | | $77,341 |


powered by Legistar™

## PREVIOUS ACTION:

NONE

## RECOMMENDED MOTION:

Approval of a multi-year contract between Napa Genuine Parts Company and the City of Cocoa for Fleet Parts and Inventory Management Services, utilizing NJPA Contract No.061015 Fleet-Related Maintenance Equipment, Supplies, Services, and Inventory Management Solutions effective October 1, 2018 and authorize the City Manager to sign the contract.

.

# CUSTOMER INFORMATION SHEET

Please answer the questions below as accurately as possible for us to better gauge the savings and expense of the NAPA IBS program

City of Cocoa
Organization Name

## Sales

| | |
|---|---|
| - Dollars Disbursed Yearly for All Parts (Tires, OE, Oil, Everything except fuel) | $ 450,000 |
| - Percentage of those dollars that could come from a supplier LIKE a NAPA store verses a Dealer-OEM type item? (NAPA, Carquest, HD aftermarket, AutoZone, etc.) | 100.00% |

## Inventory

| | |
|---|---|
| - Total Dollars in Inventory | $ 118,900 |
| - Yearly Percentage Of Obsolete Inventory | 10.00% |
| - Yearly Percentage of Shrinkage/Lost Inventory Dollars | 3.00% |
| - Average Freight Paid Per Month | $ 220 |
| - How is Freight Paid? Included in Part Price, on Work Orders, or Expensed Monthly. | Part Price |

## Operations

- Daily Hours of Operation

| | Sun | Mon | Tues | Weds | Thurs | Fri | Sat |
|---|---|---|---|---|---|---|---|
| Open | | 6:30 AM | 6:30 AM | 6:30 AM | 6:30 AM | 6:30 AM | |
| Close | | 3:00 PM | 3:00 PM | 3:00 PM | 3:00 PM | 3:00 PM | |

| | |
|---|---|
| - Number of Vehicles & Equipment serviced | 458 |
| - Current On-Hand Rate When a Tech. Requests a Part | 25.00% |
| - Fleet Management System Used | FASTER |
| - Number of Staffed Part Stocking Locations | 1 |
| - Number of Un-Staffed All Part Stocking Locations Includes Service Trucks with Inventory | 1 |
| - Number of Vehicles used to pickup parts | 1 |
| - Avg. monthly cost of Pickup Vehicles | $ 250.00 |

## Staffing

| | |
|---|---|
| - Number of Employees in Parts Department | 1 |
| -Avg. Yearly Salary (w/benefits) | $ 36,900 |
| - Number of Technicians/Mechanics | 5 |
| -Avg. Yearly Salary (w/benefits) | $ 58,500 |
| -Percentage of Time Spent on Parts Dept. Related Work | 20.00% |
| - Number of Employees in Clerical | 1 |
| -Avg. Yearly Salary (w/benefits) | $ 35,000 |
| -Percentage of Time Spent on Parts Dept. Related Paperwork | 40.00% |

## Part Purchasing

| | |
|---|---|
| - Number of Part Invoices Handled Monthly | 600 |
| - Average Cost of Processing each Invoice | $ 13.00 |
| - Number of Vendors | 98 |
| - Number of Purchase Orders Opened | 215 |
| -Yearly/Monthly | Yearly |
| - Average Cost of Processing a Purchase Order to Completetion | $ 48.00 |

Please Return this Form To: Eric Maurey, eric_maurey@genpt.com, 813-936-7441

11716 N. Florida Ave. Tampa, FL 33612

# COST OF PARTS

## MARKET BASKET SUMMARY

| | |
|---|---|
| Total Part Numbers | 360 |
| Total Spend | $37,255.19 |

### NAPA

| | |
|---|---|
| Total NAPA Interchanges | 206 |
| Average NAPA Savings $ | $17.77 |
| Average NAPA Savings % | 28.24% |
| Extended Dollars of NAPA Parts | $14,986.17 |
| Extended Value of NAPA Savings | $4,417.94 |
| Extended Percentage of NAPA Savings | 29.48% |

### Non-NAPA

| | |
|---|---|
| Number of Vendors | 4 |
| Total Number of Vendor Interchanges | 88 |
| Average non-NAPA Savings $ | $21.23 |
| Average non-NAPA Savings % | 29.17% |
| Extended Dollars of non-NAPA Parts | $22,269.02 |
| Extended Value of non-NAPA Savings | $2,118.87 |
| Extended Percentage of non-NAPA Savings | 9.51% |
| Avg. Diff. of NAPA to Non-NAPA $ | $25.10 |
| Avg. Diff. of NAPA to Non-NAPA % | 16.08% |
| Extended Value of NAPA to non-NAPA | $776.21 |

**VENDOR PARTNERSHIPS**

*General Motors
*Ford
*Motorcraft
*Cummins
*Alamo
*John Deere
*Imperial Suppies
*Club Car
*Michelin
*Goodyear
*Federal Signal
*Akron
*Class1/Hale
*E-One
*And More…

## COST OF PARTS REDUCTION

| | YTD Spend | % of Sales | % Inc./Dec. | Adj % | Projected Yearly Spend |
|---|---|---|---|---|---|
| NAPA | $450,000.00 | 100.00% | -60% | 40.00% | $180,000.00 |
| NON-NAPA | $0.00 | 0.00% | 60% | 60.00% | $270,000.00 |
| **Total** | **$450,000.00** | **100.00%** | **0%** | **100.00%** | **$450,000.00** |

| | | | |
|---|---|---|---|
| Average NAPA Cost of Parts Reduction | 29.48% | $ | 53,064.24 |
| Average Non-NAPA (O.E.M.) Cost of Parts Reduction | 9.51% | $ | 25,690.21 |
| Reduced Cost of Parts from Projected Yearly Spend | | **$** | **371,245.55** |

## ANNUAL ESTIMATE OF COST OF PART REDUCTIONS $ 78,754.45

# INVENTORY OWNERSHIP

## INVENTORY PURCHASE

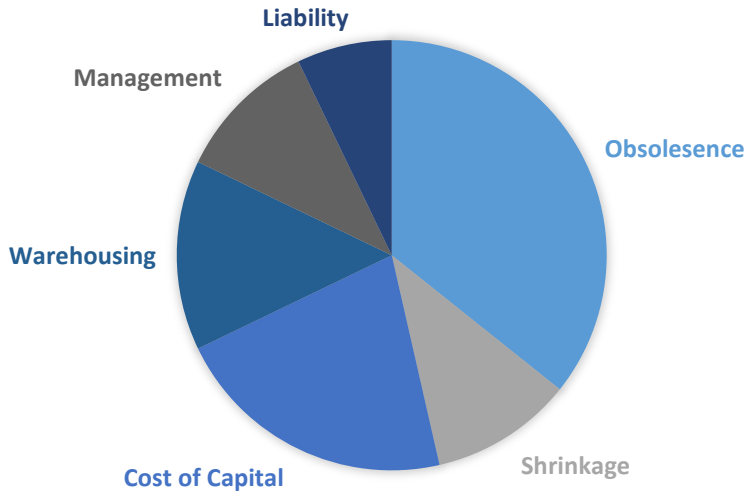
| | | | |
|---|---|---|---|
| Estimated Inventory On Hand | $ | 118,900.00 | |
| Total Obsolete Inventory Amount | | 10% | *IBS National Average - 10%* |

NAPA would plan for our inventory ownership on site to range from $90,000 to $120,000

**YEAR ONE REDUCTION OF INVENTORY** $ 107,010.00

## INVENTORY OWNERSHIP COSTS

| | | | Annual Costs |
|---|---|---|---|
| Obsolesence | 10.00% | *IBS National Average - 10%* | $ 11,890.00 |
| Shrinkage | 3.00% | *IBS National Average - 5%* | $ 3,567.00 |
| Cost of Capital | 6.00% | *IBS National Average - 6%* | $ 7,134.00 |
| Warehousing | 4.00% | | |
| Management | 3.00% | | |
| Liability | 2.00% | | |
| Total: | 28.00% | | |




| Inventory Management | Monthly | Price each | Annual Costs |
|---|---|---|---|
| Cores (Handling, Broken) | 2 | $ 50.00 | $ 1,200.00 |
| Defective Credits | 1 | $ 100.00 | $ 1,200.00 |
| Items not posted to Work Order | 2 | $ 25.00 | $ 600.00 |
| Priority Freight Expenses | 10 | $ 50.00 | $ 4,800.00 |
| *Possible Priority Freight Reductions* | 80% | | |

**ANNUAL ESTIMATE OF ELIMINATED INVENTORY EXPENSES** $ 30,391.00

# EFFICIENCIES IMPROVEMENT

## TRANSACTION REDUCTION

| | Current | | NAPA | |
|---|---|---|---|---|
| Part Invoices Processed Monthly | 600 | > x12 < | 1 | |
| Estimated Cost Per Invoice | $ 13.00 | | $ 13.00 | *IBS National Average: $15.50* |
| Purchase Orders Released Yearly | 215 | | 1 | |
| Estimated Cost Per Purchase Order | $ 48.00 | | $ 48.00 | *IBS National Average: $115* |
| Annual Transaction Expense | $ 103,920 | | $ 204 | |

| | |
|---|---|
| **ANNUAL ESTIMATE OF TRANSACTION COSTS** | **$ (204.00)** |
| **ANNUAL ESTIMATE OF TRANSACTION SAVINGS** | **$ 103,920.00** |

## PRODUCTIVITY IMPROVEMENT

| | | |
|---|---|---|
| Number of techs | 5 | |
| Hourly pay including benefits | $ 31.79 | *IBS National Average: $38.00* |
| Number of working days | 230 | |

Possible Productivity Improvements

| Minutes per Day | 15 | 30 | 45 |
|---|---|---|---|
| Yearly Value | $ 9,140.63 | $ 18,281.25 | $ 27,421.88 |

| | |
|---|---|
| **ANNUAL ESTIMATE OF PRODUCTIVITY SAVINGS** | **$ 9,140.63** |

## FLEET AVAILABILITY

| | | | | |
|---|---|---|---|---|
| Work Days in a Calendar Year | 230 | | | |
| Avg Cost per Vehicle per Day | $38.00 | *IBS National Average: $38.00* | | |
| Total Vehicle Count | 458 | | | |
| Target Availability | 90% | 412 | | |
| Current Availability | 85% | 389 | | |
| Total Vehicles out of service | | 23 | | |
| Vehicle out of service waiting for parts | 25% | 6 | $ | 50,036 |
| Target Improvement | 15% | 3 | $ | 30,022 |
| | | Cost Reductions | **$** | **20,015** |

| | |
|---|---|
| **IMPROVED FLEET AVAILABILITY SAVINGS** | **$ 20,014.60** |

## ADDED VALUE PROGRAMS - TRAINING

| | |
|---|---|
| Number of NAPA Autotech Training Courses Offered Per Year | 6 |
| Cost per seat | $50.00 |
| Seats Available | 6 |

| | |
|---|---|
| **ANNUAL ESTIMATE OF TRAINING SAVINGS** | **$ 1,800.00** |

# OPERATIONAL COST COMPARISON

| EXPENSE | MONTHLY | % TO SALES | Existing City Costs | |
|---|---|---|---|---|
| Cost of Parts | $ 31,000 | 98.41% | | |
| Cost of Freight Billings | $ 500 | 1.50% | | |
| Markup | $ - | 0.00% | | |
| **TOTAL PARTS ISSUED** | **$ 31,500** | **100.00%** | | |
| Executive Salaries | $ - | 1.00% | | |
| Acctg & Data Proc. | $ 300 | 0.90% | $ 1,167 | Clerical Payroll |
| General Office | $ 200 | 0.75% | | |
| Manager Payroll | $ 3,000 | 9.52% | $ 3,075 | Parts Payroll |
| Counterstaff Payroll | $ - | 0.00% | | |
| Delivery Payroll | $ - | 0.00% | $ 4,875 | Tech Payroll |
| Retirement Services | $ - | 0.45% | | |
| Payroll Taxes | $ 270 | 0.86% | | |
| Group Insurance & Benefits | $ 750 | 2.38% | | |
| **TOTAL PAYROLL** | **$ 4,520** | **14.35%** | **$ 9,117** | |
| Delivery - Insurance | $ - | 0.00% | | |
| Maint. & Fuel | $ - | 0.00% | $ 250 | |
| Truck Depr. | $ - | 0.00% | | |
| Depreciation - F. & F. | $ - | 0.00% | | |
| Freight & Postage | $ 300 | 0.95% | | |
| Insurance | $ 350 | 1.11% | | |
| Store Expense | $ 100 | 0.32% | | |
| Telephone | $ - | 0.00% | | |
| TAMS | $ 1,200 | 3.81% | | |
| Taxes (Not Income) | $ 400 | 1.27% | | |
| Training | $ - | 0.00% | | |
| **TOTAL MISC. EXPENSES** | **$ 2,350** | **7.46%** | **$ 250** | |
| **TOTAL EXPENSES** | **$ 6,870** | **21.81%** | **$ 9,367** | |

| | | | | |
|---|---|---|---|---|
| **IBS Management Fee** | **$ 3,100** | **10.00%** | **$ -** | |

| | |
|---|---|
| **ANNUAL ESTIMATE OF OPERATIONAL COSTS** | **$ (82,445.22)** |
| **ANNUAL ESTIMATE OF OPERATIONAL SAVINGS** | **$ 112,400.00** |

| | |
|---|---|
| **ANNUAL ESTIMATE OF IBS MANAGEMENT FEE** | **$ (37,200.00)** |

# OPERATIONAL DETAIL

## PAYROLL COSTS

| Position | Salary or Hourly | Rate | Yearly Gross Pay | Payroll Taxes | Contributions | Total Compensation |
|---|---|---|---|---|---|---|
| Manager | Hourly | $17.70 | $ 36,816.00 | $ 3,245.22 | $ 7,758.00 | $ 47,819.22 |
| Asst Manager | Hourly | $15.00 | $ - | $ - | $ - | $ - |
| Counterperson | Hourly | $13.30 | $ - | $ - | $ - | $ - |
| Counterperson | Hourly | $13.30 | $ - | $ - | $ - | $ - |
| Stock Clerk | Hourly | $10.80 | $ - | $ - | $ - | $ - |
| Stock Clerk | Hourly | $10.80 | $ - | $ - | $ - | $ - |
| | | **TOTAL** | **$ 36,816.00** | **$ 3,245.22** | **$ 7,758.00** | **$ 47,819.22** |

| Payroll Taxes | Rates |
|---|---|
| Medicare | 1.45% |
| OASDI | 6.20% |
| Unemployment | 5.36% |

| Benefits | Min | Max |
|---|---|---|
| Medical | $ 325 | $ 925 |
| Dental | $ 9 | $ 23 |
| Life & A/D | $ 4 | $ 7 |

| Position | Total Hours | Days a Week | Hours a Day | 12:00 - 12:30 | 12:30 - 1:00 | 1:00 - 1:30 | 1:30 - 2:00 | 2:00 - 2:30 | 2:30 - 3:00 | 3:00 - 3:30 | 3:30 - 4:00 | 4:00 - 4:30 | 4:30 - 5:00 | 5:00 - 5:30 | 5:30 - 6:00 | 6:00 - 6:30 | 6:30 - 7:00 | 7:00 - 7:30 | 7:30 - 8:00 | 8:00 - 8:30 | 8:30 - 9:00 | 9:00 - 9:30 | 9:30 - 10:00 | 10:00 - 10:30 | 10:30 - 11:00 | 10:30 - 11:00 | 11:00 - 11:30 | 11:30 - Noon | Noon - 12:30 | 12:30 - 1:00 | 1:00 - 1:30 | 1:30 - 2:00 | 2:00 - 2:30 | 2:30 - 3:00 | 3:00 - 3:30 | 3:30 - 4:00 | 4:00 - 4:30 | 4:30 - 5:00 | 5:00 - 5:30 | 5:30 - 6:00 | 6:00 - 6:30 | 6:30 - 7:00 | 7:00 - 7:30 | 7:30 - 8:00 | 8:00 - 8:30 | 8:30 - 9:00 | 9:00 - 9:30 | 9:30 - 10:00 | 10:00 - 10:30 | 10:30 - 11:00 | 11:00 - 11:30 | 11:30 - 12:00 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Manager | 40 | 5 | 8 | | | | | | | | | | | | | | x | x | x | x | x | x | x | x | x | x | x | | x | x | x | x | x | | | | | | | | | | | | | | | | | |
| Asst Manager | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Counterperson | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Counterperson | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Driver | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Driver | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | **TOTAL** | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

## DELIVERY VEHICLE COSTS

| Type | Quantity | Cost | Lease | Est Lease |
|---|---|---|---|---|
| Silverado | | $ 28,560.00 | 60 | $ 476.00 |
| Colorado | | $ 19,456.00 | 60 | $ 324.27 |
| Tacoma | | $ 20,626.00 | 60 | $ 343.77 |
| Transit Connect | | $ 21,689.00 | 60 | $ 361.48 |
| Sonic | | $ 14,707.00 | 48 | $ 306.40 |

| Insurance | Cost/mo. |
|---|---|
| Truck Liability | $ 247.65 |
| Automotive Liability | $ 192.52 |

| Maintenance and Fuel | |
|---|---|
| Average Cost per Mile | $ 0.58 |
| Average Miles Driven per Truck | 500 |

## DEPRICIATIONS

**FIXED ASSETS**

| Type | Quantity | Cost | Depr Life | Cost/mo. |
|---|---|---|---|---|
| Refurbishment | 0 | $ 15,000.00 | 36 | $ - |
| | | | | $ - |
| | | | | $ - |

**SOFTWARE / DATA**

| Type | Quantity | Cost | Depr Life | Cost/mo. |
|---|---|---|---|---|
| Intergration | 0 | $ 25,000.00 | 36 | $ - |
| | | | | $ - |
| | | | | $ - |

## MISC EXPENSES

**FREIGHT AND POSTAGE**

| Type | Average Cost to Percent of Sales |
|---|---|
| Freight for Stocking Items | 0.15% |
| Freight for Priority Orders | 1.50% |

Freight for Priority Orders to be Charged to Work Orders: Yes

**INSURANCE**

| Type | Cost/mo. |
|---|---|
| General Liability | $ 75.00 |
| Property Insurance | $ 13.00 |

*Insurance levels are approximate

**TELEPHONE**

| Quantity | Type | Cost/mo. |
|---|---|---|
| 0 | Sprint On-Call Cell Service | $ 21.00 |
| 0 | Internet Access | $ 160.00 |
| 0 | Phone Line | $ 100.00 |
| 1 | NAPA WAN Access Fee | $ 259.00 |

**TAXES**

Sales Tax Rate 7.00%

Sales Tax on Supplies, Store Expenses, NAPA WAN: $ 45.50

**STORE EXPENSE**

Average Monthly Store Expenses: $ 350.00

*Labels, Tags, Handtrucks, Sercurity Systems, C.C Fee, Toner, Paper, Packing Tape, Boxes

## TAMS

**TAMS HARDWARE**

| Type | Quantity | Cost | Lease | Est. Lease |
|---|---|---|---|---|
| Server | 1 | $ 12,000.00 | 48 | $ 250.00 |
| Workstation | 1 | $ 1,200.00 | 48 | $ 25.00 |
| MFP Printer | 1 | $ 1,350.00 | 48 | $ 28.13 |
| Scan Gun Sys | 1 | $ 4,200.00 | 48 | $ 87.50 |

**TAMS FEES**

| Type | Cost/mo. |
|---|---|
| Catalog Support | $ 200.00 |
| TAMS Tech Support | $ 300.00 |

# COST/BENEFIT COMPARISON

| | Savings | | Costs |
|---|---|---|---|
| Cost of Parts | $ 78,754.45 | | $ - |
| Operational Costs | $ 112,400.00 | | $ (82,445.22) |
| IBS Management Fee | $ - | | $ (37,200.00) |

| | |
|---|---|
| **ANNUAL ESTIMATE OF IBS PROGRAM HARD COST SAVINGS** | **$ 71,509.23** |

| | Savings | | Costs |
|---|---|---|---|
| Inventory Purchase | $ 107,010.00 | | $ - |
| Inventory Ownership | $ 30,391.00 | | $ - |

| | |
|---|---|
| **ANNUAL ESTIMATE OF IBS PROGRAM INVENTORY COSTS AVOIDANCE** | **$ 30,391.00** |

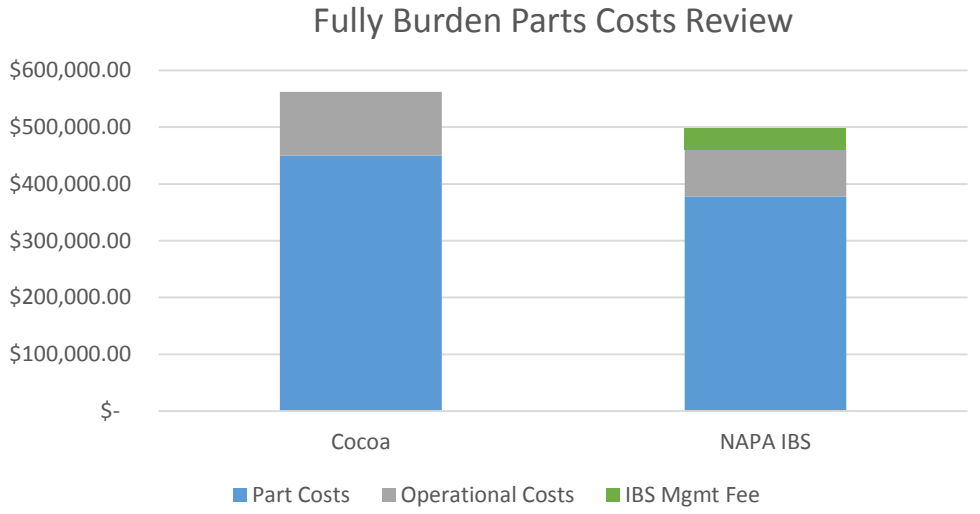
| | Savings | | Costs |
|---|---|---|---|
| Transaction Reduction | $ 103,920.00 | | $ (204.00) |
| Productivity Improvement | $ 9,140.63 | | $ - |
| Fleet Availabity | $ 20,014.60 | | $ - |
| Added Value - Training | $ 1,800.00 | | $ - |

| | |
|---|---|
| **ANNUAL ESTIMATE OF IBS PROGRAM EFFICIENCIES** | **$ 134,671.23** |

| | |
|---|---|
| **TOTAL ANNUAL ESTIMATE OF IBS PROGRAM SAVINGS (YEAR ONE)** | **$ 343,581.46** |
| **TOTAL ANNUAL ESTIMATE OF IBS PROGRAM SAVINGS*** ** | **$ 236,571.46** |

***EXCULDING INVENTORY PURCHASE

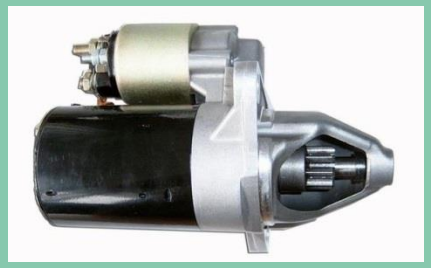
| | |
|---|---|
| **ANNUAL SAVINGS AS A PERCENT TO SALES:** | **63.72%** |




| | Part Costs | Operational Costs | | IBS Mgmt Fee | |
|---|---|---|---|---|---|
| Cocoa | $ 450,000.00 | $ 112,400.00 | 24.98% | $ - | 0% |
| NAPA IBS | $ 378,000.00 | $ 82,445.22 | 21.81% | $ 37,200.00 | 10% |

COCOA
FLORIDA

# OUTSOURCING FLEET PARTS PROCUREMENT AND INVENTORY MANAGEMENT







# What is Outsourcing?

- Outsourcing is using a contracted vendor or service provider to provide a product or service
- Outsourcing is accomplished by creating a public/private partnership with a particular contractor or vendor for a specified product or service
- Outsourcing normally occurs when the product or service can be provided more efficiently, and at a lower cost than performing the service in-house
- Outsourcing works best when both the agency and the vendor realize a benefit

# Issues with Current Fleet Parts Department

- Mechanics spend about 10% to 15% in the parts ordering process
- Limited buying power with bid contracts
- Parts availability
- Parts obsolescence
- Parts inventory cost
- Parts inventory management
- The Parts Clerk, Fleet Manager and Senior Mechanic spend 25% - 40% of the workday dealing with the purchase order processing, Visa P-card - invoice tracking

# Efficiencies with an Outsourced Parts Department

- Vendor owns the inventory
- No parts obsolescence
- No staffing issues
- No reduced mechanic productivity due to ordering or looking up parts
- Vendor buying leverage
  - Ability to source directly to the manufacturer
  - Ability to use volume purchasing to obtain higher discounts
- Vendor networking increases parts availability
- Better tracking of parts for better inventory management
- Increased parts availability
  - Reduces shop space issues
  - Units are repaired faster reducing downtime
- One invoice per month

COCOA FLORIDA

# Fleet Outsourcing

- Fleet Management already uses outsourcing for a number of services:
  - After hours Towing
  - Automatic transmission repair and rebuild
  - Paint and body repairs
  - Front end alignment
  - Large Truck Tire mounting and balancing
  - Other specialty repairs as needed

- Because of the high cost of special equipment and regulation compliance these services are provided by an outside vendor in a much more cost effective manner
- Also, by using “specialists” the repairs are completed in a more timely manner and with a high level of quality

# Outsourcing Fleet Parts Procurement and Inventory Management

Currently there are over 20 local municipalities in Florida that utilize the Genuine Parts/NAPA-Integrated Business Solution (IBS) for outsourcing their parts procurement and warehousing. These include:

- Broward County Sheriff's Office
- City of Jacksonville
- City of Melbourne
- Brevard County Central Fleet
- Brevard County Road & Bridge
- Brevard County Fire Fleet
- City of Kissimmee
- City of Lakeland
- City of Miami Fire Rescue
- Hernando County Fleet Management
- Hillsborough County Fleet Management
- Palm Beach County Fleet Management
- Pinellas County Fleet Management
- Polk County Fleet Management
- Sarasota County Fleet Management

# Cost Savings with Outsourcing

- No loss of inventory value due to obsolescence
- No loss of inventory due to shrinkage or poor inventory controls
- No loss of revenue due to failure to place parts on work orders
- City carries no parts inventory
- Buying parts at a 10% - 18% lower cost due to vendor purchasing power all parts are purchased at cost.
- Increased mechanic productivity due to increased parts availability
- Reduced equipment downtime due to increased parts availability
- Reduction of freight charges due to volume ordering and buying
- Savings from staff reduction or reassignment

# Cost Avoidances

- No increase in parts inventory due to changing automotive or equipment brands and year models
- Reduced staff time from processing purchase requisitions, invoices, and p-card transactions. (both Fleet and Finance staff)
- Reduced staff time for Fleet and Purchasing in the preparation and processing of multiple parts and oil and lube contracts
- No lost mechanic productivity due to researching and ordering of parts

# What happens to Fleet Automotive Parts Clerk

The Automotive Parts Clerk would transfer to a Mechanic 1 in Fleet this would give Fleet an additional mechanic / technician on the shop floor. This would give Fleet more flexibility in day to day operations and give Fleet a entry level position .

This would be a increase in salary $13.04 to $14.13 per hour

or $27,124 to $29,391 per year a $2,267 increase

# Summary

- Entering into a Public/Private partnership for Fleet parts has no initial costs for start-up
- Current usable inventory will be purchased by the vendor creating a cash influx for the City's Fleet Management
- Vendor will assist Fleet Management in disposing of obsolete parts currently in inventory
- Vendor will concentrate on core function which is parts procurement and inventory management
- Fleet staff will concentrate on core functions to further improve customer service and identify additional efficiencies
- NAPA provides a robust training program for mechanics/ technicians for all IBS partners to keep the work force up to date on current technology. The cost for a non-IBS partner for this training is @$1,200 per year. For IBS partners the training is provided at no additional cost

COCOA FLORIDA

# Questions or Comments?

- If you always do what you've always done, you'll always get what you've always got – *Anonymous*

DocuSign Envelope ID: E2F97BB7-0048-481D-AB25-2C1A00F514B0

# Letter of Agreement
# To Extend the Contract

Between

**Genuine Parts Company dba NAPA Auto Parts (Vendor)**
**2999 Wildwood Parkway**
**Atlanta, GA 30339**

And

**National Joint Powers Alliance® (NJPA)**
**202 12th Street NE**
**Staples, MN 56479**
**Phone: (218) 894-1930**

The Vendor and NJPA have entered into an Agreement (Contract #061015-GPC) for the procurement of Fleet-Related Maintenance Equipment, Supplies, Services and Inventory Management Solutions. This Agreement has an expiration date of July 21, 2019, but the parties may extend the Agreement for one additional year by mutual consent.

The parties acknowledge that extending the Agreement for another year benefits the Vendor, NJPA and NJPA's Members. The Vendor and NJPA therefore agree to extend the Agreement listed above for a fifth year. This existing Agreement will terminate on July 21, 2020. All other terms and conditions of the Agreement remain in force.

**National Joint Powers Alliance® (NJPA)**

DocuSigned by:
By: Jeremy Schwartz, Its: **Director of Cooperative Contracts & Procurement/CPO**
7844D820E84E3...

Name printed or typed: **Jeremy Schwartz**

Date 5/30/2018 | 11:07 AM CDT

**Genuine Parts Company dba NAPA Auto Parts**

By: _____, Its: VP- NAPA IBS

Name printed or typed: JETT KUNTZ

Date 5/25/18

# INTEGRATED SUPPLY AGREEMENT

# BY AND BETWEEN

# GENUINE PARTS COMPANY

# AND

# THE CITY OF COCOA, FL

**INTEGRATED SUPPLY AGREEMENT**
**BY AND BETWEEN**
**GENUINE PARTS COMPANY**
**AND**
**CITY OF COCOA**

**THIS INTEGRATED SUPPLY AGREEMENT** (this "Agreement") is made by and between **GENUINE PARTS COMPANY**, a Georgia corporation (d/b/a NAPA Auto Parts) ("NAPA"), and the **CITY OF COCOA**, a Florida municipal corporation, ("CUSTOMER"), to be effective as of the __ day of _____, 2018 (the "Effective Date").

**W I T N E S S E T H**

WHEREAS, pursuant to a competitive bidding and selection process by the National Joint Powers Alliance (hereinafter, "NJPA"), a Minnesota-based Service Cooperative created by Minnesota Legislative Statute 123A.21, NJPA and NAPA executed contract #061015 on July 21, 2015 (hereinafter, "NJPA Contract"), attached hereto as Exhibit C, to establish a source of supply for certain auto, truck and bus parts as well as to provide Integrated Business Solutions services; and

WHEREAS, by becoming a participating member of NJPA (hereinafter, "Member"), the State of Florida and its related entities (hereinafter, "User Agencies") are authorized to utilize the pricing and incentives available to NJPA Members set forth in the NJPA Contract; and

WHEREAS, CUSTOMER desires to become a User Agency under such NJPA Contract and desires to receive integrated business solutions services from NAPA; and

WHEREAS, CUSTOMER and NAPA agree that the NJPA Contract is a vehicle by which CUSTOMER may contract directly with NAPA for parts and services, but that the terms and conditions of this Agreement and not the terms and conditions of the NJPA Contract shall govern the relationship of the parties; and

WHEREAS, NAPA desires to provide integrated business solutions services and to establish inventories in CUSTOMER's locations to service the fleet parts needs of CUSTOMER and to serve as the primary supplier of automotive replacement parts and other supplies and/or equipment (the "Inventory") to serve the needs of CUSTOMER; and

WHEREAS, CUSTOMER desires to provide space for the Inventory on the premises of CUSTOMER for use by NAPA ("On Site Store") and agrees that NAPA will be its primary supplier of the Inventory pursuant to the terms herein.

**NOW THEREFORE,** in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties hereto agree as follows:

## AGREEMENT

1. **DEFINITIONS.** For purposes of this Agreement, the following terms shall have the meanings set forth below:

(a) ***Primary Supplier*** shall mean the parts supplier that provides a minimum of ninety percent (90%) of the Inventory needs of CUSTOMER.

(b) ***NAPA Owned Store*** shall mean an auto parts store lawfully using the tradename or trademark "NAPA" which is wholly owned by NAPA.

(c) ***NAPA Jobber*** shall mean an auto parts store lawfully using the tradename or trademark "NAPA" with respect to which NAPA maintains no ownership interest.

2. **CUSTOMER'S CURRENT LOCATIONS.** NAPA will establish On Site Store(s) at the CUSTOMER'S following location(s):

301 Shearer Blvd., Cocoa, FL 32922
Fleet Manager: Tony Jones

Additional locations of the CUSTOMER may be added to this Agreement but only by a written amendment executed and agreed to by both the CUSTOMER and NAPA.

3. **TERM.** This Agreement shall begin the date this Agreement is fully executed and shall end when the NJPA Contract terminates or expires, or when terminated earlier in accordance with the applicable terms and conditions stated herein. As the NJPA Contract is renewed or extended, this Agreement may be renewed or extended for a period of time equal to or shorter than the period of time the NJPA Contract is renewed or extended upon the mutual written agreement of the Parties. This Agreement shall terminate automatically upon the termination, for any reason, of the NJPA Contract. Notwithstanding the foregoing, either party may terminate this Agreement at any time for its convenience by giving the other party sixty (60) days prior written notice of such termination.

4. **DUTIES AND RESPONSIBILITIES OF NAPA.** NAPA shall have the following duties and responsibilities during the term of this Agreement:

(a) NAPA will operate the On Site Store(s) and provide the Inventory to CUSTOMER's now existing locations. NAPA shall provide all personnel required to operate the On Site Store(s).

(b) In those circumstances when delivery is required by CUSTOMER, NAPA will provide parts to CUSTOMER's locations on a daily route basis. In addition, NAPA will accelerate delivery on those items CUSTOMER requires to be delivered on an expedited basis. NAPA will make all reasonable efforts to ensure prompt delivery to the CUSTOMER's location(s) requesting part(s).

(c) NAPA shall provide all computers and reports necessary to monitor monthly expenses as they pertain to the daily operation of the On Site Store(s). NAPA shall provide computer ordering and cataloging to each On Site Store.

(d) NAPA shall provide a profit and loss statement of the parts operations to the CUSTOMER on approximately the 25th of each month for each On Site Store.

(e) NAPA shall provide back-up emergency service during non-working hour contingencies. This overtime expense (calculated at time and one half) will be charged on a cost basis to CUSTOMER, and must be pre-approved by CUSTOMER. The parties shall mutually agree upon the pre-approval process for such emergency situations. NAPA will provide a list of personnel, including telephone numbers, who will respond to emergency service requests.

5. **DUTIES AND RESPONSIBILITIES OF CUSTOMER.** CUSTOMER shall have the following duties and responsibilities during the term of this Agreement:

(a) CUSTOMER shall provide, at its sole expense, usable space for NAPA's On Site Store(s) and the Inventory. CUSTOMER shall provide access to restroom facilities for NAPA employees. Further, CUSTOMER shall furnish, at its sole expense, all utilities for the On Site Store(s) including: water, sanitation, sewer, light, telephone, heat, gas, electricity, power, fuel, janitorial and all other utilities and services rendered or delivered to the On Site Store(s) whatsoever. CUSTOMER shall provide NAPA a safe work environment that is free from hostility, violence, or discrimination. NAPA reserves the right to terminate the contract immediately should NAPA encounter a hostile, violent, discriminatory, or unsafe work environment.

(b) CUSTOMER shall use NAPA as its Primary Supplier of the Inventory under this Agreement. CUSTOMER reserves the right to purchase any item outside this Agreement where it is determined to be more economical or timely so long as the purchase of aforesaid part or parts does not result in NAPA no longer being CUSTOMER's Primary Supplier in which case NAPA may terminate this Agreement.

(c) Each On Site Store location shall be appropriately secured or otherwise maintained separate and apart from the business of CUSTOMER. There shall be no intermingling of CUSTOMER's parts or other inventory with NAPA's parts or inventory.

Access to the secured On Site Store(s) shall be restricted to NAPA employees and authorized NAPA representatives only. CUSTOMER'S employees, contractors or agents shall not be permitted to enter the secured On-Site Store area unless accompanied by a NAPA employee or other authorized NAPA representative.

(d) CUSTOMER shall, at all times during the term of this Agreement, at CUSTOMER'S sole expense, maintain in good condition and repair (so as to prevent any damage or injury to NAPA's employees, the Inventory or other personal property located in the On Site Store(s)) the roof, exterior walls, foundation, and structural portions of the On Site Store(s) and all portions of the electrical and plumbing systems lying outside of the On Site Store(s) but serving the On Site Store(s).

(e) CUSTOMER shall provide information regarding fleet changes to NAPA as soon as possible. Fleet changes include but are not limited to the removal of types of vehicles from the fleet and the addition of new vehicles to the fleet.

6. **ALTERNATIVE SUPPLIERS.** Each On Site Store may be serviced by a NAPA Owned Store or a NAPA Jobber. CUSTOMER acknowledges that whether it will be serviced by a NAPA Owned Store or a NAPA Jobber will be determined by NAPA, in its sole discretion, and that if CUSTOMER is to be serviced by a NAPA Jobber, then such NAPA Jobber must evidence its desire to abide by the terms of this Agreement by entering into an Assignment in the form of Exhibit A hereto.

7. **PAYMENT TERMS/PRICING.** NAPA shall invoice the CUSTOMER for all Inventory purchased pursuant to this Agreement on a monthly basis according to the pricing plan below. CUSTOMER agrees to pay the entire amount of all statements received from NAPA by the 25th day of the month following receipt of any such statement. If CUSTOMER has not paid the entire amount of all statements received from NAPA within 10 days of the 25th day of the month following receipt of such invoice, CUSTOMER shall be put on COD until such amount is paid in full. No prompt pay discount is available under this Agreement.

There are two pricing options available to CUSTOMER. The pricing option for *this* Agreement must be indicated by CUSTOMER initials, below.

**PRICING OPTION #1** **CUSTOMER INITIALS: _____**

The overall goal of CUSTOMER's pricing plan is to achieve a ten percent (10%) net profit for NAPA (the "Net Profit Target") by adjusting the pricing of two elements:

(a) ***Product Costs.*** The pricing of the Inventory to be supplied to CUSTOMER by NAPA pursuant to this Agreement. Product Costs shall be further divided into "***NAPA Product Costs***," which is the pricing of NAPA supplier manufactured products, and "***Non-NAPA Product Costs***," which is the pricing of products which have not been manufactured by NAPA suppliers but which have been acquired for CUSTOMER by NAPA pursuant to this Agreement.

(b) ***Operational Costs.*** Any and all costs and expenses associated with the operation of the On Site Store(s), including, but not limited to, vehicle gas and maintenance costs, salary and benefits payable to NAPA employees at the On Site Store(s), worker's compensation benefits and insurance, unemployment insurance, personal property insurance for the On Site Store(s) and Inventory, any deductible for losses covered under the personal property, automobile liability, or general liability insurance policies of NAPA, all equipment supplied by NAPA, Corporate Allocation Expenses (as defined below), inventory investment expense, pension funding costs, executive fees, accounting fees, general office expenses, and shared service expenses. An example of a profit and loss statement reflecting such costs and expenses is attached hereto as Exhibit B. CUSTOMER acknowledges and agrees that the costs and expenses reflected on the profit and loss statement set forth on Exhibit B are subject to change based on actual monthly costs, expenses or Corporate Allocation Expenses incurred relative to the operation of the On Site Store(s). To achieve economies of scale, NAPA utilizes certain headquarter and corporate personnel to assist in the performance of this Agreement. As a result, each On Site Store location is charged a corporate allocation expense ("Corporate Allocation Expense") which is calculated as a percentage of sales for each contract year. As such, there is not a supportive invoice for such expenses other than an annual allocation rate statement. This Corporate Allocation Expense allows NAPA to have fewer employees performing routine general administrative tasks such as paper work and filing at the On Site Store(s), allowing NAPA counter personnel to focus more attention on serving the On-Site Store operations, and maximizing on-site cost efficiency.

**PRICING PLAN SUMMARY**

| | |
|---|---|
| NAPA Product Costs | Billed to CUSTOMER on a "9074 NAPA Pricing Profile" |
| Non-NAPA Product Costs | Billed to CUSTOMER at a 25% gross profit rate (gross profit is acquisition cost divided by .75) |

| | |
|---|---|
| Operational Costs | Paid entirely by NAPA |
| Net Profit Target | Amounts will be refunded or charged based on the failure or achievement of an overall 10% net profit for the previous month. |

NAPA Product Costs shall be billed to CUSTOMER based on a "9074 NAPA Pricing Profile" which has been provided to CUSTOMER in connection with this Agreement. Non-NAPA Product Costs shall be billed by NAPA to yield a gross profit of twenty-five percent (25%). All Operational Costs shall be borne by NAPA.

Sales at each On Site Store location will be reviewed after the first ninety (90) days of operation and on a month by month basis thereafter to ensure a ten percent (10%) net profit for NAPA. If monthly sales at each On Site Store, independently as opposed to in the aggregate, are producing more than a ten percent (10%) net profit for NAPA, NAPA will pay to CUSTOMER, via a refund check, the overage. Conversely, if NAPA's net profit for the preceding month is less than ten percent (10%), NAPA will bill CUSTOMER for the deficiency.

CUSTOMER and NAPA mutually agree that CUSTOMER'S maximum payment obligation pursuant to this profit guarantee shall be set at $_____; and CUSTOMER has encumbered such amount to cover this potential liability. The parties agree to mutually work together to adjust the amount if such amount must be increased during the term of the contract. **CUSTOMER INITIALS _____**

In addition, NAPA may use any sub-contractor for the procurement of "outside" purchases or services (i.e., those parts or services not traditionally stocked or performed by NAPA), and CUSTOMER will be billed an additional charge for any such purchases so as to yield NAPA a twenty-five percent (25%) gross profit on such purchases. CUSTOMER must provide pre-approval in writing for such outside purchases. CUSTOMER is solely responsible for improper or inappropriate instructions by CUSTOMER's employees to NAPA regarding NAPA's purchases of nontraditional parts or services, unless CUSTOMER provided prior written notice to NAPA of parts or services that may not be procured by NAPA in relation to this Agreement.

**PRICING OPTION #2** **CUSTOMER INITIALS: _____**

The overall goal of CUSTOMER's pricing plan is to achieve a ten percent (10%) net profit for NAPA (the "Net Profit Target") by adjusting the pricing of two elements:

(a) ***Product Costs.*** The pricing of the Inventory to be supplied to CUSTOMER by NAPA pursuant to this Agreement. Product Costs shall be further divided into "***NAPA Product Costs***," which is the pricing of NAPA supplier manufactured products, and "***Non-NAPA Product Costs***," which is the pricing of products which have not been manufactured by

NAPA suppliers but which have been acquired for CUSTOMER by NAPA pursuant to this Agreement.

(b) ***Operational Costs.*** Any and all costs and expenses associated with the operation of the On Site Store(s), including, but not limited to, vehicle gas and maintenance costs, salary and benefits payable to NAPA employees at the On Site Store(s), worker's compensation benefits and insurance, unemployment insurance, personal property insurance for the On Site Store(s) and Inventory, any deductible for losses covered under the personal property, automobile liability, or general liability insurance policies of NAPA, all equipment supplied by NAPA, Corporate Allocation Expenses (as defined below), inventory investment expense, pension funding costs, executive fees, accounting fees, general office expenses, and shared service expenses. An example of a profit and loss statement reflecting such costs and expenses is attached hereto as Exhibit B. CUSTOMER acknowledges and agrees that the costs and expenses reflected on the profit and loss statement set forth on Exhibit B are subject to change based on actual monthly costs, expenses or Corporate Allocation Expenses incurred relative to the operation of the On Site Store(s). To achieve economies of scale, NAPA utilizes certain headquarter and corporate personnel to assist in the performance of this Agreement. As a result, each On Site Store location is charged a corporate allocation expense ("Corporate Allocation Expense") which is calculated as a percentage of sales for each contract year. As such, there is not a supportive invoice for such expenses other than an annual allocation rate statement. This Corporate Allocation Expense allows NAPA to have fewer employees performing routine general administrative tasks such as paper work and filing at the On Site Store(s), allowing NAPA counter personnel to focus more attention on serving the On-Site Store operations, and maximizing on-site cost efficiency.

**PRICING PLAN SUMMARY**

| | |
|---|---|
| NAPA Product Costs | Billed to CUSTOMER at a 10% gross profit rate (gross profit is store acquisition cost divided by .90) |
| Non-NAPA Product Costs | Billed to CUSTOMER at a 10% gross profit rate (gross profit is acquisition cost divided by .90) |
| Operational Costs | Billed to CUSTOMER in accordance with Section 7(b) above. |
| Net Profit Target | 10% net profit for NAPA |

Both NAPA Product Costs and Non-NAPA Product Costs shall be set by NAPA to yield a gross profit of ten percent (10%). Operational Costs will be charged to CUSTOMER in accordance with Section 7(b) above, with all such charges for

Operational Costs to be included in CUSTOMER's monthly billing statement. CUSTOMER will be billed at the end of each month for Operational Costs on an "in arrears" basis.

CUSTOMER and NAPA mutually agree that CUSTOMER'S maximum payment obligation pursuant to this profit guarantee shall be set at $_____; and CUSTOMER has encumbered such amount to cover this potential liability. The parties agree to mutually work together to adjust the amount if such amount must be increased during the term of the contract. **CUSTOMER INITIALS _____**

In addition, NAPA may use any sub-contractor for the procurement of "outside" purchases or services (i.e., those parts or services not traditionally stocked or performed by NAPA), and CUSTOMER will be billed an additional charge for any such purchases so as to yield NAPA a ten percent (10%) gross profit on such purchases. CUSTOMER must provide pre-approval in writing of such outside purchases. CUSTOMER is solely responsible for improper or inappropriate instructions by CUSTOMER's employees to NAPA regarding NAPA's purchases of nontraditional parts or services, unless CUSTOMER provided prior written notice to NAPA of parts or services that may not be procured by NAPA in relation to this Agreement.

**8. INSURANCE.**

(a) CUSTOMER is a state agency and is self-insured for liability and workers compensation through the Department of Administrative Services. CUSTOMER shall provide to NAPA, upon execution of this Agreement, a copy of all Certificates of Insurance evidencing the insurance coverages above.

(b) NAPA shall maintain during the term of this Agreement worker's compensation insurance coverage for its employees located at the On Site Store(s) in amounts required by law. In addition, NAPA shall maintain personal property insurance during the term of this Agreement in an amount sufficient to cover any loss or damage to the Inventory and any other personal property owned by NAPA that is located at the On Site Store(s).

(c) The insurance policies in this section required to be held by each party shall contain a waiver of subrogation against the other party.

(d) Neither CUSTOMER nor the Department of Administrative Services shall procure or provide insurance for NAPA property or Inventory.

**9. NO LIENS.**

(a) CUSTOMER warrants that it shall take no action, including but not limited to the granting of a security interest, or fail to take any action, which would operate or does operate in any way to encumber the Inventory of NAPA located in the On Site Store(s).

(b) CUSTOMER grants NAPA a power of attorney to execute such documents as are necessary to protect NAPA's interest in the Inventory on consignment on CUSTOMER's premises, including any UCC-1 statements.

**10. PERSONNEL.** NAPA and CUSTOMER shall attempt in good faith to mutually agree upon the identity of the persons that will be selected to staff the On Site Store(s). In the event that CUSTOMER for any reason wishes to remove or replace any of the NAPA personnel in the On Site Store(s), the parties will attempt to resolve CUSTOMER's request by mutual agreement.

**11. WARRANTY/LIABILITY DISCLAIMER.** All products supplied pursuant to this Agreement are subject to the terms of written warranties provided by the manufacturer of each product, and NAPA shall use reasonable commercial efforts to assist the CUSTOMER in processing all warranty claims that the CUSTOMER may have against a manufacturer. The manufacturer's warranty will be the sole and exclusive remedy of the CUSTOMER in connection with any claims concerning the products supplied to CUSTOMER pursuant to this Agreement. ALL OTHER WARRANTIES, BOTH EXPRESS AND IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTIBILITY OR FITNESS FOR A PARTICULAR PURPOSE, ARE HEREBY EXCLUDED. Copies of the manufacturers' warranties are available to CUSTOMER upon request.

For suppliers (or categories of suppliers) of Non-NAPA products that CUSTOMER instructs NAPA to utilize or consider for future purchases, NAPA is under no obligation to (and NAPA disclaims all liability in connection with) investigate product quality, management, ownership, reputation, certifications, qualifications, price competitiveness, or any other related characteristics of the products, individuals or entities at issue.

**12. TERMINATION FOR CAUSE.** This Agreement may be terminated immediately, unless otherwise stated in this Section 12, by either party for cause:

(a) In the event that the other party fails or refuses to pay any amounts due under this Agreement and such failure continues for ten (10) days;

(b) In the event that the other party fails or refuses to perform any other obligation required under this Agreement, and such failure or refusal continues for thirty (30) days after written notice thereof; or

(c) In the event that the other party files any bankruptcy petition, has any bankruptcy petition filed against it, makes any assignment of its assets for the benefit of creditors, or admits in writing its inability to pay its debts as they become due.

13. **EFFECT OF TERMINATION.** Immediately upon termination of this Agreement by either party for any reason:

(a) All duties, responsibilities and other obligations of each party hereunder shall terminate, except for the payment of any amounts due and owing to NAPA at the time of termination.

(b) Each party shall immediately return to the other party all equipment, software, books, records, tools and any other personal property owned by the other party that are in such party's possession. CUSTOMER shall allow NAPA full and unrestricted access to enter into the On Site Store(s) and immediately remove all equipment and other items of personal property owned by NAPA without being deemed guilty of trespass or any other violation of the law. All inventory records, sales history, sales analysis and all other information generated by NAPA under this Agreement will be returned to CUSTOMER.

Nothing contained in this Section shall be deemed a waiver of, or in any other manner impair or prejudice, any other legal rights that either party may have against the other party for any breach of this Agreement. The provisions and obligations of Sections 9, 11, 14, 15, 18, and 20 shall survive the termination of this Agreement for any reason.

14. **BUY-BACK OF INVENTORY.** Upon termination, expiration, or non-renewal of this Agreement, NAPA shall have the option to require CUSTOMER to purchase all non-NAPA branded Inventory owned by NAPA and located in the On Site Store(s) at NAPA's current acquisition cost, and CUSTOMER shall have the option to purchase all NAPA branded Inventory, owned by NAPA and located in the On Site Store(s) at NAPA's current acquisition cost.

**CUSTOMER INITIALS: _____**

15. **CHANGE OF CONTROL.** NAPA may unilaterally terminate this Agreement by giving thirty (30) days written notice to CUSTOMER upon the occurrence of any one or more of the following events:

(a) A change in the management or ownership of CUSTOMER;

(b) A sale, lease, assignment or other transfer of CUSTOMER'S business or assets, whether through a stock purchase, merger, asset purchase, or other similar transaction, of at least a ten percent (10%) interest therein.

16. **LANDLORD CONSENT AND WAIVER.** Not Applicable.

17. **INDEMNIFICATION.** NAPA shall be responsible for and shall indemnify and hold CUSTOMER harmless from and against all damages, claims or

demands that may, during the term of this Agreement, arise or be occasioned by the negligent or intentional acts of NAPA or NAPA's employees.

**18. NOTICES.** Whenever any notice, demand or request is required or permitted hereunder, such notice, demand or request shall be hand-delivered in person or sent via facsimile, by overnight mail through a reputable service, or by certified mail, return receipt requested, to the addresses set forth below:

As to NAPA: Space Coast Auto Supply, Inc.
4 N Cocoa Blvd
Cocoa, FL 32922
Attn: Dan Dvorak
Telephone: (321) 633-5585
Fax: (321) 633-5560

As to CUSTOMER: City of Cocoa
65 Stone Street
Cocoa, FL 32922
Attn: City Manager
Telephone: (321) 433-8800

Each such notice shall be deemed delivered (i) on the date of receipt if delivered by hand, overnight courier service or if sent by facsimile, or (ii) on the date three (3) business days after depositing with the United States Postal Service if mailed by registered or certified mail. Either party may change its address specified for this notice by giving the other party at least ten (10) days written notice in accordance with this Section 18.

**19. FORCE MAJEURE / DAMAGE OF PREMISES.**

(a) Whenever performance by either party of any of their respective obligations (other than the obligation to make payment of money due hereunder) is substantially prevented by reason of any act of God, other industrial or transportation disturbance, fire, floods, riots, acts of enemies, national emergencies or by any other cause not within the reasonable control of such party and not occasioned by its negligence, then such performance shall be excused and the performance of such obligations under this Agreement shall be suspended for the duration of such prevention and for a reasonable time thereafter.

(b) NAPA may terminate this Agreement immediately in the event that the CUSTOMER's premises are damaged by any casualty, or such portion of the premises is condemned by any legally constituted authority, such as will make the CUSTOMER's premises unusable for the On Site Store(s) in the reasonable judgment of NAPA.

**20. SUCCESSORS AND ASSIGNS.** The provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective officers, directors, employees, successors and assigns. Notwithstanding the foregoing,

the rights and obligations of either party to this Agreement may not be assigned without the prior written consent of the other party hereto, which consent shall not be unreasonably withheld.

21. **AMENDMENTS.** No amendment to this Agreement shall be binding on either party hereto unless such amendment is in writing and executed by both parties with the same formality as this Agreement is executed.

22. **NO WAIVER OF RIGHTS.** No failure of either party hereto to exercise any power given such party hereunder or to insist upon strict compliance by the other party to its obligations hereunder, and no custom or practice of the parties in variance with the terms hereof, shall constitute a waiver of either party's right to demand exact compliance with the terms hereof.

23. **LIMITATIONS ON RIGHTS OF THIRD PARTIES.** All obligations of a party under this Agreement are imposed solely and exclusively for the benefit of the parties, and no other person shall, under any circumstances, be deemed to be a beneficiary of such obligations.

24. **INDEPENDENT CONTRACTOR.** The parties hereto are independent contractors. Nothing in this Agreement shall create or shall be deemed to create any fiduciary relationship or the relationship of principal and agent, partnership, joint venturers or any other similar or representative relationship between the parties hereto.

25. **CHOICE OF LAW.** This Agreement shall be construed and interpreted under the laws of the State of Georgia.

26. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts and each counterpart shall, for all purposes, be deemed an original, but all such counterparts shall together constitute but one and the same instrument.

27. **SECTION HEADINGS.** Section titles or captions contained herein are inserted only as a matter of convenience for reference and in no way define, limit, extend, or describe the scope hereof or the intent of any provision hereof.

28. **SEVERABILITY.** In the event any part of this Agreement shall be finally determined by a court of law to be illegal or unenforceable for any reason, then that illegal or unenforceable part shall be severed from the Agreement, and the remaining terms shall continue in full force and effect.

29. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement of the parties hereto and no prior representation, inducement, promise or agreement, oral or written, between the parties not embodied herein shall be of any force and effect.

30. **AMENDMENT TO INTEGRATED SUPPLY AGREEMENT**. Simultaneous with the execution of this Agreement, NAPA and CUSTOMER shall execute that certain Amendment to Integrated Supply Agreement dated as of even date herewith, attached hereto as Exhibit D.

**[Signatures Appear on Next Page]**

**IN WITNESS WHEREOF**, the parties hereto cause their hands and seals to be affixed by their duly-authorized representatives effective as of the date and year first above written.

GENUINE PARTS COMPANY

By:_____
Name: Patrick Wolfe
Title: Southeast Division Vice President

CITY OF COCOA

By:_____
Name: John Titkanich
Title: City Manager

## EXHIBIT A

## ASSIGNMENT

See attached.

## ASSIGNMENT

FOR GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which are hereby acknowledged, GENUINE PARTS COMPANY, a Georgia corporation (hereinafter "Assignor"), hereby assigns, transfers, sets over and delivers to [JOBBER/POP], a Space Coast Auto Supply, Inc. (hereinafter "Assignee"), all of Assignor's rights, obligations and interest, including any options to renew or extend the contract term, in those certain location(s) as set forth below, as governed by the Integrated Supply Agreement dated _____, 2018 by and between Genuine Parts Company and City of Cocoa, FL (the "Integrated Supply Agreement").

Location(s): 65 Stone St., Cocoa, FL 32922

Assignee hereby accepts the assignment of the Integrated Supply Agreement, agrees to provide the services and perform all other obligations required to be performed by "NAPA" in said Integrated Supply Agreement at the times and in the manner set forth in said Integrated Supply Agreement, and shall be bound by all other terms, covenants and conditions of said Integrated Supply Agreement with regard to the location(s) set forth above, all with the same force and effect as if Assignee were originally named as "NAPA" therein.

[CUSTOMER] hereby consents to the above assignment of the Integrated Supply Agreement on the terms set forth herein.

The parties hereto agree that the assignment as set forth herein shall be effective as of midnight on _____, 2018.

**IN WITNESS WHEREOF**, the undersigned have set their hands this_____day of___, 20___.

ASSIGNOR:

GENUINE PARTS COMPANY

By:_____

Its: Southeast Division Vice President

ASSIGNEE:

Space Coast Auto Supply, Inc. [JOBBER]

By:_____ Name: Patrick Wolfe

Name: Dan Dvorak

Its: President

Agreed and acknowledged: City of Cocoa, FL [CUSTOMER]

By:_____ Name: **John Titkanich**

Its: City Manager

# EXHIBIT B

## SAMPLE PROFIT AND LOSS STATEMENT

## [NOTE TO DRAFT: PROFIT AND LOSS STATEMENT HAS BEEN UPDATED/REVISED]

Estimated Operating Expenses

| Projection | Monthly Performa | % to SALES | Annual Performa | % to SALES | |
|---|---|---|---|---|---|
| **SALES** | **50,000** | | **600,000** | | **Parts Bill For Customer (Parts Billed at Cost +0%)** |
| Less Cost of Sales | 50,000 | 100.00% | 600,000 | 100.00% | |
| Sales Less Cost | 0 | 0.00% | 0 | 0.00% | |
| Less Handling Chrg | 0 | 0.00% | 0 | 0.00% | |
| GROSS PROFIT | 0 | 0.00% | 0 | 0.00% | |
| Advertising | 0 | 0.00% | 0 | 0.00% | |
| Net Salaries | 0 | 0.00% | 0 | 0.00% | |
| Travel | 0 | 0.00% | 0 | 0.00% | |
| Sales - Misc. | 0 | 0.00% | 0 | 0.00% | |
| G.M. Travel | 0 | 0.00% | 0 | 0.00% | |
| **TOTAL SALES EXP.** | **0** | 0.00% | **0** | **0.00%** | |
| **SALARIES - EXEC.** | **0** | 0.00% | **0** | **0.00%** | |
| PAYROLL - Acct. | 450 | 0.90% | 5,400 | 0.90% | Accounting & Data Processing Fee |
| -General Office | 375 | 0.75% | 4,500 | 0.75% | Fixed Expense @ .75% of sales |
| -Counter - J. S. | 3,000 | 6.00% | 36,000 | 6.00% | 1 Parts Manager |
| -Delivery | 0 | 0.00% | 0 | 0.00% | No Drivers |
| **TOTAL PAYROLL** | **3,825** | 7.65% | **45,900** | **7.65%** | |
| Bad Debts | 0 | 0.00% | 0 | 0.00% | |
| data proc | 0 | 0.00% | 0 | 0.00% | |
| Delivery - Ins | 0 | 0.00% | 0 | 0.00% | |
| Maintenance | 0 | 0.00% | 0 | 0.00% | |
| Truck Deprec. | 0 | 0.00% | 0 | 0.00% | |
| Dep- F. & F. | 0 | 0.00% | 0 | 0.00% | |
| Empl. Ben. - Pen. | 0 | 0.00% | 0 | 0.00% | |
| -Other | 750 | 1.50% | 9,000 | 1.50% | Health Insurance Premiums |
| Freight & Postage | 300 | 0.60% | 3,600 | 0.60% | |
| Insurance | 350 | 0.70% | 4,200 | 0.70% | General, Worker's Comp &Inventory |
| Interest | 0 | 0.00% | 0 | 0.00% | |
| Legal & Pro. | 0 | 0.00% | 0 | 0.00% | |
| L.H.&W. | 0 | 0.00% | 0 | 0.00% | |
| Rent | 0 | 0.00% | 0 | 0.00% | |
| Sta. & Shipping | 0 | 0.00% | 0 | 0.00% | |
| Stock Loss | 0 | 0.00% | 0 | 0.00% | |
| Store | 100 | 0.20% | 1,200 | 0.20% | Misc. Store Expenses (Fax Machine, Paper, Toner etc.) |
| Taxes (Not Income) | 400 | 0.80% | 4,800 | 0.80% | Payroll Taxes for Employees @ this Location |
| Telephone | 0 | 0.00% | 0 | 0.00% | |
| Travel (Not Sales) | 0 | 0.00% | 0 | 0.00% | |
| TAMS | 1,200 | 2.40% | 14,400 | 2.40% | TAMS Computer & Equipment Lease/Depreciation Expense, Maint./Support Fee's & Tams Misc. Expenses |
| Training | 0 | 0.00% | 0 | 0.00% | Training Materials for NAPA Employees |
| **TOTAL MISC. EXP.** | **3,100** | 6.20% | **37,200** | **6.20%** | |
| Executive Fees | 0 | 0.00% | 0 | 0.00% | |
| **TOTAL EXPENSES** | **6,925** | 13.85% | **77,004** | **12.83%** | |
| Operating Income | -6,925 | -13.85% | -77,004 | -12.83% | |
| Misc. Inc: Disc.(net) | 0 | 0.00% | 0 | 0.00% | |
| Others | **6,925** | 13.85% | **83,100** | **13.85%** | **Operating Expense Reimbursement by City of Cocoa** |
| **PROFIT** | **5,000** | **10.00%** | **60,000** | **10.00%** | **Estimated Management Fee for City of Cocoa** |
| | **$11,925** | **per month** | **$143,100** | **annually** | **Total reimbursement for operating expenses + management fee for City of Cocoa (estimated on $50,000 in monthly purchases)** |

# EXHIBIT C
# NJPA CONTRACT

**Contract Award**
**RFP #061015**

FORM D

**Formal Offering of Proposal**
(To be completed Only by Proposer)

FLEET-RELATED MAINTENANCE EQUIPMENT, SUPPLIES, SERVICES, AND INVENTORY MANAGEMENT SOLUTIONS

In compliance with the Request for Proposal (RFP) for FLEET-RELATED MAINTENANCE EQUIPMENT, SUPPLIES, SERVICES, AND INVENTORY MANAGEMENT SOLUTIONS, the undersigned warrants that he/she have examined this RFP and, being familiar with all of the instructions, terms and conditions, general specifications, specifications, technical specifications, service expectations and any special terms, do hereby propose, fully commit and agree to furnish the defined equipment/products and related services in full compliance with all terms, conditions of this RFP, any applicable amendments of this RFP, and all Proposer's Response documentation. Proposer further understands they accept the full responsibility as the sole source of responsibility of the proposed response herein and that the performance of any sub-contractors employed by the Proposer in fulfillment of this proposal is the sole responsibility of the Proposer.

Company Name: Genuine Parts Company/NAPA Integrated Business Solutions (IBS) Date: June 10, 2015

Company Address: 2999 Circle 75 Parkway SE

City: Atlanta State: GA Zip: 30099

Contact Person: Jeff Kuntz Title: Vice President, NAPA IBS

Authorized Signature (Ink only): _____ Jeff Kuntz
(Name printed or typed)

Form E

Contract Acceptance and Award

(To be completed only by NJPA)

NJPA 061015 FLEET-RELATED MAINTENANCE EQUIPMENT, SUPPLIES, SERVICES, AND INVENTORY MANAGEMENT SOLUTIONS

Genuine Parts Company/NAPA Integrated Business Solutions (IBS)
Proposer's full legal name

Your proposal is hereby accepted and awarded. As an awarded Proposer, you are now bound to provide the defined products/equipment and services contained in your proposal offering according to all terms, conditions, and pricing set forth in this RFP, any amendments to this RFP, your Response, and any exceptions accepted or rejected by NJPA on Form C.

The effective start date of the Contract will be July 21st, 20 15 and continue for four years from the board award date. This contract has the consideration of a fifth year renewal option at the discretion of NJPA.

National Joint Powers Alliance® (NJPA)

NJPA Authorized signature: _____ NJPA Executive Director — Dr. Chad Coauette (Name printed or typed)

Awarded this 21st day of July, 20 15 — NJPA Contract Number 061015-GPC

NJPA Authorized signature: _____ NJPA Board Member — Scott Veronen (Name printed or typed)

Executed this 21st day of July, 20 15 — NJPA Contract Number 061015-GPC

Proposer hereby accepts contract award including all accepted exceptions and NJPA clarifications identified on FORM C.

Vendor Name: Genuine Parts Company/NAPA IBS

Vendor Authorized signature: _____

Title: Vice President - NAPA IBS — (Name printed or typed)

Executed this 21st day of July, 20 15 — NJPA Contract Number 061015-GPC

42

## EXHIBIT D

## AMENDMENT TO INTEGRATED SUPPLY AGREEMENT

See attached.

**AMENDMENT TO INTEGRATED SUPPLY AGREEMENT**
**BETWEEN**
**GENUINE PARTS COMPANY**
**AND**
**CITY OF COCOA, FL**

THIS AMENDMENT TO INTEGRATED SUPPLY AGREEMENT (this "Amendment") is entered into this __ day of _____, 2018 (the "Amendment Effective Date") by and between **GENUINE PARTS COMPANY**, a Georgia corporation ("NAPA") and the **CITY OF COCOA**, a Florida municipal corporation ("CUSTOMER").

WHEREAS, NAPA and CUSTOMER are parties to that certain Integrated Supply Agreement dated as of _____, 2018 (the "Agreement") for the supply and sale of automotive parts and related supplies at certain locations as required by CUSTOMER; and

WHEREAS, NAPA and CUSTOMER desire to amend the Agreement according to the terms set forth below.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, NAPA and CUSTOMER hereby agree to amend the Agreement as follows:

1. All capitalized terms not otherwise defined herein shall have the meanings set forth in the Agreement.

2. Section 3 of the Agreement is hereby deleted in its entirety and replaced with the following:

> "3. **TERM**. This Agreement shall begin the date this Agreement is fully executed and shall end on September 30, 2019, or when terminated earlier in accordance with the applicable terms and conditions stated herein. As the NJPA Contract is renewed or extended, this Agreement may be renewed or extended for a period of time equal to or shorter than the period of time the NJPA Contract is renewed or extended upon the mutual written agreement of the Parties. This Agreement shall terminate automatically upon the termination, for any reason, of the NJPA Contract, except that this Agreement shall remain in effect through September 30, 2019 upon the expiration of the NJPA Contract on July 21, 2019. The expiration of the NJPA Contract on July 21, 2019 shall not be considered a "termination" of the NJPA Contract for purposes of determining when an automatic termination of this Agreement shall occur. Notwithstanding the foregoing, either party may terminate this Agreement at any time for its convenience by giving the other party sixty (60) days prior written notice of such termination."

3. Section 5(a) of the Agreement shall be amended by adding the foregoing:

"CUSTOMER makes no representations, warranties, promises, covenants, agreements, or guarantees of any kind whatsoever, whether express or implied, oral or written, relating to the usable space provided for the On Site Store. NAPA acknowledges that NAPA has not relied on any representation or warranties of any kind of the CUSTOMER or any agent of the CUSTOMER relating to the usable space. Except as provided in Section 5(d), NAPA further acknowledges and agrees that to the maximum extent permitted by law, the usable space is made available to NAPA on an "AS IS" condition and basis."

4. Section 5(c) of the Agreement shall be amended by adding the foregoing:

"NAPA employees shall be responsible for securing the On Site Store at the conclusion of each work day and otherwise as necessary."

5. Section 7 of the Agreement is hereby amended by deleting it in its entirety and replacing it with the following:

"NAPA shall invoice the CUSTOMER for all Inventory purchased pursuant to this Agreement on a monthly basis according to the pricing plan below. CUSTOMER shall remit payment to NAPA for all invoices in accordance with the Florida Prompt Payment Act, s. 218.70, et seq., F.S.

The overall goal of CUSTOMER's pricing plan is to achieve a ten percent (10%) net profit for NAPA (the "Net Profit Target"). CUSTOMER's pricing plan is comprised of the following elements:

(a) ***Product Costs.*** Product Costs shall be further divided into "***NAPA Product Costs***," which is the pricing of NAPA supplier manufactured products, and "***Non-NAPA Product Costs***," which is the pricing of products which have not been manufactured by NAPA suppliers but which have been acquired for CUSTOMER by NAPA pursuant to this Agreement.

(b) ***Outside Purchases or Services Costs.*** Outside Purchases or Services Costs is the pricing of those parts or services not traditionally stocked or performed by NAPA.

(c) ***Operational Costs.*** Any and all costs and expenses associated with the operation of the On Site Store(s), including, but not limited to, vehicle gas and maintenance costs, salary, payroll taxes and benefits payable to or in connection with employees who are located at or serve the On Site Store(s), worker's compensation benefits and insurance, unemployment insurance, personal property insurance for the On Site Store(s) and Inventory, any deductible for losses covered under the personal property or general liability insurance policies of NAPA, all equipment supplied by NAPA, freight and postage charges, inventory investment expense, any

restocking charges, cost of the use of the TAMS inventory management system in the On Site Store(s), training materials and expenses, pension funding costs, executive fees, accounting fees, general office expenses, and shared service expenses. An example of a profit and loss statement reflecting such costs and expenses is attached hereto as Exhibit B. CUSTOMER acknowledges and agrees that the costs and expenses reflected on the profit and loss statement set forth on Exhibit B are subject to change based on actual monthly costs or expenses incurred relative to the operation of the On Site Store(s). The Operational Costs estimated in Exhibit B represent the expected and agreed costs for the first year of this Agreement. On an annual basis, and sixty (60) days prior to the anniversary of the Effective Date of this Agreement, NAPA shall submit for CUSTOMER'S approval an updated Operating Expense Statement reflecting NAPA's expected Operational Costs. Except in emergency situations, NAPA acknowledges and agrees that any costs and expenses greater than five percent (5%) above the estimated Operational Costs on a total per month basis listed on the effective Operating Expense Statement must be approved by CUSTOMER's city council prior to being incurred and passed through to CUSTOMER for payment under the terms and conditions of this Agreement. Except in emergency situations, any costs and expenses above the estimated Operational Costs on a total per month basis which are five percent (5%) or less above the estimated Operational Costs must be approved by CUSTOMER's city manager prior to being incurred and passed through to CUSTOMER for payment under the terms and conditions of this Agreement. For purposes of illustration, and as established in Exhibit B, the estimated Operational Costs on a total per month basis for the first year of this Agreement shall be $6,925.00 per month. Thus, any amount exceeding $6,925.00 in Operational Costs in any month must be approved by either CUSTOMER'S city manager or city council as provided in this section. In the event that CUSTOMER requires NAPA to provide emergency back-up services or products in an emergency situation, the CUSTOMER's city manager's determination of an emergency shall constitute pre-approval of such overtime or product expenses. Pursuant to CUSTOMER's Financial Operations Manual policies, the city manager shall have the authority to contract for and authorize payment for purchases in an amount not exceeding $100,000.00. In such cases, the city manager shall notify the City Council of the emergency purchase thereafter.

(d) ***Management Fee***. CUSTOMER shall be billed a Management Fee (as defined below) on a monthly basis in accordance with the terms below.

**PRICING PLAN SUMMARY**

| | |
|---|---|
| NAPA Product Costs | Billed to CUSTOMER at current jobber net store |

| | |
|---|---|
| Non-NAPA Product Costs and Outside Purchases and Services | acquisition cost<br><br>Billed to CUSTOMER at NAPA's cost plus a zero percent (0%) gross profit rate |
| Operational Costs | Billed to CUSTOMER in accordance with subpart (c) above. |
| Management Fee | Billed to CUSTOMER in accordance with the terms below |
| Net Profit Target | 10% net profit for NAPA |

NAPA Product Costs shall be billed to CUSTOMER at current jobber net store acquisition cost. Non-NAPA Product Costs and Outside Purchases/Services shall be billed to CUSTOMER at NAPA's cost plus a zero percent (0%) gross profit rate. Operational Costs will be charged to CUSTOMER in accordance with subpart (c) above, with all such charges for Operational Costs to be included in CUSTOMER's monthly billing statement. CUSTOMER will be billed at the end of each month for operational costs on an "in arrears" basis.

CUSTOMER shall pay to NAPA on a monthly basis a management fee equal to ten percent (10%) of the Total Monthly Net Sales (as defined below) during the preceding month (the "Management Fee"). For purposes hereof, "Total Monthly Net Sales" means the total dollar amount of all products (both NAPA and Non-NAPA) and outside purchases and services sold to the CUSTOMER during the preceding month at the costs set forth in the pricing plan summary above less purchase returns.

In addition, NAPA may use any sub-contractor for the procurement of "outside" purchases or services (i.e., those parts or services not traditionally stocked or performed by NAPA), and CUSTOMER will be billed an additional charge for any such purchases so as to yield NAPA a zero percent (0%) gross profit on such purchases. CUSTOMER must provide pre-approval in writing of such outside purchases. CUSTOMER is solely responsible for improper or inappropriate instructions by CUSTOMER's employees to NAPA regarding NAPA's purchases of nontraditional parts or services, unless CUSTOMER provided prior written notice to NAPA of parts or services that may not be procured by NAPA in relation to this Agreement."

6. Section 8 of the Agreement (INSURANCE) is hereby deleted in its entirety and replaced with the following:

" **8. <u>INSURANCE</u>.** NAPA shall keep in force and at all times maintain during the term of this Agreement:

(a) General Liability Insurance: General Liability Insurance issued by responsible insurance companies and in a form reasonably acceptable to CUSTOMER, with limits of not less than One Million Dollars ($1,000,000.00) per occurrence for bodily injury and property damage, personal injury, and products and completed operations.

(b) Worker's Compensation Coverage: Full and complete Workers' Compensation Coverage, including coverage for its employees located at the On Site Store, as required by Florida law, shall be provided.

(c) Insurance Certificates: NAPA shall provide CUSTOMER with Certificate(s) of Insurance on all the policies of insurance and renewals thereof in a form(s) reasonably acceptable to the CUSTOMER. Said Liability Policies shall provide that the CUSTOMER be an additional insured to the extent of NAPA's indemnification obligations herein. NAPA shall use reasonable commercial efforts to notify the CUSTOMER of any reduction, cancellation, or substantial change of policy or policies at least thirty (30) days prior to the effective date of said action. All insurance policies shall be issued by responsible companies who are reasonably acceptable to the CUSTOMER and licensed and authorized under the laws of the State of Florida.

(d) Personal Property: In addition, NAPA shall maintain personal property insurance during the term of this Agreement in an amount sufficient to cover any loss or damage to the Inventory and any other personal property owned by NAPA that is located at the On Site Store."

7. The last sentence of Section 10 of the Agreement (PERSONNEL) is hereby deleted and replaced with the following: "If NAPA and the CUSTOMER fail to mutually resolve a personnel issue as set forth in this Section 10, CUSTOMER will decide the issue in its sole discretion; provided that CUSTOMER will not request that NAPA remove or replace any of the NAPA personnel in the On Site Store(s) for reasons that are discriminatory or otherwise contrary to law."

8. Section 12(a) of the Agreement is hereby deleted in its entirety and replaced with the following:

> " In the event that the other party fails or refuses to pay any amounts due under this Agreement in accordance with the payment provisions contained in the Amendment to this Agreement attached hereto;"

9. Section 13(a) of the Agreement (EFFECT OF TERMINATION) is hereby deleted in its entirety and replaced with the following:

" (a) All duties, responsibilities and other obligations of each party hereunder shall terminate, except for the payment of any undisputed amounts due and owing to NAPA at the time of termination."

10. Section 14 of the Agreement is hereby amended by adding the following sentence to the end of the section:

"Upon CUSTOMER'S request, NAPA shall provide CUSTOMER with a listing of all NAPA and non-NAPA Inventory owned by NAPA and located in the On Site Store."

11. The last sentence of Section 13(b) is hereby deleted in its entirety and replaced with the following: "The provisions and obligations of Sections 9, 11, 14, 17, 18, 25, 26, 27, 28, 29, 30, 31, 34 and 35 shall survive the termination of this Agreement for any reason."

12. Section 15 of the Agreement (CHANGE OF CONTROL) is hereby deleted in its entirety and replaced with the following:

" **15. CHANGE OF CONTROL.** Intentionally omitted."

13. Section 17 of the Agreement (INDEMNIFICATION) is hereby deleted in its entirety and replaced with the following:

" **17. INDEMNIFICATION.** NAPA shall indemnify and hold harmless CUSTOMER and its agents and employees from and against all claims, damages, losses and expenses, including reasonable attorney's fees arising out of or resulting from: (a) the negligent acts or omissions or intentional misconduct of NAPA, its employees, officers, directors, or agents hereunder; (b) the breach of any provisions hereunder by NAPA; and (c) NAPA's violation of any applicable laws, rules and regulations. NAPA's indemnification obligation under this paragraph shall not be limited in any way by a limitation on the amount or type of damages, compensation or benefits payable by or for NAPA, under workers' compensation acts, or other related policies of insurance. The parties acknowledge specific consideration has been exchanged for this provision. NAPA shall in no way be liable to CUSTOMER for the negligent acts or omissions or intentional misconduct of CUSTOMER, its employees, officers, directors or agents.

The obligations contained in this provision shall survive termination of this Agreement."

14. Section 25 of the Agreement (CHOICE OF LAW) is hereby deleted in its entirety and replaced with the following:

" **25. CHOICE OF LAW.** This Agreement shall be construed and interpreted under the laws of the State of Florida. Venue for any legal action by any party to this Agreement shall be in a court of competent jurisdiction in and for Brevard County, Florida, and any trial shall be nonjury."

15. A new Section 31 shall be added to the Agreement as follows:

" **31. ATTORNEY'S FEES.** In the event of any legal action to enforce the terms

of this Agreement, each party shall bear its own attorney's fees and costs."

11. A new Section 32 shall be added to the Agreement as follows:

" **32. COMPLIANCE WITH STATUTES.** It shall be NAPA's responsibility to be aware of and comply with all applicable federal, state and local laws."

12. A new Section 33 shall be added to the Agreement as follows:

" **33. SOVEREIGN IMMUNITY.** The CUSTOMER intends to avail itself of the benefits of Section 768.28, Florida Statutes and any other statutes and common law governing sovereign immunity to the fullest extent possible. Neither this provision nor any other provision of this Agreement shall be construed as a waiver of the CUSTOMER's right to sovereign immunity under Section 768.28, Florida Statutes, or other limitations imposed on the CUSTOMER's potential liability under state or federal law. NAPA agrees that CUSTOMER shall not be liable under this Agreement for punitive damages or interest for the period before judgment. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law. This paragraph shall survive termination of this Agreement."

13. A new Section 34 shall be added to the Agreement as follows:

" **34. RIGHT TO AUDIT.** The CUSTOMER and its auditors, at CUSTOMER's sole cost and expense, shall be entitled to audit the books and records of NAPA to the extent that such books and records relate to the performance of this Agreement upon providing to NAPA at least ten (10) days prior written notice; provided that NAPA shall be required only to provide hard copies of records requested by the CUSTOMER that NAPA maintains electronically, and NAPA shall not be required to grant direct access (i.e., password protected access) to its proprietary computer systems to the CUSTOMER. Said records shall be made available, upon request, for audit purposes, to the CUSTOMER and its auditors. Such books and records shall be maintained by NAPA for a period of five (5) years from the date of final payment under this Agreement unless a shorter period is otherwise authorized in writing. Audits will be limited to once per calendar year."

14. A new Section 35 shall be added to the Agreement as follows:

" **35. PUBLIC RECORDS.** Pursuant to Section 119.0701, Florida Statutes and other applicable public records laws, NAPA agrees that any records, documents, transactions, writings, papers, letters, computerized information and programs, maps, books, audio or video tapes, films, photographs, data processing software, writings or other material(s), regardless of the physical form, characteristics, or means of transmission, of NAPA related to the services provided to the CUSTOMER under this Agreement and made or received pursuant to law or ordinance or in connection with the transaction of official business by the CUSTOMER, may be deemed to be a public record, whether in the possession or control of the CUSTOMER or NAPA; provided, to the extent allowed by law, that the

foregoing shall not include records, documents, transactions, writings, papers, letters, computerized information and programs, maps, books, audio or video tapes, films, photographs, data processing software, writings or other material(s) which relate to NAPA's business generally and do not specifically relate to the services provided to the CUSTOMER under this Agreement. Said records, documents, transactions, writings, papers, letters, computerized information and programs, maps, books, audio or video tapes, films, photographs, data processing software, writings or other material(s), regardless of the physical form, characteristics, or means of transmission of NAPA are subject to the provisions of Chapter 119, Florida Statutes, and may not be destroyed without the specific written approval of the CUSTOMER's designated custodian of public records.

**IF NAPA HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO NAPA'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, THE CITY CLERK, AT (321) 433-8484, cshealy@cocoafl.org, 65 Stone Street, Cocoa, Florida 32922.**

NAPA is required to and agrees to comply with public records laws. NAPA shall keep and maintain all public records required by the CUSTOMER to perform the services as agreed to herein. NAPA shall provide the CUSTOMER, upon request from the City Clerk, copies of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by law. NAPA shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term. Upon completion of the Agreement, NAPA shall transfer to the CUSTOMER, at no cost, all public records in possession of the NAPA, provided the transfer is requested in writing by the City Clerk. Upon such transfer, NAPA shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. However, if the City Clerk does not request that the public records be transferred, NAPA shall continue to keep and maintain the public records upon completion of the Agreement and shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CUSTOMER, upon request from the City Clerk, in a format that is compatible with the information technology systems of the CUSTOMER; provided that nothing in this section shall require NAPA to grant direct access (i.e., password protected access) to its proprietary computer systems to the CUSTOMER. Should the CUSTOMER not possess public records relating to this Agreement which are requested to be inspected or copied by the CUSTOMER or any other person, the CUSTOMER shall immediately notify NAPA of the request and the NAPA shall then provide such records to the CUSTOMER or allow the records to be inspected or copied within a reasonable time; provided that nothing in this section shall require NAPA to grant direct access (i.e. password protected access) to its proprietary computer systems. If the NAPA does not comply with a public records request, the CUSTOMER may enforce this Section to the extent permitted by law. NAPA acknowledges that if the NAPA does not provide the public records to the CUSTOMER

within a reasonable time, NAPA may be subject to penalties under Section 119.10, Florida Statutes. NAPA acknowledges that if a civil action is filed against NAPA to compel production of public records relating to this Agreement, the court may assess and award against NAPA the reasonable costs of enforcement, including reasonable attorney fees. All public records in connection with this Agreement shall, at any and all reasonable times during the normal business hours of the NAPA, be open and freely exhibited to the CUSTOMER for the purpose of examination, audit, or otherwise. Failure by NAPA to grant such public access and comply with public records laws and/or requests shall be grounds for immediate unilateral cancellation of this Agreement by the CUSTOMER upon delivery of a written notice of cancellation. If NAPA fails to comply with this Section, and the CUSTOMER must enforce this Section, or the CUSTOMER suffers a third party award of attorney's fees and/or damages for violating Chapter 119, Florida Statutes, due to NAPA's failure to comply with this Section, the CUSTOMER shall collect from NAPA prevailing party attorney's fees and costs, and any damages incurred by the CUSTOMER, for enforcing this Section against NAPA. And, if applicable, the CUSTOMER shall also be entitled to reimbursement of all attorneys' fees and damages which the CUSTOMER had to pay a third party because of the NAPA's failure to comply with this Section. The terms and conditions set forth in this Section shall survive the termination of this Agreement."

**IN WITNESS WHEREOF,** the parties hereto have caused this Amendment to be made and executed by their duly-authorized representatives effective as of the Amendment Effective Date.

**GENUINE PARTS COMPANY**

By: Patrick Wolfe
Name: Patrick Wolfe
Title: Southeast Division Vice President

**CITY OF COCOA**

By:_____
Name: John Titkanich
Title: City Manager

## Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-307 | **Version:** 1 | **Name:** | | |
| **Type:** | Contract | | **Status:** | Multi-Year Contract | |
| **File created:** | 7/16/2018 | | **In control:** | City Council | |
| **On agenda:** | 7/24/2018 | | **Final action:** | | |
| **Title:** | Approve renewal of a multi-year contract with United Healthcare for Medicare Advantage Plan for eligible retirees 65 and over from January 1, 2019 to December 31, 2019 and payments to eligible retirees for Medicare Part B reimbursement. (Administrative Services Director) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | benefits, insurance, medical, retiree | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | 2009-150(Amending resolution 2008-133 to include a 100_ health ins. premium (3).pdf<br>071118 - Cocoa - Medicare Retiree UHC Renewal Evaluation<br>071118 - Cocoa UHC Medicare Advantage 2019 Benefit Summary<br>071118 - Cocoa UHC Medicare Advantage 2019 Rate Page<br>2018 Part B Costs | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 16, 2018
Agenda Date: July 24, 2018
Prepared By: Tammy B. Gemmati, PHR, Administrative Services Director
Through: John A. Titkanich, Jr., AICP, ICMA-CM, City Manager
Requested Action:
Approve renewal of a multi-year contract with United Healthcare for Medicare Advantage Plan for eligible retirees 65 and over from January 1, 2019 to December 31, 2019 and payments to eligible retirees for Medicare Part B reimbursement.

## BACKGROUND:

On November 24, 2009, the Cocoa City Council created Resolution 2009-150, amending Resolution 2008-133 which requires Medicare eligible retirees to elect the City's selected Medicare Insurance Plan for health insurance coverage. The resolution also requires Medicare eligible retirees to elect both Medicare Parts A & B. Although, Medicare Part A is at no cost to the retiree, the City reimburses eligible retirees on a quarterly basis for the cost of Medicare Part B. The City also pays the Medicare Advantage United Healthcare (UHC) premium for eligible retirees.

Due to hospital limitations in the local area, on June 23, 2015 Council approved a multi-year contract from September 1, 2015 to December 31, 2015, to replace the previous provider of Aetna for Medicare Advantage Plans with United Healthcare (UHC). Since that time the City has had three calendar plan renewals with UHC covering the 2016 - 2018 plan years.

The Medicare Advantage Plan with UHC for the 2018 calendar plan year is $378.51, of which $45.57 is to cover the required ACA Insurer Fee for each participant. With the current government administration, the government has waived the ACA insurer fee for the upcoming 2019 calendar year which has ultimately resulted in a rate reduction. The monthly fee for the 2019 calendar plan year will decrease from $378.51 to $370.94, which is a two percent (2%) decrease. This equates to a total annual premium of $333,846, based on the current enrollment of 75 retirees and/or spouses.

Moreover, this new annual premium still constitutes a savings in comparison with the previous provider Aetna of an annual premium of $374,185.80 from the 2015 plan year. This reflects an estimated savings of $40,339.80 on annual premium.

The annual premium costs do not include the quarterly reimbursements of Medicare Part B to retirees. The current 2018 standard Medicare Part B premium amount is $134.00 per month. The City has budgeted in the FY18 budget for an increase to this premium amount based on an estimate. The Part B rates are set on a calendar year basis by Medicare and it has not yet been announced if there will be an increase for the 2019 calendar year. The total annual costs for Part B reimbursements in FY 2019 are projected to be $134,429 and have been included in the proposed FY19 budget.

This brings the estimated budgetary impact for the Medicare Advantage Plan with UHC and the Part B Reimbursements to $468,275.

City Staff and the Gehring Group considered the renewal projections, the overall satisfaction with the plan on the part of the retirees and recommend to accept the renewal offer from United Healthcare for the Medicare Advantage Plans for the 2018-2019 plan year.

## STRATEGIC PLAN CONNECTION:

Containing the City's health insurance costs for current and retired employees helps maintain financial sustainability for the City. Additionally, this aids in improving employee retention to help retain employees at the City of Cocoa for a long tenure.

## BUDGETARY IMPACT:

Budgeted Yes

In the proposed budget for FY 2019- estimated, however, the amount may change throughout the year based on enrollments.

| | |
|---|---|
| Amount Requested | $357,228.00 |
| Account Number | 001-1600-513.23-00 |
| Account Name | Life/Health Insurance Retirees |

| | |
|---|---|
| Amount Requested | $106,597.00 |
| Account Number | 421-4010-536.23-02 |



powered by Legistar™

Account Name Life/Health Insurance Retirees

The Medicare Advantage Plan is for the plan members at age 65 or older. Retirees under age 65 are under the City's group Cigna plan. Also, the budget in these account lines also includes the retiree coverage for dental and vision plans.

## PREVIOUS ACTION:

Council approved, at the regular Council meeting held on October 10, 2017 the renewal of a multi-year contract with United Healthcare for Medicare Advantage Health Insurance Plans for eligible retirees 65 and over from January 1, 2018 to December 31, 2018.

Council approved, at the regular Council meeting held on September 27, 2016 the renewal of a multi-year contract with United Healthcare for Medicare Advantage Health Insurance Plans for eligible retirees 65 and over from January 1, 2017 to December 31, 2017.

Council approved, at the regular Council meeting held on October 13, 2015 the renewal of a multi-year contract with United Healthcare for Medicare Advantage Health Insurance Plans for eligible retirees 65 and over from January 1, 2016 to December 31, 2016.

## RECOMMENDED MOTION:

Approve renewal of a multi-year contract with United Healthcare for Medicare Advantage Plan for eligible retirees 65 and over from January 1, 2018 to December 31, 2018 and payments to eligible retirees for Medicare Part B reimbursement.



powered by Legistar™

**RESOLUTION 2009- 150**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, BREVARD COUNTY, FLORIDA, AMENDING RESOLUTION 2008-133 TO INCLUDE A 100 PERCENT HEALTH INSURANCE PREMIUM BENEFIT FOR EMPLOYEES SERVING ON THE EXECUTIVE MANAGEMENT TEAM UPON RETIREMENT FROM THE CITY AND UNDER THE TERMS AND CONDITIONS STATED HEREIN; RESTATING THE CITY'S POLICY FOR PROVIDING HEALTH INSURANCE PREMIUM BENEFITS, WHICH HAS BEEN PREVIOUSLY ADOPTED BY THE CITY COUNCIL AND AS AMENDED BY THIS RESOLUTION, FOR ADMINISTRATIVE PURPOSES AND CONVENIENCE; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS,** the City's policy for providing health insurance premium benefits ("HIPB"), was restated for convenience and administrative purposes pursuant to Resolution 2008-133; and

**WHEREAS,** in addition to the City Manager, the City also currently employs a management team consisting of the Deputy City Manager, City Clerk, Department Directors, and Deputy Department Directors (hereinafter "Executive Management Team"); and

**WHEREAS,** the City Council desires to amend Resolution 2008-133 to include a 100 % health insurance premium benefit to employees of the Executive Management Team, for the employee's lifetime, under the terms and conditions set forth in this Resolution; and

**WHEREAS,** the City Council deems it is in the best interests of the public health, safety, and welfare to also restate the City's HIPB policy for convenience and administrative purposes.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA, BREVARD COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1. Recitals.** The foregoing recitals are deemed true and correct and are incorporated herein by this reference as part of this Resolution.

**SECTION 2. HIPB Policy Amended and Restated.** The City's policy regarding health insurance premium benefits ("HIPB"), as previously restated and approved by Resolution 2008-133, is hereby restated with amendments regarding the Executive Management Team in underlined and ~~strikeout~~ print as follows:

**Section 1. Intent and Purpose.** It is hereby declared to be the intent and purpose of this resolution as follows:

(a) To provide authority to pay health insurance premiums for the City's group insurance policy ("Group Insurance"), and the City's Medicare supplement policy ("Supplement to Medicare") in limited circumstances, to cover City employees taking normal or disability retirement, providing the eligibility requirements and terms and conditions proscribed herein are fully satisfied.

(b) To distinguish those employees employed by the City between February 11, 1986 and January 14, 1992 and those hired by the City after January 14, 1992 because, in fairness, the January 14, 1992 policy change should not be applied retroactively - thereby employees employed during the time period between February 11, 1986 and January 14, 1992 shall be provided an opportunity to participate in the prior policy (100% Benefit, infra) originally offered them.

(c) To provide any retiree the right to decline, in writing, the benefit provided herein and such declination shall be deemed immutable and permanent.

(d) To prohibit all City employees hired (as either a first time or rehired employee) after January 14, 1992 from being eligible for the 100% benefit, even if a rehired employee was previously employed between February 11, 1986 and January 14, 1992.

(e) To provide a 100% retirement benefit to employees serving on the Executive Management Team as a retention and recruitment benefit under the terms and conditions stated herein.

**Section 2. One Hundred Percent (100%) Benefit.** The City shall pay health insurance premiums for full-time City employees employed by the City during the time period between February 11, 1986 and January 14, 1992, for the employee's lifetime, upon normal or disability retirement, and for employees serving on the Executive Management Team upon executive management retirement, and under the following terms and conditions:

(a) The City shall pay for each employee one hundred percent (100%) of the health insurance premium for the Group Insurance until the retiree reaches age 65 or otherwise becomes eligible for Medicare, whichever comes first. When the retiree reaches age 65 or otherwise becomes eligible for Medicare, the retiree must enroll in Medicare Part A and B and the City's Medicare Supplement Plan, within thirty (30) days of becoming eligible for Medicare, in order to continue receiving the lifetime health insurance premium benefit paid by the City. Upon timely enrollment in Medicare Part A and B and the City's Medicare Supplement Plan, the City will be responsible for paying the actual cost of the Medicare Supplement Plan and will reimburse the retiree, on a quarterly basis, for the actual cost of Medicare Part B. However, the Medicare Part B reimbursement, when combined with the cost of the Medicare Supplement Plan paid by the City, shall not exceed the cost of the health insurance premium provided to individual City employees under the Group Insurance ("Reimbursement Allowance"). Any cost in excess of the Reimbursement Allowance shall be paid by the retiree. Notwithstanding, upon becoming eligible for Medicare, the retiree may decline to participate in the City's Medicare Supplement Plan and choose to continue to participate in the Group Insurance at retiree's expense. Medicare shall become the retiree's primary health insurance carrier and any health insurance provided by the City hereunder shall be considered as a Supplement

to Medicare. When the retiree's dependents reach age 65 or otherwise become Medicare eligible, whichever comes first, the dependent shall be eligible to participate in the City's Medicare Supplement Plan instead of Group Insurance under the terms and conditions of the Medicare Supplement Plan. The retiree shall pay one hundred percent (100%) of dependent coverage and upon the death of the retiree, the dependent coverage shall continue provided the dependent pays one hundred percent (100%) of the premiums.

(b) For purposes of this section, "normal retirement" shall mean:

(1) For police officers and fire fighters, that term as it is defined in the retirement plan ordinances (applicable to the retiree), as amended from time to time.

(2) For general employees, that term as it is defined in the retirement plan ordinances (applicable to the retiree), as amended from time to time.

( c) For purposes of this section, "executive management retirement" shall mean:

(1) The employee must be employed with the City in a full-time capacity for a minimum of ten (10) consecutive years; and

(2) Upon retirement from the City, the employee must be serving in the capacity of a member of the Executive Management Team and must have served as part of the Executive Management Team for at least five (5) years; and

(3) Upon retirement from the City, the employee must be at least fifty-five (55) years of age or older.

(cd) Except for employees serving on the Executive Management Team as provided in subparagraph ( c), Tthe100% benefit provided in this section shall be further limited to only those employees employed between February 11, 1986 and January 14, 1992 and who have either retired during that time period or retired subsequent to January 14, 1992 and were continuously employed by the City until retirement. Any employee previously employed during that time period, but who had employment terminated for any reason, shall not be eligible for the 100% benefit if they subsequently are rehired after January 14, 1992.

**Section 3. Fifty Percent (50%) Benefit.** The City shall pay health insurance premiums for full-time City employees hired after January 14, 1992, upon normal or disability retirement and under the following terms and conditions:

(a) The City shall pay for each retiree fifty percent (50%) of the health insurance premium for the Group Insurance until the retiree reaches the age of 65 or becomes eligible for Medicare, whichever occurs first, at which time all health insurance premium payments by the City shall cease. The retiree shall pay one hundred percent (100%) of dependent coverage and upon the death of the retiree, the dependent coverage shall continue provided the dependent pays one hundred

percent (100%) of the premiums. Employees retiring under disability shall meet Social Security rules for one hundred percent (100%) disability and draw Social Security.

(b) For purposes of this section, "normal retirement" shall mean:

(1) For police officers and firefighters, that term as it is defined in the retirement plan ordinances (applicable to the retiree), as amended from time to time, and the employee has completed at least 25 years of credited service.

(2) For general employees, that term as it is defined in the retirement plan ordinances (applicable to the retiree), as amended from time to time.

**Section 4. City Manager Authority.** The City Manager shall have the authority, when it is determined in the best interest of the City, to offer an early retirement health insurance benefit to any of the employees listed on Appendix A. Eligible employees will be able to retire early without losing their 100% paid health insurance benefits as long as they are within five (5) years of one of the eligibility criteria for retirement (years of service or age).

**SECTION 3. Reservation of Rights.** The City Council hereby reserves the right, at its discretion, with or without cause, to amend, modify, alter or repeal, in whole or in part, any term or condition contained in this Resolution.

**SECTION 4. Repeal of Prior Inconsistent Resolutions.** All prior inconsistent resolutions adopted by the City Council are hereby repealed.

**SECTION 5. Severability.** If any section, clause, phrase, word, or provision is for any reason held invalid or unconstitutional by a court of competent jurisdiction, whether for substantive or procedural reasons, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this resolution.

**SECTION 6. Effective Date.** This resolution shall become effective immediately upon adoption by the City Council of the City of Cocoa, Florida.

**ADOPTED** at a Regular Meeting of the City Council of the City of Cocoa, Florida, assembled this 24th day of November, 2009.

Michael C. Blake

**Michael Blake, Mayor**

ATTEST: Marie Healy for

**Joan Clark, City Clerk**

**City of Cocoa**
**Retiree Medicare Advantage Coverage**
**Effective Date: January 1, 2019**

GEHRING GROUP
EMPLOYEE BENEFITS | RISK MANAGEMENT

| | CURRENT | | RENEWAL | |
|---|---|---|---|---|
| **Summary of Benefits** | **2018** | | **2019** | |
| **Plan Structure** | **United Healthcare Medicare Advantage National PPO Plan 4M** | | **United Healthcare Medicare Advantage National PPO Plan 4M** | |
| **Network Name** | In Network | Out of Network | In Network | Out of Network |
| **Annual Deductible** | | | | |
| Individual | $0 | $0 | $0 | $0 |
| **Out-of-Pocket Maximum** | | | | |
| Individual | $1,500 | | $1,500 | |
| **Physician Services** | | | | |
| Primary Care Physician | $10 Copay | $10 Copay | $10 Copay | $10 Copay |
| Specialist | $20 Copay | $20 Copay | $20 Copay | $20 Copay |
| Preventive Services (Medicare-covered) | No Charge | No Charge | No Charge | No Charge |
| Immunizations (Flu, Pneumococcal, Hep B) | No Charge | No Charge | No Charge | No Charge |
| Eye Exam (Medicare-covered) | $20 Copay | $20 Copay | $20 Copay | $20 Copay |
| Hearing Exam (Medicare-covered) | $20 Copay | $20 Copay | $20 Copay | $20 Copay |
| Dental Services (Medicare-covered) | $20 Copay | $20 Copay | $20 Copay | $20 Copay |
| **Lab & Radiology Services** | | | | |
| X-ray Services | $10 Copay | $10 Copay | $10 Copay | $10 Copay |
| Diagnostic Radiology Service | $20 Copay | $20 Copay | $20 Copay | $20 Copay |
| **Hospital Services** | | | | |
| Inpatient Hospital Stay | $250 Per Admit | $250 Per Admit | $250 Per Admit | $250 Per Admit |
| Outpatient Surgery | $100 Copay | $100 Copay | $100 Copay | $100 Copay |
| Emergency Room *(waived if admitted)* | $65 Copay | $65 Copay | $65 Copay | $65 Copay |
| Urgently Needed Care | $10 Copay | $10 Copay | $10 Copay | $10 Copay |
| Ambulance | $50 Copay | $50 Copay | $50 Copay | $50 Copay |
| Inpatient Mental Health / Substance Abuse | $250 Per Admit | $250 Per Admit | $250 Per Admit | $250 Per Admit |
| Outpatient Mental Health/Substance Abuse | $10/$20 Copay | $10/$20 Copay | $10/$20 Copay | $10/$20 Copay |
| **Other Services** | | | | |
| Diabetic Monitoring Supplies | No Charge | No Charge | No Charge | No Charge |
| Chiropractic Visit (Medicare-covered) | $20 Copay | $20 Copay | $20 Copay | $20 Copay |
| Durable Medical Equipment | $20 Copay | $20 Copay | $20 Copay | $20 Copay |
| Hearing Aid Reimbursement | $500 Hearing Aid Allowance for 999 device Combined every 36 months | | $500 Hearing Aid Allowance for 999 device Combined every 36 months | |
| Home Care Visits | No Charge | No Charge | No Charge | No Charge |
| **Prescription Drugs $0 to ICL (Gap)** | *$0 through $3,750* | | *$0 through $3,820* | |
| Generic | $10 Copay | Not Covered | $10 Copay | Not Covered |
| Preferred Brand | $20 Copay | Not Covered | $20 Copay | Not Covered |
| Non-Preferred Brand | $35 Copay | Not Covered | $35 Copay | Not Covered |
| Mail Order (90 day supply) | 2 X Retail Copay | Not Covered | 2 X Retail Copay | Not Covered |
| **ICL (Gap) to Catastrophic** | *$3,750 through $5,000* | | *$3,820 through $5,100* | |
| Generic | $10 Copay | Not Covered | $10 Copay | Not Covered |
| Preferred Brand | $20 Copay | Not Covered | $20 Copay | Not Covered |
| Non-Preferred Brand | $35 Copay | Not Covered | $35 Copay | Not Covered |
| Mail Order (90 day supply) | 2 X Retail Copay | Not Covered | 2 X Retail Copay | Not Covered |
| **Catastrophic** | *$5,000 and greater* | | *$5,100 and greater* | |
| Generic | Greater of $3.35 or 5% | Not Covered | Greater of $3.40 or 5% | Not Covered |
| Brand Name | Greater of $8.35 or 5% | Not Covered | Greater of $8.50 or 5% | Not Covered |
| Non-Preferred Brand | Greater of $8.35 or 5% | Not Covered | Greater of $8.50 or 5% | Not Covered |
| Mail Order (90 day supply) | Greater of $8.35 or 5% | Not Covered | Greater of $8.50 or 5% | Not Covered |
| **Net Premium** **75** | **$332.94** | | **$370.94** | |
| **ACA Insurer Fee** | **$45.57** | | **$0.00** | |
| **Total Premium** | **$378.51** | | **$370.94** | |
| **Monthly Premium** | **$28,388** | | **$27,821** | |
| **Total Annual Premium** | **$340,659** | | **$333,846** | |
| **Dollar Change** | **N/A** | | **-$6,813** | |
| **% Change** | **N/A** | | **-2.0%** | |

# UnitedHealthcare
# Group Medicare Advantage PPO
# Prepared For: CITY OF COCOA

| Effective: 1/1/2019 through 12/31/2019 | | |
|---|---|---|
| **Benefits And Coverage** | **In-Network Services** | **Out-of-Network Services** |
| Annual Medical Out-of-Pocket Maximum | $1,500 | $1,500 |
| Is Annual Medical Out-of-Pocket Maximum combined for IN and OUT of network? | Yes | |
| **PHYSICIAN SERVICES** | | |
| Primary Care Physician Office Visit (includes Non-MD office visits) | $10 | $10 |
| Specialist Office Visit | $20 | $20 |
| Virtual Office Visit | $0 | $0 |
| Telemedicine | $0 | $0 |
| **INPATIENT SERVICES** | | |
| Inpatient Hospital Stay - Per Admission | $250 | $250 |
| Skilled Nursing Facility Care - prior hospital stay requirement waived? | Yes | |
| Skilled Nursing Facility Care | $0 days 1-20<br>$0 days 21-100 | $0 days 1-20<br>$0 days 21-100 |
| Skilled Nursing Facility Care - Benefit Period (In days) | 100 | |
| Inpatient Mental Health in a Psychiatric Hospital / Inpatient Substance Abuse - Per Admission | $250 | $250 |
| Inpatient Mental Health Lifetime Maximum number of days | 190 | |
| **OUTPATIENT SERVICES** | | |
| Outpatient Surgery | $100 | $100 |
| Outpatient Hospital Services | $100 | $100 |
| Outpatient Mental Health/Substance Abuse - Individual Visit | $20 | $20 |
| Outpatient Mental Health/Substance Abuse - Group Visit | $10 | $10 |
| Partial Hospitalization (Mental Health Day Treatment) per day | $55 | $55 |
| Comprehensive Outpatient Rehabilitation Facility (CORF) | $10 | $10 |
| Occupational Therapy | $10 | $10 |
| Physical Therapy and Speech/Language Therapy | $10 | $10 |
| Cardiac/Pulmonary Rehabilitation | $10 | $10 |
| Kidney Dialysis | $0 | $0 |
| Observation Stay | $100 | $100 |
| **MEDICARE-COVERED SPECIALIST VISITS** | | |
| Chiropractic Visit (Medicare-covered) | $20 | $20 |
| Podiatry Visit (Medicare-covered) | $20 | $20 |
| Eye Exam (Medicare-covered) | $20 | $20 |
| Eyewear (Medicare-covered Frames and Lenses after cataract surgery) | $0 | $0 |
| Hearing Exam (Medicare-covered) | $20 | $20 |
| Dental Services (Medicare-covered) | $20 | $20 |
| **AMBULANCE/EMERGENCY ROOM/URGENT CARE** | | |
| Ambulance Services | $50 | $50 |
| Emergency Room (Includes Worldwide Coverage)<br>waived if admitted within 24 hours | $65 | $65 |
| Urgent Care (Includes Worldwide Coverage)<br>waived if admitted within 24 hours | $10 | $10 |
| **PART B DRUGS AND BLOOD** | | |
| Part B Drugs - Immunosuppressives, Anti-nausea, Inhalation Solutions, Hemophilia Clotting Factors, Antigens, Outpatient Injectable Medications Administered in a Physician's Office | $0 | $0 |
| Chemotherapy Drugs | $0 | $0 |
| Blood<br>3 pint deductible waived | $0 | $0 |
| **DURABLE MEDICAL EQUIPMENT (DME) AND SUPPLIES** | | |
| Durable Medical Equipment | $20 | $20 |
| Prosthetics | $20 | $20 |
| Orthotics | $20 | $20 |

©2009 United HealthCare Insurance Company

**UnitedHealthcare**
**Group Medicare Advantage PPO**
**Prepared For: CITY OF COCOA**

| Effective: 1/1/2019 through 12/31/2019 | | |
|---|---|---|
| **Benefits And Coverage** | **In-Network Services** | **Out-of-Network Services** |
| Diabetic Shoes and Inserts | $20 | $20 |
| Medical Supplies | $20 | $20 |
| Diabetic Monitoring Supplies | $0 | $0 |
| Insulin Pumps & Supplies | $10 | $10 |
| **HOME HEALTHCARE AGENCY & HOSPICE** | | |
| Home Health Services | $0 | $0 |
| Hospice (Medicare-covered) | $0 | $0 |
| **PROCEDURES** | | |
| Clinical Laboratory Services | $10 | $10 |
| Outpatient X-ray Services | $10 | $10 |
| Diagnostic Procedure/Test (includes non-radiological diagnostic services) | $10 | $10 |
| Diagnostic Radiology Service | $20 | $20 |
| Therapeutic Radiology Service | $20 | $20 |
| **PREVENTIVE SERVICES (MEDICARE-COVERED)** | | |
| Cardiovascular Screenings | $0 | $0 |
| Immunizations (Flu, Pneumococcal, Hepatitis B Vaccines) | $0 | $0 |
| Pap Smears and Pelvic Exams | $0 | $0 |
| Prostate Cancer Screening | $0 | $0 |
| Colorectal Cancer Screenings | $0 | $0 |
| Bone Mass Measurement (Bone Density) | $0 | $0 |
| Mammography | $0 | $0 |
| Diabetes - Self-Management Training | $0 | $0 |
| Medical Nutrition Therapy and Counseling | $0 | $0 |
| Annual Wellness Exam and One-time Welcome-to-Medicare Exam | $0 | $0 |
| Smoking Cessation Visit | $0 | $0 |
| Abdominal Aortic Aneurysm (AAA) Screenings | $0 | $0 |
| Diabetes Screening | $0 | $0 |
| HIV Screening | $0 | $0 |
| Screening and Behavioral Counseling Interventions in Primary Care to Reduce Alcohol Misuse | $0 | $0 |
| Screening for Depression in Adults | $0 | $0 |
| Screening for Sexually Transmitted Infections (STIs) and high intensity Behavioral Counseling to prevent STIs (Medicare-covered) | $0 | $0 |
| Intensive Behavioral Therapy to reduce Cardiovascular Disease Risk (Medicare-covered) | $0 | $0 |
| Screening and Counseling for Obesity | $0 | $0 |
| Glaucoma Screening | $0 | $0 |
| Kidney Disease Education | $0 | $0 |
| Dialysis Training | $0 | $0 |
| Hepatitis C Screening | $0 | $0 |
| Lung Cancer Screening | $0 | $0 |
| **ADDITIONAL BENEFITS/PROGRAMS (Non Medicare-covered)** | | |
| Routine Podiatry | $20 | $20 |
| Routine Podiatry - Number of visits per year | 6 | |
| Routine Vision Exam every 12 months | $20 | $20 |
| Routine Hearing Exam for Hearing Aids<br>1 visits; every 1 years | $0 per visit | $0 per visit |
| Hearing Aid Allowance - includes Digital Hearing Aids | $500 | |
| Benefit per Ear or combined | Combined | |

©2009 United HealthCare Insurance Company

## UnitedHealthcare
## Group Medicare Advantage PPO
## Prepared For: CITY OF COCOA

| Effective: 1/1/2019 through 12/31/2019 | | |
|---|---|---|
| **Benefits And Coverage** | **In-Network Services** | **Out-of-Network Services** |
| Number of Hearing Aids | Unlimited | |
| Hearing Aid period in years | 3 | |
| Annual Routine Physical Exam | $0 | $0 |
| **WELLNESS/CLINICAL PROGRAMS** | | |
| Fitness | Included | Not Included |
| Caregiver | Standard | Not Included |
| NurseLine | Included | Not Included |
| Access Support | Included | Not Included |
| Condition Management - Chronic Heart Failure (CHF) | Included | Not Included |
| Condition Management - Coronary Artery Disease (CAD) / Diabetes | Included | Not Included |
| Condition Management - End Stage Renal Disease (ESRD) | Included | Not Included |
| Group Retiree Case Management | Included | Not Included |
| Advanced Illness Care Management | Included | Not Included |
| Preferred Diabetic Supply Program | Included | Not Included |
| Hi Health Hearing Aid Discount Program | Included | Not Included |
| HouseCalls Program | Included | Not Included |
| **Outpatient Prescription Drug Coverage** | | |
| Prescription Drug Plan | Standard UHC Plan | |
| Pharmacy Network | Standard | |
| Part D Gap Coverage | Full Coverage | |
| Formulary | Standard Formulary H | |
| Non-OptumRx Mail Order Network | Included | |
| Bonus Drug List | List U | |
| Formulary Edits (step therapy, quantity limits, prior authorization) | On | |
| **Part D Retail Copay (up to a 30 day supply)** | | |
| Tier 1: Generic | $10.00 | |
| Tier 2: Preferred Brand | $20.00 | |
| Tier 3: Non-Preferred Brand | $35.00 | |
| Tier 4: Specialty Tier | $35.00 | |
| **Part D Preferred Mail Order Copay (up to a 90 day supply)** | | |
| Tier 1: Generic | $20.00 | |
| Tier 2: Preferred Brand | $40.00 | |
| Tier 3: Non-Preferred Brand | $70.00 | |
| Tier 4: Specialty Tier | $70.00 | |
| Initial Coverage Limit | $3,820 | |
| True Out of Pocket Threshold (TrOOP) | $5,100 | |
| Catastrophic Coverage over TrOOP (greater amount of) | CMS Value | |
| Copay for generics | $3.40 | |
| Copay for all other drugs | $8.50 | |
| OR Coinsurance | 5% | |

* Inpatient Hospital copayments are charged on a per admission or daily basis. Original Medicare hospital benefit periods do not apply. For Inpatient Hospital, you are covered for an unlimited number of days as long as the hospital stay is medically necessary and authorized by UnitedHealthcare or contracting providers. When you are admitted to an Inpatient Hospital and then subsequently transferred to another Inpatient Hospital, you pay the copayment charged for the first hospital admission. You do not pay a copayment for the second hospital admission; the copayment is waived.

UnitedHealthcare Group Medicare Advantage ® plans are offered by United HealthCare Insurance Company and its affiliated companies, Medicare Advantage Organizations with a Medicare contract. Limitations, copayments and coinsurance may apply. Benefits may vary by employer group.

By group's acceptance of this proposal or upon group's first premium payment, whichever occurs first, Group represents to UnitedHealthcare that it offers employment-based retiree coverage as that term is defined in 42 CFR 422.106(d)(5) and that it will only enroll individuals with the status of a retired participant, or spouse or dependent of a retired participant, in the group's employment-based group plan.

©2009 United HealthCare Insurance Company

UNITEDHEALTH GROUP®

## Medicare Advantage - National PPO
## Group name: CITY OF COCOA
## Preliminary Rates for 1/1/2019 - 12/31/2019

**Rates are Per Member Per Month (PMPM)** **Option 1**

| Quoted Service Area | Quoted Membership | Rate Components | Medical: Custom<br>Pharmacy: Custom |
|---|---|---|---|
| National | 75 | Net Premium | $370.94 |
| | | ACA Insurer Fee | $0.00 |
| | | Total Premium | $370.94 |

**Stipulations National PPO**

- This is a preliminary quote effective 1/1/2019 - 12/31/2019. The situs state is Florida.
- While we make every effort to honor the rates quoted (notwithstanding the other quote stipulations below), we reserve the right to change these preliminary rates and/or the plan designs quoted based on the final call letter from CMS and the actual National average Part D bid for 2019
- To ensure proper claim adjudication effective 1/1/2019, it is imperative that we have final 1/1/2019 plan design decisions from employers as soon as possible. Final decisions received after 11/1/2018 could be problematic in terms of claim adjudication on 1/1/2019.
- These rates are quoted on a full replacement basis.
- This quote assumes that the employer pays 100% of the premium.
- If members who have previously opted out are to be allowed back into the plan, then this fact must be disclosed at the time of quote.
- If the enrollment were to change by more than +/- 10% from current enrollment, we reserve the right to adjust the rates.
- Please note the following with regard to the drug coverage on these MA-PD products:
  - ~ We reserve the right to change our Part D formulary for calendar year 2019. We also reserve the right to change our pharmacy benefit manager and/or our pharmacy network for calendar year 2019.
  - ~ There is a specific, Part D drug formulary that applies to all of our MA-PD plan offerings.
  - ~ All Part D prescription drug coverage is considered to be creditable, therefore Creditable Coverage Notices are not required.
- UnitedHealth Group will hold the rate(s) and plan design(s) through 12/31/2019 unless (i) there are changes in federal, state or other applicable legislation or regulation; (ii) there is a reduction in CMS reimbursement level or a change in the methodology used to calculate CMS payments; (iii) there are any plan design changes required by the applicable regulatory authority (i.e. mandated benefits) or by the Plan Sponsor; and (iv) as otherwise permitted in our policy.
- Quote assumes $0.00 PMPM commission level.
- 0 Pre-65 Medicare eligible retirees are included.
- The premium rate quoted herein assumes that premiums are due in full on a monthly basis on or before the last business day of the month prior to the month for which the premium applies.

Medicare.gov
The Official U.S. Government Site for Medicare



# Part B costs

Some people automatically get Medicare Part B (Medical Insurance), and some people need to sign up for Part B. Learn how and when you can sign up for Part B.

If you don't sign up for Part B when you're first eligible, you may have to pay a late enrollment penalty.

## How much does Part B cost?

### Part B premiums

You pay a premium each month for Part B. Your Part B premium will be automatically deducted from your benefit payment if you get benefits from one of these:

- Social Security
- Railroad Retirement Board
- Office of Personnel Management

If you don’t get these benefit payments, you’ll get a bill.

Most people will pay the standard premium amount. If your modified adjusted gross income is above a certain amount, you may pay an Income Related Monthly Adjustment Amount (IRMAA). Medicare uses the modified adjusted gross income reported on your IRS tax return from 2 years ago. This is the most recent tax return information provided to Social Security by the IRS.

**2018**

The standard Part B premium amount in 2018 will be $134 (or higher depending on your income). However, some people who get Social Security benefits pay less than this amount ($130 on average). You'll pay the standard premium amount (or higher) if:

- You enroll in Part B for the first time in 2018.
- You don't get Social Security benefits.
- You're directly billed for your Part B premiums (meaning they aren't taken out of your Social Security benefits).
- You have Medicare and Medicaid, and Medicaid pays your premiums. (Your state will pay the standard premium amount of $134.)
- Your modified adjusted gross income as reported on your IRS tax return from 2 years ago is above a certain amount. If so, you'll pay the standard premium amount and an Income Related Monthly Adjustment Amount (IRMAA). IRMAA is an extra charge added to your premium.

If you're in 1 of these 5 groups, here's what you'll pay:

| If your yearly income in 2016 (for what you pay in 2018) was | | | You pay each month (in 2018) |
|---|---|---|---|
| **File individual tax return** | **File joint tax return** | **File married & separate tax return** | |
| $85,000 or less | $170,000 or less | $85,000 or less | $134 |
| above $85,000 up to $107,000 | above $170,000 up to $214,000 | Not applicable | $187.50 |
| above $107,000 up to $133,500 | above $214,000 up to $267,000 | Not applicable | $267.90 |
| above $133,500 up to $160,000 | above $267,000 up to $320,000 | Not applicable | $348.30 |
| above $160,000 | above $320,000 | above $85,000 | $428.60 |

Get more information about your Part B premium from Social Security [PDF, 341 KB].

### Part B deductible & coinsurance

You pay $183 per year for your Part B deductible. After your deductible is met, you typically pay 20% of the Medicare-approved amount for these:

- Most doctor services (including most doctor services while you're a hospital inpatient)
- Outpatient therapy
- Durable medical equipment

Find out what Part B covers.

Find out what you pay for Part B covered services.

Medicare.gov

A federal government website managed and paid for by the U.S. Centers for Medicare & Medicaid Services.

# Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-289 | **Version:** | 1 | **Name:** | June, 2018 Monthly Purchasing Approval Information |
| **Type:** | Informational Item | | | **Status:** | Agenda Ready |
| **File created:** | 7/3/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | Council request to review the cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2017 to 06/30/2018. (Deputy Finance Director) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | PO Monthy Report to City Council 10.01.17 thru 06.30.18.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

| | |
|---|---|
| Memo Date: | July 3, 2018 |
| Agenda Date: | July 24, 2018 |
| Prepared By: | Sonja Hamilton, Purchasing/Contracts Manager |
| Through: | Lora Howell, Interim Finance Director |

Requested Action:
Council request to review the cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2017 to 06/30/2018**.**

## BACKGROUND:

The following reports for the period October 01, 2017 through June 30, 2018 provide a summary of all the purchases $35,000 and over up to $50,000.

**1.** Purchases approved by the City Manager or designee.

**2.** Purchases approved by the CRA Board.

**3.** Purchases approved by the City Council.

These reports are date/time driven and any differences between the summary and detailed information is a timing issue.

## RECOMMENDED MOTION:

None. Information only.



powered by Legistar™




***Purchase Order Approvals 10-01-17 thru 06-30-18***

**$35,000 TO $50,000 Recap Sheet**

Total Purchase Orders Issued = 46

City Manager = 27

City of Cocoa CRA Board = 1

City Council = 18

# Purchase Order Approvals 10-01-17 thru 06-30-18
# $35,000 to $50,000 By City Manager

| PO # | PO Date | Vendor | PO Amount | Approval Date | By Whom |
|---|---|---|---|---|---|
| 71270 | 10/12/2017 | Reiss Engineering Inc. | $ 42,029.00 | 10/10/2017 | John A. Titkanich, Jr. AICP |
| 71494 | 10/25/2017 | Sunstate Meter & Supply | $ 41,616.00 | 10/25/2017 | John A. Titkanich, Jr. AICP |
| 71536 | 10/27/2017 | Ring Power Corporation | $ 39,825.00 | 10/26/2017 | John A. Titkanich, Jr. AICP |
| 71544 | 10/30/2017 | Insource Software | $ 40,833.01 | 10/27/2017 | Matthew J. Fuhrer (Acting) |
| 71548 | 10/30/2017 | Environmental PR Group | $ 48,250.00 | 10/27/2017 | Matthew J. Fuhrer (Acting) |
| 71606 | 11/3/2017 | DG4S Secure Solutions | $ 49,567.00 | 11/3/2017 | Matthew J. Fuhrer (Acting) |
| 71618 | 11/8/2017 | Mead & Hunt, Inc. | $ 49,440.00 | 11/7/2017 | John A. Titkanich, Jr. AICP |
| 71662 | 11/13/2017 | Sunstate Meter & Supply | $ 49,881.60 | 11/13/2017 | John A. Titkanich, Jr. AICP |
| 71699 | 11/20/2017 | Garganese, Weiss & D'Agresta | $ 35,000.00 | 11/17/2017 | John A. Titkanich, Jr. AICP |
| 71709 | 11/21/2017 | Physio Control Inc. | $ 43,018.28 | 11/21/2017 | Matthew J. Fuhrer (Acting) |
| 71712 | 11/21/2017 | JJ Designs & Construction | $ 45,000.00 | 11/21/2017 | Matthew J. Fuhrer (Acting) |
| 71760 | 11/29/2017 | Garganese, Weiss & D'Agresta | $ 50,000.00 | 11/28/2017 | Matthew J. Fuhrer (Acting) |
| 71789 | 12/5/2017 | Infrastructure Solutions Service | $ 35,970.00 | 12/4/2017 | John A. Titkanich, Jr. AICP |
| 71923 | 12/20/2017 | Southeastern Surveying | $ 38,093.00 | 12/20/2017 | John A. Titkanich, Jr. AICP |
| 71929 | 12/20/2017 | Ricoh USA, Inc. | $ 41,000.00 | 12/20/2017 | John A. Titkanich, Jr. AICP |
| 71966 | 1/3/2018 | Sunstate Meter & Supply | $ 36,964.00 | 12/29/2017 | John A. Titkanich, Jr. AICP |
| 72060 | 1/23/2018 | S & L Materials | $ 35,000.00 | 1/22/2018 | John A. Titkanich, Jr. AICP |
| 72144 | 1/31/2018 | Sunstate Meter & Supply | $ 49,881.60 | 1/31/2018 | John A. Titkanich, Jr. AICP |
| 72328 | 3/5/2018 | Sunstate Meter & Supply | $ 48,858.40 | 3/5/2018 | John A. Titkanich, Jr. AICP |
| 72336 | 3/6/2018 | Sunstate Meter & Supply | $ 49,881.60 | 3/6/2018 | Matthew J. Fuhrer (Acting) |
| 72376 | 3/20/2018 | Automation Pro | $ 48,750.00 | 3/19/2018 | Matthew J. Fuhrer (Acting) |
| 72442 | 3/27/2018 | Barney's Pumps | $ 38,625.60 | 3/26/2018 | John A. Titkanich, Jr. AICP |
| 72600 | 4/26/2018 | Sunstate Meter & Supply | $ 49,881.60 | 4/26/2018 | John A. Titkanich, Jr. AICP |
| 72601 | 4/26/2018 | Sunstate Meter & Supply | $ 43,350.00 | 4/26/2018 | John A. Titkanich, Jr. AICP |
| 72660 | 5/11/2018 | Trane (Maitland) | $ 36,290.00 | 5/10/2018 | Matthew J. Fuhrer (Acting) |
| 72691 | 5/17/2018 | Bussen Mayer Engineering Group | $ 36,380.00 | 5/16/2018 | John A. Titkanich, Jr. AICP |
| 72867 | 6/18/2018 | Sunstate Meter & Supply | $ 49,881.60 | 6/13/2018 | John A. Titkanich, Jr. AICP |

**27 Purchase Order Approved by City Manager**

Prepared by Purchasing 7/3/2018

# Purchase Order Approvals 10-01-17 thru 06-30-18
# $35,000 to $50,000 By CRA Board

| PO # | PO Date | Vendor | PO Amount | Approval Date | By Whom |
|---|---|---|---|---|---|
| 71962 | 1/3/2018 | Infrastructure Solution Services | $ 35,000.00 | 11/14/2017 | Cocoa CRA |

**1 Purchase Order Approved by CRA**

Prepared by Purchasing 7/3/2018

# Purchase Order Approvals 10-01-17 thru 06-30-18
# $35,000 to $50,000 By City Council

| PO # | PO Date | Vendor | PO Amount | Approval Date | By Whom |
|---|---|---|---|---|---|
| 71127 | 10/4/2017 | Florida Power & Light Miami | $ 37,400.00 | 9/26/2017 | City Council |
| 71226 | 10/10/2017 | Mayer Electric Supply Company | $ 45,811.00 | 2/28/2017 | City Council |
| 71228 | 10/10/2017 | Mayer Electric Supply Company | $ 47,207.00 | 2/28/2017 | City Council |
| 71243 | 10/11/2017 | Industrial Chemicals Inc. | $ 35,200.00 | 9/26/2017 | City Council |
| 71262 | 10/11/2017 | Cutwater Asset Management | $ 37,500.00 | 3/9/2010 | City Council |
| 71267 | 10/12/2017 | Carr Riggs & Ingram LLC | $ 43,500.00 | 4/24/2012 | City Council |
| 71268 | 10/12/2017 | Carr Riggs & Ingram LLC | $ 43,500.00 | 4/24/2012 | City Council |
| 71371 | 10/18/2017 | Brev Cty Bd of Cty Comm | $ 45,000.00 | 10/25/2016 | City Council |
| 71497 | 10/25/2017 | Florida High Speed Internet | $ 49,250.00 | 10/10/2017 | City Council |
| 71551 | 10/30/2017 | United Self Insured Services | $ 50,000.00 | 8/22/2017 | City Council |
| 71603 | 11/3/2017 | Cato Steel Company | $ 44,858.49 | 11/3/2017 | City Council |
| 71613 | 11/7/2017 | Cato Steel Company | $ 44,858.49 | 11/3/2017 | City Council |
| 71619 | 11/8/2017 | Bussen Mayer Engineering | $ 41,336.00 | 3/28/2017 | City Council |
| 71620 | 11/8/2017 | Axon Enterprises, Inc. | $ 46,515.05 | 10/24/2017 | City Council |
| 71897 | 12/19/2017 | JoBear Contracting Inc. | $ 35,198.80 | 12/12/2017 | City Council |
| 71902 | 12/19/2017 | Flowers Chemical Laboratories | $ 35,818.00 | 12/12/2017 | City Council |
| 71918 | 12/20/2017 | Beck Auto Sales, Inc. | $ 40,317.62 | 12/12/2017 | City Council |
| 71979 | 1/3/2018 | FL Dept. of Corrections | $ 43,122.75 | 12/12/2017 | City Council |

**18** **Purchase Order Approved by City Council**

Prepared by Purchasing 7/3/2018

## Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-298 | **Version:** | 1 | **Name:** | |
| **Type:** | Informational Item | | | **Status:** | Agenda Ready |
| **File created:** | 7/12/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (Deputy Finance Director) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | Change Order-Contingency Report June 2018.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 12, 2018
Agenda Date: July 24, 2018
Prepared By: Anthony Hagan, Grants Administrator
Through: Lora Howell, Interim Finance Director
Requested Action:
In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority.

## BACKGROUND:

The attached spreadsheets reference construction projects with a previously authorized "contingency" as of June 30, 2018. The report provides the project number, project description, construction contract cost of project, contingency amount authorized, date of City Council approval, resolution number for authorization of contingency, requisition numbers, and expenditure by fiscal year.

The second line of each project in the third column under "Construction contract not to exceed $" references the contingency amount that the City Council or City Manager, if within his purchasing authority, has approved. The last line of each project provides the remaining balance as of the report date.

## STRATEGIC PLAN CONNECTION:

N/A

## BUDGETARY IMPACT:

None

## PREVIOUS ACTION:

None

## RECOMMENDED MOTION:

Informational Item Only.

## Change Orders - CM authorized to execute

| Project # | Project Description + Details | Construction contract not to exceed $ | Date Approved | | Resolution # | Requisition # | Requisition $ by Account # (applied to contingency) | All Fiscal Years Cumulative (as of: 6/30/2018) | FY13 Cum | FY14 Cum. | FY15 Cum. | FY16 Cum. | FY17Cum. | FY18 Cum. | FY2018 Expenditures | FY2017 Expenditures |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **WS11VR** | Valve Improvements | | | | | | | | | | | | | | | |
| Op. Rev. | | 201,750.12 | 6/28/2018 | | 2018-014 | | | | | | | | | | | |
| Project Manager: | | 26,315.00 | contingency authorized | | | | | | | | | | | | | |
| account # | 421-4025-536.46-00 | 175,435.12 | exp authorized before contingency | | | | | Cumulative | FY13 cum | FY14 cum | FY15 cum | FY16 cum | FY17 cum | FY18 cum | | |
| | | | | | | | | | | | | | | | | $ - |
| | **Atlantic Development** | | | *FY 18 PO ISSUE* | FY2018 | | | 175,435.12 | | | | | | 175,435.12 | | |
| | **Contractor PO#** | | | | | | | | | | | | | | | |
| | | 26,315 | *contingency balance--> | | | | | | | | | | | | | |
| **CD1205** | Stone Street Streetscape | | | | | | | | | | | | | | | |
| Op. Rev. | | 1,000,000.00 | 10/24/2017 | | 2018-022 | | | | | | | | | | | |
| Project Manager: | | 50,000.00 | contingency authorized | | | | | | | | | | | | | |
| account # | 001-3510-541.63-00 | 950,000.00 | exp authorized before contingency | | | | | Cumulative | FY13 cum | FY14 cum | FY15 cum | FY16 cum | FY17 cum | FY18 cum | | |
| | 423-3570-538.63-00 | | | | | | | | | | | | | | | $ - |
| | 111-3230-559.63-00 | | | *FY 18 PO ISSUE* | FY2018 | 35969 | 950,000.00 | 950,000.00 | | | | | | 950,000.00 | $ 153,780.70 | |
| | **Contractor: Masci General PO# 72675** | | | | | | | | | | | | | | | |
| | B-18-02-COC | | | | | | | | | | | | | | | |
| | | 50,000 | *contingency balance--> | | | | | | | | | | | | | |
| **WS11VR** | Valve Improvements | | | | | | | | | | | | | | | |
| Op. Rev. | | 574,914.93 | 10/24/2017 | | 2018-014 | | | | | | | | | | | |
| Project Manager: | | 52,265.00 | contingency authorized | | | | | | | | | | | | | |
| account # | 421-4025-536.46-00 | 522,649.93 | exp authorized before contingency | | | | | Cumulative | FY13 cum | FY14 cum | FY15 cum | FY16 cum | FY17 cum | FY18 cum | | |
| | | | | | | | | | | | | | | | | $ - |
| | **JoBear** | | | *FY 18 PO ISSUE* | FY2018 | 35607 | 522,649.93 | 522,649.93 | | | | | | 522,649.93 | | |
| | **Contractor PO#72425** | | | | | | | | | | | | | | | |
| | | 52,265 | *contingency balance--> | | | | | | | | | | | | | |
| **SW17CS** | Baffle Box At Church Street | | | | | | | | | | | | | | | |
| Op. Rev. | | 327,407.00 | 10/24/2017 | | 2017-113 | | | | | | | | | | | |
| Project Manager: | | 30,000.00 | contingency authorized | | | | | | | | | | | | | |
| account # | 423-3570-538.63-00 | 297,407.00 | exp authorized before contingency | | | | | Cumulative | FY13 cum | FY14 cum | FY15 cum | FY16 cum | FY17 cum | FY18 cum | | |
| | | | | | | | | | | | | | | | | $ - |
| | **DP Development of the Treasure Coast PO# 71772** | | | *FY 18 PO ISSUE* | FY2018 | 34698 | 297,407.00 | 297,407.00 | | | | | | 297,407.00 | $ 303,464.20 | |
| | Treats Stormwater Run-off | | | | | | | | | | | | | | | |
| | | 30,000 | *contingency balance--> | | | | | | | | | | | | | |
| **CP1501** | Heart Of Cocoa Meeting Room | | | | | | | | | | | | | | | |
| Op. Rev. | | 175,000.00 | 10/24/2017 | | 2017-104 | | | | | | | | | | | |
| Project Manager: | | 18,125.00 | contingency authorized | | | | | | | | | | | | | |
| account # | 301-3580-519-62-00 | 156,875.00 | exp authorized before contingency | | | | | Cumulative | FY13 cum | FY14 cum | FY15 cum | FY16 cum | FY17 cum | FY18 cum | | |
| | **C&D Consturction PO# 71710** | | | | | | | | | | | | | | | |
| | Community Meeting Room | | | *FY 18 PO ISSUE* | FY2018 | 34749 | 156,875.00 | 156,875.00 | | | | | | 156,875.00 | $ 34,592.18 | $ - |
| | | | | *CO#1* | | 35952 | 6,726.39 | 163,601.39 | | | | | | 163,601.39 | | |
| | | 18,125 | *contingency balance--> | | | | | | | | | | | | | |
| **WS1222** | WRF Motor Controls Sellers | | | | | | | | | | | | | | | |
| Op. Rev. | | 2,334,400.20 | 4/12/2016 | | 2016-37 | | | | | | | | | | | |
| Project Manager: | | 212,218.20 | contingency authorized | | | | | | | | | | | | | |
| account # | 421-4120-536-63-00 | 2,122,182.00 | exp authorized before contingency | | | | | Cumulative | FY13 cum | FY14 cum | FY15 cum | FY16 cum | FY17 cum | FY18 cum | | |
| | **Chinchor Electric Inc PO# 68119/69705/71957** | | | FY16 PO Issue | FY 2016 | 30162 | 2,122,182.00 | 2,122,182.00 | | | | 2,122,182.00 | | | | $ 1,458,603.25 |
| | B-16-05-COC | | | *PO 68119 FY16 Year-End PO Liquidation* | | | (1,938,748.67) | 183,433.33 | | | | 183,433.33 | | | | |
| | | | | FY 2017 PO Issued | FY 2017 | 32007 | 1,938,748.67 | 2,122,182.00 | | | | 183,433.33 | 1,938,748.67 | | | |
| | | | | CO#1 | | 32212 | 119,650.85 | 2,241,832.85 | | | | 183,433.33 | 2,058,399.52 | | | |
| | | | | | | | (599,596.27) | 1,642,236.58 | | | | 183,433.33 | 1,458,803.25 | | | |
| | | | | *FY 18 PO ISSUE* | FY2018 | 34974 | 599,596.27 | 2,241,832.85 | | | | 183,433.33 | 1,458,803.25 | 599,596.27 | $ 487,504.63 | |
| | | 92,567 | *contingency balance--> | | | | | | | | | | | | | |

| Project # | Project Description + Details | Construction contract not to exceed $ | Date Approved | Resolution # | Requisition # | Requisition $ by Account # | All Fiscal Years Cumulative | FY13 Cum | FY14 Cum. | FY15 Cum. | FY16 Cum. | FY17Cum. | FY18 Cum. | | FY2018 Expenditures | FY2017 Expenditures |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **WS1402** | Reject Pond Rehab - Engineering Services | | | | | | | | | | | | | | | |
| Op. Rev. | | 9,425,900.00 | 12/8/2015 | 2015-091 | | | | | | | | | | | | |
| Project Manager: | | 856,900.00 | contingency authorized | | | | | | | | | | | | | |
| account # | 421-4055-536-63-00 | 8,569,000.00 | exp authorized before contingency | | | | Cumulative | FY13 cum | FY14 cum | FY15 cum | FY16 cum | FY17 cum | FY18 cum | | | |
| | **PETTICOTT-SCHMITT PO# 67619/69660/71761** | | FY16 PO Issue | FY2016 | 29508 | 8,569,000.00 | 8,569,000.00 | | | | $ 8,569,000.00 | | | | | $ 5,531,981.69 |
| | Bid No. B-15-23-COC | | *CO#1 temporary and permanent power for CVS-1 and ASR-4* | | 30691 | 67,311.00 | 8,636,311.00 | | | | 8,636,311.00 | | | | | |
| | | | *PO 67619 FY16 Year-End PO Liquidation* | | | (6,815,828.77) | 1,820,482.23 | | | | 1,820,482.23 | | | | | |
| | | | | FY2017 | 31822 | 6,815,828.77 | 8,636,311.00 | | | | 1,820,482.23 | 6,815,828.77 | | | | |
| | | | *CO#1* | | 32217 | 1,243.00 | 8,637,554.00 | | | | 1,820,482.23 | 6,817,071.77 | | | | |
| | | | *CO#2* | | 32311 | 77,406.00 | 8,714,960.00 | | | | 1,820,482.23 | 6,894,477.77 | | | | |
| | | | *CO#3* | | 32488 | 15,311.00 | 8,730,271.00 | | | | 1,820,482.23 | 6,909,788.77 | | | | |
| | | | *CO#4* | | 33475 | (1,750.00) | 8,728,521.00 | | | | 1,820,482.23 | 6,908,038.77 | | | | |
| | | | *CO#5* | | 33669 | 10,956.00 | 8,739,477.00 | | | | 1,820,482.23 | 6,918,994.77 | | | | |
| | | | | | | (1,387,013.08) | 7,352,463.92 | | | | 1,820,482.23 | 5,531,981.69 | | | | |
| | | | *FY 18 PO ISSUE* | FY2018 | 34733 | 1,387,013.08 | 8,739,477.00 | | | | 1,820,482.23 | 5,531,981.69 | 1,387,013.08 | | $ 1,044,252.29 | |
| | | | *CO#1* | | 35001 | 18,612.63 | 8,758,089.63 | | | | 1,820,482.23 | 5,531,981.69 | 1,405,625.71 | | | |
| | | | *CO#2* | | 35008 | 2,548.56 | 8,760,638.19 | | | | 1,820,482.23 | 5,531,981.69 | 1,408,174.27 | | | |
| | | | *CO#3* | | 35009 | 41,346.11 | 8,801,984.30 | | | | 1,820,482.23 | 5,531,981.69 | 1,449,520.38 | | | |
| | | | *CO#4* | | 35144 | 110,939.07 | 8,912,923.37 | | | | 1,820,482.23 | 5,531,981.69 | 1,560,459.45 | | | |
| | | | *CO#5* | | 35145 | (21,069.96) | 8,891,853.41 | | | | 1,820,482.23 | 5,531,981.69 | 1,539,389.49 | | | |
| | | | *CO#6* | | 35146 | 28,132.00 | 8,926,826.75 | | | | 1,820,482.23 | 5,531,981.69 | 1,574,362.83 | | | |
| | | | *CO#7* | | 35538 | 6,841.34 | | | | | | | | | | |
| | | 499,073 | ^contingency balance--> | | | | | | | | | | | | | |
| **WS16EW** | Claude H. Dyal WTP Elevated Walkway Improvements | | | | | | | | | | | | | | | |
| Op. Rev. | | 1,213,820.00 | 3/24/2015 VIII. 3. | 2015-012 | | 63-00 | | | | | | | | | | |
| Project Manager: | | 110,347.00 | 10% contingency authorized of $1,103,473 | | | | | | | | | | | | | |
| account # | 421-4055-536-63-00 | 1,103,473.00 | exp authorized before contingency | | | | Cumulative | FY13 cum | FY14 cum | FY15 cum | FY16 cum | FY17 cum | FY18 cum | | | |
| | **Brandes Design-Build, Inc. PO # 67359/69616** | | FY15 PO Issue | FY 2015 | 27257 | 1,103,473.00 | 1,103,473.00 | n/a | n/a | 1,103,473.00 | | | | | | $ 15,300.00 |
| | Bid No. B-15-09-COC | | *PO 65795 FY15 Year-End PO Liquidation* | | | (883,423.00) | 220,050.00 | | | 220,050.00 | | | | | | |
| | | | *FY16 PO Issue* | FY 2016 | 29146 | 883,423.00 | 1,103,473.00 | | | 220,050.00 | 883,423.00 | | | | | |
| | | | *CO#1* | | 29489 | 7,268.19 | 1,110,741.19 | | | 220,050.00 | 890,691.19 | | | | | |
| | | | *E* | | 30181 | 7,419.37 | 1,118,160.56 | | | 220,050.00 | 898,110.56 | | | | | |
| | | | *CO#3* | | 30320 | 32,643.88 | 1,150,804.44 | | | 220,050.00 | 930,754.44 | | | | | |
| | | | *PO 67359 FY16 Year-End PO Liquidation* | | | (130,380.44) | 1,020,424.00 | | | 220,050.00 | 800,374.00 | | | | | |
| | | | | FY2017 | 31997 | 130,380.44 | 1,150,804.44 | | | 220,050.00 | 800,374.00 | 130,380.44 | | | | |
| | | | *CO#4* | | 33777 | (37,061.00) | 1,113,743.44 | | | 220,050.00 | 800,374.00 | 93,319.44 | | | | |
| | | | | | | (78,019.44) | 1,035,724.00 | | | 220,050.00 | 800,374.00 | 15,300.00 | | | | |
| | | | *FY 18 PO ISSUE* | FY2018 | | | 1,035,724.00 | | | 220,050.00 | 800,374.00 | 15,300.00 | - | | $ - | |
| | | 63,016 | ^contingency balance--> | | | | | | | | | | | | | |
| **WS1001** | Industrial Park Pump Station | | | | | | | | | | | | | | | |
| Op. Rev. | | 4,889,500.00 | 11/25/14, VIII.8 | 2014-138 | | | | | | | | | | | | |
| Project Manager: | | 444,500.00 | 10% contingency authorized | | | 63-00 | | | | | | | | | | |
| account # | 421-4055-536.63-00 | 4,445,000.00 | exp authorized before contingency | | | | Cumulative | FY13 cum | FY14 cum | FY15 cum | FY16 cum | FY17 cum | FY18 cum | | | |
| | **Brandes Design-Build. PO #67318/69608/71924** | | FY15 PO Issue | FY 2015 | 26451 | 4,445,000.00 | 4,445,000.00 | n/a | n/a | 4,445,000.00 | | | | | | |
| | Bid No. B-15-01-COC | | *CO #1 for electric actuated butterfly valves* | FY 2015 | 27931 | 41,985.41 | 4,486,985.41 | | | 4,486,985.41 | | | | | | |
| | | | *CO#2 for necessary modifications to electrical design* | FY 2015 | 28332 | 14,574.50 | 4,501,559.91 | | | 4,501,559.91 | | | | | | |
| | Quentin Hampton P.O. #67460/69493 | | *PO 65207 FY15 Year-End PO Liquidation* | | | (1,542,102.38) | 2,959,457.53 | | | 2,959,457.53 | | | | | | |
| | | | *FY16 PO Issue PO#67318* | FY2016 | 29192 | 1,542,102.38 | 4,501,559.91 | | | 2,959,457.53 | 1,542,102.38 | | | v | | |
| | **Mead & Hunt (formerly QLH) PO #70943/71880** | | *TO 2015-67 P.O. 67455 TO CH2M for Scada Programing* | | 29315 | 21,434.07 | 4,522,993.98 | | | 2,959,457.53 | 1,563,536.45 | | | v | | |
| | | | *PO#67460 to QLH for SDC* | | 29381 | 53,001.11 | 4,575,995.09 | | | 2,959,457.53 | 1,616,537.56 | | | v | | |
| | **CH2M Hill PO #67455/** | | *CO # 1 PO 67460 Additional Services Industrial Park* | | 29593 | 23,033.00 | 4,599,028.09 | | | 2,959,457.53 | 1,639,570.56 | | | | | |
| | | | *CO#1 PO 67318* | | 29647 | 53,686.38 | 4,652,714.47 | | | 2,959,457.53 | 1,693,256.94 | | | | | |
| | | | *CO#2 install electronic indicators PO 67318* | | 30007 | 8,917.65 | 4,661,632.12 | | | 2,959,457.53 | 1,702,174.59 | | | | | |
| | | | *CO#2 additional inspection services PO#67460* | | 30758 | 18,000.00 | 4,679,632.12 | | | 2,959,457.53 | 1,720,174.59 | | | | | |
| | | | *PO 67318 FY16 Year-End PO Liquidation* | | | (806,347.80) | 3,873,284.32 | | | 2,959,457.53 | 913,826.79 | | | | | |
| | | | *PO 67460 FY16 Year-End PO Liquidation* | | | (26,064.34) | 3,847,219.98 | | | 2,959,457.53 | 887,762.45 | | | | | |
| | | | *PO 67455 FY16 Year-End PO Liquidation* | | | (12,619.15) | 3,834,600.83 | | | 2,959,457.53 | 875,143.30 | | | | | |
| | | | *PO#69493 Quentin Hampton (reissue PO#67460)* | FY 2017 | 31910 | 26,064.34 | 3,860,665.17 | | | 2,959,457.53 | 875,143.30 | 26,064.34 | | | | $ 14,779.95 |
| | | | *PO#69508 Brandes Design-Build (reissue PO#67318)* | | 31980 | 806,347.80 | 4,667,012.97 | | | 2,959,457.53 | 875,143.30 | 832,412.14 | | | | $ 386,032.50 |
| | | | *PO#69493 QLH liquidated balance, reissue to Mead and Hunt* | | 33725 | (11,284.39) | 4,655,728.58 | | | 2,959,457.53 | 875,143.30 | 821,127.75 | | | | |
| | | | *PO#70943 Mead & Hunt (reissue PO#69493)* | | 33736 | 11,284.39 | 4,667,012.97 | | | 2,959,457.53 | 875,143.30 | 832,412.14 | | | | $ 1,300.00 |
| | | | | | | | 4,667,012.97 | | | 2,959,457.53 | 875,143.30 | 832,412.14 | | | | |
| | | | *PO#69508 Brandes Design-Build (reissue PO#67318)* | | 31980 | (420,315.30) | 4,246,697.67 | | | 2,959,457.53 | 875,143.30 | 412,096.84 | | | | |
| | | | *PO#70943 Mead & Hunt (reissue PO#69493)* | | 33736 | (9,984.39) | 4,236,713.28 | | | 2,959,457.53 | 875,143.30 | 402,112.45 | | | | |
| | | | *PO#71924 Brandes Design-Build (reissue PO#69508)* | FY2018 | 34892 | 420,315.30 | 4,657,028.58 | | | 2,959,457.53 | 875,143.30 | 402,112.45 | 420,315.30 | 1 | $ - | |
| | | | *PO#71880 Mead & Hunt (reissue PO#70943)* | | 34893 | 9,984.39 | 4,667,012.97 | | | 2,959,457.53 | 875,143.30 | 402,112.45 | 430,299.69 | 2 | $ 3,768.27 | |
| | | 209,868 | ^contingency balance--> | | | | | v | v | | | | | | | |

| Project # | Project Description + Details | Construction contract not to exceed $ | Date Approved | Resolution # | Requisition # | Requisition $ by Account # | | All Fiscal Years Cumulative | FY13 Cum | FY14 Cum. | FY15 Cum. | FY16 Cum. | FY17Cum. | FY18 Cum. | | FY2018 Expenditures | FY2017 Expenditures |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **WS1117** | SCADA Support Hardware Integration Services | | | | | | | | | | | | | | | | |
| Op. Rev. | | 3,145,938.40 | 8/12/14 VIII.5 | 2014-090 | | | | | | | | | | | | | |
| Project Manager: | | 231,664.40 | 10% contingency authorized | | | 63-00 | 64-00 | | | | | | | | | | |
| account #421-4055-536.63-00 | | 2,316,644.00 | exp authorized before contingency | | | | | | | | | | | | | | |
| | | 597,630.00 | Change order to support the Repair of Deficiencies 8-25-15 V.5 | | | | | Cumulative | FY13 cum | FY14 cum | FY15 cum | FY16 cum | FY17 cum | FY18 cum | | | |
| | **CH2M Hill Engineers, Inc. FY2014 PO# 64202** | | FY14 PO Issue | FY 2014 | 25301 | | 2,316,644.00 | 2,316,644.00 | | 2,316,644.00 | | | | | | | $ 244,575.44 |
| | Task Order 2014-58 | | *FY14 Year-End PO Liquidation for Task Order 2014-58* | | | | (2,316,644.00) | - | | - | | | | | | | |
| | **CH2M Hill Engineers, Inc. FY 2015 PO# 64883** | | *FY 2015 PO Issue* | FY 2015 | 26194 | | 2,316,644.00 | 2,316,644.00 | | - | 2,316,644.00 | | | | | | |
| | | | | | 26634 | | (2,316,644.00) | | | | - | | | | | | |
| | **CH2M Hill Engineers, Inc. FY2016 PO# 67262** | | *CO#1-account number change only 421-4055-536.63-00* | | 26634 | 2,253,869.00 | 62,775.00 | 2,316,644.00 | | - | 2,316,644.00 | | | | | | |
| | | | *CO#2-to support the repair of deficiencies identified through execution of the original task* | | 28276 | 597,630.00 | | 2,914,274.00 | | - | 2,914,274.00 | | | | | | |
| | **CH2M Hill Engineers, Inc. FY 2017 PO# 69602** | | *CO#3-to correct CO#2 Internal use only to put into right account* | | n/a | | | 2,914,274.00 | | - | 2,914,274.00 | | | | | | |
| | | | *FY15 Year-End PO Liquidation* | | | (1,369,468.90) | - | 1,544,805.10 | | - | 1,544,805.10 | | | | | | |
| | Same project, different task orders, not from "contingency" | | FY16 PO Issue | FY2016 | 29089 | 1,369,468.90 | - | 2,914,274.00 | | - | 1,544,805.10 | 1,369,468.90 | | | | | |
| | CH2M Hill Engineers, Inc. PO# 67260 | | *FY16 Year-End PO Liquidation* | | | (13,217.56) | | 2,901,056.44 | | | 1,544,805.10 | 1,356,251.34 | | | | | |
| | CH2M Hill Engineers, Inc. PO# 67261 | | PO# 69602 FY17 PO Issue | FY2017 | 31776 | 13,217.56 | | 2,914,274.00 | | | 1,544,805.10 | 1,356,251.34 | 13,217.56 | | | | |
| | CH2M Hill Engineers, Inc. PO# 67263 | | CO#1 to PO#69602 | | 31776 | 231,520.00 | | 3,145,794.00 | | | 1,544,805.10 | 1,356,251.34 | 244,737.56 | | | | |
| | CH2M Hill Engineers, Inc. PO# 67264 | | *FY17 Year-End PO Liquidation* | | | (162.12) | | 3,145,631.88 | | | 1,544,805.10 | 1,356,251.34 | 244,575.44 | | | | |
| | | | | FY2018 | | | | 3,145,631.88 | | | 1,544,805.10 | 1,356,251.34 | 244,575.44 | - | | $ - | |
| | | $ 144.40 | ^contingency balance--> | | | | | | | | | | | | | | |
| **WS1222** | BNR Process Improvements | | | | | | | | | | | | | | | | |
| DER restricted + Op.Rev | | 2,970,900.00 | 08/13/13 VIII.7 | 2013-083 | | | | | | | | | | | | | |
| account #421 4120 536 63-00 + 64-00 | | 191,900.00 | contingency authorized | | | | | | | | | | | | | | |
| | | 2,779,000.00 | constr exp authorized before contingency | | | | | | | | | | | | | | |
| | | 86,000 | 7/28/15 VIII. 3. for **Maxwell Contracting** | 2015-037 | | | | | | | | | | | | | |
| *$5k reimburse check for overpmt of retainage in error - NOT a change order* | | 10,000 | contingency authorized for emergency task order | | | | | | | | | | | | | | |
| | | 76,000 | Emergency Task Order authorized ($76k before task order contingency) | | | 63-00 | 64-00 | Cumulative | FY13 cum | FY14 cum | FY15 cum | FY16 cum | FY17 cum | FY18 cum | | FY18 | FY17 |
| | **Brandes Design-Build, Inc. FY2013 PO# 62086** | | | | | | | | | | | | | | | | |
| | Bid No. B-13-11-COC | | | | | | | | | | | | | | | | |
| | **Brandes Design-Build, Inc. FY2014 PO# 62605** | | | FY2013 | 22658 | 1,250,550.00 | 1,528,450.00 | 2,779,000.00 | 2,779,000.00 | | | | | | | | |
| | **Brandes Design-Build, Inc. FY2015 PO# 64940** | | FY13 Year-End PO Liquidation | | | (1,200,550.00) | (1,528,450.00) | | 50,000.00 | | | | | | | | |
| | | | FY14 PO Reissue | FY2014 | 23304 | 1,200,550.00 | 1,528,450.00 | 2,779,000.00 | 50,000.00 | 2,729,000.00 | | | | | | | |
| | **Brandes Design-Build, Inc. FY2016 PO# 67346** | | CO #1 Modification to drain lines in BNR tanks | | 24840 | 22,776.29 | | 2,801,776.29 | 50,000.00 | 2,751,776.29 | | | | | | | |
| | **CDM Smith FY2016 PO# 67329 + 67528 + 67529** | | FY14 Year-End PO Liquidation | | | | (728,344.56) | 2,073,431.73 | 50,000.00 | 2,023,431.73 | | | | | | | |
| | **JoBear Contracting FY2016 PO# 68561** | | FY15 PO Reissue | FY2015 | 26278 | 728,344.56 | | 2,801,776.29 | 50,000.00 | 2,023,431.73 | 728,344.56 | - | | | | | |
| | | | CO #2 Exploratory excavation | | 26423 | 11,040.00 | | 2,812,816.29 | 50,000.00 | 2,023,431.73 | 739,384.56 | - | | | | | |
| | | | | | 26917 | 10,200.00 | | 2,823,016.29 | 50,000.00 | 2,023,431.73 | 749,584.56 | - | | | | | |
| | **Brandes FY2017 PO# 69615 / FY2018 PO#71959** | | CO #3 Cable Tray | | 27079 | 5,978.14 | | 2,828,994.43 | 50,000.00 | 2,023,431.73 | 755,562.70 | - | | | | | |
| | | | CO #4 to Remove Sludge | | 27209 | 10,000.00 | | 2,838,994.43 | 50,000.00 | 2,023,431.73 | 765,562.70 | - | | | | | |
| | **CDM Smith FY17 PO# 69522/69955/69956; FY18 PO#71534** | | *FY15 Year End PO Liquidation* | | | (79,836.05) | | 2,759,158.38 | 50,000.00 | 2,023,431.73 | 685,726.65 | - | | | | | |
| | | | FY16 PO Issue | FY2016 | 29212 | 79,836.05 | | 2,838,994.43 | 50,000.00 | 2,023,431.73 | 685,726.65 | 79,836.05 | - | | | | |
| | **Chinchor Electric FY2017 PO#69705** | | | | 29249 | 32,800.00 | | 2,871,794.43 | 50,000.00 | 2,023,431.73 | 685,726.65 | 112,636.05 | | | | | |
| | | | *CO#1* | | 29329 | (5,000.00) | | 2,866,794.43 | 50,000.00 | 2,023,431.73 | 685,726.65 | 107,636.05 | | | | | |
| | | | *CO#2* | | 29212 | 4,151.50 | | 2,870,945.93 | 50,000.00 | 2,023,431.73 | 685,726.65 | 111,787.55 | | | | | |
| | | | *CO#3* | | 29905 | 5,327.32 | | 2,876,273.25 | 50,000.00 | 2,023,431.73 | 685,726.65 | 117,114.87 | | | | | |
| | | | *CO#4* | | 30046 | (5,327.32) | | 2,870,945.93 | 50,000.00 | 2,023,431.73 | 685,726.65 | 111,787.55 | | | | | |
| | | | *Jobear P.O. 68561* | | 30751 | 100,378.50 | | 2,971,324.43 | 50,000.00 | 2,023,431.73 | 685,726.65 | 212,166.05 | | | | | |
| | | | *FY16 Liquidated* | | 30751 | (83,785.50) | | 2,887,538.93 | 50,000.00 | 2,023,431.73 | 685,726.65 | 128,380.55 | | | | | |
| | **SISCO FY2016 PO# 68047** | | SISCO PO#68047 EVALUATE/REPAIR 4 ELECTRIC VALVE ACTUATORS | | 30111 | 5,085.16 | | 2,892,624.09 | 50,000.00 | 2,023,431.73 | 685,726.65 | 133,465.71 | | | | | $ 5,085.16 |
| | | | *FY16 Year End PO Liquidation* | | | (34,482.06) | | 2,858,142.03 | 50,000.00 | 2,023,431.73 | 685,726.65 | 98,983.65 | | | | | |
| | | | *FY17PO#69515 Brandes* | FY2017 | 31932 | 33,812.06 | | 2,891,954.09 | 50,000.00 | 2,023,431.73 | 685,726.65 | 98,983.65 | 33,812.06 | | | | $ - |
| | | | *PO# 69522 CDM Smith* | | 31954 | 670.00 | | 2,892,624.09 | 50,000.00 | 2,023,431.73 | 685,726.65 | 98,983.65 | 34,482.06 | | | | $ 13,906.75 |
| | | | *PO# 69522 CDM Smith* | | 32776 | 13,250.00 | | 2,905,874.09 | 50,000.00 | 2,023,431.73 | 685,726.65 | 98,983.65 | 47,732.06 | | | | $ 58,955.00 |
| | | | | | | (33,812.06) | | 2,872,062.03 | 50,000.00 | 2,023,431.73 | 685,726.65 | 98,983.65 | 13,920.00 | | | | $ 169,885.00 |
| | | | | | | (13.25) | | 2,872,048.78 | 50,000.00 | 2,023,431.73 | 685,726.65 | 98,983.65 | 13,906.75 | | | | $ 1,458,803.25 |
| | | | *PO#71534: Reissue PO#69522 CDM Smith* | FY2018 | 34520 | 13.25 | | 2,872,062.03 | 50,000.00 | 2,023,431.73 | 685,726.65 | 98,983.65 | 13,906.75 | 13.25 | | | |
| | | | *CO#1 PO#69522 CDM Smith* | | 34650 | 36,340.00 | | 2,908,402.03 | 50,000.00 | 2,023,431.73 | 685,726.65 | 98,983.65 | 13,906.75 | 36,353.25 | 1 | $ 34,536.25 | |
| | | | *PO#71959. Reissue PO#69515 Brandes Design-Build* | | 34988 | 33,812.06 | | 2,942,214.09 | 50,000.00 | 2,023,431.73 | 685,726.65 | 98,983.65 | 13,906.75 | 70,165.31 | 2 | $ - | |
| | **Maxwell Contracting, Inc. FY2015 PO#066365** | | Task Order 2015-12 to Maxwell Contracting, Inc. | | 27986 | 76,000.00 | | 76,000.00 | - | - | 76,000.00 | - | | | | | $ - |
| | Emergency - compromise of existing expansion joint | | | | | this portion is complete; project is incomplete | | | | | | | | | | | |
| | | 28,686 | ^contingency balance--> for Brandes Design-Build | | | | | | | | | | | | | | |
| | | 10,000 | ^contingency balance--> for Maxwell Contracting | | | | | | | | | | | | | | |

# Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-299 | **Version:** | 1 | **Name:** | |
| **Type:** | Informational Item | | | **Status:** | Agenda Ready |
| **File created:** | 7/12/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | FY 2018 Budget Adjustment Report. (Deputy Finance Director) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | June FY 2018 EXPENSE Budget Tracking Worksheet.pdf<br>June FY 2018 REVENUE Budget Tracking Worksheet.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 12, 2018
Agenda Date: July 24, 2018
Prepared By: Anthony Hagan / Grants Administrator
Through: Lora Howell, Interim Finance Director
Requested Action:
FY 2018 Budget Adjustment Report

## BACKGROUND:

Pursuant to the Cocoa City Charter, Article XII, Section 5.b., the following report details the budget adjustments that were approved in Fiscal Year 2018 thru June 30, 2018.

## STRATEGIC PLAN CONNECTION:

The information contained in this report provides to stakeholders increased transparency related to budget adjustments.

## BUDGETARY IMPACT:

None

## PREVIOUS ACTION:

None

**RECOMMENDED MOTION:**
Information Item Only

# FY 2018 EXPENSE BUDGET TRACKING WORKSHEET

## EXPENSE TRANSFER/AMENDMENT DETAIL
## AS OF: 6/30/2018

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| **1000 - CITY COUNCIL** | | | | | |
| 12/27/17 | 001-1000-511.52-00 | (145) | COUNCIL D. BOISVERT UPGRD TO I-PHONE-6 & CASE | | 1002 |
| | 001-1000-511.41-00 | 145 | | | |
| 01/02/18 | 001-1000-511.52-00 | (100) | PAY ANNUAL DUES FOR MAYOR FOR CIV/MILITARY COUNCIL | | 1058 |
| | 001-1000-511.54-00 | 100 | | | |
| 2 | Budget Amendments/Transfers | | Division 1000 Total | $0 | |
| **1100 - CITY MANAGER'S OFFICE** | | | | | |
| 05/02/18 | 001-1100-512.40-00 | (600) | SEND THREE CITY STAFF TO LEAN SIX SIGMA YELLOW CER | | 2770 |
| 1 | Budget Amendments/Transfers | | Division 1100 Total | ($600) | |
| **1103 - INFORMATION TECHNOLOGY** | | | | | |
| 11/14/17 | 001-1103-516.44-00 | 910 | MOVE COST OF RICOH COPIER LEASE TO IT DIVISION | | 511 |
| | 001-1103-516.52-00 | 3,825 | | | |
| | 001-1103-516.44-00 | 8,896 | | | |
| | 001-1103-516.52-00 | 750 | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| | 001-1103-516.52-00 | 1,251 | | | |
| | 001-1103-516.44-00 | 1,400 | | | |
| | 001-1103-516.44-00 | 1,917 | | | |
| | 001-1103-516.44-00 | 2,947 | | | |
| | 001-1103-516.44-00 | 4,311 | | | |
| | 001-1103-516.52-00 | 6,408 | | | |
| | 001-1103-516.44-00 | 7,209 | | | |
| 12/20/17 | 001-1103-516.64-15 | (6,675) | COVER RENOVATION OF EOC CARRY OVER FROM FY17 | | 962 |
| | 001-1103-516.64-00 | 6,675 | | | |
| 01/23/18 | 001-1103-516.44-00 | (43,435) | COVER NEW PHONE SYSTEM FOR CITY - SHARETEL | | 1421 |
| | 001-1103-516.41-00 | 6,948 | | | |
| | 001-1103-516.46-00 | 33,318 | | | |
| | 001-1103-516.34-00 | 38,950 | | | |
| | 001-1103-516.52-00 | 131,724 | | | |
| 03/27/18 | 001-1103-516.34-00 | 35,781 | PURCHASE OF NEW PHONE SYSTEM FOR CITY | | 2292 |
| | 001-1103-516.52-00 | 131,724 | | | |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 03/27/18 | 001-1103-516.52-00 | (131,724) | PURCHASE OF NEW PHONE SYSTEM FOR CITY | | 2293 |
| | 001-1103-516.34-00 | (35,781) | | | |
| 04/16/18 | 001-1103-516.34-00 | (4,363) | CORRECT NEGATIVE BALANCE FROM INFO TECH SUBSCRIP | | 2573 |
| | 001-1103-516.55-00 | 4,363 | | | |
| | 001-1103-516.64-15 | (13,500) | MOVE COSTS FOR LICENSING SOFTWARE FOR NEW SERVER | | 2572 |
| | 001-1103-516.52-00 | 13,500 | | | |
| 05/02/18 | 001-1103-516.64-15 | (9,844) | CHANGE DATRIUM AND VMWARE TO NEW ACCOUNT LINE | | 2779 |
| | 001-1103-516.68-10 | 9,844 | | | |
| 05/14/18 | 001-1103-516.34-00 | (15,000) | COVER TYLER AEGIS ENT UPG AND COVER OPERAT SUPPLIES | | 2961 |
| | 001-1103-516.44-00 | (7,500) | | | |
| | 001-1103-516.52-00 | 22,500 | | | |
| 05/22/18 | 001-1103-516.34-00 | (11,830) | COVER BUDGET SHORTFALL NEW FIVE9 CUST SVC LINES | | 3175 |
| | 001-1103-516.41-00 | 11,830 | | | |
| 06/19/18 | 001-1103-516.34-00 | (2,000) | MOVE FUNDS TO COVER FIVE9 EXPENSES FOR JUL-AU | | 3477 |
| | 001-1103-516.41-00 | 2,000 | | | |
| 06/25/18 | 001-1103-516.52-00 | (95,925) | COVER UPGRADES TO THE NEW WORLD SYSTEM | | 3538 |
| | 001-1103-516.31-00 | 95,925 | | | |
| 13 | Budget Amendments/Transfers | | Division 1103 Total | $207,329 | |
| **1500 - FINANCE GENERAL ACCOUNTNG** | | | | | |
| 11/06/17 | 001-1500-513.52-00 | (250) | COVER COST OF ADVERTISMNT FOR INVEST MNGMT RFQ | | 382 |
| | 001-1500-513.49-02 | 250 | | | |
| 12/18/17 | 001-1500-513.49-00 | 2,682 | COVER COST OF SECOND LGL AD FOR BUDGET IN NEWSPAPR | | 908 |
| 02/05/18 | 001-1500-513.12-00 | (56,901) | EMPLOYEE ENTERED DROP JAN 1 - MOVE SALARY & WAG | | 1586 |
| | 001-1500-513.12-12 | 5,905 | | | |
| | 001-1500-513.13-00 | 50,996 | | | |
| 03/27/18 | 001-1500-513.12-12 | 27,739 | CONTINGENCY - EMPLOYE RET AND STANTEC CONSULTING | | 2282 |
| 05/02/18 | 001-1500-513.55-00 | 400 | SEND THREE CITY STAFF TO LEAN SIX SIGMA YELLOW CER | | 2770 |
| 06/12/18 | 001-1500-513.24-00 | 11 | TEMP HEADCOUNT INCREASE FINANCE PART TIME EMPLOYE | | 3460 |
| | 001-1500-513.21-00 | 445 | | | |
| | 001-1500-513.13-00 | 5,554 | | | |
| 6 | Budget Amendments/Transfers | | Division 1500 Total | $36,831 | |
| **1505 - PURCHASING** | | | | | |
| 03/22/18 | 001-1505-513.12-00 | (1,664) | COVER ACCRUAL PAYOUTS FOR EMPLOYEE | | 2191 |
| | 001-1505-513.12-12 | 1,664 | | | |
| 05/02/18 | 001-1505-513.55-00 | 200 | SEND THREE CITY STAFF TO LEAN SIX SIGMA YELLOW CER | | 2770 |
| 2 | Budget Amendments/Transfers | | Division 1505 Total | $200 | |
| **1510 - FINANCE UTILITY ACCOUNTNG** | | | | | |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 12/18/17 | 001-1510-536.52-00 | (2,682) | COVER COST OF SECOND LGL AD FOR BUDGET IN NEWSPAPR | | 908 |
| 02/27/18 | 001-1510-536.52-00 | (176) | RECLASS SUB COSTS FOR LASERFICHE SERVER | | 1884 |
| | 001-1510-536.46-00 | 176 | | | |
| 04/19/18 | 001-1510-536.12-00 | (2,000) | ADD OVERTIME TO COVER VACANT POSITIONS / WORK | | 2628 |
| | 001-1510-536.14-00 | 2,000 | | | |
| 05/15/18 | 001-1510-536.52-00 | (1,150) | ADJUST TWO CASHIER COUNTERTOPS REACH | | 2984 |
| | 001-1510-536.46-00 | 1,150 | | | |
| 05/29/18 | 001-1510-536.34-00 | (13,502) | CUSTOMER SERVICE SUPERVIS POSITION STARTING 7-2-18 | | 3177 |
| | 001-1510-536.24-00 | 20 | | | |
| | 001-1510-536.27-00 | 550 | | | |
| | 001-1510-536.21-00 | 608 | | | |
| | 001-1510-536.22-00 | 629 | | | |
| | 001-1510-536.23-00 | 3,759 | | | |
| | 001-1510-536.12-00 | 7,936 | | | |
| 5 Budget Amendments/Transfers | | | Division 1510 Total | ($2,682) | |
| **1600 - GENERAL OPERATIONS** | | | | | |
| 11/14/17 | 001-1600-513.39-00 | (90,440) | ADDTNL WATERFRONT HAZARDS FROM HURRICANE IRMA | | 513 |
| 01/23/18 | 001-1600-513.39-00 | (167,505) | COVER NEW PHONE SYSTEM FOR CITY - SHARETEL | | 1421 |
| | 001-1600-513.39-00 | (24,360) | FEDERAL LOBBYING SERVICES WERE NOT BUDGETED | | 1420 |
| | 001-1600-513.31-00 | 24,360 | | | |
| 03/22/18 | 001-1600-513.48-00 | (900) | CIGNA WELLNESS PROGRAMS PROMO ACTIVITIES BUDGT | | 2190 |
| | 001-1600-513.48-00 | 900 | | | |
| 03/27/18 | 001-1600-513.39-00 | (76,000) | ADD TO NON-RETAINER COST FOR CITY ATTORNEY | | 2283 |
| | 001-1600-513.31-01 | 76,000 | | | |
| | 001-1600-513.39-00 | (42,844) | CONTINGENCY - EMPLOYE RET AND STANTEC CONSULTING | | 2282 |
| | 001-1600-513.31-00 | 15,105 | | | |
| | 001-1600-513.39-00 | 167,505 | PURCHASE OF NEW PHONE SYSTEM FOR CITY | | 2293 |
| 04/24/18 | 001-1600-513.39-00 | (5,473) | ENDEAVOUR BOOK PROJECT FUND GRANT APPLICATION | | 2710 |
| | 001-1600-513.83-01 | 5,473 | | | |
| 06/12/18 | 001-1600-513.39-00 | (4,000) | CENTER FOR PUB SAFETY COUNCIL PRESENTATION | | 3461 |
| | 001-1600-513.31-00 | 4,000 | | | |
| | 001-1600-513.39-00 | (6,010) | TEMP HEADCOUNT INCREASE FINANCE PART TIME EMPLOYE | | 3460 |
| 06/19/18 | 001-1600-513.31-02 | (1,310) | ADD FUNDS FOR TASC PO PROFESSIONAL SERVICES | | 3477 |
| | 001-1600-513.31-00 | 1,310 | | | |
| | 001-1600-513.43-00 | 18 | ADD FUNDS TO PAY STORMWAT FEE FOR HILLTOP CEMETERY | | 3477 |
| 12 Budget Amendments/Transfers | | | Division 1600 Total | ($124,171) | |
| **1601 - EMERGENCY/DISASTER SVS** | | | | | |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 11/14/17 | 001-1601-525.34-00 | 90,440 | ADDTNL WATERFRONT HAZARDS FROM HURRICANE IRMA | | 513 |
| 1 | Budget Amendments/Transfers | | Division 1601 Total | $90,440 | |
| **1801 - HUMAN RESOURCES** | | | | | |
| 01/31/18 | 001-1801-513.46-00 | (82) | COVER THE COST OF TENURE BADGES FOR FY18 | | 1496 |
| | 001-1801-513.47-00 | 82 | | | |
| 04/05/18 | 001-1801-513.46-00 | (200) | BDGET TXFR WELLNESS EVENT REIMB | | 2394 |
| | 001-1801-513.31-00 | 200 | | | |
| | 001-1801-513.55-00 | (280) | BUDGET TXFR HR CONFERENCE | | 2392 |
| | 001-1801-513.40-00 | 280 | | | |
| 05/02/18 | 001-1801-513.46-00 | (266) | COVER TWO HR EMPLOYEES ATTEND WK COMP CONF | | 2770 |
| | 001-1801-513.40-00 | 266 | | | |
| 05/29/18 | 001-1801-513.46-00 | (190) | COVER NEW HR EMP TRAVEL TO GEHRING GROUP TRAINING | | 3177 |
| | 001-1801-513.40-00 | 190 | | | |
| 5 | Budget Amendments/Transfers | | Division 1801 Total | $0 | |
| **1805 - CITY CLERK** | | | | | |
| 06/19/18 | 001-1805-513.49-00 | (18) | ADD FUNDS TO PAY STORMWAT FEE FOR HILLTOP CEMETERY | | 3477 |
| 1 | Budget Amendments/Transfers | | Division 1805 Total | ($18) | |
| **2100 - POLICE ADMIN/OPERATIONS** | | | | | |
| 10/10/17 | 001-2100-521.64-00 | 1,299 | ACCEPT REV AND EXPNSE OF FLYABLE DRONE DONATN | | 102 |
| 11/01/17 | 001-2100-521.46-00 | 1,890 | MOVE ALL RADAR REPAIRS & RECERTS IN SAME ACCOUNT | | 310 |
| 11/14/17 | 001-2100-521.44-00 | (3,362) | ADD FNDS FOR BCKGRN INVST & CABLE / CELL PH BILLS | | 455 |
| | 001-2100-521.44-00 | (1,760) | | | |
| | 001-2100-521.41-00 | 1,122 | | | |
| | 001-2100-521.31-00 | 3,000 | | | |
| | 001-2100-521.52-00 | (3,000) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| | 001-2100-521.44-00 | (2,050) | | | |
| | 001-2100-521.44-00 | (2,010) | | | |
| | 001-2100-521.52-00 | (1,408) | | | |
| 11/28/17 | 001-2100-521.44-00 | (4,387) | TASER CARTRIDGES RECLASS TO OPERATING FROM LEASES | | 588 |
| | 001-2100-521.52-00 | 4,387 | | | |
| 12/15/17 | 001-2100-521.64-01 | (23,464) | MOVE FUNDS INTO JAG GRANT PROJECT NUMBER | | 888 |
| | 001-2100-521.64-01 | 23,464 | | | |
| 01/31/18 | 001-2100-521.55-00 | (2,000) | MOVE FUNDS FROM TRAINING TO TRAVEL AND PER DIEM | | 1496 |
| | 001-2100-521.40-00 | 2,000 | | | |
| 03/14/18 | 001-2100-521.44-00 | (13,000) | UNBDGTD TRAVEL, UNIFORMS, ANNL RPRT AND BCKGRND CHK | | 2097 |
| | 001-2100-521.47-00 | 500 | | | |
| | 001-2100-521.31-00 | 2,500 | | | |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 03/14/18 | 001-2100-521.40-00 | 4,000 | UNBDGTD TRAVEL, UNIFORMS, ANNL RPRT AND BCKGRND CHK | | 2097 |
| | 001-2100-521.52-00 | 6,000 | | | |
| 04/05/18 | 001-2100-521.46-03 | (233) | BUDGET TXFR TITLE & TAG REPLACEMENT MOTORCYCLE | | 2393 |
| | 001-2100-521.49-00 | 233 | | | |
| 05/21/18 | 001-2100-521.44-00 | (12,500) | COVER CLERK FILING FEES PURCHASE CHAIRS & SOFTWRE | | 3063 |
| | 001-2100-521.49-00 | 500 | | | |
| | 001-2100-521.52-00 | 12,000 | | | |
| 10 | Budget Amendments/Transfers | | Division 2100 Total | ($6,279) | |
| **2101 - POLICE COMMUNICATIONS** | | | | | |
| 11/01/17 | 001-2101-521.46-00 | (1,890) | MOVE ALL RADAR REPAIRS & RECERTS IN SAME ACCOUNT | | 310 |
| 11/14/17 | 001-2101-521.44-00 | (3,149) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| | 001-2101-521.52-00 | (2,000) | | | |
| 2 | Budget Amendments/Transfers | | Division 2101 Total | ($7,039) | |
| **2132 - CODE ENFORCEMENT** | | | | | |
| 11/14/17 | 001-2132-524.41-00 | 1,000 | ADD FNDS FOR BCKGRN INVST & CABLE / CELL PH BILLS | | 455 |
| | 001-2132-524.44-00 | (1,400) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| | 001-2132-524.52-00 | (1,251) | | | |
| 03/14/18 | 001-2132-524.40-00 | (178) | ATTEND F.A.C.E. TRAINING FOR CODE ENFORCEMENT | | 2097 |
| | 001-2132-524.55-00 | 178 | | | |
| 05/02/18 | 001-2132-524.64-00 | (2,400) | COVER NEG BAL IN ACCRUALS COMM AND OPERATING | | 2770 |
| | 001-2132-524.41-00 | 282 | | | |
| | 001-2132-524.52-00 | 326 | | | |
| | 001-2132-524.12-12 | 1,792 | | | |
| 4 | Budget Amendments/Transfers | | Division 2132 Total | ($1,651) | |
| **2200 - FIRE ADMINISTRATION** | | | | | |
| 10/10/17 | 001-2200-522.64-00 | 27,518 | FIVE UTILITIES VEH PURCHS FY17 - HUR IRMA DELAYED | | 103 |
| 10/27/17 | 001-2200-522.52-00 | (41) | BUDGET TXFR INCREASE IN NFPA SUBSCRIPTION | | 269 |
| | 001-2200-522.54-00 | 41 | | | |
| 11/14/17 | 001-2200-522.44-00 | (1,917) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| 02/13/18 | 001-2200-522.52-00 | (3,887) | TXFR MOBILE EYES FIRE SFT TO CONTRACT SERVICES | | 1686 |
| | 001-2200-522.34-00 | 3,887 | | | |
| 06/18/18 | 001-2200-522.42-00 | 550 | FIRE INSPECTORS POSTAGE AND STAMP COSTS INCREASE | | 3462 |
| 5 | Budget Amendments/Transfers | | Division 2200 Total | $26,151 | |
| **2201 - FIRE OPERATIONS** | | | | | |
| 12/15/17 | 001-2201-522.46-00 | (467) | CORRECT BUDGET SHORTFALL DUE TO MISCALCULATION | | 890 |
| | 001-2201-522.64-00 | 467 | | | |
| 12/27/17 | 001-2201-522.64-00 | (5,862) | BDGT TXFR LIFE PACK SERV AGREE FRM CAPITAL TO R&M | | 1004 |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 12/27/17 | 001-2201-522.46-00 | 5,862 | BDGT TXFR LIFE PACK SERV AGREE FRM CAPITAL TO R&M | | 1004 |
| 01/31/18 | 001-2201-522.64-00 | 149 | MOVE SHIPPING TO CAPITAL FOR GAS DETECTOR | | 1496 |
| | 001-2201-522.52-00 | (149) | MOVE SHIPPING TO CAPITAL FOR GAS DETECTOR INV | | 1496 |
| 03/22/18 | 001-2201-522.12-00 | (2,891) | COVER SICK AND VACATION ACCRUAL PAYOUTS | | 2191 |
| | 001-2201-522.12-12 | 2,891 | | | |
| 03/27/18 | 001-2201-522.52-00 | 2,476 | PROVIDE BUDGET FOR LUCAS CHEST COMPRESSION GRANT | | 2284 |
| | 001-2201-522.64-00 | 13,877 | | | |
| 05/07/18 | 001-2201-522.46-00 | (735) | COVER UTILITY CONNECT FEE AND OLD FIRE STN UTIL COS | | 2836 |
| | 001-2201-522.52-10 | 735 | | | |
| 05/08/18 | 001-2201-522.64-00 | 121,000 | REFURBISH FIRE ENGINE 30 TO EXTEND USEFUL LIFE | | 2965 |
| 05/14/18 | 001-2201-522.46-00 | (1,710) | MOVE FUNDS TO COVER ALARM PANELS FOR NEW FIRE STATN | | 2961 |
| | 001-2201-522.41-00 | 1,710 | | | |
| 05/29/18 | 001-2201-522.52-05 | (1,320) | PAY FOR DIRECTV FOR NEW FIRE STATIONS THROUGH SEP | | 3177 |
| | 001-2201-522.41-00 | 1,320 | | | |
| 06/18/18 | 001-2201-522.42-00 | (550) | FIRE INSPECTORS POSTAGE AND STAMP COSTS INCREASE | | 3462 |
| 11 | Budget Amendments/Transfers | | Division 2201 Total | $136,803 | |
| **3200 - ADMINISTRATION** | | | | | |
| 11/14/17 | 001-3200-515.44-00 | (2,256) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| 12/20/17 | 001-3200-515.49-00 | (4,114) | CLOSING COSTS FOR ACQUSTN OF 1408 DONNA AVENUE | | 962 |
| | 001-3200-515.61-00 | 4,114 | | | |
| 02/27/18 | 001-3200-515.31-00 | 31,800 | COCOA VILLAGE PARKING ASSESSMENT FUNDING | | 1952 |
| 04/23/18 | 001-3200-515.52-00 | (150) | COVER A SHORTAGE FOR VERIZON BILL | | 2660 |
| | 001-3200-515.41-00 | 150 | | | |
| 4 | Budget Amendments/Transfers | | Division 3200 Total | $29,544 | |
| **3205 - ECONOMIC DEVELOPMENT** | | | | | |
| 12/05/17 | 001-3205-559.49-05 | (18,715) | NO FUNDS BUDGETED FOR PROJECT # CS17FA IN FY18 | | 698 |
| | 001-3205-559.49-05 | (5,600) | | | |
| | 001-3205-559.49-05 | 5,600 | | | |
| | 001-3205-559.49-05 | 18,715 | | | |
| 12/18/17 | 001-3205-559.49-05 | (18,715) | CORRECT BROWNSFIELDS PROJ NUMBER CHARGES | | 908 |
| | 001-3205-559.49-05 | (13,350) | | | |
| | 001-3205-559.49-05 | (7,767) | | | |
| | 001-3205-559.49-05 | (7,063) | | | |
| | 001-3205-559.49-05 | (7,063) | | | |
| | 001-3205-559.49-05 | (5,600) | | | |
| | 001-3205-559.49-05 | 5,600 | | | |
| | 001-3205-559.49-06 | 7,063 | | | |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 12/18/17 | 001-3205-559.49-06 | 7,063 | CORRECT BROWNSFIELDS PROJ NUMBER CHARGES | | 908 |
| | 001-3205-559.49-06 | 7,767 | | | |
| | 001-3205-559.49-06 | 13,350 | | | |
| | 001-3205-559.49-05 | 18,715 | | | |
| 01/31/18 | 001-3205-559.42-00 | (20) | COVER TABLECLOTH RENTAL FOR COCOA JOB FAIR | | 1496 |
| | 001-3205-559.44-00 | 20 | | | |
| 02/07/18 | 001-3205-559.47-00 | (191) | COVER HOSTING AND SUPPRT FOR ECON DEV WEBSITE | | 1619 |
| | 001-3205-559.46-00 | 191 | | | |
| 05/07/18 | 001-3205-559.49-05 | (31,000) | ADD FUNDS TO BROWNSFIELD PROJECT NUMBER | | 2835 |
| | 001-3205-559.49-05 | 31,000 | | | |
| 06/25/18 | 001-3205-559.49-06 | (1,442) | RECLASS LAPTOP PURCHASED W/ BROWNFIELDS MONEY | | 3540 |
| | 001-3205-559.64-00 | 1,442 | | | |
| 6 | Budget Amendments/Transfers | | Division 3205 Total | $0 | |
| **3290 - LEISURE SERVICES** | | | | | |
| 11/14/17 | 001-3290-574.24-00 | 646 | ADD PART TIME FACILITIES ATTENDANT FOR LEE WENNER | | 512 |
| | 001-3290-574.22-00 | 878 | | | |
| | 001-3290-574.21-00 | 893 | | | |
| | 001-3290-574.13-00 | 11,669 | | | |
| | 001-3290-574.44-00 | (2,055) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| 2 | Budget Amendments/Transfers | | Division 3290 Total | $12,031 | |
| **3500 - ADMINISTRATION** | | | | | |
| 11/14/17 | 001-3500-519.44-00 | (907) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| | 001-3500-519.52-00 | (500) | | | |
| 02/07/18 | 001-3500-519.12-00 | (127) | COVER SICK AND VACA ACCRL PAYOUTS AND ONE SHOE ALLW | | 1619 |
| | 001-3500-519.12-12 | 127 | | | |
| 2 | Budget Amendments/Transfers | | Division 3500 Total | ($1,407) | |
| **3510 - PUBLIC WORKS MAINTENANCE** | | | | | |
| 03/27/18 | 001-3510-541.63-00 | (300,000) | STONE STREET STREETSCAPE PROJECT BID | | 2285 |
| | 001-3510-541.63-00 | (40,000) | | | |
| | 001-3510-541.63-00 | 40,000 | | | |
| | 001-3510-541.63-00 | 300,000 | | | |
| 04/12/18 | 001-3510-541.63-00 | (5,000) | COVER CHURCH ST BAFFLE BX AND PROVOST PARKING LOT | | 2545 |
| | 001-3510-541.31-00 | 5,000 | | | |
| 06/07/18 | 001-3510-541.63-00 | (9,855) | STREET SIGNS ACCT CORRECT FROM INFRASTRUCT TO OPER | | 3314 |
| | 001-3510-541.52-00 | 9,855 | | | |
| 3 | Budget Amendments/Transfers | | Division 3510 Total | $0 | |
| **3520 - PARKS & BEAUTIFICATION** | | | | | |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 10/31/17 | 001-3520-572.34-09 | (5,000) | COVER MOWING SERVICES BETWEEN FY17 & FY18 | | 288 |
| | 001-3520-572.14-00 | 5,000 | | | |
| 11/29/17 | 001-3520-572.34-09 | (5,000) | COVER IN HOUSE MOWING SVC BETWEEN FISCAL YEARS | | 638 |
| | 001-3520-572.14-00 | 5,000 | | | |
| 12/05/17 | 001-3520-572.52-00 | (2,490) | MOVE FROM OPER TO CAP FOR CHRISTMAS TREE PRCHSE | | 699 |
| | 001-3520-572.64-00 | 2,490 | | | |
| 12/12/17 | 001-3520-572.34-09 | (35,000) | INMATE WORK SQUAD FROM FL DEPT OF CORRECTIONS | | 894 |
| | 001-3520-572.52-00 | (14,866) | | | |
| | 001-3520-572.34-00 | 49,866 | | | |
| 02/05/18 | 001-3520-572.12-00 | (45,906) | EMPLOYEE ENTERED DROP JUN 1 - MOVE SALARY & WAG | | 1586 |
| | 001-3520-572.13-00 | 45,906 | | | |
| 03/16/18 | 001-3520-572.34-00 | (15,000) | COVER OVERTIME AND PLANT REPLACEMENTS UNBUDGTD | | 2123 |
| | 001-3520-572.52-00 | 5,000 | | | |
| | 001-3520-572.14-00 | 10,000 | | | |
| 05/15/18 | 001-3520-572.34-00 | (15,000) | FUND OVERTIME MOWING DURING CONTRACT GAP | | 2984 |
| | 001-3520-572.55-00 | 150 | | | |
| | 001-3520-572.52-00 | 4,850 | | | |
| | 001-3520-572.14-00 | 10,000 | | | |
| 7 | Budget Amendments/Transfers | | Division 3520 Total | $0 | |
| **3540 - PUBLIC WORKS- FLEET MAINT** | | | | | |
| 11/14/17 | 001-3540-519.44-00 | (540) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| | 001-3540-519.52-00 | (250) | | | |
| 02/07/18 | 001-3540-519.12-00 | (110) | COVER SICK AND VACA ACCRL PAYOUTS AND ONE SHOE ALLW | | 1619 |
| | 001-3540-519.20-00 | 110 | | | |
| 06/25/18 | 001-3540-519.34-00 | (31,330) | FUND FLEET PURCHASES ARC SYSTEM / POST LIFT SY | | 3535 |
| | 001-3540-519.64-00 | 31,330 | | | |
| 3 | Budget Amendments/Transfers | | Division 3540 Total | ($790) | |
| **3560 - FACILITY MANAGEMENT** | | | | | |
| 10/10/17 | 001-3560-519.52-00 | (45,914) | LEE WENNER PARK MAINT BUDGETED IN WRONG ACCT | | 70 |
| | 001-3560-519.46-02 | 45,914 | | | |
| 11/14/17 | 001-3560-519.12-00 | (11,669) | ADD PART TIME FACILITIES ATTENDANT FOR LEE WENNER | | 512 |
| | 001-3560-519.21-00 | (893) | | | |
| | 001-3560-519.22-00 | (878) | | | |
| | 001-3560-519.24-00 | (646) | | | |
| | 001-3560-519.44-00 | (1,500) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| 02/07/18 | 001-3560-519.12-00 | (534) | COVER SICK AND VACA ACCRL PAYOUTS AND ONE SHOE ALLW | | 1619 |
| | 001-3560-519.12-12 | 534 | | | |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 03/05/18 | 001-3560-519.46-02 | (15,000) | PUBLIC WORKS COMPOUND NEW FENCE INSTALLATION | | 1953 |
| | 001-3560-519.63-00 | 15,000 | | | |
| 05/14/18 | 001-3560-519.52-00 | 5,000 | COVER OPERATING SUPPLIES FOR REMAINDER OF FY18 | | 2961 |
| 06/25/18 | 001-3560-519.34-00 | (4,000) | COVER OVRTIME, OP SUPPLY & FUEL COSTS PW FY18 | | 3535 |
| | 001-3560-519.14-00 | 1,000 | | | |
| | 001-3560-519.52-00 | 3,000 | | | |
| 7 | Budget Amendments/Transfers | | Division 3560 Total | ($10,586) | |
| **3580 - CAPITAL PROJECTS MNGMT** | | | | | |
| 10/25/17 | 001-3580-519.44-00 | (300) | COMM ACCT NEEDS FNDS TO COVER CITY CELL PHONE | | 240 |
| | 001-3580-519.41-00 | 300 | | | |
| 04/05/18 | 001-3580-519.64-00 | (32,100) | BUDGET TXFR DIGI MSG BRD | | 2391 |
| | 001-3580-519.63-00 | 32,100 | | | |
| 05/14/18 | 001-3580-519.64-00 | (5,000) | COVER OPERATING SUPPLIES FOR REMAINDER OF FY18 | | 2961 |
| 06/25/18 | 001-3580-519.64-00 | (400) | COVER OVRTIME, OP SUPPLY & FUEL COSTS PW FY18 | | 3535 |
| | 001-3580-519.52-30 | 400 | | | |
| 4 | Budget Amendments/Transfers | | Division 3580 Total | ($5,000) | |
| 118 | Total Budget Amendments/Transfers | | **GENERAL FUND** | **$379,106** | |
| **3240 - HOUSING GRANTS** | | | | | |
| 12/05/17 | 105-3240-554.83-00 | (2,605) | SHIP HOUSING COUNSELING FUNDS RECLASS TO ADMIN | | 699 |
| | 105-3240-554.34-00 | 2,605 | | | |
| 1 | Budget Amendments/Transfers | | Division 3240 Total | $0 | |
| 1 | Total Budget Amendments/Transfers | | **SHIP/COCOA HOUSING TRUST** | **$0** | |
| **3230 - CRA ADMIN/OPERATIONS** | | | | | |
| 11/30/17 | 110-3230-559.63-00 | (12,706) | COVER DEMOLISHING & BLDNG PLAYGROUND IN LEE WENNER | | 646 |
| | 110-3230-559.31-00 | 12,706 | | | |
| 12/05/17 | 110-3230-559.39-00 | (35,000) | COVER COSTS FOR DEVELPMNT OF 5 YR COCOA WTRFRNT PLN | | 699 |
| | 110-3230-559.31-00 | 35,000 | | | |
| 12/27/17 | 110-3230-559.52-00 | (1) | BUDGET TXFR CRA PROF SRV ROUNDING ERROR CORRECT | | 1003 |
| | 110-3230-559.31-00 | 1 | | | |
| 01/23/18 | 110-3230-559.83-00 | (27,910) | COVER LEE WENNER CONNECTR SHORTFALL OF FUNDS | | 1419 |
| | 110-3230-559.63-00 | 27,910 | | | |
| 03/13/18 | 110-3230-559.63-00 | (1,000) | DEMOLISH COAST GUARD BUILDING | | 2143 |
| | 110-3230-559.31-00 | 1,000 | | | |
| | 110-3230-559.63-00 | (2,253) | DOMOLISH PLAYGROUP EQU | | 2144 |
| | 110-3230-559.31-00 | 2,253 | | | |
| | 110-3230-559.63-00 | (14,825) | PEDESTRIAN LIGHTING RIVERFRONT CONNECTOR | | 2142 |
| | 110-3230-559.63-00 | 14,825 | | | |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 04/13/18 | 110-3230-559.39-00 | (100) | COVER NEW WATER HEATER FOR COCOA VILLAGE POST OF | | 2555 |
| | 110-3230-559.46-00 | 100 | | | |
| 05/14/18 | 110-3230-559.39-00 | (836) | COVER REPAIRS AND MAINT FOR VILLAGE POST OFFICE | | 2961 |
| | 110-3230-559.46-00 | 836 | | | |
| 05/15/18 | 110-3230-559.63-00 | (9,640) | FUND PARKING ANALYSIS OF VILLAGE BY COCOA CRA | | 2984 |
| | 110-3230-559.31-00 | 9,640 | | | |
| 06/25/18 | 110-3230-559.63-00 | (5,000) | ADD FUNDS FOR COCOA WATERFRONT MASTER PLAN | | 3535 |
| | 110-3230-559.31-00 | 5,000 | | | |
| 11 | Budget Amendments/Transfers | | Division 3230 Total | $0 | |
| | 11 Total Budget Amendments/Transfers | | **REDEVELOPMENT AGENCY FUND** | **$0** | |
| **3230 - CRA ADMIN/OPERATIONS** | | | | | |
| 02/21/18 | 111-3230-559.83-00 | (198) | COVER STORMWATER EXPNS FOR WHALEY STREET PROPRTY | | 1817 |
| | 111-3230-559.43-00 | 198 | | | |
| | 111-3230-559.83-00 | (1,000) | TXFR FOR DIAMOND SQUARE LEGAL EXPENSE ACCT | | 1817 |
| | 111-3230-559.31-01 | 1,000 | | | |
| 04/02/18 | 111-3230-559.12-00 | (1) | COVER OVERTIME COSTS FOR EMPLOYEE | | 2320 |
| | 111-3230-559.14-00 | 1 | | | |
| 04/25/18 | 111-3230-559.83-00 | (3,051) | INSTALL BENCH AND WASTE CAN AT ROSA L BUS STOP | | 2687 |
| | 111-3230-559.42-00 | 423 | | | |
| | 111-3230-559.64-00 | 2,628 | | | |
| 4 | Budget Amendments/Transfers | | Division 3230 Total | $0 | |
| | 4 Total Budget Amendments/Transfers | | **CRA DIAMOND SQUARE 626** | **$0** | |
| **2100 - POLICE ADMIN/OPERATIONS** | | | | | |
| 05/08/18 | 141-2100-521.64-00 | 9,666 | ACCEPT REVENUE FROM INSUR AND PURCHASE A REPLACEMEN | | 2962 |
| 1 | Budget Amendments/Transfers | | Division 2100 Total | $9,666 | |
| | 1 Total Budget Amendments/Transfers | | **POLICE CONFISCATED FUND** | **$9,666** | |
| **1600 - GENERAL OPERATIONS** | | | | | |
| 03/13/18 | 201-1600-513.72-00 | 5,853 | TAX RATE INCREASE IN SERIES 2010 NOTE | | 2126 |
| 1 | Budget Amendments/Transfers | | Division 1600 Total | $5,853 | |
| | 1 Total Budget Amendments/Transfers | | **DEBT SERVICE FUND** | **$5,853** | |
| **3580 - CAPITAL PROJECTS MNGMT** | | | | | |
| 10/27/17 | 301-3580-519.62-00 | (20,000) | TXFR TO COVER SHORTAGE FURN NOT BUDGETED 2017 | | 267 |
| | 301-3580-519.64-00 | 3,630 | | | |
| | 301-3580-519.64-00 | 3,630 | | | |
| | 301-3580-519.64-00 | 12,740 | | | |
| 11/03/17 | 301-3580-519.62-00 | (12,866) | COVER PURCHASE OF HVAC'S FOR FIRE STNS 2 & 3 | | 364 |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | Group # |
|---|---|---|---|---|
| 11/03/17 | 301-3580-519.62-00 | (12,470) | COVER PURCHASE OF HVAC'S FOR FIRE STNS 2 & 3 | 364 |
| | 301-3580-519.64-00 | 12,470 | | |
| | 301-3580-519.64-00 | 12,866 | | |
| 11/14/17 | 301-3580-519.62-00 | 15,000 | COSTS FOR HEART OF COCOA MEETING ROOM | 510 |
| 02/14/18 | 301-3580-519.62-00 | (13,000) | MOVE FIRE STN A/C UNITS TO MACHINERY & EQUIPMNT | 1727 |
| | 301-3580-519.62-00 | (10,000) | | |
| | 301-3580-519.64-00 | 10,000 | | |
| | 301-3580-519.64-00 | 13,000 | | |
| 04/10/18 | 301-3580-519.62-00 | (11,846) | FIRE STATIONS 2 & 3 TXFR FROM BLDNGS TO MACHINERY | 2488 |
| | 301-3580-519.62-00 | (10,972) | | |
| | 301-3580-519.64-00 | 10,972 | | |
| | 301-3580-519.64-00 | 11,846 | | |
| 05/01/18 | 301-3580-519.62-00 | (31,376) | RECLASS CHARGES THAT DONT MEET CAPITAL THRESHO | 2760 |
| | 301-3580-519.64-00 | 10,981 | | |
| | 301-3580-519.34-00 | 20,395 | | |
| 05/09/18 | 301-3580-519.62-00 | (31,437) | COVER EQUIP, FENCING, & LANDCAPE FS #2 & #3 | 2869 |
| | 301-3580-519.62-00 | (13,837) | | |
| | 301-3580-519.64-00 | 3,337 | | |
| | 301-3580-519.64-00 | 3,337 | | |
| | 301-3580-519.63-00 | 10,500 | | |
| | 301-3580-519.63-00 | 28,100 | | |
| 05/15/18 | 301-3580-519.34-00 | (20,395) | CORRECT ACCOUNT NUMBER FOR FOM CAP INFR THRESHOL | 2983 |
| | 301-3580-519.62-00 | (6,727) | | |
| | 301-3580-519.63-00 | 27,122 | | |
| | 301-3580-519.62-00 | (9,958) | MOVE FUNDS TO BUY WIRELES NETWORK FOR FS #3 | 2984 |
| | 301-3580-519.64-15 | 9,958 | | |
| 05/22/18 | 301-3580-519.62-00 | (203,763) | FIRE STATION 1 - LAND IMP INFRASTRUCTURE & MACHINER | 3172 |
| | 301-3580-519.61-00 | 25,995 | | |
| | 301-3580-519.64-00 | 44,567 | | |
| | 301-3580-519.63-00 | 133,201 | | |
| | 301-3580-519.62-00 | (127,063) | FIRE STATION 2 - LAND IMP INFRASTRUCTURE & MACHINER | 3173 |
| | 301-3580-519.52-00 | (100,000) | | |
| | 301-3580-519.64-00 | 5,891 | | |
| | 301-3580-519.61-00 | 46,041 | | |
| | 301-3580-519.63-00 | 175,131 | | |
| | 301-3580-519.62-00 | (282,313) | FIRE STATION 3 - LAND, OP INFRASTRUCTURE AND MACHIN | 3174 |
| | 301-3580-519.52-00 | (137,270) | | |
| | 301-3580-519.62-00 | (15,519) | | |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 05/22/18 | 301-3580-519.64-00 | 5,017 | FIRE STATION 3 - LAND, OP INFRASTRUCTURE AND MACHIN | | 3174 |
| | 301-3580-519.61-00 | 68,332 | | | |
| | 301-3580-519.63-00 | 361,753 | | | |
| 12 | Budget Amendments/Transfers | | Division 3580 Total | $15,000 | |
| | 12 Total Budget Amendments/Transfers | | **CAPITAL PROJECTS FUND** | **$15,000** | |
| **1515 - FIELD SERVICES** | | | | | |
| 10/10/17 | 421-1515-536.46-00 | (11,870) | COVER PURCHASE OF TWO ADDTNL NEPTUNE RANGER | | 99 |
| | 421-1515-536.64-15 | 11,870 | | | |
| 01/17/18 | 421-1515-536.64-00 | (338) | INSTALL KRONOS TIME CLOCK AT UTILITY COMPOUND | | 1294 |
| | 421-1515-536.46-00 | 338 | | | |
| 03/22/18 | 421-1515-536.12-00 | (165) | COVER SHOE ALLOWANCE THREE NEW HIRES | | 2191 |
| | 421-1515-536.20-00 | 165 | | | |
| 04/25/18 | 421-1515-536.12-00 | (27,739) | COVER RETIREMENT ACCRUAL OF LONGTIME EMPLOYEE | | 2687 |
| | 421-1515-536.12-12 | 27,739 | | | |
| 05/02/18 | 421-1515-536.64-00 | (4,669) | SUCCESSION PLANNING DUE TO RETIREMENT FIELD SVC | | 2770 |
| | 421-1515-536.12-00 | 4,669 | | | |
| 06/26/18 | 421-1515-536.64-00 | 20,904 | VEHICLE PROCEEDS FROM TOTAL LOSS - INSURANCE | | 3645 |
| 6 | Budget Amendments/Transfers | | Division 1515 Total | $20,904 | |
| **4010 - WATER ADMINISTRATION** | | | | | |
| 10/24/17 | 421-4010-536.31-00 | (48,250) | FUND THE CENTRAL FL WATER INITIATIVE | | 219 |
| | 421-4010-536.31-00 | 48,250 | | | |
| 10/27/17 | 421-4010-536.39-00 | (611,445) | TXFR FOR ER ASSESS/REPAIR SUBAQUE PIPES AG#17-464 | | 272 |
| | 421-4010-536.31-01 | (5,497) | TXFR JOINT FUNDING (USGS) H2O QLTY | | 271 |
| | 421-4010-536.34-00 | 5,497 | | | |
| 11/14/17 | 421-4010-536.44-00 | (1,792) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| | 421-4010-581.91-01 | 3,700 | | | |
| | 421-4010-581.91-01 | 9,021 | | | |
| 11/22/17 | 421-4010-536.31-01 | (50,000) | ASSOCIATE BUDGET WITH PROJECT # WS0919 | | 558 |
| | 421-4010-536.31-01 | 50,000 | | | |
| 12/12/17 | 421-4010-536.39-00 | (433,988) | EMRGNCY ASSES AND REPAIR OF SUB-AQUAEOUS PIPES | | 892 |
| | 421-4010-536.39-00 | (23,792) | FY17 TO FY18 CONTINUATION OF WORK | | 893 |
| | 421-4010-536.31-00 | 23,792 | | | |
| 12/15/17 | 421-4010-536.34-00 | (2,802) | PRCHSE CITY BRANDED WATER BOTTLES - 360 CASES | | 890 |
| | 421-4010-536.34-00 | (1,360) | | | |
| | 421-4010-536.42-00 | 1,360 | | | |
| | 421-4010-536.48-00 | 2,802 | | | |
| 8 | Budget Amendments/Transfers | | Division 4010 Total | 1,034,504) | |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| **4020 - DYAL PLANT** | | | | | |
| 11/14/17 | 421-4020-536.52-00 | (3,000) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| | 421-4020-536.44-00 | (1,704) | | | |
| 12/12/17 | 421-4020-536.63-00 | 430,261 | FY17 TO FY18 CONTINUATION OF WORK | | 889 |
| 01/09/18 | 421-4020-536.63-00 | 113,212 | ALLOW CONT. OF WORK ON GROUNDWATER FILTER #6 | | 1267 |
| | 421-4020-536.46-00 | (255,000) | ALLOW CONTIN OF WORK ON GROUNDWATER FILTER #6 | | 1268 |
| | 421-4020-536.63-00 | 255,000 | | | |
| 02/27/18 | 421-4020-536.46-00 | (77,501) | FILTER MEDIA REPLACEMENT DYAL FILTER #6 (WS18FM) | | 1950 |
| | 421-4020-536.63-00 | 77,501 | | | |
| 03/16/18 | 421-4020-536.63-00 | (15,053) | PHASE 3 OF CMMS NEEDS ADDTNL FUNDS. | | 2122 |
| | 421-4020-536.63-00 | 15,053 | | | |
| 03/29/18 | 421-4020-536.12-00 | (711) | COVER COST OF ACCRUAL PAYOUTS FOR EMPLOYEE | | 2281 |
| | 421-4020-536.12-12 | 711 | | | |
| 04/24/18 | 421-4020-536.63-00 | (199,500) | COMBINE WS18DG & WS18AS AND ADD FNDS FOR SCADA | | 2712 |
| | 421-4020-536.63-00 | (170,000) | | | |
| | 421-4020-536.63-00 | (160,000) | | | |
| | 421-4020-536.63-00 | (153,443) | | | |
| | 421-4020-536.63-00 | 682,943 | | | |
| 05/07/18 | 421-4020-536.34-00 | (30,000) | MOVE FUNDS TO COVER PPE SUPPLIES DUE TO HIGH USAG | | 2836 |
| | 421-4020-536.52-00 | 30,000 | | | |
| 05/15/18 | 421-4020-536.63-00 | (10,131) | NETWORK EQUIPMENT FOR WEWAHOOTEE PUMP STATION | | 2984 |
| | 421-4020-536.52-00 | (2,258) | | | |
| | 421-4020-536.31-00 | (1,080) | | | |
| | 421-4020-536.46-00 | (893) | | | |
| | 421-4020-536.64-15 | 14,362 | | | |
| 05/22/18 | 421-4020-536.34-00 | (88,725) | CHLORINE GAS FEED ROOM EMERG PO DYAL WTP | | 3176 |
| | 421-4020-536.64-00 | 88,725 | | | |
| 05/29/18 | 421-4020-536.46-00 | (15,894) | 2 TON A/C UNIT FOR DYAL BUILDING 2 REPLACEMENT | | 3177 |
| | 421-4020-536.64-00 | 15,894 | | | |
| | 421-4020-536.46-00 | (1,696) | REPLACE AN EXISTING EYE WASH STATION | | 3177 |
| | 421-4020-536.64-00 | 1,696 | | | |
| 06/26/18 | 421-4020-536.34-00 | (117,000) | COVER CHEMICAL INCREASE OF 30% IN DISTRIBUTION SY | | 3644 |
| | 421-4020-536.52-09 | 42,000 | | | |
| | 421-4020-536.52-09 | 75,000 | | | |
| 14 | Budget Amendments/Transfers | | Division 4020 Total | $538,769 | |
| **4025 - WATER FIELD OPERATIONS** | | | | | |
| 10/10/17 | 421-4025-536.64-00 | 201,490 | FIVE UTILITIES VEH PURCHS FY17 - HUR IRMA DELAYED | | 103 |
| 10/27/17 | 421-4025-536.46-00 | 611,445 | TXFR FOR ER ASSESS/REPAIR SUBAQUE PIPES AG#17-464 | | 272 |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | Group # |
|---|---|---|---|---|
| 11/14/17 | 421-4025-536.44-00 | (2,750) | MOVE RICOH COPIER CHARGES TO IT DIVISION | 514 |
| | 421-4025-536.52-00 | (700) | | |
| 11/22/17 | 421-4025-536.46-00 | (35,199) | FINALIZE SCHOOLHOUSE LANE WATER MAIN REPLACEMENT | 559 |
| | 421-4025-536.63-00 | 35,199 | | |
| 12/12/17 | 421-4025-536.46-00 | 433,988 | EMRGNCY ASSES AND REPAIR OF SUB-AQUAEOUS PIPES | 892 |
| | 421-4025-536.63-00 | 36,394 | FY17 TO FY18 CONTINUATION OF WORK | 889 |
| 01/23/18 | 421-4025-536.46-00 | (10,368) | COVER NEW PHONE SYSTEM FOR CITY - SHARETEL | 1421 |
| | 421-4025-536.52-00 | 10,368 | | |
| 02/07/18 | 421-4025-536.12-00 | (8,802) | COVER SICK AND VACATION ACCRUAL PAYOUT 3 EMPS | 1619 |
| | 421-4025-536.12-12 | 8,802 | | |
| 03/13/18 | 421-4025-536.46-00 | (113,758) | PRCHS REPLACEMENT TRAILER EXCAVATOR AND EQUIPMENT | 2125 |
| | 421-4025-536.64-00 | 113,758 | | |
| 04/17/18 | 421-4025-536.46-00 | (100,000) | COVER COST OF ALL RADIO READ METERS INSTALLATIONS | 2591 |
| | 421-4025-536.46-00 | 100,000 | | |
| 04/23/18 | 421-4025-536.46-02 | (36,290) | REPLACE AC CONTROLS ON UTILITIES BUILDING | 2660 |
| | 421-4025-536.64-00 | 36,290 | | |
| 04/24/18 | 421-4025-536.46-00 | (350,000) | FND ALL TERRN TRCTR CO ROAD REST. SERVICES | 2711 |
| | 421-4025-536.46-00 | 350,000 | | |
| 05/02/18 | 421-4025-536.55-00 | (1,000) | COVER FREIGHT AND POST FOR REMAINDER OF FY18 | 2770 |
| | 421-4025-536.42-00 | 1,000 | | |
| | 421-4025-536.46-00 | (500) | WFO MANAGER TRAVEL TO FWRC CONF IN DAYTONA BEAC | 2770 |
| | 421-4025-536.40-00 | 500 | | |
| 05/29/18 | 421-4025-536.46-02 | (13,710) | PURCHASE INFRAMAP NOW SOFTWARE | 3177 |
| | 421-4025-536.46-00 | (6,290) | | |
| | 421-4025-536.68-10 | 20,000 | | |
| 06/26/18 | 421-4025-536.46-00 | 201,750 | REPLACE BROKEN 24" MAIN SR-3 AND RICHLAND AVENUE | 3643 |
| | 421-4025-536.12-00 | (200,000) | REPLENISH REPAIR & MAINT FOR REMAINDER FY18 | 3642 |
| | 421-4025-536.46-02 | (45,000) | | |
| | 421-4025-536.46-03 | (25,000) | | |
| | 421-4025-536.43-00 | (20,000) | | |
| | 421-4025-536.46-00 | 290,000 | | |
| 17 | Budget Amendments/Transfers | | Division 4025 Total | $1,481,617 |
| **4055 - ENGINEERING** | | | | |
| 11/03/17 | 421-4055-536.63-00 | (49,440) | COVER DESIGN COSTS FOR SR 501 / CLRLKE - WS18UR | 362 |
| | 421-4055-536.63-00 | 49,440 | | |
| 12/12/17 | 421-4055-536.68-10 | 197,624 | FY17 TO FY18 CONTINUATION OF WORK | 889 |
| | 421-4055-536.63-00 | 319,360 | | |
| 12/18/17 | 421-4055-536.63-00 | (22,230) | FY17 TO FY18 CONTINUATION OF TWO WS PROJECTS | 907 |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 12/18/17 | 421-4055-536.63-00 | 10,045 | FY17 TO FY18 CONTINUATION OF TWO WS PROJECTS | | 907 |
| | 421-4055-536.63-00 | 12,185 | | | |
| 01/16/18 | 421-4055-536.68-10 | (4,176) | PURCHSE TWO WORKSTATIONS FOR UTILITIES POSITIONS | | 1266 |
| | 421-4055-536.64-15 | 4,176 | | | |
| 05/08/18 | 421-4055-536.63-00 | (819,760) | COVER SUB-AQUAEOUS PIPE CROSSING PINEDA CROSSWAY | | 2963 |
| | 421-4055-536.63-00 | 819,760 | | | |
| 05/14/18 | 421-4055-536.63-00 | (34,307) | INVESTIGATE CONDUIT OF SR524 TO DYAL ALONG SR520 | | 2960 |
| | 421-4055-536.31-00 | 34,307 | | | |
| 06/26/18 | 421-4055-536.63-00 | (201,750) | REPLACE BROKEN 24" MAIN SR-3 AND RICHLAND AVENUE | | 3643 |
| 7 | Budget Amendments/Transfers | | | Division 4055 Total $315,234 | |
| **4120 - WATER RECLAMATION** | | | | | |
| 11/14/17 | 421-4120-536.44-00 | (2,100) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| 12/12/17 | 421-4120-536.63-00 | 84,315 | FY17 TO FY18 CONTINUATION OF WORK | | 889 |
| | 421-4120-536.46-00 | (10,000) | MOVE FNDS TO OPERATING FOR SFTWARE LICNSE RENEW | | 891 |
| | 421-4120-536.52-00 | 10,000 | | | |
| 12/27/17 | 421-4120-536.34-00 | (11,000) | BDGT TXFR MOW EQ SELLERS MOVE CONTRACT TO INHOUSE | | 1005 |
| | 421-4120-536.52-00 | (883) | | | |
| | 421-4120-536.64-00 | 11,883 | | | |
| 02/27/18 | 421-4120-536.31-00 | (65,000) | BAR SCREENING SYSTEM REPAIRS WASTEWATER | | 1951 |
| | 421-4120-536.46-02 | (9,105) | | | |
| | 421-4120-536.31-00 | 6,670 | | | |
| | 421-4120-536.46-00 | 67,435 | | | |
| 03/16/18 | 421-4120-536.46-02 | (5,000) | COVER WASTEWATER FACILITY PERMIT APPLICATION RENEWA | | 2123 |
| | 421-4120-536.31-00 | 5,000 | | | |
| 04/05/18 | 421-4120-536.46-00 | (11,875) | BUDGET TXFR SELLERS AC | | 2390 |
| | 421-4120-536.64-00 | 11,875 | | | |
| 7 | Budget Amendments/Transfers | | | Division 4120 Total $82,215 | |
| **4125 - SEWER FIELD OPERATIONS** | | | | | |
| 11/03/17 | 421-4125-536.34-00 | (11,200) | PURCHASE MOWER & TRAILER FOR LIFT STATION MAINT | | 364 |
| | 421-4125-536.64-00 | 11,200 | | | |
| 11/14/17 | 421-4125-536.44-00 | (550) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| | 421-4125-536.52-00 | (125) | | | |
| 12/12/17 | 421-4125-536.63-00 | 55,518 | FY17 TO FY18 CONTINUATION OF WORK | | 889 |
| 03/26/18 | 421-4125-536.46-00 | (34,796) | FUND WS1409 FOR LIFT STATION REHAB BY DANUS | | 2233 |
| | 421-4125-536.46-00 | 34,796 | | | |
| 04/16/18 | 421-4125-536.55-00 | (300) | COVER CDL RENEWALS FOR SFO EMPLOYEES | | 2573 |
| | 421-4125-536.49-00 | 300 | | | |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 05/07/18 | 421-4125-536.46-00 | (500) | COVER WFO FIELD OPS MNGR TRAVEL TO FWRC CONFERENCE | | 2836 |
| | 421-4125-536.40-00 | 500 | | | |
| 05/29/18 | 421-4125-536.46-00 | (100,000) | ASSOCIATE BUDGET WITH PROJECT WS19MH | | 3178 |
| | 421-4125-536.46-00 | 100,000 | | | |
| 7 Budget Amendments/Transfers | | | Division 4125 Total | $54,843 | |
| 66 Total Budget Amendments/Transfers | | | **WATER/SEWER ENTERPRISE** | **$1,459,078** | |
| **3570 - STORMWATER UTILITY** | | | | | |
| 10/27/17 | 423-3570-538.63-00 | 327,407 | BUDGET ADJ RES#2017-114 | | 270 |
| 11/14/17 | 423-3570-538.44-00 | (910) | MOVE RICOH COPIER CHARGES TO IT DIVISION | | 514 |
| | 423-3570-581.91-01 | 910 | | | |
| 12/18/17 | 423-3570-538.31-00 | (80,000) | PROJECT # NOT BUDGETED IN FY18 BUDGET | | 870 |
| | 423-3570-538.31-00 | 80,000 | | | |
| 02/07/18 | 423-3570-538.12-00 | (32) | COVER SICK AND VACATION ACCRUAL PAYOUTS | | 1619 |
| | 423-3570-538.12-12 | 32 | | | |
| 02/13/18 | 423-3570-538.46-00 | (5,500) | TXFR FOR LRGE TRACH HOE RENTAL FOR SR524 JOB | | 1686 |
| | 423-3570-538.44-00 | 5,500 | | | |
| 03/22/18 | 423-3570-538.63-00 | (13,338) | ADD STORMWATER INFRST ACCT LINE TO FACT ST DRAI | | 2190 |
| | 423-3570-538.63-00 | 13,338 | | | |
| 03/23/18 | 423-3570-538.63-00 | (27,641) | MOVE FNDS FROM STONE ST TO STORMWATER STUDY | | 2220 |
| | 423-3570-538.31-00 | 27,641 | | | |
| 04/12/18 | 423-3570-538.63-00 | (5,000) | COVER CHURCH ST BAFFLE BX AND PROVOST PARKING LOT | | 2545 |
| | 423-3570-538.31-00 | 5,000 | | | |
| 05/07/18 | 423-3570-538.63-00 | (29,680) | TXFR TO FUND SOD AROUND STORMWATER POND US1 | | 2835 |
| | 423-3570-538.63-00 | 29,680 | | | |
| 05/08/18 | 423-3570-538.63-00 | (12,615) | COVER SHORTAGE IN CURED IN PLACE PIPE LINING PROJ | | 2964 |
| | 423-3570-538.63-00 | 12,615 | | | |
| | 423-3570-538.63-00 | (128,895) | PURCHASE NEW GRAPPLE TRCK AND REFURBISH EXISTING TR | | 2966 |
| | 423-3570-538.46-03 | 15,000 | | | |
| | 423-3570-538.64-00 | 113,895 | | | |
| 05/15/18 | 423-3570-538.63-00 | (128,895) | CORRECT ACCOUNT TXFRS FROM PREVIOUS BAFS | | 2990 |
| | 423-3570-538.46-03 | (15,000) | | | |
| | 423-3570-538.64-00 | 15,000 | | | |
| | 423-3570-538.63-00 | 128,895 | | | |
| 12 Budget Amendments/Transfers | | | Division 3570 Total | $327,407 | |
| 12 Total Budget Amendments/Transfers | | | **STORMWATER UTILITY** | **$327,407** | |
| **1801 - HUMAN RESOURCES** | | | | | |
| 04/24/18 | 520-1801-513.24-00 | 643,439 | FULL SETTLEMENT AMOUNT AND WC MEDICARE SET ASIDE | | 2708 |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 04/24/18 | 520-1801-513.24-00 | 680,000 | FULL SETTLEMENT AMOUNT AND WC MEDICARE SET ASIDE | | 2708 |
| 1 Budget Amendments/Transfers | | | Division 1801 Total | $1,323,439 | |
| 1 Total Budget Amendments/Transfers | | | **SELF INSURANCE CLAIM FUND** | **$1,323,439** | |

**227 Transfers & Amendments between 10/1/2017 and 6/30/2018**

**FY 2017 TOTAL TRANSFERS & AMENDMENTS** **3,519,549**

*NOTE: Group #s represent a complete transaction that will net to zero. Add all expenses for each group number, then subtract the revenues related to the same group number and your total will equal zero.*

Report: W:\Finance Administration\Budget Tracking Worksheets\FY 2018 - Budget Tracking Worksheets\FY 2018 EXPENSE Budget Tracking Worksheet.imr ran by Database User ID: cocoath



Date: 7/12/2018

# FY 2018 BUDGET TRACKING WORKSHEET

## REVENUE TRANSFER/AMENDMENT DETAIL
## AS OF: 6/30/2018

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | | Group # |
|---|---|---|---|---|---|
| 10/10/17 | 001-0000-366.10-09 | 1,299 | ACCEPT REV AND EXPNSE OF FLYABLE DRONE DONATN | | 102 |
| | 001-0000-389.99-50 | 27,518 | FIVE UTILITIES VEH PURCHS FY17 - HUR IRMA DELAYED | | 103 |
| 11/14/17 | 001-0000-381.91-23 | 910 | MOVE COST OF RICOH COPIER LEASE TO IT DIVISION | | 511 |
| | 001-0000-381.91-21 | 12,721 | | | |
| 02/27/18 | 001-0000-389.99-50 | 31,800 | COCOA VILLAGE PARKING ASSESSMENT FUNDING | | 1952 |
| 03/27/18 | 001-0000-338.10-01 | 16,353 | PROVIDE BUDGET FOR LUCAS CHEST COMPRESSION GRANT | | 2284 |
| | 001-0000-389.99-50 | 167,505 | PURCHASE OF NEW PHONE SYSTEM FOR CITY | | 2292 |
| 05/08/18 | 001-0000-389.99-50 | 121,000 | REFURBISH FIRE ENGINE 30 TO EXTEND USEFUL LIFE | | 2965 |
| 7 Budget Amendments/Transfers | | | Division 0000 Total | $379,106 | |
| 7 Total Budget Amendments/Transfers | | | **GENERAL FUND** | **$379,106** | |
| 05/08/18 | 141-0000-369.96-00 | 9,666 | ACCEPT REVENUE FROM INSUR AND PURCHASE A REPLACEMEN | | 2962 |
| 1 Budget Amendments/Transfers | | | Division 0000 Total | $9,666 | |
| 1 Total Budget Amendments/Transfers | | | **POLICE CONFISCATED FUND** | **$9,666** | |
| 03/13/18 | 201-0000-389.99-50 | 5,853 | TAX RATE INCREASE IN SERIES 2010 NOTE | | 2126 |
| 1 Budget Amendments/Transfers | | | Division 0000 Total | $5,853 | |
| 1 Total Budget Amendments/Transfers | | | **DEBT SERVICE FUND** | **$5,853** | |
| 11/14/17 | 301-0000-389.99-50 | 15,000 | COSTS FOR HEART OF COCOA MEETING ROOM | | 510 |
| 1 Budget Amendments/Transfers | | | Division 0000 Total | $15,000 | |
| 1 Total Budget Amendments/Transfers | | | **CAPITAL PROJECTS FUND** | **$15,000** | |
| 10/10/17 | 421-0000-389.99-50 | 201,490 | FIVE UTILITIES VEH PURCHS FY17 - HUR IRMA DELAYED | | 103 |
| 12/12/17 | 421-0000-389.99-50 | 1,123,472 | FY17 TO FY18 CONTINUATION OF WORK | | 889 |
| 01/09/18 | 421-0000-389.99-11 | 113,212 | ALLOW CONT. OF WORK ON GROUNDWATER FILTER #6 | | 1267 |
| 06/26/18 | 421-0000-369.96-00 | 20,904 | VEHICLE PROCEEDS FROM TOTAL LOSS - INSURANCE | | 3645 |
| 4 Budget Amendments/Transfers | | | Division 0000 Total | $1,459,078 | |
| 4 Total Budget Amendments/Transfers | | | **WATER/SEWER ENTERPRISE** | **$1,459,078** | |
| 10/27/17 | 423-0000-389.99-50 | 327,407 | BUDGET ADJ RES#2017-114 | | 270 |
| 1 Budget Amendments/Transfers | | | Division 0000 Total | $327,407 | |
| 1 Total Budget Amendments/Transfers | | | **STORMWATER UTILITY** | **$327,407** | |

| Date | Accounts | Transaction | Resolution # / Description of Transfer or Amendment | Group # |
|---|---|---|---|---|
| 04/24/18 | 520-0000-369.90-06 | 643,439 | FULL SETTLEMENT AMOUNT AND WC MEDICARE SET ASIDE | 2708 |
| | 520-0000-369.90-06 | 680,000 | | |
| 1 Budget Amendments/Transfers | | | Division 0000 Total | $1,323,439 |
| 1 Total Budget Amendments/Transfers | | | **SELF INSURANCE CLAIM FUND** | **$1,323,439** |

**16 Transfers & Amendments between 10/1/2017 and 6/30/2018**

| | |
|---|---|
| **FY 2017 TOTAL TRANSFERS & AMENDMENTS** | **3,519,549** |

*NOTE: Group #s represent a complete transaction that will net to zero. Add all expenses for each group number, then subtract the revenues related to the same group number and your total will equal zero.*

## Legislation Details (With Text)

| | | | | | |
|---|---|---|---|---|---|
| **File #:** | 18-300 | **Version:** | 1 | **Name:** | |
| **Type:** | Informational Item | | | **Status:** | Agenda Ready |
| **File created:** | 7/12/2018 | | | **In control:** | City Council |
| **On agenda:** | 7/24/2018 | | | **Final action:** | |
| **Title:** | In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date. (Deputy Finance Director) | | | | |
| **Sponsors:** | | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | Monthly Financial Report June 2018.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|

# CITY COUNCIL AGENDA ITEM

Memo Date: July 12, 2018
Agenda Date: July 24, 2018
Prepared By: Anthony Hagan, Grants Administrator
Through: Lora Howell, Interim Finance Director
Requested Action:
In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date.

## BACKGROUND:

The following reports for the period ending June 2018 provide information for the three major funds: General Fund, Water/Sewer Fund and the Storm Water Fund. This June 2018 report is unaudited and preliminary.

Each of the major funds will have the following reports:

1. Budget by Account Classification Report
   Summary of the annual budget, revenues collected and expenditures by fund. The detailed back-up documentation is found in the Revenue Report and the Detailed Budget Report Summary by Object

2. Revenue Report
   Detail by account number of actual revenues collected vs. budget for the three major funds: General Fund, Water & Sewer and Storm Water. This report shows the current period, the year to date totals, the annual budget and the unrealized balance.

- Estimated - represents either the current period or year to date prorated budget
- Actual - represents actual revenue received either in the current period or year to date
- % Rev - the percentage of actual revenue received vs. budget
- Annual Estimate - annual budget
- Unrealized Balance - annual estimate (budget less actual year to date received

3. Detail Budget Report Summary by Object
   Summary of expenditures by account description vs. budget for the three major funds: General Fund, Water & Sewer and Storm Water. This report shows the current period, the year to date totals, encumbrances, the annual budget and the unencumbered balance.
   - Budget - represents either the current period or year to date prorated budget
   - Actual - represents actual cash expenditures either in the current period or year to date
   - % Exp. - the percentage of actual expenditures vs. budget
   - Encumbrance - encumbered amount
   - Annual Budget - annual budget
   - Unencumbered Balance - annual budget less actual year to date actual expenditures plus encumbrances
   - % Budgeted - the percentage of year to date actual expenditures plus encumbrances vs. budget

## STRATEGIC PLAN CONNECTION:

Monthly reporting provides staff with an opportunity to monitor expenditure and revenue progression each month, to evaluate anomalies, and to determine corrective action (if necessary) for fiscal responsibility.

## BUDGETARY IMPACT:

None

## PREVIOUS ACTION:

None

## RECOMMENDED MOTION:

Informational Item only.




# FY 2018 Budget by Classification Report - Summary Listing

Through 6/30/18

Target for June is 75%

## FUND 001 - GENERAL FUND

| | Amended Budget | YTD Encumbrances | YTD Actual Transactions | Budget - YTD Transactions | % Used/Rec'd |
|---|---|---|---|---|---|
| **REVENUE** | | | | | |
| TAXES | $ 7,664,982 | | $ 6,468,141.04 | $ 1,196,840.96 | 84% |
| OTHER PERMITS AND FEES | $ 3,103,557 | | $ 2,653,373.19 | $ 450,183.81 | 85% |
| INTERGOVERNMENTAL | $ 2,049,215 | | $ 1,481,671.78 | $ 567,543.22 | 72% |
| CHARGES FOR SERVICES | $ 11,336,920 | | $ 8,375,842.47 | $ 2,961,077.53 | 74% |
| FINES AND FORFEITURES | $ 26,000 | | $ 23,619.54 | $ 2,380.46 | 91% |
| MISCELLANEOUS | $ 805,052 | | $ 546,220.74 | $ 258,831.26 | 68% |
| OTHER SOURCES (NON-REVENUE) | $ 12,447,498 | | $ 5,498,419.89 | $ 6,949,078.11 | 44% |
| **REVENUE TOTALS** | **$ 37,433,224** | | **$ 25,047,288.65** | **$ 12,385,935.35** | **67%** |
| **EXPENSE** | | | | | |
| SALARIES AND BENEFITS | $ 22,345,448 | $ 1,608.00 | $ 14,842,435.27 | $ 7,501,404.73 | 66% |
| OPERATING EXPENDITURES | $ 9,622,261 | $ 1,441,054.16 | $ 5,845,055.18 | $ 2,336,151.66 | 76% |
| CAPITAL OUTLAY | $ 3,608,250 | $ 757,779.85 | $ 616,730.02 | $ 2,233,740.13 | 38% |
| GRANTS, AIDS AND OTHER | $ 1,857,265 | $ - | $ 842,066.00 | $ 1,015,199.00 | 45% |
| **EXPENSE TOTALS** | **$ 37,433,224** | **$ 2,200,442.01** | **$ 22,146,286.47** | **$ 13,086,495.52** | 65% |
| **REVENUE TOTALS** | **$ 37,433,224** | **$ -** | **$ 25,047,288.65** | **$ 12,385,935.35** | **67%** |
| **EXPENSE TOTALS** | **$ 37,433,224** | **$ 2,200,442.01** | **$ 22,146,286.47** | **$ 13,086,495.52** | **65%** |
| | **$ -** | **$ (2,200,442.01)** | **$ 2,901,002.18** | | |

FUND 001 GENERAL FUND

| ACCOUNT | | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|---|
| 310 | | TAXES | | | | | | | | |
| 311 | | AD VALOREM | | | | | | | | |
| 10 | 00 | CURRENT TAXES | 420,550 | 87,412.25 | 21 | 3,784,950 | 4,946,704.16 | 131 | 5,046,608 | 99,903.84 |
| 20 | 00 | DELINQUENT TAXES | 1,250 | 82.53 | 7 | 11,250 | 1,667.86- | 15 | 15,000 | 16,667.86 |
| 25 | 00 | PENALTIES RE: TAXES | 416 | 3,846.30 | 925 | 3,744 | 15,350.98 | 410 | 5,000 | 10,350.98- |
| 30 | 00 | TAX CERTIFICATES | 16,666 | .00 | | 149,994 | .00 | | 200,000 | 200,000.00 |
| 311 | ** | AD VALOREM | 438,882 | 91,341.08 | 21 | 3,949,938 | 4,960,387.28 | 126 | 5,266,608 | 306,220.72 |
| 312 | | SALES USE AND FUEL TAXES | | | | | | | | |
| 41 | 00 | LOCAL OPTION GAS TAX 6 CT | 33,333 | .00 | | 299,997 | 270,675.30 | 90 | 400,000 | 129,324.70 |
| 312 | ** | SALES USE AND FUEL TAXES | 33,333 | .00 | | 299,997 | 270,675.30 | 90 | 400,000 | 129,324.70 |
| 314 | | UTILITY SERVICE TAX | | | | | | | | |
| 10 | 00 | ELECTRICITY | 88,209 | 28,402.00- | 32 | 793,881 | 650,387.92 | 82 | 1,058,517 | 408,129.08 |
| 30 | 00 | WATER-COCOA | 27,888 | 27,424.30 | 98 | 250,992 | 221,751.54 | 88 | 334,667 | 112,915.46 |
| 40 | 00 | GAS | 1,500 | 1,864.62 | 124 | 13,500 | 16,734.47 | 124 | 18,000 | 1,265.53 |
| 80 | 00 | PROPANE | 1,123 | 1,321.05 | 118 | 10,107 | 15,650.17 | 155 | 13,484 | 2,166.17- |
| 314 | ** | UTILITY SERVICE TAX | 118,720 | 2,207.97 | 2 | 1,068,480 | 904,524.10 | 85 | 1,424,668 | 520,143.90 |
| 315 | | COMMUNICATION SERVICE TAX | | | | | | | | |
| 00 | 00 | COMMUNICATION SERVICE TAX | 33,642 | 17,941.00- | 53 | 302,778 | 181,532.15 | 60 | 403,706 | 222,173.85 |
| 315 | ** | COMMUNICATION SERVICE TAX | 33,642 | 17,941.00- | 53 | 302,778 | 181,532.15 | 60 | 403,706 | 222,173.85 |
| 316 | | LOCAL BUSINESS TAX | | | | | | | | |
| 00 | 00 | LOCAL BUSINESS TAX | 14,166 | 887.78 | 6 | 127,494 | 151,022.21 | 119 | 170,000 | 18,977.79 |
| 316 | ** | LOCAL BUSINESS TAX | 14,166 | 887.78 | 6 | 127,494 | 151,022.21 | 119 | 170,000 | 18,977.79 |
| 310 | *** | TAXES | 638,743 | 76,495.83 | 12 | 5,748,687 | 6,468,141.04 | 113 | 7,664,982 | 1,196,840.96 |
| 320 | | OTHER PERMITS & FEES | | | | | | | | |
| 322 | | BUILDING PERMITS | | | | | | | | |
| 00 | 00 | BUILDING PERMITS | 25,000 | 32,636.50 | 131 | 225,000 | 131,383.40 | 58 | 300,000 | 168,616.60 |
| 10 | 00 | TRAINING SURCHARGE | 66 | .00 | | 594 | 209.67 | 35 | 800 | 590.33 |
| 322 | ** | BUILDING PERMITS | 25,066 | 32,636.50 | 130 | 225,594 | 131,593.07 | 58 | 300,800 | 169,206.93 |
| 323 | | FRANCHISE FEES | | | | | | | | |
| 10 | 00 | ELECTRICITY | 66,666 | 28,232.00- | 42 | 599,994 | 322,997.21 | 54 | 800,000 | 477,002.79 |
| 40 | 00 | GAS | 1,208 | 2,284.94 | 189 | 10,872 | 18,796.47 | 173 | 14,500 | 4,296.47- |
| 70 | 00 | SOLID WASTE | 15,014 | 14,799.06 | 99 | 135,126 | 137,759.94 | 102 | 180,170 | 42,410.06 |
| 323 | ** | FRANCHISE FEES | 82,888 | 11,148.00- | 13 | 745,992 | 479,553.62 | 64 | 994,670 | 515,116.38 |
| 325 | | SPECIAL ASSESSMENT | | | | | | | | |
| 12 | 01 | FIRE PROTECTION | 135,840 | 58,733.68 | 43 | 1,222,560 | 2,031,551.48 | 166 | 1,630,087 | 401,464.48- |

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

| ACCOUNT | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|
| 320 | OTHER PERMITS & FEES | | | | | | | | |
| 325 | SPECIAL ASSESSMENT | | | | | | | | |
| 12 02 | DELINQUENT TAX | 166 | 207.99 | 125 | 1,494 | 477.74 | 32 | 2,000 | 1,522.26 |
| 12 03 | PENALTIES | 83 | 868.47 | 1046 | 747 | 3,892.28 | 521 | 1,000 | 2,892.28- |
| 12 04 | TAX CERTIFICATES | 12,500 | .00 | | 112,500 | .00 | | 150,000 | 150,000.00 |
| 12 * | SERVICE | 148,589 | 59,810.14 | 40 | 1,337,301 | 2,035,921.50 | 152 | 1,783,087 | 252,834.50- |
| 325 ** | SPECIAL ASSESSMENT | 148,589 | 59,810.14 | 40 | 1,337,301 | 2,035,921.50 | 152 | 1,783,087 | 252,834.50- |
| 329 | OTHER PERMITS & FEES | | | | | | | | |
| 00 00 | OTHER PERMITS & FEES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 10 00 | REPOSITORY FEES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 20 00 | BUILDING PLANS REVIEW FEE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 25 00 | PLANNING AND ZONING | 2,083 | 175.00 | 8 | 18,747 | 3,135.00 | 17 | 25,000 | 21,865.00 |
| 30 00 | PLANNING SITE PLAN REVIEW | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 35 00 | FIRE INSPECTIONS | 0 | 350.00 | | 0 | 3,170.00 | | 0 | 3,170.00- |
| 329 ** | OTHER PERMITS & FEES | 2,083 | 525.00 | 25 | 18,747 | 6,305.00 | 34 | 25,000 | 18,695.00 |
| 320 *** | OTHER PERMITS & FEES | 258,626 | 81,823.64 | 32 | 2,327,634 | 2,653,373.19 | 114 | 3,103,557 | 450,183.81 |
| 330 | INTERGOVERNMENTAL REVENUE | | | | | | | | |
| 331 | FEDERAL GRANTS | | | | | | | | |
| 10 02 | BROWNFIELDS REDEVELOP PR | 12,991 | .00 | | 116,919 | 34,618.73 | 30 | 155,894 | 121,275.27 |
| 10 03 | ENERGY EFFICIENT RETROFIT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 10 * | GENERAL GOVERNMENT | 12,991 | .00 | | 116,919 | 34,618.73 | 30 | 155,894 | 121,275.27 |
| 20 01 | RES OFFCR - CTY CONTRACT | 2,200 | .00 | | 19,800 | 33,000.00 | 167 | 26,400 | 6,600.00- |
| 20 05 | DEPT OF JUSTICE GRANTS | 1,955 | .00 | | 17,595 | .00 | | 23,464 | 23,464.00 |
| 20 09 | DOT SPEED CONTROL GRANT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 20 10 | PROJECT SAFE NEIGHBORHOOD | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 20 12 | BULLET PROOF GRANT | 1,276 | .00 | | 11,484 | 6,585.14 | 57 | 15,322 | 8,736.86 |
| 20 13 | COPS-CHRP GRANT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 20 14 | FEMA DEFIBRILLATORS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 20 15 | VICTIMS OF CRIME ACT GRNT | 8,505 | .00 | | 76,545 | 14,550.22 | 19 | 102,065 | 87,514.78 |
| 20 16 | INTERNET CRIMES GRANT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 20 * | PUBLIC SAFETY | 13,936 | .00 | | 125,424 | 54,135.36 | 43 | 167,251 | 113,115.64 |
| 30 01 | FEMA ASSIST TO FF GRANT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 39 10 | FED GRANT -TRANSPORTATION | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 50 01 | FEMA DISASTER RELIEF | 0 | .00 | | 0 | 37,507.27 | | 0 | 37,507.27- |
| 70 01 | NPS CIVIL RIGHTS GRANT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 331 ** | FEDERAL GRANTS | 26,927 | .00 | | 242,343 | 126,261.36 | 52 | 323,145 | 196,883.64 |

FUND 001 GENERAL FUND

| ACCOUNT | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|
| 330 | INTERGOVERNMENTAL REVENUE | | | | | | | | |
| 331 | FEDERAL GRANTS | | | | | | | | |
| 333 | PAYMENT IN LIEU OF TAXES | | | | | | | | |
| 90 00 | HOUSING AUTHORITY | 3,333 | .00 | | 29,997 | 45,371.28 | 151 | 40,000 | 5,371.28- |
| 333 ** | PAYMENT IN LIEU OF TAXES | 3,333 | .00 | | 29,997 | 45,371.28 | 151 | 40,000 | 5,371.28- |
| 334 | STATE GRANT | | | | | | | | |
| 50 01 | STATE DISASTER REIMBURSE | 0 | .00 | | 0 | 6,251.21 | | 0 | 6,251.21- |
| 50 02 | COCOA CONSERVATION | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 50 03 | RESIDENTIAL RETROFIT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 50 * | ECONOMIC ENVIRONMENT | 0 | .00 | | 0 | 6,251.21 | | 0 | 6,251.21- |
| 61 10 | BREVARD COUNTY EMS GRANT | 0 | 16,352.35 | | 0 | 16,352.35 | | 0 | 16,352.35- |
| 90 30 | HISTORIC PRESERVATION GRT | 0 | .00 | | 0 | 230,256.00 | | 0 | 230,256.00- |
| 334 ** | STATE GRANT | 0 | 16,352.35 | | 0 | 252,859.56 | | 0 | 252,859.56- |
| 335 | STATE SHARED REVENUES | | | | | | | | |
| 12 00 | STATE REVENUE SHARING | 39,000 | .00 | | 351,000 | 297,682.69 | 85 | 468,000 | 170,317.31 |
| 12 20 | 8TH CNT MUNICIPAL GAS TAX | 12,204 | .00 | | 109,836 | 93,028.27 | 85 | 146,458 | 53,429.73 |
| 12 * | STATE REVENUE SHARING | 51,204 | .00 | | 460,836 | 390,710.96 | 85 | 614,458 | 223,747.04 |
| 14 00 | MOBILE HOME LICENSES | 1,666 | 272.00 | 16 | 14,994 | 22,762.03 | 152 | 20,000 | 2,762.03- |
| 15 00 | ALCOHOLIC BEVERAGE | 1,809 | .00 | | 16,281 | 19,089.91 | 117 | 21,717 | 2,627.09 |
| 18 00 | LOCAL GOVERNMENT 1/2 CENT | 82,500 | .00 | | 742,500 | 595,041.52 | 80 | 990,000 | 394,958.48 |
| 21 00 | FIREFIGHTER SUPPLEMENTAL | 0 | 4,550.00 | | 0 | 8,780.00 | | 0 | 8,780.00- |
| 29 00 | OTHER PUBLIC SAFETY | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 41 00 | FUEL TAX REFUNDS | 1,961 | 65.92- | 3 | 17,649 | 20,795.16 | 118 | 23,542 | 2,746.84 |
| 335 ** | STATE SHARED REVENUES | 139,140 | 4,756.08 | 3 | 1,252,260 | 1,057,179.58 | 84 | 1,669,717 | 612,537.42 |
| 337 | GRANTS FROM LOCAL UNITS | | | | | | | | |
| 20 01 | 911 SURCHARGE FUNDS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 40 00 | TRANSPORTATION | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 40 01 | FDOT JOINT PARTICIPATION | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 40 * | TRANSPORTATION | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 337 ** | GRANTS FROM LOCAL UNITS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 338 | SHARED REVENUE LOCAL UNIT | | | | | | | | |
| 10 01 | EMS 1ST RESPONDER | 2,336 | .00 | | 9,344 | .00 | | 16,353 | 16,353.00 |
| 338 ** | SHARED REVENUE LOCAL UNIT | 2,336 | .00 | | 9,344 | .00 | | 16,353 | 16,353.00 |

FUND 001 GENERAL FUND

| ACCOUNT | | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|---|
| 330 | | INTERGOVERNMENTAL REVENUE | | | | | | | | |
| 338 | | SHARED REVENUE LOCAL UNIT | | | | | | | | |
| 330 | *** | INTERGOVERNMENTAL REVENUE | 171,736 | 21,108.43 | 12 | 1,533,944 | 1,481,671.78 | 97 | 2,049,215 | 567,543.22 |
| 340 | | CHARGES FOR SERVICES | | | | | | | | |
| 341 | | GENERAL GOVERNMENT | | | | | | | | |
| 10 | 00 | RECORDING FEES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 15 | 00 | PUBLIC RECORDS MODERNIZAT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 21 | 00 | FINANCE/ACCOUNTING FEES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 23 | 00 | W/S UTILITY ACCT.FEES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 30 | 00 | ADMINISTRATIVE FEES | 461,301 | 461,302.00 | 100 | 4,151,709 | 4,151,718.00 | 100 | 5,535,621 | 1,383,903.00 |
| 31 | 00 | ADMIN FEES STORMWATER | 7,632 | 7,633.00 | 100 | 68,688 | 68,697.00 | 100 | 91,595 | 22,898.00 |
| 40 | 00 | CERTIFY/COPY/SEARCH | 8,333 | 11,465.81 | 138 | 74,997 | 75,207.17 | 100 | 100,000 | 24,792.83 |
| 90 | 12 | PASSPORT EXECUTION FEES | 750 | 990.00 | 132 | 6,750 | 3,190.00 | 47 | 9,000 | 5,810.00 |
| 341 | ** | GENERAL GOVERNMENT | 478,016 | 481,390.81 | 101 | 4,302,144 | 4,298,812.17 | 100 | 5,736,216 | 1,437,403.83 |
| 342 | | PUBLIC SAFETY | | | | | | | | |
| 10 | 00 | POLICE SERVICES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 | 00 | OTHER PUBLIC SAFETY | 0 | .00 | | 0 | 2,050.00 | | 0 | 2,050.00- |
| 90 | 01 | FALSE ALARM FEES | 925 | 1,490.00 | 161 | 8,325 | 9,190.00 | 110 | 11,100 | 1,910.00 |
| 90 | 02 | MOTOR VEHICLE ACCIDENT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 | * | OTHER PUBLIC SAFETY | 925 | 1,490.00 | 161 | 8,325 | 11,240.00 | 135 | 11,100 | 140.00- |
| 342 | ** | PUBLIC SAFETY | 925 | 1,490.00 | 161 | 8,325 | 11,240.00 | 135 | 11,100 | 140.00- |
| 343 | | PHYSICAL ENVIRONMENT | | | | | | | | |
| 37 | 10 | BREVARD COUNTY | 34,201 | 37,834.81 | 111 | 307,809 | 298,953.99 | 97 | 410,422 | 111,468.01 |
| 37 | 11 | ROCKLEDGE | 21,605 | 23,128.86 | 107 | 194,445 | 182,386.71 | 94 | 259,269 | 76,882.29 |
| 37 | 12 | SUN LAKE | 285 | 300.84 | 106 | 2,565 | 2,421.98 | 94 | 3,420 | 998.02 |
| 37 | 13 | CLNY PK-M.I.UTIL CO. | 153 | 155.87 | 102 | 1,377 | 1,232.79 | 90 | 1,844 | 611.21 |
| 37 | 16 | COCOA BEACH | 8,922 | 9,014.59 | 101 | 80,298 | 71,805.03 | 89 | 107,066 | 35,260.97 |
| 37 | 17 | CAPE CANAVERAL | 7,365 | 7,413.42 | 101 | 66,285 | 59,059.51 | 89 | 88,382 | 29,322.49 |
| 37 | 18 | TITUSVILLE | 321 | 347.71 | 108 | 2,889 | 2,693.31 | 93 | 3,854 | 1,160.69 |
| 37 | * | WATER BILLING SERVICES | 72,852 | 78,196.10 | 107 | 655,668 | 618,553.32 | 94 | 874,257 | 255,703.68 |
| 39 | 01 | SERVICE CHARGES | 34,666 | 16,191.24 | 47 | 311,994 | 261,762.54 | 84 | 416,000 | 154,237.46 |
| 39 | 03 | ADMIN CHARGES | 33,333 | 33,840.00 | 102 | 299,997 | 274,350.00 | 92 | 400,000 | 125,650.00 |
| 39 | 04 | PENALTIES | 72,916 | 76,339.27 | 105 | 656,244 | 647,617.48 | 99 | 875,000 | 227,382.52 |
| 39 | 05 | NSF CHECKS | 2,960 | 2,565.60 | 87 | 26,640 | 23,992.61 | 90 | 35,525 | 11,532.39 |
| 39 | * | WATER OTHER INCOME | 143,875 | 128,936.11 | 90 | 1,294,875 | 1,207,722.63 | 93 | 1,726,525 | 518,802.37 |
| 41 | 10 | GARBAGE REVENUES | 181,575 | 166,084.09 | 92 | 1,634,175 | 1,556,203.16 | 95 | 2,178,903 | 622,699.84 |
| 41 | 20 | RECYCLING REVENUE | 18,065 | 17,833.83 | 99 | 162,585 | 162,576.06 | 100 | 216,789 | 54,212.94 |
| 41 | 30 | GREEN WASTE | 15,449 | 15,234.08 | 99 | 139,041 | 137,984.57 | 99 | 185,394 | 47,409.43 |

FUND 001 GENERAL FUND

| ACCOUNT | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|
| 340 | CHARGES FOR SERVICES | | | | | | | | |
| 343 | PHYSICAL ENVIRONMENT | | | | | | | | |
| 41 * | GARBAGE COLLECTION | 215,089 | 199,152.00 | 93 | 1,935,801 | 1,856,763.79 | 96 | 2,581,086 | 724,322.21 |
| 45 10 | BILLING FEE - WEST WASTE | 8,058 | 8,242.96 | 102 | 72,522 | 65,882.20 | 91 | 96,697 | 30,814.80 |
| 45 20 | SALE - RECYCLING MATERIAL | 125 | .00 | | 1,125 | 2,603.56 | 231 | 1,500 | 1,103.56- |
| 45 * | GARBAGE - OTHER REVENUE | 8,183 | 8,242.96 | 101 | 73,647 | 68,485.76 | 93 | 98,197 | 29,711.24 |
| 46 10 | EARNED NOT BILLED | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 01 | MEDIAN MAINTENANCE | 4,361 | .00 | | 39,249 | 26,168.00 | 67 | 52,336 | 26,168.00 |
| 90 02 | ADOPT A MEDIAN PROGRAM | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 03 | FDOT MNT SIGNAL/HWY LIGHT | 7,608 | 99,855.47 | 1313 | 68,472 | 191,355.47 | 280 | 91,303 | 100,052.47- |
| 90 * | OTHER PHYSICAL ENVIRON | 11,969 | 99,855.47 | 834 | 107,721 | 217,523.47 | 202 | 143,639 | 73,884.47- |
| 343 ** | PHYSICAL ENVIRONMENT | 451,968 | 514,382.64 | 114 | 4,067,712 | 3,969,048.97 | 98 | 5,423,704 | 1,454,655.03 |
| 347 | CULTURE/RECREATION | | | | | | | | |
| 20 10 | DOWNTOWN GAZEBO RENTAL | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 20 15 | JUNNY RIOS PARK RENTAL | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 20 * | PARKS & RECREATION | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 39 00 | OTHER CULTURAL SERVICES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 39 10 | PORCHER HOUSE - REVENUES | 4,583 | 1,725.79 | 38 | 41,247 | 36,493.81 | 89 | 55,000 | 18,506.19 |
| 39 11 | TENANT MAINTENANCE FEES | 116 | 116.56 | 101 | 1,044 | 1,549.60 | 148 | 1,400 | 149.60- |
| 39 20 | COCOA CIVIC CENTER | 4,583 | 1,978.41 | 43 | 41,247 | 35,915.84 | 87 | 55,000 | 19,084.16 |
| 39 21 | CC - BRIDAL SHOWS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 39 30 | RIVERFRONT PARK | 1,416 | 1,725.00 | 122 | 12,744 | 15,423.22 | 121 | 17,000 | 1,576.78 |
| 39 * | OTHER CULTURAL SERVICES | 10,698 | 5,545.76 | 52 | 96,282 | 89,382.47 | 93 | 128,400 | 39,017.53 |
| 40 01 | COCOA VILLAGE 10% GROSS | 2,083 | .00 | | 18,747 | 1,711.06 | 9 | 25,000 | 23,288.94 |
| 40 05 | PERMIT FEES | 208 | 150.00 | 72 | 1,872 | 1,375.00 | 74 | 2,500 | 1,125.00 |
| 40 10 | MARDI GRAS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 40 * | SPECIAL EVENTS | 2,291 | 150.00 | 7 | 20,619 | 3,086.06 | 15 | 27,500 | 24,413.94 |
| 50 10 | EVENT FEES | 500 | 1,290.60 | 258 | 4,500 | 3,272.80 | 73 | 6,000 | 2,727.20 |
| 50 20 | CONCESSION SALES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 50 30 | ADVERTISING/SPONSORSHIPS | 333 | .00 | | 2,997 | 1,000.00 | 33 | 4,000 | 3,000.00 |
| 50 40 | SCHOOL BOARD | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 50 * | SPECIAL REC FACILITIES | 833 | 1,290.60 | 155 | 7,497 | 4,272.80 | 57 | 10,000 | 5,727.20 |
| 347 ** | CULTURE/RECREATION | 13,822 | 6,986.36 | 51 | 124,398 | 96,741.33 | 78 | 165,900 | 69,158.67 |

FUND 001 GENERAL FUND

| ACCOUNT | | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|---|
| 340 | | CHARGES FOR SERVICES | | | | | | | | |
| 347 | | CULTURE/RECREATION | | | | | | | | |
| 349 | | OTHER CHARGES FOR SERVICE | | | | | | | | |
| 01 | 00 | CREDIT CARD FEES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 349 | ** | OTHER CHARGES FOR SERVICE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 340 | *** | CHARGES FOR SERVICES | 944,731 | 1,004,249.81 | 106 | 8,502,579 | 8,375,842.47 | 99 | 11,336,920 | 2,961,077.53 |
| 350 | | FINES AND FORFEITURES | | | | | | | | |
| 351 | | JUDGMENTS AND FINES | | | | | | | | |
| 10 | 00 | COUNTY COURT CRIMINAL | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 50 | 00 | 800 MHZ FINES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 | 00 | OTHER | 2,166 | 2,589.69 | 120 | 19,494 | 23,619.54 | 121 | 26,000 | 2,380.46 |
| 351 | ** | JUDGMENTS AND FINES | 2,166 | 2,589.69 | 120 | 19,494 | 23,619.54 | 121 | 26,000 | 2,380.46 |
| 354 | | LOCAL ORDINANCE VIOLATION | | | | | | | | |
| 00 | 00 | LOCAL ORDINANCE VIOLATION | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 354 | ** | LOCAL ORDINANCE VIOLATION | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 355 | | FEDERAL | | | | | | | | |
| 00 | 00 | FEDERAL | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 355 | ** | FEDERAL | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 356 | | STATE | | | | | | | | |
| 00 | 00 | STATE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 356 | ** | STATE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 350 | *** | FINES AND FORFEITURES | 2,166 | 2,589.69 | 120 | 19,494 | 23,619.54 | 121 | 26,000 | 2,380.46 |
| 360 | | MISCELLANEOUS REVENUES | | | | | | | | |
| 361 | | INTEREST AND OTHR EARNING | | | | | | | | |
| 10 | 00 | INTEREST | 1,250 | 8,643.59 | 692 | 11,250 | 75,910.31 | 675 | 15,000 | 60,910.31- |
| 20 | 00 | DIVIDENDS | 0 | 853.27 | | 0 | 6,266.85 | | 0 | 6,266.85- |
| 38 | 00 | NET INC/DEC-FMV INVESTMNT | 0 | 6,080.30- | | 0 | 85,509.12- | | 0 | 85,509.12 |
| 40 | 00 | GAIN/LOSS SALE OF INVEST | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 361 | ** | INTEREST AND OTHR EARNING | 1,250 | 3,416.56 | 273 | 11,250 | 3,331.96- | 30 | 15,000 | 18,331.96 |
| 362 | | RENT AND ROYALTIES | | | | | | | | |
| 00 | 00 | RENT AND ROYALTIES | 10,165 | 1,250.00 | 12 | 91,485 | 78,364.78 | 86 | 121,990 | 43,625.22 |
| 362 | ** | RENT AND ROYALTIES | 10,165 | 1,250.00 | 12 | 91,485 | 78,364.78 | 86 | 121,990 | 43,625.22 |
| 364 | | DISPOSITION FIXED ASSETS | | | | | | | | |
| 00 | 00 | DISPOSITION FIXED ASSETS | 0 | .00 | | 0 | 19,548.76 | | 0 | 19,548.76- |

FUND 001 GENERAL FUND

| ACCOUNT | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|
| 360 | MISCELLANEOUS REVENUES | | | | | | | | |
| 364 | DISPOSITION FIXED ASSETS | | | | | | | | |
| 10 00 | GAIN/LOSS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 20 00 | INTERFUND LOANS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 364 ** | DISPOSITION FIXED ASSETS | 0 | .00 | | 0 | 19,548.76 | | 0 | 19,548.76- |
| 365 | SALES OF SURPLUS SCRAP | | | | | | | | |
| 00 00 | SALES OF SURPLUS SCRAP | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 365 ** | SALES OF SURPLUS SCRAP | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 366 | CONTRIBUTIONS & DONATIONS | | | | | | | | |
| 00 00 | CONTRIBUTIONS & DONATIONS | 11,666 | 6,250.00 | 54 | 104,994 | 127,800.00 | 122 | 140,000 | 12,200.00 |
| 10 09 | POLICE/FIRE DEPTS | 108 | .00 | | 972 | .00 | | 1,299 | 1,299.00 |
| 10 10 | CONTRIBS FOR K-9 | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 10 12 | V-COP REVENUES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 10 13 | VISIT FLORIDA GRANT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 10 20 | TOY DRIVE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 10 * | DONATIONS-PRIVATE SOURCES | 108 | .00 | | 972 | .00 | | 1,299 | 1,299.00 |
| 366 ** | CONTRIBUTIONS & DONATIONS | 11,774 | 6,250.00 | 53 | 105,966 | 127,800.00 | 121 | 141,299 | 13,499.00 |
| 367 | LICENSES | | | | | | | | |
| 00 00 | LICENSES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 367 ** | LICENSES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 368 | PENSION CONTRIBUTIONS | | | | | | | | |
| 00 00 | PENSION CONTRIBUTIONS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 21 00 | POLICE STATE CONTRIBUTION | 12,210 | .00 | | 109,890 | .00 | | 146,530 | 146,530.00 |
| 22 00 | FIRE STATE CONTRIBUTION | 9,602 | .00 | | 86,418 | .00 | | 115,233 | 115,233.00 |
| 368 ** | PENSION CONTRIBUTIONS | 21,812 | .00 | | 196,308 | .00 | | 261,763 | 261,763.00 |
| 369 | OTHER MISC REVENUES | | | | | | | | |
| 90 00 | OTHER MISC REVENUES | 6,666 | 294.05 | 4 | 59,994 | 100,004.32 | 167 | 80,000 | 20,004.32- |
| 90 01 | COKE MACHINE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 02 | POLICE SECURITY SERVICES | 2,500 | 1,280.00 | 51 | 22,500 | 29,899.80 | 133 | 30,000 | 100.20 |
| 90 03 | CODE ENF ABATE/DEMO REV | 4,166 | 390.00 | 9 | 37,494 | 80,417.85 | 215 | 50,000 | 30,417.85- |
| 90 04 | MISC. POLICE REVENUES | 0 | 696.45 | | 0 | 4,854.65 | | 0 | 4,854.65- |
| 90 05 | INVESTIGATIVE COSTS REIM | 5,000 | 3,453.61 | 69 | 45,000 | 37,608.90 | 84 | 60,000 | 22,391.10 |
| 90 06 | SETTLEMENTS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 07 | FLORIDA HARDEST HIT | 1,250 | .00 | | 11,250 | 5,635.00 | 50 | 15,000 | 9,365.00 |
| 90 08 | ATF TASK FORCE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 09 | PROPERTY REGISTRATION | 2,500 | 1,700.00 | 68 | 22,500 | 8,100.00 | 36 | 30,000 | 21,900.00 |
| 90 10 | POLICE STRIKEFORCE | 0 | .00 | | 0 | .00 | | 0 | .00 |

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

| ACCOUNT | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|
| 360 | MISCELLANEOUS REVENUES | | | | | | | | |
| 369 | OTHER MISC REVENUES | | | | | | | | |
| 90 11 | EXCESS INSURANCE PREMIUM | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 99 | COCOA PLAYHOUSE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 * | OTHER MISC REVENUES | 22,082 | 7,814.11 | 35 | 198,738 | 266,520.52 | 134 | 265,000 | 1,520.52- |
| 96 00 | INSURANCE REFUND/PROCEEDS | 0 | .00 | | 0 | 57,318.64 | | 0 | 57,318.64- |
| 369 ** | OTHER MISC REVENUES | 22,082 | 7,814.11 | 35 | 198,738 | 323,839.16 | 163 | 265,000 | 58,839.16- |
| 360 *** | MISCELLANEOUS REVENUES | 67,083 | 18,730.67 | 28 | 603,747 | 546,220.74 | 91 | 805,052 | 258,831.26 |
| 380 | OTHER SOURCES(NON-REV) | | | | | | | | |
| 381 | INTERFUND TRANSFER | | | | | | | | |
| 91 03 | CDBG (103) | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 10 | TRF FROM REDEVELOP (110) | 4,567 | .00 | | 41,103 | 54,805.89 | 133 | 54,807 | 1.11 |
| 91 11 | TRF FROM DIAMOND SQ (111) | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 12 | US1 CORRIDOR (112) | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 21 | WATER SEWER FUND (421) | 1,156 | .00 | | 9,248 | .00 | | 12,721 | 12,721.00 |
| 91 23 | STORMWATER (423) | 806 | .00 | | 7,171 | .00 | | 9,595 | 9,595.00 |
| 91 25 | RESTRICTED ASSETS (425) | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 30 | CAP PROJECT FUND (301) | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 41 | TRF FROM CONFISCATED(141) | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 * | TRANSFER FROM | 6,529 | .00 | | 57,522 | 54,805.89 | 95 | 77,123 | 22,317.11 |
| 381 ** | INTERFUND TRANSFER | 6,529 | .00 | | 57,522 | 54,805.89 | 95 | 77,123 | 22,317.11 |
| 382 | CONTRIBUTIONS ENTERPRISE | | | | | | | | |
| 40 00 | CONTRIBUTIONS WATER REV. | 513,151 | 513,152.00 | 100 | 4,618,359 | 4,618,368.00 | 100 | 6,157,822 | 1,539,454.00 |
| 40 01 | 6% CONTRIBUTION | 91,694 | 91,694.00 | 100 | 825,246 | 825,246.00 | 100 | 1,100,328 | 275,082.00 |
| 40 * | CONTRIBUTIONS WATER REV. | 604,845 | 604,846.00 | 100 | 5,443,605 | 5,443,614.00 | 100 | 7,258,150 | 1,814,536.00 |
| 382 ** | CONTRIBUTIONS ENTERPRISE | 604,845 | 604,846.00 | 100 | 5,443,605 | 5,443,614.00 | 100 | 7,258,150 | 1,814,536.00 |
| 383 | INSTLMT PURCH/CAP LEASE | | | | | | | | |
| 10 00 | INSTALMNT PURC/CAP LEASE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 383 ** | INSTLMT PURCH/CAP LEASE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 384 | DEBT PROCEEDS | | | | | | | | |
| 00 00 | DEBT PROCEEDS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 384 ** | DEBT PROCEEDS | 0 | .00 | | 0 | .00 | | 0 | .00 |

FUND 001 GENERAL FUND

| ACCOUNT | ACCOUNT DESCRIPTION | ********** CURRENT ********** ESTIMATED | ACTUAL | %REV | ******** YEAR-TO-DATE ******** ESTIMATED | ACTUAL | %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|
| 380 | OTHER SOURCES(NON-REV) | | | | | | | | |
| 384 | DEBT PROCEEDS | | | | | | | | |
| 385 | PROCEEDS REFUNDING BONDS | | | | | | | | |
| 00 00 | PROCEEDS REFUNDING BONDS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 385 ** | PROCEEDS REFUNDING BONDS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 389 | NON OPERATING SOURCES | | | | | | | | |
| 85 00 | CONTRIBUTIONS-SUBDIVIDERS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 00 | NON OPERATING SOURCES | 14,871 | .00 | | 133,839 | .00 | | 178,453 | 178,453.00 |
| 90 20 | PREMIUM ON DEBT ISSUE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 * | NON OPERATING SOURCES | 14,871 | .00 | | 133,839 | .00 | | 178,453 | 178,453.00 |
| 99 10 | CASH CARRY FORWARD | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 99 11 | RESTR. CASH CARRY FORWARD | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 99 50 | FUND BAL-APPROP. RESERVES | 436,559 | .00 | | 3,624,086 | .00 | | 4,933,772 | 4,933,772.00 |
| 99 * | BALANCE FORWARD | 436,559 | .00 | | 3,624,086 | .00 | | 4,933,772 | 4,933,772.00 |
| 389 ** | NON OPERATING SOURCES | 451,430 | .00 | | 3,757,925 | .00 | | 5,112,225 | 5,112,225.00 |
| 380 *** | OTHER SOURCES(NON-REV) | 1,062,804 | 604,846.00 | 57 | 9,259,052 | 5,498,419.89 | 59 | 12,447,498 | 6,949,078.11 |
| FUND TOTAL | GENERAL FUND | 3,145,889 | 1,809,844.07 | 58 | 27,995,137 | 25,047,288.65 | 90 | 37,433,224 | 12,385,935.35 |

REPORT SELECTIONS

Fiscal year . . . . . : 2018
Fund . . . . . : 001
All Departments
All Divisions
Suppress accounts with zero balances . . . . : N

FUND 001 GENERAL FUND

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE******* BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 11-00 | EXECUTIVE SALARIES | 2618 | 2550.00 | 97 | 23562 | 22950.00 | 97 | .00 | 31424 | 8474.00 | 73 |
| 11 ** | EXECUTIVE SALARIES | 2618 | 2550.00 | 97 | 23562 | 22950.00 | 97 | .00 | 31424 | 8474.00 | 73 |
| 12-00 | REGULAR SALARIES & WAGES | 962187 | 808693.33 | 84 | 8706680 | 7673891.00 | 88 | .00 | 11593376 | 3919485.00 | 66 |
| 12-06 | SALARIES/CONTRACTUAL | 1713 | 795.00 | 46 | 15417 | 8705.00 | 57 | .00 | 20559 | 11854.00 | 42 |
| 12-07 | EMS 1ST RESPONDER | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 12-10 | SALARY ADJUSTMENTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 12-11 | LEAVE INCENTIVE SELL BACK | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 12-12 | ACCRUAL PAYOUTS | 9529 | 9306.19 | 98 | 56901 | 117488.07 | 207 | .00 | 85493 | 31995.07- | 137 |
| 12-13 | COPS CHRP | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 12 ** | REGULAR SALARIES & WAGES | 973429 | 818794.52 | 84 | 8778998 | 7800084.07 | 89 | .00 | 11699428 | 3899343.93 | 67 |
| 13-00 | OTHER SALARIES & WAGES | 96143 | 67820.79 | 71 | 804662 | 674451.01 | 84 | .00 | 1093134 | 418682.99 | 62 |
| 13 ** | OTHER SALARIES & WAGES | 96143 | 67820.79 | 71 | 804662 | 674451.01 | 84 | .00 | 1093134 | 418682.99 | 62 |
| 14-00 | OVERTIME | 31906 | 25275.69 | 79 | 261556 | 303274.62 | 116 | .00 | 357362 | 54087.38 | 85 |
| 14-01 | COMP TIME | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 14 ** | OVERTIME | 31906 | 25275.69 | 79 | 261556 | 303274.62 | 116 | .00 | 357362 | 54087.38 | 85 |
| 15-00 | SPECIAL PAY | 33566 | 24490.56 | 73 | 302094 | 248813.09 | 82 | .00 | 402809 | 153995.91 | 62 |
| 15 ** | SPECIAL PAY | 33566 | 24490.56 | 73 | 302094 | 248813.09 | 82 | .00 | 402809 | 153995.91 | 62 |
| 20-00 | CLOTHING/SHOE ALLOWANCE | 1690 | 6255.00 | 370 | 15154 | 16690.00 | 110 | .00 | 20245 | 3555.00 | 82 |
| 20 ** | CLOTHING/SHOE ALLOWANCE | 1690 | 6255.00 | 370 | 15154 | 16690.00 | 110 | .00 | 20245 | 3555.00 | 82 |
| 21-00 | FICA TAXES | 83841 | 70090.78 | 84 | 752827 | 670538.88 | 89 | .00 | 1004455 | 333916.12 | 67 |
| 21 ** | FICA TAXES | 83841 | 70090.78 | 84 | 752827 | 670538.88 | 89 | .00 | 1004455 | 333916.12 | 67 |
| 22-00 | RETIREMENT CONTRIBUTIONS | 78853 | 46562.85 | 59 | 708795 | 597391.57 | 84 | .00 | 945476 | 348084.43 | 63 |
| 22-01 | LICENSED POLICE/FIRE | 187924 | 151311.69 | 81 | 1691316 | 1540377.29 | 91 | .00 | 2255112 | 714734.71 | 68 |
| 22-02 | STATE CONTRIBUTIONS | 19673 | .00 | 0 | 202717 | .00 | 0 | .00 | 261763 | 261763.00 | 0 |
| 22-03 | ICMA - CITY MANAGER | 1080 | 971.60 | 90 | 9720 | 9213.31 | 95 | .00 | 12960 | 3746.69 | 71 |

FUND 001 GENERAL FUND

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE****** BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 22 ** | RETIREMENT CONTRIBUTIONS | 287530 | 198846.14 | 69 | 2612548 | 2146982.17 | 82 | .00 | 3475311 | 1328328.83 | 62 |
| 23-00 | LIFE/HEALTH INSURANCE | 278359 | 334835.91 | 120 | 2499967 | 2360675.73 | 94 | 1608.00 | 3335172 | 972888.27 | 71 |
| 23-03 | CONTRA CIGNA SAVINGS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 23 ** | LIFE/HEALTH INSURANCE | 278359 | 334835.91 | 120 | 2499967 | 2360675.73 | 94 | 1608.00 | 3335172 | 972888.27 | 71 |
| 24-00 | WORKER'S COMPENSATION | 55465 | 43368.33 | 78 | 499133 | 432034.20 | 87 | .00 | 665678 | 233643.80 | 65 |
| 24 ** | WORKER'S COMPENSATION | 55465 | 43368.33 | 78 | 499133 | 432034.20 | 87 | .00 | 665678 | 233643.80 | 65 |
| 25-00 | UNEMPLOYMENT COMPENSATION | 416 | .00 | 0 | 3744 | .00 | 0 | .00 | 5000 | 5000.00 | 0 |
| 25 ** | UNEMPLOYMENT COMPENSATION | 416 | .00 | 0 | 3744 | .00 | 0 | .00 | 5000 | 5000.00 | 0 |
| 27-00 | CAFETERIA PLAN | 21350 | 18252.50 | 86 | 191380 | 165942.50 | 87 | .00 | 255430 | 89487.50 | 65 |
| 27 ** | CAFETERIA PLAN | 21350 | 18252.50 | 86 | 191380 | 165942.50 | 87 | .00 | 255430 | 89487.50 | 65 |
| 31-00 | PROFESSIONAL SERVICES | 54787 | 15201.50 | 28 | 248546 | 127936.45 | 52 | 119741.77 | 412930 | 165251.78 | 60 |
| 31-01 | LEGAL FEES | 44670 | 35164.21 | 79 | 347745 | 295413.25 | 85 | 181957.85 | 481767 | 4395.90 | 99 |
| 31-02 | MEDICAL SERVICES | 3162 | 175.00 | 6 | 31082 | 27047.53 | 87 | 10292.47 | 40580 | 3240.00 | 92 |
| 31-03 | ENGINEERING SERVICES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 31-05 | EMS 1ST RESPONDER | 1093 | .00 | 0 | 9837 | 13125.00 | 133 | .00 | 13125 | .00 | 100 |
| 31-33 | EMPLOYEE HEALTH CENTER | 15433 | .00 | 0 | 138897 | 108415.83 | 78 | 76791.17 | 185207 | .00 | 100 |
| 31 ** | PROFESSIONAL SERVICES | 119145 | 50540.71 | 42 | 776107 | 571938.06 | 74 | 388783.26 | 1133609 | 172887.68 | 85 |
| 32-00 | ACCOUNTING & AUDITING | 3625 | .00 | 0 | 32625 | 43500.00 | 133 | .00 | 43500 | .00 | 100 |
| 32 ** | ACCOUNTING & AUDITING | 3625 | .00 | 0 | 32625 | 43500.00 | 133 | .00 | 43500 | .00 | 100 |
| 34-00 | CONTRACT SERVICES | 85459 | 81221.36 | 95 | 903210 | 750872.76 | 83 | 252618.98 | 1159663 | 156171.26 | 87 |
| 34-03 | CUSTOMER SERVICE CONTRACT | 154431 | 152997.90 | 99 | 1389879 | 1224359.88 | 88 | .00 | 1853174 | 628814.12 | 66 |
| 34-07 | JANITORIAL CONTRACT SVS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 34-09 | MOWING CONTRACTS | 622- | .00 | 0 | 1857 | .00 | 0 | .00 | 0 | .00 | 0 |
| 34-10 | COST OF GENERAL FUND SVCS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 34 ** | CONTRACT SERVICES | 239268 | 234219.26 | 98 | 2294946 | 1975232.64 | 86 | 252618.98 | 3012837 | 784985.38 | 74 |

FUND 001 GENERAL FUND

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE******* BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 39-00 | CONTINGENCY | 216- | .00 | 0 | 60976 | .00 | 0 | .00 | 60349 | 60349.00 | 0 |
| 39-01 | EMS RESTRICTED | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 39-10 | RESERVE CONTINGENCY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 39-11 | SERIES 2010 GF BOND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 39-15 | WAGE AND SALARY | 4447 | .00 | 0 | 31129 | .00 | 0 | .00 | 0 | .00 | 0 |
| 39-20 | FUEL, OIL & LUBRICANTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 39 ** | CONTINGENCY | 4231 | .00 | 0 | 92105 | .00 | 0 | .00 | 60349 | 60349.00 | 0 |
| 40-00 | TRAVEL & PER DIEM | 5367 | 52.00 | 1 | 44828 | 24067.82 | 54 | .00 | 61048 | 36980.18 | 39 |
| 40-01 | CAR ALLOWANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 40 ** | TRAVEL & PER DIEM | 5367 | 52.00 | 1 | 44828 | 24067.82 | 54 | .00 | 61048 | 36980.18 | 39 |
| 41-00 | COMMUNICATION | 14827 | 8815.43 | 60 | 105558 | 88002.98 | 83 | 41785.34 | 150076 | 20287.68 | 87 |
| 41 ** | COMMUNICATION | 14827 | 8815.43 | 60 | 105558 | 88002.98 | 83 | 41785.34 | 150076 | 20287.68 | 87 |
| 42-00 | POSTAGE & FREIGHT | 36009 | 16057.49 | 45 | 324087 | 273217.92 | 84 | 112992.09 | 432214 | 46003.99 | 89 |
| 42 ** | POSTAGE & FREIGHT | 36009 | 16057.49 | 45 | 324087 | 273217.92 | 84 | 112992.09 | 432214 | 46003.99 | 89 |
| 43-00 | ELECTRIC/WATER/SEWER | 57981 | 52521.31 | 91 | 521789 | 429362.09 | 82 | 237788.66 | 695758 | 28607.25 | 96 |
| 43 ** | ELECTRIC/WATER/SEWER | 57981 | 52521.31 | 91 | 521789 | 429362.09 | 82 | 237788.66 | 695758 | 28607.25 | 96 |
| 44-00 | RENTALS AND LEASES | 10655 | 5455.73 | 51 | 147624 | 134120.20 | 91 | 15563.57 | 179646 | 29962.23 | 83 |
| 44 ** | RENTALS AND LEASES | 10655 | 5455.73 | 51 | 147624 | 134120.20 | 91 | 15563.57 | 179646 | 29962.23 | 83 |
| 45-00 | INSURANCE | 32741 | .00 | 0 | 294669 | 289253.90 | 98 | .00 | 392946 | 103692.10 | 74 |
| 45 ** | INSURANCE | 32741 | .00 | 0 | 294669 | 289253.90 | 98 | .00 | 392946 | 103692.10 | 74 |
| 46-00 | REPAIRS & MAINTENANCE | 55716 | 16766.86 | 30 | 491751 | 456782.35 | 93 | 107890.68 | 658955 | 94281.97 | 86 |
| 46-02 | REPAIR/MAINT BUILDING | 21816 | 4241.00 | 19 | 207059 | 170029.05 | 82 | 23103.39 | 272521 | 79388.56 | 71 |
| 46-03 | REPAIR/MAINT-VEHICLES | 19707 | 885.00 | 5 | 177597 | 121727.09 | 69 | 1637.96 | 236760 | 113394.95 | 52 |
| 46-05 | HYDRANT FEES | 16090 | 16114.14 | 100 | 144810 | 145027.26 | 100 | .00 | 193080 | 48052.74 | 75 |
| 46-15 | INSURED VEHICLE ACCIDENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |

FUND 001 GENERAL FUND

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE****** BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 46 ** | REPAIRS & MAINTENANCE | 113329 | 38007.00 | 34 | 1021217 | 893565.75 | 88 | 132632.03 | 1361316 | 335118.22 | 75 |
| 47-00 | PRINTING & BINDING | 1859 | 51.00- | 3- | 16445 | 12075.46 | 73 | 2267.50 | 22111 | 7768.04 | 65 |
| 47 ** | PRINTING & BINDING | 1859 | 51.00- | 3- | 16445 | 12075.46 | 73 | 2267.50 | 22111 | 7768.04 | 65 |
| 48-00 | PROMOTIONAL ACTIVITIES | 3784 | 247.21- | 7- | 34056 | 22406.13 | 66 | .00 | 45445 | 23038.87 | 49 |
| 48-11 | BUSINESS ASSIST. PROGRAM | 2083 | .00 | 0 | 18747 | .00 | 0 | .00 | 25000 | 25000.00 | 0 |
| 48-12 | CHRISTMAS TREE EVENT 2009 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 48 ** | PROMOTIONAL ACTIVITIES | 5867 | 247.21- | 4- | 52803 | 22406.13 | 42 | .00 | 70445 | 48038.87 | 32 |
| 49-00 | OTHER CHARGES & OBLIG. | 17616 | 3180.38 | 18 | 157936 | 97330.98 | 62 | 6292.50 | 210844 | 107220.52 | 49 |
| 49-02 | ADVERTISING | 48 | .00 | 0 | 409 | 167.61 | 41 | .00 | 550 | 382.39 | 31 |
| 49-05 | BROWNFIELDS REDEV PROG | 9467 | .00 | 0 | 92251 | 38835.79 | 42 | 29955.00 | 120651 | 51860.21 | 57 |
| 49-06 | BROWNFIELD PROG CITY COST | 4829 | .00 | 0 | 39301 | 16982.91 | 43 | 19625.00 | 53801 | 17193.09 | 68 |
| 49-07 | BAD DEBT EXPENSE | 12499 | 3073.96- | 25- | 112491 | 49219.83- | 44- | .00 | 150000 | 199219.83 | 33- |
| 49-08 | CASH OVER/SHORT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 49-15 | OBSOLETE INVENTORY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 49-17 | DAMAGED INVENTORY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 49-21 | PD INVESTIGATIVE FUNDS | 1875 | 5000.00 | 267 | 16875 | 10000.00 | 59 | .00 | 22500 | 12500.00 | 44 |
| 49 ** | OTHER CHARGES & OBLIG. | 46334 | 5106.42 | 11 | 419263 | 114097.46 | 27 | 55872.50 | 558346 | 388376.04 | 30 |
| 52-00 | OPERATING SUPPLIES | 73605 | 19048.69 | 26 | 706193 | 650188.34 | 92 | 169758.31 | 927127 | 107180.35 | 88 |
| 52-02 | UNIFORMS | 1685 | 2812.16 | 167 | 15165 | 16059.87 | 106 | 939.73 | 20230 | 3230.40 | 84 |
| 52-05 | EMS 1st RESP-CONSUM SUPP | 3109 | 625.07 | 20 | 29829 | 18117.50 | 61 | 15311.80 | 39160 | 5730.70 | 85 |
| 52-07 | JANITORIAL SUPPLIES | 2221 | 1280.82 | 58 | 19989 | 17289.65 | 87 | .00 | 26676 | 9386.35 | 65 |
| 52-10 | HEATING FUEL | 275 | 268.09 | 98 | 1446 | 1695.19 | 117 | 575.81 | 2271 | .00 | 100 |
| 52-30 | FUEL, OIL, & LUBRICANTS | 18595 | 20054.33 | 108 | 166555 | 134974.84 | 81 | .00 | 222382 | 87407.16 | 61 |
| 52-33 | EMPLOYEE HEALTH CENTER | 4889 | .00 | 0 | 44001 | 51005.91 | 116 | 7672.09 | 58678 | .00 | 100 |
| 52 ** | OPERATING SUPPLIES | 104379 | 44089.16 | 42 | 983178 | 889331.30 | 91 | 194257.74 | 1296524 | 212934.96 | 84 |

FUND 001 GENERAL FUND

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE******* BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 53-00 | ROAD MATERIALS/SUPPLIES | 1250 | .00 | 0 | 11250 | 5592.01 | 50 | 4407.99 | 15000 | 5000.00 | 67 |
| 53 ** | ROAD MATERIALS/SUPPLIES | 1250 | .00 | 0 | 11250 | 5592.01 | 50 | 4407.99 | 15000 | 5000.00 | 67 |
| 54-00 | MEMBERSHIP/PUBLICATIONS | 3067 | 120.00 | 4 | 27570 | 26887.24 | 98 | 135.50 | 36867 | 9844.26 | 73 |
| 54 ** | MEMBERSHIP/PUBLICATIONS | 3067 | 120.00 | 4 | 27570 | 26887.24 | 98 | 135.50 | 36867 | 9844.26 | 73 |
| 55-00 | TRAINING | 7846 | 3385.00 | 43 | 66025 | 50179.72 | 76 | 1949.00 | 89669 | 37540.28 | 58 |
| 55-01 | EDA PROGRAM | 833 | 312.00 | 38 | 7497 | 2224.50 | 30 | .00 | 10000 | 7775.50 | 22 |
| 55 ** | TRAINING | 8679 | 3697.00 | 43 | 73522 | 52404.22 | 71 | 1949.00 | 99669 | 45315.78 | 55 |
| 58-97 | LABOR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 58-98 | EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 58-99 | OTHER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 58 ** | WORK ORDER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 59-00 | DEPRECIATION EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 59 ** | DEPRECIATION EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 61-00 | LAND | 411 | .00 | 0 | 2877 | 4111.45 | 143 | .00 | 4114 | 2.55 | 100 |
| 61 ** | LAND | 411 | .00 | 0 | 2877 | 4111.45 | 143 | .00 | 4114 | 2.55 | 100 |
| 62-00 | BUILDINGS | 14583 | .00 | 0 | 131247 | 2810.65 | 2 | 5448.50 | 175000 | 166740.85 | 5 |
| 62-33 | EMPLOYEE HEALTH CENTER | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 62 ** | BUILDINGS | 14583 | .00 | 0 | 131247 | 2810.65 | 2 | 5448.50 | 175000 | 166740.85 | 5 |
| 63-00 | INFRASTRUCTURE | 238079 | 145266.40 | 61 | 2124606 | 256235.15 | 12 | 752176.35 | 2838852 | 1830440.50 | 36 |
| 63 ** | INFRASTRUCTURE | 238079 | 145266.40 | 61 | 2124606 | 256235.15 | 12 | 752176.35 | 2838852 | 1830440.50 | 36 |
| 64-00 | MACHINERY AND EQUIPMENT | 53663 | 6760.50 | 13 | 280558 | 247443.48 | 88 | 155.00 | 441573 | 193974.52 | 56 |
| 64-01 | JAG GRANT | 1955 | .00 | 0 | 17595 | .00 | 0 | .00 | 23464 | 23464.00 | 0 |
| 64-15 | IT HARDWARE | 7230 | .00 | 0 | 93689 | 96285.84 | 103 | .00 | 115403 | 19117.16 | 83 |
| 64-33 | EMPLOYEE HEALTH CENTER | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 64 ** | MACHINERY AND EQUIPMENT | 62848 | 6760.50 | 11 | 391842 | 343729.32 | 88 | 155.00 | 580440 | 236555.68 | 59 |

FUND 001 GENERAL FUND

| ELE OBJ | ACCOUNT DESCRIPTION | *******MONTH-TO-DATE******* BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 68-10 | SFTWR & OTHER INTANGIBLES | 1969 | .00 | 0 | 3938 | 9843.45 | 250 | .00 | 9844 | .55 | 100 |
| 68 ** | INTANGIBLE ASSETS | 1969 | .00 | 0 | 3938 | 9843.45 | 250 | .00 | 9844 | .55 | 100 |
| 71-00 | DEBT SERVICE - PRINCIPAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 71 ** | DEBT SERVICE - PRINCIPAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 72-00 | DEBT SERVICE - INTEREST | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 72 ** | DEBT SERVICE - INTEREST | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 73-00 | OTHER DEBT SVC COSTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 73 ** | OTHER DEBT SVC COSTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81-00 | AIDS TO GOVT AGENCY | 69716 | .00 | 0 | 627444 | 836593.00 | 133 | .00 | 836592 | 1.00- | 100 |
| 81 ** | AIDS TO GOVT AGENCY | 69716 | .00 | 0 | 627444 | 836593.00 | 133 | .00 | 836592 | 1.00- | 100 |
| 82-01 | ECON DEV INCENTIVE CONTR | 83333 | .00 | 0 | 749997 | .00 | 0 | .00 | 1000000 | 1000000.00 | 0 |
| 82 ** | AID PRIVATE ORGANIZATION | 83333 | .00 | 0 | 749997 | .00 | 0 | .00 | 1000000 | 1000000.00 | 0 |
| 83-00 | OTHER GRANTS & AIDS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 83-01 | MISC GRANTS/DONATIONS | 2178 | .00 | 0 | 14130 | 5473.00 | 39 | .00 | 20673 | 15200.00 | 27 |
| 83 ** | OTHER GRANTS AND AIDS | 2178 | .00 | 0 | 14130 | 5473.00 | 39 | .00 | 20673 | 15200.00 | 27 |
| 91-03 | CDBG (103) | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-04 | BC HOME (104) | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-10 | CRA (110) | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-11 | DIAMOND SQUARE (111) | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-12 | US 1 CORRIDOR (112) | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-20 | TRANSFER TO DEBT SVC 201 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-21 | WATER SEWER 421 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-23 | TO STORMWATER 423 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-25 | TO RESTRICTED ASSET 425 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-30 | GF CAPITAL PROJECTS 301 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |

FUND 001 GENERAL FUND

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE****** BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 91-52 | SELF INSURANCE FUND 520 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-53 | HEALTH INSURANCE FUND 530 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91 ** | INTERFUND TRANSFER | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| FUND 001 | TOTAL ********* | | | | | | | | | | |
| | GENERAL FUND | 3148043 | 2220990.42 | 71 | 28031292 | 22146287.47 | 79 | 2200442.01 | 37433224 | 13086494.52 | 65 |
| GRAND | TOTAL ********* | | | | | | | | | | |
| | | 3148043 | 2220990.42 | 71 | 28031292 | 22146287.47 | 79 | 2200442.01 | 37433224 | 13086494.52 | 65 |

# FY 2018 Budget by Classification Report - Summary Listing

Through 6/30/18

Target for June is 75%

## FUND 421 - WATER/SEWER FUND

| | Amended Budget | YTD Encumbrances | YTD Actual Transactions | Budget - YTD Transactions | % Used/Rec'd |
|---|---|---|---|---|---|
| **REVENUE** | | | | | |
| IMPACT FEES | $ 1,863,827 | | $ 2,692,026.25 | $ (828,199.25) | 144% |
| CHARGES FOR SERVICES | $ 54,576,227 | | $ 43,677,071.82 | $ 10,899,155.18 | 80% |
| MISCELLANEOUS | $ 328,499 | | $ 448,435.42 | $ (119,936.42) | 137% |
| OTHER SOURCES (NON-REVENUE) | $ 31,113,711 | | $ 1,059,252.28 | $ 30,054,458.72 | 3% |
| **REVENUE TOTALS** | **$ 87,882,264** | - | **$ 47,876,785.77** | **$ 40,005,478.23** | **54%** |
| | | | | $ (13,529,584.88) | |
| **EXPENSE** | | | | | |
| SALARIES AND BENEFITS | $ 14,159,592 | $ - | $ 9,063,968.69 | $ 5,095,623.31 | 64% |
| OPERATING EXPENDITURES | $ 24,751,991 | $ 4,695,663.95 | $ 13,707,951.77 | $ 6,348,375.28 | 74% |
| CAPITAL OUTLAY | $ 33,034,124 | $ 4,943,576.08 | $ 5,775,399.07 | $ 22,315,148.85 | 32% |
| GRANTS, AIDS AND OTHER | $ 15,936,557 | $ - | $ 9,034,014.00 | $ 6,902,543.00 | 57% |
| **EXPENSE TOTALS** | **$ 87,882,264** | **$ 9,639,240.03** | **$ 37,581,333.53** | **$ 40,661,690.44** | 54% |
| **REVENUE TOTALS** | **$ 87,882,264** | **$ -** | **$ 47,876,785.77** | **$ 40,005,478.23** | **54%** |
| **EXPENSE TOTALS** | **$ 87,882,264** | **$ 9,639,240.03** | **$ 37,581,333.53** | **$ 40,661,690.44** | **54%** |
| | **$ -** | **$ (9,639,240.03)** | **$ 10,295,452.24** | | |

REPORT SELECTIONS

Fiscal year . . . . . : 2018
Fund . . . . . : 421
All Departments
All Divisions
Suppress accounts with zero balances . . . . : N

FUND 421 WATER/SEWER ENTERPRISE

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE******* BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 12-00 | REGULAR SALARIES & WAGES | 647091 | 547897.74 | 85 | 6250049 | 5276828.59 | 84 | .00 | 8191368 | 2914539.41 | 64 |
| 12-10 | SALARY ADJUSTMENTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 12-11 | LEAVE INCENTIVE SELL BACK | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 12-12 | ACCRUAL PAYOUTS | 7272 | .00 | 0 | 32800 | 39712.91 | 121 | .00 | 54625 | 14912.09 | 73 |
| 12 ** | REGULAR SALARIES & WAGES | 654363 | 547897.74 | 84 | 6282849 | 5316541.50 | 85 | .00 | 8245993 | 2929451.50 | 65 |
| 13-00 | OTHER SALARIES & WAGES | 44562 | 36098.53 | 81 | 401058 | 322559.88 | 80 | .00 | 534767 | 212207.12 | 60 |
| 13 ** | OTHER SALARIES & WAGES | 44562 | 36098.53 | 81 | 401058 | 322559.88 | 80 | .00 | 534767 | 212207.12 | 60 |
| 14-00 | OVERTIME | 36516 | 37596.76 | 103 | 328644 | 336514.22 | 102 | .00 | 438244 | 101729.78 | 77 |
| 14-01 | COMP TIME | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 14 ** | OVERTIME | 36516 | 37596.76 | 103 | 328644 | 336514.22 | 102 | .00 | 438244 | 101729.78 | 77 |
| 15-00 | SPECIAL PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 15 ** | SPECIAL PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20-00 | CLOTHING/SHOE ALLOWANCE | 1433 | .00 | 0 | 12777 | 16175.00 | 127 | .00 | 17090 | 915.00 | 95 |
| 20 ** | CLOTHING/SHOE ALLOWANCE | 1433 | .00 | 0 | 12777 | 16175.00 | 127 | .00 | 17090 | 915.00 | 95 |
| 21-00 | FICA TAXES | 58143 | 45429.90 | 78 | 523287 | 439023.89 | 84 | .00 | 697754 | 258730.11 | 63 |
| 21 ** | FICA TAXES | 58143 | 45429.90 | 78 | 523287 | 439023.89 | 84 | .00 | 697754 | 258730.11 | 63 |
| 22-00 | RETIREMENT CONTRIBUTIONS | 90226 | 52199.42 | 58 | 812034 | 662066.18 | 82 | .00 | 1082743 | 420676.82 | 61 |
| 22-01 | POLICE/FIRE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 22 ** | RETIREMENT CONTRIBUTIONS | 90226 | 52199.42 | 58 | 812034 | 662066.18 | 82 | .00 | 1082743 | 420676.82 | 61 |
| 23-00 | LIFE/HEALTH INSURANCE | 190457 | 56729.53 | 30 | 1714113 | 1405433.06 | 82 | .00 | 2285528 | 880094.94 | 62 |
| 23-02 | LIFE/HEALTH RETIREES | 16545 | 58455.66 | 353 | 148905 | 142806.23 | 96 | .00 | 198547 | 55740.77 | 72 |
| 23-03 | CONTRA CIGNA SAVINGS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 23-99 | OPEB HEALTH EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 23 ** | LIFE/HEALTH INSURANCE | 207002 | 115185.19 | 56 | 1863018 | 1548239.29 | 83 | .00 | 2484075 | 935835.71 | 62 |
| 24-00 | WORKER'S COMPENSATION | 41291 | 33369.70 | 81 | 371619 | 329643.89 | 89 | .00 | 495526 | 165882.11 | 67 |

FUND 421 WATER/SEWER ENTERPRISE

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE******* BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 24 ** | WORKER'S COMPENSATION | 41291 | 33369.70 | 81 | 371619 | 329643.89 | 89 | .00 | 495526 | 165882.11 | 67 |
| 25-00 | UNEMPLOYMENT COMPENSATION | 416 | .00 | 0 | 3744 | 2004.84 | 54 | .00 | 5000 | 2995.16 | 40 |
| 25 ** | UNEMPLOYMENT COMPENSATION | 416 | .00 | 0 | 3744 | 2004.84 | 54 | .00 | 5000 | 2995.16 | 40 |
| 26-00 | OPEB HEALTH EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 26 ** | OPEB HEALTH EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 27-00 | CAFETERIA PLAN | 13200 | 10100.00 | 77 | 118800 | 91200.00 | 77 | .00 | 158400 | 67200.00 | 58 |
| 27 ** | CAFETERIA PLAN | 13200 | 10100.00 | 77 | 118800 | 91200.00 | 77 | .00 | 158400 | 67200.00 | 58 |
| 31-00 | PROFESSIONAL SERVICES | 153878 | 11679.50 | 8 | 1359223 | 87765.86 | 7 | 227905.25 | 1820886 | 1505214.89 | 17 |
| 31-01 | LEGAL EXPENSES | 6208 | 1656.20 | 27 | 55872 | 16032.40 | 29 | 36006.00 | 74503 | 22464.60 | 70 |
| 31-02 | MEDICAL SERVICES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 31-03 | ENGINEERING SERVICES | 500 | .00 | 0 | 4500 | .00 | 0 | .00 | 6000 | 6000.00 | 0 |
| 31-33 | EMPLOYEE HEALTH CENTER | 10723 | .00 | 0 | 96507 | 75619.23 | 78 | 53065.77 | 128685 | .00 | 100 |
| 31 ** | PROFESSIONAL SERVICES | 171309 | 13335.70 | 8 | 1516102 | 179417.49 | 12 | 316977.02 | 2030074 | 1533679.49 | 25 |
| 32-00 | ACCOUNTING & AUDITING | 3625 | .00 | 0 | 32625 | 43500.00 | 133 | .00 | 43500 | .00 | 100 |
| 32 ** | ACCOUNTING & AUDITING | 3625 | .00 | 0 | 32625 | 43500.00 | 133 | .00 | 43500 | .00 | 100 |
| 34-00 | CONTRACT SERVICES | 59316 | 486523.36 | 820 | 938109 | 707980.71 | 76 | 183901.47 | 1116076 | 224193.82 | 80 |
| 34-09 | MOWING CONTRACTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 34-10 | COST OF GENERAL FUND SVCS | 461301 | 461302.00 | 100 | 4151709 | 4151718.00 | 100 | .00 | 5535621 | 1383903.00 | 75 |
| 34 ** | CONTRACT SERVICES | 520617 | 947825.36 | 182 | 5089818 | 4859698.71 | 96 | 183901.47 | 6651697 | 1608096.82 | 76 |
| 39-00 | CONTINGENCY | 4882 | .00 | 0 | 135494 | .00 | 0 | .00 | 150149 | 150149.00 | 0 |
| 39-02 | BOND RESERVE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 39-15 | WAGE AND SALARY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 39 ** | CONTINGENCY | 4882 | .00 | 0 | 135494 | .00 | 0 | .00 | 150149 | 150149.00 | 0 |
| 40-00 | TRAVEL AND PER DIEM | 2516 | 204.00 | 8 | 21244 | 4351.64 | 21 | .00 | 28815 | 24463.36 | 15 |
| 40-01 | CAR ALLOWANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |

FUND 421 WATER/SEWER ENTERPRISE

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE****** BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 40 ** | TRAVEL AND PER DIEM | 2516 | 204.00 | 8 | 21244 | 4351.64 | 21 | .00 | 28815 | 24463.36 | 15 |
| 41-00 | COMMUNICATION | 10645 | 7918.07 | 74 | 95805 | 79590.82 | 83 | 30847.77 | 127755 | 17316.41 | 86 |
| 41 ** | COMMUNICATION | 10645 | 7918.07 | 74 | 95805 | 79590.82 | 83 | 30847.77 | 127755 | 17316.41 | 86 |
| 42-00 | FREIGHT & POSTAGE SERVICE | 3263 | 373.27 | 11 | 27695 | 18423.89 | 67 | 4251.45 | 37510 | 14834.66 | 61 |
| 42 ** | FREIGHT & POSTAGE SERVICE | 3263 | 373.27 | 11 | 27695 | 18423.89 | 67 | 4251.45 | 37510 | 14834.66 | 61 |
| 43-00 | ELECTRIC/WATER/SEWER | 197161 | 132470.09 | 67 | 1814449 | 1196313.95 | 66 | 1218592.93 | 2405955 | 8951.88- | 100 |
| 43 ** | ELECTRIC/WATER/SEWER | 197161 | 132470.09 | 67 | 1814449 | 1196313.95 | 66 | 1218592.93 | 2405955 | 8951.88- | 100 |
| 44-00 | RENTAL AND LEASES | 2451 | 400.00 | 16 | 22868 | 8283.91 | 36 | 1492.14 | 30250 | 20473.95 | 32 |
| 44 ** | RENTAL AND LEASES | 2451 | 400.00 | 16 | 22868 | 8283.91 | 36 | 1492.14 | 30250 | 20473.95 | 32 |
| 45-00 | INSURANCE | 31417 | .00 | 0 | 282753 | 285811.27 | 101 | .00 | 377049 | 91237.73 | 76 |
| 45 ** | INSURANCE | 31417 | .00 | 0 | 282753 | 285811.27 | 101 | .00 | 377049 | 91237.73 | 76 |
| 46-00 | REPAIRS & MAINTENANCE | 713871 | 323372.76 | 45 | 5582328 | 4080574.99 | 73 | 2046295.39 | 7723964 | 1597093.62 | 79 |
| 46-02 | REPAIR/MAINT BUILDING | 1765- | 145.00 | 8- | 137719 | 43414.30 | 32 | 24597.21 | 132429 | 64417.49 | 51 |
| 46-03 | REPAIR/MAINT-VEHICLES | 10663 | .00 | 0 | 145967 | 98591.87 | 68 | 4187.56 | 177998 | 75218.57 | 58 |
| 46-15 | INSURED VEHICLE ACCIDENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 46 ** | REPAIRS & MAINTENANCE | 722769 | 323517.76 | 45 | 5866014 | 4222581.16 | 72 | 2075080.16 | 8034391 | 1736729.68 | 78 |
| 47-00 | PRINTING & BINDING | 585 | 15.00 | 3 | 5265 | 2176.40 | 41 | 1376.00 | 7050 | 3497.60 | 50 |
| 47 ** | PRINTING & BINDING | 585 | 15.00 | 3 | 5265 | 2176.40 | 41 | 1376.00 | 7050 | 3497.60 | 50 |
| 48-00 | PROMOTIONAL ACTIVITIES | 1946 | 228.58 | 12 | 16954 | 9197.30 | 54 | .00 | 22802 | 13604.70 | 40 |
| 48 ** | PROMOTIONAL ACTIVITIES | 1946 | 228.58 | 12 | 16954 | 9197.30 | 54 | .00 | 22802 | 13604.70 | 40 |
| 49-00 | OTHER CHARGES & OBLIG. | 3000 | 1570.39 | 52 | 26700 | 18865.33 | 71 | 1285.00 | 35740 | 15589.67 | 56 |
| 49-02 | ADVERTISING | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 49-07 | BAD DEBT EXPENSE | 14583 | 5104.20- | 35- | 131247 | 55646.45- | 42- | .00 | 175000 | 230646.45 | 32- |
| 49-08 | CASH OVER & UNDER | 25 | 23.00 | 92 | 225 | 89.01 | 40 | .00 | 300 | 210.99 | 30 |
| 49-09 | DOCUMENT RECORDING CHGS | 250 | 340.00- | 136- | 2250 | 908.70- | 40- | .00 | 3000 | 3908.70 | 30- |

FUND 421 WATER/SEWER ENTERPRISE

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE******* BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 49-15 | OBSOLETE INVENTORY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 49-17 | DAMAGED INVENTORY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 49 ** | OTHER CHARGES & OBLIG. | 17858 | 3850.81- | 22- | 160422 | 37600.81- | 23- | 1285.00 | 214040 | 250355.81 | 17- |
| 52-00 | OPERATING SUPPLIES | 59528 | 15864.18 | 27 | 491984 | 483824.08 | 98 | 90679.57 | 670598 | 96094.35 | 86 |
| 52-07 | JANITORIAL SUPPLIES | 852 | 482.05 | 57 | 7668 | 5738.75 | 75 | .00 | 10240 | 4501.25 | 56 |
| 52-09 | CHEMICALS | 299656 | 85092.17 | 28 | 2462904 | 2068266.69 | 84 | 673710.00 | 3361883 | 619906.31 | 82 |
| 52-30 | FUEL OIL & LUBRICANTS | 24309 | 5996.51 | 25 | 218781 | 167551.11 | 77 | 45136.62 | 291755 | 79067.27 | 73 |
| 52-33 | EMPLOYEE HEALTH CENTER | 3357 | .00 | 0 | 30213 | 35706.81 | 118 | 4584.19 | 40291 | .00 | 100 |
| 52 ** | OPERATING SUPPLIES | 387702 | 107434.91 | 28 | 3211550 | 2761087.44 | 86 | 814110.38 | 4374767 | 799569.18 | 82 |
| 53-00 | ROAD MATERIALS/SUPPLIES | 3748 | 3560.77 | 95 | 33732 | 3717.02 | 11 | 34719.79 | 45000 | 6563.19 | 85 |
| 53 ** | ROAD MATERIALS/SUPPLIES | 3748 | 3560.77 | 95 | 33732 | 3717.02 | 11 | 34719.79 | 45000 | 6563.19 | 85 |
| 54-00 | MEMBERSHIP/PUBLICATIONS | 3156 | .00 | 0 | 28404 | 31863.92 | 112 | .00 | 37905 | 6041.08 | 84 |
| 54 ** | MEMBERSHIP/PUBLICATIONS | 3156 | .00 | 0 | 28404 | 31863.92 | 112 | .00 | 37905 | 6041.08 | 84 |
| 55-00 | TRAINING | 10338 | .00 | 0 | 94742 | 39537.66 | 42 | 13029.84 | 125782 | 73214.50 | 42 |
| 55-01 | EDA PROGRAM | 625 | .00 | 0 | 5625 | .00 | 0 | .00 | 7500 | 7500.00 | 0 |
| 55 ** | TRAINING | 10963 | .00 | 0 | 100367 | 39537.66 | 39 | 13029.84 | 133282 | 80714.50 | 39 |
| 59-00 | DEPRECIATION EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 59 ** | DEPRECIATION EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 61-00 | LAND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 61 ** | LAND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 62-00 | BUILDINGS | 5416 | .00 | 0 | 48744 | .00 | 0 | .00 | 65000 | 65000.00 | 0 |
| 62 ** | BUILDINGS | 5416 | .00 | 0 | 48744 | .00 | 0 | .00 | 65000 | 65000.00 | 0 |
| 63-00 | INFRASTRUCTURE | 2554945 | 1058358.89 | 41 | 23110358 | 4339984.01 | 19 | 4298253.69 | 30775192 | 22136954.30 | 28 |
| 63 ** | INFRASTRUCTURE | 2554945 | 1058358.89 | 41 | 23110358 | 4339984.01 | 19 | 4298253.69 | 30775192 | 22136954.30 | 28 |
| 64-00 | MACHINERY & EQUIPMENT | 135105 | 31555.00 | 23 | 899137 | 895753.52 | 100 | 357249.37 | 1304486 | 51483.11 | 96 |

FUND 421 WATER/SEWER ENTERPRISE

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE****** BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 64-15 | IT HARDWARE | 13956 | .00 | 0 | 104108 | 110110.87 | 106 | .00 | 145998 | 35887.13 | 75 |
| 64 ** | MACHINERY & EQUIPMENT | 149061 | 31555.00 | 21 | 1003245 | 1005864.39 | 100 | 357249.37 | 1450484 | 87370.24 | 94 |
| 65-00 | CONSTRUCTION IN PROGRESS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 65 ** | CONSTRUCTION IN PROGRESS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 68-10 | SFTWR & OTHER INTANGIBLES | 67464 | 55883.96 | 83 | 541044 | 429550.67 | 79 | 288073.02 | 743448 | 25824.31 | 97 |
| 68 ** | INTANGIBLE ASSETS | 67464 | 55883.96 | 83 | 541044 | 429550.67 | 79 | 288073.02 | 743448 | 25824.31 | 97 |
| 69-99 | PROPRIETARY FUNDS ONLY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 69 ** | CONTRA FIXED ASSET | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82-00 | AID TO PRIVATE ORGANIZAT | 83 | .00 | 0 | 747 | .00 | 0 | .00 | 1000 | 1000.00 | 0 |
| 82-01 | ECON DEV INCENTIVE CONTR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 ** | AID TO PRIVATE ORGANIZAT | 83 | .00 | 0 | 747 | .00 | 0 | .00 | 1000 | 1000.00 | 0 |
| 91-01 | TRANSFER TO GEN FUND 001 | 514307 | 513152.00 | 100 | 4627607 | 4618368.00 | 100 | .00 | 6170543 | 1552175.00 | 75 |
| 91-23 | TO STORMWATER 423 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-25 | TO RESTRICTED ASSET 425 | 722057 | 177600.00 | 25 | 6498513 | 3590400.00 | 55 | .00 | 8664686 | 5074286.00 | 41 |
| 91-30 | GF CAPITAL PROJECTS 301 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-52 | SELF INSURANCE FUND 520 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-53 | HEALTH INSURANCE FUND 530 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91 ** | INTERFUND TRANSFER | 1236364 | 690752.00 | 56 | 11126120 | 8208768.00 | 74 | .00 | 14835229 | 6626461.00 | 55 |
| 95-01 | 6% ILO FRANCHISE FEE | 91694 | 91694.00 | 100 | 825246 | 825246.00 | 100 | .00 | 1100328 | 275082.00 | 75 |
| 95 ** | NONOPERATING | 91694 | 91694.00 | 100 | 825246 | 825246.00 | 100 | .00 | 1100328 | 275082.00 | 75 |
| FUND 421 | TOTAL ********* WATER/SEWER ENTERPRISE | 7348792 | 4339553.79 | 59 | 65834895 | 37581333.53 | 57 | 9639240.03 | 87882264 | 40661690.44 | 54 |
| GRAND | TOTAL ********* | 7348792 | 4339553.79 | 59 | 65834895 | 37581333.53 | 57 | 9639240.03 | 87882264 | 40661690.44 | 54 |

CITY OF COCOA, FLORIDA

FUND 421 WATER/SEWER ENTERPRISE

| ACCOUNT | | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|---|
| 320 | | OTHER PERMITS & FEES | | | | | | | | |
| 324 | | IMPACT FEES | | | | | | | | |
| 03 | 10 | WATER - RESIDENTIAL | 71,887 | 101,110.00 | 141 | 646,983 | 1,197,315.00 | 185 | 862,654 | 334,661.00- |
| 03 | 11 | WATER - COMMERCIAL | 73,954 | 18,375.00 | 25 | 665,586 | 1,359,680.00 | 204 | 887,457 | 472,223.00- |
| 03 | 20 | SEWER - RESIDENTIAL | 852 | 1,250.00 | 147 | 7,668 | 17,781.25 | 232 | 10,235 | 7,546.25- |
| 03 | 21 | SEWER - COMMERCIAL | 8,623 | .00 | | 77,607 | 117,250.00 | 151 | 103,481 | 13,769.00- |
| 03 | * | IMPACT FEES | 155,316 | 120,735.00 | 78 | 1,397,844 | 2,692,026.25 | 193 | 1,863,827 | 828,199.25- |
| 324 | ** | IMPACT FEES | 155,316 | 120,735.00 | 78 | 1,397,844 | 2,692,026.25 | 193 | 1,863,827 | 828,199.25- |
| 320 | *** | OTHER PERMITS & FEES | 155,316 | 120,735.00 | 78 | 1,397,844 | 2,692,026.25 | 193 | 1,863,827 | 828,199.25- |
| 330 | | INTERGOVERNMENTAL REVENUE | | | | | | | | |
| 331 | | FEDERAL GRANTS | | | | | | | | |
| 50 | 01 | FEMA DISASTER RELIEF | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 | 00 | OTHER FEDERAL GRANT-BABS | 0 | .00 | | 0 | 305,048.77 | | 0 | 305,048.77- |
| 331 | ** | FEDERAL GRANTS | 0 | .00 | | 0 | 305,048.77 | | 0 | 305,048.77- |
| 334 | | STATE GRANT | | | | | | | | |
| 50 | 01 | STATE DISASTER REIMBURSE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 334 | ** | STATE GRANT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 337 | | GRANTS FROM LOCAL UNITS | | | | | | | | |
| 30 | 00 | PHYSICAL ENVIRONMENT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 30 | 02 | SJRWMD - BRACCO RESERVOIR | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 30 | 08 | SJRWMD - SUPP SUPPLY WELL | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 30 | * | PHYSICAL ENVIRONMENT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 337 | ** | GRANTS FROM LOCAL UNITS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 330 | *** | INTERGOVERNMENTAL REVENUE | 0 | .00 | | 0 | 305,048.77 | | 0 | 305,048.77- |
| 340 | | CHARGES FOR SERVICES | | | | | | | | |
| 343 | | PHYSICAL ENVIRONMENT | | | | | | | | |
| 30 | 10 | EARNED NOT BILLED | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 31 | 00 | WATER SALES | 3,842,814 | 4,105,811.68 | 107 | 34,585,326 | 36,683,661.36 | 106 | 46,113,775 | 9,430,113.64 |
| 33 | 00 | WATER CONNECTION FEE | 20,000 | 42,781.02 | 214 | 180,000 | 426,538.77 | 237 | 240,000 | 186,538.77- |
| 33 | 02 | WATER CONNECT - GRISSOM | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 33 | * | WATER CONNECTION FEE | 20,000 | 42,781.02 | 214 | 180,000 | 426,538.77 | 237 | 240,000 | 186,538.77- |
| 36 | 00 | WATER HYDRANT FEES | 217,357 | 256,086.90 | 118 | 1,956,213 | 2,308,977.87 | 118 | 2,608,291 | 299,313.13 |
| 39 | 00 | WATER OTHER INCOME | 0 | .00 | | 0 | .00 | | 0 | .00 |

FUND 421 WATER/SEWER ENTERPRISE

| ACCOUNT | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|
| 340 | CHARGES FOR SERVICES | | | | | | | | |
| 343 | PHYSICAL ENVIRONMENT | | | | | | | | |
| 39 02 | FDOT EASEMENT PAYMENT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 39 06 | HYDRANT RESID FLOW TEST | 133 | 800.00 | 602 | 1,197 | 5,600.00 | 468 | 1,600 | 4,000.00- |
| 39 07 | BACKFLOW DEVICE TEST | 12,083 | 13,766.83 | 114 | 108,747 | 124,843.04 | 115 | 145,000 | 20,156.96 |
| 39 08 | JUMPER METERS | 58 | 100.00 | 172 | 522 | 1,900.00 | 364 | 700 | 1,200.00- |
| 39 09 | PLAN REVIEW/CONST INSPECT | 1,000 | 3,000.00 | 300 | 9,000 | 20,000.00 | 222 | 12,000 | 8,000.00- |
| 39 10 | BACKFLOW PRV/RLCT TEMP | 41 | 105.42 | 257 | 369 | 598.78 | 162 | 500 | 98.78- |
| 39 11 | PORT ACCESS CHARGE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 39 12 | CROSS CONNECTION CONTROL | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 39 * | WATER OTHER INCOME | 13,315 | 17,772.25 | 134 | 119,835 | 152,941.82 | 128 | 159,800 | 6,858.18 |
| 51 00 | SEWER SALES | 425,692 | 191,518.27 | 45 | 3,831,228 | 3,847,988.89 | 100 | 5,108,310 | 1,260,321.11 |
| 51 10 | EARNED NOT BILLED | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 51 * | SEWER SALES | 425,692 | 191,518.27 | 45 | 3,831,228 | 3,847,988.89 | 100 | 5,108,310 | 1,260,321.11 |
| 53 02 | SEWER CONNECT - FINANCED | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 53 04 | SEWER CONNECT- GRISSOM | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 53 05 | REUSE CONNECT - GRISSOM | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 53 * | SEWER CONNECTION FEES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 59 01 | GREASE TRAP PERMITS | 516 | 700.84 | 136 | 4,644 | 5,628.65 | 121 | 6,200 | 571.35 |
| 60 00 | REUSE WATER | 27,737 | 25,908.22 | 93 | 249,633 | 248,107.45 | 99 | 332,851 | 84,743.55 |
| 60 01 | REUSE WATER INSTALLATION | 583 | 75.26 | 13 | 5,247 | 3,227.01 | 62 | 7,000 | 3,772.99 |
| 60 10 | EARNED NOT BILLED | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 60 * | REUSE WATER | 28,320 | 25,983.48 | 92 | 254,880 | 251,334.46 | 99 | 339,851 | 88,516.54 |
| 90 10 | OTHER EARNED NOT BILLED | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 343 ** | PHYSICAL ENVIRONMENT | 4,548,014 | 4,640,654.44 | 102 | 40,932,126 | 43,677,071.82 | 107 | 54,576,227 | 10,899,155.18 |
| 340 *** | CHARGES FOR SERVICES | 4,548,014 | 4,640,654.44 | 102 | 40,932,126 | 43,677,071.82 ✓ | 107 | 54,576,227 ✓ | 10,899,155.18 |
| 360 | MISCELLANEOUS REVENUES | | | | | | | | |
| 361 | INTEREST AND OTHR EARNING | | | | | | | | |
| 10 00 | INTEREST | 20,107 | 15,819.60 | 79 | 180,963 | 124,820.92 | 69 | 241,295 | 116,474.08 |
| 10 10 | SBA | 0 | .19 | | 0 | 1.44 | | 0 | 1.44- |
| 10 * | INTEREST | 20,107 | 15,819.79 | 79 | 180,963 | 124,822.36 | 69 | 241,295 | 116,472.64 |
| 20 00 | DIVIDENDS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 38 00 | NET INC/DEC-FMV INVESTMNT | 0 | 9,195.47- | | 0 | 149,327.18- | | 0 | 149,327.18 |
| 40 00 | GAIN/LOSS SALE OF INVEST | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 361 ** | INTEREST AND OTHR EARNING | 20,107 | 6,624.32 | 33 | 180,963 | 24,504.82- | 14 | 241,295 | 265,799.82 |

FUND 421 WATER/SEWER ENTERPRISE

| ACCOUNT | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|
| 360 | MISCELLANEOUS REVENUES | | | | | | | | |
| 361 | INTEREST AND OTHR EARNING | | | | | | | | |
| 362 | RENT AND ROYALTIES | | | | | | | | |
| 00 00 | RENT AND ROYALTIES | 108 | .00 | | 972 | 1,300.00 | 134 | 1,300 | .00 |
| 362 ** | RENT AND ROYALTIES | 108 | .00 | | 972 | 1,300.00 | 134 | 1,300 | .00 |
| 364 | DISPOSITION FIXED ASSETS | | | | | | | | |
| 00 00 | DISPOSITION FIXED ASSETS | 1,250 | 13,909.08 | 1113 | 11,250 | 102,590.15 | 912 | 15,000 | 87,590.15- |
| 10 00 | GAIN/LOSS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 364 ** | DISPOSITION FIXED ASSETS | 1,250 | 13,909.08 | 1113 | 11,250 | 102,590.15 | 912 | 15,000 | 87,590.15- |
| 365 | SALES OF SURPLUS SCRAP | | | | | | | | |
| 00 00 | SALES OF SURPLUS SCRAP | 833 | 1,086.80 | 131 | 7,497 | 4,309.50 | 58 | 10,000 | 5,690.50 |
| 365 ** | SALES OF SURPLUS SCRAP | 833 | 1,086.80 | 131 | 7,497 | 4,309.50 | 58 | 10,000 | 5,690.50 |
| 366 | CONTRIBUTIONS & DONATIONS | | | | | | | | |
| 00 00 | CONTRIBUTIONS & DONATIONS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 366 ** | CONTRIBUTIONS & DONATIONS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 369 | OTHER MISC REVENUES | | | | | | | | |
| 90 00 | OTHER MISC REVENUES | 3,333 | 2,876.22 | 86 | 29,997 | 38,186.99 | 127 | 40,000 | 1,813.01 |
| 90 06 | SETTLEMENTS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 90 * | OTHER MISC REVENUES | 3,333 | 2,876.22 | 86 | 29,997 | 38,186.99 | 127 | 40,000 | 1,813.01 |
| 96 00 | INSURANCE REFUND/PROCEEDS | 5,226 | 21,504.83 | 412 | 5,226 | 21,504.83 | 412 | 20,904 | 600.83- |
| 369 ** | OTHER MISC REVENUES | 8,559 | 24,381.05 | 285 | 35,223 | 59,691.82 | 170 | 60,904 | 1,212.18 |
| 360 *** | MISCELLANEOUS REVENUES | 30,857 | 46,001.25 | 149 | 235,905 | 143,386.65 | 61 | 328,499 | 185,112.35 |
| 380 | OTHER SOURCES(NON-REV) | | | | | | | | |
| 381 | INTERFUND TRANSFER | | | | | | | | |
| 45 03 | OFFSITE IMPROVEMENT TFER | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 01 | GENERAL FUND (001) | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 10 | TRF FROM REDEVELOP (110) | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 23 | STORMWATER (423) | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 25 | RESTRICTED ASSETS (425) | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 30 | CAP PROJECT FUND (301) | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 * | TRANSFER FROM | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 381 ** | INTERFUND TRANSFER | 0 | .00 | | 0 | .00 | | 0 | .00 |

FUND 421 WATER/SEWER ENTERPRISE

| ACCOUNT | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|
| 380 | OTHER SOURCES(NON-REV) | | | | | | | | |
| 381 | INTERFUND TRANSFER | | | | | | | | |
| 383 | INSTLMT PURCH/CAP LEASE | | | | | | | | |
| 10 00 | INSTALMNT PURC/CAP LEASE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 383 ** | INSTLMT PURCH/CAP LEASE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 389 | NON OPERATING SOURCES | | | | | | | | |
| 30 00 | LOAN PROCEEDS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 41 00 | S MAINLAND CONTRIBUTIONS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 42 00 | DER CIA GRANT MONEY | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 81 00 | CONTRIBUTION LIFT STATION | 0 | 1,450.00 | | 0 | 159,645.00 | | 0 | 159,645.00- |
| 82 00 | CONTRIBUTION S MAINLAND | 0 | 7,103.84 | | 0 | 277,031.09 | | 0 | 277,031.09- |
| 83 00 | CONTRIBUTION VIERA | 0 | 29,221.49 | | 0 | 622,576.19 | | 0 | 622,576.19- |
| 83 01 | THE VIERA COMPANY | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 83 * | CONTRIBUTION VIERA | 0 | 29,221.49 | | 0 | 622,576.19 | | 0 | 622,576.19- |
| 85 00 | CONTRIBUTIONS-SUBDIVIDERS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 99 10 | CASH CARRY FORWARD | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 99 11 | RESTR. CASH CARRY FORWARD | 12,579 | .00 | | 75,474 | .00 | | 113,212 | 113,212.00 |
| 99 50 | FUND BAL-APPROP. RESERVES | 2,602,099 | .00 | | 23,194,197 | .00 | | 31,000,499 | 31,000,499.00 |
| 99 51 | SERIES 2010 PROCEEDS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 99 * | BALANCE FORWARD | 2,614,678 | .00 | | 23,269,671 | .00 | | 31,113,711 | 31,113,711.00 |
| 389 ** | NON OPERATING SOURCES | 2,614,678 | 37,775.33 | 1 | 23,269,671 | 1,059,252.28 | 5 | 31,113,711 | 30,054,458.72 |
| 380 *** | OTHER SOURCES(NON-REV) | 2,614,678 | 37,775.33 | 1 | 23,269,671 | 1,059,252.28 | 5 | 31,113,711 | 30,054,458.72 |
| FUND TOTAL | WATER/SEWER ENTERPRISE | 7,348,865 | 4,845,166.02 | 66 | 65,835,546 | 47,876,785.77 | 73 | 87,882,264 | 40,005,478.23 |




# FY 2018 Budget by Classification Report - Summary Listing

Through 6/30/18

Target for June is 75%

## FUND 423 - STORMWATER FUND

| | Amended Budget | YTD Encumbrances | YTD Actual Transactions | Budget - YTD Transactions | % Used/Rec'd |
|---|---|---|---|---|---|
| **REVENUE** | | | | | |
| CHARGES FOR SERVICES | $ 1,426,915 | | $ 1,153,041.05 | $ 273,873.95 | 81% |
| MISCELLANEOUS | $ 3,000 | | $ 5,144.20 | $ (2,144.20) | 171% |
| OTHER SOURCES (NON-REVENUE) | $ 893,769 | | $ 101,988.32 | $ 791,780.68 | 11% |
| **REVENUE TOTALS** | **$ 2,323,684** | **-** | **$ 1,260,173.57** | **$ 1,063,510.43** | **54%** |
| **EXPENSE** | | | | | |
| SALARIES AND BENEFITS | $ 654,985 | $ - | $ 410,977.64 | $ 244,007.36 | 63% |
| OPERATING EXPENDITURES | $ 452,860 | $ 138,007.59 | $ 182,165.07 | $ 132,687.34 | 71% |
| CAPITAL OUTLAY | $ 1,206,244 | $ 404,202.70 | $ 463,849.09 | $ 338,192.21 | 72% |
| OTHER SOURCES (NON-REVENUE) | $ 9,595 | $ - | $ - | $ 9,595.00 | 0% |
| **EXPENSE TOTALS** | **$ 2,323,684** | **$ 542,210.29** | **$ 1,056,991.80** | **$ 724,481.91** | **69%** |
| **REVENUE TOTALS** | **$ 2,323,684** | **$ -** | **$ 1,260,173.57** | **$ 1,063,510.43** | **54%** |
| **EXPENSE TOTALS** | **$ 2,323,684** | **$ 542,210.29** | **$ 1,056,991.80** | **$ 724,481.91** | **69%** |
| | **$ -** | **$ (542,210.29)** | **$ 203,181.77** | | |

FUND 423 STORMWATER UTILITY

| ACCOUNT | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|
| 330 | INTERGOVERNMENTAL REVENUE | | | | | | | | |
| 331 | FEDERAL GRANTS | | | | | | | | |
| 39 10 | FED GRANT -TRANSPORTATION | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 50 01 | FEMA DISASTER RELIEF | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 331 ** | FEDERAL GRANTS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 337 | GRANTS FROM LOCAL UNITS | | | | | | | | |
| 30 00 | PHYSICAL ENVIRONMENT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 337 ** | GRANTS FROM LOCAL UNITS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 330 *** | INTERGOVERNMENTAL REVENUE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 340 | CHARGES FOR SERVICES | | | | | | | | |
| 343 | PHYSICAL ENVIRONMENT | | | | | | | | |
| 39 05 | NSF CHECKS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 00 | STORMWATER FEES | 118,909 | 118,225.20 | 99 | 1,070,181 | 1,153,041.05 | 108 | 1,426,915 | 273,873.95 |
| 91 10 | EARNED NOT BILLED | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 * | STORMWATER FEES | 118,909 | 118,225.20 | 99 | 1,070,181 | 1,153,041.05 | 108 | 1,426,915 | 273,873.95 |
| 343 ** | PHYSICAL ENVIRONMENT | 118,909 | 118,225.20 | 99 | 1,070,181 | 1,153,041.05 | 108 | 1,426,915 | 273,873.95 |
| 340 *** | CHARGES FOR SERVICES | 118,909 | 118,225.20 | 99 | 1,070,181 | 1,153,041.05 | 108 | 1,426,915 | 273,873.95 |
| 360 | MISCELLANEOUS REVENUES | | | | | | | | |
| 361 | INTEREST AND OTHR EARNING | | | | | | | | |
| 10 00 | INTEREST | 250 | 186.66 | 75 | 2,250 | 1,855.97 | 83 | 3,000 | 1,144.03 |
| 10 10 | SBA | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 10 * | INTEREST | 250 | 186.66 | 75 | 2,250 | 1,855.97 | 83 | 3,000 | 1,144.03 |
| 20 00 | DIVIDENDS | 0 | 6.68 | | 0 | 49.06 | | 0 | 49.06- |
| 38 00 | NET INC/DEC-FMV INVESTMNT | 0 | 169.63- | | 0 | 2,260.83- | | 0 | 2,260.83 |
| 361 ** | INTEREST AND OTHR EARNING | 250 | 23.71 | 10 | 2,250 | 355.80- | 16 | 3,000 | 3,355.80 |
| 364 | DISPOSITION FIXED ASSETS | | | | | | | | |
| 00 00 | DISPOSITION FIXED ASSETS | 0 | .00 | | 0 | 5,500.00 | | 0 | 5,500.00- |
| 364 ** | DISPOSITION FIXED ASSETS | 0 | .00 | | 0 | 5,500.00 | | 0 | 5,500.00- |
| 365 | SALES OF SURPLUS SCRAP | | | | | | | | |
| 00 00 | SALES OF SURPLUS SCRAP | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 365 ** | SALES OF SURPLUS SCRAP | 0 | .00 | | 0 | .00 | | 0 | .00 |

FUND 423 STORMWATER UTILITY

| ACCOUNT | ACCOUNT DESCRIPTION | CURRENT ESTIMATED | CURRENT ACTUAL | CURRENT %REV | YEAR-TO-DATE ESTIMATED | YEAR-TO-DATE ACTUAL | YEAR-TO-DATE %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---|---|---|---|---|---|---|---|---|---|
| 360 | MISCELLANEOUS REVENUES | | | | | | | | |
| 365 | SALES OF SURPLUS SCRAP | | | | | | | | |
| 369 | OTHER MISC REVENUES | | | | | | | | |
| 90 00 | OTHER MISC REVENUES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 369 ** | OTHER MISC REVENUES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 360 *** | MISCELLANEOUS REVENUES | 250 | 23.71 | 10 | 2,250 | 5,144.20 | 229 | 3,000 | 2,144.20- |
| 380 | OTHER SOURCES(NON-REV) | | | | | | | | |
| 381 | INTERFUND TRANSFER | | | | | | | | |
| 91 01 | GENERAL FUND (001) | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 21 | WATER SEWER FUND (421) | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 91 * | TRANSFER FROM | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 381 ** | INTERFUND TRANSFER | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 389 | NON OPERATING SOURCES | | | | | | | | |
| 85 00 | CONTRIBUTIONS-SUBDIVIDERS | 0 | .00 | | 0 | 101,988.32 | | 0 | 101,988.32- |
| 90 00 | NON OPERATING SOURCES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 99 10 | CASH CARRY FORWARD | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 99 50 | FUND BAL-APPROP. RESERVES | 74,480 | .00 | | 670,320 | .00 | | 893,769 | 893,769.00 |
| 99 * | BALANCE FORWARD | 74,480 | .00 | | 670,320 | .00 | | 893,769 | 893,769.00 |
| 389 ** | NON OPERATING SOURCES | 74,480 | .00 | | 670,320 | 101,988.32 | 15 | 893,769 | 791,780.68 |
| 380 *** | OTHER SOURCES(NON-REV) | 74,480 | .00 | | 670,320 | 101,988.32 | 15 | 893,769 | 791,780.68 |
| FUND TOTAL | STORMWATER UTILITY | 193,639 | 118,248.91 | 61 | 1,742,751 | 1,260,173.57 | 72 | 2,323,684 | 1,063,510.43 |

REPORT SELECTIONS

Fiscal year . . . . . : 2018
Fund . . . . . : 423
All Departments
All Divisions
Suppress accounts with zero balances . . . . : N

FUND 423 STORMWATER UTILITY

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE******* BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 12-00 | REGULAR SALARIES & WAGES | 30786 | 21571.40 | 70 | 277090 | 223735.80 | 81 | .00 | 369458 | 145722.20 | 61 |
| 12-10 | SALARY ADJUSTMENTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 12-11 | LEAVE INCENTIVE SELL BACK | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 12-12 | ACCRUAL PAYOUTS | 4 | .00 | 0 | 20 | 1088.96 | 5445 | .00 | 32 | 1056.96-3403 | |
| 12 ** | REGULAR SALARIES & WAGES | 30790 | 21571.40 | 70 | 277110 | 224824.76 | 81 | .00 | 369490 | 144665.24 | 61 |
| 13-00 | OTHER SALARIES & WAGES | 3553 | 3194.21 | 90 | 31977 | 30185.23 | 94 | .00 | 42643 | 12457.77 | 71 |
| 13 ** | OTHER SALARIES & WAGES | 3553 | 3194.21 | 90 | 31977 | 30185.23 | 94 | .00 | 42643 | 12457.77 | 71 |
| 14-00 | OVERTIME | 302 | 283.28 | 94 | 2718 | 2954.64 | 109 | .00 | 3631 | 676.36 | 81 |
| 14-01 | COMP TIME | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 14 ** | OVERTIME | 302 | 283.28 | 94 | 2718 | 2954.64 | 109 | .00 | 3631 | 676.36 | 81 |
| 15-00 | SPECIAL PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 15 ** | SPECIAL PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20-00 | CLOTHING/SHOE ALLOWANCE | 45 | .00 | 0 | 405 | 550.00 | 136 | .00 | 550 | .00 | 100 |
| 20 ** | CLOTHING/SHOE ALLOWANCE | 45 | .00 | 0 | 405 | 550.00 | 136 | .00 | 550 | .00 | 100 |
| 21-00 | FICA TAXES | 2441 | 1690.38 | 69 | 21969 | 17748.37 | 81 | .00 | 29297 | 11548.63 | 61 |
| 21 ** | FICA TAXES | 2441 | 1690.38 | 69 | 21969 | 17748.37 | 81 | .00 | 29297 | 11548.63 | 61 |
| 22-00 | RETIREMENT CONTRIBUTIONS | 3108 | 2312.91 | 74 | 27972 | 23542.86 | 84 | .00 | 37298 | 13755.14 | 63 |
| 22-01 | POLICE/FIRE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 22 ** | RETIREMENT CONTRIBUTIONS | 3108 | 2312.91 | 74 | 27972 | 23542.86 | 84 | .00 | 37298 | 13755.14 | 63 |
| 23-00 | LIFE/HEALTH INSURANCE | 9271 | 2225.85 | 24 | 83439 | 69281.16 | 83 | .00 | 111261 | 41979.84 | 62 |
| 23-03 | CONTRA CIGNA SAVINGS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 23-99 | OPEB HEALTH EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 23 ** | LIFE/HEALTH INSURANCE | 9271 | 2225.85 | 24 | 83439 | 69281.16 | 83 | .00 | 111261 | 41979.84 | 62 |
| 24-00 | WORKER'S COMPENSATION | 4387 | 3725.84 | 85 | 39483 | 37890.62 | 96 | .00 | 52655 | 14764.38 | 72 |
| 24 ** | WORKER'S COMPENSATION | 4387 | 3725.84 | 85 | 39483 | 37890.62 | 96 | .00 | 52655 | 14764.38 | 72 |

FUND 423 STORMWATER UTILITY

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE****** BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 26-00 | OPEB HEALTH EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 26 ** | OPEB HEALTH EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 27-00 | CAFETERIA PLAN | 680 | 440.00 | 65 | 6120 | 4000.00 | 65 | .00 | 8160 | 4160.00 | 49 |
| 27 ** | CAFETERIA PLAN | 680 | 440.00 | 65 | 6120 | 4000.00 | 65 | .00 | 8160 | 4160.00 | 49 |
| 31-00 | PROFESSIONAL SERVICES | 14365 | 5835.50 | 41 | 104542 | 30167.80 | 29 | 116051.00 | 147641 | 1422.20 | 99 |
| 31-01 | LEGAL EXPENSES | 41 | .00 | 0 | 369 | .00 | 0 | .00 | 500 | 500.00 | 0 |
| 31-33 | EMPLOYEE HEALTH CENTER | 400 | .00 | 0 | 3600 | 3123.47 | 87 | 1685.53 | 4809 | .00 | 100 |
| 31 ** | PROFESSIONAL SERVICES | 14806 | 5835.50 | 39 | 108511 | 33291.27 | 31 | 117736.53 | 152950 | 1922.20 | 99 |
| 34-00 | CONTRACT SERVICES | 416 | .00 | 0 | 3744 | 2031.90 | 54 | .00 | 5000 | 2968.10 | 41 |
| 34-10 | COST OF GENERAL FUND SVCS | 7632 | 7633.00 | 100 | 68688 | 68697.00 | 100 | .00 | 91595 | 22898.00 | 75 |
| 34 ** | CONTRACT SERVICES | 8048 | 7633.00 | 95 | 72432 | 70728.90 | 98 | .00 | 96595 | 25866.10 | 73 |
| 39-00 | CONTINGENCY | 2501 | .00 | 0 | 22509 | .00 | 0 | .00 | 30015 | 30015.00 | 0 |
| 39 ** | CONTINGENCY | 2501 | .00 | 0 | 22509 | .00 | 0 | .00 | 30015 | 30015.00 | 0 |
| 40-00 | TRAVEL & PER DIEM | 400 | .00 | 0 | 3600 | .00 | 0 | .00 | 4800 | 4800.00 | 0 |
| 40 ** | TRAVEL & PER DIEM | 400 | .00 | 0 | 3600 | .00 | 0 | .00 | 4800 | 4800.00 | 0 |
| 41-00 | COMMUNICATION | 200 | 47.95 | 24 | 1800 | 513.93 | 29 | 986.07 | 2403 | 903.00 | 62 |
| 41 ** | COMMUNICATION | 200 | 47.95 | 24 | 1800 | 513.93 | 29 | 986.07 | 2403 | 903.00 | 62 |
| 42-00 | POSTAGE & FREIGHT | 83 | .00 | 0 | 747 | 608.67 | 82 | .00 | 1000 | 391.33 | 61 |
| 42 ** | POSTAGE & FREIGHT | 83 | .00 | 0 | 747 | 608.67 | 82 | .00 | 1000 | 391.33 | 61 |
| 43-00 | ELECTRIC/WATER/SEWER | 1625 | 907.51 | 56 | 14625 | 8283.17 | 57 | 10721.49 | 19500 | 495.34 | 98 |
| 43 ** | ELECTRIC/WATER/SEWER | 1625 | 907.51 | 56 | 14625 | 8283.17 | 57 | 10721.49 | 19500 | 495.34 | 98 |
| 44-00 | RENTALS AND LEASES | 876 | .00 | 0 | 5215 | 4900.00 | 94 | .00 | 7850 | 2950.00 | 62 |
| 44 ** | RENTALS AND LEASES | 876 | .00 | 0 | 5215 | 4900.00 | 94 | .00 | 7850 | 2950.00 | 62 |
| 45-00 | INSURANCE | 625 | .00 | 0 | 5625 | 5631.75 | 100 | .00 | 7510 | 1878.25 | 75 |
| 45 ** | INSURANCE | 625 | .00 | 0 | 5625 | 5631.75 | 100 | .00 | 7510 | 1878.25 | 75 |

FUND 423 STORMWATER UTILITY

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE******* BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 46-00 | REPAIRS & MAINTENANCE | 3291 | 4115.24 | 125 | 32371 | 14209.92 | 44 | 1063.55 | 42250 | 26976.53 | 36 |
| 46-02 | REPAIR/MAINT BUILDING | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 46-03 | REPAIR/MAINT-VEHICLES | 2352 | .00 | 0 | 21168 | 18630.02 | 88 | 4707.45 | 28235 | 4897.53 | 83 |
| 46-15 | INSURED VEHICLE ACCIDENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 46 ** | REPAIRS & MAINTENANCE | 5643 | 4115.24 | 73 | 53539 | 32839.94 | 61 | 5771.00 | 70485 | 31874.06 | 55 |
| 47-00 | PRINTING & BINDING | 83 | .00 | 0 | 747 | .00 | 0 | .00 | 1000 | 1000.00 | 0 |
| 47 ** | PRINTING & BINDING | 83 | .00 | 0 | 747 | .00 | 0 | .00 | 1000 | 1000.00 | 0 |
| 49-00 | OTHER CHARGES & OBLIG. | 416 | .00 | 0 | 3744 | .00 | 0 | .00 | 5000 | 5000.00 | 0 |
| 49-07 | BAD DEBT EXPENSE | 833 | 108.78- | 13- | 7497 | 9197.70- | 123- | .00 | 10000 | 19197.70 | 92- |
| 49 ** | OTHER CHARGES & OBLIG. | 1249 | 108.78- | 9- | 11241 | 9197.70- | 82- | .00 | 15000 | 24197.70 | 61- |
| 52-00 | OPERATING SUPPLIES | 1148 | 63.71 | 6 | 10332 | 10301.01 | 100 | 2791.38 | 13780 | 687.61 | 95 |
| 52-07 | JANITORIAL SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 52-30 | FUEL OIL & LUBRICANTS | 1913 | 2754.33 | 144 | 17217 | 20012.96 | 116 | .00 | 22964 | 2951.04 | 87 |
| 52-33 | EMPLOYEE HEALTH CENTER | 125 | .00 | 0 | 1125 | 1506.88 | 134 | 1.12 | 1508 | .00 | 100 |
| 52 ** | OPERATING SUPPLIES | 3186 | 2818.04 | 89 | 28674 | 31820.85 | 111 | 2792.50 | 38252 | 3638.65 | 91 |
| 53-00 | ROAD MATERIALS/SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 53 ** | ROAD MATERIALS/SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 54-00 | MEMBERSHIP/PUBLICATIONS | 83 | .00 | 0 | 747 | 650.00 | 87 | .00 | 1000 | 350.00 | 65 |
| 54 ** | MEMBERSHIP/PUBLICATIONS | 83 | .00 | 0 | 747 | 650.00 | 87 | .00 | 1000 | 350.00 | 65 |
| 55-00 | TRAINING | 375 | .00 | 0 | 3375 | 2094.29 | 62 | .00 | 4500 | 2405.71 | 47 |
| 55 ** | TRAINING | 375 | .00 | 0 | 3375 | 2094.29 | 62 | .00 | 4500 | 2405.71 | 47 |
| 59-00 | DEPRECIATION | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 59 ** | DEPRECIATION | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 61-00 | LAND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 61 ** | LAND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |

FUND 423 STORMWATER UTILITY

| ELE OBJ | ACCOUNT DESCRIPTION | ******MONTH-TO-DATE******* BUDGET | ACTUAL | %EXP | **********YEAR-TO-DATE******* BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 63-00 | INFRASTRUCTURE | 60090 | 67357.20 | 112 | 746006 | 344785.93 | 46 | 259619.27 | 926285 | 321879.80 | 65 |
| 63 ** | INFRASTRUCTURE | 60090 | 67357.20 | 112 | 746006 | 344785.93 | 46 | 259619.27 | 926285 | 321879.80 | 65 |
| 64-00 | MACHINERY & EQUIPMENT | 38367 | .00 | 0 | 164850 | 119063.16 | 72 | 144583.43 | 279959 | 16312.41 | 94 |
| 64-15 | IT HARDWARE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 64 ** | MACHINERY & EQUIPMENT | 38367 | .00 | 0 | 164850 | 119063.16 | 72 | 144583.43 | 279959 | 16312.41 | 94 |
| 69-99 | PROPRIETARY FUND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 69 ** | CONTRA FIXED ASSET | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 72-00 | DEBT SERVICE - INTEREST | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 72 ** | DEBT SERVICE - INTEREST | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-01 | TRANSFER TO GEN FUND 001 | 806 | .00 | 0 | 7171 | .00 | 0 | .00 | 9595 | 9595.00 | 0 |
| 91-21 | WATER SEWER 421 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91-30 | GF CAPITAL PROJECTS 301 | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 91 ** | INTERFUND TRANSFER | 806 | .00 | 0 | 7171 | .00 | 0 | .00 | 9595 | 9595.00 | 0 |
| FUND 423 | TOTAL ********* STORMWATER UTILITY | 193623 | 124049.53 | 64 | 1742607 | 1056991.80 | 61 | 542210.29 | 2323684 | 724481.91 | 69 |
| GRAND | TOTAL ********* | 193623 | 124049.53 | 64 | 1742607 | 1056991.80 | 61 | 542210.29 | 2323684 | 724481.91 | 69 |