City of Cocoa

65 Stone Street
Cocoa, FL 32922

Meeting Agenda - Final

Tuesday, July 25, 2017

6:00 PM

Cocoa City Council Chambers

City Council

I. OPENING MATTERS:

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

II.1 17-318 Approve the Agenda for the Regular meeting of July 25, 2017, as presented or with amendments.

Attachments: 07-25-17.pdf

MINUTES:

II.2(a) 17-317 Approve the Minutes for the Regular City Council meeting held on June 27, 2017 as written or with amendments.

Attachments: 06-27-17 Minutes.pdf

06-27-17 Exhibit A-Housing Authority Camera Photos.pdf

III. AWARDS AND PRESENTATIONS:

III.1 17-303 Presentation of the 2017 Cocoa Works Summer Youth Employment Program. (Administrative Services Director)

III.2 17-315 Legislative Update provided by Jerry Sansom and Representative Tom Goodson.

III.3 17-316 SR 524 Corridor Planning Study Presentation. (Judy Pizzo, FDOT)

Attachments: SR 524 City Council Presentation.pdf

IV. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

V. CONSENT AGENDA:

V.1 17-255 Approve the vendor selections for award of RFP# P-17-09-COC (Information Technology Equipment) for Network Equipment, Server Equipment, Storage, Wireless Networking, Network/Data Center Accessories, Memory, Desktop Computers, Laptop Computers, Tablet Computers, Thin/Zero Clients, Monitors/Televisions/Projectors, Audio/Visual Equipment, and Telecom/VoIP. Authorize the City Manager to execute purchasing contracts with selected vendors in response to Request for Proposals RFP# P-17-09-COC (Information Technology Equipment). (Assistant City Manager)

Attachments:
- P-17-09-COC Final MEMO
- P-17-09-COC Tabulation Sheet
- RFP-17-09-COC IT Equipment Committee Matrices
- Cost_Schedule_Submissions_by_vendor
- IT Equipment Master Contract (002)

V.2 17-270 Authorize the City Manager to Approve Change Order #2 to P.O. 69809 with Burnett Lime, Campobello, South Carolina, for Cal Flo Liquid Lime; To Approve Change Order #1 to P.O. 69259 with Tropichem Enterprises, Palm Beach Gardens, Florida, for Wisprofloc-n-starch; and to Approve Change Order #1 to P.O. 69178 with Brenntag Mid-South Inc., Orlando, Florida, for Liquid Chlorine; To Approve a Resolution Amending the FY2017 Budget. (Utilities Director)

Attachments:
- Brenntag Bid B-15-25.pdf
- Burnett COC journal 01-10-17.pdf
- Tropichem Bid B-14-17.pdf
- Resolution - ID 11-270.pdf
- Resolution Budget Adjustment - FY 2017
- BAF-UT-Increase Funds (7-25-17) Agenda 17-270-FY17.pdf

V.3 17-306 Approve Participation in a Cooperative Purchase Agreement with Hydromax USA to Perform the Wellfield Valve Locating and Assessment Project Utilizing Seminole County Contract No. IFB-602347-15/GCM Effective November 23, 2015 through November 23, 2018. (Utilities Director)

Attachments: Proposal - Hydromax USA Wellfields 1a 1b

Seminole County Bid IFB-602347-15_pk.pdf

Seminole County Contract IFB-602347-15_tc (Hydromax).pdf

V.4 17-313 Approve a Resolution Amending the FY2017 Budget; Approve Change Order #1 to P.O. 70029 with Stantec Consulting Services, Inc. fka Burton & Associates, Inc. for Regional Water Supply Project, WS0919. (Utilities Director)

Attachments: Resolution Budget Adjustment - FY 2017

BAF-UT-WS0919 Water Treatment Project (7-25-17) Agenda 17-313.pdf

Stantec - Change Order - FY 2017 Hourly Rate Work for Financial Analysis and

VI. PUBLIC HEARINGS:

VI.1 17-321 Ordinance No.10-2017/ 1st Reading: Amending Appendix A, Zoning, Article XI, Section 19 of the City Code, providing for outdoor propulsion testing facilities as a Special Exception use in the M-2 (Manufacturing and Industrial) District. (Acting Community Services Director)

Attachments: 10-2017 Outdoor Propulsion Testing Facility

Legal Ad - City Council Publish 07-18-2017

Rocket Crafters Test Operations Emergency Action Plan 6-17-2017

Questions and responses about test firing rocket engines at Coastal Steel - 6-2(

VII. COUNCIL BUSINESS:

VII.1 17-305 Approval of a route change for the 2017 Walk to End Alzheimer's scheduled for September 23, 2017 in Riverfront Park. The route extends through Cocoa Village. (Acting Community Services Director)

Attachments: Approved_Multi_Year_Current_Road_Closures

Alz route_2015&2016_VS_2017

VIII. CITY BUSINESS:

MULTI-YEAR CONTRACTS:

VIII.1 17-301 Approve a Resolution waiving the competitive bidding process by reason of sole source for Esri, Inc.; Approve the multi-year Esri Small Government Term Enterprise License Agreement; Approve the multi-year Esri Small Utility Term Enterprise License Agreement; and Authorize the City Manager to approve and sign each of the license agreements pending City Council approval of the FY2018 budget. (Assistant City Manager)

Attachments: Sole Source Resolution ESRI.pdf
Cocoa City Esri Small Gov Renewal July 2017
Cocoa Utilities Esri Small Utility Renewal July 2017

IX. INFORMATIONAL AGENDA:

IX.1 17-287 Review of the Costs Associated with the Emergency Repair of the Sanitary Sewer Main on Rosa L Jones Blvd. - May 2017. (Utilities Director)

IX.2 17-307 Council request to review the cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2016 to 06/30/2017. (Finance Director)

Attachments: PO Monthy Report to City Council 10.01.16 thru 06.30.17.pdf

IX.3 17-310 In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date. (Finance Director)

Attachments: Budget by Classification Report - June FY17.pdf

IX.4 17-311 In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (Finance Director)

Attachments: Contingency Report 6-30-17.pdf

IX.5 17-312 FY 2017 Budget Adjustment Report. (Finance Director)

Attachments: June FY 2017 EXPENSE Budget Tracking Worksheet.pdf
June FY 2017 REVENUE Budget Tracking Worksheet.pdf

IX.6 17-314 Review of the Employee Health Center utilization report provided by CareATC for June 2017. (Administrative Services Director)

Attachments: Copy of Cocoa June 2017 Dashboard

X. REPORTS:

XI. ADJOURNMENT

NOTICE TO THE PUBLIC:

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

City Code Section 2-54 requires that an affirmative vote of a majority of a quorum present shall be necessary to enact an ordinance or adopt any resolution; except that two-thirds of the membership of the Council is required to enact an emergency ordinance. All ordinances require two readings, entitled first reading and second reading and public hearing, prior to adoption.

Members of the public speaking on public hearing items, though entitled to be heard by the City Council, are not entitled to an immediate response by either administrative staff members or Council once the public hearing is closed; however, Council discussion may or may not include a response. No question by the public should be addressed directly by the Administrative staff.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Representatives of recognized groups shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per issue shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda.

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This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review. This is a public meeting. All interested parties may attend. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at cshealy@cocoafl.org.

Legislation Details (With Text)

File #:	17-318	**Version:**	1	**Name:**	
Type:	Agenda			**Status:**	Agenda Ready
File created:	7/13/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	Approve the Agenda for the Regular meeting of July 25, 2017, as presented or with amendments.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	07-25-17.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: July 13, 2017
Agenda Date: July 25, 2017
Prepared By: Carie Shealy, City Clerk
Through:
Requested Action:
Approve the Agenda for the Regular meeting of July 25, 2017, as presented or with amendments.

BACKGROUND:

The City Council approves the Agenda for all of its regular meetings at the beginning of such meetings.

STRATEGIC PLAN CONNECTION:

NA

BUDGETARY IMPACT:

NA

PREVIOUS ACTION:

The City Council has approved its agenda for all regular meetings at the beginning of such meetings.

RECOMMENDED MOTION:

Approve the Agenda for the Regular meeting of July 25, 2017, as presented or with amendments.

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AGENDA

CITY OF COCOA
REGULAR MEETING OF THE CITY COUNCIL

DATE: July 25, 2017	**LOCATION:** City Council Chambers
TIME: 6:00 p.m.	65 Stone Street, Cocoa

I. OPENING MATTERS:

Call to Order
Invocation
Pledge of Allegiance
Roll Call

II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of July 25, 2017 (17-318)
2. Minutes: (a) Regular Meeting of June 27, 2017 (17-317)

III. AWARDS AND PRESENTATIONS:

1. Presentation of the 2017 Cocoa Works Summer Youth Employment Program. (17-303). (Administrative Services Director)

2. Legislative Update provided by Jerry Sansom and Representative Tom Goodson. (17-315).

3. SR 524 Corridor Planning Study Presentation. (17-316). (Judy Pizzo, FDOT)

IV. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), water and sewer customers (on matters related to the City's water and/or sewer system), and any person on any item on the agenda (except *Emergency items, Ministerial items, Quasi-judicial items, and Public Hearing items),* may address the City Council under Delegations by filling out a speaker card.

Speaker cards are located in the Council Chamber lobby and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

V. CONSENT AGENDA:

1 Approve the vendor selections for award of RFP# P-17-09-COC (Information Technology Equipment) for Network Equipment, Server Equipment, Storage, Wireless Networking, Network/Data Center Accessories, Memory, Desktop Computers, Laptop Computers, Tablet Computers, Thin/Zero Clients, Monitors/Televisions/Projectors, Audio/Visual Equipment, and Telecom/VoIP. Authorize the City Manager to execute purchasing contracts with selected vendors in response to Request for Proposals RFP# P-17-09-COC (Information Technology Equipment). (17-255). (Assistant City Manager)

2. Authorize the City Manager to Approve Change Order #2 to P.O. 69809 with Burnett Lime, Campobello, South Carolina, for Cal Flo Liquid Lime; To Approve Change Order #1 to P.O. 69259 with Tropichem Enterprises, Palm Beach Gardens, Florida, for Wisprofloc-n-starch; and to Approve Change Order #1 to P.O. 69178 with Brenntag Mid-South Inc., Orlando, Florida, for Liquid Chlorine; To Approve a Resolution Amending the FY2017 Budget. (17-270). (Utilities Director)

3. Approve Participation in a Cooperative Purchase Agreement with Hydromax USA to Perform the Wellfield Valve Locating and Assessment Project Utilizing Seminole County Contract No. IFB-602347-15/GCM Effective November 23, 2015 through November 23, 2018. (17-306). (Utilities Director)

4. Approve a Resolution Amending the FY2017 Budget; To Approve Change Order #1 to P.O. 70029 with Stantec Consulting Services, Inc. fka Burton & Associates, Inc. for Regional Water Supply Project, WS0919. (17-313). (Utilities Director)

VI. PUBLIC HEARINGS:

1. Ordinance No. 10-2017/ 1st Reading: Amending Appendix A, Zoning, Article XI, Section 19 of the City Code, providing for outdoor propulsion testing facilities as a Special Exception use in the M-2 (Manufacturing and Industrial) District. (17-321). (Acting Community Services Director)

VII. COUNCIL BUSINESS:

1. Approval of a route change for the 2017 Walk to End Alzheimer's scheduled for September 23, 2017 in Riverfront Park. The route extends through Cocoa Village. (17-305). (Acting Community Services Director)

VIII. CITY BUSINESS:

None.

MULTI-YEAR CONTRACTS:

1. Approve the Resolution waiving the competitive bidding process by reason of sole source for Esri, Inc., approve the multi-year Esri Small Government Term Enterprise License Agreement, approve the multi-year Esri Small Utility Term Enterprise License Agreement, and authorize the City Manager to approve and sign each of the license agreements pending City Council approval of the FY2018 budget. (17-301). (Assistant City Manager)

IX. INFORMATIONAL AGENDA:

1. Review of the Costs Associated with the Emergency Repair of the Sanitary Sewer Main on Rosa L Jones Blvd. - May 2017. (17-287). (Utilities Director)

2. Cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2016 to 06/30/2017. (17-307). (Finance Director)

3. Data showing the relation between the estimated and actual income and expenses to date. (17-310). (Finance Director)

4. Approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (17-311). (Finance Director)

5. FY 2017 Budget Adjustment Report. (17-312). (Finance Director)

6. Review of the Employee Health Center utilization report provided by CareATC for June 2017. (17-314). (Administrative Services Director)

X. REPORTS:

Advisory Boards and Committees
City Administration
City Attorney
City Manager

City Council

XI. ADJOURNMENT.

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Legislation Details (With Text)

File #:	17-317	**Version:**	1	**Name:**	
Type:	Minutes			**Status:**	Minutes
File created:	7/13/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	Approve the Minutes for the Regular City Council meeting held on June 27, 2017 as written or with amendments.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	06-27-17 Minutes.pdf 06-27-17 Exhibit A-Housing Authority Camera Photos.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: July 13, 2017
Agenda Date: July 25, 2017
Prepared By: Carie Shealy, City Clerk
Through:
Requested Action:
Approve the Minutes for the Regular City Council meeting held on June 27, 2017 as written or with amendments.

BACKGROUND:

NA

STRATEGIC PLAN CONNECTION:

NA

BUDGETARY IMPACT:

NA

PREVIOUS ACTION:

The City Council approves the minutes of all its meetings following transcription.

RECOMMENDED MOTION:

Approve the Minutes for the Regular City Council meeting held on June 27, 2017 as written or with amendments.

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MINUTES

CITY OF COCOA
REGULAR MEETING OF THE CITY COUNCIL

June 27, 2017

A Regular City Council meeting was held on Tuesday, June 27, 2017, in City Council Chambers, located in Cocoa City Hall, 65 Stone Street, in Cocoa, FL as publicly noticed.

I. OPENING MATTERS:

Mayor Parrish called the meeting to order at 6:01 pm

Chief Prince provided the invocation and Deputy Mayor Boisvert led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

PRESENT:	Henry U. Parrish III	Mayor
	Don Boisvert	Deputy Mayor
	Jeri Blanco	Councilwoman
	Clarence Whipple, Jr.	Councilman
	Anthony Garganese	City Attorney
	John Titkanich, Jr.	City Manager
	Matt Fuhrer	Assistant City Manager
	Carie Shealy	City Clerk
ABSENT:	Brenda Warner	Councilwoman (arrived at 6:11 p.m.)

OTHER STAFF MEMBERS PRESENT:

Tammy Gemmati, Administrative Services Director; Jack Walsh, Utilities Director; Nancy Bunt, Acting Community Services Director; Gene Prince, Fire Chief; Mike Cantaloupe, Chief of Police; Sonja Hamilton-Suarez, Purchasing Manager/Acting Finance Director; Ed Wegerif, Public Works Director; Gail Bantugan, Leisure Services Manager; Tre Folston, Helpdesk Support Tech; Jonathan Lamm, Deputy Fire Chief; David Thompson, Police Officer; and Laurie Thompson, Police Officer.

II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of June 27, 2017 (17-276)
2. Minutes: (a) Regular Meeting of May 23, 2017 (17-250)

*** MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Blanco, to approve the Agenda as presented for the Regular meeting of June 27, 2017 and the Minutes for the Regular meeting of May 23, 2017.**

AYES: Parrish, Boisvert, Blanco, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

III. AWARDS AND PRESENTATIONS:

1. Housing Authority Update (17-274). (Herb Hernandez)

Mr. Herb Hernandez provided a brief update for the City in regards to the Housing Authority. He advised that the current interlocal agreement expires in six months and is renewable for another three years.

He provided a detailed report of funding that they have received, properties that had been purchased and programs that are offered through their office.

Mr. Hernandez noted that they have advisory board meetings and have hired a part-time investigator who supports their efforts to ensure all of their areas remains safe.

They truly enjoy working with the City's elected officials and staff.

Shauna Ginn with the Housing Authority provided photos[1] on the cameras that were installed and explained what they show. She provided examples of what the cameras can provide in both action shots and still shots. They have 48 cameras altogether and most are on the street corners.[2]

Councilman Whipple asked about the lots that they purchased and asked if there was a diagram or map that citizens could have access to in regards to the lots

[1] EXHIBIT A: Photos from cameras installed by the Housing Authority
[2] Councilwoman Warner arrived at 6:11 p.m.

available. Mr. Hernandez stated they do have a map and could get it to them. Additionally, City Manager Titkanich advised that there was a map.

Mayor Parrish thought the cameras would help a lot and thanked them.

2. Keep Brevard Beautiful Update on 2017 Trash Bash. (17-275). (Keep Brevard Beautiful)

Keep Brevard Beautiful held their annual Trash Bash 2017 on April 21, 2017 in Cocoa Village. It is always a great event and they thanked Council and staff for their support with the event.

Countywide, there were 1,152 volunteers and 30,642 pounds of litter was collected. They also had 4,311 volunteer service hours.

Neodasha Harris helped coordinate the City of Cocoa event and they had 404 volunteers and collected 13,681 pounds of trash in the City.

The event could not be made possible without the help of Waste Management and this year they split the prize money into four categories. Winners were: Rotoract Club of Cocoa; Cocoa Police Athletic League; A Better Foundation, Inc.; and Cocoa High School JROTC.

Dina Ryder-Hicks with Waste Management thanked Council and Keep Brevard Beautiful for their support with the program. It was great to benefit organizations within the City.

City Council thanked them.

IV. DELEGATIONS:

Rev. Earl Robbins, 304 Washington Avenue, Cocoa, advised that he was in attendance for the 5th time. He noted that the last time they discussed the traffic problem at the intersection of Washington Street and SR 520. There are certain times of the day when you cannot get out. He asked for a stop bar and the state put signs up. They have three stop bars on Washington Street which they don't want or need. He asked why they could not get what was being asked for.

Mr. Wegerif mentioned that he contacted FDOT Traffic Operations office in Deland and they believed that a stop bar was not conducive for that area. They have agreed to come meet and look at the area to see what could be done.

Mr. Robbins asked why he could not contact the Sharpes office and in response, Mr. Wegerif advised that office was a maintenance office and they receive orders from Deland.

Mr. Robbins stated that Mr. Wegerif had an excuse for everything but no solutions. His promises then turn to lies.

City Manager Titkanich assured Rev. Robbins that the City had promised its attention to the matter and reminded him all that had been done on the street. They are also working on enforcement in the area. A representative from FDOT was willing to come and look at the site, and he stressed that they cannot skirt around the issue.

Chief Cantaloupe advised that they have increased patrols and enforcement in the area. He has also been watching the street from the cameras installed in the area.

Mayor Parrish asked how long it would be before they meet with FDOT. In response, Mr. Wegerif assured him they would set up a time and it would be around 5 p.m.

Councilwoman Warner requested that they let the Reverend know. They also provided the police department's emergency number to call.

Brad Whitmore, 351 Rockledge Drive, HCVA, provided an update on the waterfront and spoke about the FIND grant program. He stressed the importance of submitting proposals in a timely manner and noted that there were funds out there for waterfront improvements. He further mentioned an idea about the installation of a wildlife camera in order to help capture images of suspected thieves in Riverfront and Lee Wenner Park. It would be inexpensive and a step in the right direction.

V. CONSENT AGENDA:

1. To Approve a Resolution Amending the FY2017 Budget to Cover Overtime Expenditures in the Water Field Operations Division. (17-245). (Utilities Director)

2. To Approve a Resolution Amending the FY2017 Budget to Reallocate Funds for the Purchase of an Auto Flusher from Ferguson Waterworks, Melbourne, Florida. (17-246). (Utilities Director)

3. Approve participation in a cooperative purchase agreement for Cured in Place Pipe Lining,(Project # SW08PL) to line various sizes and lengths of drainage pipes on Fiske Blvd utilizing City of Orlando Bid #IFB-15-0017 which was awarded November 20,2014 and renewed on July 14,2016 and to authorize such purchase subject to Layne Inliner LLC's acceptance of the standard terms and conditions of the City's purchase order. (17-253). (Public Works Director)

4. To Approve Proposal by Connect Consulting Inc. (CCI), High Springs, Florida, for Hydrogeological Services for ASR Well Inspection, Repair, and Instrumentation Services, utilizing the City of Palm Coast RFQ-PW-U-15-12, Services Contract for Professional Hydrogeological Services, Project No. WS1117. (17-269). (Utilities Director)

*** MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to approve the Consent agenda.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

VI. PUBLIC HEARINGS:

None.

VII. COUNCIL BUSINESS:

1. Consider the Reappointment of Ms. Linda W. Wells as a member of the Affordable Housing Committee through May, 2020. (17-277). (Administrative Services Director)

*** MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to approve the Reappointment of Ms. Linda W. Wells as a member of the Affordable Housing Committee through May, 2020.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

VIII. CITY BUSINESS:

1. To Approve a Resolution Amending the FY2017 Budget to Cover Unexpected Emergency Repair and Maintenance Expenditures in the Sewer Field Operations Division. (17-266). (Utilities Director)

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilman Whipple, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

2. To Approve a Resolution Amending the FY2017 Budget to Reallocate Funds for Legal Expenses Associated with the Taylor Creek Reservoir Mediation, Project WS0919; To Authorize the City Manager to Approve Change Order #2 to P.O. 69039 to Garganese, Weiss & D'Agresta in the Amount of $25,000 for Special Legal Counsel for Water Supply/ Taylor Creek Mediation, Project WS0919. (17-272). (Utilities Director)

* **MOTION by Councilman Whipple; Seconded by Councilwoman Warner, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

MULTI-YEAR CONTRACTS:

3. Approve a multi-year interlocal agreement between the City of Cocoa and the City of Rockledge for School Crossing Guard Services for the school year commencing August 10, 2017 and ending May 25, 2018. (17-252). (Chief of Police)

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilman Whipple, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

4. Council approve a multi-year contract between the School Board of Brevard County and the City of Cocoa for renewal of School Resource Officer for the 2017-2018 school years, August 10, 2017 through May 25, 2018 and authorize the City Manager and City Attorney to finalize and execute the contract with the School Board. (17-257). (Chief of Police)

* **MOTION by Councilman Whipple; Seconded by Deputy Mayor Boisvert, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

IX. INFORMATIONAL AGENDA:

1. Cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2016 to 05/31/2017**.** (17-256). (Finance Director)

2. Data showing the relation between the estimated and actual income and expenses to date. (17-263). (Finance Director)

3. Approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (17-264). (Finance Director)

4. FY 2017 Budget Adjustment Report. (17-265). (Finance Director)

5. Review of the Employee Health Center utilization report provided by CareATC for May 2017. (17-273). (Administrative Services Director)

X. REPORTS:

Mr. Wegerif noted that FPL would be beginning a project to replace poles in the downtown area, on Brevard and Delannoy Avenue. They will be spaced about 60 feet apart. The new poles will go in and eventually the old wooden poles will come out. This will take a few months and would begin July 5th and will go through August. They will work from 7 am until 7 pm.

A new contractor has been retained in order to clear the weeds on US 1. They are working on the problem, he just wanted to make Council aware.
City Manager Titkanich reminded everyone about the Fiscal Sustainability Workshop being held on Thursday, June 29, 2017 at 5:30 p.m.

Councilman Whipple spoke about his attendance at the Monroe High School Class of 1967 class reunion this past weekend. It was a wonderful event.

He thanked everyone involved for making that day a success. Those who had moved away and were back visiting were happy to see how beautiful the City is.

Councilwoman Blanco read a statement into the record regarding the recent shootings that have occurred in District 4.

"District 4 has seen two shootings in the month of June. One occurred in the Village Green apartments on Dixon and the other in the Save-A-Lot parking lot on Dixon. Both are areas where families with children live and shop. The reason I bring this up is it saddens me and at the same time frightens me to think of an innocent bystander hit and or killed by these shootings. To all of you at home and here in Council Chambers I urge you, if you have children especially teen age children, please get involved in their lives. Know who your children's friends are, know where they hang out and who they hang out with.

Get them registered with a summer program, Boys and Girls club, PALS, Parks and Rec. Help the police department keep our young people safe and off the streets. No one wins and we all lose as a community when our youth are neglected and left on their own to sometimes make tragic mistakes. Mistakes that can alter their lives forever. Thank you for listening."

She added that for the single parents, she knows it can be a struggle, as she was a single mother who had to juggle working full time to raise a child, as she had to work two jobs at times in order to pay for day care. However, she always focused on the most important thing, and that was her daughter's future.

Councilwoman Warner mentioned that she received a message during the meeting and was told that the live stream was not working.

She further mentioned that Mr. Sinclair asked her to remind everyone that raffle tickets were still available. Additionally, he has found a pole that would support the camera that he wants placed in the neighborhood but would need assistance with the installation.

Deputy Mayor Boisvert wished all a happy July 4th.

Mayor Parrish mentioned a Cocoa sign on Cox Road, close to SR 520 that was turning black. It has a lot of debris on it. Mr. Wegerif assured him it would be looked into.

Mayor Parrish mentioned his ride along with the police department on Saturday evening and felt it was a great experience. He advised that he will be riding more often and thought it was very interesting.

In closing, he spoke about his tour at the Dirty Ore last night and noted it would tentatively open this weekend. The water tower was part of their logo and he believed the brewery would put Cocoa on the map.

XI. ADJOURNMENT.

*** MOTION by Deputy Mayor Boisvert; Seconded by Councilman Whipple, to adjourn the Regular meeting of June 27, 2017.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (5-0)

The meeting adjourned at 6:51 p.m.

_____

Henry U. Parrish III, Mayor

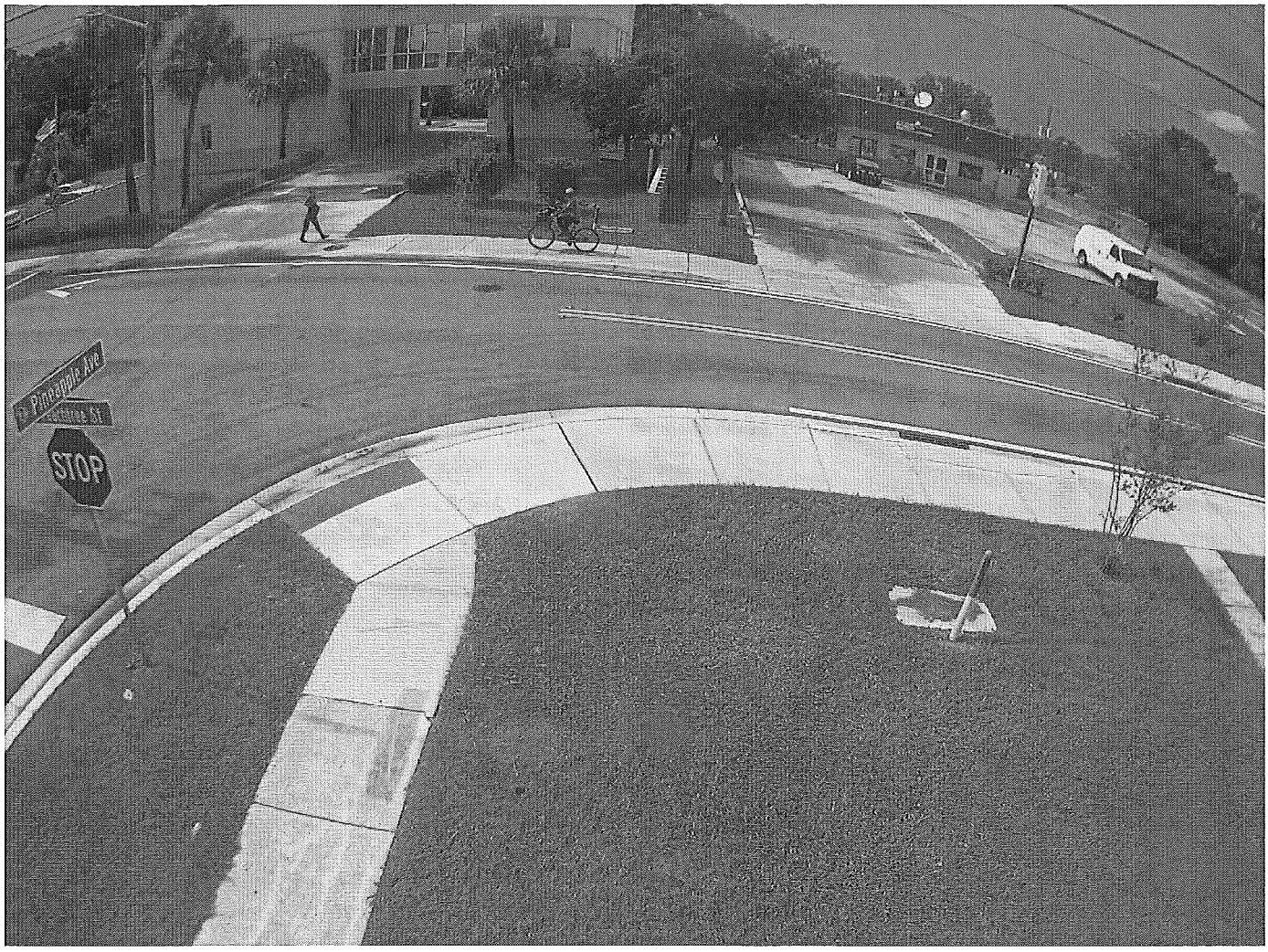
ATTEST:

_____

Carie Shealy, City Clerk

EXHIBIT A: PHOTOS FROM CAMERAS
INSTALLED BY THE
Housing Authority

2017-Jun-26 04:43:46.050 PM
Peachtree/Pineapple Intersection
peachtree pole



2017-Jun-14 02:47:11.255 AM
Fern Ave. Path
PINEDAP



2017-Jun-26 09:13:48.419 PM
School/Varr - East
PINEDA10



2017-Jun-25 06:21:19.499 AM
B.Jenkins/Johnson Intersection
Moore 7



2017-Jun-20 05:23:19.345 AM
Peachtree/Pineapple - East
Unknown



Legislation Details (With Text)

File #:	17-303	**Version:**	1	**Name:**	
Type:	Awards/Presentations			**Status:**	Agenda Ready
File created:	7/3/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	Presentation of the 2017 Cocoa Works Summer Youth Employment Program. (Administrative Services Director)				
Sponsors:	Department Director				
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: July 3, 2017
Agenda Date: July 25, 2017
Prepared By: Tammy B. Gemmati, PHR, Administrative Services Director
Through: Department Director
Requested Action:
Presentation of the 2017 Cocoa Works Summer Youth Employment Program.

BACKGROUND:

Enter text here

STRATEGIC PLAN CONNECTION:

Enter text here

BUDGETARY IMPACT:

Budgeted Choose an item.
If not budgeted, is amendment/transfer attached? Choose an item.

Amount Requested $
Account Number _
Account Name _

Source of Funds: ____State Revolving Loan

____ Other Loan Source:_
____ Grant Source:_
____ Bond:_
____ Reserves Source:_
____ Transfer Acct #:_

If a P.O. Change Order is involved please complete the following:

Change Order Amount $_

Original Purchase Order _
Original P.O. Amount _$
For this Agenda Item note Prior Change Order Information:
Total number of change orders to date _
Total amount in change orders to date _$

PREVIOUS ACTION:

Enter text here

RECOMMENDED MOTION:
Enter text here, same as Requested Action

Legislation Details (With Text)

File #:	17-315	**Version:**	1	**Name:**	
Type:	Awards/Presentations			**Status:**	Agenda Ready
File created:	7/13/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	Legislative Update provided by Jerry Sansom and Representative Tom Goodson.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

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City of Cocoa

65 Stone Street
Cocoa, FL 32922

Legislation Details (With Text)

File #:	17-316	**Version:**	1	**Name:**	
Type:	Awards/Presentations			**Status:**	Agenda Ready
File created:	7/13/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	SR 524 Corridor Planning Study Presentation. (Judy Pizzo, FDOT)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	SR 524 City Council Presentation.pdf				

Date	Ver.	Action By	Action	Result

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SR 524 Corridor PLANNING STUDY

FM# 437983-1

City of Cocoa

City Council Presentation

Cocoa City Chambers

July 25, 2017

FDOT

Meeting Agenda

SR 524 Corridor PLANNING STUDY

- What Have We Learned?
- What are the Potential Solutions?
- How Do we Move Forward?
- Questions and Discussion

FDOT

What are the Study Area Limits?

SR 524 Corridor PLANNING STUDY

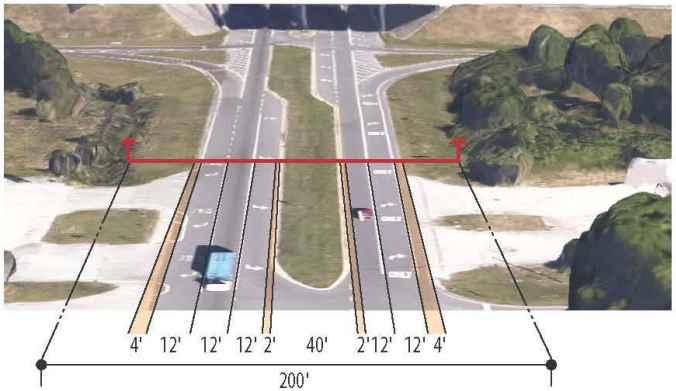


FDOT

What SR 524 Looks Like Today

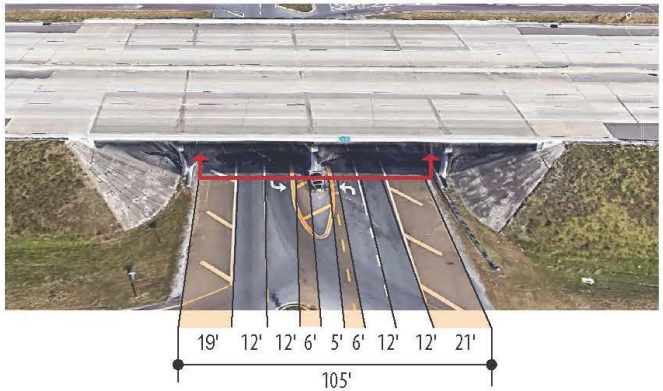
SR 524 Corridor PLANNING STUDY

1 S. Friday Road to I-95



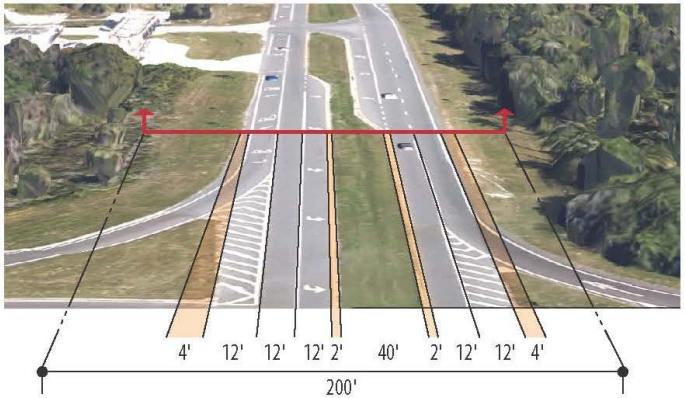
Shoulder

2 I-95 Interchange



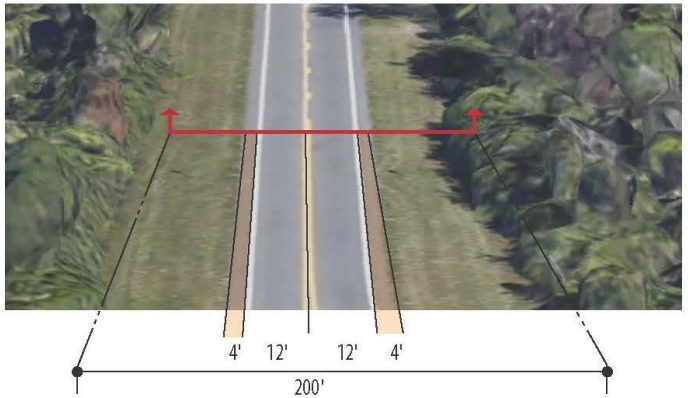
Shoulder

3 I-95 to N. Friday Road



Shoulder

4 N. Friday Road to Cox Road



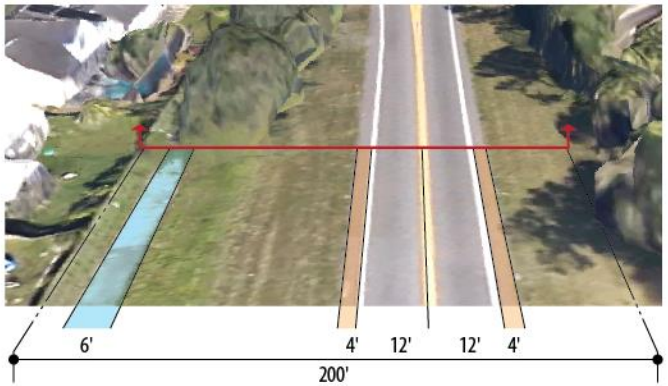
Shoulder

FDOT

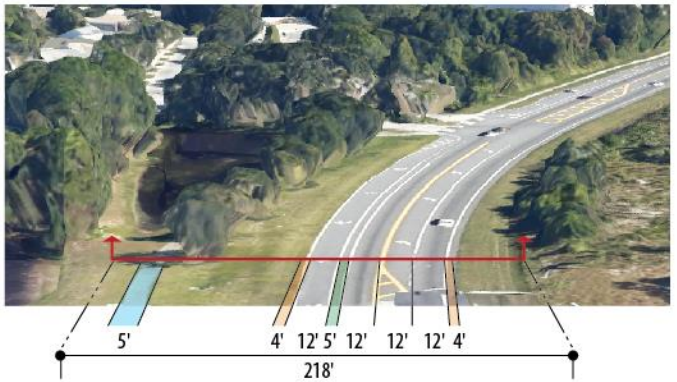
What SR 524 Looks Like Today

SR 524 Corridor PLANNING STUDY

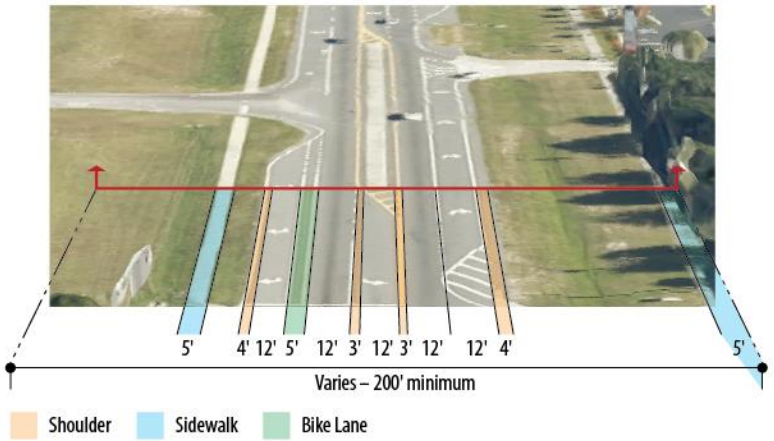
5 Cox Road to London Boulevard



6 London Boulevard to Shopping Center Intersection



7 Shopping Center Intersection to Industry Road



FDOT

SR 524 Corridor PLANNING STUDY

Purpose & Need:

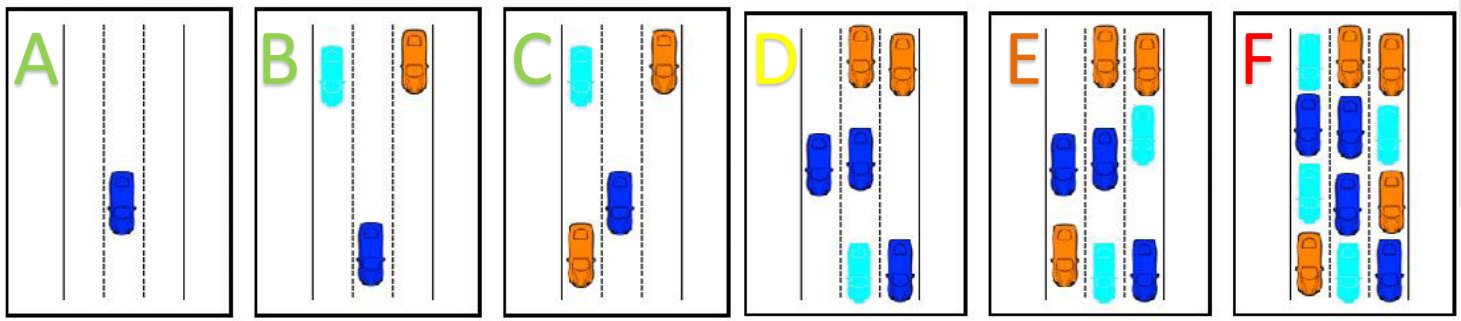
What Improvements are Needed and Why?

FDOT

Roadway Operating Conditions will Decline

SR 524 Corridor PLANNING STUDY

Segment	2017		2040	
	AADT	LOS	AADT	LOS
S. Friday Road to I-95 SB	8,600	LOS C	21,100	LOS E
I-95 SB Ramps to I-95 NB Ramps	9,100	LOS C	21,700	LOS E
I-95 NB Ramps to N. Friday Road	9,900	LOS C	22,300	LOS E
N. Friday Road to Walmart Access Road	7,300	LOS C	18,600	LOS E
Walmart Access Road to Cox Road	7,300	LOS C	16,500	LOS C
Cox Road to Pinyon Drive	10,600	LOS C	18,700	LOS E
Pinyon Drive to Westminster Drive	10,600	LOS C	18,800	LOS E
Westminster Drive to London Blvd	9,300	LOS C	17,600	LOS D
London Blvd to Shopping Center	14,200	LOS C	21,300	LOS E
Shopping Center to Industry Road	14,400	LOS C	23,300	LOS E



FDOT

Intersection Operating Conditions will Decline

SR 524 Corridor PLANNING STUDY

Intersection	Control	Peak Hour	2017	2040
			LOS	LOS
S. Friday Road	Two-Way Stop Controlled	AM	C	F
		PM	D	F
I-95 SB Ramps	Two-Way Stop Controlled	AM	E	F
		PM	F	F
I-95 NB Ramps	Two-Way Stop Controlled	AM	C	F
		PM	C	F
N. Friday Road	Two-Way Stop Controlled	AM	C	F
		PM	C	F
Walmart Access Road	Signalized	AM	N/A	A
		PM		A
Cox Road	Signalized	AM	B	E
		PM	B	E
London Boulevard	Signalized	AM	A	A
		PM	A	A
Industry Road	Signalized	AM	B	F
		PM	B	F

Source: Analyzed using Synchro's HCM 2000 Unsignalized Intersection Capacity Analysis & Synchro's Lanes, Volumes, Timings Methodology. For unsignalized intersections, LOS reflects worst LOS on side road approach.

Higher than Average Crash Rate

Motor Vehicle Crashes

- Higher than statewide average at 3.78 vs. 2.09
- Within I-95 interchange area – nearly 3x higher than statewide average
- 3 were fatal, 60 involved injuries, and 61 involved property damage

Pedestrian/Bicycle Crashes

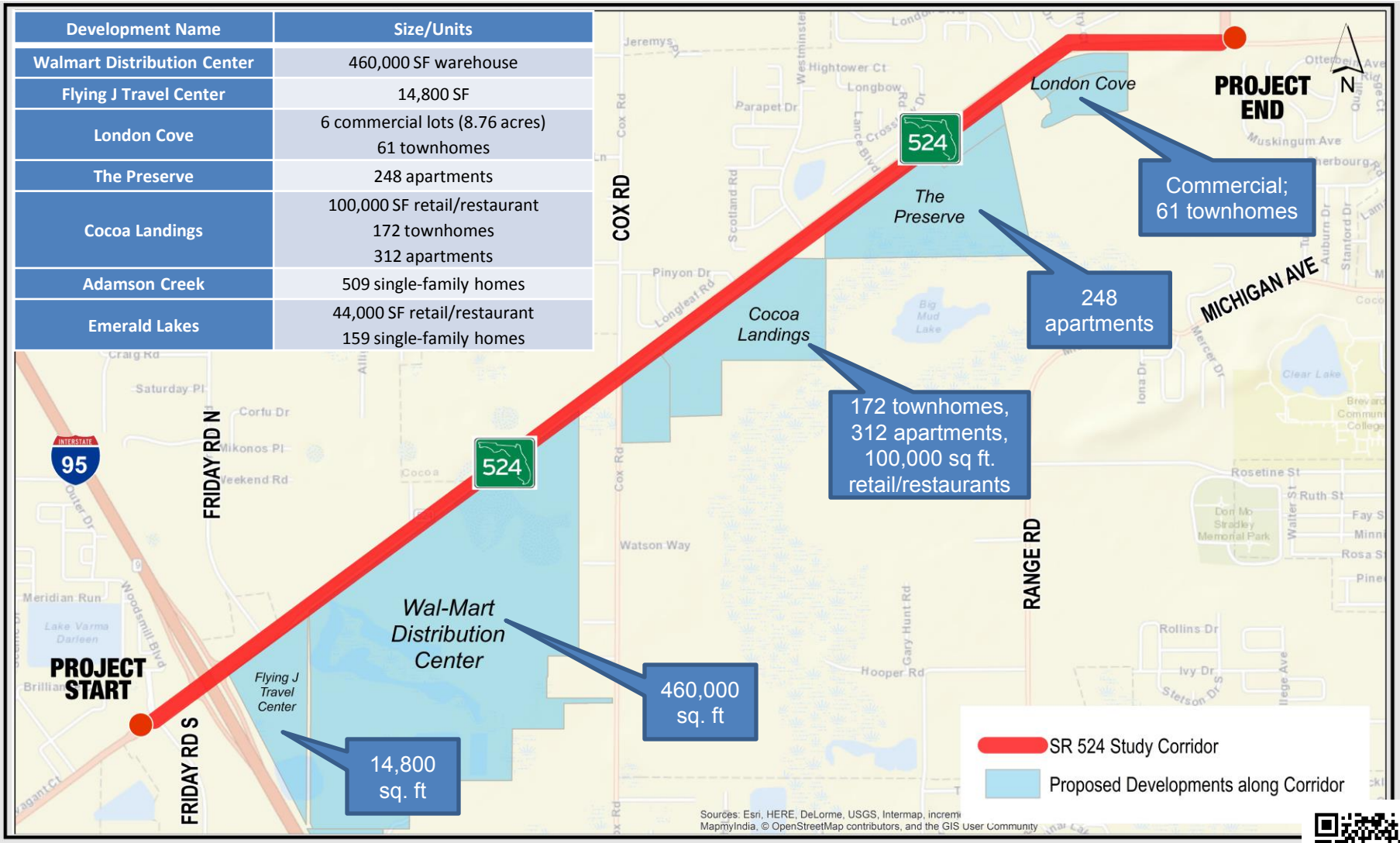
- 4 bicycle/pedestrian accidents (2009 to 2013)

Crash Location	Total Number of Crashes	Pedestrian Involved	Bicycle Involved	Corridor Average Crash Rate	Statewide Crash Rate
S. Friday Road to I-95	1	0	0	6.15	2.63
I-95 Interchange	23	0	0	6.98	2.25
I-95 to N. Friday Road	12	1	0	4.30	2.63
N. Friday Road to Cox Road	14	0	0	0.28	0.93
Cox Road to London Blvd	21	1	1	0.32	1.72
London Blvd to Industry Road	53	1	0	4.65	2.38
Total (2010-2014)	**124**	**3**	**1**	**3.78 (Average)**	**2.09 (Average)**

Major Developments will Increase Traffic

SR 524 Corridor PLANNING STUDY

Development Name	Size/Units
Walmart Distribution Center	460,000 SF warehouse
Flying J Travel Center	14,800 SF
London Cove	6 commercial lots (8.76 acres) 61 townhomes
The Preserve	248 apartments
Cocoa Landings	100,000 SF retail/restaurant 172 townhomes 312 apartments
Adamson Creek	509 single-family homes
Emerald Lakes	44,000 SF retail/restaurant 159 single-family homes

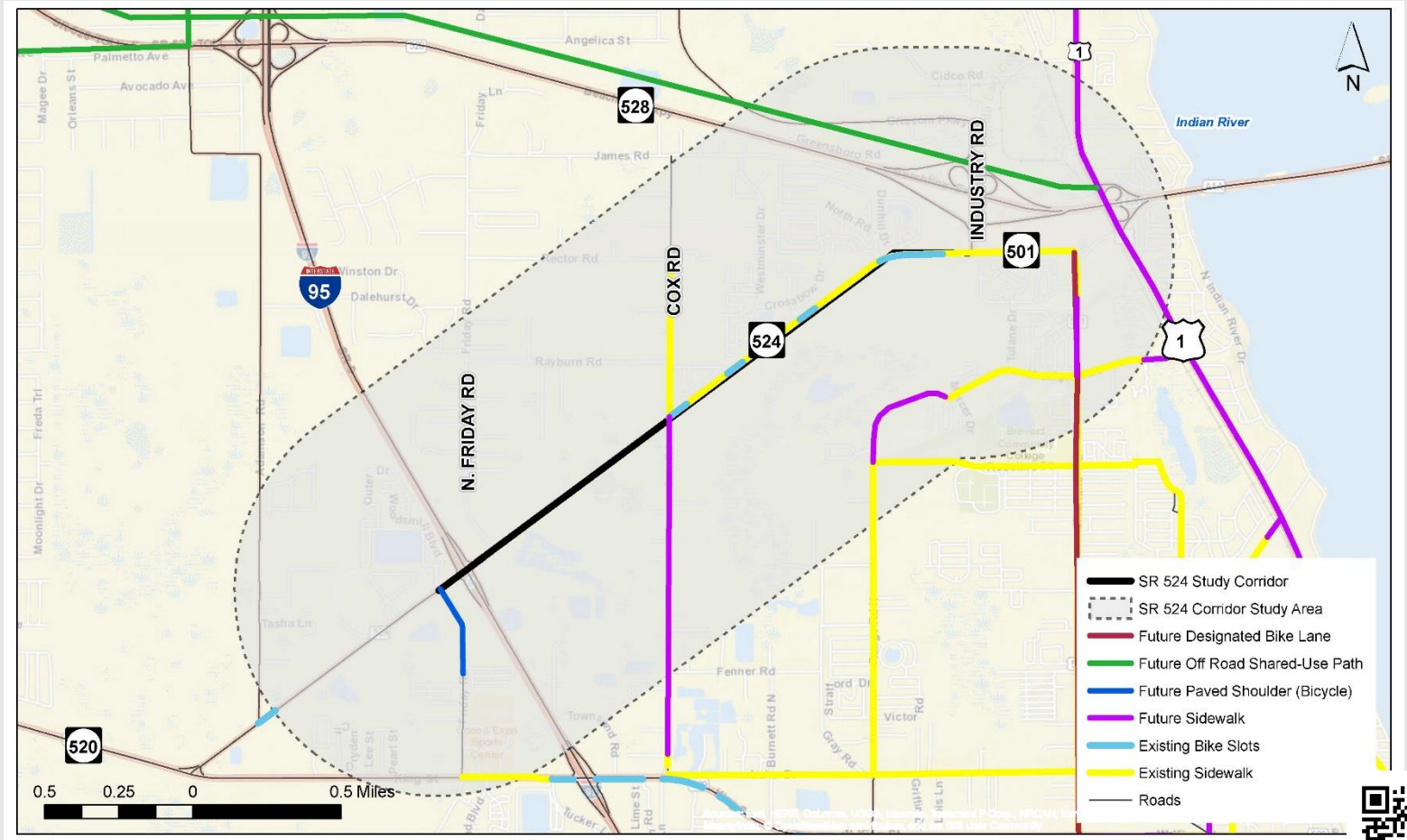


FDOT

Pedestrian Paths and Bicycle Lanes are Limited

SR 524 Corridor PLANNING STUDY

- Existing sidewalk on the north side between Cox and Industry
- Bicycle lane on the north side between London and Industry



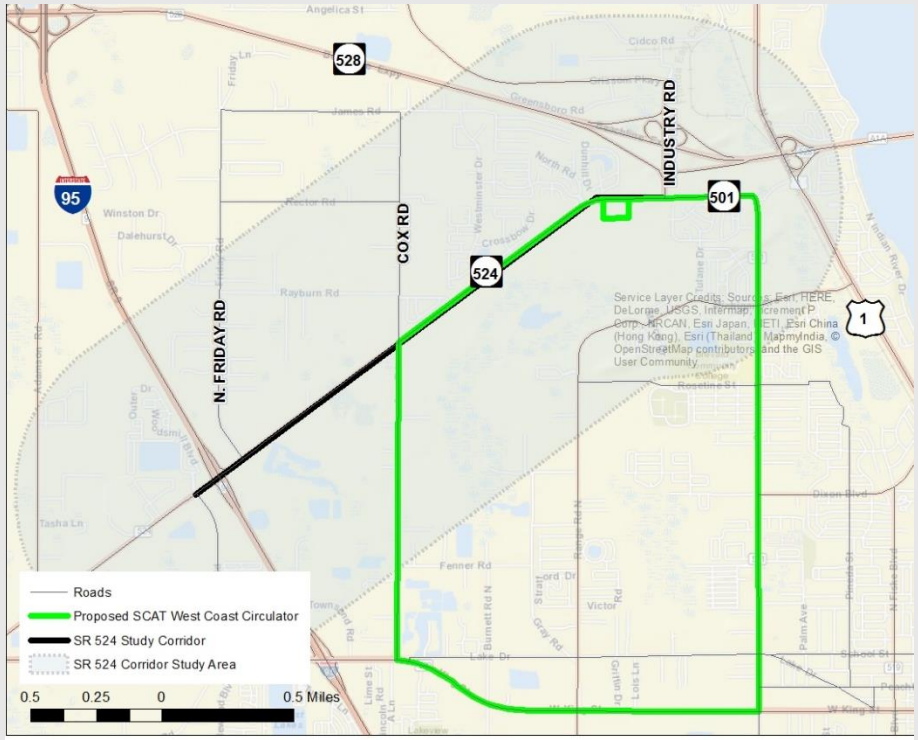
FDOT

Transit Routes are Limited

SR 524 Corridor PLANNING STUDY

- Currently served by two Space Coast Area Transit (SCAT) bus routes at corridor ends – Route 6 and Route 8
- Future West Cocoa Circulator route planned





FDOT

Summary of Data Analysis Findings: Reasons for Improvements

SR 524 Corridor PLANNING STUDY

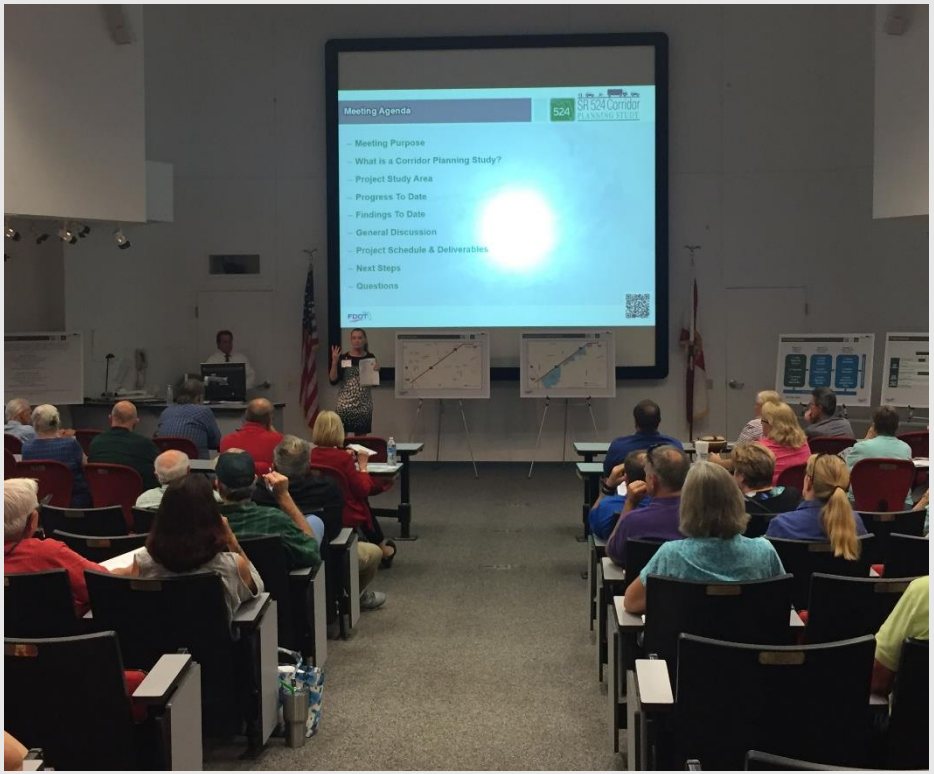
- **Land Use**
  - The Corridor is projected to experience both **residential and employment growth** in the next 15 years. The combination of planned developments are estimated to generate over **12,000 additional trips** on the Corridor.
- **Traffic**
  - By **2040**, the majority of the Corridor is **projected to operate in failing conditions** with no geometric improvements to existing infrastructure.
  - By **2040**, the majority of the Corridor **intersections (five out of eight) will be operating at failing conditions** with no geometric improvements to existing infrastructure, with **particularly long delays at the I-95 Southbound ramp and N. Friday Road** intersections.
- **Safety**
  - **Vehicular safety improvements are needed**, particularly at the I-95 intersection.
  - **Pedestrian safety improvements are needed**, especially at London Road.
- **Multimodal Accommodations**
  - **Enhanced bicycle and pedestrian accommodations** are needed to provide safe travel for non-vehicular users of the Corridor.

What We Heard from the Public and Stakeholders….

SR 524 Corridor PLANNING STUDY

Concerns Included:

- Impacts of new development
  - On traffic volumes
  - On corridor character
  - On property values
- Provide additional roadway capacity (widening)
- Improve safety for all users
- Minimize right-of-way impacts
- Develop and maintain corridor character
- Provide safe and reliable access to all users
- Prioritize multi-modal facilities
  - Pedestrian & bicyclists; multi-use paths
- Ensure driveways are accessible and safe
- Improve I-95 interchange ramp terminal intersections
- Mitigate traffic noise
  - Noise barriers



FDOT

SR 524 Corridor PLANNING STUDY

Recommendations to Improve SR 524 Corridor: Conceptual Alternatives

FDOT

Context Sensitive Improvements: S. Friday Road to Cox Road

SR 524 Corridor PLANNING STUDY

Industrial Character

- ***Four travel lanes*** to accommodate additional traffic
- ***Raised landscaped median*** reduces impervious surface area
- ***Wider through lanes*** (2-12' lanes in each direction to N. Friday; 1-12' lane, 1-11' lane in each direction - N. Friday to Cox) to accommodate anticipated truck volumes
- ***Major intersections signalized*** to improve safety and mobility
- ***Right turns lanes*** into Walmart Distribution Center to facilitate movement of traffic
- ***Accommodation for pedestrians and bicycles*** on both sides SR 524 to improve safety and provide for all users



FDOT

Context Sensitive Improvements: Cox Road to west of Industry Road

SR 524 Corridor PLANNING STUDY

Residential/Mixed-Use Character

- ***Four travel lanes*** – accommodates additional traffic demand and mobility needs
- ***Winding alignment*** – slows traffic, supports livable communities, minimizes environmental impacts
- ***Narrower through lanes*** – 2-11' lanes in each direction
- ***Raised landscaped median*** – improves safety; improves aesthetics, minimizes stormwater runoff
- ***Speed limit reduction*** – slows traffic, discourages truck traffic, recognizes bike/ped presence
- ***Curb and gutter*** – improves stormwater collection away from pavement; helps reduce speeds by providing definable barrier
- ***Potential roundabouts*** at Cox Road and London Blvd – improves aesthetics, slows traffic speeds, improves traffic flow and mobility
- ***Enhanced pedestrian crossings*** – accommodates all users; improves safety
- ***Green bike lane*** closer to Industry Road – accommodates all users; improves safety



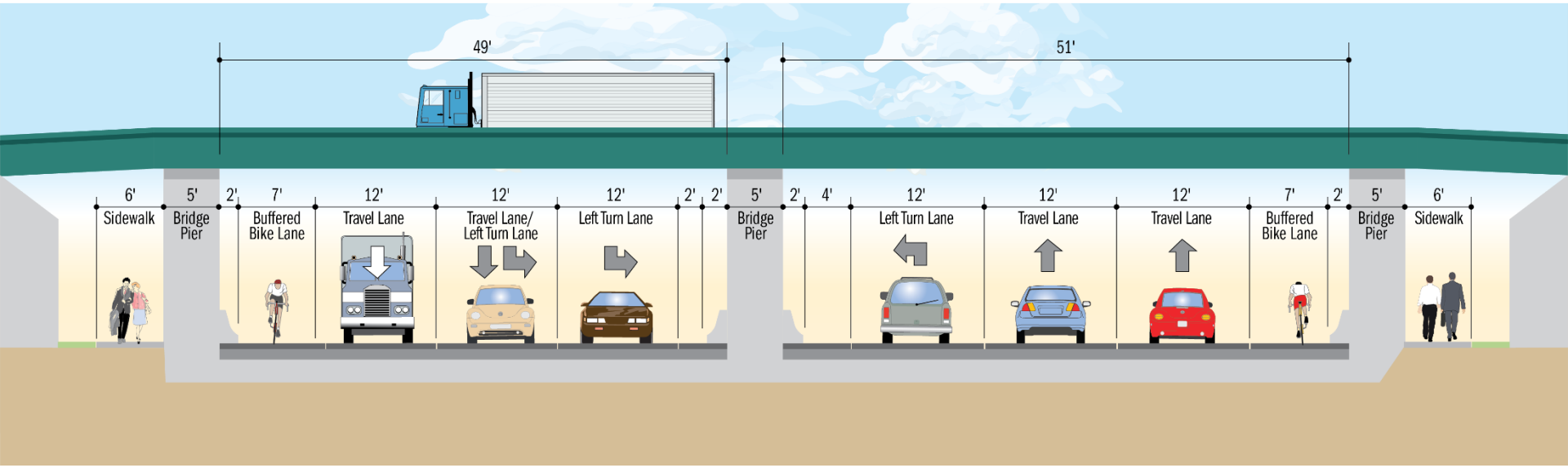
FDOT

Conceptual Alternative: I-95 Interchange

SR 524 Corridor PLANNING STUDY

Key Improvements:

- Additional travel lanes for future traffic at the interchange
- Additional turn lanes for heavy left turns onto southbound I-95
- Traffic signals at ramps to I-95 to improve safety and traffic flow
- Buffered bicycle lanes and protected sidewalks for pedestrian safety



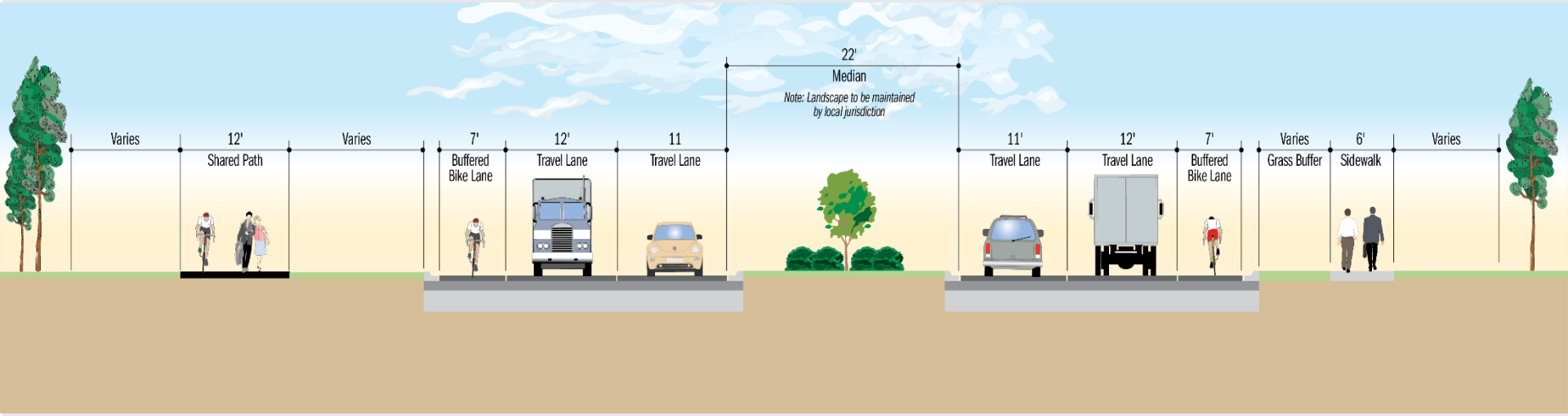
FDOT

Conceptual Alternative:
N. Friday Road to Cox Road

SR 524 Corridor PLANNING STUDY

Key Improvements:

- Additional lanes to accommodate future traffic along the Corridor
- Buffered bicycle lanes and sidewalks, for pedestrian safety
- Raised median to improved safety
- Speed limit reduction, to promote increased safety for all users



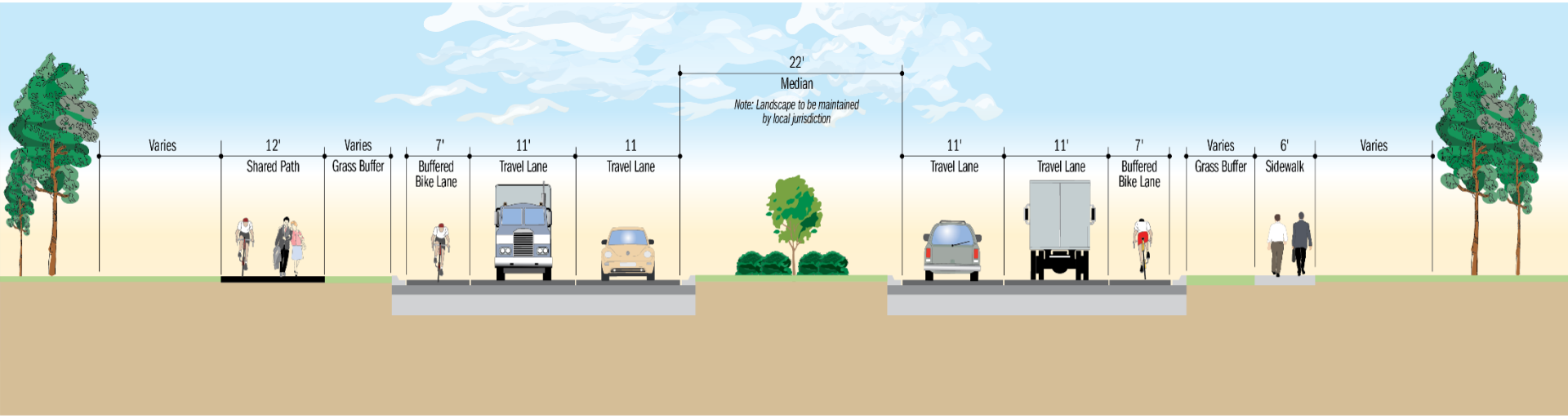
FDOT

Conceptual Alternative: Cox Road to Coventry Court

SR 524 Corridor PLANNING STUDY

Key Improvements:

- Additional lanes for future traffic along the Corridor
- Buffered bicycle lanes and sidewalks, for pedestrian safety
- Raised median to improve safety
- Reduced lane widths to discourage non-essential freight traffic
- Speed limit reduction to promote walkability, safety for all users, and discourage non-essential freight traffic



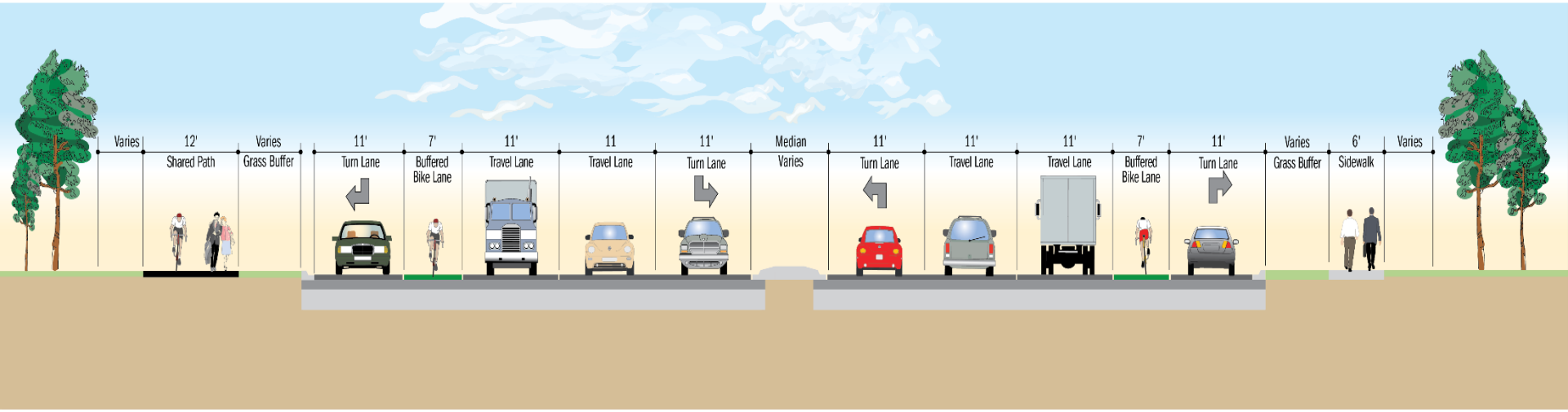
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Conceptual Alternative:
Coventry Court to west of Industry Road

SR 524 Corridor PLANNING STUDY

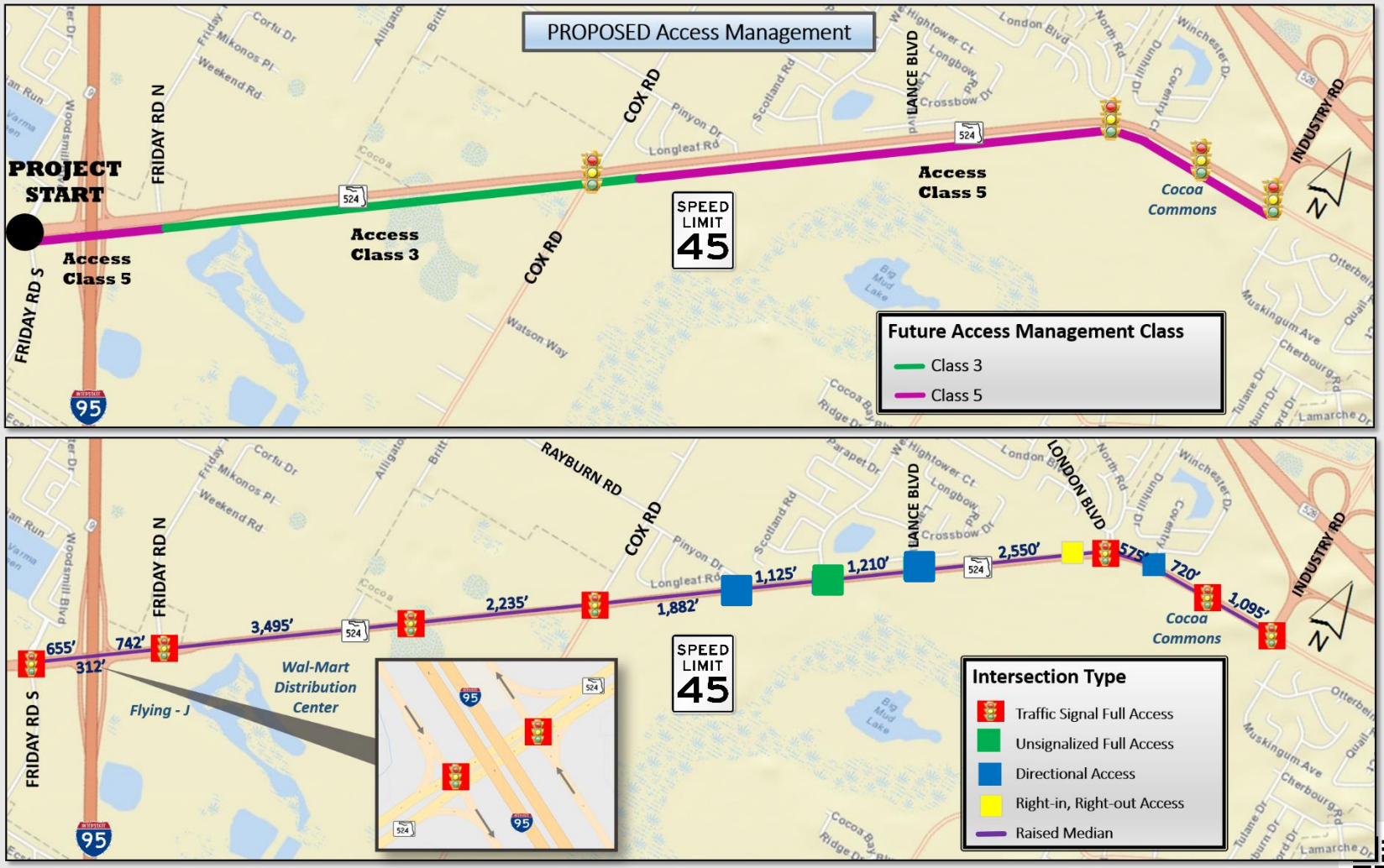
Key Improvements:

- Additional lanes to accommodate future traffic along the Corridor
- Buffered bicycle lanes and sidewalks, for pedestrian safety
- Speed limit reduction to promote walkability, safety for all users, and discourage freight traffic
- Reduced lane widths to discourage freight traffic
- Turning lanes at shopping centers



FDOT

Access Management



Would Roundabouts Improve SR 524?

SR 524 Corridor PLANNING STUDY

FDOT Policy:

- Assess applicability of a roundabout when a road undergoes major reconstruction or before a new traffic signal is approved
- First step is a “Level 1 Screening” of intersections



SR 802/Lake Worth
Palm Beach



SR 44 at Grand Ave
Volusia County

FDOT

What are the Benefits of Roundabouts?

SR 524 Corridor PLANNING STUDY

Improves Safety

- Fewer crashes; 90% fewer fatalities and 75% fewer injuries
- 10 – 40% fewer pedestrian/bicycle crashes
- Safer for beginning and elderly drivers
- Can be used in multiple road intersections



Saves Travel Time

- 30 to 50% increase in traffic capacity for intersection, less delay waiting at stops and signals



Is Environmentally Friendly

- Reduces pollution, fuel consumption and noise (from cars not idling at traffic signals)
- Roundabout islands can be landscaped with native plants and trees
- Generally require less land to construct than traditional intersections



Saves Money

- No cost for traffic signals and yearly maintenance
- Intersection still operates in power outages, no need for police to direct traffic



Improves Aesthetics

- Can serve as a gateway feature into the community

FDOT

SR 524 Corridor PLANNING STUDY

Building on the Corridor Study:

What are the Next Steps?



FDOT

Key Issues for Additional Analysis in PD&E Study

- What is the best alignment for the reconstructed road?
- Where are median openings full versus directional access?
- What speed limit should the road be designed for?
- How do we best address stormwater impacts?
- What lighting improvements are needed?
- Is there a way to minimize potential noise impacts?
- Coordination with I-95 interchange study

Final Steps in Corridor Study	Date
Corridor Alternatives and Strategy Report	July 2017
Study Close-out	July 2017
Project Development & Environment Study (PD&E) Begins	2018

SR 524 Corridor PLANNING STUDY

FDOT Project Manager
Judy Pizzo, MSURP
FDOT District Five
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DeLand, FL 32720
Phone: 386-943-5167
judy.pizzo@dot.state.fl.us

Consultant Project Manager
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Consultant Technical Advisor
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Orlando, FL 32801
Phone: 407-587-7835
danaher@pbworld.com

Legislation Details (With Text)

File #:	17-255	**Version:** 2	**Name:**		
Type:	Contract		**Status:**	Consent Agenda	
File created:	6/1/2017		**In control:**	City Council	
On agenda:	7/25/2017		**Final action:**		
Title:	Approve the vendor selections for award of RFP# P-17-09-COC (Information Technology Equipment) for Network Equipment, Server Equipment, Storage, Wireless Networking, Network/Data Center Accessories, Memory, Desktop Computers, Laptop Computers, Tablet Computers, Thin/Zero Clients, Monitors/Televisions/Projectors, Audio/Visual Equipment, and Telecom/VoIP. Authorize the City Manager to execute purchasing contracts with selected vendors in response to Request for Proposals RFP# P-17-09-COC (Information Technology Equipment). (Assistant City Manager)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	P-17-09-COC Final MEMO P-17-09-COC Tabulation Sheet RFP-17-09-COC IT Equipment Committee Matrices Cost_Schedule_Submissions_by_vendor IT Equipment Master Contract (002)				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: May 31, 2017
Agenda Date: July 25, 2017
Prepared By: Robert Beach, Chief Technology Officer
Through: Matthew Fuhrer, Assistant City Manager
Requested Action:
Approve the vendor selections for award of RFP# P-17-09-COC (Information Technology Equipment) for Network Equipment, Server Equipment, Storage, Wireless Networking, Network/Data Center Accessories, Memory, Desktop Computers, Laptop Computers, Tablet Computers, Thin/Zero Clients, Monitors/Televisions/Projectors, Audio/Visual Equipment, and Telecom/VoIP. Authorize the City Manager to execute purchasing contracts with selected vendors in response to Request for Proposals RFP# P-17-09-COC (Information Technology Equipment).

BACKGROUND:

Currently, the City piggybacks off competitively bid agreements of other municipalities that may or may not have terms favorable to the needs of the City of Cocoa. The Information Technology Division staff has prepared a Requests for Proposals for various areas of anticipated future Information Technology equipment. The selection of qualified vendors is based on their overall ability to source and deliver the equipment requested in the RFP and the minimum discount level provided to the City of Cocoa by the vendor. The RFP Review Committee, consisting of three members from the

Information Technology Division, scored submittals in a standardized process. The top-ranked vendors in each category are recommended for award.

Submittals for Information Technology Equipment in response to Request for Proposals RFP# P-17-09-COC were received. The Committee ranked written submittals and made selections for award. Rankings are attached to the agenda. Staff requests Council approval of the top vendors chosen in each category for RFP# P-17-09-COC.

Network Equipment
- CDW-G - New
- CXTec - Refurbished
- Empire Computing & Consulting - New & Refurbished
- LST - New & Refurbished
- Morse Communications - New

Server Equipment
- CDW-G - New
- Empire Computing & Consulting - New
- LST - New & Refurbished
- Morse Communications - New
- UDT - New

Storage
- CDW-G - New
- Empire Computing & Consulting - New
- LST - New & Refurbished
- Morse Communications - New

Wireless Networking
- CDW-G - New
- CXTec - Refurbished
- Empire Computing & Consulting - New
- LST - New & Refurbished
- Morse Communications - New
- UDT - New

Network/Data Center Accessories
- CDW-G - New
- Electric Picture Display Systems - New
- Graybar - New
- LST - New & Refurbished
- Morse Communications - New

Memory
- CDW-G - New
- LST - New & Refurbished

Desktop Computers
- CDW-G - New
- LST - New & Refurbished
- Morse Communications - New
- UDT - New

Laptop Computers
- CDW-G - New
- LST - New & Refurbished
- Morse Communications - New
- UDT - New

Tablet Computers
- CDW-G - New
- LST - New & Refurbished
- UDT - New

Thin/Zero Clients
- CDW-G - New
- LST - New & Refurbished
- Morse Communications - New
- UDT - New

Monitors/Televisions/Projectors
- CDW-G - New
- Electric Picture Display Systems - New
- LST - New & Refurbished
- UDT - New

Audio/Visual Equipment
- CDW-G - New
- Electric Picture Display Systems - New
- Graybar - New
- LST - New & Refurbished
- MC2 - New

Telecom/VoIP
- CDW-G - New
- Electric Picture Display Systems - New
- Empire Computing & Consulting - New
- Graybar - New
- LST - New & Refurbished
- Morse Communications - New

- UDT - New

Staff requests Council approval to authorize the City Manager to execute purchasing contracts with the vendors listed above. The contracts will be for three (3) years with two (2), one (1) year renewal options. There is no budgetary impact at this time. Purchase Orders for planned and budgeted projects will proceed once the City Manager has executed the contracts. Future Purchase Orders with costs that exceed the City Manager's signing authority will be presented for council action.

STRATEGIC PLAN CONNECTION:

Purchasing contracts with qualified vendors to provide Information Technology Equipment will reduce time needed to begin and complete future technology related projects. These projects will improve the city's effectiveness and responsiveness to its residents and business partners. The discounts provided will allow the city to control long term costs consistent with the fiscal sustainability strategic issue.

BUDGETARY IMPACT:

Budgeted	N/A
If not budgeted, is amendment/transfer attached?	N/A

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Approve the vendor selections for award of RFP# P-17-09-COC (Information Technology Equipment) for Network Equipment, Server Equipment, Storage, Wireless Networking, Network/Data Center Accessories, Memory, Desktop Computers, Laptop Computers, Tablet Computers, Thin/Zero Clients, Monitors/Televisions/Projectors, Audio/Visual Equipment, and Telecom/VoIP. Authorize the City Manager to execute purchasing contracts with selected vendors in response to Request for Proposals RFP# P-17-09-COC (Information Technology Equipment).

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Finance Department
Purchasing Division
65 Stone Street I Cocoa, FL 32922
Phone: (321) 433-8833 Fax: (321) 433-8860

To: Robert Beach, Chief Technology Officer/Project Manager

From: Sonja Suarez, Purchasing Manager

Date: 5/23/17

Re: **Bid #P-17-09-COC, Information Technology Equipment**

Proposals for the subject offering were opened on May 4, 2017 at 4:00 p.m. Purchasing sent out eight hundred forty-six (846) invitations and notifications to bid/propose and received ten (10) responses from forty-six (46) plan holders.

A publically noticed Selection Committee meeting occurred on May 15, 2017 at 1:00 p.m.

I have enclosed copies of all proposals for your review and recommendation. Any correspondence related to this subject, should be forwarded to my attention for retention in the purchasing files.

After reviewing the enclosed proposals please follow the guide lines shown below to initiate the purchasing process:

- ➔ Review proposals and select recommendation for award.
- ➔ Verify Insurance Requirements can be met.
- ➔ Obtain copies of all necessary licenses.
- ➔ Prepare agenda item and prepare contract if necessary for Council Approval.
- ➔ Prepare requisition and attach the following items:
  - Copy of Approved City Clerk's Journal
  - All specifications for the awarded proposal
  - Copy of General Liability Insurance, with the City of Cocoa named as an additional insured on the policy.

*** Please complete the attached Notice of Award memo and return it to the Purchasing Division.**

CITY OF COCOA

PROPOSAL SUBMISSION SHEET

DUE DATE: Thursday, May 04, 2017

BID NUMBER: P-17-09-COC IT Equipment

VENDOR	one (1) Original, six (6) copies & one (1) electronic	Title Page SIGNED	Cover Letter	Table of Contents	Executive Summary (<or=5 pgs)	General Info (<or=2 pgs)	Summary of qualifications (<or=20 pgs)	Resumes & Attachments	Section VI. References (3)	Cost Schedule	Addenda & COI	Section VII. Affidafit of Other Mandatory	Scrutinized Company Certification	Certification Debarment, Suspension SIGNED
Empire Computing & Consulting Inc. 120 N. Fredrick Ave. Daytona Beach, FL 32114	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Morse Communications 395 East Drive Melbourne, FL 32904	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
3TS Consulting 13194 U.S. Hwy 301 S., ste 316 Riverview, FL 33578	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
LST 509 7th Ave. N. Jacksonville Beach, FL 32250	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Graybar Electric 6952 Sonny Dale dr. Melbourne, FL 32904	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y
UDT 8825 NW 21 Terrace Miami, FL 33172	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y
CDW Government, LLC. 230 N. Milwalkee Ave Vernon Hills, IL 60061	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
MC2 Inc. 2290 West Airport Blvd Sanford, FL 32771	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y/N	Y	Y	Y
Electric Picture Display Systems 6425 Anderson Way Melbourne, FL 32940	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	N/Y	Y	Y	Y
CXTEC 5404 South Bay Rd. Syracuse, NY 13212	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	N/Y	Y	Y	Y

BID NUMBER: P-17-09-COC IT EQUIPMENT

Sonja

	Empire Computing & Consulting		Morse Communi-cations		3TS Consulting		LST		Grabar Electric		UDT		CDW-G		MC2		Electric Picture Display Systems		CXTec	
Category	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb
Network Equipment	X	X	X				X	X					X							X
Server Equipment	X		X				X	X			X		X							
Storage	X		X				X	X					X							
Wireless Networking	X		X				X	X			X		X							X
Network/Data Center Accessories			X				X	X	X				X				X			
Memory							X	X					X							
Desktop Computers			X				X	X			X		X							
Laptop Computers			X				X	X			X		X							
Tablet Computers							X	X			X		X							
Thin/Zero Clients			X				X	X			X		X							
Monitors/Televisions/Projectors							X	X			X		X				X			
Audio/Visual Equipment							X	X	X				X		X		X			
Telecom/VoIP	X		X				X	X	X		X		X				X			

Notes/Comments: X= Recommended

BID NUMBER: P-17-09-COC IT EQUIPMENT

	Empire Computing & Consulting		Morse Communi-cations		3TS Consulting		LST		Grabar Electric		UDT		CDW-G		MC2		Electric Picture Display Systems		CXTec	
Category	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb
Network Equipment	X	X	X		X		X	X	X		X		X				X			X
Server Equipment	X		X		X		X	X			X		X							
Storage	X		X		X		X	X			X		X							
Wireless Networking	X		X		X		X	X			X		X							X
Network/Data Center Accessories			X		X		X	X	X				X				X			
Memory					X		X	X					X							
Desktop Computers			X		X		X	X			X		X							
Laptop Computers			X		X		X	X			X		X							
Tablet Computers					X		X	X			X		X							
Thin/Zero Clients			X		X		X	X			X		X							
Monitors/Televisions/Projectors					X		X	X			X		X				X			
Audio/Visual Equipment					X		X	X	X				X		X		X			
Telecom/VoIP	X		X		X		X	X	X		X		X				X			X

Notes/Comments: _____

ROB BEACH

BID NUMBER: P-17-09-COC IT EQUIPMENT

	Empire Computing & Consulting		Morse Communi-cations		3TS Consulting		LST		Grabar Electric		UDT		CDW-G		MC2		Electric Picture Display Systems		CXTec	
Category	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb
Network Equipment	X	X	X		X		X	X	X		X		X				X			X
Server Equipment	X		X		X		X	X			X		X							
Storage	X		X		X		X	X			X		X							
Wireless Networking	X		X		X		X	X			X		X							X
Network/Data Center Accessories			X		X		X	X	X				X				X			
Memory					X		X	X					X							
Desktop Computers			X		X		X	X			X		X							
Laptop Computers			X		X		X	X			X		X							
Tablet Computers					X		X	X			X		X							
Thin/Zero Clients			X		X		X	X			X		X							
Monitors/Televisions/Projectors					X		X	X			X		X				X			
Audio/Visual Equipment					X		X	X	X				X		X		X			
Telecom/VoIP	X		X		X		X	X	X		X		X				X			X

Notes/Comments: 3TS - SUBMITTAL MORE DIRECTED TO PROVIDING SERVICES THAN EQUIPMENT

UDT - LIMITED OFFERING IN CATEGORIES. 3% DISCOUNT BID

CDW-G - BID NJPA CONTRACT PRICING FOR ALL CATEGORIES AS MINIMUM DISCOUNT

MC2 - 10% ON AXIS ONLY

mitchell lawyer 5/15/17

BID NUMBER: P-17-09-COC IT EQUIPMENT

	Empire Computing & Consulting		Morse Communi-cations		3TS Consulting		LST		Grabar Electric		UDT		CDW-G		MC2		Electric Picture Display Systems		CXTec	
Category	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb	New	Refurb
Network Equipment	X	X	X		X		X	X	X		X		X				X			X
Server Equipment	X		X		X		X	X			X		X							
Storage	X		X		X		X	X			X		X							
Wireless Networking	X		X		X		X	X			X		X							X
Network/Data Center Accessories			X		X		X	X	X				X				X			
Memory					X		X	X					X							
Desktop Computers			X		X		X	X			X		X							
Laptop Computers			X		X		X	X			X		X							
Tablet Computers					X		X	X			X		X							
Thin/Zero Clients			X		X		X	X			X		X							
Monitors/Televisions/Projectors					X		X	X			X		X				X			
Audio/Visual Equipment					X		X	X	X				X		X		X			
Telecom/VoIP	X		X		X		X	X	X		X		X				X			X

Notes/Comments: 3TS disqualified due to lack of relevant references. - more of a support & services proposal than equipment.

EMPIRE

Cost Schedule - Information Technology Equipment

Category	Minimum % Discount off ~~MSRP~~ or List Price (specify)	
1 - Network Equipment	**New**	**Refurb**
Brocade	%	%
Cisco *	41 %	35* %
Transition Networks *	20-35 %	%
2 - Server Equipment		
HP	35 %	%
Cisco	55 %	%
Dell	%	%
IBM	%	%
3 - Storage		
IBM	%	%
Barracuda	18 %	%
EMC	%	%
Fujitsu	%	%
HP	%	%
Nimble	%	%
4 - Wireless Networking		
Cisco	41 %	%
Radwin	20 %	%
Ubiquiti Networks	1 %	%
5 - Network/Data Center Accessories		
APC/Schneider	%	%
Avocent	%	%
Belkin	%	%
Berk-Tek	%	%
Dymo	%	%
Eaton	%	%
Emcor	%	%
Leviton	%	%
Middle Atlantic	%	%
NetScout/Fluke	%	%
Siemans	%	%
Snake Tray	%	%
Softing	%	%
Startech	%	%
Tripp Lite	%	%
6 - Memory		
Corsair	%	%
Crucial	%	%
Kingston	%	%
Samsung	%	%
7 - Desktop Computers		
Apple	%	%
Dell	%	%
HP	%	%
Lenovo	%	%

Category	Minimum % Discount off MSRP or List Price (specify)	
8 - Laptop Computers	**New**	**Refurb**
Apple	%	%
Asus	%	%
Dell	%	%
HP	%	%
Lenovo	%	%
Panasonic	%	%
9 - Tablet Computers		
Apple	%	%
Asus	%	%
Getac	%	%
Panasonic	%	%
10 - Thin/Zero Clients		
10Zig	%	%
Advantech	%	%
Cisco	%	%
Clearcube	%	%
Dell	%	%
Fujitsu	%	%
HP	%	%
LG	%	%
Samsung	%	%
Wyse	%	%
11 - Monitors/Televisions/Projectors		
Acer	%	%
Asus	%	%
Dell	%	%
Epson	%	%
LG	%	%
Mitsubishi	%	%
NEC	%	%
Samsung	%	%
Sony	%	%
Toshiba	%	%
Viewsonic	%	%
Vizio	%	%
12 - Audio/Visual Equipment		
Axis	%	%
Shure	%	%
13 - Telecom/VoIP		
Jabra	%	%
Mitel	%	%
Plantronics	30 %	%
Sennheiser	%	%

NOTES:

- Participant may quote a discount for each category or each item.
- Participant may optionally exclude quoting a discount for any or item by entering "No Bid".

MORSE

INFORMATION TECHNOLOGY EQUIPMENT RFP # P-17-09-COC

Cost Schedule-Information Technology Equipment

Category	Minimum% off MSRP
1 - Network Equipment	
Brocade	40+%
Cisco	40+%
Transition Networks	No Bid
2 - Server Equipment	
HP	25- 45%
Cisco	40+%
Dell	10%
IBM	10%
3 - Storage	
IBM	No Bid
Barracuda	25+%
EMC	No Bid
Fujitsu	30%
HP	25%
Nimble	40%
4 -Wireless Networking	
Cisco	40+%
Radwin	No Bid
Ubiquiti Networks	No Bid
5 - Network/Data Center Accessories	
APC/Schneider	5%
Avocent	5%
Belkin	5%
Berk-Tek	5%
Dymo	5%
Eaton	5%
Emcor	5%
Leviton	5%
Middle Atlantic	5%
NetScout/Fluke	5%
Siemans	5%
Snake Tray	5%
Startech	5%
Tripp Lite	5%
6-Memory	
Corsair	No Bid
Crucial	No Bid
Kingston	No Bid
Samsung	No Bid
7 - Desktop Computers	
Apple	No Bid
Dell	15%
HP	15%
Lenovo	15%

Category	Minimum%
8 - Laptop Computers	
Apple	No Bid
Asus	15%
Dell	15%
HP	15%
Lenovo	15%
Panasonic	15%
9 - Tablet Computers	
Apple	No Bid
Asus	No Bid
Getac	No Bid
Panasonic	No Bid
10 - Thin/Zero Clients	
10 Zig	30%
Advantech	30%
Cisco	30%
Clearcube	30%
Dell	30%
Fujitsu	30%
HP	30%
LG	30%
Samsung	30%
Wyse	30%
11 - Monitors/Televisions/Projectors	
Acer	No Bid
Asus	No Bid
Dell	No Bid
Epson	No Bid
LG	No Bid
Mitsubishi	No Bid
NEC	No Bid
Samsung	No Bid
Sony	No Bid
Toshiba	No Bid
Viewsonic	No Bid
Vizio	No Bid
12 - Audio/Visual Equipment	
Axis	No Bid
Shure	No Bid
13 - Telecom/VoIP	
Jabra	30%
Mitel	38%
Plantronics	25%
Sennheiser	25%

NOTES:

Participant may quote a discount for each category or each item.

Participant may optionally exclude quoting a discount for any section or item by entering "No Bid".

*Please note the below indicated 10% is a Catalog Discount and not MSRP/List. CXTec *

Cost Schedule - Information Technology Equipment

Category	~~Minimum % Discount off MSRP or List Price (specify)~~ * New	Refurb
1 - Network Equipment		
Brocade	No Bid %	No Bid %
Cisco	No Bid %	10 %
Transition Networks	No Bid %	No Bid %
2 - Server Equipment		
HP	No Bid %	No Bid %
Cisco	No Bid %	No Bid %
Dell	No Bid %	No Bid %
IBM	No Bid %	No Bid %
3 - Storage		
IBM	No Bid %	No Bid %
Barracuda	No Bid %	No Bid %
EMC	No Bid %	No Bid %
Fujitsu	No Bid %	No Bid %
HP	No Bid %	No Bid %
Nimble	No Bid %	No Bid %
4 - Wireless Networking		
Cisco	No Bid %	10 %
Radwin	No Bid %	No Bid %
Ubiquiti Networks	No Bid %	No Bid %
5 - Network/Data Center Accessories		
APC/Schneider	No Bid %	No Bid %
Avocent	No Bid %	No Bid %
Belkin	No Bid %	No Bid %
Berk-Tek	No Bid %	No Bid %
Dymo	No Bid %	No Bid %
Eaton	No Bid %	No Bid %
Emcor	No Bid %	No Bid %
Leviton	No Bid %	No Bid %
Middle Atlantic	No Bid %	No Bid %
NetScout/Fluke	No Bid %	No Bid %
Siemans	No Bid %	No Bid %
Snake Tray	No Bid %	No Bid %
Softing	No Bid %	No Bid %
Startech	No Bid %	No Bid %
Tripp Lite	No Bid %	No Bid %
6 - Memory		
Corsair	No Bid %	No Bid %
Crucial	No Bid %	No Bid %
Kingston	No Bid %	No Bid %
Samsung	No Bid %	No Bid %
7 - Desktop Computers		
Apple	No Bid %	No Bid %
Dell	No Bid %	No Bid %
HP	No Bid %	No Bid %
Lenovo	No Bid %	No Bid %

Category	~~Minimum % Discount off MSRP or List Price (specify)~~ * New	Refurb
8 - Laptop Computers		
Apple	No Bid %	No Bid %
Asus	No Bid %	No Bid %
Dell	No Bid %	No Bid %
HP	No Bid %	No Bid %
Lenovo	No Bid %	No Bid %
Panasonic	No Bid %	No Bid %
9 - Tablet Computers		
Apple	No Bid %	No Bid %
Asus	No Bid %	No Bid %
Getac	No Bid %	No Bid %
Panasonic	No Bid %	No Bid %
10 - Thin/Zero Clients		
10Zig	No Bid %	No Bid %
Advantech	No Bid %	No Bid %
Cisco	No Bid %	No Bid %
Clearcube	No Bid %	No Bid %
Dell	No Bid %	No Bid %
Fujitsu	No Bid %	No Bid %
HP	No Bid %	No Bid %
LG	No Bid %	No Bid %
Samsung	No Bid %	No Bid %
Wyse	No Bid %	No Bid %
11 - Monitors/Televisions/Projectors		
Acer	No Bid %	No Bid %
Asus	No Bid %	No Bid %
Dell	No Bid %	No Bid %
Epson	No Bid %	No Bid %
LG	No Bid %	No Bid %
Mitsubishi	No Bid %	No Bid %
NEC	No Bid %	No Bid %
Samsung	No Bid %	No Bid %
Sony	No Bid %	No Bid %
Toshiba	No Bid %	No Bid %
Viewsonic	No Bid %	No Bid %
Vizio	No Bid %	No Bid %
12 - Audio/Visual Equipment		
Axis	No Bid %	No Bid %
Shure	No Bid %	No Bid %
13 - Telecom/VoIP		
Jabra	No Bid %	No Bid %
Mitel	No Bid %	10 %
Plantronics	No Bid %	No Bid %
Sennheiser	No Bid %	No Bid %

NOTES:

- Participant may quote a discount for each category or each item.
- Participant may optionally exclude quoting a discount for any or item by entering "No Bid".

GRAYBAR

Cost Schedule - Information Technology Equipment

*** ALL DISCOUNTS LISTED BELOW OFF OF DISTRIBUTOR LIST***

Category	Minimum % Discount off MSRP or List Price (specify)	
1 - Network Equipment	**New**	**Refurb**
Brocade	NO BID	NO BID
Cisco	NO BID	NO BID
Transition Networks	16%	N/A
2 - Server Equipment		
HP	NO BID	NO BID
Cisco	NO BID	NO BID
Dell	NO BID	NO BID
IBM	NO BID	NO BID
3 - Storage		
IBM	NO BID	NO BID
Barracuda	NO BID	NO BID
EMC	NO BID	NO BID
Fujitsu	NO BID	NO BID
HP	NO BID	NO BID
Nimble	NO BID	NO BID
4 - Wireless Networking		
Cisco	NO BID	NO BID
Radwin	NO BID	NO BID
Ubiquiti Networks	NO BID	NO BID
5 - Network/Data Center		
APC/Schneider	SEE BELOW	N/A
Avocent	2%	N/A
Belkin	1%	N/A
Berk-Tek	SEE BELOW	N/A
Dymo	35%	N/A
Eaton	SEE BELOW	N/A
Emcor	5%	N/A
Leviton	SEE BELOW	N/A
Middle Atlantic	4%	N/A
NetScout/Fluke	0%	N/A
Siemans	1%	N/A
Snake Tray	SEE BELOW	N/A
Softing	10%	N/A
Startech	NO BID	NO BID
Tripp Lite	SEE BELOW	N/A
6 - Memory		
Corsair	NO BID	NO BID
Crucial	NO BID	NO BID
Kingston	NO BID	NO BID
Samsung	NO BID	NO BID

Category	Minimum % Discount off MSRP or List Price (specify)	
8 - Laptop Computers	**New**	**Refurb**
Apple	NO BID	NO BID
Asus	NO BID	NO BID
Dell	NO BID	NO BID
HP	NO BID	NO BID
Lenovo	NO BID	NO BID
Panasonic	NO BID	NO BID
9 - Tablet Computers		
Apple	NO BID	NO BID
Asus	NO BID	NO BID
Getac	NO BID	NO BID
Panasonic	NO BID	NO BID
10 - Thin/Zero Clients		
10Zig	NO BID	NO BID
Advantech	NO BID	NO BID
Cisco	NO BID	NO BID
Clearcube	NO BID	NO BID
Dell	NO BID	NO BID
Fujitsu	NO BID	NO BID
HP	NO BID	NO BID
LG	NO BID	NO BID
Samsung	NO BID	NO BID
Wyse	NO BID	NO BID
11 -		
Acer	NO BID	NO BID
Asus	NO BID	NO BID
Dell	NO BID	NO BID
Epson	NO BID	NO BID
LG	NO BID	NO BID
Mitsubishi	NO BID	NO BID
NEC	NO BID	NO BID
Samsung	NO BID	NO BID
Sony	NO BID	NO BID
Toshiba	NO BID	NO BID
Viewsonic	NO BID	NO BID
Vizio	NO BID	NO BID
12 - Audio/Visual Equipment		
Axis	NO BID	NO BID
Shure	3%	N/A
13 - Telecom/VoIP		
Jabra	29%	N/A

7 - Desktop Computers			Mitel	No Bid	No Bid
Apple	NO BID	NO BID	Plantronics	SEE BELOW	N/A
Dell	NO BID	NO BID	Sennheiser	NO BID	NO BID
HP	NO BID	NO BID			
Lenovo	NO BID	NO BID			

NOTES:

- Participant may quote a discount for each category or each item.
- Participant may optionally exclude quoting a discount for any or item by entering "No Bid".

DISCOUNTS NOTED AS SEE BELOW:

APC/SCHNEIDER	STANDARD PRODUCTS	25% OFF DISTRIBUTOR LIST
APC/SCHNEIDER	ENGINEERED PRODUCTS	0% OFF DISTRIBUTOR LIST
APC/SCHNEIDER	ALL OTHER	5% OFF DISTRIBUTOR LIST
BERK-TEK	STANDARD CABLING& FIBER PRODUCTS	34% OFF DISTRIBUTOR LIST
BERK-TEK	PATCH CORDS	25% OFF DISTRIBUTOR LIST
BERK-TEK	CAT5E 4PR ONLY & CAT 6P PLENUM	40% OFF DISTRIBUTOR LIST
BERK-TEK	ALL OTHER BERK-TEK PRODUCTS	5% OFF DISTRIBUTOR LIST
EATON	COMMUNICATION PRODUCTS	24% OFF DISTRIBUTOR LIST
EATON	OTHER EATON CORP COMPANIES & PRODUCTS	5% OFF DISTRIBUTOR LIST
LEVITON	ELECTRICAL WALLPLATES	55% OFF DISTRIBUTOR LIST
LEVITON	OTHER STANDARD ELECTRICAL PRODUCTS	23% OFF DISTRIBUTOR LIST
LEVITON	RESIDENTIAL & COMMERCIAL WIRING DEVICES	47% OFF DISTRIBUTOR LIST
LEVITON	CABLE MGT, COPPER & FIBER SYST, RESI SOLUTIONS, COMM PLATES & HOUSING	36% OFF DISTRIBUTOR LIST
LEVITON	OTHER COMMUNICATION PRODUCTS	5% OFF DISTRIBUTOR LIST
LEVITON	CONNECTORS & STANDARD COMMUNICATIONS PRODUCTS	36% OFF DISTRIBUTOR LIST
SNAKE TRAY	STANDARD PRODUCTS	35% OFF DISTRIBUTOR LIST
SNAKE TRAY	ALL OTHER	5% OFF DISTRIBUTOR LIST
TRIPP LITE	STANDARD COMMUNICATIONS PRODUCTS	32% OFF DISTRIBUTOR LIST
TRIPP LITE	MISC ACCESSORIES	23% OFF DISTRIBUTOR LIST
TRIPP LITE	ALL OTHER	5% OFF DISTRIBUTOR LIST
PLANTRONICS	STANDARD PRODUCTS	39% OFF DISTRIBUTOR LIST
PLANTRONICS	SPARES, ACCESSORIES & LUCENT LOGO	45% OFF DISTRIBUTOR LIST
PLANTRONICS	MOBILE HDSTS	48% OFF DISTRIBUTOR LIST
PLANTRONICS	ALL OTHER	5% OFF DISTRIBUTOR LIST

UDT

Cost Schedule - Information Technology Equipment

Category	Minimum % Discount off MSRP or List Price (specify)	
1 - Network Equipment	**New**	**Refurb**
Brocade	3%	%
Cisco	3%	%
Transition Networks	%	%
2 - Server Equipment		
HP	3%	%
Cisco	3%	%
Dell	3%	%
IBM	%	%
3 - Storage		
IBM	%	%
Barracuda	%	%
EMC	3%	%
Fujitsu	%	%
HP	3%	%
Nimble	3%	%
4 - Wireless Networking		
Cisco	3%	%
Radwin	%	%
Ubiquiti Networks	%	%
5 - Network/Data Center Accessories		
APC/Schneider	%	%
Avocent	%	%
Belkin	%	%
Berk-Tek	%	%
Dymo	%	%
Eaton	%	%
Emcor	%	%
Leviton	%	%
Middle Atlantic	%	%
NetScout/Fluke	%	%
Siemans	%	%
Snake Tray	%	%
Softing	%	%
Startech	%	%
Tripp Lite	%	%
6 - Memory		
Corsair	%	%
Crucial	%	%
Kingston	%	%
Samsung	%	%
7 - Desktop Computers		
Apple	%	%
Dell	3%	%
HP	3%	%
Lenovo	3%	%

Category	Minimum % Discount off MSRP or List Price (specify)	
8 - Laptop Computers	**New**	**Refurb**
Apple	%	%
Asus	%	%
Dell	3%	%
HP	3%	%
Lenovo	3%	%
Panasonic	3%	%
9 - Tablet Computers		
Apple	%	%
Asus	%	%
Getac	%	%
Panasonic	3%	%
10 - Thin/Zero Clients		
10Zig	%	%
Advantech	%	%
Cisco	3%	%
Clearcube	%	%
Dell	3%	%
Fujitsu	3%	%
HP	3%	%
LG	%	%
Samsung	%	%
Wyse	%	%
11 - Monitors/Televisions/Projectors		
Acer	%	%
Asus	%	%
Dell	3%	%
Epson	%	%
LG	3%	%
Mitsubishi	%	%
NEC	%	%
Samsung	%	%
Sony	%	%
Toshiba	%	%
Viewsonic	%	%
Vizio	%	%
12 - Audio/Visual Equipment		
Axis	%	%
Shure	%	%
13 - Telecom/VoIP		
Jabra	3%	%
Mitel	%	%
Plantronics	%	%
Sennheiser	%	%

NOTES:

- Participant may quote a discount for each category or each item.
- Participant may optionally exclude quoting a discount for any or item by entering "No Bid".

*Please see the following page for CDW•G's proposed cost schedule using NJPA, which is a discount off of CDW•G advertised price.

Cost Schedule - Information Technology Equipment

Category	Minimum % Discount off MSRP or List Price (specify)	
1 - Network Equipment	**New**	**Refurb**
Brocade	* %	%
Cisco	* %	%
Transition Networks	* %	%
2 - Server Equipment		
HP	* %	%
Cisco	* %	%
Dell	* %	%
IBM	* %	%
3 - Storage		
IBM	* %	%
Barracuda	* %	%
EMC	* %	%
Fujitsu	* %	%
HP	* %	%
Nimble	* %	%
4 - Wireless Networking		
Cisco	* %	%
Radwin	* %	%
Ubiquiti Networks	* %	%
5 - Network/Data Center Accessories		
APC/Schneider	* %	%
Avocent	* %	%
Belkin	* %	%
Berk-Tek	* %	%
Dymo	* %	%
Eaton	* %	%
Emcor	* %	%
Leviton	* %	%
Middle Atlantic	* %	%
NetScout/Fluke	* %	%
Siemans	* %	%
Snake Tray	* %	%
Softing	* %	%
Startech	* %	%
Tripp Lite	* %	%
6 - Memory		
Corsair	* %	%
Crucial	* %	%
Kingston	* %	%
Samsung	* %	%
7 - Desktop Computers		
Apple	* %	%
Dell	* %	%
HP	* %	%
Lenovo	* %	%

Category	Minimum % Discount off MSRP or List Price (specify)	
8 - Laptop Computers	**New**	**Refurb**
Apple	* %	%
Asus	* %	%
Dell	* %	%
HP	* %	%
Lenovo	* %	%
Panasonic	* %	%
9 - Tablet Computers		
Apple	* %	%
Asus	* %	%
Getac	* %	%
Panasonic	* %	%
10 - Thin/Zero Clients		
10Zig	* %	%
Advantech	* %	%
Cisco	* %	%
Clearcube	* %	%
Dell	* %	%
Fujitsu	* %	%
HP	* %	%
LG	* %	%
Samsung	* %	%
Wyse	* %	%
11 - Monitors/Televisions/Projectors		
Acer	* %	%
Asus	* %	%
Dell	* %	%
Epson	* %	%
LG	* %	%
Mitsubishi	* %	%
NEC	* %	%
Samsung	* %	%
Sony	* %	%
Toshiba	* %	%
Viewsonic	* %	%
Vizio	* %	%
12 - Audio/Visual Equipment		
Axis	* %	%
Shure	* %	%
13 - Telecom/VoIP		
Jabra	* %	%
Mitel	* %	%
Plantronics	* %	%
Sennheiser	* %	%

*Please see the following page for CDW•G's proposed cost schedule using NJPA, which is a discount off of CDW•G advertised price.

NOTES:

- Participant may quote a discount for each category or each item.
- Participant may optionally exclude quoting a discount for any or item by entering "No Bid".

Cost Schedule

Per Addendum #2, in order to give the City of Cocoa our "best value" price, CDW•G is proposing a Cost Schedule using NJPA, which is a discount off of CDW•G advertised price.

https://www.cdwg.com/

Please find the discounts we can offer the City below.

Additional information on this Cost Schedule can be provided to the City upon request.

NJPA 100614#CDW Pricing

Category Code	Category Description	Discount off CDWG Advertised / List
A	Accessories	7.00%
A / HE	Headphones & Speakers	5.25%
A / IA	iPod/MP3 Accessories	5.25%
A / CT	Calculators	5.00%
A / CL	Cleaning Supplies	5.00%
A / OF	Office Products	5.00%
A / SD	Paper Shredders	5.00%
A / TW	Typewriters/Word Processors	5.00%

B	Power, Cooling & Racks	3.25%
C	Desktop Computers	3.00%
D	Data Storage/Drives	4.00%
D / DI	Media	8.00%
D / DR	Hard Drives	3.75%
E	Enterprise Storage	5.00%
F	Point of Sale/Data Capture	4.00%
H	Servers	3.50%
J	Services (CDW Delivered)	0.00%
L	Notebook/Mobile Devices	4.25%
L / LA	Notebook stands, docking stations	4.00%
L / NB / COM	Netbooks	0.00%
L / NB / CBK	Chromebooks	0.00%
L / NB	Other Notebooks	1.00%
L / PD	GPS / PDA	8.00%
L / PR	Wireless Communication Devices	4.50%

L / RD	Covertible/Slate PCs/iPads	4.00%
N	NetComm Products	6.00%
O	Medical Carts/Office Equipment	5.00%
O / FU	Furniture	1.00%
P / 3D	3-D Phototype Printers	4.00%
P / CM	Copy Machines	3.50%
P / DN	Document Scanners	3.50%
P / DP	Dot Matrix Printers	3.50%
P / FX	Fax Machines	3.25%
P / LP	Single Function Printers	3.50%
P / PA	Printer Accessories	3.50%
P / PF	Multifunction Printers	3.25%
P / PL	Plotters	3.25%
P / PU	Printer Supplies	5.00%
Q	Services (3rd Party Delivered)	5.00%
Q / WA	Warranties	7.00%
S	Software	5.25%

S / NU / GCH	Google Chrome Management	0.00%
T	Telephony	10.00%
U	Memory/System Components	11.00%
V	Video-Projection-Pro Audio	7.00%
V / JA	Projector Accessories	8.50%
V / LT	Televisions	8.00%
V / MH	Video/Monitor Mounts & Stands	7.50%
V / OH	Projectors	7.25%
V / PZ	Large Format Displays	3.00%
V / VL	LCD Displays	3.00%
V / VI	Video/Monitor Accessories	9.00%
V / VP	Doc Camera/Vis Presenters	7.50%
V / VT	Touchscreen Displays	7.50%
W	Cables	13.00%
X	Books/DVD Movies	7.00%
Z / BN	Bundle Items	0.00%
Z / SV	Service Parts	0.00%

ELECTRIC PICTURE

Cost Schedule - Information Technology Equipment

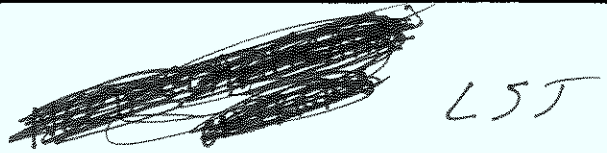
Category	Minimum % Discount off MSRP or List Price (specify)	
1 - Network Equipment	**New**	**Refurb**
Brocade	*15 %	No Bid %
Cisco	No Bid%	No Bid%
Transition Networks	No Bid %	No Bid %
2 - Server Equipment		
HP	No Bid %	No Bid %
Cisco	No Bid%	No Bid %
Dell	No Bid%	No Bid %
IBM	No Bid%	No Bid %
3 - Storage		
IBM	No Bid %	No Bid %
Barracuda	No Bid %	No Bid %
EMC	No Bid%	No Bid %
Fujitsu	No Bid%	No Bid %
HP	No Bid%	No Bid %
Nimble	No Bid%	No Bid %
4 - Wireless Networking		
Cisco	No Bid %	No Bid %
Radwin	No Bid %	No Bid %
Ubiquiti Networks	No Bid%	No Bid %
5 - Network/Data Center Accessories		
APC/Schneider	*15 %	No Bid%
Avocent	*15%	No Bid %
Belkin	*15 %	No Bid %
Berk-Tek	No Bid%	No Bid %
Dymo	No Bid%	No Bid %
Eaton	No Bid%	No Bid%
Emcor	No Bid%	No Bid %
Leviton	*15 %	No Bid%
Middle Atlantic	*15 %	No Bid %
NetScout/Fluke	No Bid%	No Bid %
Siemans	No Bid%	No Bid %
Snake Tray	No Bid%	No Bid%
Softing	No Bid%	No Bid%
Startech	*15%	No Bid %
Tripp Lite	*15 %	No Bid%
6 - Memory		
Corsair	No Bid %	No Bid %
Crucial	No Bid %	No Bid %
Kingston	No Bid%	No Bid %
Samsung	No Bid%	No Bid %
7 - Desktop Computers		
Apple	No Bid %	No Bid %
Dell	No Bid%	No Bid %
HP	No Bid%	No Bid %
Lenovo	No Bid%	No Bid %

Category	Minimum % Discount off MSRP or List Price (specify)	
8 - Laptop Computers	**New**	**Refurb**
Apple	No Bid %	No Bid %
Asus	No Bid%	No Bid %
Dell	No Bid%	No Bid %
HP	No Bid%	No Bid %
Lenovo	No Bid%	No Bid %
Panasonic	No Bid%	No Bid%
9 - Tablet Computers		
Apple	No Bid %	No Bid %
Asus	No Bid%	No Bid %
Getac	No Bid%	No Bid %
Panasonic	No Bid%	No Bid %
10 - Thin/Zero Clients		
10Zig	No Bid %	No Bid %
Advantech	No Bid %	No Bid %
Cisco	No Bid%	No Bid%
Clearcube	No Bid%	No Bid%
Dell	No Bid %	No Bid%
Fujitsu	No Bid%	No Bid %
HP	No Bid%	No Bid%
LG	No Bid%	No Bid%
Samsung	No Bid%	No Bid%
Wyse	No Bid %	No Bid%
11 - Monitors/Televisions/Projectors		
Acer	*15%	No Bid %
Asus	*15%	No Bid %
Dell	*15 %	No Bid %
Epson	*15%	No Bid %
LG	*15%	No Bid %
Mitsubishi	*15%	No Bid%
NEC	*15 %	No Bid %
Samsung	*15%	No Bid%
Sony	*15 %	No Bid %
Toshiba	*15%	No Bid %
Viewsonic	*15 %	No Bid%
Vizio	*15%	No Bid%
12 - Audio/Visual Equipment		
Axis	*15%	No Bid %
Shure	*15%	No Bid%
13 - Telecom/VoIP		
Jabra	*15%	No Bid%
Mitel	*15 %	No Bid %
Plantronics	*15 %	No Bid %
Sennheiser	*15%	No Bid%

* Estimate of average % under MSRP and/or List. This is not a guarantee and is subject to change (either higher or lower) depending on model selected and product availability
Please refer to submittal documents for more information

NOTES:

- Participant may quote a discount for each category or each item.
- Participant may optionally exclude quoting a discount for any or item by entering "No Bid".



LST

Cost Schedule - Information Technology Equipment

Category	Minimum % Discount off MSRP or List Price (specify)	
1 - Network Equipment	**New**	**Refurb**
Brocade	20%	20%
Cisco	47%	47%
Transition Networks	20%	20%
2 - Server Equipment		
HP	20%	20%
Cisco	47%	47%
Dell	20%	20%
IBM	20%	20%
3 - Storage		
IBM	20%	20%
Barracuda	20%	20%
EMC	20%	20%
Fujitsu	20%	20%
HP	20%	20%
Nimble	No bid	No bid
4 - Wireless Networking		
Cisco	47%	47%
Radwin	No bid	No bid
Ubiquiti Networks	20%	20%
5 - Network/Data Center Accessories		
APC/Schneider	20%	20%
Avocent	No bid	No bid
Belkin	20%	20%
Berk-Tek	20%	20%
Dymo	No bid	No bid
Eaton	No bid	No bid
Emcor	No bid	No bid
Leviton	No bid	No bid
Middle Atlantic	No bid	No bid
NetScout/Fluke	20%	20%
Siemans	20%	20%
Snake Tray	No bid	No bid
Softing	No bid	No bid
Startech	20%	20%
Tripp Lite	20%	20%
6 - Memory		
Corsair	20%	20%
Crucial	20%	20%
Kingston	20%	20%
Samsung	20%	20%
7 - Desktop Computers		
Apple	No bid	No bid
Dell	20%	20%
HP	20%	20%
Lenovo	20%	20%

Category	Minimum % Discount off MSRP or List Price (specify)	
8 - Laptop Computers	**New**	**Refurb**
Apple	No bid	No bid
Asus	20%	20%
Dell	20%	20%
HP	20%	20%
Lenovo	20%	20%
Panasonic	20%	20%
9 - Tablet Computers		
Apple	No bid	No bid
Asus	20%	20%
Getac	No bid	No bid
Panasonic	20%	20%
10 - Thin/Zero Clients		
10Zig	No bid	No bid
Advantech	No bid	No bid
Cisco	47%	47%
Clearcube	No bid	No bid
Dell	20%	20%
Fujitsu	20%	20%
HP	20%	20%
LG	20%	20%
Samsung	20%	20%
Wyse	20%	20%
11 - Monitors/Televisions/Projectors		
Acer	20%	20%
Asus	20%	20%
Dell	20%	20%
Epson	20%	20%
LG	20%	20%
Mitsubishi	20%	20%
NEC	20%	20%
Samsung	20%	20%
Sony	20%	20%
Toshiba	20%	20%
Viewsonic	20%	20%
Vizio	20%	20%
12 - Audio/Visual Equipment		
Axis	20%	20%
Shure	No bid	No bid
13 - Telecom/VoIP		
Jabra	No bid	No bid
Mitel	No bid	No bid
Plantronics	20%	20%
Sennheiser	No bid	No bid

NOTES:

- Participant may quote a discount for each category or each item.
- Participant may optionally exclude quoting a discount for any or item by entering "No Bid".

NC2

Cost Schedule - Information Technology Equipment

Category	Minimum % Discount off MSRP or List Price (specify) New	Refurb
Network Equipment		
Brocade	No Bid %	%
Cisco	%	%
Transition Networks	%	%
Server Equipment		
HP	%	%
Cisco	%	%
Dell	%	%
IBM	%	%
Storage		
IBM	%	%
Barracuda	%	%
EMC	%	%
Fujitsu	%	%
HP	%	%
Nimble	%	%
Wireless Networking		
Cisco	%	%
Radwin	%	%
Ubiquiti Networks	%	%
Network/Data Center Accessories		
APC/Schneider	%	%
Avocent	%	%
Belkin	%	%
Berk-Tek	%	%
Dymo	%	%
Eaton	%	%
Emcor	%	%
Leviton	%	%
Middle Atlantic	%	%
NetScout/Fluke	%	%
Siemans	%	%
Snake Tray	%	%
Softing	%	%
Startech	%	%
Tripp Lite	%	%
Memory		
Corsair	%	%
Crucial	%	%
Kingston	%	%
Samsung	%	%
Desktop Computers		
Apple	%	%
Dell	%	%
HP	%	%
Lenovo	%	%

Category	Minimum % Discount off MSRP or List Price (specify) New	Refurb	
8 - Laptop Computers			
Apple	No Bid %	%	
Asus	%	%	
Dell	%	%	
HP	%	%	
Lenovo	%	%	
Panasonic	%	%	
9 - Tablet Computers			
Apple	%	%	
Asus	%	%	
Getac	%	%	
Panasonic	%	%	
10 - Thin/Zero Clients			
10Zig	%	%	
Advantech	%	%	
Cisco	%	%	
Clearcube	%	%	
Dell	%	%	
Fujitsu	%	%	
HP	%	%	
LG	%	%	
Samsung	%	%	
Wyse	%	%	
11 - Monitors/Televisions/Projectors			
Acer	%	%	
Asus	%	%	
Dell	%	%	
Epson	%	%	
LG	%	%	
Mitsubishi	%	%	
NEC	%	%	
Samsung	%	%	
Sony	%	%	
Toshiba	%	%	
Viewsonic	%	%	
Vizio	%	%	
12 - Audio/Visual Equipment			
Axis	10 %	%	Below MSRP
Shure	%	%	
13 - Telecom/VoIP			
Jabra	No Bid %	%	
Mitel	%	%	
Plantronics	%	%	
Sennheiser	%	%	

NOTES:

- Participant may quote a discount for each category or each item.
- Participant may optionally exclude quoting a discount for any or item by entering "No Bid".

MASTER AGREEMENT FOR
INFORMATION TECHNOLOGY EQUIPMENT PURCHASES

THIS AGREEMENT is made and entered into this _____ day of _____ 2017, by and between the **CITY OF COCOA, FLORIDA,** a Florida Municipal Corporation, hereinafter referred to as "City", located at 65 Stone Street, Cocoa, Florida 32922, and _____, a _____, authorized to conduct business in the State of Florida, whose address is _____ hereinafter referred to as "Seller".

WITNESSETH:

WHEREAS, the City has requested proposals from information technology firms to provide the City's Information Technology division with pricing for various brands of commonly purchased information technology equipment within certain described categories; and

WHEREAS, Seller responded to the request for proposal, providing a Cost Schedule, attached hereto and incorporated by reference herein as **Exhibit A**, for Information Technology Equipment, which further provided a minimum percentage discount off of MSRP or List Price for both new and refurbished equipment; and

WHEREAS, the City frequently has a need to purchase commonly used information technology equipment, and desires to enter into this Master Agreement ("Agreement") to govern purchases, which will be made on an as-needed basis according to the procedure established herein; and

WHEREAS, Seller is willing to provide such services to the City under the terms and conditions stated herein and particularly agrees to honor the minimum percentage discount provided in the Cost Schedule for the applicable term of this Agreement;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties covenant and agree as follows:

1.0 TERM AND DEFINITIONS

1.1 Unless sooner terminated by the City, this Agreement shall terminate on the third anniversary of the Effective Date. The Parties shall have the option to extend the term of this Agreement by mutual agreement for up to two additional one-year renewals. Such an extension shall only be by written amendment to this Agreement.

1.2 The terms and conditions of any Purchase Order, as described in Section 2 hereof, shall be as set forth in such Purchase Order. Any Purchase Order in effect at the termination of this Agreement shall remain in effect until completion of said Purchase Order, and all of the terms and conditions of this Agreement shall survive until completion of all Purchase Orders.

1.3 Definitions. The following words and phrases used in this Agreement shall have the following meaning ascribed to them unless the context clearly indicates otherwise:

a. "Agreement" or "Contract" shall be used interchangeably and shall refer to this Agreement, as amended from time to time, which shall constitute authorization for the Seller to sell the goods approved in the Purchase Order to the City and is also sometimes referred to herein to include all Purchase Orders approved hereunder.

b. "Effective Date" shall be the date on which the last signatory hereto shall execute this Agreement, and it shall be the date on which this Agreement shall go into effect. The Agreement shall not go into effect until said date.

c. "Seller" shall mean _____, a _____, and its principals, employees, resident project representatives (and assistants).

d. "Purchase Order" shall mean a written document approved by the parties pursuant to the procedure outlined in paragraph 2.0 of this Agreement, and any amendments thereto approved pursuant to the procedures outlined in the Purchase Order, which sets forth the goods or equipment to be sold by Seller under this Agreement, and shall include, without the necessity of a cross-reference, the terms and conditions of this Agreement.

1.4 Engagement. The City hereby engages the Seller and Seller agrees to sell the types of equipment outlined in this Agreement and the Cost Schedule attached hereto and incorporated by reference herein upon the terms listed in the Cost Schedule, this Agreement, and any subsequent Purchase Order. No prior or present representations shall be binding upon any of the parties hereto unless incorporated in this Agreement.

2.0 DESCRIPTION OF SERVICES; QUOTE PROCEDURE

2.1 The City may make request of Seller to sell Information Technology equipment on a "purchase order" basis. In general, such equipment may include, but not be limited to, _____, and such category of equipment purchase shall be listed in the Cost Schedule attached hereto as Exhibit A. When the City desires to place a specific order for equipment, the City may communicate with Seller, verbally or in writing, a general description of the equipment needed. The Seller will generate

a detailed bid or quote document, including the schedule for delivery and price, and send the thus developed "Quote" to the City. For every Quote requested, at a minimum, Seller shall include a price for the equipment that is no greater than the percentage discount off of MSRP or List Price that was included in its Cost Schedule. The City will review the Quote, and if the description is mutually acceptable, the City will issue a Purchase Order or, for purchases less than $1,500.00 or as otherwise provided in the City' Financial Operations Manual policy, may use a purchase card to made the purchase. The Purchase Order will contain terms which are deemed supplemental to this Agreement. Upon receipt of the signed Purchase Order or payment via purchase card, the Seller shall deliver the equipment ordered therein.

2.2 The City shall have no obligation to purchase equipment from Seller during the term of this Agreement. The need to purchase equipment shall be determined in the City's sole discretion. Further, the City shall have no obligation to purchase any particular amount of equipment in any Purchase Order or for the duration of this Agreement. No guarantee is expressed or implied as to quantities or dollars that will be used during the contract period.

2.3 In exchange for applying the percentage discount off of the MSRP or list price of the equipment contained in the Cost Schedule, the City will consider Seller a preferred vendor and may often request Quotes from Seller for the categories of equipment listed in the Cost Schedule. The Seller acknowledges and agrees that the City is required to comply with its Financial Operations Manual policies, which currently require that for purchases less than $35,000.00, two or three competitive quotations must be received, with some limited exceptions such as sole source purchases. The City shall not be obligated to seek Quotes from the Seller for every Information Technology equipment purchase, and shall not be obligated to select Seller's Quote. Upon receipt of the required competitive quotations, the City shall select the lowest and best (most responsive) quotation and an award shall be made. A purchase requisition is then prepared and issued in the form of a Purchase Order or a purchase may be made by purchase card. The Seller further acknowledges and agrees that for purchases of $35,000.00 or more, a competitive sealed bidding procedure shall be used, for which no preference to Seller shall be given, and Seller must respond to an Invitation to Bid in order to be considered for such purchases.

3.0 METHODS OF PAYMENT FOR SERVICES AND EXPENSES OF SELLER.

3.1 Florida Prompt Payment Act. Payment shall be due and payable as provided by the Florida Local Government Prompt Payment Act s.218.70 et. seq., Florida Statutes.

3.2 Payment not Waiver. The City's payment of any invoice under this Agreement shall not be construed or operate as a waiver of any rights under this Agreement or any cause of action arising out of the performance of this Agreement and Seller shall remain liable to the City in accordance with applicable law for all damages to the City caused by Seller's performance under this Agreement.

3.3 Acceptance of Payment. Acceptance of final payment by the Seller for a specific Purchase Order shall constitute a release of all claims for payment which the Seller may have against the City for that Purchase Order unless such claims are specifically reserved in writing and transmitted to the City by the Seller prior to its acceptance. Said final payment shall not, however, be a bar to any claims that the City may have against the Seller or to any remedies the City may pursue with respect to such claims.

4.0 COMPLIANCE WITH LAWS AND REGULATIONS

4.1 Seller shall comply with all requirements of federal, state, and local laws, rules, regulations, standards, and/or ordinances applicable to the performance of this Agreement.

5.0 ASSIGNMENT

5.1 Seller shall not assign or subcontract this Agreement, any Purchase Order hereunder, or any rights or any monies due or to become due hereunder without the prior, written consent of City.

5.2 If upon receiving written approval from City, any part of this Agreement is subcontracted by Seller, Seller shall be fully responsible to City for all acts and/or omissions performed by the subcontractor as if no subcontract had been made.

5.3 If City determines that any subcontractor is not performing in accordance with this Agreement, City shall so notify Seller who shall take immediate steps to remedy the situation.

6.0 INDEPENDENT CONTRACTOR

6.1 At all times during the term of this Agreement, Seller shall be considered an independent contractor and not an employee of the City.

7.0 NO JOINT VENTURE

7.1 Nothing herein shall be deemed to create a joint venture or principal-agent relationship between the parties, and neither party is authorized to, nor shall either party act toward third persons or the public in any manner which would indicate any such relationship with the other.

8.0 ATTORNEY'S FEES

8.1 Should any litigation arise concerning this Agreement between the parties, the parties agree to bear their own costs and attorney's fees.

9.0 COUNTERPARTS

9.1 This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be considered an original agreement; but such counterparts shall together constitute but one and the same instrument.

10.0 DRAFTING

10.1 City and Seller each represent that they have both shared equally in drafting this Agreement and no party shall be favored or disfavored regarding the interpretation of this Agreement in the event of a dispute between the parties.

11.0 NOTICE

11.1 Any notices required to be given by the terms of this Agreement shall be delivered by hand or mailed, postage prepaid to:

For Seller:

_____

For City:
City of Cocoa
Attention: City Manager
65 Stone Street
Cocoa, Florida 32922
(321) 433-8686

11.2 Either party may change the notice address by providing the other party written notice of the change.

11.3 Any Notice given as provided herein shall be deemed received as follows: if delivered by personal service, on the date so delivered; if delivered to an overnight courier service, on the business day immediately following delivery to such service; and if mailed, on the third business day after mailing.

12.0 SOVEREIGN IMMUNITY

12.1 The City intends to avail itself of the benefits of Section 768.28, Florida Statutes and any other statutes and common law governing sovereign immunity to the fullest extent possible.

Neither this provision nor any other provision of this Agreement shall be construed as a waiver of the City's right to sovereign immunity under Section 768.28, Florida Statutes, or other limitations imposed on the City's potential liability under state or federal law. Seller agrees that City shall not be liable under this Agreement for punitive damages or interest for the period before judgment. Further, City shall not be liable for any claim or judgment, or portion thereof, to any one person for over two hundred thousand dollars ($200,000.00), or any claim or judgment, or portion thereof, which, when totaled with all other claims or judgments paid by the State or its agencies and subdivisions arising out of the same incident or occurrence, exceeds three hundred thousand dollars ($300,000.00). Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law. This paragraph shall survive termination of this Agreement.

13.0 CORPORATE REPRESENTATIONS BY SELLER

13.1 Seller hereby represents and warrants to the City that the undersigned representative of Seller has the power, authority, and legal right to execute and deliver this Agreement on behalf of Seller.

14.0 INDEMNIFICATION AND LIMITATION OF LIABILITY

14.1 For other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Seller expresses its willingness to enter into this Agreement with the knowledge that the Seller's recovery from the City to any action or claim arising from the Agreement is limited to a maximum amount of the sum of any Agreement amount that is owed by the City for services actually performed by the Seller to the City's complete satisfaction, and in no case shall exceed the amount provided in article 12.1 herein. Nothing contained in this paragraph or elsewhere in this Agreement is in any way intended either to be a waiver of the limitation placed upon the City's liability as set forth in Section 768.28 Florida Statutes, or to extend the City's liability beyond the limits established in said Section 768.28 Florida Statutes; and no claim or award against the City shall include attorney's fees, investigative costs, expert fees, suit costs or pre-judgment interest.

15.0 ADDITIONAL ASSURANCES

15.1 The Seller for itself and its SubSellers, if any, certifies that:

a. No principal (which includes officers, directors, or executive) or individual performing under this Agreement, employee, or agent has employed or otherwise provided compensation to, any employee or officer of the City; and;

b. No principal (which includes officers, directors, or executive) or individual holding a performing under this Agreement, employee, or agent has willfully offered an employee or officer of

the City any pecuniary or other benefit with the intent to influence the employee or officer's official action or judgment.

c. The undersigned is authorized to execute this Agreement on behalf of the Seller and said signature shall bind the Seller to this Agreement. No further action is required by the Seller to enter into this Agreement other than Seller's undersigned representative execution of the Agreement.

IN WITNESS WHEREOF, the parties hereto caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

CITY: **CITY OF COCOA ***	**SELLER:**
By: _____	By: _____
Print Name/Title: _____	Print Name/Title: _____

ATTEST:

By: _____
City Clerk

*** THIS AGREEMENT IS ONLY VALID AGAINST THE CITY UPON APPROVAL BY THE CITY COUNCIL OF COCOA AND SIGNATURE BY EITHER THE MAYOR OR CITY MANAGER.**

EXHIBIT A
COST SCHEDULE

Legislation Details (With Text)

File #:	17-270	**Version:**	1	**Name:**	
Type:	Agenda			**Status:**	Consent Agenda
File created:	7/7/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	Authorize the City Manager to Approve Change Order #2 to P.O. 69809 with Burnett Lime, Campobello, South Carolina, for Cal Flo Liquid Lime; To Approve Change Order #1 to P.O. 69259 with Tropichem Enterprises, Palm Beach Gardens, Florida, for Wisprofloc-n-starch; and to Approve Change Order #1 to P.O. 69178 with Brenntag Mid-South Inc., Orlando, Florida, for Liquid Chlorine; To Approve a Resolution Amending the FY2017 Budget. (Utilities Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Brenntag Bid B-15-25.pdf Burnett COC journal 01-10-17.pdf Tropichem Bid B-14-17.pdf Resolution - ID 11-270.pdf Resolution Budget Adjustment - FY 2017 BAF-UT-Increase Funds (7-25-17) Agenda 17-270-FY17.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: July 7, 2017
Agenda Date: July 25, 2017
Prepared By: Joyce Williams, Administrative Assistant
Through: John A. Walsh, P.E., Utilities Director
Requested Action:
To Authorize the City Manager to Approve Change Order #2 to P.O. 69809 with Burnett Lime, Campobello, South Carolina, for Cal Flo Liquid Lime; To Approve Change Order #1 to P.O. 69259 with Tropichem Enterprises, Palm Beach Gardens, Florida, for Wisprofloc-n-starch; and to Approve Change Order #1 to P.O. 69178 with Brenntag Mid-South Inc., Orlando, Florida, for Liquid Chlorine; To Approve a Resolution Amending the FY2017 Budget

BACKGROUND:

On January 10, 2017, City Council approved Burnett Lime Company, Campobello, South Carolina, as sole source vendor. This vendor is utilized for Cal Flo liquid lime delivery. Due to increased usage, additional funds are required on P.O. 69809.

On October 1, 2013, City Council approved Bid B-14-17-COC with Tropichem Enterprises, Palm Beach Gardens, Florida. They exercised their 2nd and final renewal option on September 13, 2016,

for 12 additional months ending on September 30, 2017. This vendor is utilized for Wisprofloc-n-starch. Due to increased usage, additional funds are required for P.O. 69259.

On June 8, 2016, City Council approved Bid B-15-25-COC with Brenntag Mid-South Inc., Orlando, Florida. They exercised their 1st of 2 renewal options for 12 additional months through September 30, 2017. This vendor is utilized for liquid chlorine. Due to price increase and a chemistry change at the Treatment Plant additional funds are required for P.O. 69178.

The budgeted funds for these three chemicals have been depleted and additional funds are required. The Dyal WTP has funds available in our Contract Services account 34-00. Staff is requesting City Council approval to authorize the City Manager to approve these change orders and to move funds from Account No. 421-4020-536.34-00 to Account No. 421-4020-536.52-00.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

Budgeted	Yes, but insufficient
If not budgeted, is amendment/transfer attached?	Yes
Amount Requested	$90,000
Account Number	421-4020-536.52-00
Account Name	Operating Supplies
Source of Funds:	421-4020-536.34-00

PREVIOUS ACTION:

On January 10, 2017, City Council approved Purchase Order 69809 to Burnett Lime Company, for delivery of Cal Flo liquid lime. On January 20, 2017, Change Order #1 was created for added freight charges.

On September 13, 2016, City Council approved the second and final renewal of Bid B-14-17-COC for Tropichem Enterprises, ending on September 30, 2017.

On September 13, 2016, City Council approved the first of two renewals of Bid B-15-25-COC for Brenntag Mid-South, Inc, ending on September 30, 2017.

RECOMMENDED MOTION:

To Authorize the City Manager to Approve Change Order #2 to P.O. 69809 with Burnett Lime, Campobello, South Carolina, for Cal Flo Liquid Lime; To Approve Change Order #1 to P.O. 69259 with Tropichem Enterprises, Palm Beach Gardens, Florida, for Wisprofloc-n-starch; and to Approve Change Order #1 to P.O. 69178 with Brenntag Mid-South Inc., Orlando, Florida, for Liquid Chlorine; To Approve a Resolution Amending the FY2017 Budget.

City of Cocoa

AMENDMENT TO PURCHASE AGREEMENT

1st AMENDMENT

BID NO. B-15-25-COC

This amendment to the purchase agreement for **Liquid Chlorine** is made and entered into as of June 8, 2016 by and between the **City of Cocoa** and **Brenntag Mid-South Inc., 250 Central Florida Parkway, Orlando, Florida 32824.**

The agreement entered into on October 1, 2015, is hereby amended to renew for the 1st of 2 renewal options available under the original contract documents for twelve (12) additional months, at the same rate(s), terms, and conditions commencing on October 1, 2016 and terminating on September 30, 2017.

The parties hereto duly execute this amendment to become effective as of the date and year first above written.

BRENNTAG MID-SOUTH INC.

By: Ray Sibbitt
(Name) Printed

District Manager
(Title)

06/16/2016
Signature Date

CITY OF COCOA

By: Henry U. Parrish III
(Name) Printed

Mayor
(Title)

9/13/2016
Signature Date

CC: Carie Shealy, City Clerk
David Fisher, Superintendent Dyal Water Treatment Plant
Tammy Eastburn, Procurement Card Coordinator

V. CONSENT AGENDA:

1. Authorize the City Manager to Approve a Resolution Waiving the Competitive Bidding Process for the Purpose of Making Sole Source Purchases of Cal-Flo Liquid Lime from Burnett Lime Company Inc., Campobello, South Carolina effective October 1, 2016 through September 30, 2017. (16-562). (Utilities Director)

   - **Approved. Resolution to be executed and distributed as necessary.**

2. Award Bid #B-17-04-COC, Water & Wastewater Treatment Chemicals, to Allied Universal Corp., Miami, Florida, for the Purchase of Sodium Hypochlorite for the Dyal Water Treatment Plant and the Sellers Water Reclamation Facility. (16-563). (Utilities Director)

   - **Approved.**

3. 1) Approve a Budget Resolution and attached Budget Adjustment Form(s) to amend the FY2017 Stormwater Utility budget and transfer the funds necessary for the construction of the Diamond Square Regional Stormwater Facility (DSRSWF), project number SW17DS; 2) Authorize the City Manager to sign the subsequent Purchase Order for construction of the DSRSWF; and 3) Approve a Resolution to authorize the City Manager to approve any Change Orders that arise during construction of the DSRSWF, project number SW17DS up to a maximum combined cost not to exceed $616,630. (16-567). (Public Works Director)

   - **Approved. Resolutions and Budget Amendments to be executed and forwarded as necessary.**

4. Approve Change Order #1 to P.O. 69294 to install a second door in the Maintenance Building. (16-580). (Utilities Director)

   - **Approved.**

5. Approve Participation in a Cooperative Purchase Agreement with Insituform Technologies, LLC for Cured in Place (CIPP) Pipe Rehabilitation Services Utilizing City of Daytona Beach Contract No. 0113-1010 Effective July 8, 2016 through July 7, 2017; To Approve a Resolution Authorizing the City Manager to Approve and Execute Change Orders. (17-1). (Utilities Director)

   - **Approved. Resolution to be executed and forwarded as necessary.**

6. Approve Participation in a Cooperative Purchase Agreement with All Terrain Tractor for Restoration Services Utilizing Orlando Utilities Commission Contract

City of Cocoa

AMENDMENT TO PURCHASE AGREEMENT

2nd AMENDMENT

BID NO. B-14-17-COC

This amendment to the purchase agreement for **Wisprofloc N Starch** is made and entered into as of June 8, 2016 by and between the **City of Cocoa** and **Tropichem Enterprises, 26000 Portofino Circle, Suite 114, Palm Beach Gardens, Florida 33418.**

The agreement entered into on October 1, 2013, is hereby amended to renew for the 2nd and final renewal options available under the original contract documents for twelve (12) additional months, at the same rate(s), terms, and conditions commencing on October 1, 2016 and terminating on September 30, 2017.

The parties hereto duly execute this amendment to become effective as of the date and year first above written.

TROPICHEM ENTERPRISES	**CITY OF COCOA**
By: Lonnie N. Dearth (Name) Printed	By: Henry U. Parrish III (Name) Printed
Managing Member (Title)	Mayor (Title)
Signature 6-13-2016 Date	Signature 9/13/2016 Date

CC: Carie Shealy, City Clerk
David Fisher, Superintendent Dyal Water Treatment Plant
Tammy Eastburn, Procurement Card Coordinator

V. CONSENT AGENDA:

1. Authorize the City Manager to Approve a Resolution Waiving the Competitive Bidding Process for the Purpose of Making Sole Source Purchases of Cal-Flo Liquid Lime from Burnett Lime Company Inc., Campobello, South Carolina effective October 1, 2016 through September 30, 2017. (16-562). (Utilities Director)

   - **Approved. Resolution to be executed and distributed as necessary.**

2. Award Bid #B-17-04-COC, Water & Wastewater Treatment Chemicals, to Allied Universal Corp., Miami, Florida, for the Purchase of Sodium Hypochlorite for the Dyal Water Treatment Plant and the Sellers Water Reclamation Facility. (16-563). (Utilities Director)

   - **Approved.**

3. 1) Approve a Budget Resolution and attached Budget Adjustment Form(s) to amend the FY2017 Stormwater Utility budget and transfer the funds necessary for the construction of the Diamond Square Regional Stormwater Facility (DSRSWF), project number SW17DS; 2) Authorize the City Manager to sign the subsequent Purchase Order for construction of the DSRSWF; and 3) Approve a Resolution to authorize the City Manager to approve any Change Orders that arise during construction of the DSRSWF, project number SW17DS up to a maximum combined cost not to exceed $616,630. (16-567). (Public Works Director)

   - **Approved. Resolutions and Budget Amendments to be executed and forwarded as necessary.**

4. Approve Change Order #1 to P.O. 69294 to install a second door in the Maintenance Building. (16-580). (Utilities Director)

   - **Approved.**

5. Approve Participation in a Cooperative Purchase Agreement with Insituform Technologies, LLC for Cured in Place (CIPP) Pipe Rehabilitation Services Utilizing City of Daytona Beach Contract No. 0113-1010 Effective July 8, 2016 through July 7, 2017; To Approve a Resolution Authorizing the City Manager to Approve and Execute Change Orders. (17-1). (Utilities Director)

   - **Approved. Resolution to be executed and forwarded as necessary.**

6. Approve Participation in a Cooperative Purchase Agreement with All Terrain Tractor for Restoration Services Utilizing Orlando Utilities Commission Contract

RESOLUTION NO. 2017-68

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, AMENDING THE CITY OF COCOA BUDGET FOR FISCAL YEAR 2017; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Cocoa adopted the final budget for the fiscal year commencing on October 1, 2016, and ending on September 30, 2017, at a special meeting held on September 14, 2016; and

WHEREAS, in accordance with Article XII, Section 5 of the City of Cocoa Charter, whereby the Council may, at any time by resolution, transfer any unused and unencumbered appropriation or portion thereof from one office or department to another; and

WHEREAS, the City Council deems it to be in the best interest of the City of Cocoa to amend its budget as provided in this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA, as follows:

SECTION 1. The 2016-2017 fiscal year budget shall be amended as detailed in the attached sheets.

SECTION 2. All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

SECTION 3. This resolution shall become effective immediately upon its adoption by the City Council of the City of Cocoa, Florida.

ADOPTED by the City Council of the City of Cocoa, Florida, in a regular meeting assembled on this 25th day of July, 2017.

_____
Henry U. Parrish III, Mayor

ATTEST:

_____
Carie Shealy, City Clerk

City of Cocoa Budget Adjustment Form FY 2017

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER

REQUESTING DEPARTMENT #: 4020 - Utilities DATE PREPARED: 07/07/17

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 90,000)	421-4020-536.34-00		Contract Services	$ 416,425	$ 373,468	$ 283,468	$ 99,539
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 90,000)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 90,000	421-4020-536.52-00		Operating Supplies	$ 3,037,330	$ 3,204,330	$ 3,294,330	$ 209,907
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 90,000	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Transfer of funds from unused contract services to operating supplies to accommodate three existing purchase orders (69809, 69259, and 69178) required for chemicals used to treat water at Dyal WTP. Agenda File ID# 17-270.

CITY COUNCIL APPROVAL REQUIRED? YES (●) NO ( ) DATE APPROVED: 07/25/17 RESOLUTION #: 2017-68

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

7/7/17	Joyce Williams	7/13/17	Lea Taylor		
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
7/10/17	Katherine Ennis	7/13/17	Lora Howell		
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____

Legislation Details (With Text)

File #:	17-306	**Version:**	1	**Name:**	
Type:	Contract			**Status:**	Consent Agenda
File created:	7/6/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	Approve Participation in a Cooperative Purchase Agreement with Hydromax USA to Perform the Wellfield Valve Locating and Assessment Project Utilizing Seminole County Contract No. IFB-602347-15/GCM Effective November 23, 2015 through November 23, 2018. (Utilities Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Proposal - Hydromax USA Wellfields 1a 1b Seminole County Bid IFB-602347-15_pk.pdf Seminole County Contract IFB-602347-15_tc (Hydromax).pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: July 6, 2017
Agenda Date: July 25, 2017
Prepared By: Chris M. Collier, Field Operations Manager
Through: John A. Walsh, P.E., Utilities Director
Requested Action:

To Approve Participation in a Cooperative Purchase Agreement with Hydromax USA to Perform the Wellfield Valve Locating and Assessment Project Utilizing Seminole County Contract No. IFB-602347-15/GCM Effective November 23, 2015 through November 23, 2018.

BACKGROUND:

The City of Cocoa Utilities staff desires to complete the physical location and assessment of wellfield valves to ensure control over the raw water distribution system during periods of construction, maintenance, and emergency repairs. Each valve will be located and marked utilizing Global Positioning System (GPS) technology for future integration into the City's existing Geographical Information System (GIS) databases. Incorporating this critical information into the GIS system will enable system operators to quickly locate and isolate pipe infrastructure should the need arise.

At this time, we are requesting the use of Seminole County Contract No. IFB-602347-15/GCM for the wellfield locating and assessment project. This contract has been reviewed by the City and has been determined to be applicable to the services required by WFO.

Therefore, staff recommends approval of the Seminole County contract with Hydromax USA to perform the wellfield valve locating and assessment project, and to authorize a budgeted expenditure

for these services not to exceed $105,976.75.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

Budgeted	Yes
If not budgeted, is amendment/transfer attached?	N/A
Amount Requested	$105,976.75
Account Number	421-4025-536.46-00, WS17WV
Account Name	Repairs & Maintenance
Source of Funds	Operating Revenue

PREVIOUS ACTION:

None.

RECOMMENDED MOTION:

To Approve Participation in a Cooperative Purchase Agreement with Hydromax USA to Perform the Wellfield Valve Locating and Assessment Project Utilizing Seminole County Contract No. IFB-602347-15/GCM Effective November 23, 2015 through November 23, 2018.

HYDROMAX USA
Advanced Water, Wastewater and Gas Data Collection

City of Cocoa, FL –Wellfield Assessment – Sections 1-5

Valve Location, Valve Assessment, and Pipe Condition Assessment

Prepared for: Chris Collier, Field Operations Manager

Prepared by: Shane Majetich, Manager National Water Distribution Services

June 23rd 2017

June 23rd 2017

Chris Collier, Field Operations Manager

351 Shearer Blvd.
Cocoa, FL 32922

RE: Raw Water Wellfield Assessments – Valve Location, Valve Assessment, and Pipe Condition Assessment

The City of Cocoa WFO Staff desires to complete the physical location of the wellfield valves to ensure control over the system during periods of construction, maintenance, and emergency repairs. The impetus for these programs arose during recent critical raw water main breaks, and given the challenging initiative of identifying the infrastructure in the wellfield environment, WFO has elected to engage Hydromax USA to provide personnel who are experienced in location and operation of valves in a broad range of environments across the country. In FY16 and FY17, the City of Cocoa contracted with Hydromax USA for "demand-leveling" field services for the assessment and maintenance of fire hydrants and system valves. The objective is to engage Hydromax through their existing contract with Seminole County to promptly complete valve location activities, allowing the City's existing field operations to maintain current planned activity.

The objectives of this program are:

1. **Phase 1a** - Provide targeted field support services to the City of Cocoa to assist in locating and verifying critical valve control points within the wellfield sections and GPS map the points to allow for improvement of existing mapping products.
   Phase 1b - If needed, provide additional Ground Penetrating Radar services to further facilitate location of assets not located through efforts in Phase 1a

Established in 2003, Hydromax USA is a professional services firm specializing in data collection in support of locating and assessing the condition of the country's aging water, wastewater and natural gas conveyance systems. HUSA's vast experience with new technologies and techniques empowers contractors, engineers and utility owners to make the best rehabilitation decisions regarding their buried infrastructure. Our team continues to be excited about this opportunity and looks forward to working with you and the other members of the City of Cocoa once again in the weeks and months ahead. Should you have any questions regarding the enclosed proposal, please do not hesitate to contact me directly at (813) 305-6610.
Thank you again for your time and consideration.

Sincerely,

Shane Majetich

Shane Majetich
Manager, National Water Distribution Services
2500 Drane Field Road, Ste 204
Lakeland, FL 33811
813.305.6610
shane.majetich@hydromaxusa.com

Corporate Office and Data Center
11420 Watterson Ct, Suite 1100
Louisville, KY 40299
877-389-2227
www.hydromaxusa.com

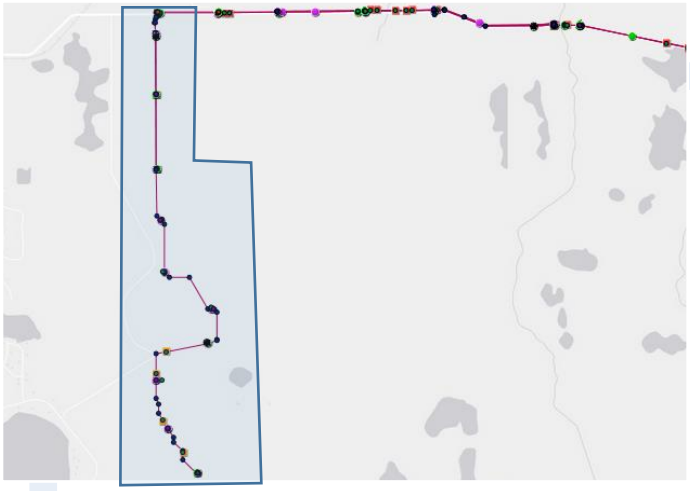
Scope:
The City of Cocoa WFO Staff desires to complete the physical location assessment of the wellfield valves to ensure control over the system during periods of construction, maintenance, and emergency repairs. The impetus for these programs arose during recent critical raw water main breaks, and given the challenging initiative of identifying the infrastructure in the wellfield environment, WFO has elected to engage Hydromax USA to provide personnel who are experienced in location and operation of valves in a broad range of environments across the country. In FY16 and FY17, the City of Cocoa contracted with Hydromax USA for "demand-leveling" field services for the assessment and maintenance of fire hydrants and system valves. The objective is to engage Hydromax through their existing contract with Seminole County to promptly complete valve location assessment activities, allowing the City's existing field operations to maintain current planned activity.

Schedule: This task will begin upon receiving a Purchase Order from the City of Cocoa and continue through September 30, 2017.

Compensation: Hydromax USA proposes to perform the work described herein on a Time and Material basis, with budgets between tasks being interchangeable. The estimated fee associated with the scope of work is not to exceed $105,976.75 for Phase 1a and 1b as presented below.

Scheduled Meetings

1) Kick-off meeting for Phase 1a.
2) Bi-weekly update meetings in the form of conference calls – assume 6.



Wellfield Section 1 - "Big Wells"

Proposed List of Assets for in-field location activities. (Phase 1a and 1b)

40 assets

15 Butterfly Valves 12"-30"

10 Gate Valves 6"-30"

4 Control Valves 6-12"

3 Blow Offs

6 Air Release Valves

2 Flushing Ports



Wellfield Section 2 - "Weewahoote Rd"

Proposed List of Assets for in-field location activities. (Phase 1a and 1b)

52 assets

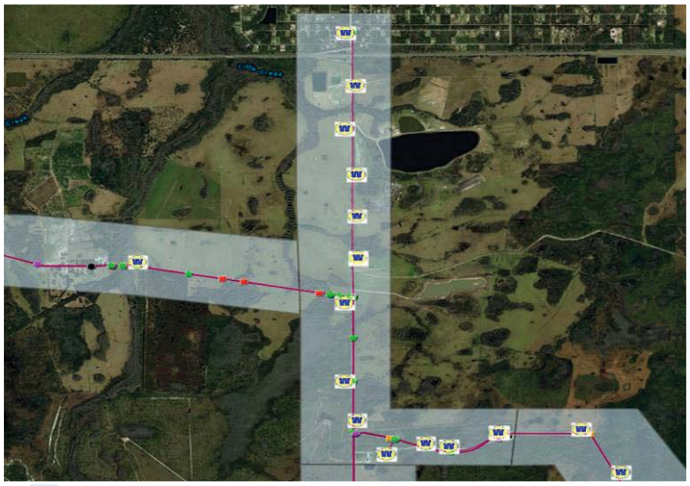
17 Butterfly Valves 14"-36"

20 Gate Valves 6"-18"

13 Blow Offs

1 Air Release Valve

1 Flushing Port



Wellfield Section 3 - "Dallas / 160 Acres"

Proposed List of Assets for in-field location activities. (Phase 1a and 1b)

44-54 assets (depending on plant)

5 Butterfly Valves 24"-42"

28 Gate Valves 4"-20"

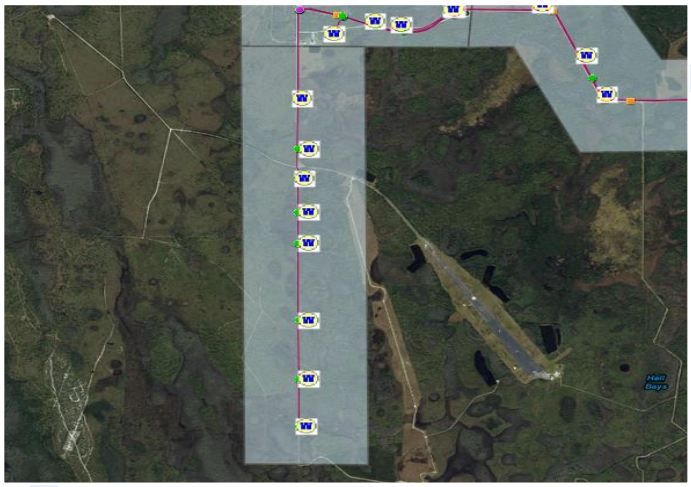
3 Blow Offs

2 Air Release Valve

3 Tapping Valves

3 Unknown Valves

Assumed 10+ valves at plant not on CAD



Wellfield Section 4 - "Martin Wells"

Proposed List of Assets for in-field location activities. (Phase 1a and 1b)

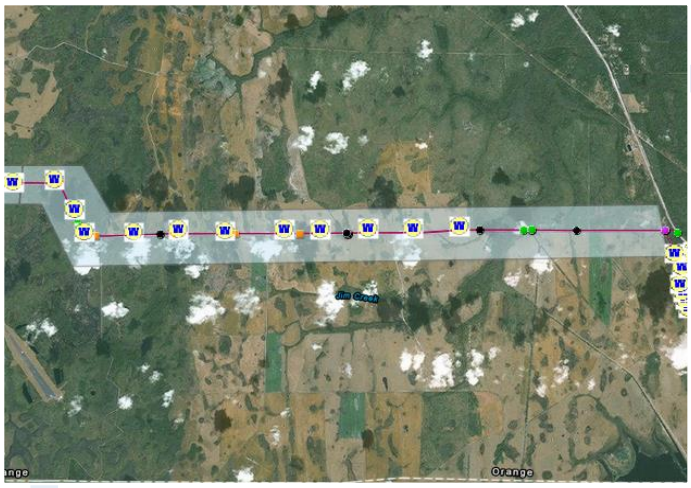
13 assets (potential significant variance)

1 Butterfly Valves 16"

11 Gate Valves 6"-24"

1 Flushing Port

Significant lack of detail at multiple wells.



Wellfield Section 5 - "T Wells"

Proposed List of Assets for in-field location activities. (Phase 1a and 1b)

33 assets (potential significant variance)

4 Butterfly Valves 24"-42"

16 Gate Valves 4"-24"

1 Blow Offs

6 Air Release Valve

Significant lack of detail at multiple wells.

PHASE 1a - Scope:

B37 – Exploratory Investigation 0' to 4' deep, hourly. Hydromax USA has undertaken a review of the available GIS and CAD data for the below wellfield section and developed the below summary of the existing system control points as well and discrepancies between the two sources of data. Hydromax is proposing to undertake an in-field effort designed to locate and access the below identified appurtenances. Hydromax crews will utilize existing source data sets, magnetic locators, probes, in addition to our experience with water distribution systems across the country to locate the below assets. This will include digging to uncover assets to within 12" of surface cover. Hydromax will provide all equipment, vehicles, and PPE required for the project within the above scope. Once the asset is identified, Hydromax will collect a GPS point to provide a sub-foot, spatially correct location of the asset for use by the City in internal efforts to improve system mapping and future location in the field by City personnel. Hydromax will install markers to be provided by the City at each location below to facilitate future location and valve operation activities as well as provide markers for ongoing wellfield mowing maintenance efforts.

City of Cocoa required support:

- In select areas, pre-program bush-hogging to clear overgrown vegetation.
- Provide contact points and support communication with wellfield property owners to facilitate access and program awareness.
- Provide access (keys) as necessary.
- Provide periodic field staff support for inquiries on discrepancies.
- Provide excavation activities on any asset located below 12" depth.
- Provide risers in order to bring assets to grade.

Phase 1b Scope:

Sub-contracted and Contractor "Pass-Through" Charges (GPR): Upon completion of Phase 1a, Hydromax will provide a list of valve assets that could not be located in the field. If, elected, the City may request Hydromax to undertake additional investigation activities on these select assets to include Ground Penetrating Radar (GPR). As per the Seminole contract, certain services shall be considered as "Pass-through" charges. These charges are interpreted to mean sub-contractor invoice total plus 10% administration and management costs.

Pricing

Item	Description	UM	Qty.	Price	Extension
	Phase 1a				
B37	Exploratory Investigation 0' to 4' deep (incl 2 personnel, vehicle, PPE)				
	Wellfield Section 1 - "Big Wells"	Hourly	65	$ 281.75	$18,313.75
	Wellfield Section 2 - "Weewahoote Rd	Hourly	85	$ 281.75	$23,948.75
	Wellfield Section 3 - "Dallas / 160 Acres"	Hourly	91	$ 281.75	$25,639.25
	Wellfield Section 4 - "Martin Wells"	Hourly	35	$ 281.75	$ 9,861.25
	Wellfield Section 5 - "T Wells"	Hourly	65	$ 281.75	$18,313.75
				Sub-Total	**$96,076.75**
	Phase 1b (optional)				
Pass	Sub-contracted and Contractor "Pass-Through" Charges (GPR):				
	$247.50/hr 4hr minimum NTE $1,980/day				
	Wellfield Section 1 - "Big Wells"	Hourly	8**	$247.50	$1,980.00
	Wellfield Section 2 - "Weewahoote Rd	Hourly	8**	$247.50	$1,980.00
	Wellfield Section 3 - "Dallas / 160 Acres"	Hourly	8**	$247.50	$1,980.00
	Wellfield Section 4 - "Martin Wells"	Hourly	8**	$247.50	$1,980.00
	Wellfield Section 5 - "T Wells"	Hourly	8**	$247.50	$1,980.00
	**Hours are estimated budget amounts only – to be billed actual			**Sub-Total**	**$9,900.00**
				Phase 1 Total	**$105,976.75**

The quotation above utilizes the current Seminole County contract unit pricing, terms, and conditions. See attached for Seminole County descriptions of maintenance activities.

Appendix 1 – Section Wellfield Valve Summary

Wellfield Section 1 - "Big Wells"

ASSET ID	Description	GIS	CAD	Notes
RAWSV00027	12” Gate			
RAWSV00083	16” Butterfly			
RAWCV00032	6” Blow off			
RAWCV00031	ARV			Potentially on customer side of fence
RAWSV00118	16” Butterfly			
RAWSV00117	12” Gate			
RAWCV00030	ARV			
RAWSV00116	20” Butterfly			
RAWSV00115	12” Gate			
RAWCV00029	ARV			
RAWCV00028	ARV			
RAWSV00080	6” Gate			
RAWFH00001	Flushing Port			(Hydrant for flushing)
RAWSV00081	30” Butterfly			
RAWSV00082	12” Butterfly			
RAWSV00078	12” Butterfly			
RAWSV00079	12” Butterfly			Near Police Shooting Range
RAWSV00013	30” Butterfly			
RAWSV00048	12” Gate			
RAWCV00023	6” Valve			
RAWCV00021	12” Valve			Diaphragm Type Shut off Valve
RAWCV00022	ARV			
Missing	20” Butterfly			**Suspected additional valve at interconnect
RAWSV00047	12” Gate			**Swamp Area – Snake/Gator Protection
RAWCV00019	6” Valve			**Swamp Area – Snake/Gator Protection
Missing	12” Gate			Diaphragm Type Shut off Valve
RAWCV00020	ARV			**Swamp Area – Snake/Gator Protection
RAWSV00120	6” Gate			
RAWFH00004	Flushing Port			(Hydrant for flushing)
RAWSV97398	30” Butterfly			20” DI Pipe – Not connected in GIS - May be abandoned line?
RAWSV00021	30” Butterfly			
RAWSV00022	24” Butterfly			
RAWSV00127	24” Butterfly			
RAWCV00040	Blow off			Shows as a plug on CAD
RAWSV00119	24” Butterfly			Interconnect
RAWSV00073	14” Butterfly			
RAWCV00038	Blow off			
RAWSV00072	12” Gate			To Well Head
RAWSV97399	30” Gate			Shown on GIS to blue tap?
RAWSV00071	6” Gate			

Wellfield Section 2 - "Weewahoote Rd

ASSET ID	Description	GIS	CAD	Notes
RAWSV00070	14” Butterfly			
RAWSV00069	12” Gate			
RAWSV00114	12” Gate			May actually go to the north to the boat mfg. -Directly across from well per COC
RAWCV00018	Blow off			
RAWCV00017	Blow off			
RAWSV00075	18” Butterfly			
RAWSV00044	18” Butterfly			interconnect
RAWSV00046	18” Butterfly			
RAWSV00045	12” Gate			
RAWSV00074	18” Butterfly			RCP pipe
RAWSV00039	18” Butterfly			
RAWSV00040	6” Gate			Possible COC Bush-hogging
RAWSV00042	18” Butterfly			
RAWSV00043	18” Gate			Interconnect (GIS says gate / Cad says BFV)
RAWSV00020	12” Gate			
RAWSV00061	12” Gate			Outlet line
RAWSV00041	12” Gate			To well 14
RAWCV00008	Blow off			(may be in woods) Possible COC Bush-hogging
RAWCV00007	Blow off			(may be in woods) Possible COC Bush-hogging
RAWCV00006	Blow off			(may be in woods) Possible COC Bush-hogging
RAWCV00011	Blow off			(may be in woods) Possible COC Bush-hogging
RAWCV00010	Blow off			(may be in woods) Possible COC Bush-hogging
RAWSV00067	18” Butterfly			Interconnect west
RAWSV00068	18” Butterfly			
RAWSV00063	12” Gate			Interconnect east
RAWSV00064	12” Gate			
RAWSV00066	12” Gate			Outlet line
RAWSV00062	12” Gate			To well
RAWSV00065	36” Butterfly			
RAWCV00009	Blow off			(may be in woods)
RAWSV00107	18” Butterfly			Notes say not found by COC
RAWSV00113	6” Gate			***Position may not be correct see next diag.
RAWFH00003	Flushing Port			(Hydrant for flushing)
RAWSV00031	18” Butterfly			18” CIP to 24” DIP
RAWSV00032	36” Butterfly			2” Blow off assembly
Missing	18” Butterfly			36” PCCP to 24” DIP
Missing	18” Gate			Tapping valve turned 90 deg
RAWCV00039	Blow off			
RAWCV00003	Air release			2” ARV
RAWSV00008	18” Butterfly			18” DIP
RAWCV00004	Blow off			
RAWSV00035	6” Gate			
RAWCV00005	Blow off			
RAWSV00110	14” Gate			
RAWSV00037	12” Gate			12” Gate on 20” line – CAD shows 20” BFV **broken closed (verify with WFO)
RAWSV00036	18” Butterfly			
RAWSV00038	20” Butterfly			

RAWSV00112	12” Gate			** in CAD shown on DIP pipe west of interconnect – DIP pipe not in GIS to the west. Valve at tee in GIS?
RAWSV00009	12” Gate			To well
RAWSV00007	18” Gate			GIS shows gate / CAD shows Butterfly
RAWCV00001	Blow off			
RAWCV00002	Blow off			May be in the woods

Area 3 – Dallas / 160 Acres

ASSET ID	Description	GIS	CAD	Notes
RAWSV00001	12” Gate			
?	16” ?			Investigation: No Valves shown on GIS – CAD has no Valves indicated – seems incorrect
?	16” ?			Investigation: No Valves shown on GIS – CAD has no Valves indicated – seems incorrect
RAWSV00002	16” Gate			
RAWSV00003	16” Gate			
RAWSV00004	8” Gate			
RAWSV00005	10” Gate			
RAWSV00006	8” Gate			
RAWSV00015	20” Gate			
RAWSV00050	20” Gate			
RAWSV00051	24” Butterfly			
RAWSV00129	6” Tapping			Drain Line for 24” DI Main
RAWSV00010	4” Bypass			For 18” CI Main
RAWSV00052	18” Tapping			
RAWSV00108	? Butterfly			GIS shows butterfly at point on CAD with Red Circle – no valve shown on cad – no size in GIS
RAWCV00012	Blow off			
RAWSV00109	6” Gate			AC Main drain Line on GIS (not on CAD)
RAWSV00014	6” Gate			CIP Drain Line
RAWCV00013	Blow off			
RAWSV00049	6” Gate			CI Main drain Line
RAWSV00128	3” Tapping			Loos like drain / CAD says ARV
?	30” ?			Investigation: No Valves shown on GIS – CAD has no Valves indicated – seems incorrect
RAWPM06540	ARV ??			Possible Heavy Cleaning – Noted as Tapping Valve in GIS / ARV in CAD
RAWSV00012	10” Gate			
RAWSV00011	10” Gate			
RAWSV00056	10” Gate			
RAWSV00018	10” Gate			
RAWSV00124	16” Gate			Likely Heavy Cleaning Required on entire site
RAWSV00059	10” Gate			
RAWSV00025	12” Gate			
RAWSV00024	12” Gate			
RAWSV00060	12” Gate			
RAWSV00076	24” Gate			
RAWSV00125	24 Butterfly			

RAWSV00058	42” Butterfly			
RAWSV00057	12” Gate			
RAWCV00015	Blow off			
RAWCV00027	ARV			Likely Heavy Cleaning Required
RAWSV00017	10” Gate			Likely Heavy Cleaning Required
RAWSV00054	10” Gate			
RAWSV00016	4” Gate			
RAWSV00026	10” Gate			Likely Heavy Cleaning Required
RAWSV00077	10” Gate			
RAWPM05740	24” Butterfly		Verify	Plant CAD Detail not supplied – Expect numerous valves

Area 4

ASSET ID	Description	GIS	CAD	Notes
Missing	12” Gate			Not in GIS
RAWSV00106	16” Butterfly			Should be more valves – not in CAD/GIS
RAWSV00084	6” Gate			Shown as terminating in plug
				No shown connection to Well 39
Missing	Flushing Port			
Missing	24” Gate			
RAWSV00085	6” Gate			Shown as terminating in plug
				No shown connection to Well
RAWSV00086	6” Gate			Shown as terminating in plug
				No shown connection to Well
RAWSV00087	6” Gate			Shown as terminating in plug
RAWSV00088	10” Gate			
				No shown connection to Well
RAWSV00089	6” Gate			Shown as terminating in plug
				No shown connection to Well
RAWSV00090	6” Gate			Shown as terminating in plug
				No shown connection to Well
RAWSV00091	6” Gate			Shown as terminating in plug
RAWSV00092	8” Gate			
				No shown connection to Well

Area 5

ASSET ID	Description	GIS	CAD	Notes
RAWCV00024	Air Release	●	●	
				No identified appurtenances in CAD or GIS
RAWSV00053	24” Gate	●	●	Also shows 2 more outlets in CAD?
				No well appurtenances in CAD or GIS
RAWCV00025	Air Release	●	●	
				Not from meeting – valve has a meter box on it
RAWCV00026	Air Release	●	●	
				No identified appurtenances in CAD or GIS for 9T
RAWSV00135	6” Gate	●	●	
RAWFH00008	Flushing port	●	●	
RAWCV00035	Air Release	●	●	
				No identified appurtenances in CAD or GIS for 10T
				No identified appurtenances in CAD or GIS for 11T
RAWCV00034	Air Release	●	●	
				No identified appurtenances in CAD or GIS for 12T
RAWCV00033	Air Release	●	●	
				No identified appurtenances in CAD or GIS for 13T
RAWFH00007	Flushing Port	●	●	
RAWSV00097	24” Gate	●	●	
RAWSV00099	24” Gate	●		Not on CAD
RAWSV00098	24” Butterfly	●	●	
RAWSV00100	42” Butterfly	●	●	Sidewinder BFV 93 turns to close
RAWSV00028	8” Gate	●	●	
RAWSV00101	6” Gate	●	●	
RAWCV00016	Blow off	●	●	
RAWFH00002	Flushing Port	●	●	
				No identified appurtenances in CAD or GIS fpr 14T
				No identified appurtenances in CAD or GIS for 15T
				No identified appurtenances in CAD or GIS for 16T
RAWSV00132	6” Gate	●	●	
RAWFH00006	Flushing port	●	●	
RAWSV00093	6” Gate	●	●	Drain valve
RAWSV00123	24” Gate	●	●	
RAWSV00095	24” Gate	●	●	
RAWSV00094	42” Butterfly	●	●	
RAWSV00121	6” Gate		●	Missing on GIS
RAWFH00005	Flushing port		●	Missing on GIS
RAWSV00121	6” Gate	●	●	
RAWFH00005	Flushing port	●	●	
RAWSV00103	4” Gate	●	●	bypass
RAWSV00030	24” Gate	●	●	
RAWSV00122	42” Butterfly	●	●	
RAWSV00104	4” Gate	●	●	
RAWSV00102	24” Gate	●	●	

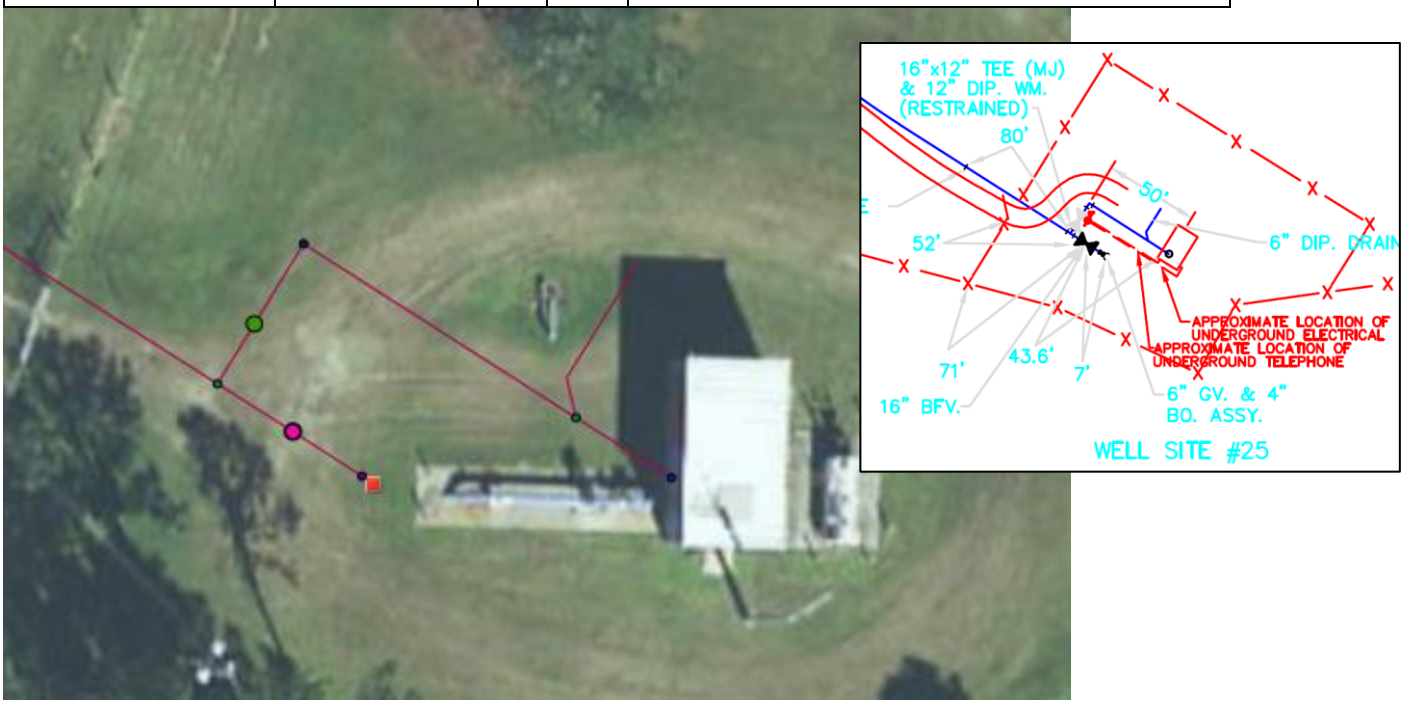
Appendix 2 – Section Wellfield Detail – Area 1

Area 1 – “Big Wells”

CAD - 42-19C

Well 25

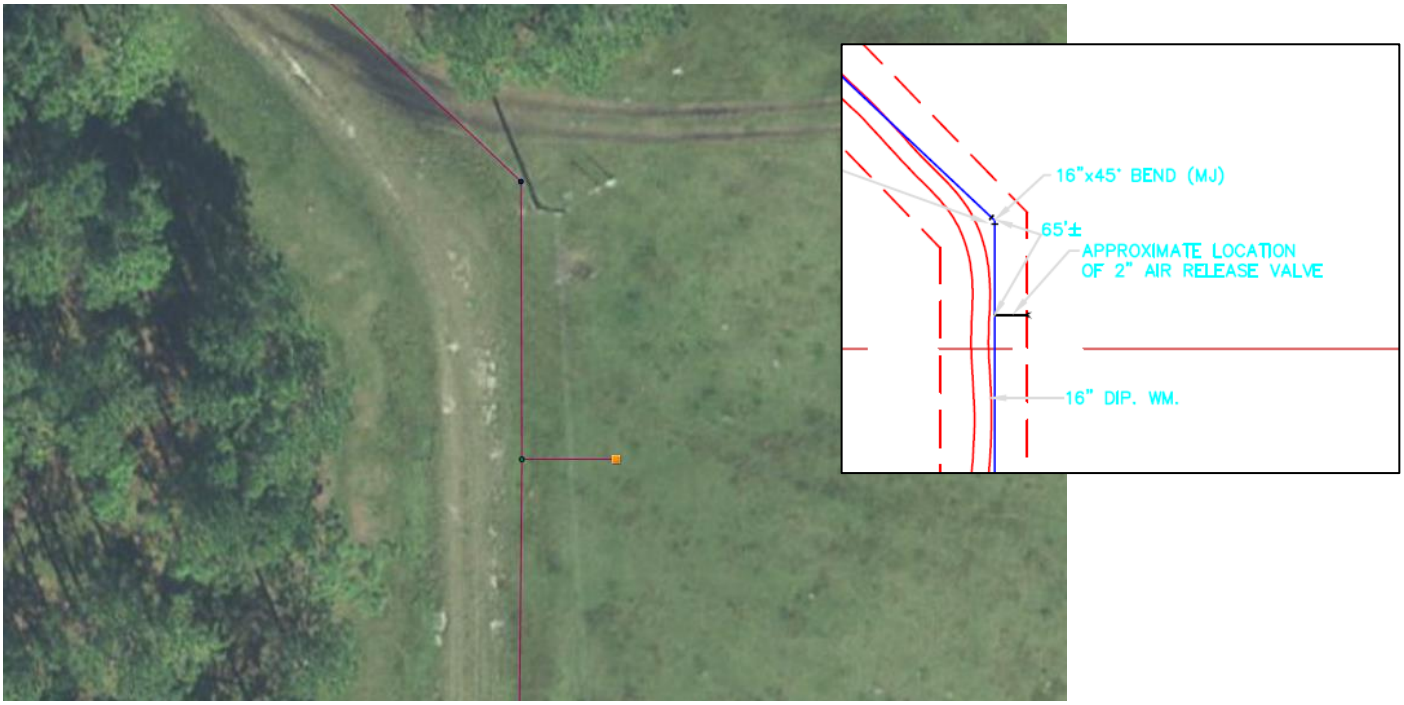
ASSET ID	Description	GIS	CAD	Notes
● RAWSV00027	12” Gate	●		
● RAWSV00083	16” Butterfly	●	●	
■ RAWCV00032	6” Blow off	●	●	



CAD-42-19A

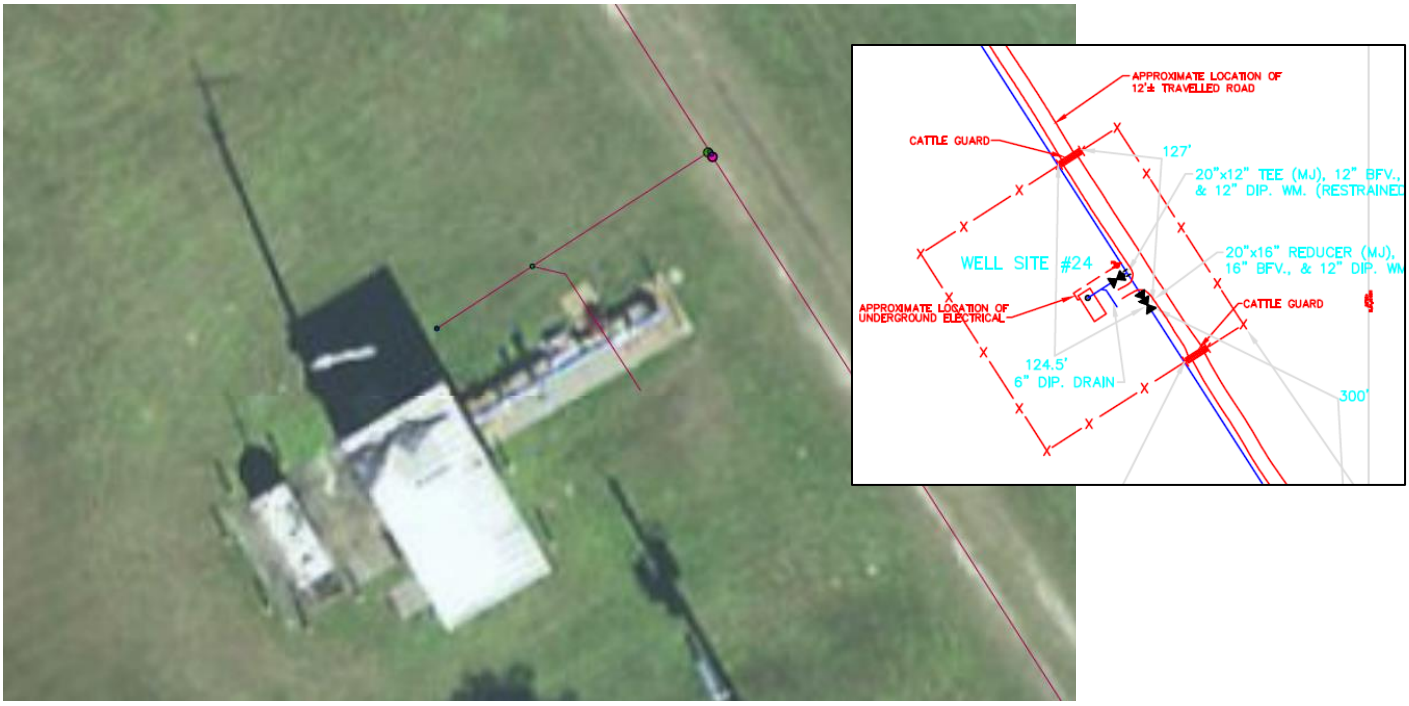
ARV

ASSET ID	Description	GIS	CAD	Notes
■ RAWCV00031	ARV	●	●	Potentially on customer side of fence



Well 24

ASSET ID	Description	GIS	CAD	Notes
RAWSV00118	16” Butterfly			
RAWSV00117	12” Gate			



ARV

ASSET ID	Description	GIS	CAD	Notes
RAWCV00030	ARV			

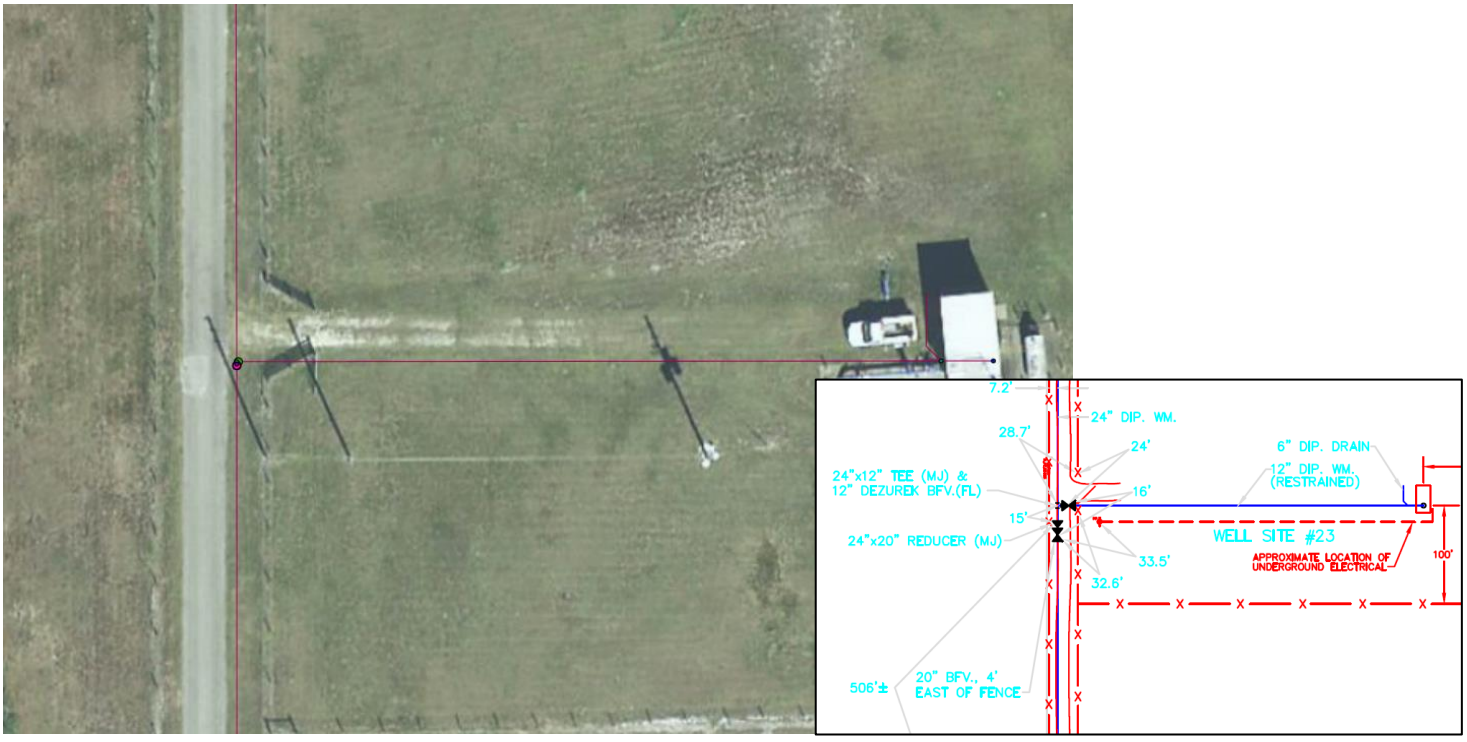


Gate Between Well 24 and 23 – Close behind



Well 23

ASSET ID	Description	GIS	CAD	Notes
● RAWSV00116	20” Butterfly	●	●	
● RAWSV00115	12” Gate	●	●	



ARV

ASSET ID	Description	GIS	CAD	Notes
RAWCV00029	ARV			



CAD-42-18C

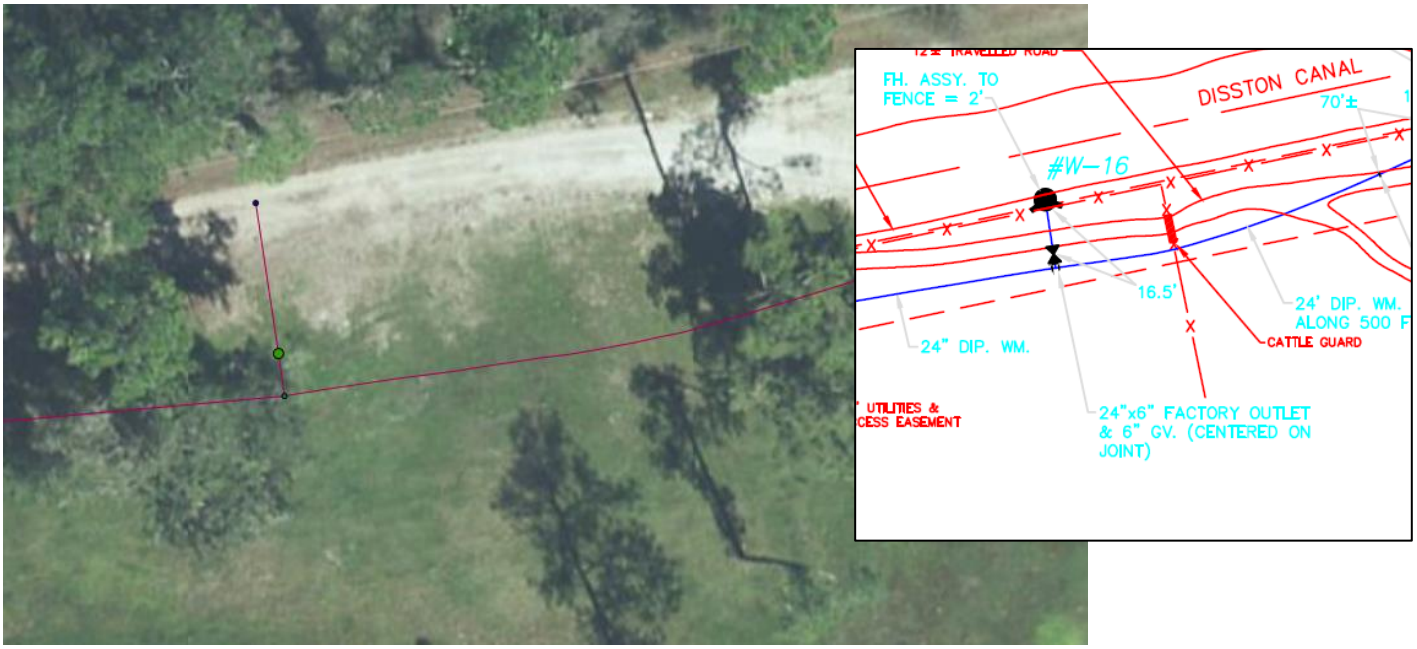
ARV

ASSET ID	Description	GIS	CAD	Notes
RAWCV00028	ARV			



Flushing Valve/Port

ASSET ID	Description	GIS	CAD	Notes
● RAWSV00080	6” Gate	●	●	
● RAWFH00001	Flushing Port	●	●	(Hydrant for flushing)



Well 22

ASSET ID	Description	GIS	CAD	Notes
● RAWSV00081	30” Butterfly	●	●	
● RAWSV00082	12” Butterfly	●	●	



CAD-42-18A

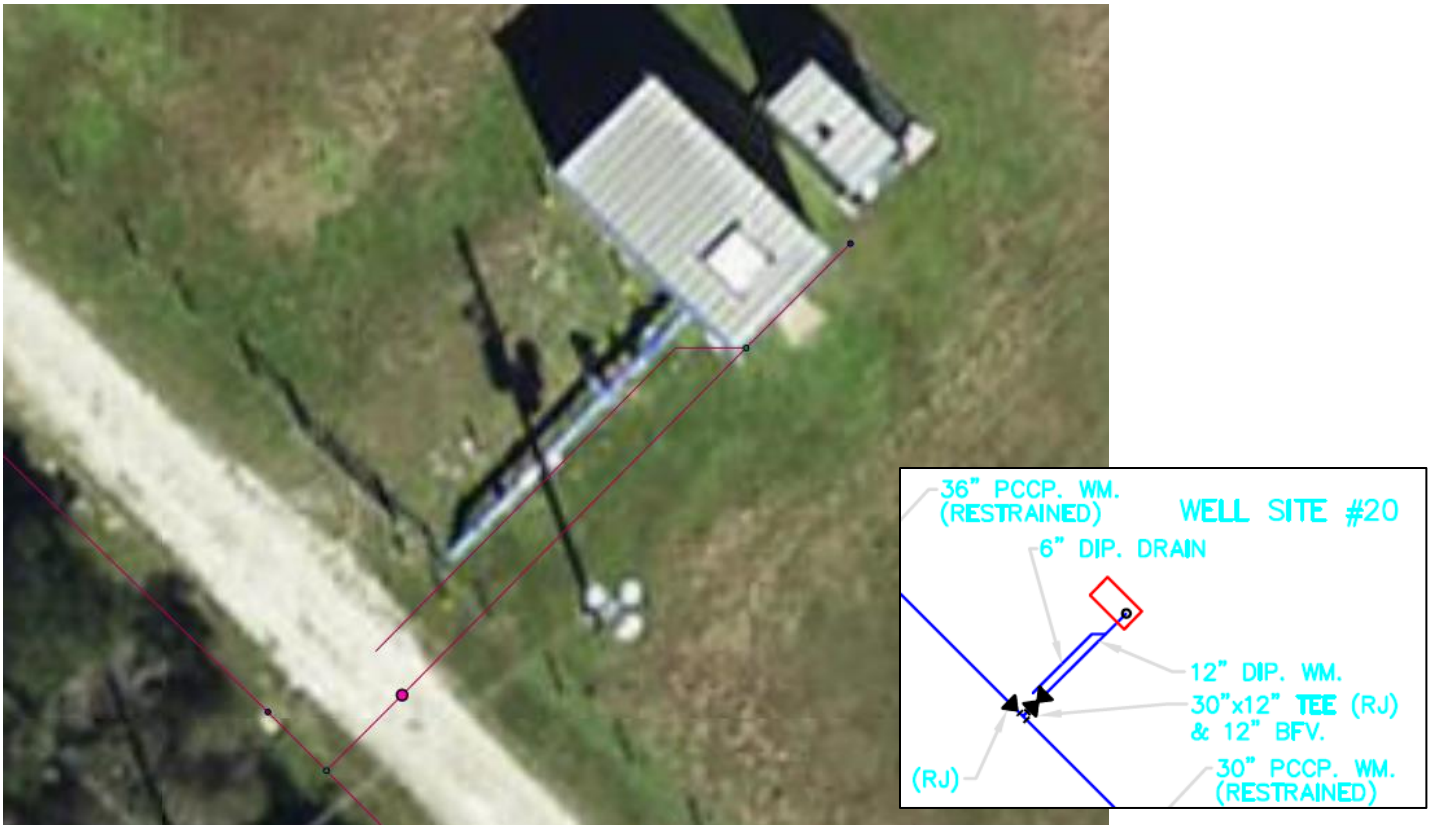
Well 21

ASSET ID	Description	GIS	CAD	Notes
● RAWSV00078	12” Butterfly	●	●	



Well 20

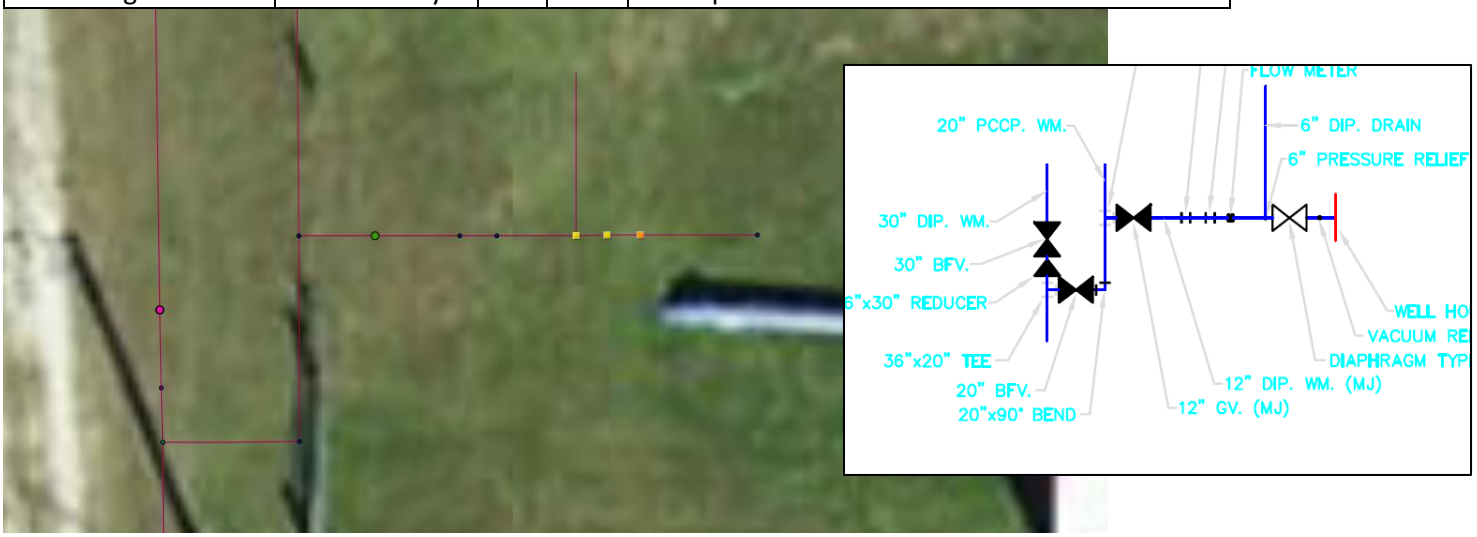
ASSET ID	Description	GIS	CAD	Notes
● RAWSV00079	12” Butterfly	●	●	Near Police Shooting Range



CAD-42-7C

Well 19

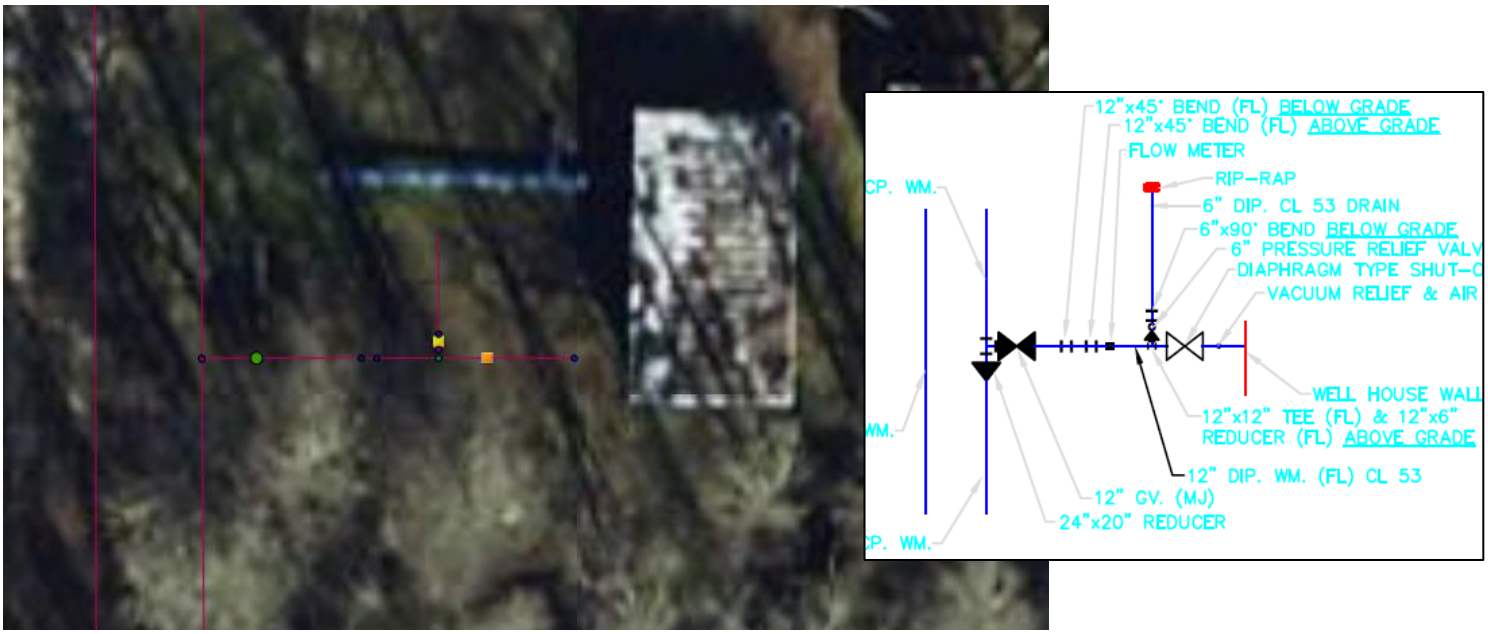
ASSET ID	Description	GIS	CAD	Notes
RAWSV00013	30” Butterfly	●	●	
RAWSV00048	12” Gate	●	●	
RAWCV00023	6” Valve	●	●	
RAWCV00021	12” Valve	●	●	Diaphragm Type Shut off Valve
RAWCV00022	ARV	●	●	
Missing	20” Butterfly		●	**Suspected additional valve at interconnect



CAD-42-7A

Well 18 ****Swamp Area – Snake/Gator Protection**

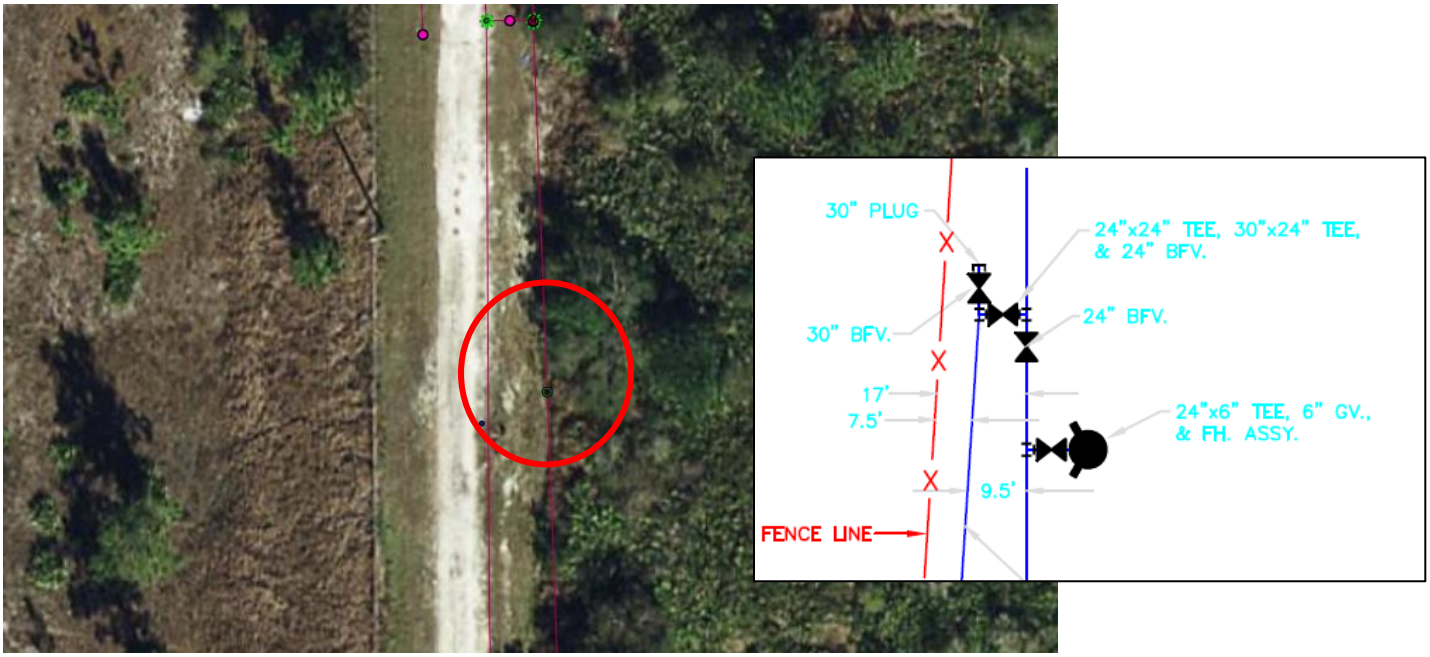
ASSET ID	Description	GIS	CAD	Notes
RAWSV00047	12” Gate	●	●	**Swamp Area – Snake/Gator Protection
RAWCV00019	6” Valve	●	●	**Swamp Area – Snake/Gator Protection
Missing	12” Gate		●	Diaphragm Type Shut off Valve
RAWCV00020	ARV	●	●	**Swamp Area – Snake/Gator Protection



CAD-42-6C

Flushing Valve/Port

ASSET ID	Description	GIS	CAD	Notes
RAWSV00120	6” Gate			
RAWFH00004	Flushing Port			(Hydrant for flushing)



Interconnect **GIS Files are not correct

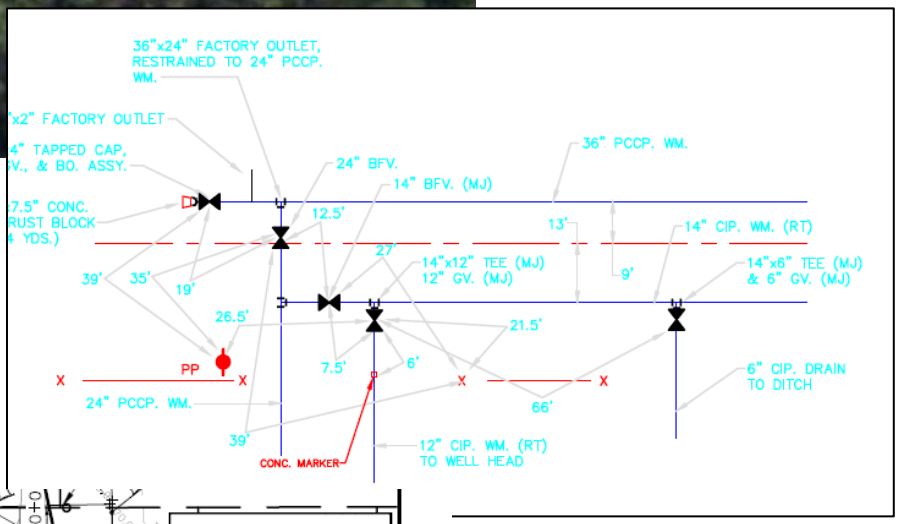
ASSET ID	Description	GIS	CAD	Notes
RAWSV97398	30” Butterfly			20” DI Pipe – Not connected in GIS - May be abandoned line?
RAWSV00021	30” Butterfly			
RAWSV00022	24” Butterfly			
RAWSV00127	24” Butterfly			
RAWCV00040	Blow off			Shows as a plug on CAD



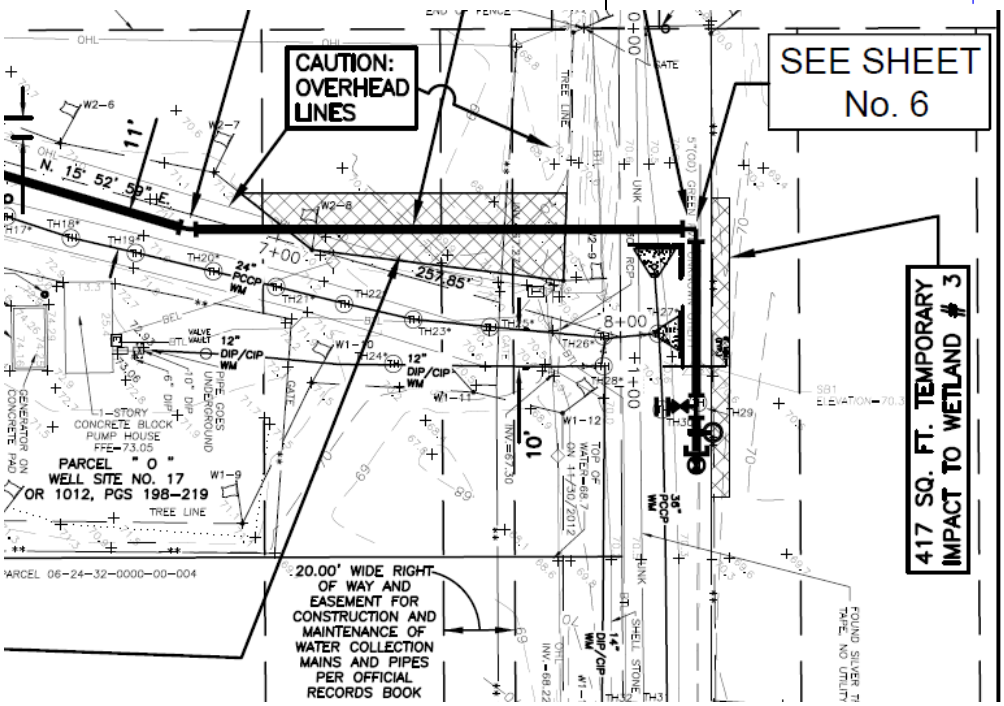
Well 17 **GIS Files are not correct

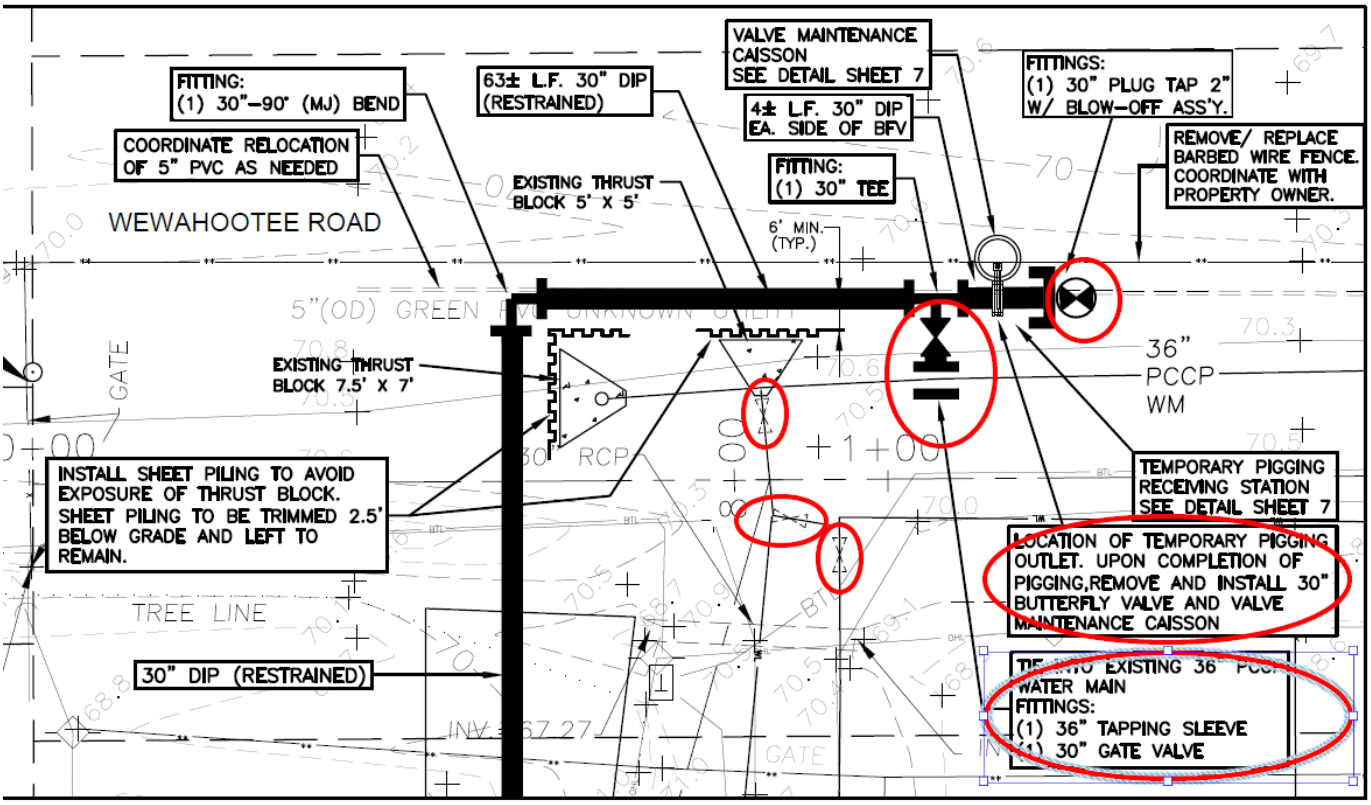
ASSET ID	Description	GIS	CAD	Notes
RAWSV00119	24” Butterfly			Interconnect
RAWSV00073	14” Butterfly			
RAWCV00038	Blow off			
RAWSV00072	12” Gate			To Well Head
RAWSV97399	30” Gate			Shown on GIS to blue tap?
RAWSV00071	6” Gate			





Updated CAD File – Well 17



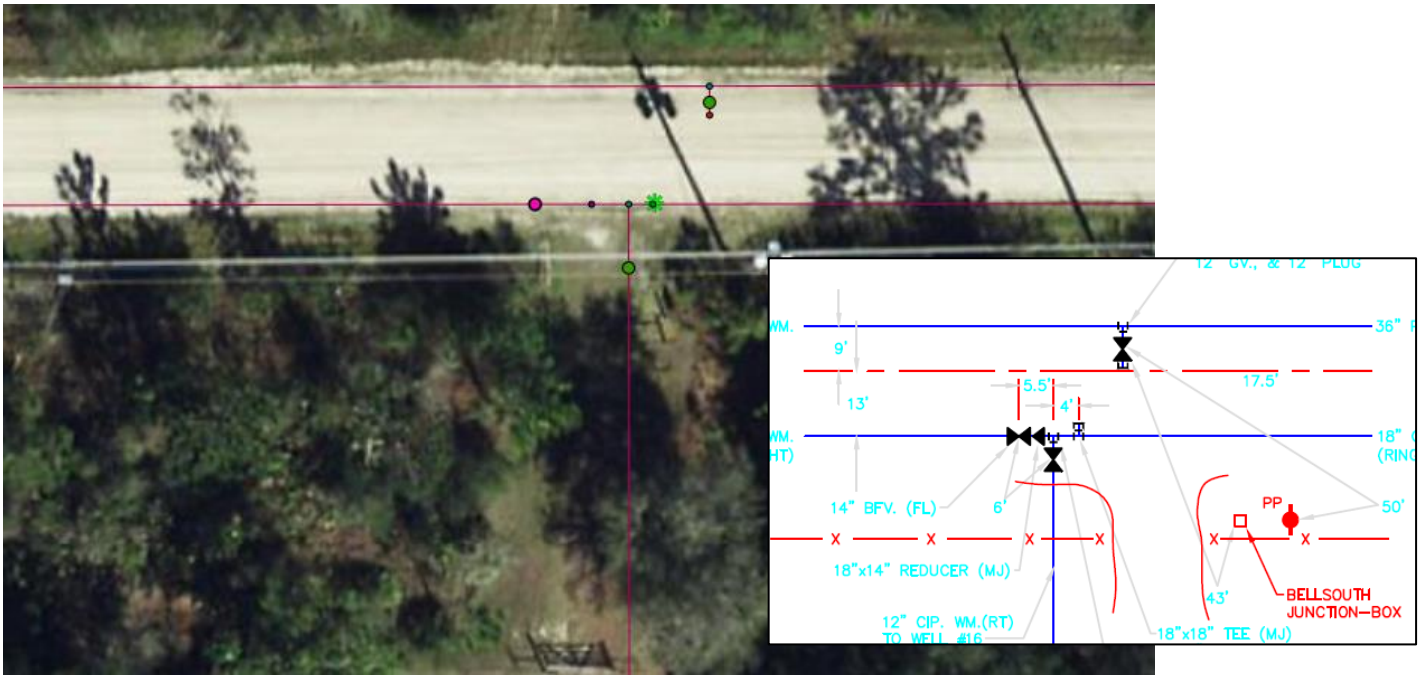

FITTING:
(1) 30"–90° (MJ) BEND
COORDINATE RELOCATION OF 5" PVC AS NEEDED
63± L.F. 30" DIP (RESTRAINED)
VALVE MAINTENANCE CAISSON SEE DETAIL SHEET 7
4± L.F. 30" DIP EA. SIDE OF BFV
FITTINGS:
(1) 30" PLUG TAP 2"
W/ BLOW–OFF ASS'Y.
REMOVE/ REPLACE BARBED WIRE FENCE. COORDINATE WITH PROPERTY OWNER.
FITTING:
(1) 30" TEE
EXISTING THRUST BLOCK 5' X 5'
6' MIN. (TYP.)
WEWAHOOTEE ROAD
5"(OD) GREEN
GATE
EXISTING THRUST BLOCK 7.5' X 7'
36" PCCP WM
INSTALL SHEET PILING TO AVOID EXPOSURE OF THRUST BLOCK. SHEET PILING TO BE TRIMMED 2.5' BELOW GRADE AND LEFT TO REMAIN.
TEMPORARY PIGGING RECEIVING STATION SEE DETAIL SHEET 7
LOCATION OF TEMPORARY PIGGING OUTLET. UPON COMPLETION OF PIGGING,REMOVE AND INSTALL 30" BUTTERFLY VALVE AND VALVE MAINTENANCE CAISSON
TREE LINE
30" DIP (RESTRAINED)
WATER MAIN
FITTINGS:
(1) 36" TAPPING SLEEVE
(1) 30" GATE VALVE

Appendix 2 – Section Wellfield Detail – Area 2

Area 2

CAD - 42-6C
Well 16

ASSET ID	Description	GIS	CAD	Notes
RAWSV00070	14” Butterfly			
RAWSV00069	12” Gate			
RAWSV00114	12” Gate			May actually go to the north to the boat mfg. -Directly across from well per COC



Blow Offs

ASSET ID	Description	GIS	CAD	Notes
RAWCV00018	Blow off			
RAWCV00017	Blow off			



CAD-42-6D

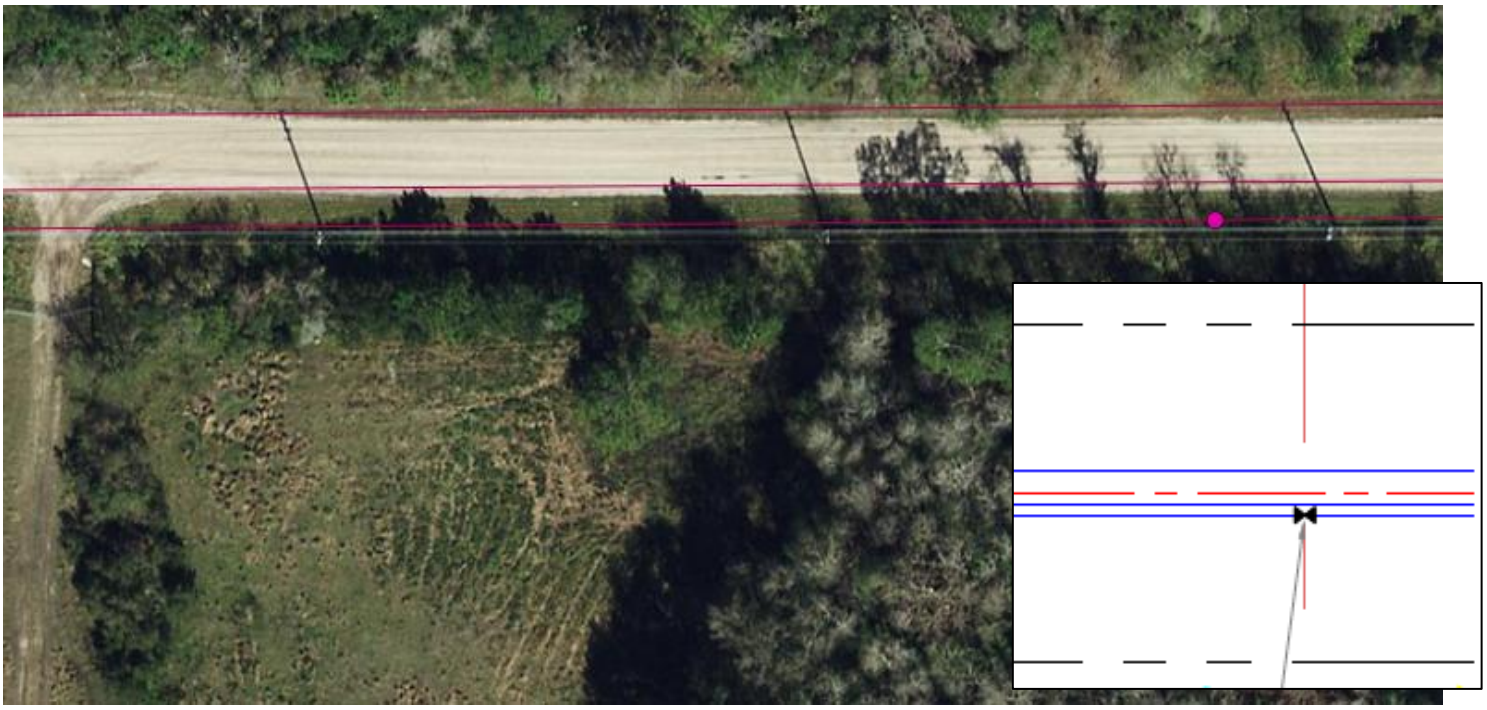
Well 15

ASSET ID	Description	GIS	CAD	Notes
RAWSV00075	18” Butterfly			
RAWSV00044	18” Butterfly			interconnect
RAWSV00046	18” Butterfly			
RAWSV00045	12” Gate			
RAWSV00074	18” Butterfly			RCP pipe



Inline Valve

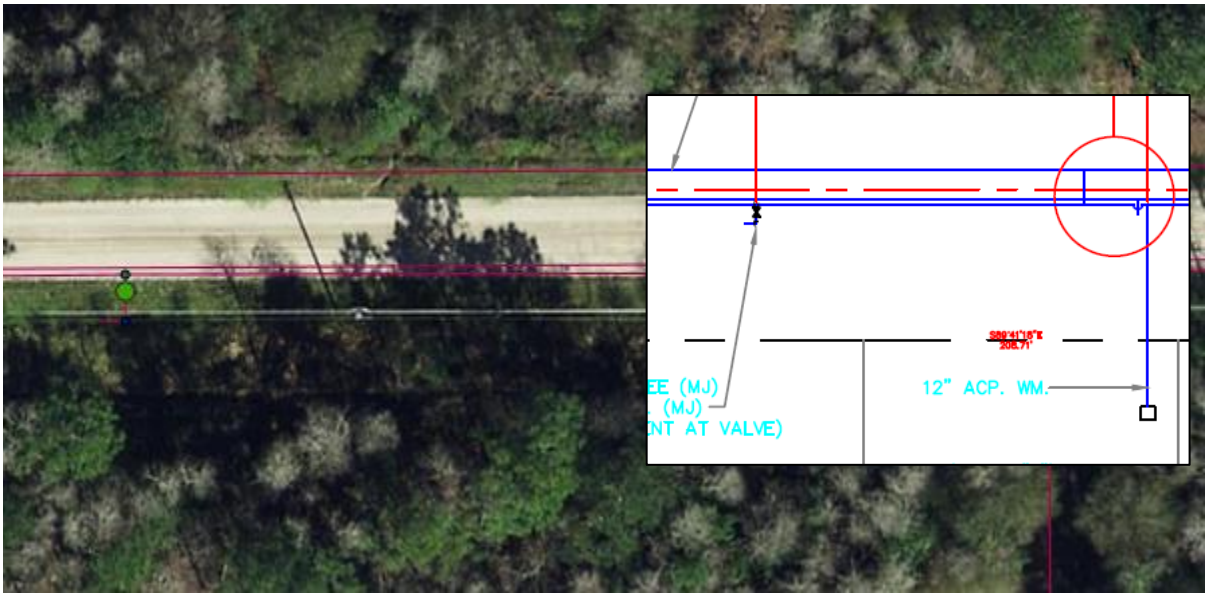
ASSET ID	Description	GIS	CAD	Notes
RAWSV00039	18” Butterfly			



CAD-42-5C

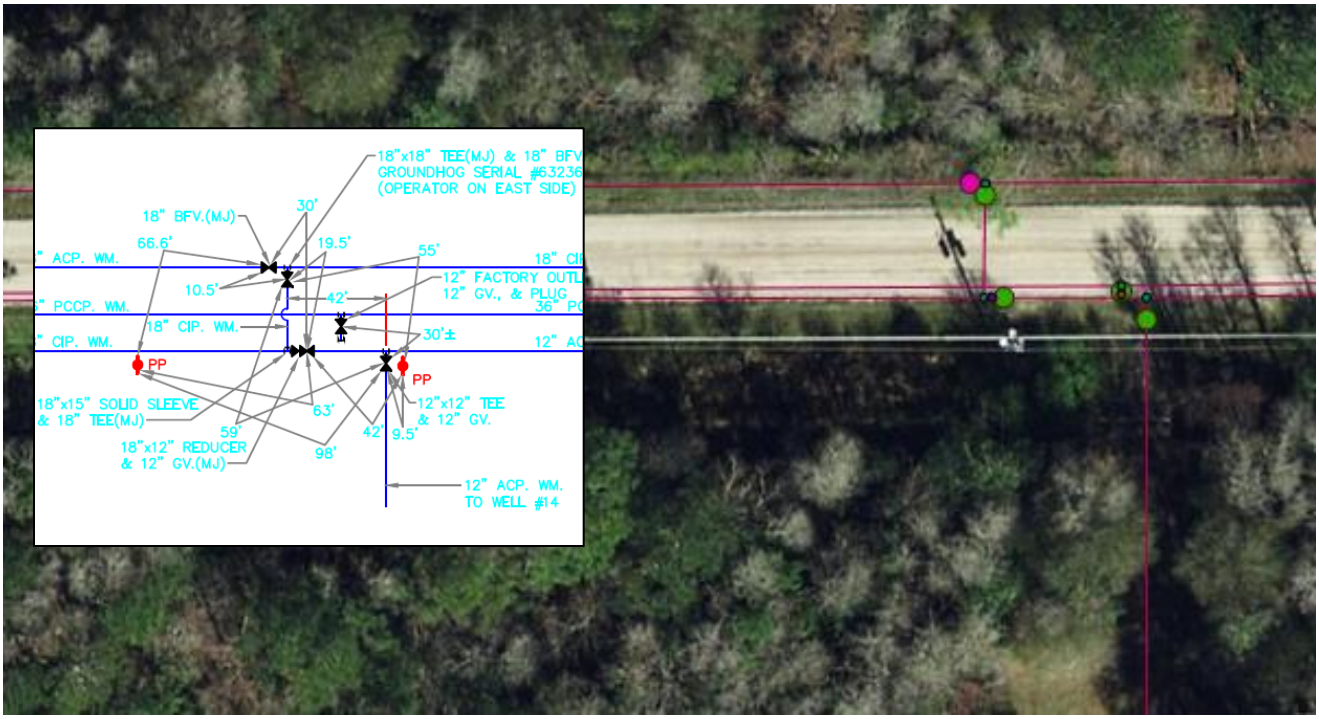
Inline Gate Blowoff

ASSET ID	Description	GIS	CAD	Notes
RAWSV00040	6” Gate			Possible COC Bush-hogging



Interconnect and Well 14

ASSET ID	Description	GIS	CAD	Notes
RAWSV00042	18” Butterfly			
RAWSV00043	18” Gate			Interconnect (GIS says gate / Cad says BFV)
RAWSV00020	12” Gate			
RAWSV00061	12” Gate			Outlet line
RAWSV00041	12” Gate			To well 14



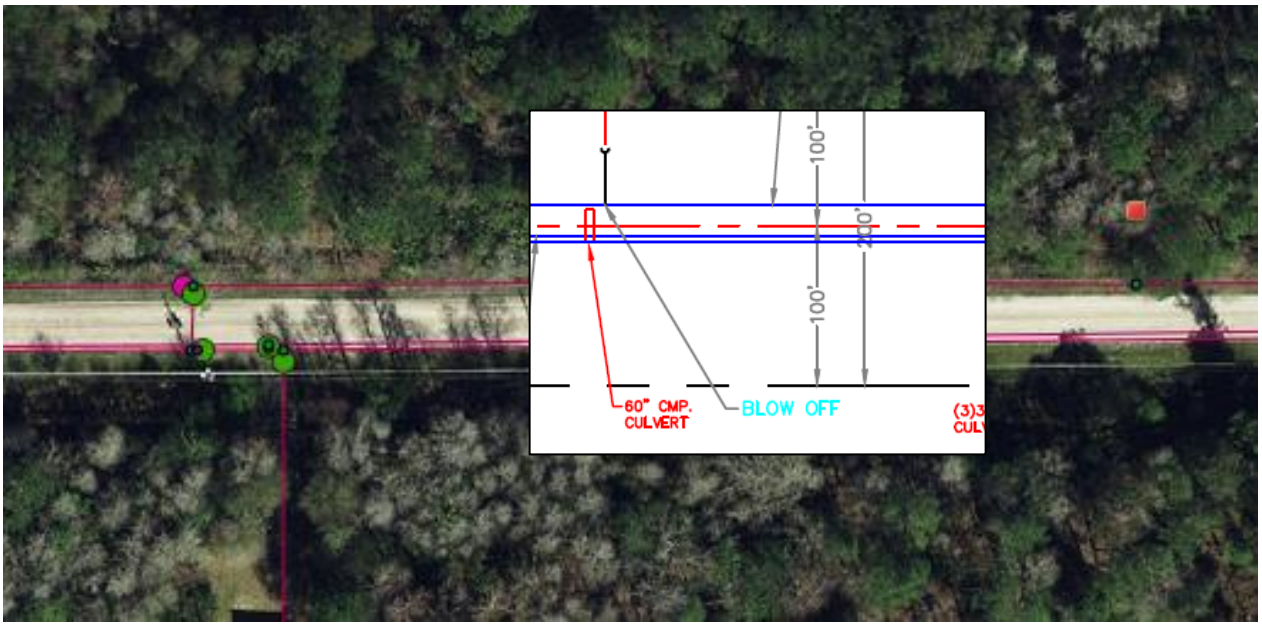
Blow off

ASSET ID	Description	GIS	CAD	Notes
RAWCV00008	Blow off			(may be in woods) Possible COC Bush-hogging



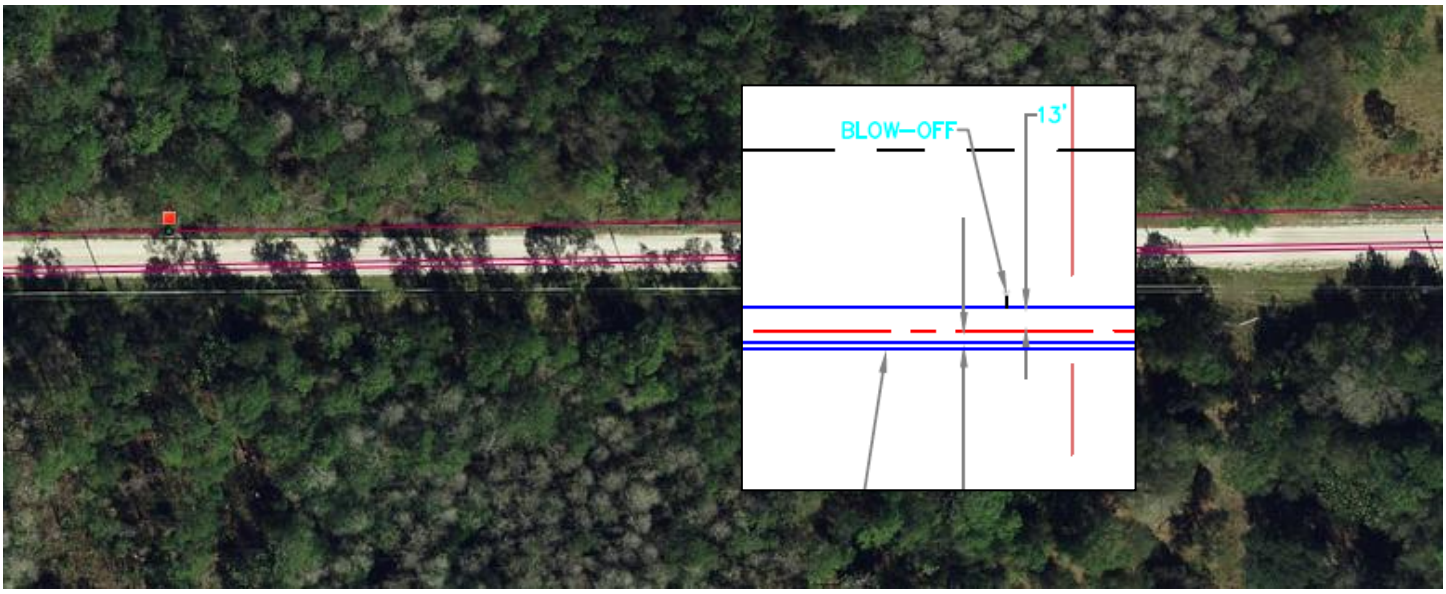
Blow off

ASSET ID	Description	GIS	CAD	Notes
RAWCV00007	Blow off			(may be in woods) Possible COC Bush-hogging



Blow off

ASSET ID	Description	GIS	CAD	Notes
RAWCV00006	Blow off	●	●	(may be in woods) Possible COC Bush-hogging



CAD-42-5D

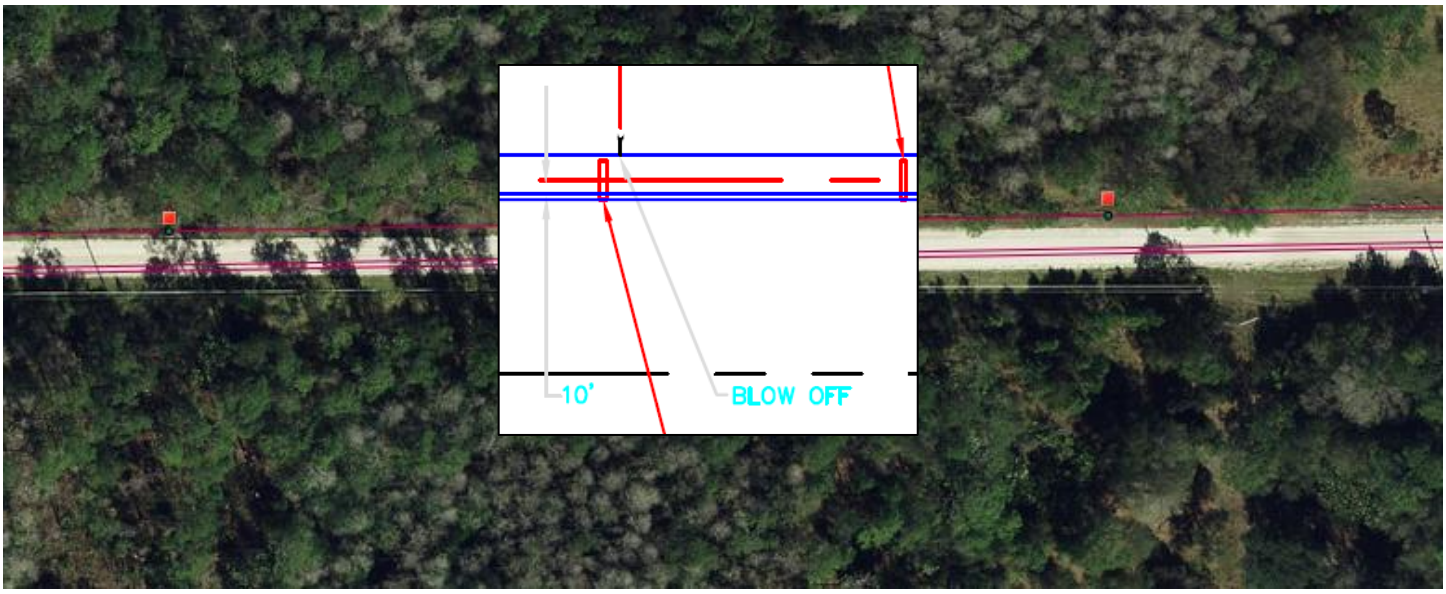
Blow off

ASSET ID	Description	GIS	CAD	Notes
RAWCV00011	Blow off	●	●	(may be in woods) Possible COC Bush-hogging



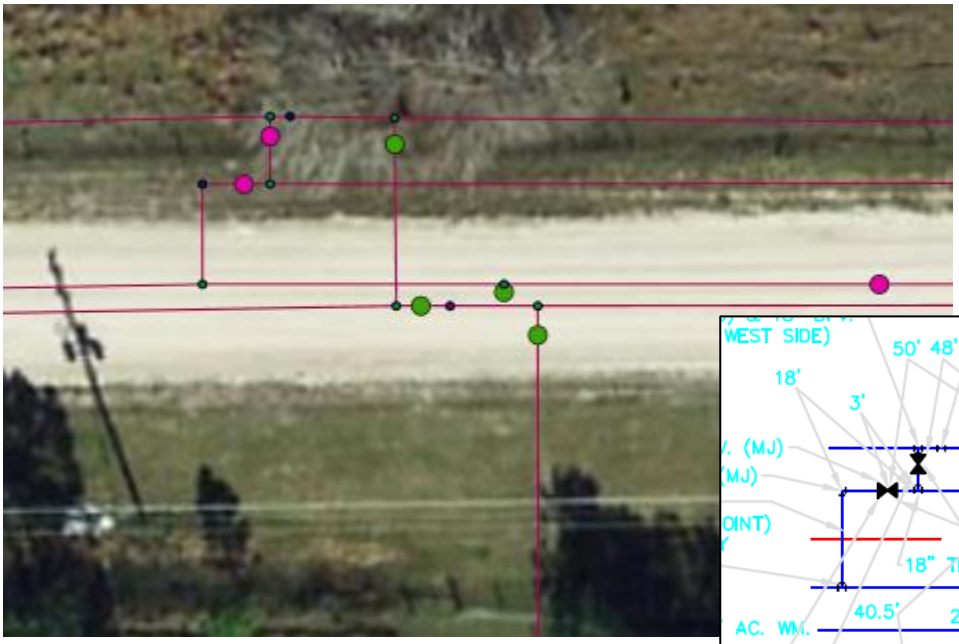
Blow off

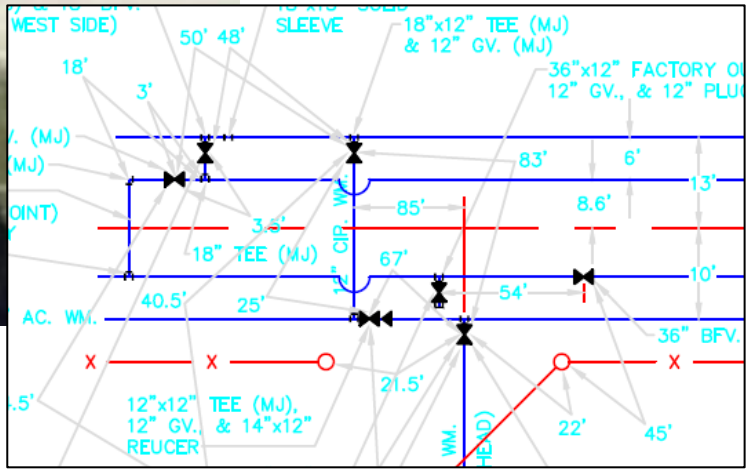
ASSET ID	Description	GIS	CAD	Notes
RAWCV00010	Blow off	●	●	(may be in woods) Possible COC Bush-hogging



Interconnect and Well 13

ASSET ID	Description	GIS	CAD	Notes
RAWSV00067	18” Butterfly	●	●	Interconnect west
RAWSV00068	18” Butterfly	●	●	
RAWSV00063	12” Gate	●	●	Interconnect east
RAWSV00064	12” Gate	●	●	
RAWSV00066	12” Gate	●	●	Outlet line
RAWSV00062	12” Gate	●	●	To well
RAWSV00065	36” Butterfly	●	●	





Blow off

ASSET ID	Description	GIS	CAD	Notes
RAWCV00009	Blow off			(may be in woods)



CAD 42-4C

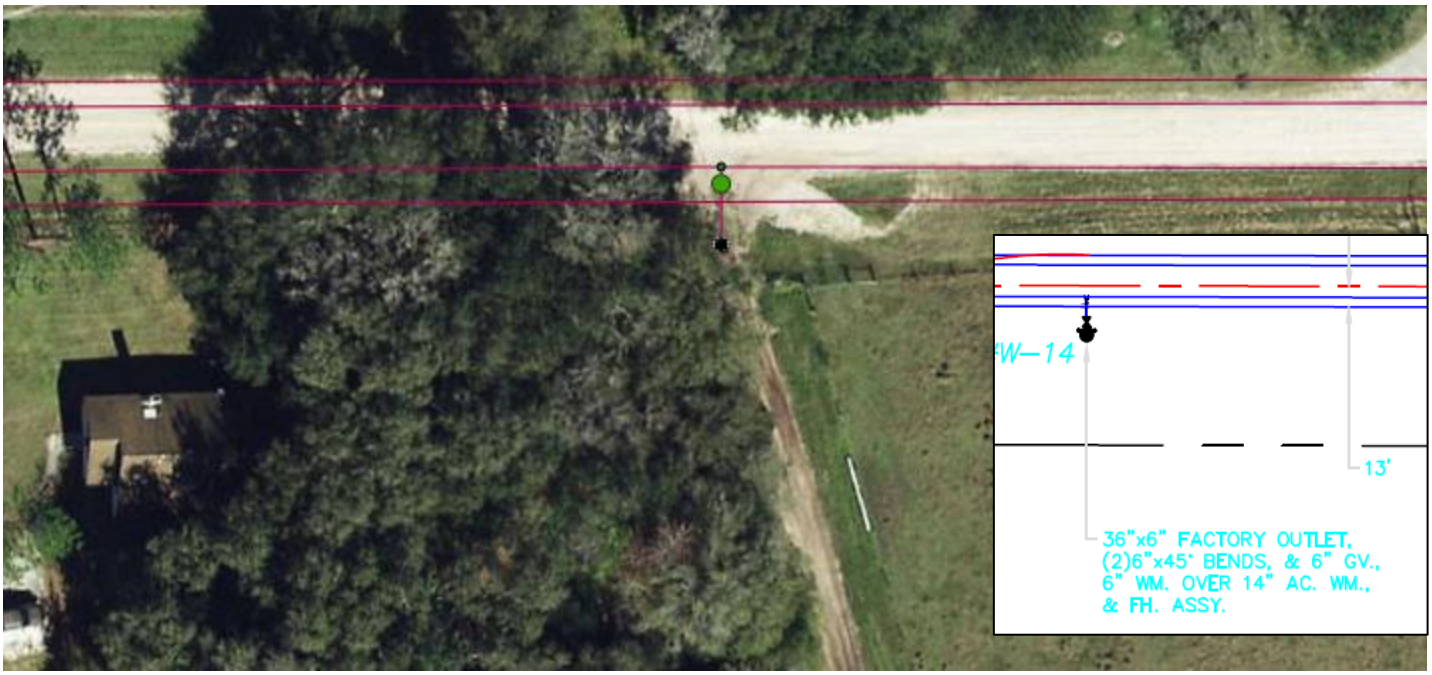
In-line Butterfly Valve

ASSET ID	Description	GIS	CAD	Notes
RAWSV00107	18” Butterfly			Notes say not found by COC



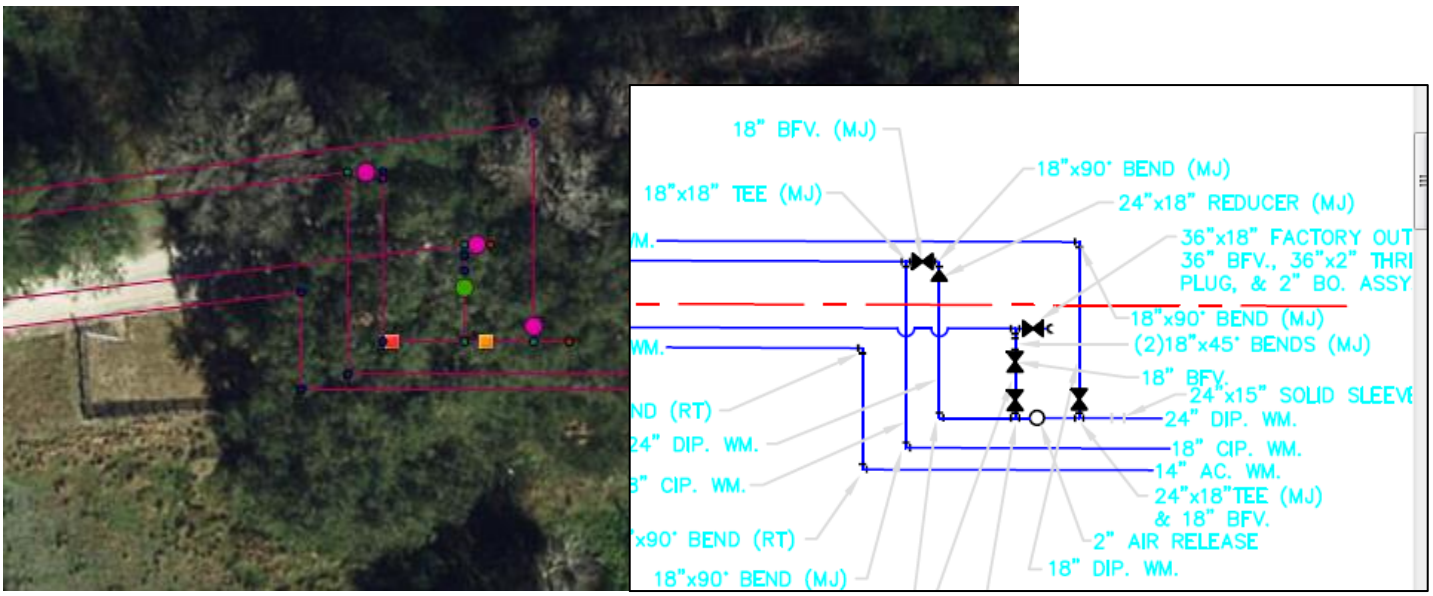
Flushing Valve/Port

ASSET ID	Description	GIS	CAD	Notes
RAWSV00113	6” Gate			***Position may not be correct see next diag.
RAWFH00003	Flushing Port			(Hydrant for flushing)



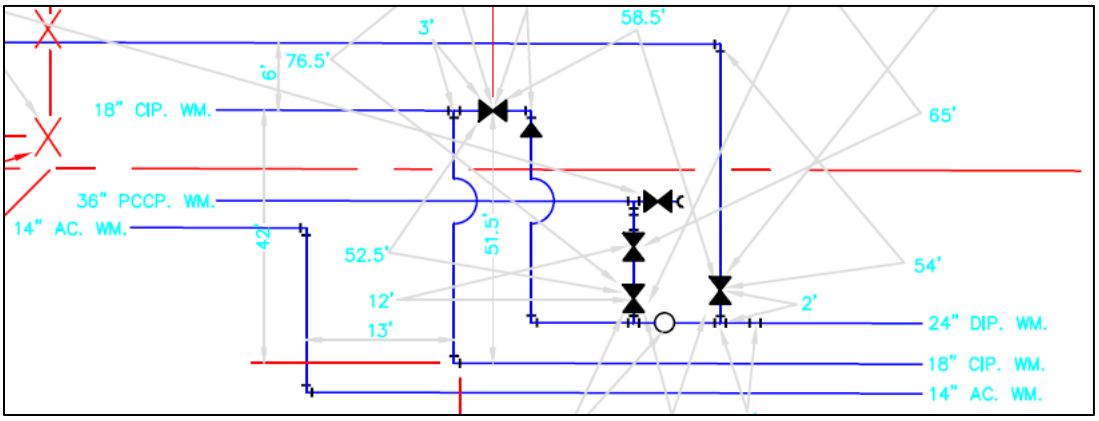
Interconnect (“Cowboy House”) - **should be near private road to the west, not where GIS shows** Notes state valves are deep, 24” DI may have valve, not all valves have been found

ASSET ID	Description	GIS	CAD	Notes
RAWSV00031	18” Butterfly			18” CIP to 24” DIP
RAWSV00032	36” Butterfly			2” Blow off assembly
Missing	18” Butterfly			36” PCCP to 24” DIP
Missing	18” Gate			Tapping valve turned 90 deg
RAWCV00039	Blow off			
RAWCV00003	Air release			2” ARV
RAWSV00008	18” Butterfly			18” DIP



See additional detail below

Tie In - continued



Blow off related to above

ASSET ID	Description	GIS	CAD	Notes
RAWCV00004	Blow off			



CAD-42-4D

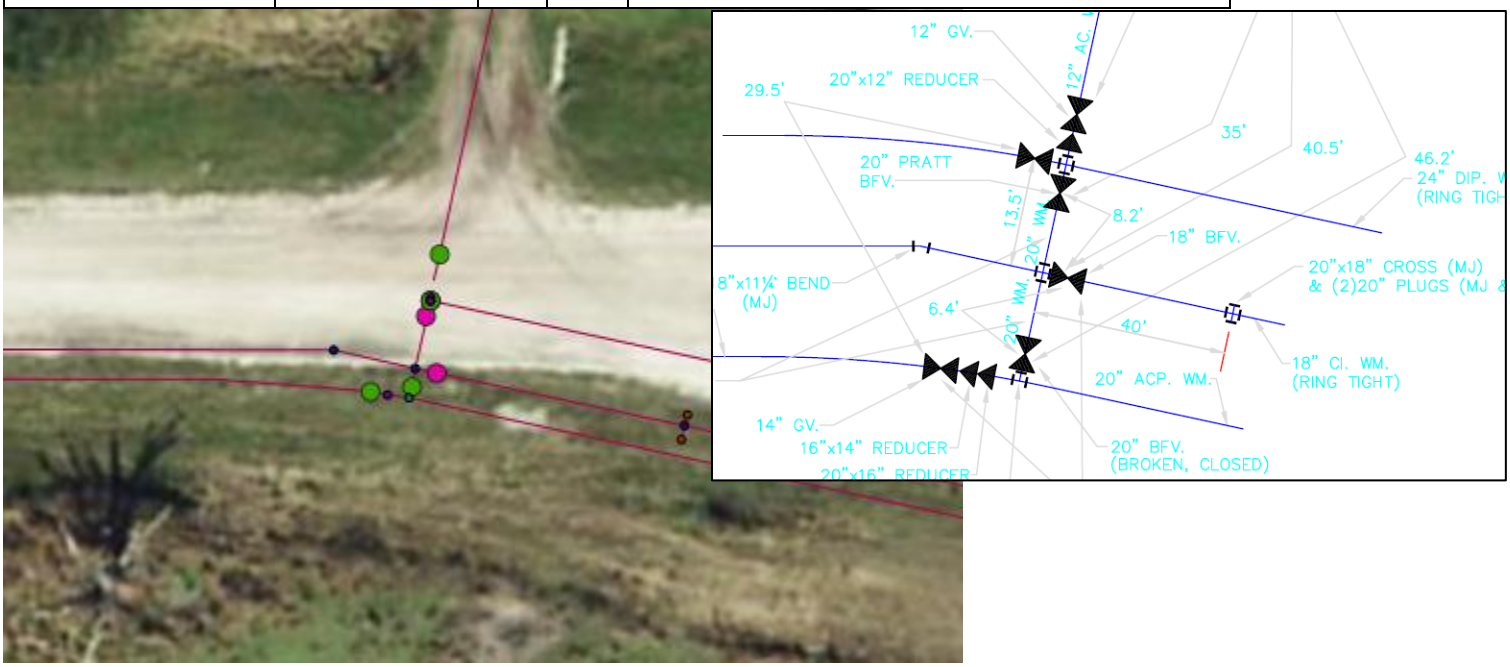
Drain Line and Blow Off

ASSET ID	Description	GIS	CAD	Notes
RAWSV00035	6" Gate			
RAWCV00005	Blow off			



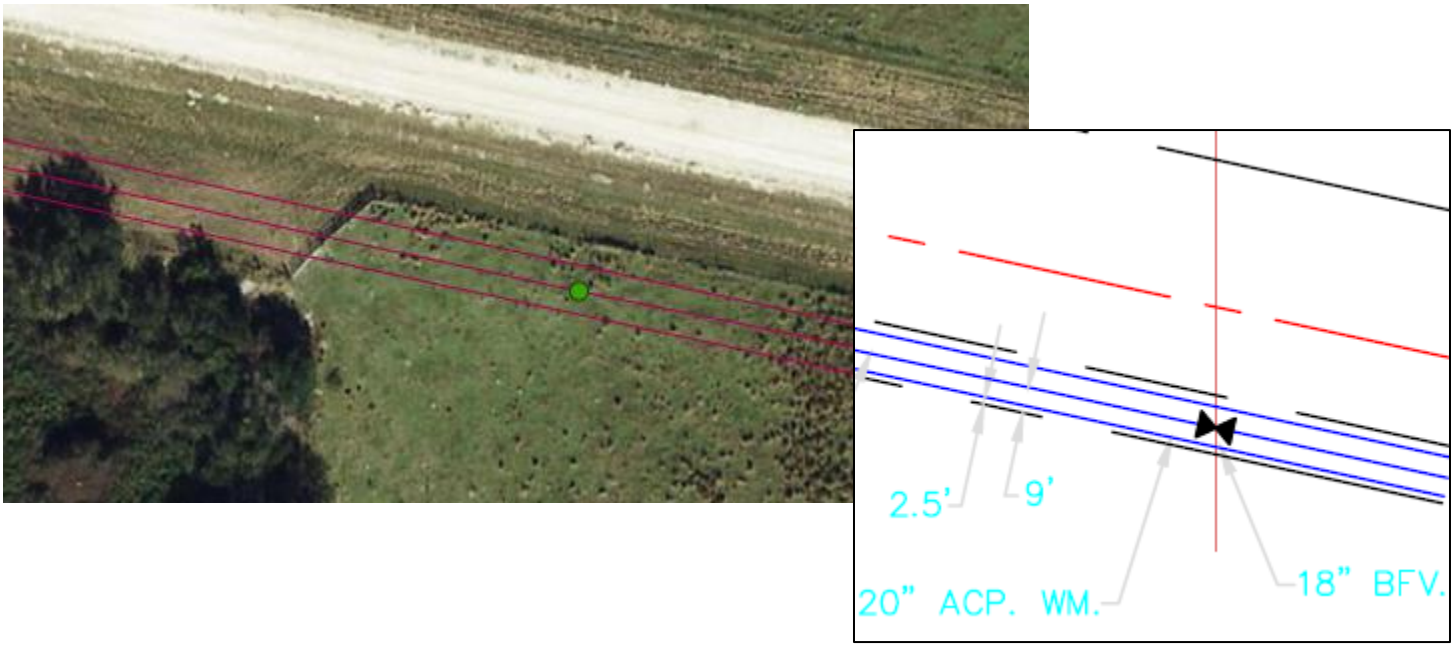
Well 7A

ASSET ID	Description	GIS	CAD	Notes
RAWSV00110	14” Gate			
RAWSV00037	12” Gate			12” Gate on 20” line – CAD shows 20” BFV **broken closed (verify with WFO)
RAWSV00036	18” Butterfly			
RAWSV00038	20” Butterfly			
RAWSV00112	12” Gate			** in CAD shown on DIP pipe west of interconnect – DIP pipe not in GIS to the west. Valve at tee in GIS?
RAWSV00009	12” Gate			To well



Inline Valve – valve in fence-line (Access)

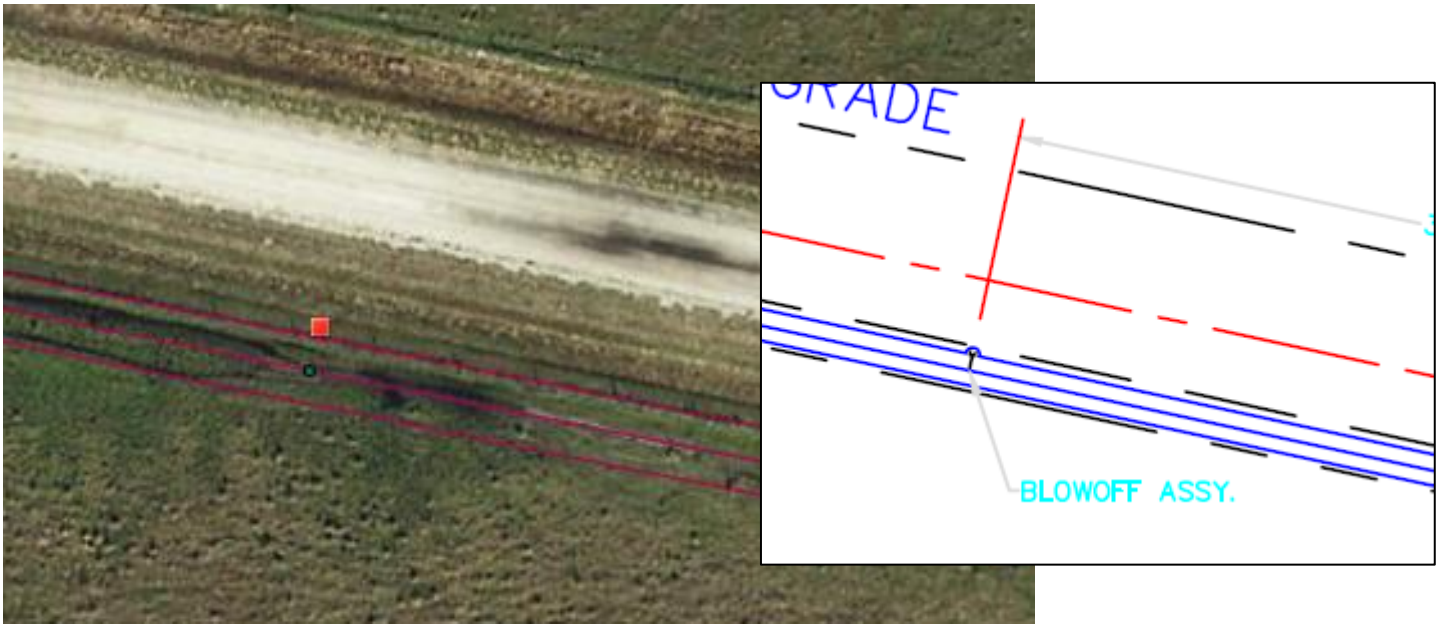
ASSET ID	Description	GIS	CAD	Notes
RAWSV00007	18” Gate			GIS shows gate / CAD shows Butterfly



CAD-42-3C

Blow Off

ASSET ID	Description	GIS	CAD	Notes
RAWCV00001	Blow off			



Blow Off

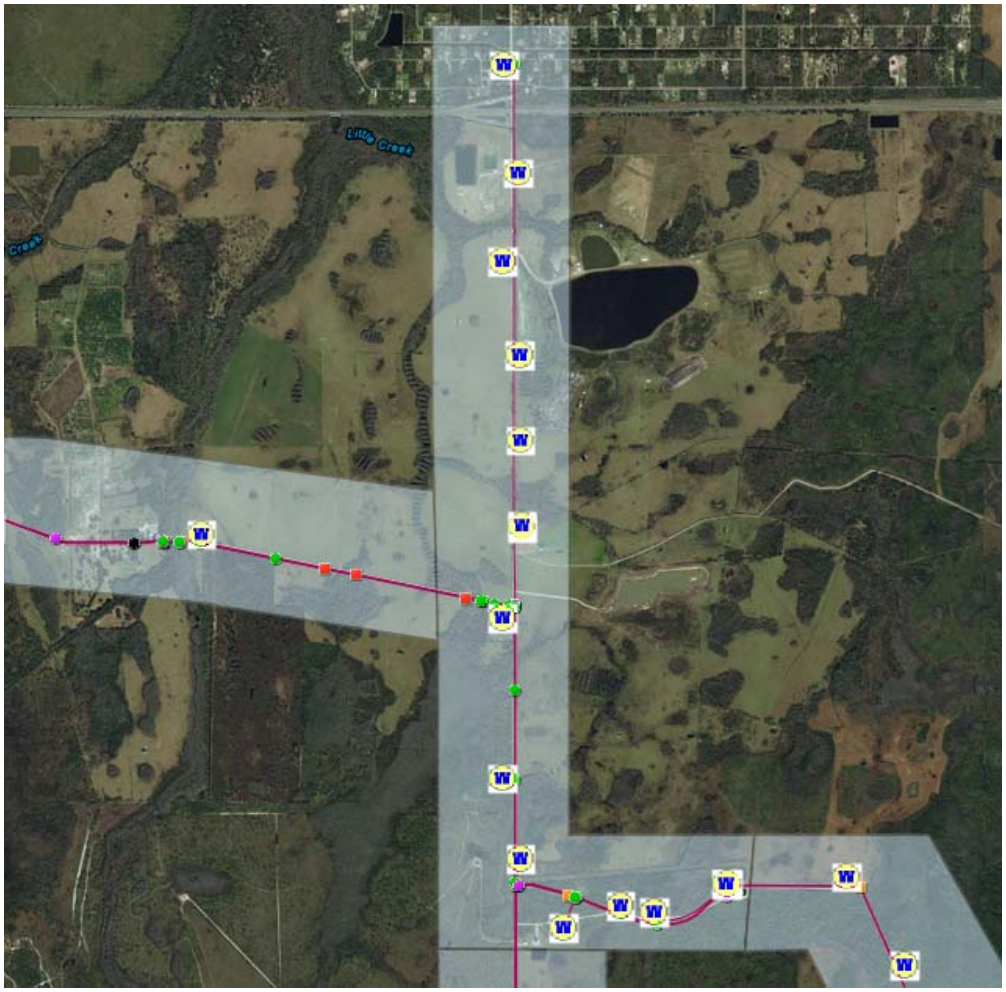
ASSET ID	Description	GIS	CAD	Notes
RAWCV00002	Blow off			May be in the woods



Appendix 2 – Section Wellfield Detail – Area 3

Area 3

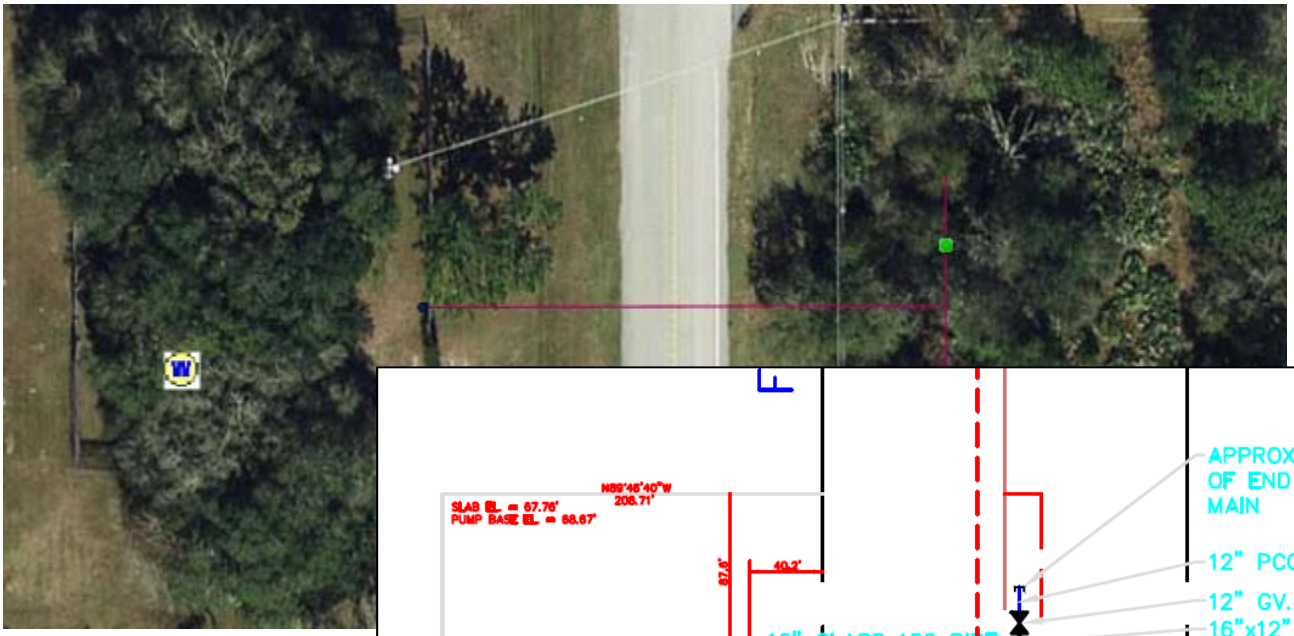
Dallas/160 Acres

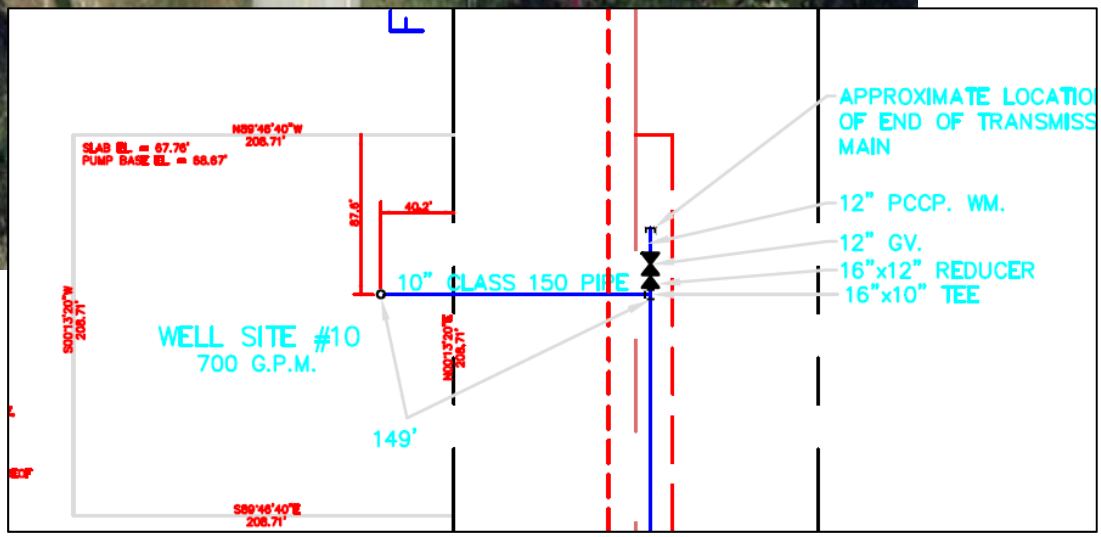


CAD-32-27D

Well 10

ASSET ID	Description	GIS	CAD	Notes
RAWSV00001	12” Gate			

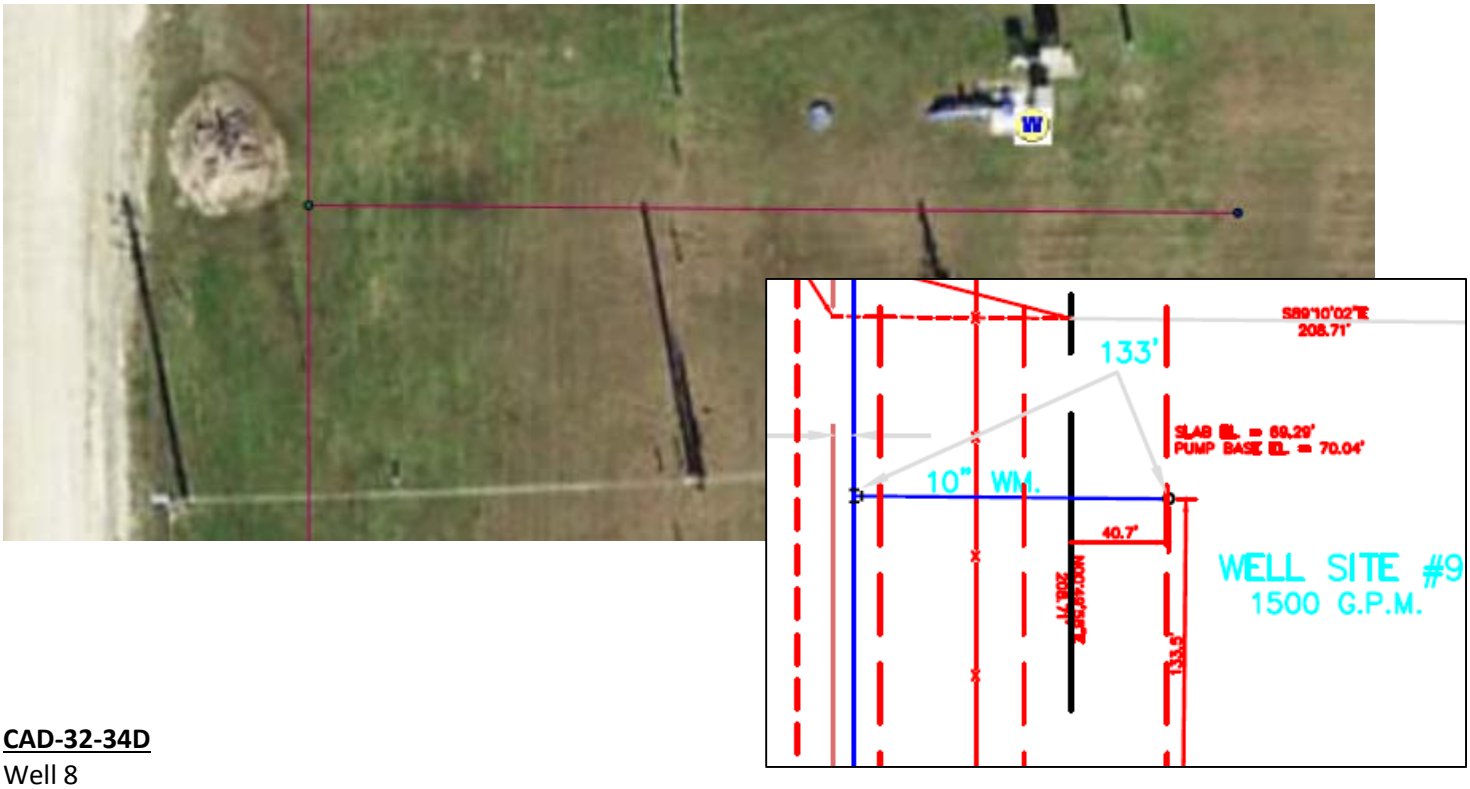




CAD-32-35A

Well 9

ASSET ID	Description	GIS	CAD	Notes
● ?	16” ?			Investigation: No Valves shown on GIS – CAD has no Valves indicated – seems incorrect



CAD-32-34D

Well 8

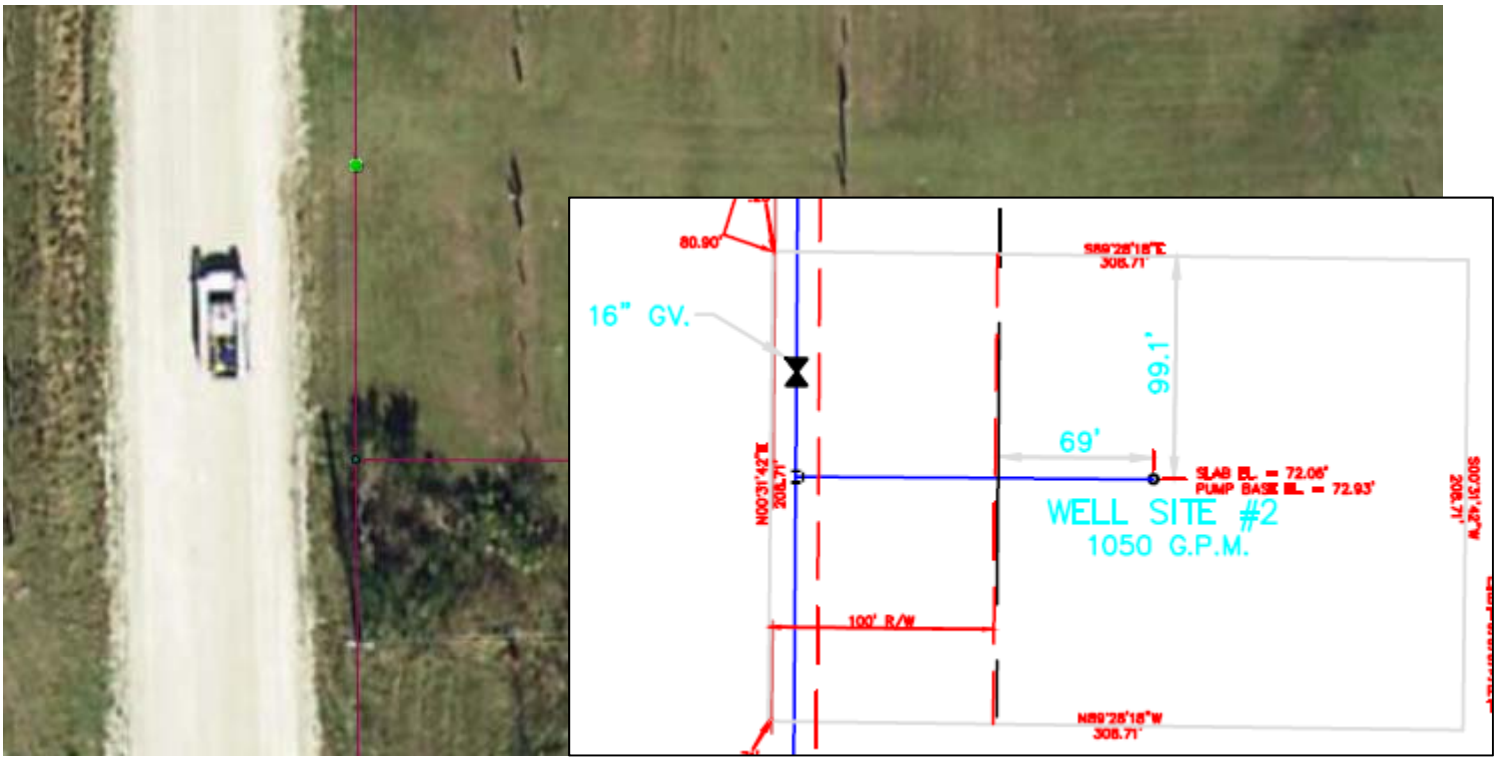
ASSET ID	Description	GIS	CAD	Notes
● ?	16” ?			Investigation: No Valves shown on GIS – CAD has no Valves indicated – seems incorrect



CAD-42-2A

Well 2

ASSET ID	Description	GIS	CAD	Notes
RAWSV00002	16” Gate			



Well 3

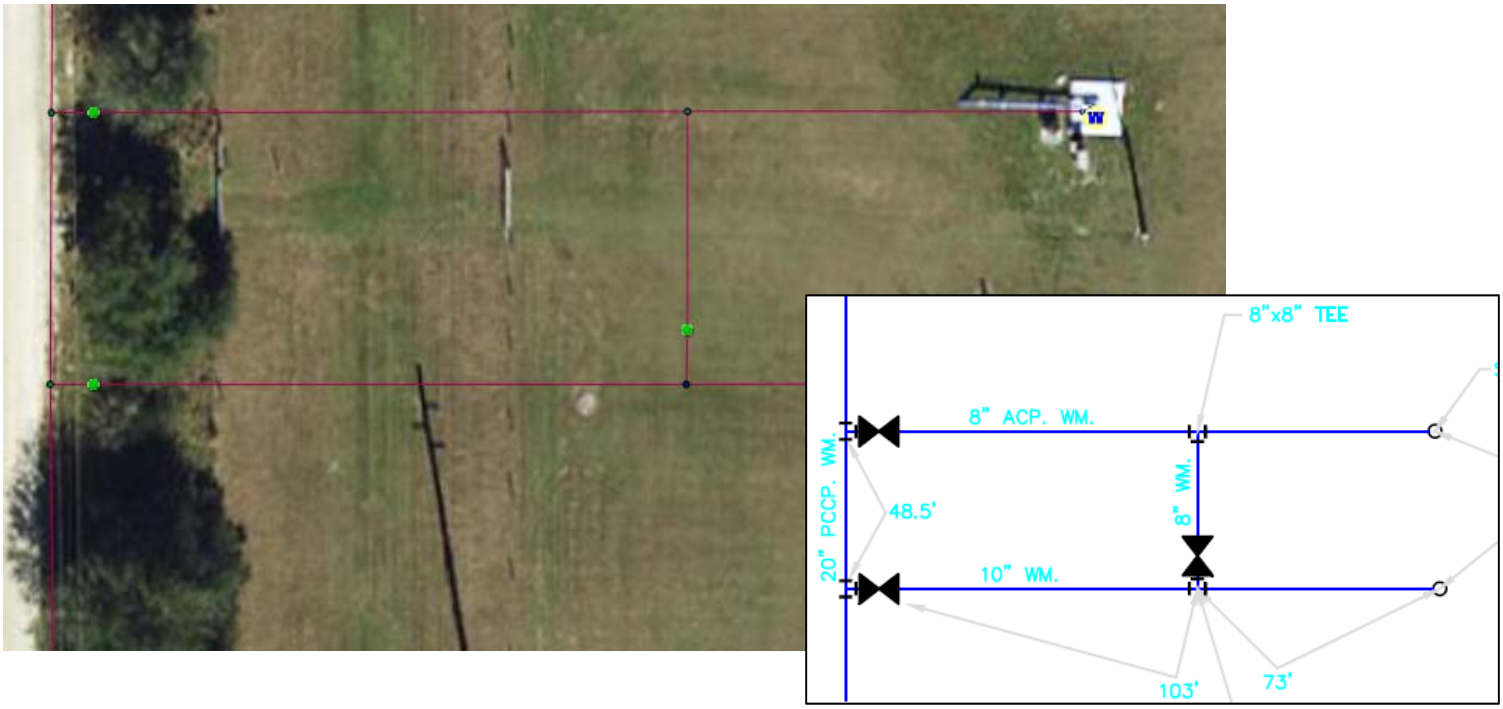
ASSET ID	Description	GIS	CAD	Notes
RAWSV00003	16” Gate			



CAD-42-2C

Well 7

ASSET ID	Description	GIS	CAD	Notes
RAWSV00004	8” Gate			
RAWSV00005	10” Gate			
RAWSV00006	8” Gate			

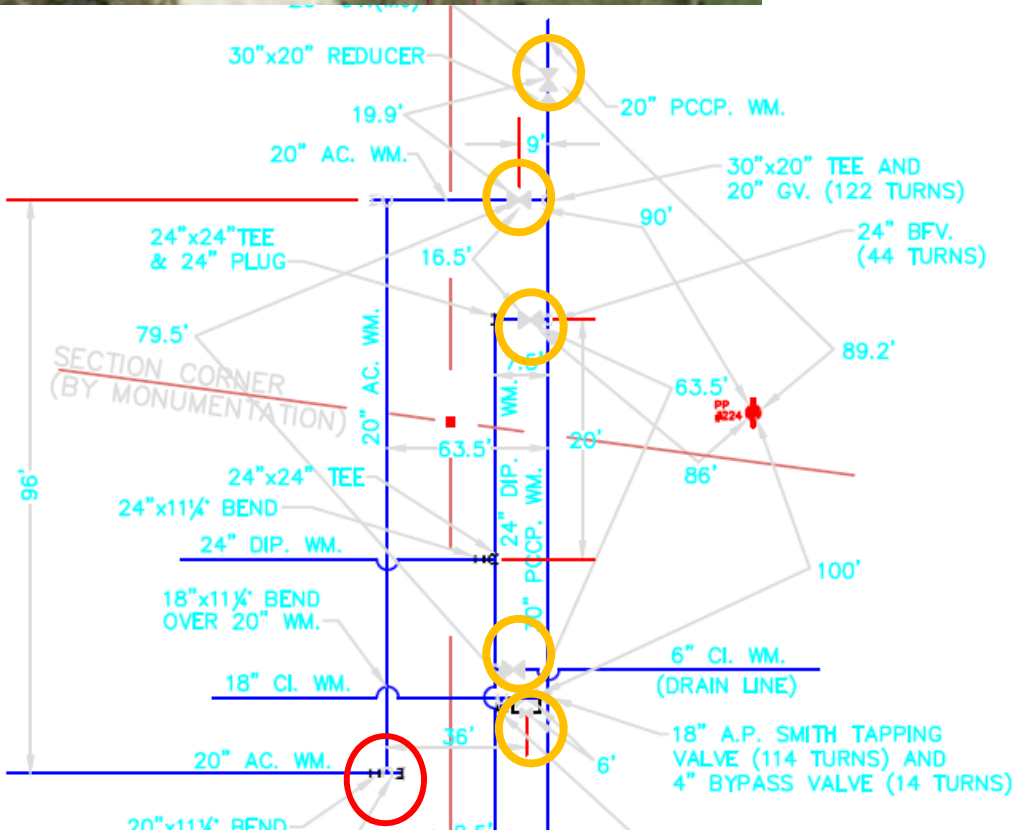


CAD-42-10B

Interconnects

ASSET ID	Description	GIS	CAD	Notes
RAWSV00015	20” Gate			
RAWSV00050	20” Gate			
RAWSV00051	24” Butterfly			
RAWSV00129	6” Tapping			Drain Line for 24” DI Main
RAWSV00010	4” Bypass			For 18” CI Main
RAWSV00052	18” Tapping			
RAWSV00108	? Butterfly			GIS shows butterfly at point on CAD with Red Circle – no valve shown on cad – no size in GIS

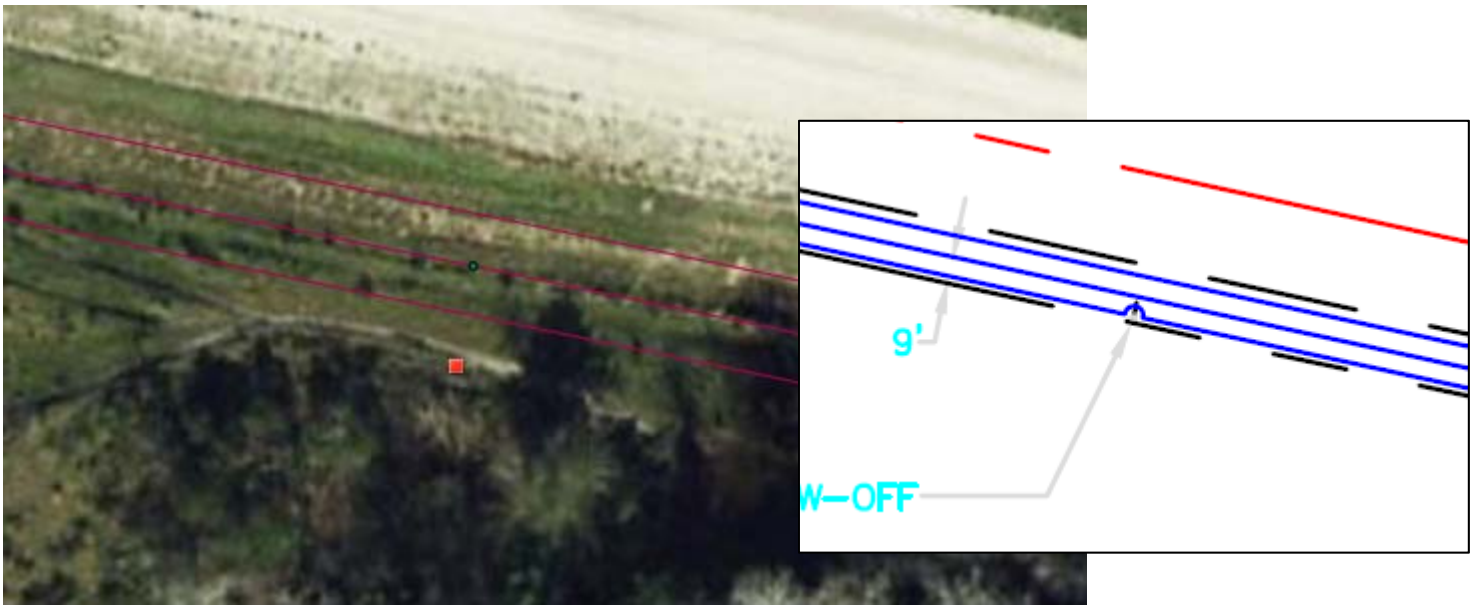




CAD-42-10B – East of Interconnect

Blow Off

ASSET ID	Description	GIS	CAD	Notes
RAWCV00012	Blow off			

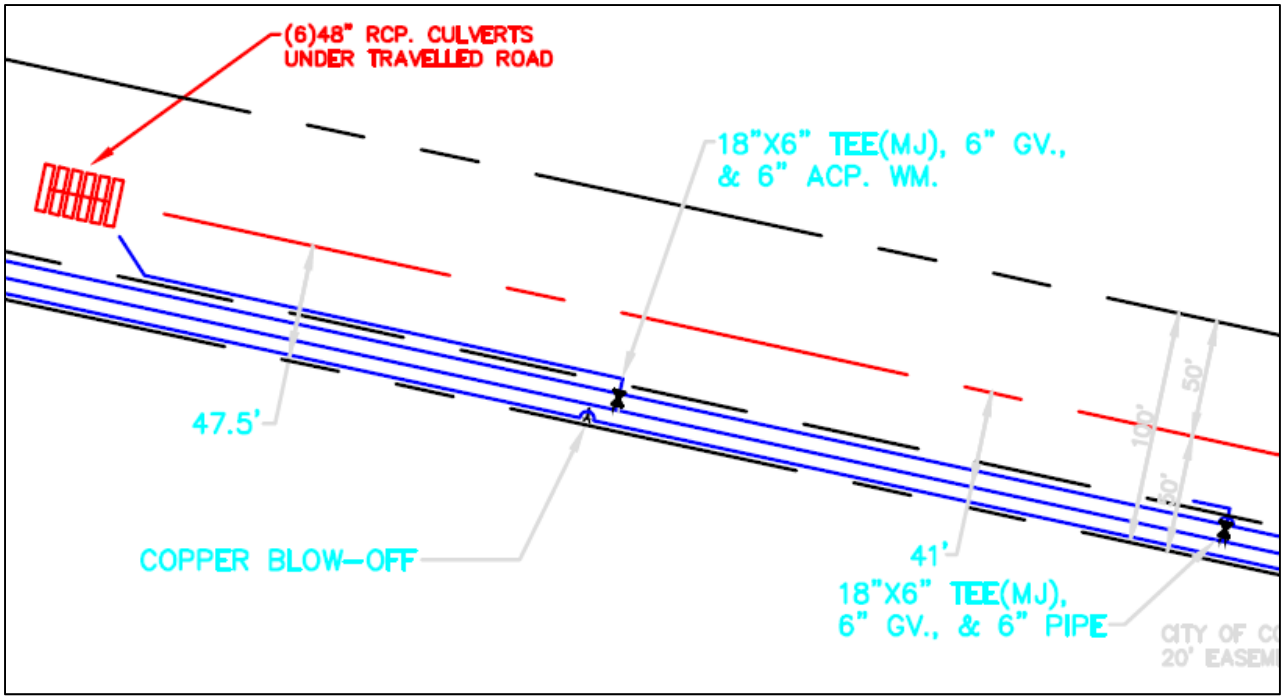


Drain Line and Blow Off – CAD and GIS do not align well

ASSET ID	Description	GIS	CAD	Notes
RAWSV00109	6” Gate			AC Main drain Line on GIS (not on CAD)
RAWSV00014	6” Gate			CIP Drain Line
RAWCV00013	Blow off			

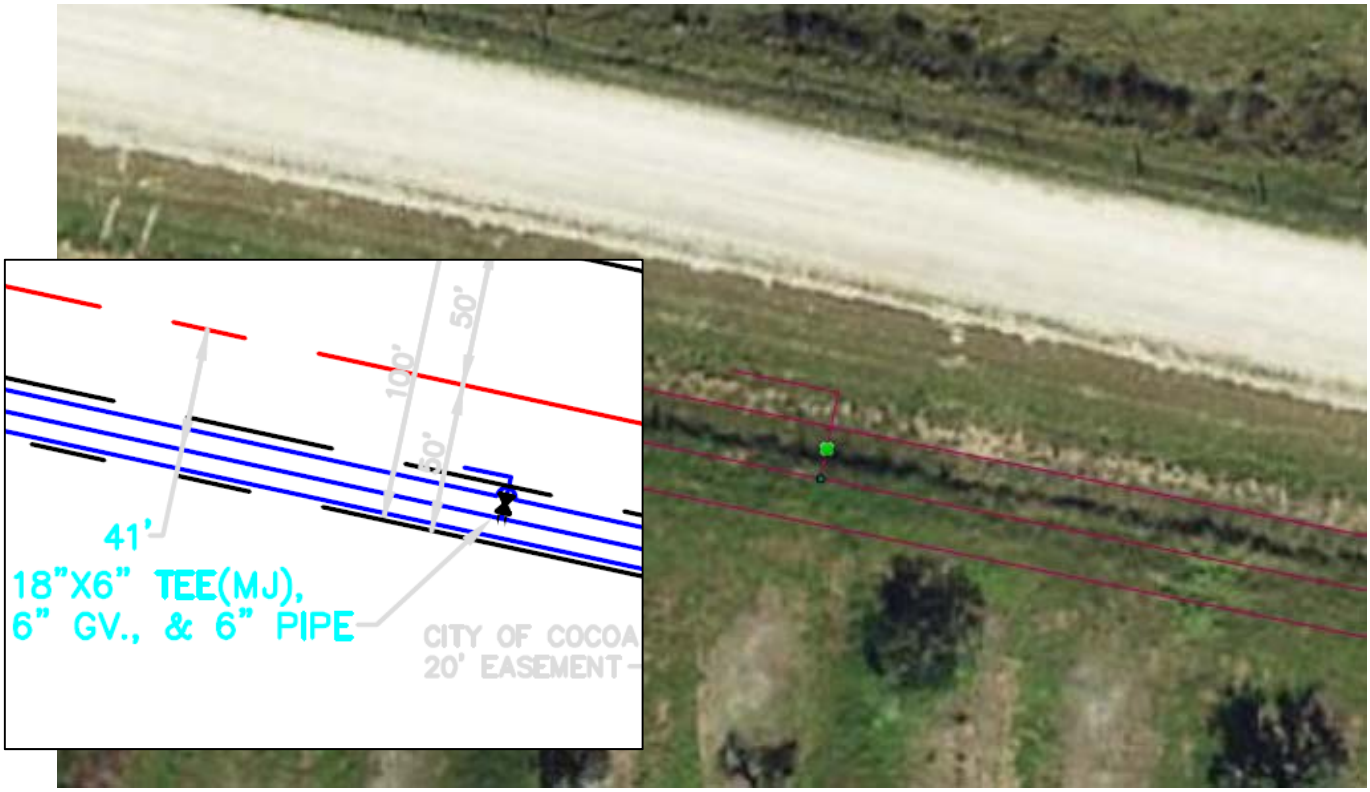


See CAD detail below



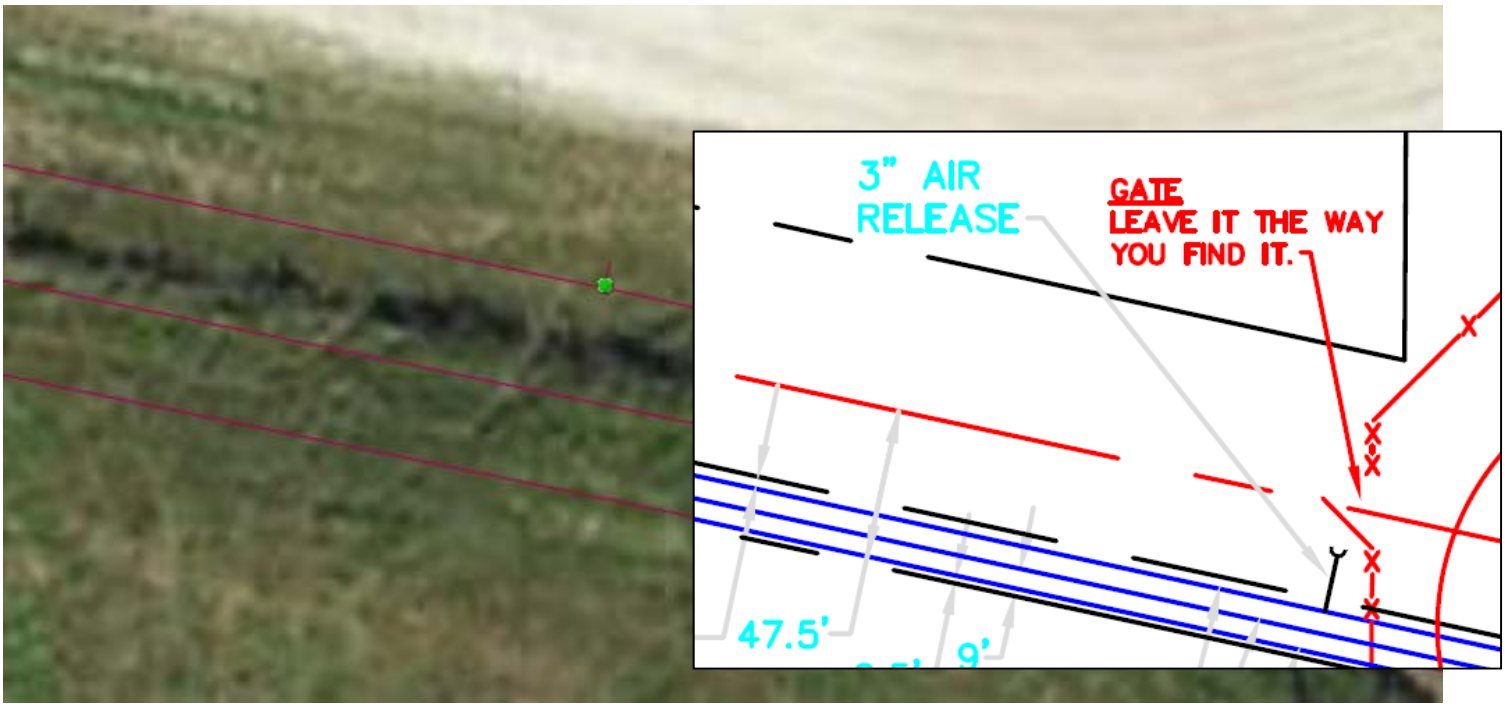
Drain Line and Blow Off

ASSET ID	Description	GIS	CAD	Notes
RAWSV00049	6" Gate			CI Main drain Line



Drain Line and Blow Off

ASSET ID	Description	GIS	CAD	Notes
RAWSV00128	3” Tapping			Loos like drain / CAD says ARV



CAD-42-10B – South of Interconnect

Well 1

ASSET ID	Description	GIS	CAD	Notes
?	30” ?			Investigation: No Valves shown on GIS – CAD has no Valves indicated – seems incorrect

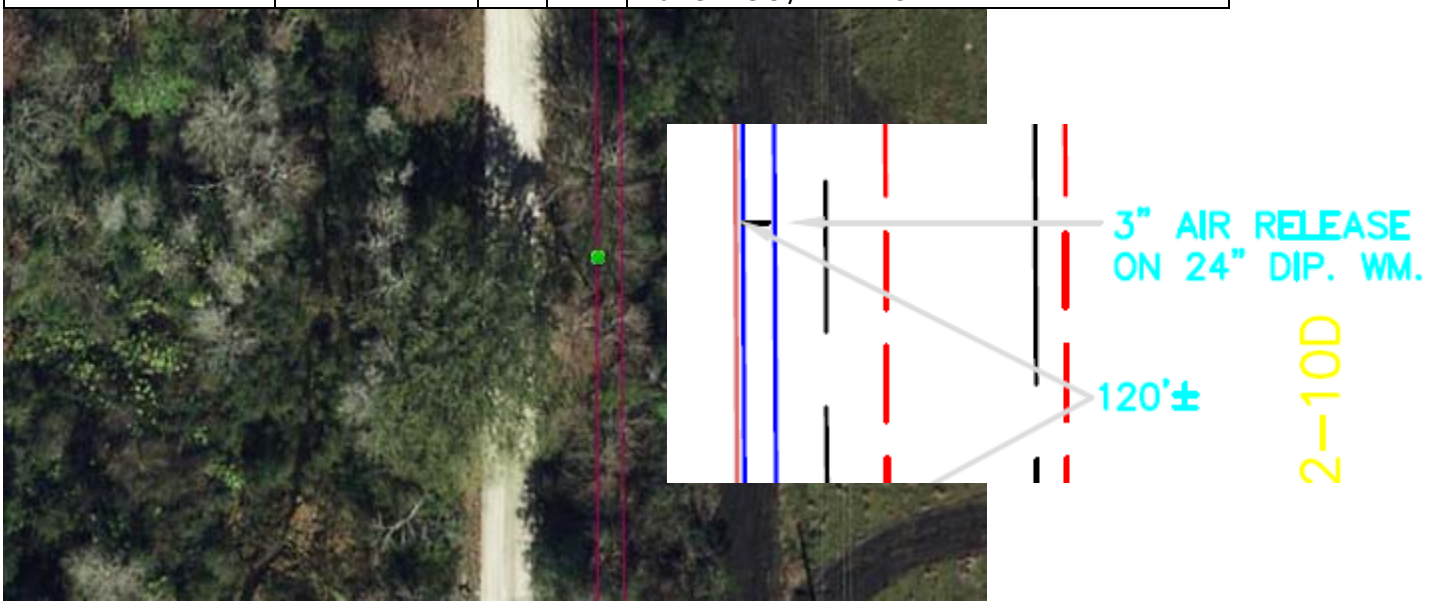


CAD-42-10D

**Note: Overall Area Map show wellsite 15, however it is not on GIS or CAD

Air Release Valve

ASSET ID	Description	GIS	CAD	Notes
RAWPM06540	ARV ??			Possible Heavy Cleaning – Noted as Tapping Valve in GIS / ARV in CAD



Well 1

ASSET ID	Description	GIS	CAD	Notes
RAWSV00012	10" Gate			
RAWSV00011	10" Gate			



CAD-42-10A

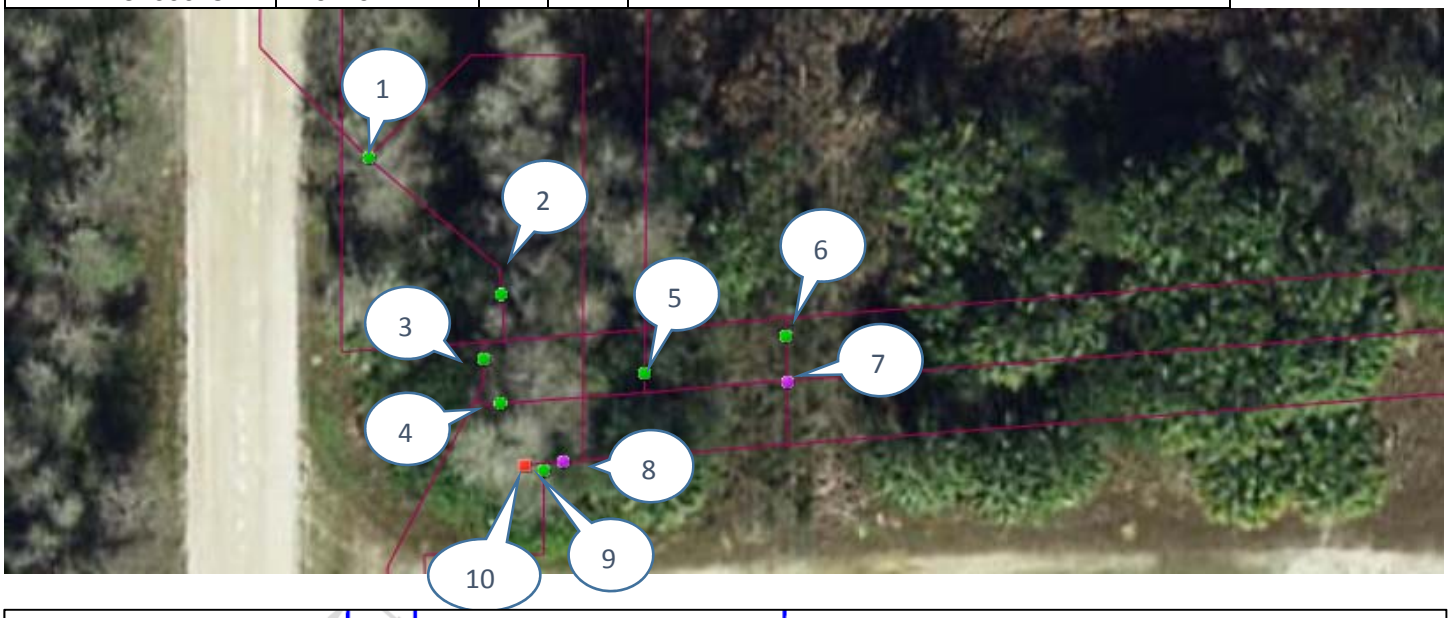
Well 4

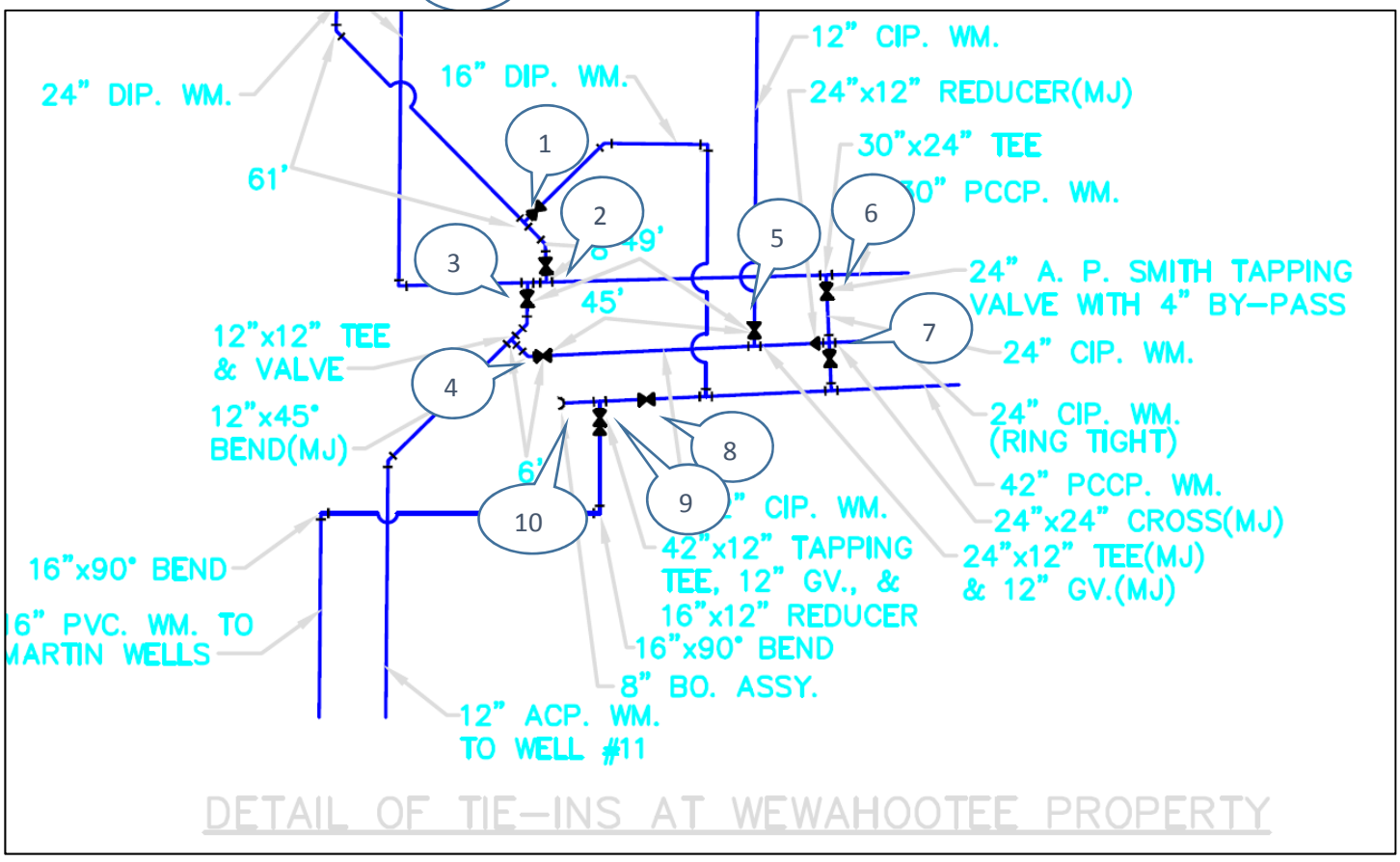
ASSET ID	Description	GIS	CAD	Notes
RAWSV00056	10” Gate			
RAWSV00018	10” Gate			



Tie in at Weewahootee

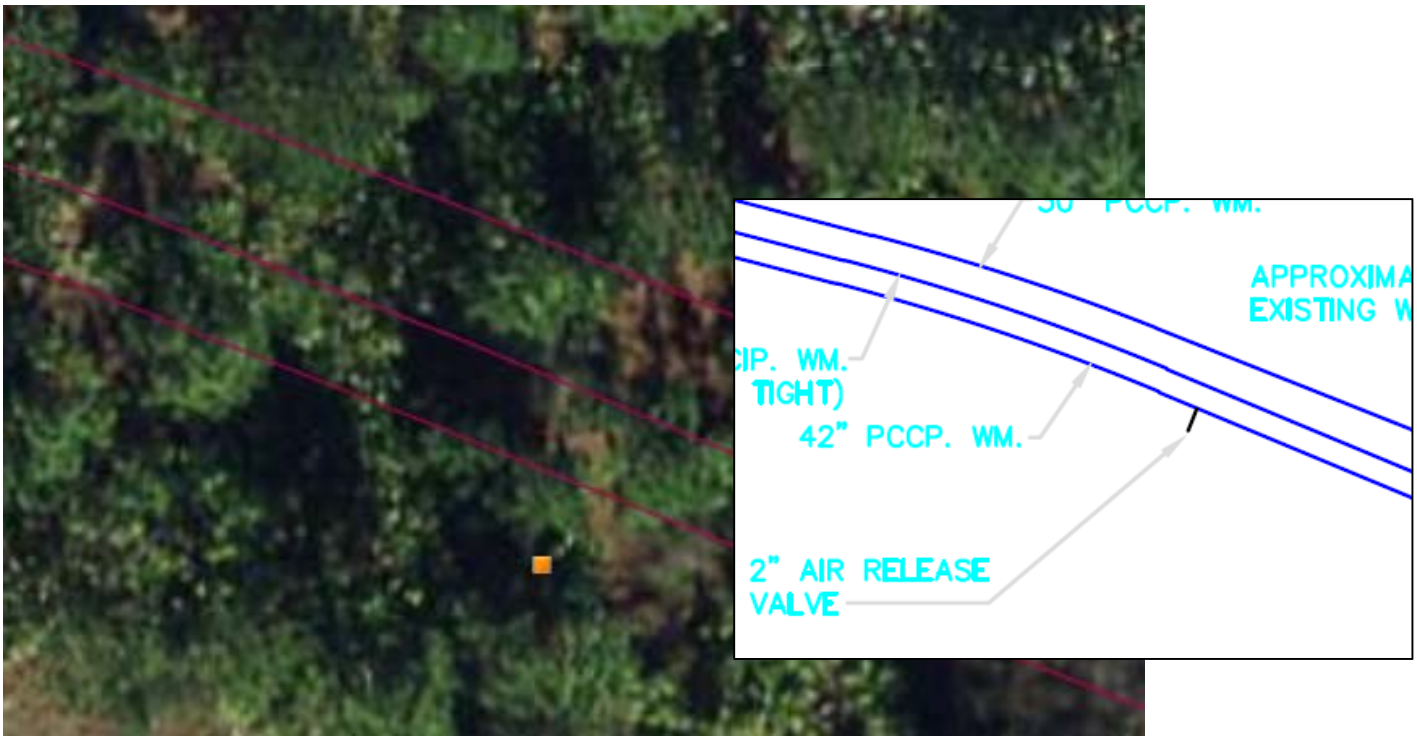
ASSET ID	Description	GIS	CAD	Notes
RAWSV00124	16” Gate			Likely Heavy Cleaning Required on entire site
RAWSV00059	10” Gate			
RAWSV00025	12” Gate			
RAWSV00024	12” Gate			
RAWSV00060	12” Gate			
RAWSV00076	24” Gate			
RAWSV00125	24 Butterfly			
RAWSV00058	42” Butterfly			
RAWSV00057	12” Gate			
RAWCV00015	Blow off			





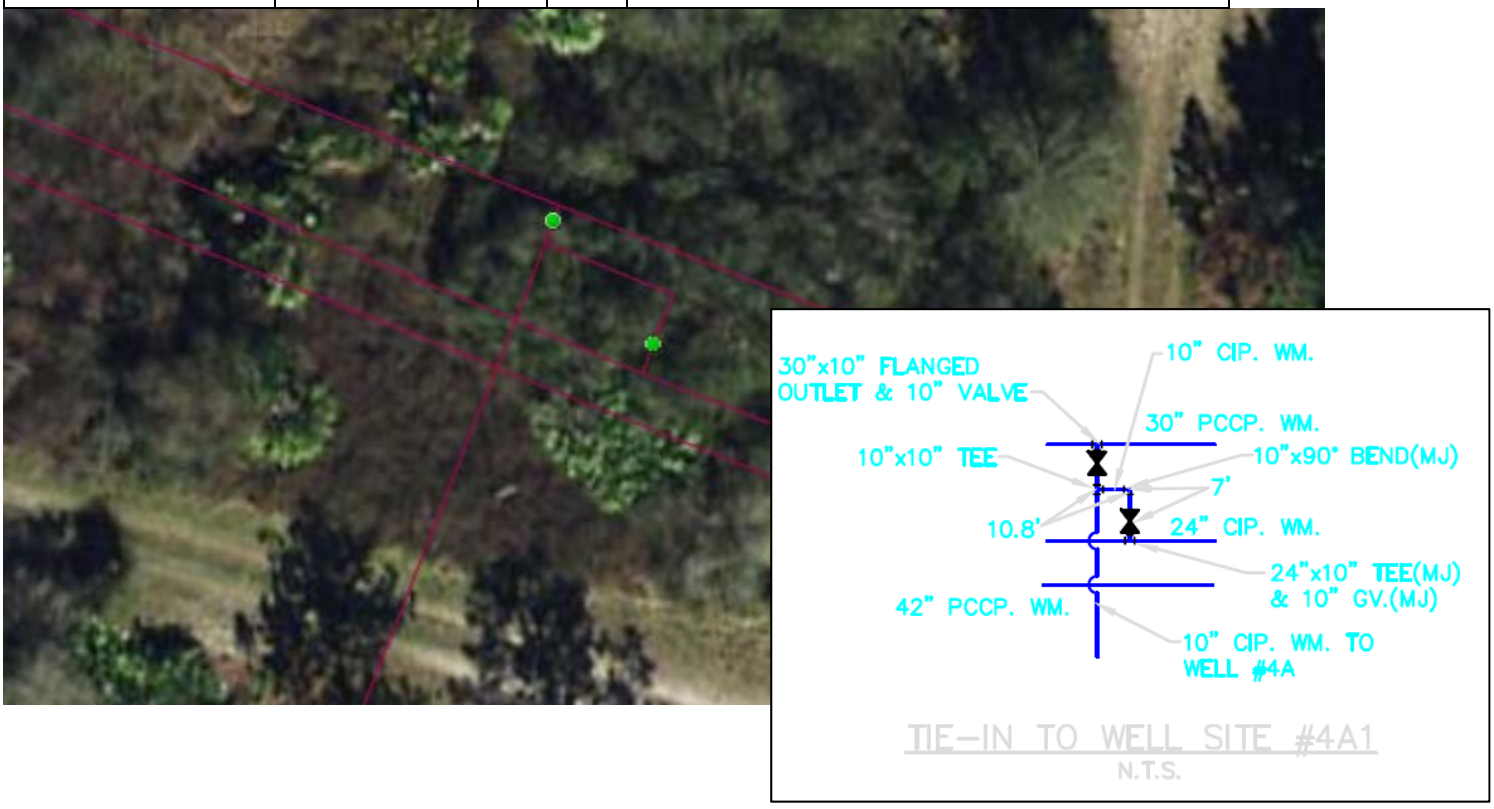
Tie in at Weewahootee

ASSET ID	Description	GIS	CAD	Notes
RAWCV00027	ARV			Likely Heavy Cleaning Required



Tie in to well 41A

ASSET ID	Description	GIS	CAD	Notes
RAWSV00017	10" Gate			Likely Heavy Cleaning Required
RAWSV00054	10" Gate			



Well 3T

ASSET ID	Description	GIS	CAD	Notes
RAWSV00016	4” Gate			CAD notates a site 3MT with no detail



CAD:42-14-B

Well XXXX

ASSET ID	Description	GIS	CAD	Notes
RAWSV00026	10” Gate			Likely Heavy Cleaning Required
RAWSV00077	10” Gate			

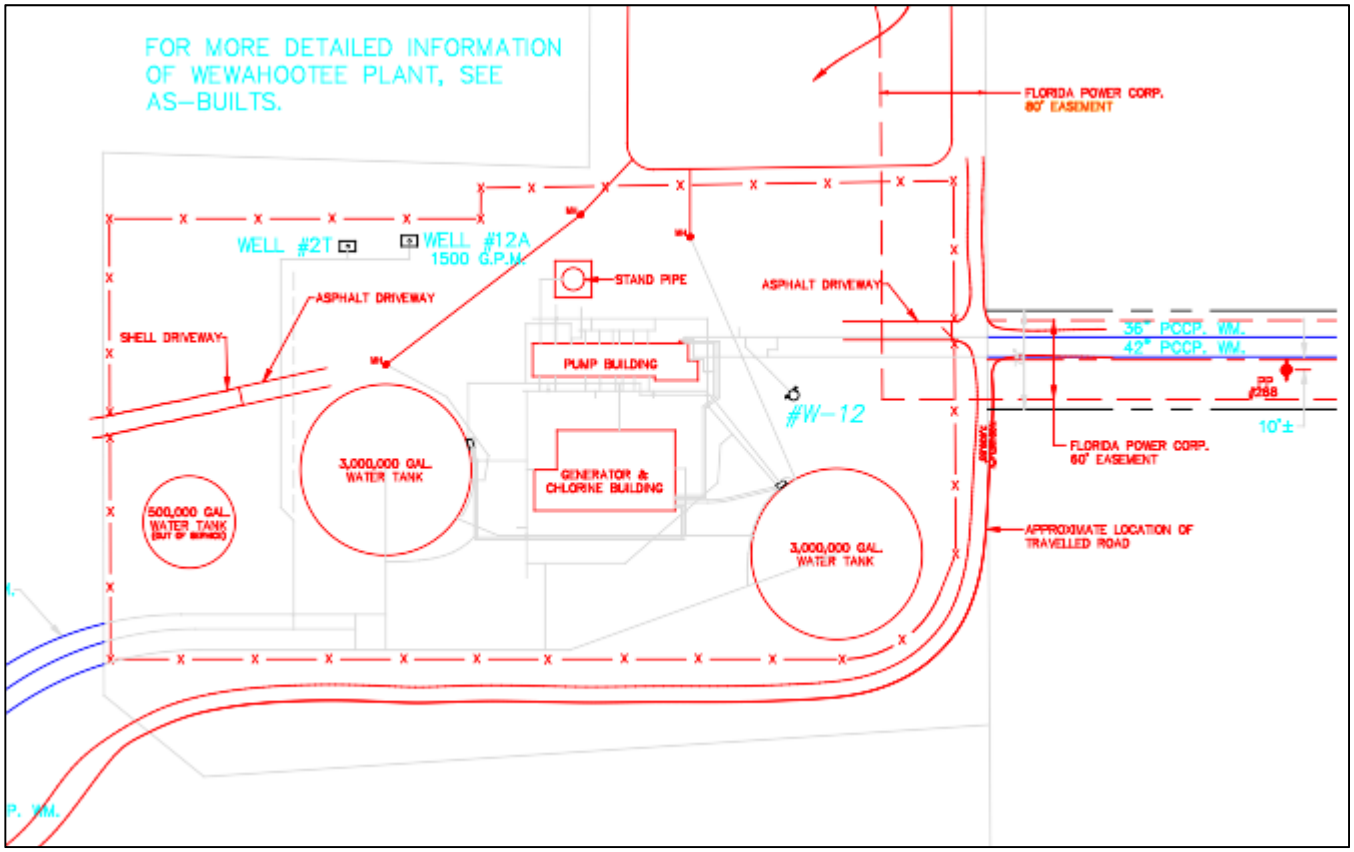


Weewahoote Pump Station

ASSET ID	Description	GIS	CAD	Notes
RAWPM05740	24” Butterfly		Verify	Plant CAD Detail not supplied – Expect numerous valves

Need Updated CAD





Appendix 2 – Section Wellfield Detail – Area 4

Area 4

Martin Wells



CAD-42-14C

Nasa property

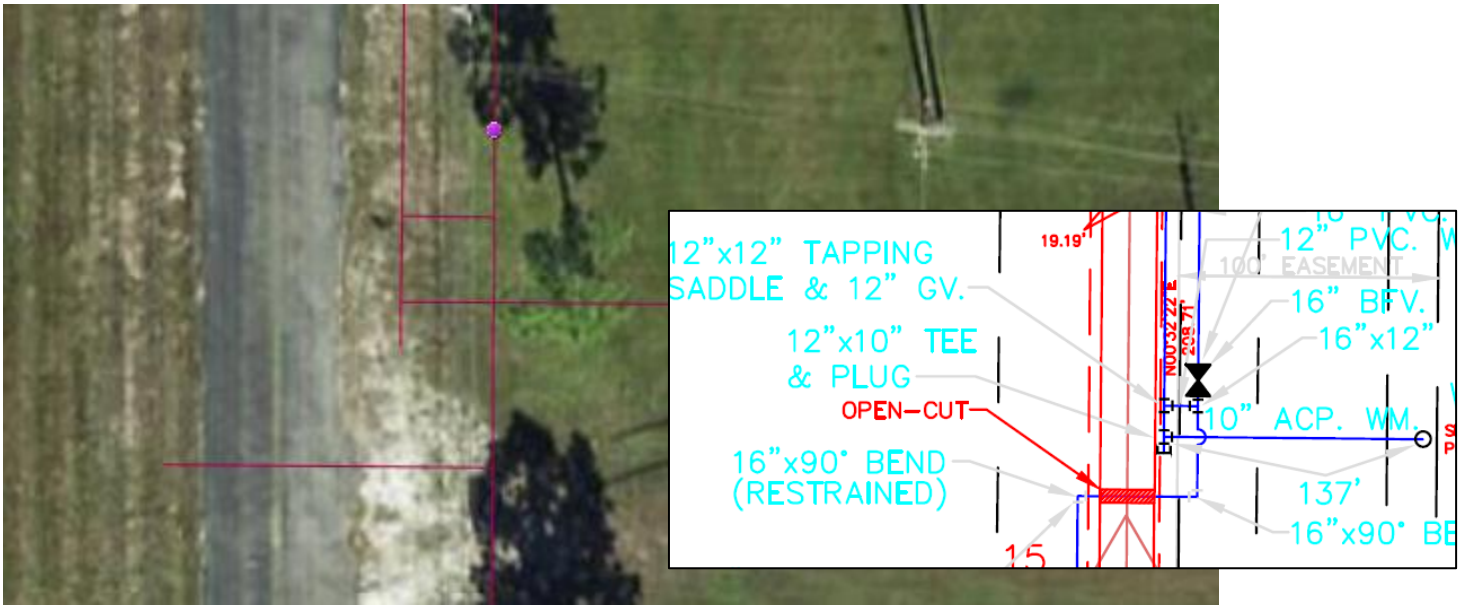
Ensure clearance obtained prior.

Area is wet and swampy

****BE AWARE – POWER UNDERGROUND

Well 11

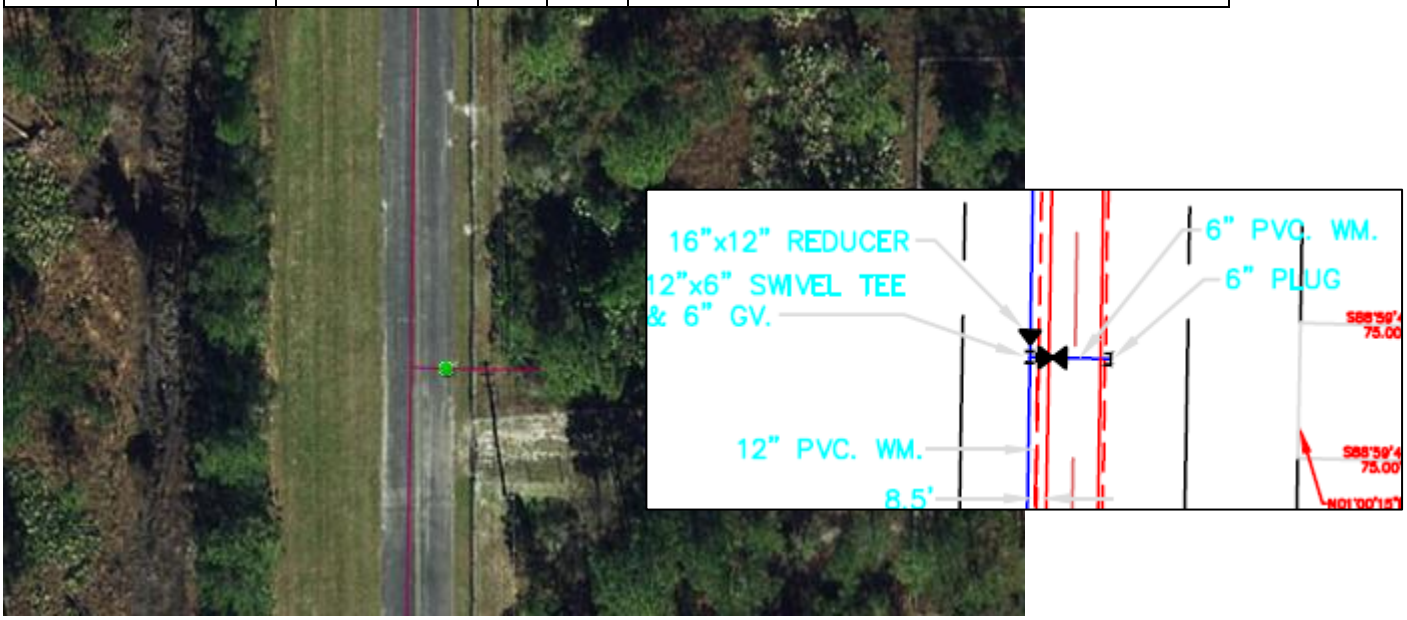
ASSET ID	Description	GIS	CAD	Notes
● Missing	12” Gate		●	Not in GIS
● RAWSV00106	16” Butterfly	●	●	Should be more valves – not in CAD/GIS



CAD-42-23A

Well Site 39

ASSET ID	Description	GIS	CAD	Notes
● RAWSV00084	6” Gate	●	●	Shown as terminating in plug
				No shown connection to Well 39



Flushing port

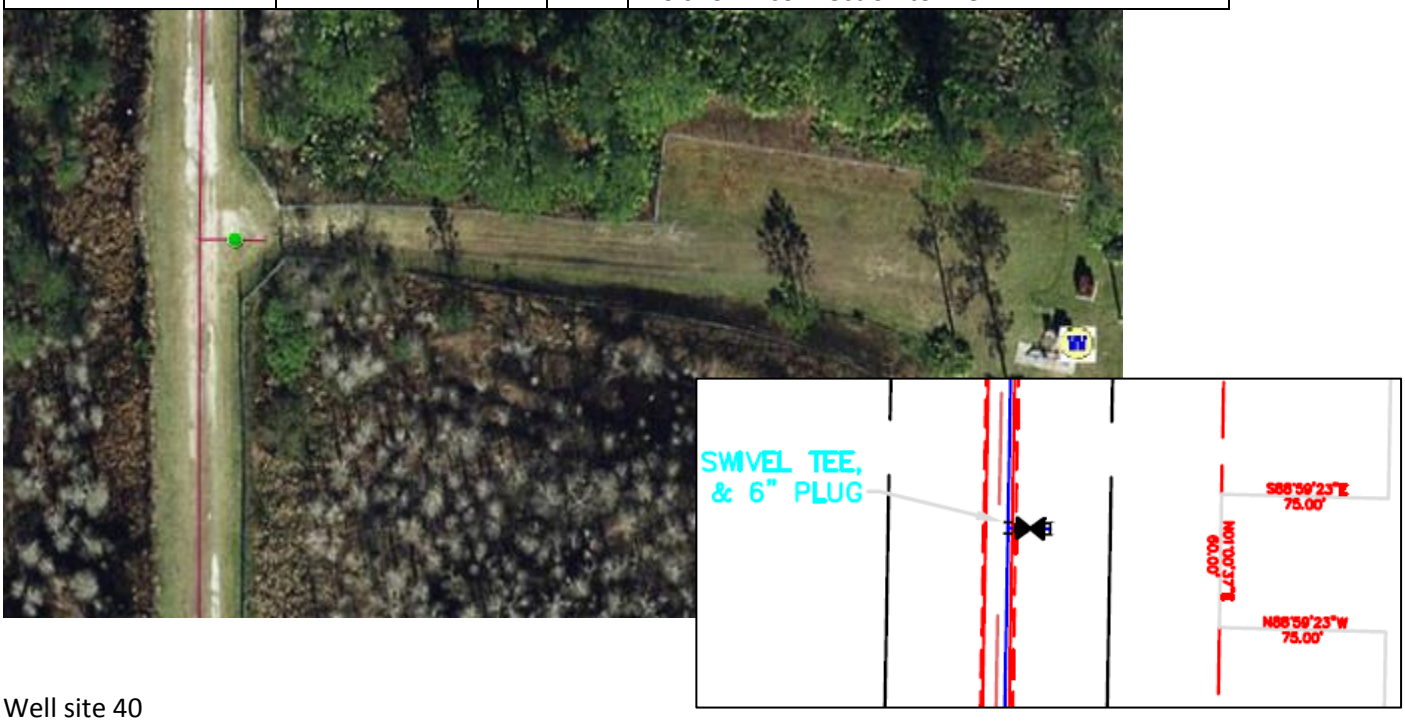
ASSET ID	Description	GIS	CAD	Notes
● Missing	Flushing Port		●	
● Missing	24” Gate		●	



CAD-42-23C

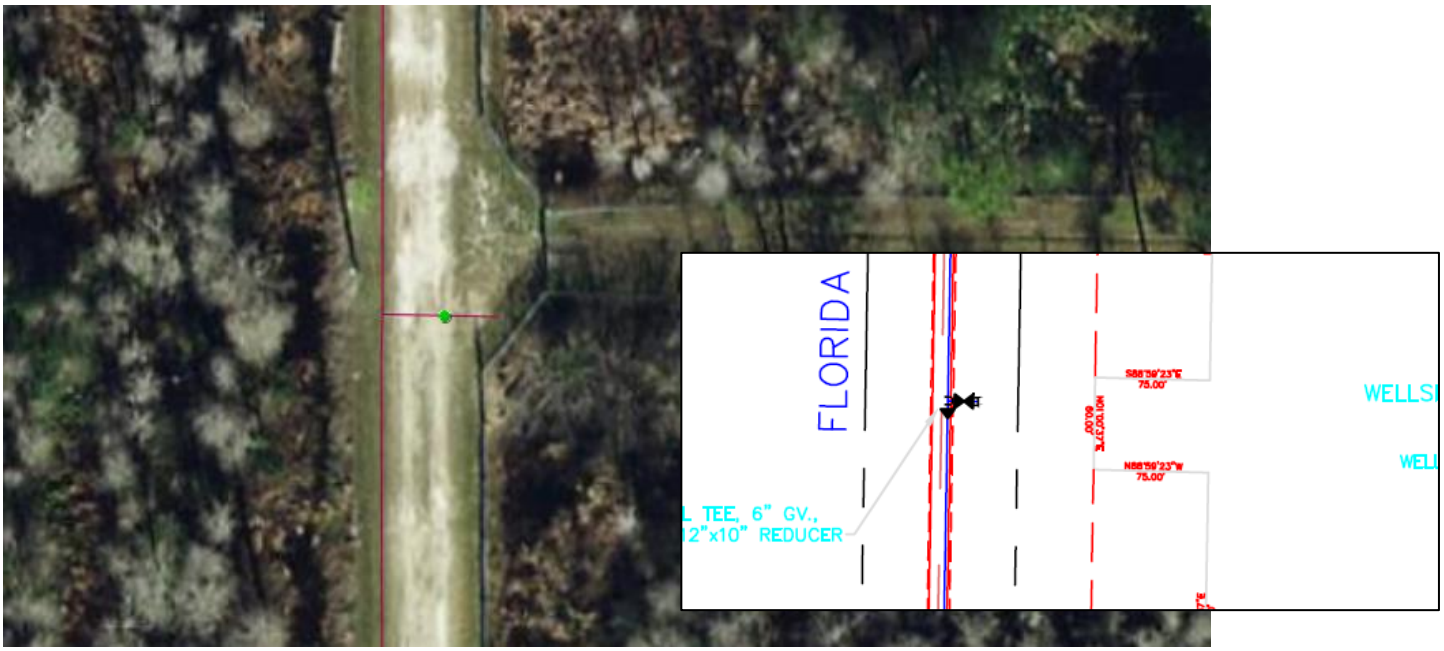
Well site 39

ASSET ID	Description	GIS	CAD	Notes
RAWSV00085	6” Gate			Shown as terminating in plug
				No shown connection to Well



Well site 40

ASSET ID	Description	GIS	CAD	Notes
RAWSV00086	6” Gate			Shown as terminating in plug
				No shown connection to Well



CAD-42-26A

Well site 41

ASSET ID	Description	GIS	CAD	Notes
RAWSV00087	6” Gate			Shown as terminating in plug
RAWSV00088	10” Gate			
				No shown connection to Well



CAD-42-26C

Well site 42

ASSET ID	Description	GIS	CAD	Notes
RAWSV00089	6” Gate			Shown as terminating in plug
				No shown connection to Well



CAD-42-35A

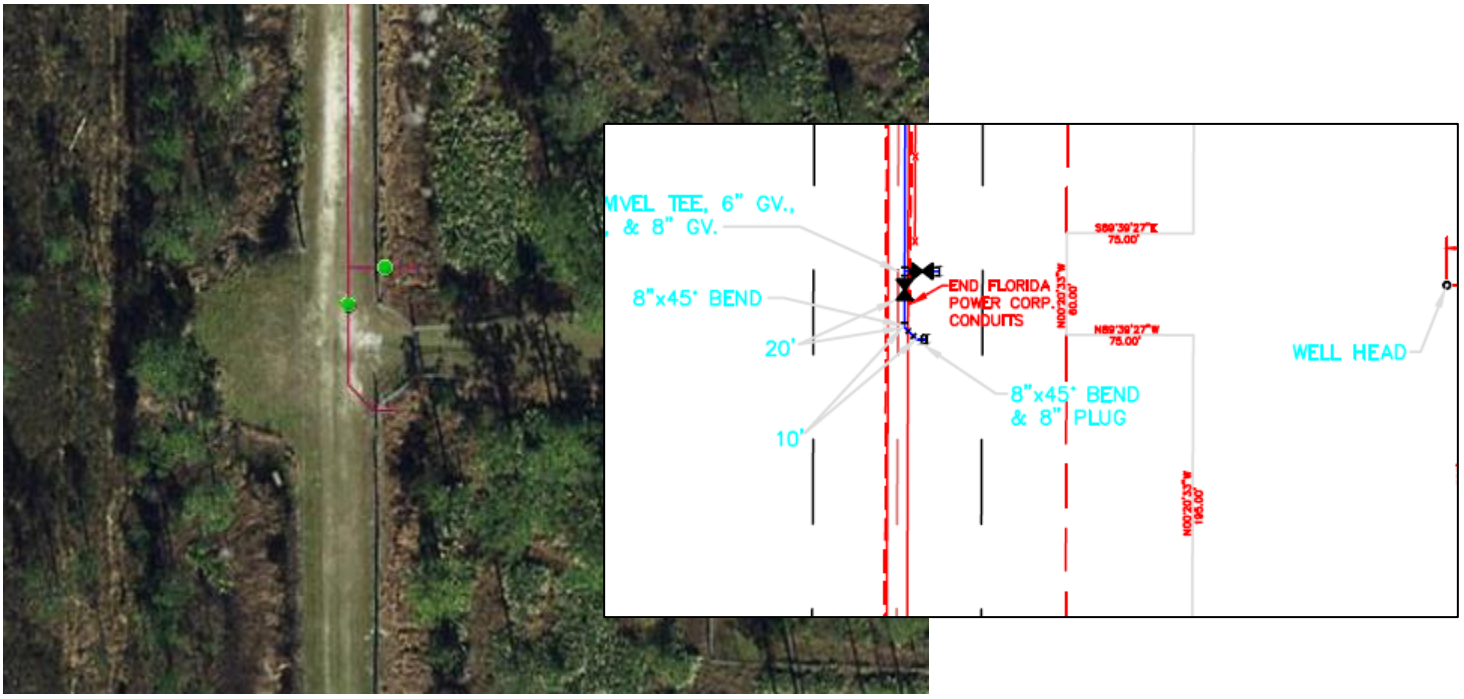
Well site 43

ASSET ID	Description	GIS	CAD	Notes
RAWSV00090	6” Gate			Shown as terminating in plug
				No shown connection to Well



Well site 44

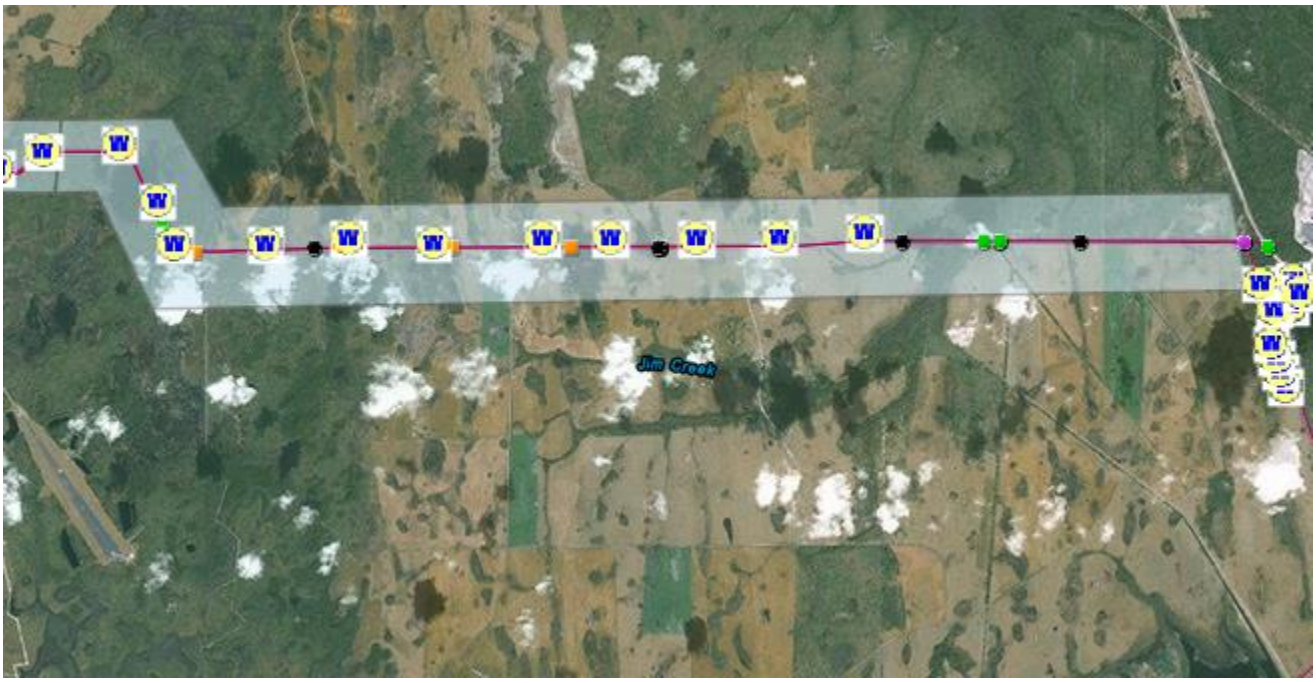
ASSET ID	Description	GIS	CAD	Notes
RAWSV00091	6” Gate			Shown as terminating in plug
RAWSV00092	8” Gate			
				No shown connection to Well



Appendix 2 – Section Wellfield Detail – Area 5

Area 5

T Wells



CAD-42-13A

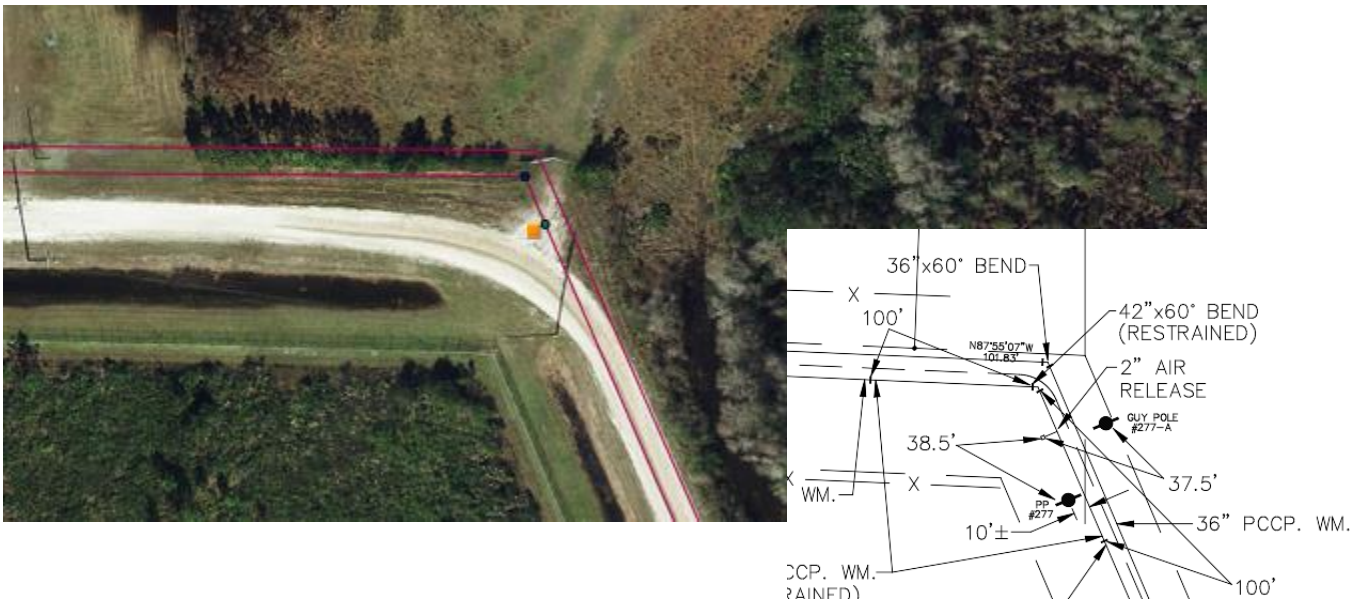
Well 5-T

**Shows no connections in CAD or GIS



Air release valve

ASSET ID	Description	GIS	CAD	Notes
RAWCV00024	Air Release			



CAD-42-13B

Can file for 42-13B is actually 42-13A – no GIS appurtenances identified

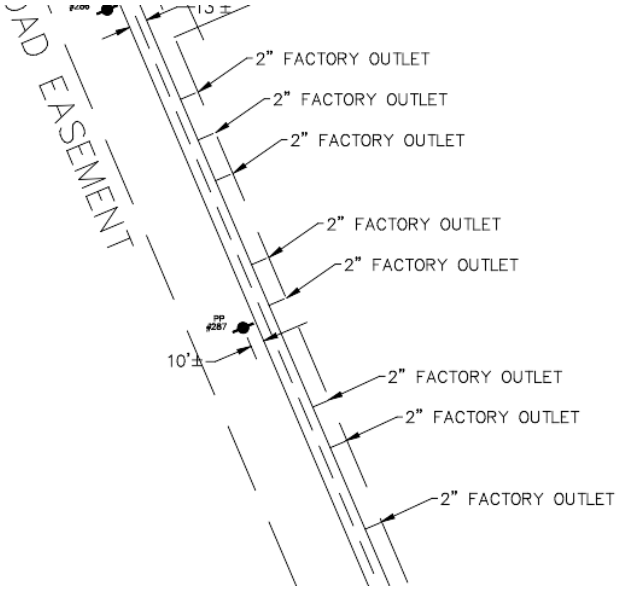
CAD-42-13D

Well 6T

ASSET ID	Description	GIS	CAD	Notes
				No identified appurtenances in CAD or GIS



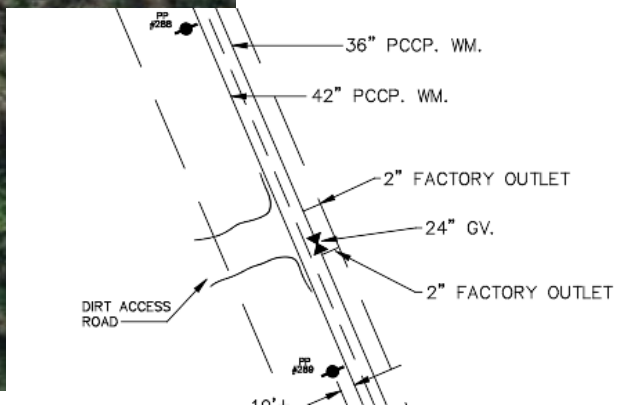
Factory Outlets?
Cad identifies 8 factory outlets on the 36” PCCP pipe nit in GIS/no appurtenances?



Gate Valve at Road

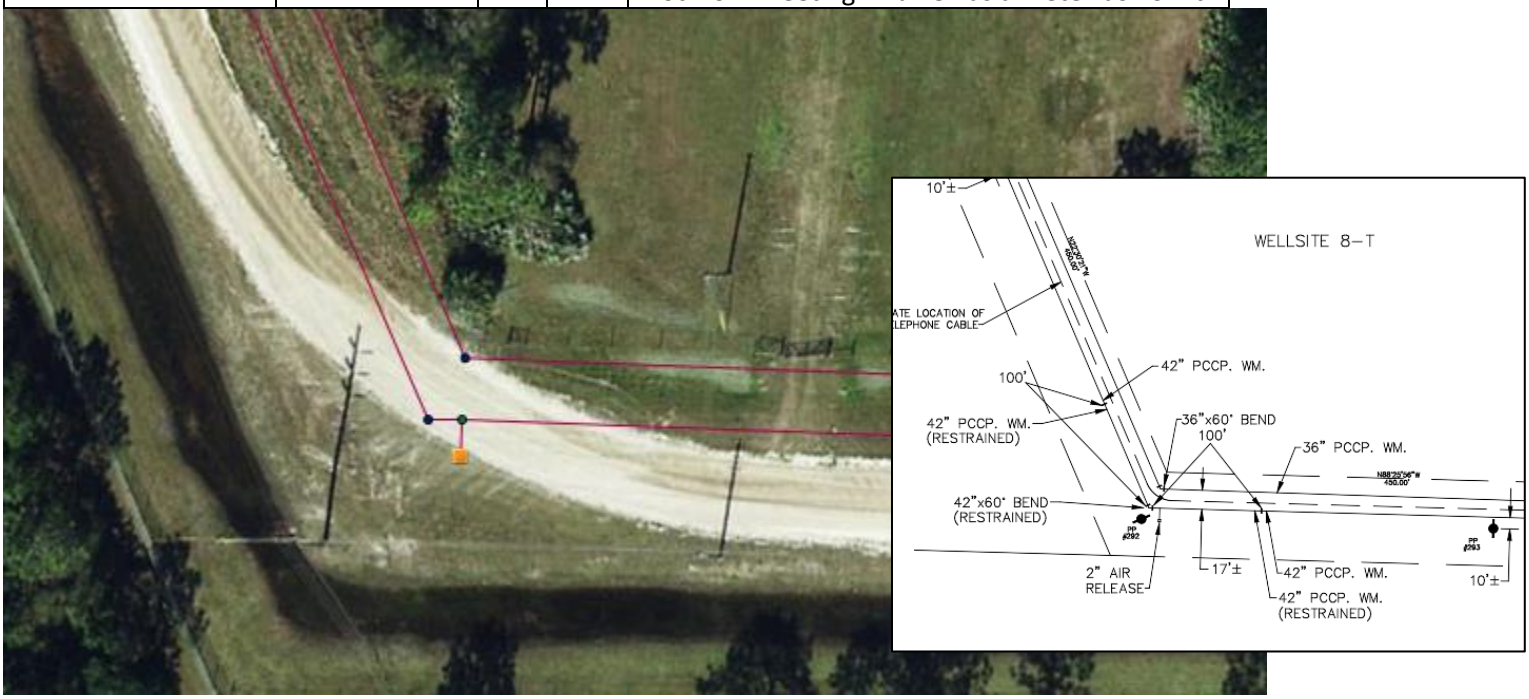
ASSET ID	Description	GIS	CAD	Notes
● RAWSV00053	24” Gate	●	●	Also shows 2 more outlets in CAD?





Well 8T

ASSET ID	Description	GIS	CAD	Notes
				No well appurtenances in CAD or GIS
RAWCV00025	Air Release			
				Not from meeting – valve has a meter box on it



Air release

ASSET ID	Description	GIS	CAD	Notes
RAWCV00026	Air Release			

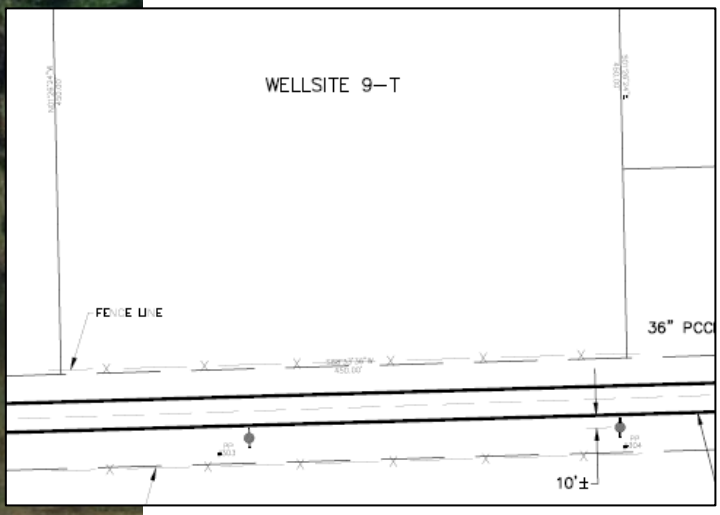


CAD-43-18C

Well 9T

ASSET ID	Description	GIS	CAD	Notes
				No identified appurtenances in CAD or GIS for 9T





Flushing port

ASSET ID	Description	GIS	CAD	Notes
● RAWSV00135	6” Gate	●	●	
● RAWFH00008	Flushing port	●	●	



Air release

ASSET ID	Description	GIS	CAD	Notes
RAWCV00035	Air Release	●	●	



Well 10T

ASSET ID	Description	GIS	CAD	Notes
				No identified appurtenances in CAD or GIS



CAD-43-17C

No Appurtenances in CAD or GIS

CAD-43-17D

Well 11T

ASSET ID	Description	GIS	CAD	Notes
				No identified appurtenances in CAD or GIS



Air release

ASSET ID	Description	GIS	CAD	Notes
RAWCV00034	Air Release			



CAD-43-16C

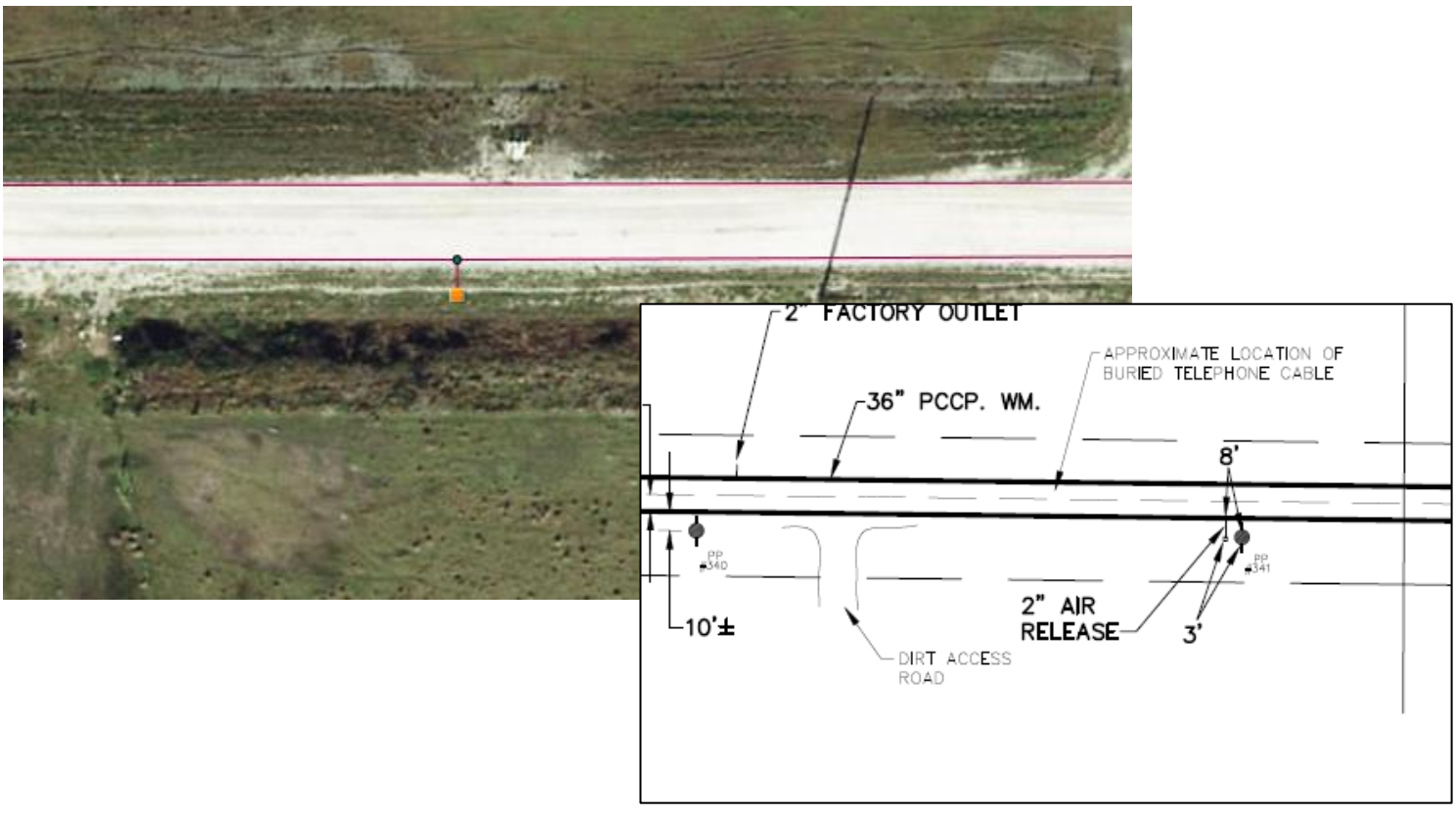
Well 12T

ASSET ID	Description	GIS	CAD	Notes
				No identified appurtenances in CAD or GIS



Air release

ASSET ID	Description	GIS	CAD	Notes
RAWCV00033	Air Release	●	●	



CAD-43-16D

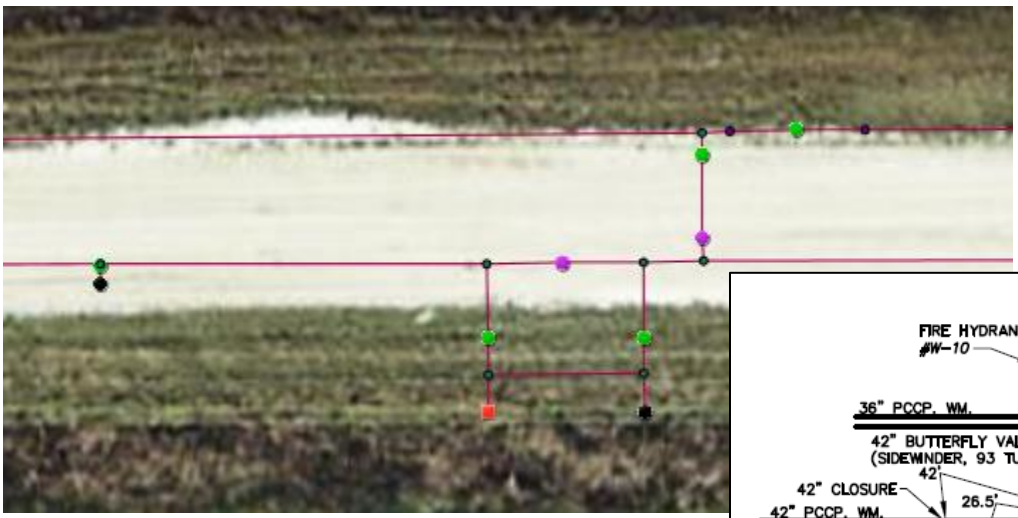
Well 13T

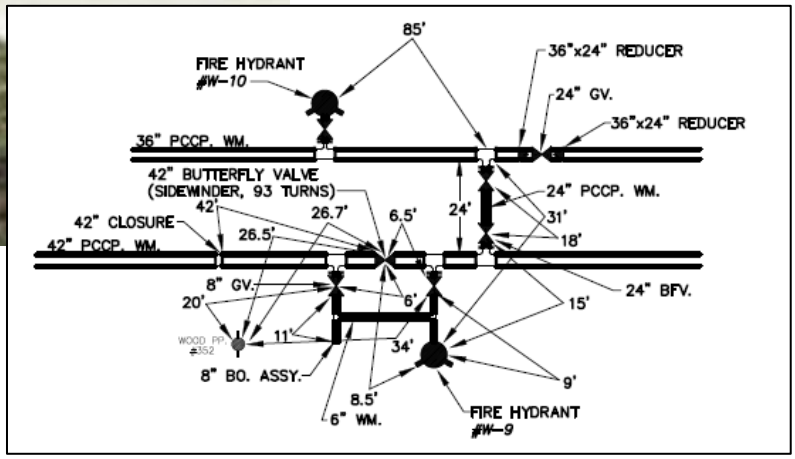
ASSET ID	Description	GIS	CAD	Notes
				No identified appurtenances in CAD or GIS



CAD-43-15C

ASSET ID	Description	GIS	CAD	Notes
RAWFH00007	Flushing Port			
RAWSV00097	24” Gate			
RAWSV00099	24” Gate			Not on CAD
RAWSV00098	24” Butterfly			
RAWSV00100	42” Butterfly			Sidewinder BFV 93 turns to close
RAWSV00028	8” Gate			
RAWSV00101	6” Gate			
RAWCV00016	Blow off			
RAWFH00002	Flushing Port			





Well 14T

ASSET ID	Description	GIS	CAD	Notes
				No identified appurtenances in CAD or GIS



CAD-43-15D

Well 15T

ASSET ID	Description	GIS	CAD	Notes
				No identified appurtenances in CAD or GIS



CAD-43-14C

Well 16T

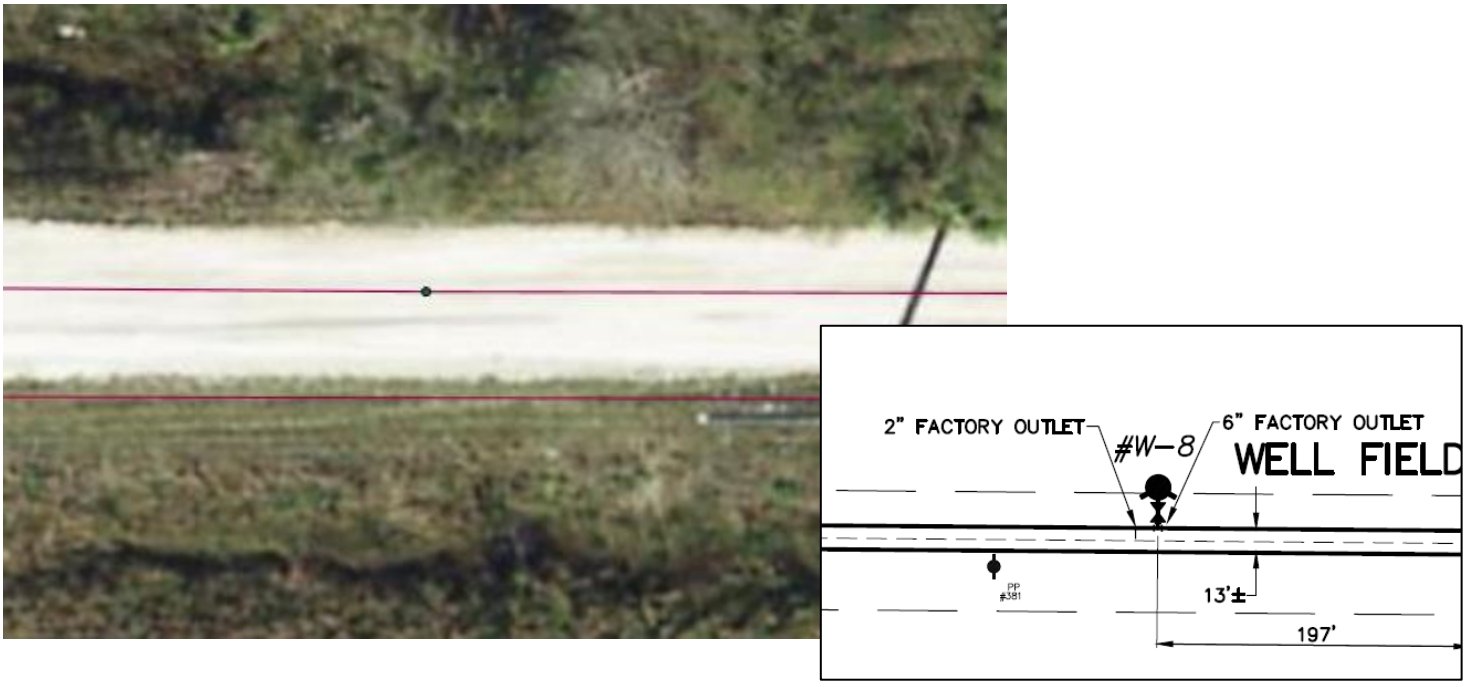
ASSET ID	Description	GIS	CAD	Notes
				No identified appurtenances in CAD or GIS



CAD-43-14D

Flushing port

ASSET ID	Description	GIS	CAD	Notes
RAWSV00132	6" Gate			
RAWFH00006	Flushing port			



CAD-43-13C

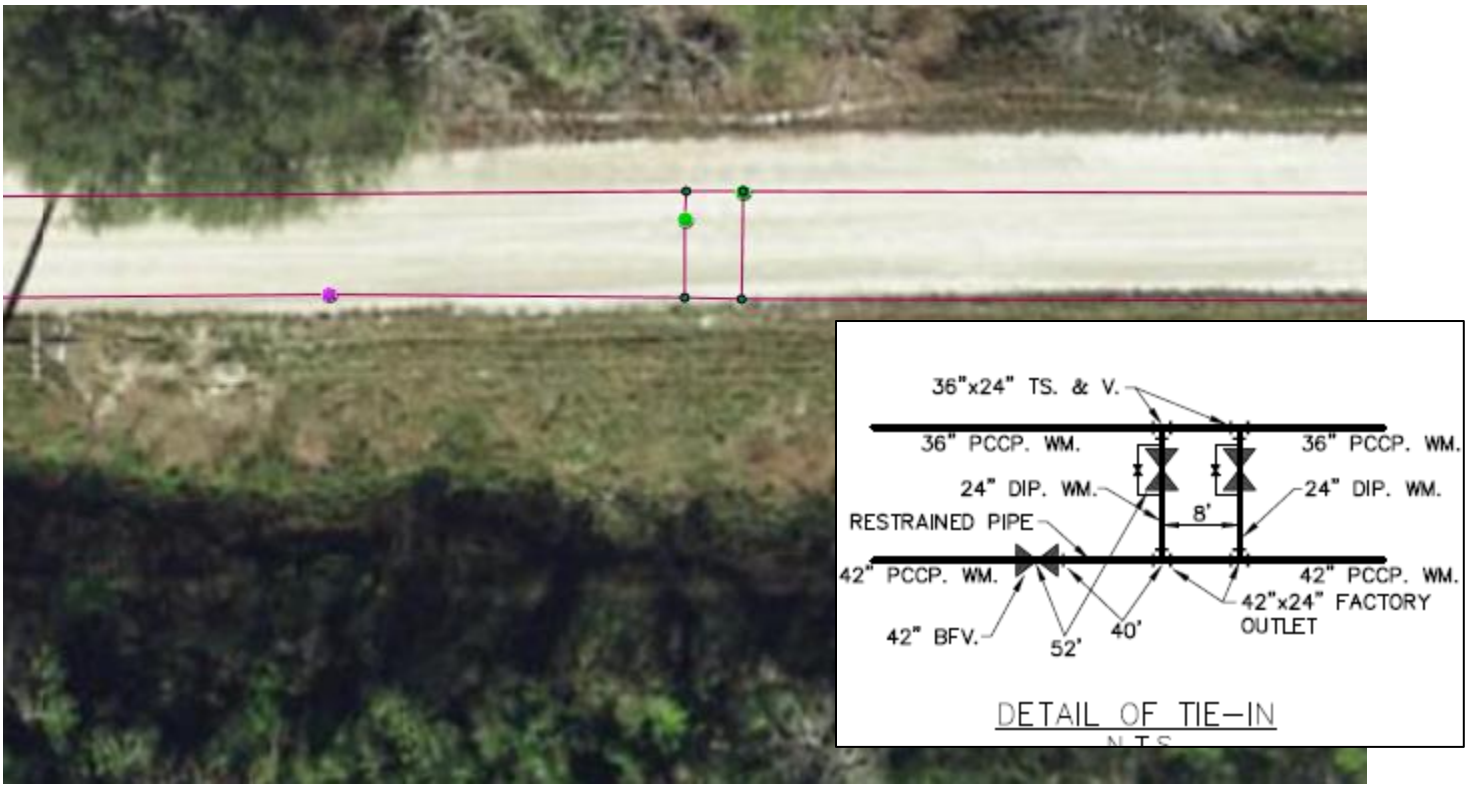
Drain Valve

ASSET ID	Description	GIS	CAD	Notes
RAWSV00093	6” Gate			Drain valve



Tie In

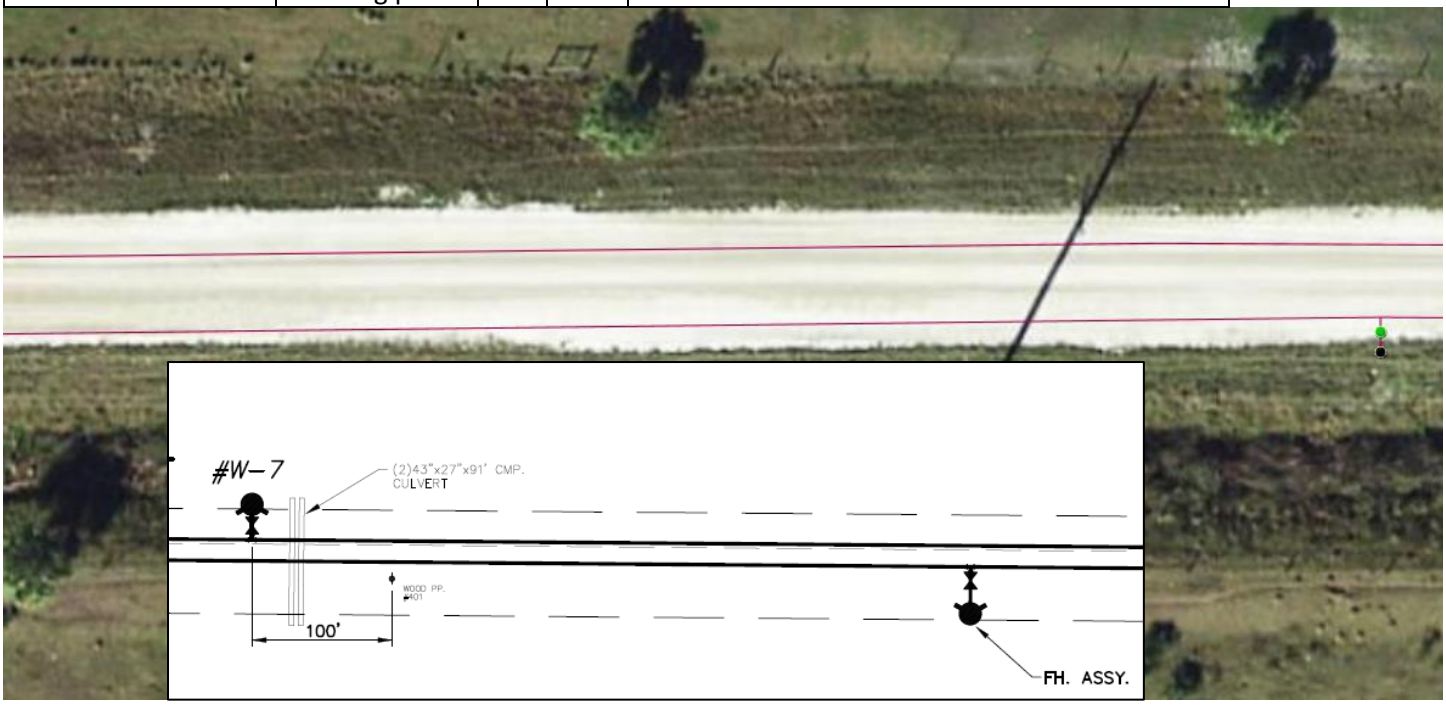
ASSET ID	Description	GIS	CAD	Notes
RAWSV00123	24” Gate			
RAWSV00095	24” Gate			
RAWSV00094	42” Butterfly			



CAD-43-13D

Flushing port

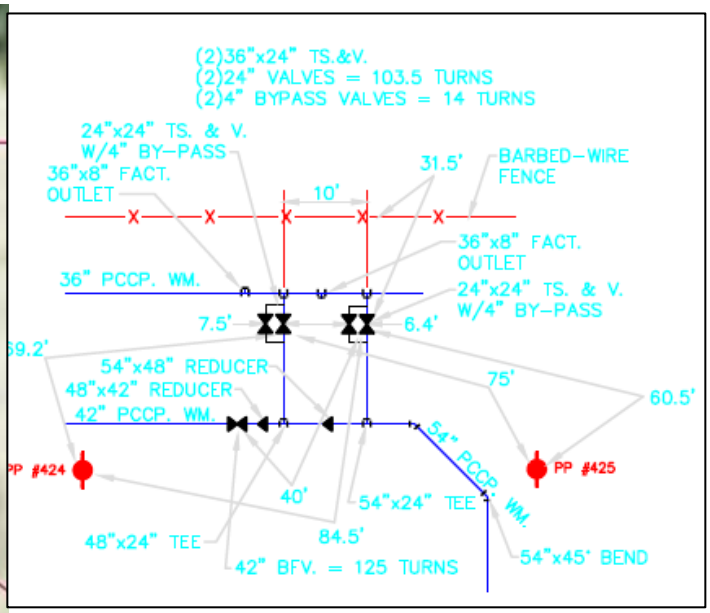
ASSET ID	Description	GIS	CAD	Notes
RAWSV00121	6” Gate			Missing on GIS
RAWFH00005	Flushing port			Missing on GIS
RAWSV00121	6” Gate			
RAWFH00005	Flushing port			



CAD-44-18D

ASSET ID	Description	GIS	CAD	Notes
RAWSV00103	4” Gate			bypass
RAWSV00030	24” Gate			
RAWSV00122	42” Butterfly			
RAWSV00104	4” Gate			
RAWSV00102	24” Gate			





SUBMIT BIDS TO: Seminole County 1301 E. Second Street Sanford, Florida 32771 **Attn: PURCHASING & CONTRACTS (PCD)**	**INVITATION FOR BID** And Bidder Acknowledgment
Contact: Gladys Marrozos, CPPB Sr. Procurement Analyst 407-665-7110 - Phone 407-665-7956 - Fax gmarrozos@seminolecountyfl.gov	**IFB-602347-15/GCM** **Term Contract for Hydrant and Valve Maintenance, Repair and Flushing Services**
Pre-Bid Conference Date: August 13, 2015 Time: 9:00 AM (Eastern Standard Time) Location of pre-Bid Conference: Environmental Services Department, 500 West Lake Mary Boulevard Sanford, Florida 32773	
Bid Due Date: September 2, 2015 Time: 2:00 PM (Eastern Standard Time) Location of Public Opening: Purchasing & Contracts Division, PCD Conference Room 1301 E. Second Street, Sanford, FL 32771	
Proposer Name:	Federal Employer ID Number:
Mailing Address:	If returning as a "No Submittal", state reason (**if so, return only this page**):
City, State, Zip:	
Type of Entity **(Circle one)**: Corporation Partnership Proprietorship Joint Venture Incorporated in the State of: _____ List of Principals: _____ _____	**The undersigned Bidder hereby acknowledges receipt of Addenda Numbers_____ through_____:** _____ Authorized Signature (Manual) Date
Email Address:	Typed Name:
Telephone Number:	Title:
Fax Number:	Date:

THIS FORM MUST BE COMPLETED AND RETURNED WITH WRITTEN BID

The Bidder is expected to completely analyze the information contained in this Invitation for Bid (IFB) as guidance for the preparation of their written submittal. The Bidder's written bid should be specific, detailed, and complete in order to clearly and fully demonstrate the Bidder's understanding of the requested work and/or delivery requirements.

Part 1
General Scope

GENERAL DESCRIPTION:

The Seminole County Environmental Services Department (SCES) requires services of experienced, licensed contractor(s) to provide maintenance, repair and replacement part services for fire hydrants, valves (including associated fittings, restraints and pipe), and flushing services on an "as needed" basis at locations within the SCES utility's distribution systems. SCES will furnish the successful contractor(s) with the most recent copy of the distribution systems atlas in an electronic format.

The Contractor(s) will be responsible for furnishing all labor, tools, equipment, parts and materials to complete the requested work as specified in the Scope of Service section. The Contractor(s) will also be responsible for furnishing all required ancillary services to which includes but is not limited to, mobilization, excavations, well pointing and pumping, shoring, line stops, wet taps, maintenance of traffic, and site restorations necessary to complete the requested work as specified in the Scope of Services.

STANDARDS:

A. SCES Utility Engineering Specifications for Water Distribution Construction.
B. Seminole County Standards for applicable public right-of-way improvements under County jurisdiction.
C. FDOT Utility Accommodation Manual (latest edition) and FDOT Design Standards for Construction, Maintenance and Utility Operations on the State Highway System (2008 or latest edition).
D. AWWA Standards for Maintenance, Repair and Replacement of fire hydrants (M-17) and distribution system valves (M-44) (most applicable and latest edition).
E. OSHA Standards as applicable to associated work.

SPECIAL CONDITIONS:

Contractor's Response Time: Contractor(s) shall be adequately staffed and equipped to respond to all aspects of the requested work within 72 hours, if required by SCES.

Contractor's Personnel: The Contractor(s) must employ and assign a Project Manager who will oversee the described work and who has a minimum of five (5) years continuous field and supervisory experience in all aspects of the described work. The Project Manager shall serve as the single point of contact for all work, be responsible for coordinating and scheduling all work (including restoration) and be available (by phone, if not in person) while contractor's crews work within SCES distribution systems.

The Contractor shall employ and designate a qualified **Quality Control Manager** who shall be responsible for re-inspection of all field processed data if it falls outside of tolerances. All such data shall be re-collected. The Quality Control Manager shall also be responsible of random sampling of not less than 10% of the total contract value. This will provide quality assurance of all physical aspects of the service and validation of all data attributes collected.

For each job or task assigned under this contract, the Contractor's Project Manager shall assign qualified and responsible Service Technicians to complete requested work. At any time the Contractor's personnel is working within the SCES distribution systems, notification is required to the SCES SCADA

Operations Center at 407-665-2767. All Service Technicians shall wear a uniform shirt that identifies the Contractor by name. All Service Technicians shall arrive at, and travel through the Utility system in a presentable service vehicle identified with the Contractor's name, logo and telephone number.

Contractor's Equipment: The Contractor shall utilize and maintain all equipment in a safe and responsible manner. It is the responsibility of the Contractor to maintain all equipment so as to avoid any leaking fuel, oil, and/or hydraulic fluid. If such leakage occurs, it shall be the responsibility of the Contractor to protect the environment and the surrounding surfaces from contamination and/or damage. If said leakage is excessive or cannot be adequately contained, said equipment must cease operation and be removed from the job site. All Contractor(s) service vehicles shall be maintained in a presentable manner and have Contractor name and logo adequately displayed.

SCES Requirements for Work and Site Visit Management: Contractor personnel shall notify their assigned SCES representative each day, prior to beginning work within the County utility system. All contractor personnel shall display on their person a company identification badge that is clearly visible at chest level and not covered by clothing or other items. This badge must have the company name, company phone number, the individual's name and the individual's photo. In addition, SCES requires that the Contractor create a service call or job order ticket that shall have, at a minimum, the following information:

- Company name and contact information
- Company job or work order number
- SCES contact name and phone number
- SCES job number and Seminole County purchase order number
- Date/time of beginning and ending of work
- Number of Technicians
- Work location and description of work to be performed
- Detailed description of solution and/or work completed

SCOPE OF SERVICES:

Hydrant Maintenance: Fire hydrant testing and maintenance shall be in accordance with AWWA – M17 Manual for Installation, field testing, and maintenance of fire hydrants, to include the following procedures:

- Locate and access each fire hydrant
- Locate access and exercise fire hydrant isolation valve
- Check fire hydrant nozzle height for correct ground clearance
- Identify make, model, nozzle size and year of hydrant manufacture
- Lubricate operating nut (if appropriate for hydrant make/model) and all nozzle outlets with non-corrosive FDA approved lubricant
- Open hydrant with nozzle caps in place to check for seal leakage
- Verify that hydrant main (bottom) valve completely closes
- Flow hydrant to maximum rate for 15 minutes, record working pressure and calculate flow rate and gallons flushed. If hydrant fails to flow clear in the initial 15 minute flush, contact SCES SCADA Operations Center at 407-665-2767, notifying them of the anomaly. Continue to flow hydrant until water clears, checking in 15 minute increments. The use of a calibrated combination pitot gauge and hydrant diffuser is required for all hydrant flushing.
- Close hydrant completely. Back off the opening nut enough to take the pressure off the packing.

- Remove all outlet nozzle caps, clean the threads, check the condition of the gaskets replace as required, and lubricate the threads. Check the ease of operation of each cap.
- Check outlet nozzle chains for free action on each cap. If the chains bind, open the loop end around the cap until they move freely.
- Record static pressure
- Re-attach hydrant nozzle caps
- Scrape, wire brush/or sand blast and paint hydrant appropriate color. Paint shall be Sherwin-Williams Industrial Marine Coatings, ANSI Safety Yellow, Pantone 109 or approved equal. Coating shall be spray applied to a minimum of a 4 ml dry coat thickness.
- Replace (if defective) hydrant ID tag, or install (if not present) hydrant ID tag.
- Replace (if defective) blue reflective road marker, or install (if not present) blue reflective road marker. Reflective pavement markers in blue shall be used to identify the hydrant locations. Each marker is to be placed on the center line of the roadway lane closest to the hydrant.
- Obtain and record GPS site coordinates of hydrant.
- Document any operational deficiencies and/or miscellaneous findings.
- Notification of all malfunctioning and/or out of service hydrants or valves shall be immediately reported to SCES.
- Document all pertinent data into an electronic spreadsheet or database including the following:
    - Hydrant ID tag number
    - Hydrant address location
    - Hydrant GPS site coordinates
    - Date of flush or service
    - Hydrant brand
    - Hydrant model number
    - Hydrant year
    - Hydrant size
    - Hydrant flow rate obtained
    - Hydrant pressure after 5 minutes of flushing
    - Total gallons flushed during service
    - Degree of operating difficulty
    - Deficiencies and/or repairs required to be immediately reported to the Utility.
- All data shall be formatted to match existing SCES data system and/or forms. Data shall be delivered to the SCES in an electronic format compatible with SCES' ArcGIS/ArcMap system or SQL database.

Upper Barrel Repair: An upper bonnet repair shall consist of repairing and/or replacing all necessary components within the upper portions of the hydrant, from the operating nut downwards to the top of the break away (upper barrel) flange, in order to return hydrant to working order. Hydrant rotation shall also be considered as an upper barrel repair.

Lower Barrel Repair: A lower barrel repair shall consist of repairing and/or replacing all necessary components of the hydrant from the top of the break away (upper barrel) flange to the bottom of the hydrant foot valve in order to return hydrant to working order.

Valve Maintenance: Valve maintenance shall include the following procedures:

- Locate and access each valve
- Raise valve box to grade (if applicable)
- Align valve box to vertical position (if located outside of pavement)
- Clean debris and standing water from valve box

- Operate valve from open to close and back to open position for two (2) complete cycles
- Obtain and record GPS coordinates of valve
- Paint valve box blue
- Mark curve with a “V” marking
- Document all pertinent data including location, type, and size of valve, direction of rotation to open position, numbers of turns to full open position, degree of operating difficulty, and note deficiencies and/or closed valves to be immediately reported to the Utility. All data shall be formatted to match existing SCES data system and/or forms. Data shall be delivered to the SCES in an electronic format compatible with SCES’ ArcGIS/ArcMap system.

GPS Mapping: All the water distribution valves and fire hydrants encountered in this contract are to be GPS mapped within sub-meter accuracy and the data delivered in an electronic format compatible with SCES’ ArcGIS/ArcMap system software. Coordinate data shall be field-collected with autonomous GPS readings and subsequently differentially corrected via post-processing. The contractor(s) shall further refine positions through filtering and inspection to eliminate noise, problematic satellite geometry and multi-path degradation. Point valve features shall be collected at an epoch of one (1) second with a minimum occupation of twenty (20) seconds. Specific parameters include:

- Elevation mask: 15 degrees above the horizon
- Coordinate system: as agreed with NAD 1983 State Plane Florida EAST
- Satellites: >= 4
- Position Dilution of Precision (PDOP) <6
- Horizontal Dilution of Precision (HDOP): <4
- Minimum number of raw positions collected: 20
- In the event of obstructions – where a clear GPS position cannot be captured a laser offset will be executed from a nearby location

At a minimum, and in addition to database attribute requirements, the following coordinate data items shall be generated as a result of this process.

- PDOP value
- HDOP value
- Correction status
- Date recorded
- Time recorded
- Total positions
- Filtered positions
- Horizontal Precision
- Vertical Precision
- Standard deviation
- cor File Name
- X-coordinate
- Y-coordinate

Documentation: Documentation data will be collected on each distribution valve and/or hydrant and will be agreed upon, and be compatible with SCES’ ArcGIS/ArcMap system software in advance of work start up.

Data documentation will include, at a minimum:

a) **Physical data** – Identification number, map number, valve size, type of valve, use of valve, valve structure, depth of valve, number of turns, torque, if clean out was necessary, valve discrepancies (by category and details), box/vault discrepancies (by category and details)and any additional information as necessary.
b) **Location data** – Mapping grade GPS coordinate data parameters noted in the GPS mapping section
c) **Discrepancies** – Details on discrepancies so that a work order (as described below) can be concisely created.

Deliverable Data: The Contractor will provide applicable hydrant and valve data in a spatially accurate format compliant with SCES ArcGIS/ArcMap system and in the County's existing data structure. Contractor shall be able to fully integrate data into ESRI ArcGIS/ArcMap and shall be integrated into the SCES ArcGIS system. Metadata, including a detailed citation describing field data collection practices, equipment settings, post processing procedures, base stations used for differential correction and expected accuracy, are to be submitted with final and interim data deliveries. The data in electronic format shall contain the information agreed to by SCES and at a minimum the following attribute data:

- A unique identification number – For each device
- Data Dictionary – Valve Condition (operable, inoperable)
- Source document reference – valve discrepancies
- Date of Operation – Structure discrepancies
- Valve Size – PDOP value
- Valve Type – HDOP value

Obstructed GPS data shall be obtained through laser offset method.

Flushing Services: SCES may require the Contractor to perform unidirectional or maintenance flushing in certain locations within the utility's distribution systems. SCES will provide to contractor the flushing sequences developed by an Engineer for the specified areas. The contractor is responsible for locating the valves and hydrants identified in the Engineer's sequencing and verifying their operability. Upon completion of each sequenced flushing activities, the Contractor will return valves to their original position. This is to help with valves not being left in the wrong position. Pricing for unidirectional flushing will combine item B3 (valve maintenance without GPS location) for turning the valves and item A6 Time Unit for the actual flushing.

Hydrant and/or Valve Replacement and Installation: Hydrant and valve replacement and/or new installation work described in this solicitation package (see Price Schedule) shall be "all inclusive". The line item pricing of such work shall include all of but not limited to the following:

- Pre work job site evaluation
- Obtaining all utility and/or Right of Way (ROW) locates
- Notification of effected customers (with the exception of partial water system shut down)
- Job site safety and MOT
- Site excavation (typical <48" bury to bottom of pipe)
- Furnish and install all necessary materials to successfully complete the job
- Furnish and competently operate all necessary equipment to successfully complete the job
- Furnish and manage all necessary competent labor to successfully complete the job
- Excavation, backfill and compaction

- Removal of all remaining spoil, materials and waste

Work in Utility Easement/Right of Way (ROW) and Existing Utilities/ROW Improvements: The Contractor shall be responsible for obtaining all Utility Locates through, and in accordance with "Sunshine State One Call of Florida (SSOCOF) Excavation Guide" (latest edition). The Contractor shall take all possible precautions and be responsible for protecting all underground utilities and other improvements within the utility easement and/or ROW. The Contractor shall promptly notify SCES of any conflicts with existing utilities that occurs as a result of said work. The Contractor shall be responsible for obtaining and adhering to all applicable Maintenance of Traffic (MOT) and/or Right of Way permits as required by Seminole County, State of Florida Department of Transportation (FDOT) or jurisdictional authority.

Job Site Management: The Contractor shall set up, manage and restore each job site in a responsible manner that includes but is not limited to Maintenance of Traffic (MOT), pedestrian safety, and property protection. At no time during the active progress of work shall the Contractor leave the job site unattended. The Contractor must request and gain approval from SCES for any specific job site-work that may extend past one work day. If approval is granted, all excavated areas must be backfilled and enclosed with safety mesh and proper MOT activated at end of each work day. Each job site (regardless of duration of work) must be maintained at all times in a responsible manner that does not unduly impact the surrounding areas and allows for adequate ingress/egress from properties affected. Any and all road and/or ingress/egress closures must be approved by the SCES in advance of the work. The Contractor shall present a contingency plan for such closures at time of approval request. Upon completion of work, the contractor shall backfill and compact affected areas in addition to clean up and removal of any accumulated dirt and/or rubble from job site. It shall be the ultimate responsibility of the Contractor to restore the Utility easement and/or right of way to pre-excavated condition. All restoration activities including irrigation system repairs shall be the responsibility of the contractor (reference Restoration and Contractor Pass Through section of this document).

Sub-contracted and Contractor "Pass-Through" Charges: Certain services shall be considered as "Pass-through" charges. These charges are interpreted to mean sub-contractor invoice total plus 10% administration and management costs. For the terms of this contract these services include landscape restoration (excluding irrigation repairs and <400ft^2 sod), asphalt restoration, concrete restoration, de-watering (well points) services, extended MOT (>72 hours), MOT with law enforcement presence during work activities. Prior to use of sub-contracted or cost pass through services, the Contractor shall obtain three (3) separate quotes for each of the sub-contracting activities and present to the SCES a recommendation of award for each service. If the acceptance of this recommendation is not approved, SCES reserves the right to perform any and all of these pass through activities. The SCES reserves the right to perform any and all of these pass through activities to avoid the additional pass through charges. If this right is exercised by SCES, the responsibility for such work will be removed from the Contractor.

Warranty: In order to insure fire hydrant and valve repair, replacement and installation meets the performance guaranteed by the manufacturer and retain warranties, the contractor shall guarantee all workmanship and materials for all described work for a period of two (2) years from the date of the repair or installation.

Part 2
Instructions to Bidders

CONTACT: All prospective Bidders are hereby instructed not to contact any member of the Seminole County Board of County Commissioners, the County Manager or Deputy Manager, or any Seminole County Staff members other than the noted Purchasing & Contracts Division (herein referred to as 'PCD') Contact Person regarding this IFB or their written bid at any time prior to the posting on the COUNTY's Website of the recommendation and intent to award by County staff for this project. Any such contact shall be cause for rejection of your bid. Interpretation of this clause will be solely at the discretion of the County.

PUBLIC OPENING: Written bids shall be received at PCD in the specified location, date and time (considered to be the deadline for submission) as referenced in the Formal Notice for this IFB, unless otherwise revised via posted Addenda. As soon as possible thereafter, the names of the Bidders that submitted written bids for this IFB shall be read aloud at the specified location. Persons with disabilities needing assistance to participate in the Public Closing should call the noted PCD Contact Person at least forty-eight (48) hours in advance of the Public Opening at (407) 665-7110.

DELAYS: The COUNTY, at its sole discretion, may delay the scheduled due date and time for submission, if it is to the advantage of the COUNTY to do so. The COUNTY will post all changes in the scheduled due date and time for submission by written addendum posted to the COUNTY's Website: (www.seminolecountyfl.gov/purchasing)

BID SUBMISSION AND WITHDRAWAL: The COUNTY will receive written submittals in hard copy form as stated in the Formal Notice. The outside of the envelope/container must be identified with this IFB Number and Title referenced within the Formal Notice for this IFB. The envelope/container must also include the Bidder's name and return business address. No electronic bid submissions by email or other electronic method will be accepted. **Bids received after the scheduled due date and time for submission shall be returned unopened.** The scheduled due date and time for submission will be scrupulously observed. The COUNTY will not be responsible for late deliveries or delayed mail. The time/date stamp clock located in PCD shall serve as the official authority to determine lateness of any bid. The COUNTY cautions all Bidders to ensure actual delivery of mailed or hand-delivered bids prior to the scheduled due date and time for submission that has been set for receiving bids. Telephone confirmation of timely receipt of any bid should be made by calling (407) 665-7116, before the 2:00 deadline.

The Bidder is required to submit **FIVE (5) COMPLETE SETS** in hard copy (one [1] original and **FOUR [4**] copies), **plus ONE (1) CD ROM** of their complete written submittal. The Bidder should submit their written bid in person or by mail in hard copy form. The CD ROM should not include information in addition to that being provided in the original hard copy submittal. If additional information is received, PCD will serve notice to the Bidder that the additional information will not be considered under this IFB solicitation.

Bidders may withdraw their bids by notifying the COUNTY in writing at any time prior to the scheduled due date and time for submission. Bidders may withdraw their bids in person or through an authorized representative. Bidders and authorized representatives must disclose their identity, display proper identification and provide a signed receipt for the bid. Bids, once opened, become the property of the COUNTY and will not be returned to the Bidder. **At its sole discretion, the COUNTY may request additional information should the COUNTY deem it necessary.**

INQUIRIES: All Bidders should carefully examine the IFB documents. Any ambiguities or inconsistencies shall be brought to the attention of PCD Contact Person in writing prior to the scheduled due date and time for submission. Failure to do so, on the part of the Bidder, shall constitute an acceptance by the Bidder of any subsequent decision made by the COUNTY. Any questions concerning the intent, meaning and interpretations of the IFB documents including the attached Draft Agreement, shall be requested in writing, and received by PCD Contact Person at least seven (7) calendar days prior to the scheduled due date and time for submission. Written requests can be submitted via e-mail: **gmarrozos@seminolecountyfl.gov**. The COUNTY will not be responsible for oral instructions made by employees of the COUNTY or its authorized representatives in regard to this IFB.

ADDENDUM: Should revisions to the IFB documents become necessary, the COUNTY will post Addenda information on the COUNTY's Website. All Bidders should check the COUNTY's Website or notify PCD Contact Person to verify information regarding Addenda. Failure to do so may result in rejection of the Bidder's submitted bid and a determination as "Non-Responsive". **By execution of the Formal Notice for this IFB, the Bidder acknowledges receipt of all Addenda issued under this solicitation**. Addenda information will be posted on the COUNTY's Website (www.seminolecountyfl.gov/purchasing). It is the sole responsibility of the Bidder to ensure that they obtain information related to any Addenda.

SELECTION PROCESS AND AWARD: The award will be made to the lowest priced, responsive, responsible Bidder. The Bidder(s) understands that this Bid does not constitute an agreement or a contract with the Bidder. The COUNTY reserves the right to reject all bids/proposals, make multiple awards (award to more than one vendor), make a partial award, to waive formalities, to re-solicit and advertise for new bids/proposals, or to cancel the project in its entirety. In evaluating Bids, the COUNTY shall consider the information provided by the Apparent Low Bidder as described in these "INSTRUCTIONS TO BIDDERS." Any of the following causes may be considered as sufficient grounds for disqualification of a Bidder or the rejection of a Bid:

(a) Submission of more than one (1) Bid for the same Work by any entity under the same or different names.
(b) Evidence of collusion among Bidders.
(c) Submission of an unbalanced Bid in which prices quoted for some items are out of proportion to the prices quoted for other or similar items in the same Bid.
(d) Lack of responsibility as shown by past Work from the standpoint of life safety including, but not limited to, strict adherence to all maintenance of traffic requirements of COUNTY, workmanship, progress and financial irresponsibility.
(e) Uncompleted Work for which the Apparent Low Bidder is committed by contract which might hinder or prevent the prompt completion of Work under this Bid if an Agreement would have been awarded to the Apparent Low Bidder.
(f) Falsification of any entry made on the Bid Documents shall be deemed a material irregularity and will be grounds, at the COUNTY's option, for disqualification of the Apparent Low Bidder or rejection of the Bid.
(g) This section shall be construed liberally to benefit the public and not the Apparent Low Bidder; however, any other evidence which may hinder or otherwise delay completion of the Project may be grounds for disqualification.
(h) Non-compliance with the submittal requirements of these Instructions to Bidders.

AWARD CRITERIA: The recommendation of award will be based on, but not limited to the following criteria:

(a) The ability, capacity and skill of the Apparent Low Bidder to perform the Work.

(b) Whether the Apparent Low Bidder can perform the Work promptly, or within the time specified, without delay or interference.
(c) The character, integrity, reputation, judgment and efficiency of the Apparent Low Bidder.
(d) The quality of performance of previous contracts or services to Seminole County or any other agency or client.
(e) The previous and existing compliance by the Apparent Low Bidder with Chapter 220, Seminole County Purchasing Code & Procedures, the life safety requirements of COUNTY, and other laws and ordinances, regulations.
(f) The sufficiency of the financial resources and ability of the Apparent Low Bidder to perform the Work.
(g) The quantity, availability and adaptability of the Apparent Low Bidder to perform the Agreement or service to the particular needs of the COUNTY.
(h) The ability of the Apparent Low Bidder to retain employees for the purpose of this Work.
(i) The experience of the Apparent Low Bidder performing in a similar manner as required by this Agreement. Minimum of three (3) satisfactory years shall be required.
(j) The type, structure and experience of the local or branch management proposed.
(k) Quality Control Program.
(l) Claims and Litigation filed against the Apparent Low Bidder or filed by the Apparent Low Bidder for equitable adjustment, contract claim or litigation in the past five (5) years.
(m) Reprimand of any nature or suspension by the Department of professional Regulation or any other regulatory agency or professional association within the last five (5) years.

BID PREPARATION COSTS: Neither the COUNTY nor its representatives shall be liable for any expenses incurred in connection with preparation of a response to this IFB. Bidders should prepare their bids simply and economically, providing a straightforward and concise description of the Bidder's ability to meet the requirements of this IFB.

ACCURACY OF BID INFORMATION: By submission of a bid, Bidder acknowledges that they have carefully examined the IFB documents and agrees to furnish the services/products specified in the solicitation at the prices, rates or discounts as proposed. Bidder agrees that their bid will remain firm for a period of up to one hundred twenty (120) days in order to allow the County adequate time to evaluate the submittals.

By submission of a bid, Bidder agrees to abide by all conditions of this bid and understand that a background investigation may be conducted by the Seminole County Sheriff's Department prior to award. Bidder certifies that all information contained in their bid is truthful to the best of their knowledge and belief. Bidder further certifies that they are duly authorized to submit this bid on behalf of the vendor/Bidder as its act and deed and that the vendor/Bidder is ready, willing and able to perform if selected.

INSURANCE: A misstatement or omission of a material fact, whether intentional or not, regarding the Proposer's insurance coverage, policies or capabilities may be grounds for rejection of the Proposer's submitted proposal and rescission of any ensuing Award Agreement.

The COUNTY recommends that all Bidders review the insurance requirements listed within the Draft Agreement with their insurance carriers. A copy of the insurance certificate shall be furnished to the COUNTY prior to the final execution of the COUNTY's Award Agreement. The COUNTY reserves the right to reject the award to any Bidder that fails to provide the insurance as required within the COUNTY's Award Agreement.

LICENSES: Bidders, both corporate and individual, must be fully licensed and certified for the type of work to be performed in the **State of Florida** at the time of submittal of Bid. Should the Bidder not be fully licensed and certified, its bid shall be rejected. Any permits, licenses, or fees required shall be the responsibility of the Bidder. No separate or additional payment will be made for these costs. Adherence to all applicable code regulations, Federal, State, County, City, etc., are the responsibility of the Bidder.

The following licensing requirements shall apply when the applicable Florida Statute mandates specific licensing for Contractors engaged in the type of work covered by this solicitation. (a) State of Florida, Department of Professional Regulation, Construction Industries Licensing Board and licensed by other federal, state, regional, county or municipal agencies having jurisdiction over the specified construction work; (b) Said licenses shall be in the Bidder's name as it appears on the Official Bid Form. Bidder shall supply appropriate license numbers, with expiration dates, as part of their bid. Failure to hold and provide proof of proper licensing, certification and registration may be grounds for rejection of the bid; (c) Bidder shall provide copies of all applicable licenses with their Bid Proposal; and (d) Subcontractors contracted by the Prime Contractor shall be licensed in their respective fields to obtain construction permits from the County.

OCCUPATIONAL SAFETY AND HEALTH ACT (O.S.H.A.): In instances where such is applicable due to the nature of the bid matter with which this bid package is concerned, all material, equipment, etc., as proposed and offered by Bidders must meet and conform to all O.S.H.A. requirements; the Bidder's signature upon the bid proposal form being by this reference considered a certification of such fact.

POSTING OF RECOMMENDATION AND INTENT OF AWARD: The recommendation and intent to award for this IFB will be posted on the COUNTY's Website (www.seminolecountyfl.gov/purchasing) prior to submission for final approval of award. Failure to file a protest with the COUNTY's Purchasing & Contracts Manager within the time prescribed in the COUNTY's Purchasing Code, Policies and Procedures shall constitute a waiver of proceedings.

PUBLIC RECORDS: Upon recommendation and intent to award for this IFB as posted to the COUNTY's website or within thirty (30) calendar days after closing, bids are considered "public records" and shall be subject to the public disclosure regulations consistent with Chapter 119, Florida Statutes. Bidders must invoke the exemptions to disclosure provided by law in the response to the solicitation and must identify the data or other materials to be protected by separate envelope, and must state the reasons why such exclusion from public disclosure is necessary pursuant to the COUNTY's, "Compliance With Public Records Law" Form, which is required as part of the IFB documents. Ownership of all data, material, and documentation originated and prepared for the County pursuant to the IFB shall belong exclusively to the County and be subject to public inspection in accordance with the Public Records Law. Trade secrets or proprietary information submitted by a Bidder shall not be subject to public disclosure under the Public Records Law; however, the Bidder must invoke the protection of this section prior to or upon submission of the data or other materials, and must identify the data or other materials to be protected and state the reasons why protection is necessary.

PROHIBITION AGAINST CONTINGENT FEES: It shall be unethical for any person to be retained, or to retain any company or person, other than a bonafide employee working solely for the Bidder to solicit or secure the Award Agreement for this IFB, and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bonafide employee working solely for the Bidder, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from award or making of this Award Agreement. For the breach or violation of this provision, the COUNTY shall have the right to terminate the Award Agreement at its sole discretion, without liability and to deduct from the Award Agreement price, or otherwise recover, the full amount of such fee, commission, percentage, gift, or consideration.

ACCEPTANCE / REJECTION / DISQUALIFICATION: The COUNTY reserves the right to accept and make award to those Bidders, who in the opinion of the COUNTY, will be in the best interest of and/or the most advantageous to the COUNTY. The COUNTY reserves the right to reject all bids/proposals, make multiple awards (award to more than one vendor), make a partial award, to re-solicit and advertise for new bids/proposals, or to cancel the project in its entirety. The COUNTY reserves the right to reject the bid of any Bidder who has previously failed in the proper performance of an award or to deliver on time agreements of a similar nature or who, in the COUNTY's opinion, is not in a position to perform properly under this award. The COUNTY reserves the right to inspect all facilities of Bidders in order to make a determination as to the available resources to perform properly under this award. The COUNTY reserves the right to waive any irregularities, informalities, and technicalities and may, at its discretion, issue a re-procurement.

More than one (1) bid from an individual, firm, partnership, corporation, or association under the same or different names will not be considered. Reasonable grounds for believing that a Bidder is involved in more than one proposal submittal will be cause for rejection of all bids in which such Bidders are believed to be involved. Any or all bids will be rejected if there is reason to believe that collusion exists between Bidders. Bids in which the prices obviously are unbalanced will be subject to rejection.

ADDITIONAL TERMS AND CONDITIONS: Unless expressly accepted by the County, only the terms and conditions in this document shall apply: No additional terms and conditions included with the bid response shall be considered. Any and all such additional terms and conditions shall have no force and effect, and are inapplicable to this bid if submitted either purposely through intent or design, or inadvertently appearing separately in transmittal letters, specifications, literature, price lists or warranties. It is understood and agreed that the general and/or any special conditions in these Bid Documents are the only conditions applicable to this bid and the Bidder's authorized signature on the Bid Response Form attests to this. Exceptions to the terms and conditions will not be accepted.

RESPONSIBILITY: The County reserves the right, before award, to require a Bidder to submit such evidence of his qualifications as it may deem necessary, and may consider any evidence available such as financial, technical, and other qualifications and abilities of the Bidder, including past performance and experience with the County. This information may be used to determine the Bidder’s responsibility.

BIDS TO REMAIN FIRM. All Bids shall remain firm for a minimum of one hundred twenty (120) days after the day of the Bid opening to allow for the evaluation and selection process and proper execution of the Agreement. Extensions of time when Bids shall remain opened beyond the one hundred twenty day period may be made only by mutual agreement between Seminole County and the Selected Bidder. The successful Contractor must maintain the bid prices firm for a minimum of one (1) year after the contract is executed. No cost increase will be authorized during the first year of the agreement.

PURCHASING CODE: The COUNTY’s Code of Ordinances Chapter 220 (Purchasing Code), Administrative Code Section 3.55 (Purchasing Policy), and the County Manager's Policies & Procedures apply to this IFB in their entirety with respect to this IFB.

AFFIRMATION: By submission of a bid, the Bidder affirms that their bid is made without prior understanding, agreement or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, equipment or services, and in all respects fair and without collusion or fraud. The Bidder agrees to abide by all conditions of this IFB and the resulting Award Agreement

MISTAKES IN BID: Bidders are expected to examine the terms and conditions, specifications, delivery schedule, bid prices, extensions and all instructions pertaining to supplies and services. Failure to do so

will be at Bidder's risk. In the event of extension error(s), the unit price will prevail and the Bidder's total offer will be corrected accordingly. Written amounts shall take precedence over numerical amounts. In the event of addition errors(s), the unit price, and extension thereof, will prevail and the Bidder's total offer will be corrected accordingly. Bids having erasures or corrections must be initialed in ink by the Bidder.

GOVERNMENTAL RESTRICTIONS: In the event that any governmental restrictions are imposed which would necessitate alteration of the material quality, workmanship or performance of the items offered on this bid prior to their delivery, it shall be the responsibility of the Bidder to notify the Purchasing and Contracts Division at once, indicating in his/her letter the specific regulation which required an alteration, including any price adjustments occasioned thereby. The County reserves the right to accept such alteration or to cancel the contract or purchase order at no further expense to the County.

DRUG-FREE WORKPLACE COMPLIANCE: Bidder shall comply with Florida Statute 287.087 and failure to comply shall result in rejection/disqualification of the bid and all agreements as a result of this solicitation.

PUBLIC ENTITY CRIME: Any Person or affiliate, as defined in Section 287.133 of the Florida Statutes, shall not be allowed to contract with the COUNTY, nor be allowed to enter into a subcontract for Work on this Project, if such a person or affiliate has been convicted of a public entity crime within three (3) years from the date of this Project was advertised for Proposal, or if such person or affiliate was listed on the State's convicted vendor list, within three (3) years of the date of this Project was advertised, whichever time period is greater. A public entity crime means a violation of any state or federal law with respect to and directly related to the transaction of business with any public entity or agency (federal, state or local), including but not limited to, any contract for the construction or repair of a public building or public work involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, forgery, falsification of records, receiving stolen property or material misrepresentation. Any Agreement with the COUNTY obtained in violation of this Section shall be subject to termination for cause. A sub-Contractor who obtains a subcontract in violation of this Section shall be removed from the Project and promptly replaced by a sub-Contractor acceptable to the COUNTY.

UNIFORM COMMERCIAL CODE: The Uniform Commercial Code (Florida Statutes, Chapter 672) shall prevail as the basis for contractual obligations between the Bidder and the County for any terms and conditions not specifically stated in this solicitation.

PROPRIETARY/RESTRICTIVE SPECIFICATIONS: Bidder, who feels the specifications contained herein are proprietary or restrictive in nature, thus potentially resulting in reduced competition, must notify the Purchasing and Contracts Division of their rejection upon receipt of this IFB and prior to the due date.

PAYMENT TERMS/DISCOUNTS: The County's payment terms are in accordance with Florida Statute 218, Florida Prompt Payment Act. Cash discounts for prompt payment shall not be considered in determining the lowest net cost for evaluation purposes.

ECONOMIC PRICE ADJUSTMENTS: Written request for price adjustments may be made every twelve (12) months. This request shall be made within thirty (30) days after each allowable renewal period. All price adjustment must be evaluated and accepted by the Purchasing and Contracts Manager, or designee, and shall be effective upon issuance of a written contract amendment. Any increased price adjustment(s) must be supported by Consumer Price Index and/or Producer Price Index documentation supporting the requested increase. However, the maximum allowable increase shall not exceed four percent (4%).

PRICE REDETERMINATION – FUEL: The Contractor may petition the Purchasing and Contracts Manager or designee for price re-determination if/when the price of fuel increases by a minimum of ten (10%) percent. Any price re-determination will be solely based upon changes as documented by the Producer Price Index (PPI) for the commodity "Gasoline - WPU0571" or "#2 diesel fuel - WPU057303" as published by the Bureau of Labor Statistics, which can be found on-line at http://stats.bls.gov. The base index number will be the month of the due date of the solicitation. Subtracting the base index number from the current index number and dividing the result by the base index number calculates the maximum percentage increase allowed. Any price re-determination will include all items awarded. If the County and the bidder cannot agree on any price re-determination, then the contract will expire. Vendors shall provide documentation to illustrate what percentage of the price is related to fuel, as the increase shall be calculated based upon the percentage of the cost associated to the cost of fuel (see example below). Failure to provide the detailed cost analysis with each request for a price re-determination due to fuel price escalation shall preclude any price re-determination due to fuel costs.

Example:

- Fourteen (14%) percent of the cost to provide product/service is attributed to the cost of fuel.
- PPI in the month the solicitation closed was $158.73 — 264.52
- Current PPI is $264.52 — -158.73
  105.79
- $105.79 divided by $158.73 = .666%
- The unit cost of the service is $100.00
- 14% of $100.00 = $14.00
- $14.00 x .666 = $9.32
- New unit price for the product/service is $109.32

If the Purchasing and Contracts Manager or designee grants an increase in the contract price based upon increases in gasoline and/or diesel prices, then the Director may also adjust the contract price downward if the cost of gasoline and/or diesel decreases by ten percent (10%) or more from the date of the last increase in the contract price. This clause may be used in addition to any other price re-determination clause in this invitation. If the County and the bidder cannot agree on any price re-determination, then the contract will expire without prejudice thirty (30) days after the impasse is reached.

PURCHASING AGREEMENTS WITH OTHER GOVERNMENT AGENCIES: All Applicants submitting a response to this solicitation agree that such response also constitutes a submittal to all governmental agencies within the State of Florida, under the same conditions, for the same contract price, and for the same effective period as this proposal, should the Applicant feel it is in their best interest to do so. Each governmental agency desiring to accept these submittals, and make an award thereof, shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases and each shall be liable only for materials and/or services ordered and received by it, and no agency assumes any liability by virtue of this solicitation. This agreement in no way restricts or interferes with the right of any governmental agency to re-solicit any or all items.

QUANTITIES: Seminole County will not be held to any maximum or minimum purchase quantities as a result of this solicitation and/or resulting contract. Seminole County reserves the right to purchase any; all, or none, of its requirements from vendors awarded a contract as a result of this solicitation. All quantities as shown are approximate and no guarantee is made. Except as this contract may otherwise provide, if the County's requirements do not result in orders in the quantities described as "estimated" in the contract's price schedule, that fact shall not constitute the basis for an equitable adjustment.

PRICE/DELIVERY: Price(s) quoted must be the price(s) for new merchandise unless otherwise specified. Any bids containing escalator clauses will not be considered unless specifically requested in the bid specifications.

Delivery shall be during the normal working hours of the user department, Monday through Friday, unless otherwise specified and incorporated into contract or purchase order document. F.O.B. POINT: The F.O.B. point shall be destination. The prices bid shall include all costs of loading, transporting, delivery and to designated point(s) within Seminole County.

Deliveries resulting from this bid are to be made during the normal working hours of the County. Time is of the essence and the Contractor's delivery date must be specified and adhered to. Should the Contractor, to whom the order or contract is awarded, fail to deliver on or before the stated date, the County reserves the right to cancel the order or contract and make the purchase elsewhere and the Contractor will be required to compensate the County for the difference in price paid for the alternate product. The Contractor shall be responsible for making any and all claims against carriers for missing or damage items. Partial shipments will be acceptable unless otherwise stated.

BID FORMS: All bids must be submitted on the County's standard Bid Response Form. Bids on Bidder's quotation forms shall not be accepted.

METHOD OF ORDERING: The County shall issue Purchase Orders against the contract on an as needed basis for the supplies or services listed on the Bid Proposal Form.

The County reserves the right to reject all bids/proposals, make multiple awards (award to more than one vendor), make a partial award, to re-solicit and advertise for new bids/proposals, or to cancel the project in its entirety.

Part 3
Instructions for the preparation of Bids

The Bidder(s) warrants its response to this Invitation for Bid to be fully disclosed and correct. The firm must submit a bid complying with this Invitation for Bid, and the information, documents and material submitted in the bid must be complete and accurate in all material aspects. Bidders are advised to carefully follow the instructions listed below in order to be considered fully responsive to this Bid. Bidders are further advised that lengthy or overly verbose or redundant submissions are not necessary. **Please avoid the use of plastic three-ring or spiral bindings, laminated covers and inserts when preparing submittals. You need only to return required, signed documents and information pertinent to this specific project.** Compliance with all requirements will be solely the responsibility of the Bidder. Failure to provide requested information may result in disqualification of response.

The bid must be divided into the following three (3) sections:

1. REQUIRED SUBMITTALS:

Bidder Information – Page #1 of Package
Summary of Litigation: Provide a summary of any litigation, claim(s), or contract dispute(s) filed by or against the Bidder in the past five (5) years which is related to the services that Bidder provides in the regular course of business. The summary shall state the nature of the litigation, claim or contract dispute, a brief description of the case, the outcome or projected outcome, and monetary amounts involved.
License Sanctions: Regulatory/license agency sanctions within the past 5 years.
Attachment A - Conflict of Interest Statement (Rev. 9/3/2014)
Attachment B - Compliance with the Public Records Law (Rev. 3/27/14)
Attachment C - Worker's Compensation Form (Rev. 3/22/12)
Attachment D - Taxpayer Identification No. and Certification W-9 Form (Rev. 12-2011)
Attachment E – Drug Free Work Place (Rev. 2/13/06)
Attachment F - Americans with Disabilities Act Affidavit (Rev. 6/15/01) (If applicable)

2. PAST PERFORMANCE:

The Bidder shall include qualifications and past performance of the firm/individual(s) who will provide the services. The submission must include:

A. Bidder must provide a minimum of five (5) previous and current clients including name, address, phone number, fax numbers, e-mail address, contact person and a brief description of the services/materials/equipment provided. The County intends to conduct reference checks of those clients. These checks will be designed to validate the company's performance on prior projects/programs, ascertain the difference (if any) between expectations and delivery, and determine overall satisfaction with the company's services.

3. PRICE BID

The Bid Proposal shall be submitted on the forms included herein. Prices not submitted on the attached forms shall render the Bid non-responsive.

Part 4
Price Submittal

IFB-602347-15/GCM - Term Contract for Hydrant and Valve Maintenance, Repair and Flushing Services

Name of Bidder: _____

Mailing Address: _____

Street Address: _____

City/State/Zip: _____

Phone Number: (____) _____ FAX Number: (____)_____

E-Mail Address: _____

Designated Project Manager Information:

Project Manager: _____

Project Manager Telephone No.: _____ Fax No.: _____

E-Mail Address: _____

Pursuant to and in compliance with the IFB Documents, the undersigned Bidder agrees to provide and furnish any and all of the labor, material, and tools, equipment, incidentals and transportation services necessary to complete all of the Work required in connection with the required services/commodities all in strict conformity Bid Documents for the amount hereinafter set forth.

The undersigned, as Bidder, declares that the only persons or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any person, firm or corporation; and he proposes and agrees, if the bid is accepted, that he/she will execute an Agreement with the COUNTY in the form set forth in the Contract Documents; that he/she will furnish the Insurance Certificates.

Costs shall be inclusive of all direct and indirect costs including but not limited to, materials, labor, equipment, transportation, coordination and incidentals necessary for the performance of the work specified in Bid documents.

The cost of the materials/equipment shall include all costs, including but not limited to:

- General Administrative Overhead, fringe and benefits and profit, all documentation required for operation, delivery/transportation of unit(s) to the County's service delivery address, indirect costs, i.e., insurance, etc., indirect labor costs.

ITEM	DESCRIPTION	UNIT	EST. ANNUAL USAGE	UNIT PRICE	EXTENDED COST
GROUP A - HYDRANT SERVICES					
A1	Hydrant Maintenance (includes scrape, wire brush and paint)	EA.	350	$	$
A2	Hydrant Maintenance (without scrape, wire brush and paint)	EA.	1000	$	$
A3	Hydrant Maintenance (includes sand blast and paint)	EA.	25	$	$
A4	Furnish and attach Hydrant I.D. tag (with required information)	EA.	250	$	$
A5	Furnish and install reflective road marker	EA.	500	$	$
A6	Extended Flush Time (15 minute Unit)	EA.	250	$	$
A7	Bonnet and/or break away flange bolt replacement	EA.	25	$	$
A8	Upper barrel repair	EA.	35	$	$
A9	lower barrel repair	EA.	50	$	$
A10	Hydrant extension (6")	EA.	25	$	$
A11	Hydrant extension (12")	EA.	20	$	$
A12	Hydrant extension (18")	EA.	20	$	$
A13	Replace typical bury (48") hydrant on functioning and restrained isolation valve (includes excavation, materials, backfill and compaction). **Will not require a shut down or line stop.**	EA.	10	$	$
A14	Replace typical bury (48") hydrant and "tie-back" unrestrained isolation valve providing valve is mechanical joint and not "push on" (includes excavation, materials, backfill and compaction). **Will not require a shut down or line stop.**	EA.	10	$	$
A15	Replace typical bury (48") hydrant and (or install) isolation valve on existing restrained MJ tee (includes excavation, materials, backfill and compaction). **Will require a shut down or line stop.**	EA.	15	$	$
A16	Replace typical bury (48") hydrant, isolation valve and tee (includes excavation, materials, backfill and compaction). **Will require a shut down or line stop.**	EA.	15	$	$
A16a	With 6" x 6" tee	EA.	3	$	$
A16b	With 6" x 8" tee	EA.	3	$	$
A16c	With 6" x 10" tee	EA.	2	$	$
A16d	With 6" x 12" tee	EA.	2	$	$
A16e	With 6" x 14" tee	EA.	2	$	$
A16f	With 6" x 16" tee	EA.	1	$	$
A16g	With 6" x 20" tee	EA.	1	$	$
A16h	With 6" x 24" tee	EA.	1	$	$
A17	Install new hydrant and (isolation) valve on existing typical 48" bury water main	EA.	25	$	$
A17a	With 6" x 6" wet tap	EA.	2	$	$
A17b	With 6" x 8" wet tap	EA.	2	$	$
A17a	With 6" x 10" wet tap	EA.	2	$	$
A17c	With 6" x 12" wet tap	EA.	2	$	$
A17d	With 6" x 14" wet tap	EA.	2	$	$
A17e	With 6" x 16" wet tap	EA.	2	$	$
A17f	With 6" x 20" wet tap	EA.	2	$	$
A17g	With 6" x 24" wet tap	EA.	2	$	$
A18	Abandon existing hydrant by installing restrained cap or plug with 2" blow-off assemble in isolation valve (includes materials, excavation, backfill and compaction)	EA.	10	$	$
A19	Installation of hydrant other than typical 48" bury (adder per foot)	LF.	30	$	$
A20	If hydrant set is more than 6' away from centerline of tee (adder per foot)	LF.	25	$	$
A21	If hydrant set requires additional restrained 6" MJ bend(s) (per fitting)	EA.	15	$	$

ITEM	DESCRIPTION	UNIT	EST. ANNUAL USAGE	UNIT PRICE	EXTENDED COST
GROUP B - VALVE SERVICES					
B1	Valve maintenance (includes sub-meter GPS location)	EA.	1000	$	$
B2	Valve maintenance (includes sub-foot GPS location	EA.	750	$	$
B3	Valve maintenance (without GPS location)	EA.	350	$	$
B4	Raise valve box to grade < 12" depth (excluding concrete areas and vehicular arteries	EA.	125	$	$
B5	Raise valve box to grade < 12" depth in concrete areas and vehicular arteries	EA.	100	$	$
B6	Raise valve box to grade (or replace valve box) > 12" depth but < 42" depth in concrete areas and vehicular arteries	EA.	50	$	$
B7	Raise valve box to grade (or replace valve box) > 12" depth but < 48" depth in concrete areas and vehicular arteries	EA.	50	$	$
B8	Replace existing 2" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	15	$	$
B9	Replace existing 4" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	15	$	$
B10	Replace existing 6" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	15	$	$
B11	Replace existing 8" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	15	$	$
B12	Replace existing 10" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	10	$	$
B13	Replace existing 12" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	5	$	$
B14	Replace existing 14" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	5	$	$
B15	Replace existing 16" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	5	$	$
B16	Replace existing 20" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	5	$	$
B17	Replace existing 24" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	1	$	$
B18	Installation of 4" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	10	$	$
B19	Installation of 6" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	25	$	$
B20	Installation of 8" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	25	$	$
B21	Installation of 10" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	10	$	$
B22	Installation of 12" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	10	$	$

ITEM	DESCRIPTION	UNIT	EST. ANNUAL USAGE	UNIT PRICE	EXTENDED COST
GROUP C - VALVE RELATED SERVICES					
B23	Realign valve box to grade in dirt, grass, sand or gravel (0' to 4' deep)	EA	25	$	$
B24	Realign valve box to grade in dirt, grass, sand or gravel (4' to 10' deep)	HOURLY[2,3]	25	$	$
B25	Realign valve box to grade in dirt, grass, sand or gravel (> 10' deep)	HOURLY[2,3]	25	$	$
B26	Realign valve box to grade in pavement (0' to 4" deep) includes permanent asphalt patch or replacement of entire "joint" if realignment is within a sidewalk	EA	15	$	$
B27	Realign valve box to grade in pavement (>4' to 10') includes permanent asphalt patch or replacement of entire "joint" if realignment is within a sidewalk	HOURLY[1,2,3]	15	$	$
B28	Realign valve box to grade in pavement (>10' deep) includes permanent asphalt patch or replacement of entire "joint" if realignment is within a sidewalk	HOURLY[1,2,3]	15	$	$
B29	Raise valve box to grade in dirt, grass, sand or gravel (> 4' to 10' deep)	HOURLY[2,3]	25	$	$
B30	Raise valve box to grade in dirt, grass, sand or gravel (> 10' deep)	HOURLY[2,3]	25	$	$
B31	Raise valve box to grade in pavement (>4' to 10') includes permanent asphalt patch or replacement of entire "joint" if realignment is within a sidewalk	HOURLY[1,2,3]	25	$	$
B32	Raise valve box to grade in pavement (>10' deep) includes permanent asphalt patch or replacement of entire "joint" if realignment is within a sidewalk	HOURLY[1,2,3]	10	$	$
B33	Clean out/vacuum valve box (pricing based on cleaning all of the County's valve boxes in lieu of assessment)	EA	1500	$	$
B34	Clean out valve box, where standard vacuum is not successful by digging, loosening and removing impacted debris and fill in around valve box (2 MEN AND EQUIPMENT)	EA	150	$	$
B35	Large valve repair as an hourly rate with the materials as a pass through. The hourly rate should factor in excavation equipment cost (3 MEN AND EQUIPMENT)	HOURLY[3]	100	$	$
B36	Small valve repair such as 2" blow off. This includes plumbing in a 2" stainless steel fitting such as a short nipple, a stainless steel 90 degree elbow or other items as may be required. Hourly rate for labor and materials will be pass through. The reason this is separate from large valves is the excavation most likely will be shallow and done manually. (2 MEN AND EQUIPMENT)	HOURLY[3]	250	$	$
	Exploratory excavation: Where no other accurate or cost effective means is available to discover, diagnose and recommend remediation, contractor will dig to uncover and identify cost effective options. This includes:			$	$
B37	Exploratory investigation 0' to 4' deep	HOURLY[1,2,3]	120	$	$
B38	Exploratory investigation > 4' to 10' deep	HOURLY[1,2,3]	150	$	$
B39	Exploratory investigation > 10' deep.	HOURLY[1,2,3]	50	$	$
B40	Installation of a 16" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA	2	$	$
B41	Installation of a 24" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA	2	$	$
Note:					
	(1) For this depth range, the permanent asphalt patch or sidewalk "joint" will be a pass-through item.				
	(2) Dewatering, trench safety, and any associated work (to be discussed beforehand to be billed as "pass through"				
	(3) For billing purposes, the hourly rate can be proportioned into increments of 15 minutes.				

ITEM	DESCRIPTION	UNIT	EST. ANNUAL USAGE	UNIT PRICE	EXTENDED COST
GROUP D - FLUSHING SERVICES					
D1	Uni-Directional Flushing Services performed at a combined rate			$	$
D1a	Contractor will review the UDF sequences developed by SCES and identify the locations and quantities of valves to be opened and closed for each sequence. Contractor will charge the price agreed upon for Item B3, "valve maintenance (without GPS location) for the opening and closing of valves for each sequence.	hourly	250	$	$
D1b	Contractor will at identifed locations flow hydrants for each sequence at flush times as defined by the UDF Engineer to generate the desired flow rate and water exchange. Contractor will use hourly rate of Maintenance flushing (D2) This hourly rate only applies to the time spent by the technician to open, flush and close each hydrant.	hourly	500	$	$
D2	Maintenance Flushing Services performed at an hourly rate.	hourly	250	$	$
ITEM	**DESCRIPTION**	**UNIT**	**EST. ANNUAL USAGE**	**UNIT PRICE**	**EXTENDED COST**
GROUP E - ANCILLARY SERVICES (ADD TO ANY OF THE ABOVE HYDRANT AND/OR VALVE SCENARIOS IF APPLICABLE)					
E1	**Required use of Ductile iron pipe in lieu of C-900 PVC pipe (cost to include any additional labor, materials, excavation, backfill and compaction)**				
E1a	6 inch	**LF.**	50	$	$
E1b	8 inch	**LF.**	50	$	$
E1c	10 inch	**LF.**	25	$	$
E1d	12 inch	**LF.**	25	$	$
E1e	14 inch	**LF.**	10	$	$
E1f	16 inch	**LF.**	50	$	$
E1g	20 inch	**LF.**	10	$	$
E1h	24 inch	**LF.**	10	$	$
E2	**Line stop services (includes materials, excavation on < 48" bury to bottom of pipe, backfill and compaction)**				
E2a	4" line stop (SS fitting)	**EA.**	5	$	$
E2b	4" line stop (epoxy fitting)	**EA.**	5	$	$
E2c	6" line stop (SS fitting)	**EA.**	10	$	$
E2d	6" line stop (epoxy fitting)	**EA.**	10	$	$
E2e	8" line stop (SS fitting)	**EA.**	5	$	$
E2f	10" line stop (SS fitting)	**EA.**	5	$	$
E2g	12" line stop (epoxy fitting)	**EA.**	5	$	$
E2h	14" line stop (epoxy fitting)	**EA.**	5	$	$
E2i	16" line stop (epoxy fitting)	**EA.**	5	$	$
E2j	20" line stop (epoxy fitting)	**EA.**	5	$	$
E2k	24" line stop (epoxy fitting)	**EA.**	5	$	$

ATTACHMENT A
Conflict of Interest Statement

STATE OF FLORIDA)
) ss
COUNTY OF _____)

Before me, the undersigned authority, personally appeared _____, who was duly sworn, deposes, and states:

1. I am the _____ of _____ with a local office in _____ and principal office in _____.
2. The above named entity is submitting an Expression of Interest for the Seminole County project described as **IFB-602347-15/GCM**
3. The Affiant has made diligent inquiry and provides the information contained in this Affidavit based upon his/her own knowledge.
4. The Affiant states that only one submittal for the above project is being submitted and that the above named entity has no financial interest in other entities submitting proposals for the same project.
5. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive pricing in connection with the entity's submittal for the above project. This statement restricts the discussion of pricing data until the completion of negotiations and execution of the Agreement for this project.
6. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise ineligible from participating in contract lettings by any local, state, or federal agency.
7. Neither the entity, nor its affiliates, nor anyone associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for this project.
8. I certify that no member of the entity's ownership, management, or staff has a vested interest in any aspect of or Department of Seminole County.
9. I certify that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with Seminole County.
10. I certify that no member of the entity's ownership or management is currently serving as a member of any Seminole County advisory board(s) or committee(s), or alternatively state that (insert the individual's name) _____, who is a member of the above-named entity's ownership or management, is currently serving as a member of the following Seminole County advisory board(s) or committee(s): _____.
11. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify Seminole County in writing.

DATED this _____ day of _____, 20_____.

_____Signature

_____Typed Name of Affiant

_____Title

Sworn to and subscribed before me this _____ day of _____, 20_____.

Personally known_____

OR Produced identification_____**Notary Public - State of** _____

_____ **My commission expires**_____
(Type of identification)

_____
(Printed typed or stamped commissioned name of notary public)

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL

9/3/2014

ATTACHMENT B
COMPLIANCE WITH THE PUBLIC RECORDS LAW

Seminole County shall comply with the Public Records Law as provided by Chapter 119, Florida Statutes, and all applicable amendments. Proposers must invoke the exemptions to disclosure provided by law in the response to the solicitation and must identify the data or other materials to be protected by separate envelope, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a response authorizes release of your firm's credit data to Seminole County.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their bid/proposal package are exempt from the Public Records Act, identifying the specific exemption section that applies to each. The protected information must be submitted to the County in a separate envelope marked **"EXEMPT FROM PUBLIC RECORDS LAW"**. Failure to identify protected material via a separate marked envelope will cause the County to release this information in accordance with the Public Records Law despite any markings on individual pages of your proposal/bid.

By submitting a response to this solicitation, the company agrees to defend the County in the event we are forced to litigate the public records status of the company's documents.

Company Name: _____

Authorized representative (printed): _____

Authorized representative (signature): _____

Project Number: IFB-602347-15/GCM

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL

Rev. 8/23/12

ATTACHMENT C
WORKER'S COMPENSATION FORM

WORKERS' COMPENSATION
COMPLIANCE CERTIFICATION

Chapter 440 of the Florida Statutes establishes a workers' compensation system designed to assure the quick and efficient delivery of disability and medical benefits to an injured worker and to facilitate the worker's return to gainful employment at a reasonable cost to the employer. It is the policy of Seminole County to do business only with those entities which are fully compliant with Chapter 440, including all reporting and premium payment requirements.

To meet this compliance requirement, the undersigned hereby certifies that _____
(name of business entity)

☐ has fully complied with all the requirements of Chapter 440, Florida Statutes, including provisions regarding reporting and premium payments; or

☐ is exempt from the provisions of Chapter 440, Florida Statutes, for the following reason:

_____

_____

_____

By: _____

Title: _____

STATE OF FLORIDA)
COUNTY OF SEMINOLE)

I HEREBY CERTIFY that, on this _____ day of _____, 20_____, before me, an officer duly authorized in the State and County aforesaid to take acknowledgments, personally appeared _____, as _____, of _____, a corporation duly authorized to conduct business in the State of Florida, who is ☐ personally known to me or ☐ who has produced _____ as identification. He/she acknowledged before me that the foregoing instrument was executed by such officer in the name and on behalf of the corporation, and that the official seal of the corporation has been affixed hereto.

[NOTARY SEAL]

_____
Notary Public in and for the County and State Aforementioned

ATTACHMENT D
W-9 FORM

Form **W-9**
(Rev. December 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type See **Specific Instructions** on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			–		–				

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here **Signature of U.S. person ▶** **Date ▶**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/ disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/ disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt payees 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

***Note.** Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov.* You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

ATTACHMENT E
DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida statute 287.087 hereby certifies that

_____does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will propose by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contender to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

_____
Bidder's Signature

_____
Firm

_____
Date

Rev. 2/13/06

ATTACHMENT F
AMERICANS WITH DISABILITIES ACT AFFIDAVIT

The undersigned CONTRACTOR swears that the information herein contained is true and correct and that none of the information supplied was for the purpose of defrauding COUNTY.

The CONTRACTOR will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified. The CONTRACTOR agrees to comply with the rules, regulations and relevant orders issued pursuant to the Americans with Disabilities Act (ADA), 42 USC s. 12101 *et seq*. It is understood that in no event shall the COUNTY be held liable for the actions or omissions of the CONTRACTOR or any other party or parties to the Agreement for failure to comply with the ADA. The CONTRACTOR agrees to hold harmless and indemnify the COUNTY, its agents, officers or employees from any and all claims, demands, debts, liabilities or causes of action of every kind or character, whether in law or equity, resulting from the CONTRACTOR's acts or omissions in connection with the ADA.

CONTRACTOR: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Affix Corporate Seal

STATE OF)
) ss
COUNTY OF)

The foregoing instrument was acknowledged before me this _____ day of_____, 20____, by_____ of _____ firm), on behalf of the firm. He/She is personally known to me or has produced _____ identification.

Print Name _____
Notary Public in and for the County and State Aforementioned

My commission expires:_____

Rev. 6/15/01

ATTACHMENT G
DRAFT AGREEMENT

(All Exhibits will be incorporated prior to contract execution based on the successful Bidder)

TERM CONTRACT FOR HYDRANT AND VALVE INSTALLATION, REPAIR, AND MAINTENANCE SERVICES (IFB-602347-15/GCM)

THIS AGREEMENT is made and entered into this 23rd day of NOVEMBER, 2015, by and between **HYDROMAX USA**, duly authorized to conduct business in the State of Florida, whose address is 2500 Drane Field Road, Suite 204, Lakeland, Florida 33811, hereinafter referred to as "CONTRACTOR", and **SEMINOLE COUNTY**, a political subdivision of the State of Florida, whose address is Seminole County Services Building, 1101 East First Street, Sanford, Florida 32771, hereinafter referred to as "COUNTY".

W I T N E S S E T H:

WHEREAS, COUNTY desires to retain the services of a competent and qualified contractor to provide hydrant and valve installation, repair, and maintenance services for Seminole County; and

WHEREAS, COUNTY has requested and received expressions of interest for the retention of services of contractors; and

WHEREAS, CONTRACTOR is competent, qualified, and desires to provide services according to the terms and conditions stated herein,

NOW, THEREFORE, in consideration of the mutual understandings and covenants set forth herein, COUNTY and CONTRACTOR agree as follows:

Section 1. Services. COUNTY does hereby retain CONTRACTOR to furnish services as further described in the Scope of Services attached hereto as Exhibit A and made a part hereof. CONTRACTOR shall also be bound by all requirements as contained in the solicitation package and all addenda thereto. Required services shall be specifically enumerated, described and depicted

CERTIFIED COPY
MARYANNE MORSE
Clerk of Circuit Court and Comptroller
SEMINOLE COUNTY, FLORIDA
BY Kyla Spencer
DEPUTY CLERK

in the Release Orders authorizing specific services. This Agreement standing alone does not authorize services or require COUNTY to place any orders for work.

Section 2. Term. This Agreement shall take effect on the date of its execution by COUNTY and shall run for a period of three (3) years. At the sole option of COUNTY, this Agreement may be renewed for two (2) successive periods not to exceed one (1) year each. Expiration of the term of this Agreement shall have no effect upon Release Orders issued pursuant to this Agreement and prior to the expiration date. Obligations entered therein by both parties shall remain in effect until delivery and acceptance of the services authorized by the Release Order. The first three (3) months of the initial term shall be considered probationary. During the probationary period, COUNTY may immediately terminate this Agreement at any time, with or without cause, upon written notice to CONTRACTOR.

Section 3. Authorization for Services. Authorization for provision of services by CONTRACTOR under this Agreement shall be in the form of written Release Orders issued and executed by COUNTY. A sample Release Order is attached hereto as Exhibit B. Each Release Order shall describe the services required and shall state the dates for performance of services and establish the amount and method of payment. The Release Orders will be issued under and shall incorporate the terms of this Agreement. COUNTY makes no covenant or promise as to the number of available Release Orders or that CONTRACTOR will perform any Release Order for COUNTY during the life of this Agreement. COUNTY reserves the right to contract with other parties for the services contemplated by this Agreement when it is determined by COUNTY to be in the best interest of COUNTY to do so.

Section 4. Time for Completion. The services to be provided by CONTRACTOR shall be performed, as specified in such Release Orders as may be issued hereunder within the time specified therein.

Section 5. Compensation. COUNTY agrees to compensate CONTRACTOR for the professional services provided for under this Agreement on a "Fixed Fee" basis. When a Release Order is issued on a Fixed Fee basis, then the applicable Release Order Fixed Fee amount shall include any and all reimbursable expenses.

Section 6. Payment and Billing.

(a) CONTRACTOR shall supply all services required by the Release Order, but in no event shall CONTRACTOR be paid more than the negotiated Fixed Fee amount stated within each Release Order.

(b) For Release Orders issued on a Fixed Fee basis, CONTRACTOR may invoice the amount due based on the percentage of total Release Order services actually provided, but in no event shall the invoice amount exceed a percentage of the Fixed Fee amount equal to a percentage of the total services actually completed.

(c) Payments shall be made by COUNTY to CONTRACTOR when requested as services are furnished, but not more than once monthly. Each Release Order shall be invoiced separately. At the close of each calendar month, CONTRACTOR shall render to COUNTY an itemized invoice, properly dated, describing any services provided, the cost of the services therein, the name and address of CONTRACTOR, Release Order number, Contract number, and any other information required by this Agreement.

The original invoice and one (1) copy shall be sent to:

Director of County Finance
Seminole County Board of County Commissioners
Post Office Box 8080
Sanford, Florida 32772

Two (2) copies of the invoice shall be sent to:

Environment Services Department
500 West Lake Mary Boulevard
Sanford, Florida 32773

(d) Upon review and approval of CONTRACTOR's invoice, COUNTY shall, in accordance with the terms as set forth in Chapter 218, Part VII, Florida Statutes, pay CONTRACTOR the approved amount.

Section 7. General Terms of Payment and Billing.

(a) Upon satisfactory performance of services required hereunder and upon acceptance of the services by COUNTY, CONTRACTOR may invoice COUNTY for the full amount of compensation provided for under the terms of this Agreement less any amount already paid by COUNTY. COUNTY shall pay CONTRACTOR within thirty (30) days of receipt of proper invoice.

(b) COUNTY may perform or have performed an audit of the records of CONTRACTOR at any time during the term of this Agreement and after final payment to support final payment hereunder. Audits may be performed at a time mutually agreeable to CONTRACTOR and COUNTY. Total compensation to CONTRACTOR may be determined subsequent to an audit as provided for of this Section and the total compensation so determined shall be used to calculate final payment to CONTRACTOR. Conduct of this audit shall not delay final payment as provided by subsection (a) of this Section.

(c) CONTRACTOR agrees to maintain all books, documents, papers, accounting records, and other evidence pertaining to services provided under this Agreement in such a manner as will readily conform to the terms of this Agreement and to make such materials available at CONTRACTOR's office at all reasonable times during the Agreement period and for five (5) years from the date of final payment under the contract for audit or inspection as provided for in subsection (b) of this Section.

(d) In the event any audit or inspection conducted after final payment but within the period provided for in subsection (c) of this Section reveals any overpayment by COUNTY under the terms of the Agreement, CONTRACTOR shall refund such overpayment to COUNTY within thirty (30) days of notice by COUNTY.

Section 8. Responsibilities of CONTRACTOR. Neither COUNTY's review, approval, or acceptance of, nor payment for any of the services required will be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement. CONTRACTOR shall be and always remain liable to COUNTY in accordance with applicable law for any and all damages to COUNTY caused by CONTRACTOR's negligent or wrongful provision of any of the services furnished under this Agreement.

Section 9. Termination.

(a) COUNTY may, by written notice to CONTRACTOR, terminate this Agreement or any Release Order issued hereunder, in whole or in part, at any time, either for COUNTY's convenience or because of the failure of CONTRACTOR to fulfill its Agreement obligations. Upon receipt of such notice, CONTRACTOR shall immediately discontinue all services affected, unless the notice directs otherwise, and deliver to COUNTY all data, drawings, specifications, reports, estimates, summaries, and any and all such other information and materials of whatever

type or nature as may have been accumulated by CONTRACTOR in performing this Agreement, whether completed or in process.

(b) If the termination is for the convenience of COUNTY, CONTRACTOR shall be paid compensation for services performed to the date of termination.

(c) If the termination is due to the failure of CONTRACTOR to fulfill its Agreement obligations, COUNTY may take over the work and prosecute the same to completion by other agreements or otherwise. In such case, CONTRACTOR shall be liable to COUNTY for all reasonable additional costs occasioned to COUNTY thereby. CONTRACTOR shall not be liable for such additional costs if the failure to perform the Agreement arises without any fault or negligence of CONTRACTOR; provided, however, that CONTRACTOR shall be responsible and liable for the actions of its subcontractors, agents, employees, persons, and entities of a similar type or nature. Such causes may include acts of God or of the public enemy, acts of COUNTY in its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather, but in every case the failure to perform must be beyond the control and without any fault or negligence of CONTRACTOR.

(d) If after notice of termination for failure to fulfill its Agreement obligations it is determined that CONTRACTOR had not so failed, the termination shall be conclusively deemed to have been effected for the convenience of COUNTY. In such event, adjustment in the Agreement price shall be made as provided for in subsection (b) of this Section.

(e) The rights and remedies of COUNTY provided for in this Section are in addition and supplemental to any and all other rights and remedies provided by law or under this Agreement.

Section 10. Agreement and Release Order in Conflict. Whenever the terms of this Agreement conflict with any Release Order issued pursuant to it, this Agreement shall prevail.

Section 11. Equal Opportunity Employment. CONTRACTOR agrees that it will not discriminate against any employee or applicant for employment for work under this Agreement because of race, color, religion, sex, age, disability, or national origin and will take steps to ensure that applicants are employed and employees are treated during employment without regard to race, color, religion, sex, age, disability, or national origin. This provision shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

Section 12. No Contingent Fees. CONTRACTOR warrants that it has not employed or retained any company or person other than a bona fide employee working solely for CONTRACTOR to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm other than a bona fide employee working solely for CONTRACTOR any fee, commission, percentage, gift, or other consideration contingent upon or resulting from award or making of this Agreement. For the breach or violation of this provision, COUNTY shall have the right to terminate the Agreement at its sole discretion without liability, and to deduct from the Agreement price or otherwise recover the full amount of such fee, commission, percentage, gift, or consideration.

Section 13. Conflict of Interest.

(a) CONTRACTOR agrees that it will not contract for or accept employment for the performance of any work or service with any individual, business, corporation, or government unit that would create a conflict of interest in the performance of its obligations pursuant to this Agreement with COUNTY.

(b) CONTRACTOR agrees that it will neither take any action nor engage in any conduct that would cause any COUNTY employee to violate the provisions of Chapter 112, Florida Statutes, relating to ethics in government.

(c) In the event that CONTRACTOR causes or in any way promotes or encourages a COUNTY officer, employee or agent to violate Chapter 112, Florida Statutes, COUNTY shall have the right to terminate this Agreement.

Section 14. Assignment. This Agreement nor any interest herein, shall not be assigned, transferred or otherwise encumbered under any circumstances by the parties hereto without prior written consent of the other party and in such cases only by a document of equal dignity herewith.

Section 15. Subcontractors. In the event that CONTRACTOR during the course of the work under this Agreement requires the services of subcontractors or other professional associates in connection with services covered by this Agreement, CONTRACTOR must first secure the prior express written approval of COUNTY. If subcontractors or other professional associates are required in connection with the services covered by this Agreement, CONTRACTOR shall remain fully responsible for the services of subcontractors or other professional associates.

Section 16. Indemnification of COUNTY. CONTRACTOR agrees to hold harmless and indemnify COUNTY and its commissioners, officers, employees, and agents against any and all claims, losses, damages, or lawsuits for damages arising from, allegedly arising from, or related to the provision of services hereunder by CONTRACTOR.

Section 17. Insurance.

(a) General. CONTRACTOR shall, at its own cost, procure insurance required under this Section.

(1) CONTRACTOR shall furnish COUNTY with a Certificate of Insurance on a current ACORD Form signed by an authorized representative of the insurer evidencing the insurance required by this Section (Professional Liability, Workers' Compensation/Employer's Liability, Commercial General Liability, and Business Auto). COUNTY, its officials, officers, and employees shall be named additional insured under the Commercial General Liability policy. If the policy provides for a blanket additional insured coverage, please provide a copy of the section of the policy along with the Certificate of Insurance. If the coverage does not exist, the policy must be endorsed to include the additional insured verbiage. The Certificate of Insurance shall provide that COUNTY shall be given, by policy endorsement, not less than thirty (30) days written notice prior to the cancellation or non-renewal or by a method acceptable to COUNTY. Until such time as the insurance is no longer required to be maintained by CONTRACTOR, CONTRACTOR shall provide COUNTY with a renewal or replacement Certificate of Insurance before expiration or replacement of the insurance for which a previous Certificate of Insurance has been provided.

(2) The Certificate of Insurance shall contain a statement that it is being provided in accordance with this Agreement and that the insurance is in full compliance with the insurance requirements of this Agreement. **The Certificate of Insurance shall have this Agreement number clearly marked on its face.**

(3) In addition to providing the Certificate of Insurance on a current ACORD Form, upon request as required by COUNTY, CONTRACTOR shall, within thirty (30) days after receipt of the request provide COUNTY with a certified copy of each of the policies of insurance providing the coverage required by this Section. Certified copies of policies may only be provided by the insurer, not the agent/broker.

(4) Neither approval by COUNTY nor failure to disapprove the insurance furnished by CONTRACTOR shall relieve CONTRACTOR of its full responsibility for performance of any obligation including CONTRACTOR's indemnification of COUNTY under this Agreement.

(b) Insurance Company Requirements. Insurance companies providing the insurance under this Agreement must meet the following requirements:

(1) Companies issuing policies (other than Workers' Compensation) must be authorized to conduct business in the State of Florida and prove same by maintaining Certificates of Authority issued to the companies by the Florida Office of Insurance Regulation.

(2) In addition, such companies shall have and maintain, at a minimum, a Best's Rating of "A-" and a minimum Financial Size Category of "VII" according to A.M. Best Company.

(3) If, during the period which an insurance company is providing the insurance coverage required by this Agreement, an insurance company shall: (i) lose its Certificate of Authority; or (ii) fail to maintain the requisite Best's Rating and Financial Size Category, CONTRACTOR shall, as soon as it has knowledge of any such circumstance, immediately notify COUNTY and immediately replace the insurance coverage provided by the insurance company with a different insurance company meeting the requirements of this Agreement. Until such time as CONTRACTOR has replaced the unacceptable insurer with an insurer acceptable to COUNTY, CONTRACTOR shall be deemed to be in default of this Agreement.

(c) Specifications. Without limiting any of the other obligations or liability of CONTRACTOR, CONTRACTOR shall, at its sole expense, procure, maintain and keep in force

amounts and types of insurance conforming to the minimum requirements set forth in this subsection. Except as otherwise specified in this Agreement, the insurance shall become effective upon execution of this Agreement by CONTRACTOR and shall be maintained in force until the expiration of this Agreement's term and/or the expiration of all Release Orders issued under this Agreement, whichever comes first. Failure by CONTRACTOR to maintain insurance coverage within the stated period and in compliance with insurance requirements of COUNTY shall constitute a material breach of this Agreement, for which this Agreement may be immediately terminated by COUNTY. The amounts and types of insurance shall conform to the following minimum requirements:

(1) Workers' Compensation/Employer's Liability.

(A) CONTRACTOR's insurance shall cover CONTRACTOR for liability which would be covered by the latest edition of the standard Workers' Compensation policy as filed for use in Florida by the National Council on Compensation Insurance without restrictive endorsements. CONTRACTOR will also be responsible for procuring proper proof of coverage from its subcontractors of every tier for liability which is a result of a Workers' Compensation injury to the subcontractor's employees. The minimum required limits to be provided by both CONTRACTOR and its subcontractors are outlined in subsection (C) below. In addition to coverage for the Florida Workers' Compensation Act, where appropriate, coverage is to be included for the United States Longshoremen and Harbor Workers' Compensation Act, Federal Employees' Liability Act, and any other applicable Federal or State law.

(B) Subject to the restrictions of coverage found in the standard Workers' Compensation policy, there shall be no maximum limit on the amount of coverage for liability imposed by the Florida Workers' Compensation Act, the United States Longshoremen's

and Harbor Workers' Compensation Act, or any other coverage customarily insured under Part One of the standard Workers' Compensation policy.

(C) The minimum amount of coverage under Part Two of the standard Workers' Compensation policy shall be:

$500,000.00	(Each Accident)
$500,000.00	(Disease-Policy Limit)
$500,000.00	(Disease-Each Employee)

(2) Commercial General Liability.

(A) CONTRACTOR's insurance shall cover CONTRACTOR for those sources of liability which would be covered by the latest edition of the standard Commercial General Liability Coverage Form (ISO Form CG 00 01) as filed for use in the State of Florida by the Insurance Services Office without the attachment of restrictive endorsements other than the elimination of Coverage C, Medical Payment and the elimination of coverage for Fire Damage Legal Liability.

(B) The minimum limits to be maintained by CONTRACTOR (inclusive of any amounts provided by an Umbrella or Excess Policy) shall be as follows:

General Aggregate	Two Times (2x) the Each Occurrence Limit
Personal & Advertising Injury Limit	$1,000,000.00
Each Occurrence Limit	$1,000,000.00

(3) Professional Liability Insurance. CONTRACTOR shall carry Professional Insurance Liability insurance with limits of not less than One Million and No/100 Dollars ($1,000,000.00).

(4) Business Auto Policy.

(A) CONTRACTOR's insurance shall cover CONTRACTOR for those sources of liability which would be covered by Part IV of the latest edition of the standard Business

Auto Policy (ISO Form CA 00 01) as filed for use in the State of Florida by the Insurance Services Office, without the attachment of restrictive endorsements. Coverage shall include owned, non-owned and hired autos or any autos.

(B) The minimum limits to be maintained by CONTRACTOR (inclusive of any amounts provided by an Umbrella or Excess policy) shall be per-accident combined single limit for bodily injury liability and property damage liability. If the coverage is subject to an aggregate, CONTRACTOR shall maintain separate aggregate limits of coverage applicable to claims arising out of or in connection with the work under this Agreement. The separate aggregate limits to be maintained by CONTRACTOR shall be a minimum of three times (3x) the per-accident limit required and shall apply separately to each policy year or part thereof.

(C) The minimum amount of coverage under the Business Auto Policy shall be:

Each Occurrence Bodily Injury and Property Damage Liability Combined	$1,000,000.00

(d) Coverage. The insurance provided by CONTRACTOR pursuant to this Agreement shall apply on a primary and non-contributory basis and any other insurance or self-insurance maintained by COUNTY or COUNTY's officials, officers or employees shall be in excess of and not contributing to the insurance provided by or on behalf of CONTRACTOR.

(e) Occurrence Basis. The Workers' Compensation policy, the Commercial General Liability and the Umbrella policy required by this Agreement shall be provided on an occurrence rather than a claims-made basis. The Professional Liability insurance policy may be on an occurrence basis or claims-made basis. If a claims-made basis, the coverage must respond to all claims reported within three (3) years following the period for which coverage is required and which would have been covered had the coverage been on an occurrence basis.

(f) Obligations. Compliance with the foregoing insurance requirements shall not relieve CONTRACTOR, its employees or its agents of liability from any obligation under a Section or any other portion of this Agreement.

Section 18. Dispute Resolution.

(a) In the event of a dispute related to any performance or payment obligation arising under this Agreement, the parties agree to exhaust COUNTY dispute resolution procedures prior to filing suit or otherwise pursuing legal remedies. COUNTY dispute resolution procedures for proper invoice and payment disputes are set forth in Section 22.15, "Prompt Payment Procedures", Seminole County Administrative Code. Contract claims include all controversies, except disputes addressed by the Prompt Payment Procedure,s arising under this Agreement within the dispute resolution procedures set forth in Section 3.5540, "Contract Claims", Seminole County Administrative Code.

(b) CONTRACTOR agrees that it will file no suit or otherwise pursue legal remedies based on facts or evidentiary services that were not presented for consideration in COUNTY dispute resolution procedures set forth in subsection (a) above of which CONTRACTOR had knowledge and failed to present during COUNTY dispute resolution procedures.

(c) In the event that COUNTY dispute resolution procedures are exhausted and a suit is filed or legal remedies are otherwise pursued, the parties shall exercise best efforts to resolve disputes through voluntary mediation. Mediator selection and the procedures to be employed in voluntary mediation shall be mutually acceptable to the parties. Costs of voluntary mediation shall be shared equally among the parties participating in the mediation.

Section 19. Representatives of COUNTY and CONTRACTOR.

(a) It is recognized that questions in the day to day conduct of performance pursuant to this Agreement will arise. COUNTY, upon request by CONTRACTOR, will designate and advise CONTRACTOR in writing of one or more of its employees to whom all communications pertaining to the day to day conduct of this Agreement shall be addressed. The designated representative shall have the authority to transmit instructions, receive information, and interpret and define COUNTY's policy and decisions pertinent to the work covered by this Agreement.

(b) CONTRACTOR shall at all times during the normal work week designate or appoint one or more representatives who are authorized to act on behalf of CONTRACTOR and bind CONTRACTOR regarding all matters involving the conduct of the performance pursuant to this Agreement, and shall keep COUNTY continually and effectively advised of such designation.

Section 20. All Prior Agreements Superseded. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements or understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained or referred to in this document. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

Section 21. Modifications, Amendments or Alterations. No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

Section 22. Independent Contractor. It is agreed that nothing herein contained is intended or should be construed as in any manner creating or establishing a relationship of co-partners between the parties or as constituting CONTRACTOR (including its officers, employees,

and agents) as an agent, representative, or employee of COUNTY for any purpose or in any manner whatsoever. CONTRACTOR is to be and shall remain forever an independent contractor with respect to all services performed under this Agreement.

Section 23. Employee Status. Persons employed by CONTRACTOR in the performance of services and functions pursuant to this Agreement shall have no claim to pension, workers' compensation, unemployment compensation, civil service, or other employee rights or privileges granted to COUNTY's officers and employees either by operation of law or by COUNTY.

Section 24. Services Not Provided For. No claim for services furnished by CONTRACTOR not specifically provided for herein shall be honored by COUNTY.

Section 25. Public Records Law.

(a) CONTRACTOR acknowledges COUNTY's obligations under Article 1, Section 24, Florida Constitution and Chapter 119, Florida Statues, to release public records to members of the public upon request. CONTRACTOR acknowledges that COUNTY is required to comply with Article 1, Section 24, Florida Constitution and Chapter 119, Florida Statutes, in the handling of the materials created under this Agreement and that said statute controls over the terms of this Agreement.

(b) CONTRACTOR specifically acknowledges its obligations to comply with Section 119.071, Florida Statutes, with regard to public records, and shall:

(1) keep and maintain public records that ordinarily and necessarily would be required by COUNTY in order to perform the services required under this Agreement;

(2) provide the public with access to public records on the same terms and conditions that COUNTY would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;

(3) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law; and

(4) meet all requirements for retaining public records and transfer, at no cost to the COUNTY, all public records in possession of CONTRACTOR upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to COUNTY in a format that is compatible with the information technology system of COUNTY.

(c) Failure to comply with this Section shall be deemed a material breach of this Agreement, for which COUNTY may terminate this Agreement immediately upon written notice to CONTRACTOR.

Section 26. Compliance with Laws and Regulations. In providing all services pursuant to this Agreement, CONTRACTOR shall abide by all statutes, ordinances, rules, and regulations pertaining to or regulating the provisions of such services including those now in effect and hereafter adopted. Any violation of said statutes, ordinances, rules, or regulations shall constitute a material breach of this Agreement and shall entitle COUNTY to terminate this Agreement immediately upon delivery of written notice of termination to CONTRACTOR.

Section 27. Patents and Royalties. Unless otherwise provided, CONTRACTOR shall be solely responsible for obtaining the right to use any patented or copyrighted materials in the performance of this Agreement. CONTRACTOR, without exception, shall indemnify and save harmless COUNTY and its employees from liability of any nature or kind, including costs and expenses for or on account of any copyrighted, patented or unpatented invention, process or article manufactured or supplied by CONTRACTOR. In the event of any claim against

COUNTY of copyright or patent infringement, COUNTY shall promptly provide written notification to CONTRACTOR. If such a claim is made, CONTRACTOR shall use its best efforts to promptly purchase for COUNTY any infringing products or services or procure a license at no cost to COUNTY which will allow continued use of the service or product. If none of the alternatives are reasonably available, COUNTY agrees to return the article on request to CONTRACTOR and receive reimbursement, if any, as may be determined by a court of competent jurisdiction.

Section 28. Notices. Whenever either party desires to give notice unto the other, it must be given by written notice, sent by registered or certified United States mail, return receipt requested, addressed to the party for whom it is intended at the place last specified. The place for giving of notice shall remain such until it shall have been changed by written notice in compliance with the provisions of this Section. For the present, the parties designate the following as the respective places for giving of notice, to-wit:

For COUNTY:

Environment Services Department
500 West Lake Mary Boulevard
Sanford, Florida 32773

For CONTRACTOR:

Hydromax USA
2500 Drane Field Road, Suite 204
Lakeland, Florida 33811

Section 29. Rights At Law Retained. The rights and remedies of COUNTY provided for under this Agreement are in addition and supplemental to any other rights and remedies provided by law.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the date below written for execution by COUNTY.

HYDROMAX USA

Witness

Steven Magistrelli
Print Name

Witness

Lamar Carroll
Print Name

By: _____

Print Name: JEFFREY A GRAHAM

Title: PRESIDENT

Date: NOVEMBER 20, 2015

SEMINOLE COUNTY, FLORIDA

Witness

Gladys Marrozos
Print Name

Witness

Kellen Erlandson
Print Name

By: _____
RAY HOOPER, Purchasing and Contracts Manager

Date: 11/23/15

For the use and reliance of Seminole County only.

As authorized for execution by the Board of Seminole County Commissioners at its November 10, 2015, regular meeting.

A-1418-15

Approved as to form and legal sufficiency.

County Attorney

AEC/ljp/lpk
6/30/15 9/23/15
p:\users\legal secretary csb\purchasing 2015\IFB-602326 Hertz.doc

Attachments:
Exhibit A – Scope of Services and Fee Structure
Exhibit B – Sample Release Order

EXHIBIT "A"

SUBMIT BIDS TO: Seminole County 1301 E. Second Street Sanford, Florida 32771 **Attn: PURCHASING & CONTRACTS (PCD)**	**INVITATION FOR BID** And Bidder Acknowledgment
Contact: Gladys Marrozos, CPPB Sr. Procurement Analyst 407-665-7110 - Phone 407-665-7956 - Fax gmarrozos@seminolecountyfl.gov	**IFB-602347-15/GCM** **Term Contract for Hydrant and Valve Maintenance, Repair and Flushing Services**
Pre-Bid Conference Date: August 13, 2015 Time: 9:00 AM (Eastern Standard Time) Location of pre-Bid Conference: Environmental Services Department, 500 West Lake Mary Boulevard Sanford, Florida 32773	
Bid Due Date: September 2, 2015 Time: 2:00 PM (Eastern Standard Time) Location of Public Opening: Purchasing & Contracts Division, PCD Conference Room 1301 E. Second Street, Sanford, FL 32771	
Proposer Name: Hydromax USA	Federal Employer ID Number: 20-0602448
Mailing Address: 2500 Drane Field Rd, Ste 204	If returning as a "No Submittal", state reason (**If so, return only this page**):
City, State, Zip: Lakeland FL 33811	
Type of Entity **(Circle one)**: Corporation (Partnership) Proprietorship Joint Venture Incorporated in the State of: Indiana List of Principals: Jeffrey Graham, Steve Lacy Mark Bruce	**The undersigned Bidder hereby acknowledges receipt of Addenda Numbers** none **through** ____: 8/27/2015 Authorized Signature (Manual) Date
Email Address: shane.maletich@hydromaxusa.com	Typed Name: Jeffrey Graham
Telephone Number: 813-305-6610	Title: President
Fax Number: 502-565-0239	Date: 8/27/2015

THIS FORM MUST BE COMPLETED AND RETURNED WITH WRITTEN BID

The Bidder is expected to completely analyze the information contained in this Invitation for Bid (IFB) as guidance for the preparation of their written submittal. The Bidder's written bid should be specific, detailed, and complete in order to clearly and fully demonstrate the Bidder's understanding of the requested work and/or delivery requirements.

Part 1
General Scope

GENERAL DESCRIPTION:

The Seminole County Environmental Services Department (SCES) requires services of experienced, licensed contractor(s) to provide maintenance, repair and replacement part services for fire hydrants, valves (including associated fittings, restraints and pipe), and flushing services on an "as needed" basis at locations within the SCES utility's distribution systems. SCES will furnish the successful contractor(s) with the most recent copy of the distribution systems atlas in an electronic format.

The Contractor(s) will be responsible for furnishing all labor, tools, equipment, parts and materials to complete the requested work as specified in the Scope of Service section. The Contractor(s) will also be responsible for furnishing all required ancillary services to which includes but is not limited to, mobilization, excavations, well pointing and pumping, shoring, line stops, wet taps, maintenance of traffic, and site restorations necessary to complete the requested work as specified in the Scope of Services.

STANDARDS:

A. SCES Utility Engineering Specifications for Water Distribution Construction.
B. Seminole County Standards for applicable public right-of-way improvements under County jurisdiction.
C. FDOT Utility Accommodation Manual (latest edition) and FDOT Design Standards for Construction, Maintenance and Utility Operations on the State Highway System (2008 or latest edition).
D. AWWA Standards for Maintenance, Repair and Replacement of fire hydrants (M-17) and distribution system valves (M-44) (most applicable and latest edition).
E. OSHA Standards as applicable to associated work.

SPECIAL CONDITIONS:

Contractor's Response Time: Contractor(s) shall be adequately staffed and equipped to respond to all aspects of the requested work within 72 hours, if required by SCES.

Contractor's Personnel: The Contractor(s) must employ and assign a Project Manager who will oversee the described work and who has a minimum of five (5) years continuous field and supervisory experience in all aspects of the described work. The Project Manager shall serve as the single point of contact for all work, be responsible for coordinating and scheduling all work (including restoration) and be available (by phone, if not in person) while contractor's crews work within SCES distribution systems.

The Contractor shall employ and designate a qualified **Quality Control Manager** who shall be responsible for re-inspection of all field processed data if it falls outside of tolerances. All such data shall be re-collected. The Quality Control Manager shall also be responsible of random sampling of not less than 10% of the total contract value. This will provide quality assurance of all physical aspects of the service and validation of all data attributes collected.

For each job or task assigned under this contract, the Contractor's Project Manager shall assign qualified and responsible Service Technicians to complete requested work. At any time the Contractor's personnel is working within the SCES distribution systems, notification is required to the SCES SCADA

Operations Center at 407-665-2767. All Service Technicians shall wear a uniform shirt that identifies the Contractor by name. All Service Technicians shall arrive at, and travel through the Utility system in a presentable service vehicle identified with the Contractor's name, logo and telephone number.

Contractor's Equipment: The Contractor shall utilize and maintain all equipment in a safe and responsible manner. It is the responsibility of the Contractor to maintain all equipment so as to avoid any leaking fuel, oil, and/or hydraulic fluid. If such leakage occurs, it shall be the responsibility of the Contractor to protect the environment and the surrounding surfaces from contamination and/or damage. If said leakage is excessive or cannot be adequately contained, said equipment must cease operation and be removed from the job site. All Contractor(s) service vehicles shall be maintained in a presentable manner and have Contractor name and logo adequately displayed.

SCES Requirements for Work and Site Visit Management: Contractor personnel shall notify their assigned SCES representative each day, prior to beginning work within the County utility system. All contractor personnel shall display on their person a company identification badge that is clearly visible at chest level and not covered by clothing or other items. This badge must have the company name, company phone number, the individual's name and the individual's photo. In addition, SCES requires that the Contractor create a service call or job order ticket that shall have, at a minimum, the following information:

- Company name and contact information
- Company job or work order number
- SCES contact name and phone number
- SCES job number and Seminole County purchase order number
- Date/time of beginning and ending of work
- Number of Technicians
- Work location and description of work to be performed
- Detailed description of solution and/or work completed

SCOPE OF SERVICES:

Hydrant Maintenance: Fire hydrant testing and maintenance shall be in accordance with AWWA – M17 Manual for Installation, field testing, and maintenance of fire hydrants, to include the following procedures:

- Locate and access each fire hydrant
- Locate access and exercise fire hydrant isolation valve
- Check fire hydrant nozzle height for correct ground clearance
- Identify make, model, nozzle size and year of hydrant manufacture
- Lubricate operating nut (if appropriate for hydrant make/model) and all nozzle outlets with non-corrosive FDA approved lubricant
- Open hydrant with nozzle caps in place to check for seal leakage
- Verify that hydrant main (bottom) valve completely closes
- Flow hydrant to maximum rate for 15 minutes, record working pressure and calculate flow rate and gallons flushed. If hydrant fails to flow clear in the initial 15 minute flush, contact SCES SCADA Operations Center at 407-665-2767, notifying them of the anomaly. Continue to flow hydrant until water clears, checking in 15 minute increments. The use of a calibrated combination pitot gauge and hydrant diffuser is required for all hydrant flushing.
- Close hydrant completely. Back off the opening nut enough to take the pressure off the packing.

- Remove all outlet nozzle caps, clean the threads, check the condition of the gaskets replace as required, and lubricate the threads. Check the ease of operation of each cap.
- Check outlet nozzle chains for free action on each cap. If the chains bind, open the loop end around the cap until they move freely.
- Record static pressure
- Re-attach hydrant nozzle caps
- Scrape, wire brush/or sand blast and paint hydrant appropriate color. Paint shall be Sherwin-Williams Industrial Marine Coatings, ANSI Safety Yellow, Pantone 109 or approved equal. Coating shall be spray applied to a minimum of a 4 ml dry coat thickness.
- Replace (if defective) hydrant ID tag, or install (if not present) hydrant ID tag.
- Replace (if defective) blue reflective road marker, or install (if not present) blue reflective road marker. Reflective pavement markers in blue shall be used to identify the hydrant locations. Each marker is to be placed on the center line of the roadway lane closest to the hydrant.
- Obtain and record GPS site coordinates of hydrant.
- Document any operational deficiencies and/or miscellaneous findings.
- Notification of all malfunctioning and/or out of service hydrants or valves shall be immediately reported to SCES.
- Document all pertinent data into an electronic spreadsheet or database including the following:
    - Hydrant ID tag number
    - Hydrant address location
    - Hydrant GPS site coordinates
    - Date of flush or service
    - Hydrant brand
    - Hydrant model number
    - Hydrant year
    - Hydrant size
    - Hydrant flow rate obtained
    - Hydrant pressure after 5 minutes of flushing
    - Total gallons flushed during service
    - Degree of operating difficulty
    - Deficiencies and/or repairs required to be immediately reported to the Utility.
- All data shall be formatted to match existing SCES data system and/or forms. Data shall be delivered to the SCES in an electronic format compatible with SCES' ArcGIS/ArcMap system or SQL database.

Upper Barrel Repair: An upper bonnet repair shall consist of repairing and/or replacing all necessary components within the upper portions of the hydrant, from the operating nut downwards to the top of the break away (upper barrel) flange, in order to return hydrant to working order. Hydrant rotation shall also be considered as an upper barrel repair.

Lower Barrel Repair: A lower barrel repair shall consist of repairing and/or replacing all necessary components of the hydrant from the top of the break away (upper barrel) flange to the bottom of the hydrant foot valve in order to return hydrant to working order.

Valve Maintenance: Valve maintenance shall include the following procedures:

- Locate and access each valve
- Raise valve box to grade (if applicable)
- Align valve box to vertical position (if located outside of pavement)
- Clean debris and standing water from valve box

- Operate valve from open to close and back to open position for two (2) complete cycles
- Obtain and record GPS coordinates of valve
- Paint valve box blue
- Mark curve with a "V" marking
- Document all pertinent data including location, type, and size of valve, direction of rotation to open position, numbers of turns to full open position, degree of operating difficulty, and note deficiencies and/or closed valves to be immediately reported to the Utility. All data shall be formatted to match existing SCES data system and/or forms. Data shall be delivered to the SCES in an electronic format compatible with SCES' ArcGIS/ArcMap system.

GPS Mapping: All the water distribution valves and fire hydrants encountered in this contract are to be GPS mapped within sub-meter accuracy and the data delivered in an electronic format compatible with SCES' ArcGIS/ArcMap system software. Coordinate data shall be field-collected with autonomous GPS readings and subsequently differentially corrected via post-processing. The contractor(s) shall further refine positions through filtering and inspection to eliminate noise, problematic satellite geometry and multi-path degradation. Point valve features shall be collected at an epoch of one (1) second with a minimum occupation of twenty (20) seconds. Specific parameters include:

- Elevation mask: 15 degrees above the horizon
- Coordinate system: as agreed with NAD 1983 State Plane Florida EAST
- Satellites: >= 4
- Position Dilution of Precision (PDOP) <6
- Horizontal Dilution of Precision (HDOP): <4
- Minimum number of raw positions collected: 20
- In the event of obstructions – where a clear GPS position cannot be captured a laser offset will be executed from a nearby location

At a minimum, and in addition to database attribute requirements, the following coordinate data items shall be generated as a result of this process.

- PDOP value
- HDOP value
- Correction status
- Date recorded
- Time recorded
- Total positions
- Filtered positions
- Horizontal Precision
- Vertical Precision
- Standard deviation
- cor File Name
- X-coordinate
- Y-coordinate

Documentation: Documentation data will be collected on each distribution valve and/or hydrant and will be agreed upon, and be compatible with SCES' ArcGIS/ArcMap system software in advance of work start up.

Data documentation will include, at a minimum:

a) **Physical data –** Identification number, map number, valve size, type of valve, use of valve, valve structure, depth of valve, number of turns, torque, if clean out was necessary, valve discrepancies (by category and details), box/vault discrepancies (by category and details)and any additional information as necessary.
b) **Location data –** Mapping grade GPS coordinate data parameters noted in the GPS mapping section
c) **Discrepancies –** Details on discrepancies so that a work order (as described below) can be concisely created.

Deliverable Data: The Contractor will provide applicable hydrant and valve data in a spatially accurate format compliant with SCES ArcGIS/ArcMap system and in the County's existing data structure. Contractor shall be able to fully integrate data into ESRI ArcGIS/ArcMap and shall be integrated into the SCES ArcGIS system. Metadata, including a detailed citation describing field data collection practices, equipment settings, post processing procedures, base stations used for differential correction and expected accuracy, are to be submitted with final and interim data deliveries. The data in electronic format shall contain the information agreed to by SCES and at a minimum the following attribute data:

- A unique identification number – For each device
- Data Dictionary – Valve Condition (operable, inoperable)
- Source document reference – valve discrepancies
- Date of Operation – Structure discrepancies
- Valve Size – PDOP value
- Valve Type – HDOP value

Obstructed GPS data shall be obtained through laser offset method.

Flushing Services: SCES may require the Contractor to perform unidirectional or maintenance flushing in certain locations within the utility's distribution systems. SCES will provide to contractor the flushing sequences developed by an Engineer for the specified areas. The contractor is responsible for locating the valves and hydrants identified in the Engineer's sequencing and verifying their operability. Upon completion of each sequenced flushing activities, the Contractor will return valves to their original position. This is to help with valves not being left in the wrong position. Pricing for unidirectional flushing will combine item B3 (valve maintenance without GPS location) for turning the valves and item A6 Time Unit for the actual flushing.

Hydrant and/or Valve Replacement and Installation: Hydrant and valve replacement and/or new installation work described in this solicitation package (see Price Schedule) shall be "all inclusive". The line item pricing of such work shall include all of but not limited to the following:

- Pre work job site evaluation
- Obtaining all utility and/or Right of Way (ROW) locates
- Notification of effected customers (with the exception of partial water system shut down)
- Job site safety and MOT
- Site excavation (typical <48" bury to bottom of pipe)
- Furnish and install all necessary materials to successfully complete the job
- Furnish and competently operate all necessary equipment to successfully complete the job
- Furnish and manage all necessary competent labor to successfully complete the job
- Excavation, backfill and compaction

- Removal of all remaining spoil, materials and waste

Work in Utility Easement/Right of Way (ROW) and Existing Utilities/ROW Improvements: The Contractor shall be responsible for obtaining all Utility Locates through, and in accordance with "Sunshine State One Call of Florida (SSOCOF) Excavation Guide" (latest edition). The Contractor shall take all possible precautions and be responsible for protecting all underground utilities and other improvements within the utility easement and/or ROW. The Contractor shall promptly notify SCES of any conflicts with existing utilities that occurs as a result of said work. The Contractor shall be responsible for obtaining and adhering to all applicable Maintenance of Traffic (MOT) and/or Right of Way permits as required by Seminole County, State of Florida Department of Transportation (FDOT) or jurisdictional authority.

Job Site Management: The Contractor shall set up, manage and restore each job site in a responsible manner that includes but is not limited to Maintenance of Traffic (MOT), pedestrian safety, and property protection. At no time during the active progress of work shall the Contractor leave the job site unattended. The Contractor must request and gain approval from SCES for any specific job site-work that may extend past one work day. If approval is granted, all excavated areas must be backfilled and enclosed with safety mesh and proper MOT activated at end of each work day. Each job site (regardless of duration of work) must be maintained at all times in a responsible manner that does not unduly impact the surrounding areas and allows for adequate ingress/egress from properties affected. Any and all road and/or ingress/egress closures must be approved by the SCES in advance of the work. The Contractor shall present a contingency plan for such closures at time of approval request. Upon completion of work, the contractor shall backfill and compact affected areas in addition to clean up and removal of any accumulated dirt and/or rubble from job site. It shall be the ultimate responsibility of the Contractor to restore the Utility easement and/or right of way to pre-excavated condition. All restoration activities including irrigation system repairs shall be the responsibility of the contractor (reference Restoration and Contractor Pass Through section of this document).

Sub-contracted and Contractor "Pass-Through" Charges: Certain services shall be considered as "Pass-through" charges. These charges are interpreted to mean sub-contractor invoice total plus 10% administration and management costs. For the terms of this contract these services include landscape restoration (excluding irrigation repairs and <400ft^2 sod), asphalt restoration, concrete restoration, de-watering (well points) services, extended MOT (>72 hours), MOT with law enforcement presence during work activities. Prior to use of sub-contracted or cost pass through services, the Contractor shall obtain three (3) separate quotes for each of the sub-contracting activities and present to the SCES a recommendation of award for each service. If the acceptance of this recommendation is not approved, SCES reserves the right to perform any and all of these pass through activities. The SCES reserves the right to perform any and all of these pass through activities to avoid the additional pass through charges. If this right is exercised by SCES, the responsibility for such work will be removed from the Contractor.

Warranty: In order to insure fire hydrant and valve repair, replacement and installation meets the performance guaranteed by the manufacturer and retain warranties, the contractor shall guarantee all workmanship and materials for all described work for a period of two (2) years from the date of the repair or installation.

Part 4
Price Submittal

IFB-802347-15/GCM - Term Contract for Hydrant and Valve Maintenance, Repair and Flushing Services

Name of Bidder: Hydromax USA

Mailing Address: 2500 Drane Field Road, Ste 204 Lakeland FL 33811

Street Address: 2500 Drane Field Road, Ste 204

City/State/Zip: Lakeland FL 33811

Phone Number: (813) 305-8310 FAX Number: (502) 565-0239

E-Mail Address: shane.majetich@hydromaxusa.com

Designated Project Manager Information:

Project Manager: Lamar Carroll

Project Manager Telephone No.: 813-404-8341 Fax No.: 502-565-0239

E-Mail Address: lamar.carroll@hydromaxusa.com

Pursuant to and in compliance with the IFB Documents, the undersigned Bidder agrees to provide and furnish any and all of the labor, material, and tools, equipment, incidentals and transportation services necessary to complete all of the Work required in connection with the required services/commodities all in strict conformity Bid Documents for the amount hereinafter set forth.

The undersigned, as Bidder, declares that the only persons or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any person, firm or corporation; and he proposes and agrees, if the bid is accepted, that he/she will execute an Agreement with the COUNTY in the form set forth in the Contract Documents; that he/she will furnish the Insurance Certificates.

Costs shall be inclusive of all direct and indirect costs including but not limited to, materials, labor, equipment, transportation, coordination and incidentals necessary for the performance of the work specified in Bid documents.

The cost of the materials/equipment shall include all costs, including but not limited to:

- General Administrative Overhead, fringe and benefits and profit, all documentation required for operation, delivery/transportation of unit(s) to the County's service delivery address, indirect costs, i.e., insurance, etc., indirect labor costs.

ITEM	DESCRIPTION	UNIT	EST. ANNUAL USAGE	UNIT PRICE	EXTENDED COST
GROUP A - HYDRANT SERVICES					
A1	Hydrant Maintenance (includes scrape, wire brush and paint)	EA.	350	$ 47.00	$ 16,450.00
A2	Hydrant Maintenance (without scrape, wire brush and paint)	EA.	1000	$ 43.52	$ 43,520.00
A3	Hydrant Maintenance (includes sand blast and paint)	EA.	25	$ 150.00	$ 3,750.00
A4	Furnish and attach Hydrant I.D. tag (with required information)	EA.	250	$ 12.00	$ 3,000.00
A5	Furnish and install reflective road marker	EA.	500	$ 10.00	$ 5,000.00
A6	Extended Flush Time (15 minute Unit)	EA.	250	$ 21.50	$ 5,375.00
A7	Bonnet and/or break away flange bolt replacement	EA.	25	$ 32.50	$ 812.50
A8	Upper barrel repair	EA.	35	$ 250.00	$ 8,750.00
A9	lower barrel repair	EA.	50	$ 480.95	$ 24,047.50
A10	Hydrant extension (6")	EA.	25	$ 550.00	$ 13,750.00
A11	Hydrant extension (12")	EA.	20	$ 600.00	$ 12,000.00
A12	Hydrant extension (18")	EA.	20	$ 700.00	$ 14,000.00
A13	Replace typical bury (48") hydrant on functioning and restrained isolation valve (includes excavation, materials, backfill and compaction). Will not require a shut down or line stop.	EA.	10	$ 4,542.00	$ 45,420.00
A14	Replace typical bury (48") hydrant and "tie-back" unrestrained isolation valve providing valve is mechanical joint and not "push on" (includes excavation, materials, backfill and compaction). Will not require a shut down or line stop.	EA.	10	$ 5,060.00	$ 50,600.00
A15	Replace typical bury (48") hydrant and (or install) isolation valve on existing restrained MJ tee (includes excavation, materials, backfill and compaction). Will require a shut down or line stop.	EA.	15	$ 6,268.00	$ 94,020.00
A16	Replace typical bury (48") hydrant, isolation valve and tee (includes excavation, materials, backfill and compaction). Will require a shut down or line stop.	EA.	15	$ 7,302.00	$ 109,530.00
A16a	With 6" x 6" tee	EA.	3	$ 5,065.00	$ 15,195.00
A16b	With 6" x 8" tee	EA.	3	$ 5,318.00	$ 15,954.00
A16c	With 6" x 10" tee	EA.	2	$ 5,836.00	$ 11,672.00
A16d	With 6" x 12" tee	EA.	2	$ 6,187.00	$ 12,374.00
A16e	With 6" x 14" tee	EA.	2	$ 7,452.00	$ 14,904.00
A16f	With 6" x 16" tee	EA.	1	$ 8,780.00	$ 8,780.00
A16g	With 6" x 20" tee	EA.	1	$ 10,838.00	$ 10,838.00
A16h	With 6" x 24" tee	EA.	1	$ 12,678.00	$ 12,678.00
A17	Install new hydrant and (isolation) valve on existing typical 48" bury water main	EA.	25	$ 5,635.00	$ 140,875.00
A17a	With 6" x 6" wet tap	EA.	2	$ 7,475.00	$ 14,950.00
A17b	With 6" x 8" wet tap	EA.	2	$ 7,475.00	$ 14,950.00
A17e	With 6" x 10" wet tap	EA.	2	$ 7,475.00	$ 14,950.00
A17c	With 6" x 12" wet tap	EA.	2	$ 7,475.00	$ 14,950.00
A17d	With 6" x 14" wet tap	EA.	2	$ 8,883.00	$ 17,766.00
A17e	With 6" x 16" wet tap	EA.	2	$ 9,487.00	$ 18,974.00
A17f	With 6" x 20" wet tap	EA.	2	$ 10,062.00	$ 20,124.00
A17g	With 6" x 24" wet tap	EA.	2	$ 10,580.00	$ 21,160.00
A18	Abandon existing hydrant by installing restrained cap or plug with 2" blow-off assemble in isolation valve (includes materials, excavation, backfill and compaction)	EA.	10	$ 2,875.00	$ 28,750.00
A19	Installation of hydrant other than typical 48" bury (adder per foot)	LF.	30	$ 575.00	$ 17,250.00
A20	If hydrant set is more than 6' away from centerline of tee (adder per foot)	LF.	25	$ 35.00	$ 875.00
A21	If hydrant set requires additional restrained 6" MJ bend(s) (per fitting)	EA.	15	$ 511.00	$ 7,665.00

ITEM	DESCRIPTION	UNIT	EST. ANNUAL USAGE	UNIT PRICE	EXTENDED COST
GROUP B - VALVE SERVICES					
B1	Valve maintenance (includes sub-meter GPS location)	EA.	1000	$ 42.00	$ 42,000.00
B2	Valve maintenance (includes sub-foot GPS location	EA.	750	$ 42.00	$ 31,500.00
B3	Valve maintenance (without GPS location)	EA.	350	$ 42.00	$ 14,700.00
B4	Raise valve box to grade < 12" depth (excluding concrete areas and vehicular arteries	EA.	125	$ 31.13	$ 3,891.25
B5	Raise valve box to grade < 12" depth in concrete areas and vehicular arteries	EA.	100	$ 155.00	$ 15,500.00
B6	Raise valve box to grade (or replace valve box) > 12" depth but < 42" depth in concrete areas and vehicular arteries	EA.	50	$ 1.00	$ 50.00
B7	Raise valve box to grade (or replace valve box) > 12" depth but < 48" depth in concrete areas and vehicular arteries	EA.	50	$ 1.00	$ 50.00
B8	Replace existing 2" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	15	$ 1,495.00	$ 22,425.00
B9	Replace existing 4" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	15	$ 2,127.50	$ 31,912.50
B10	Replace existing 6" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	15	$ 2,415.00	$ 36,225.00
B11	Replace existing 8" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	15	$ 2,875.00	$ 43,125.00
B12	Replace existing 10" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	10	$ 4,025.00	$ 40,250.00
B13	Replace existing 12" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	5	$ 5,042.75	$ 25,213.75
B14	Replace existing 14" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	5	$ 8,684.50	$ 43,422.50
B15	Replace existing 16" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	5	$ 9,955.00	$ 49,775.00
B16	Replace existing 20" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	5	$ 18,150.00	$ 90,750.00
B17	Replace existing 24" valve w/resilient wedge gate valve on "dry" pipe (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	1	$ 29,150.00	$ 29,150.00
B18	Installation of 4" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	10	$ 6,986.25	$ 69,862.50
B19	Installation of 6" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	25	$ 7,538.25	$ 188,456.25
B20	Installation of 8" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	25	$ 8,234.00	$ 205,850.00
B21	Installation of 10" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	10	$ 11,764.50	$ 117,645.00
B22	Installation of 12" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA.	10	$ 13,811.50	$ 138,115.00

ITEM	DESCRIPTION	UNIT	EST. ANNUAL USAGE	UNIT PRICE	EXTENDED COST
GROUP C - VALVE RELATED SERVICES					
B23	Realign valve box to grade in dirt, grass, sand or gravel (0' to 4' deep)	EA	25	$ 55.00	$ 1,375.00
B24	Realign valve box to grade in dirt, grass, sand or gravel (4' to 10' deep)	HOURLY[2,3]	25	$ 1.00	$ 25.00
B25	Realign valve box to grade in dirt, grass, sand or gravel (> 10' deep)	HOURLY[2,3]	25	$ 1.00	$ 25.00
B26	Realign valve box to grade in pavement (0' to 4" deep) includes permanent asphalt patch or replacement of entire "joint" if realignment is within a sidewalk	EA	15	$ 500.00	$ 7,500.00
B27	Realign valve box to grade in pavement (>4' to 10') includes permanent asphalt patch or replacement of entire "joint" if realignment is within a sidewalk	HOURLY[1,2,3]	15	$ 1.00	$ 15.00
B28	Realign valve box to grade in pavement (>10' deep) includes permanent asphalt patch or replacement of entire "joint" if realignment is within a sidewalk	HOURLY[1,2,3]	15	$ 1.00	$ 15.00
B29	Raise valve box to grade in dirt, grass, sand or gravel (> 4' to 10' deep)	HOURLY[2,3]	25	$ 1.00	$ 25.00
B30	Raise valve box to grade in dirt, grass, sand or gravel (> 10' deep)	HOURLY[2,3]	25	$ 1.00	$ 25.00
B31	Raise valve box to grade in pavement (>4' to 10') includes permanent asphalt patch or replacement of entire "joint" if realignment is within a sidewalk	HOURLY[1,2,3]	25	$ 1.00	$ 25.00
B32	Raise valve box to grade in pavement (>10' deep) includes permanent asphalt patch or replacement of entire "joint" if realignment is within a sidewalk	HOURLY[1,2,3]	10	$ 1.00	$ 10.00
B33	Clean out/vacuum valve box (pricing based on cleaning all of the County's valve boxes in lieu of assessment)	EA	1500	$ 14.33	$ 21,500.00
B34	Clean out valve box, where standard vacuum is not successful by digging, loosening and removing impacted debris and fill in around valve box (2 MEN AND EQUIPMENT)	EA	150	$ 86.00	$ 12,900.00
B35	Large valve repair as an hourly rate with the materials as a pass through. The hourly rate should factor in excavation equipment cost (3 MEN AND EQUIPMENT)	HOURLY[3]	100	$ 367.50	$ 36,750.00
B36	Small valve repair such as 2" blow off. This includes plumbing in a 2" stainless steel fitting such as a short nipple, a stainless steel 90 degree elbow or other items as may be required. Hourly rate for labor and materials will be pass through. The reason this is separate from large valves is the excavation most likely will be shallow and done manually. (2 MEN AND EQUIPMENT)	HOURLY[3]	250	$ 143.75	$ 35,937.50
	Exploratory excavation: Where no other accurate or cost effective means is available to discover, diagnose and recommend remediation, contractor will dig to uncover and identify cost effective options. This includes:			$	$
B37	Exploratory investigation 0' to 4' deep	HOURLY[1,2,3]	120	$ 281.75	$ 33,810.00
B38	Exploratory investigation > 4' to 10' deep	HOURLY[1,2,3]	150	$ 281.75	$ 42,262.50
B39	Exploratory investigation > 10' deep.	HOURLY[1,2,3]	50	$ 494.50	$ 24,725.00
B40	Installation of a 16" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA	2	$ 48,950.00	$ 97,900.00
B41	Installation of a 24" insertion valve (assume 48" bury, includes excavation, materials, backfill and compaction)	EA	2	$ 81,427.50	$ 162,855.00
Note:					
	(1) For this depth range, the permanent asphalt patch or sidewalk "joint" will be a pass-through item.				
	(2) Dewatering, trench safety, and any associated work (to be discussed beforehand to be billed as "pass through"				
	(3) For billing purposes, the hourly rate can be proportioned into increments of 15 minutes.				

ITEM	DESCRIPTION	UNIT	EST. ANNUAL USAGE	UNIT PRICE	EXTENDED COST
GROUP D - FLUSHING SERVICES					
D1	Uni-Directional Flushing Services performed at a combined rate			$	$
D1a	Contractor will review the UDF sequences developed by SCES and identify the locations and quantities of valves to be opened and closed for each sequence. Contractor will charge the price agreed upon for Item B3, "valve maintenance (without GPS location) for the opening and closing of valves for each sequence.	hourly	250	$ 150.00	$ 37,500.00
D1b	Contractor will at identified locations flow hydrants for each sequence at flush times as defined by the UDF Engineer to generate the desired flow rate and water exchange. Contractor will use hourly rate of Maintenance flushing (D2) This hourly rate only applies to the time spent by the technician to open, flush and close each hydrant.	hourly	500	$ 150.00	$ 75,000.00
D2	Maintenance Flushing Services performed at an hourly rate.	hourly	250	$ 150.00	$ 37,500.00
ITEM	**DESCRIPTION**	**UNIT**	**EST. ANNUAL USAGE**	**UNIT PRICE**	**EXTENDED COST**
GROUP E - ANCILLARY SERVICES (ADD TO ANY OF THE ABOVE HYDRANT AND/OR VALVE SCENARIOS IF APPLICABLE)					
E1	**Required use of Ductile iron pipe in lieu of C-900 PVC pipe (cost to include any additional labor, materials, excavation, backfill and compaction)**				
E1a	6 inch	LF.	50	$ 52.90	$ 2,645.00
E1b	8 inch	LF.	50	$ 63.25	$ 3,162.50
E1c	10 inch	LF.	25	$ 94.30	$ 2,357.50
E1d	12 inch	LF.	25	$ 112.70	$ 2,817.50
E1e	14 inch	LF.	10	$ 149.50	$ 1,495.00
E1f	16 inch	LF.	50	$ 127.65	$ 6,382.50
E1g	20 inch	LF.	10	$ 287.50	$ 2,875.00
E1h	24 inch	LF.	10	$ 460.00	$ 4,600.00
E2	**Line stop services (includes materials, excavation on < 48" bury to bottom of pipe, backfill and compaction)**				
E2a	4" line stop (SS fitting)	EA.	5	$ 5,405.00	$ 27,025.00
E2b	4" line stop (epoxy fitting)	EA.	5	$ 5,520.00	$ 27,600.00
E2c	6" line stop (SS fitting)	EA.	10	$ 5,635.00	$ 56,350.00
E2d	6" line stop (epoxy fitting)	EA.	10	$ 5,721.25	$ 57,212.50
E2e	8" line stop (SS fitting)	EA.	5	$ 6,888.50	$ 34,442.50
E2f	10" line stop (SS fitting)	EA.	5	$ 9,660.00	$ 48,300.00
E2g	12" line stop (epoxy fitting)	EA.	5	$ 10,120.00	$ 50,600.00
E2h	14" line stop (epoxy fitting)	EA.	5	$ 16,280.00	$ 81,400.00
E2i	16" line stop (epoxy fitting)	EA.	5	$ 17,985.00	$ 89,925.00
E2j	20" line stop (epoxy fitting)	EA.	5	$ 21,010.00	$ 105,050.00
E2k	24" line stop (epoxy fitting)	EA.	5	$ 25,850.00	$ 129,250.00

FLORIDA SALES: 69-11-033995-53C
FEDERAL SALES/USE: 59-74-0013K

Board of County Commissions
Seminole County, Florida

PURCHASE ORDER

EXHIBIT " B "

ORDER NUMBER:

OF

ADMINISTRATIVE SERVICES DEPARTMENT - PURCHASING AND CONTRACTS DIVISION
1101E. 1st STREET - COUNTY SERVICES BLDG, RM. 3200
SANFORD FLORIDA 32771
PHONE: (407) 665-7116 / FAX: (407) 665-7956

ITEM	QUANTITY	UNIT	ITEMS SHIP TO	UNIT PRICE	EXTENSION
			Sample of Release Order		

SEMINOLE COUNTY

TOTAL AMOUNT

THIS ORDER IS SUBJECT TO THE TERMS & CONDITIONS ON THE REVERSE SIDE OF THIS ORDER.

SUBMIT ALL INVOICES IN DUPLICATE TO:
CLERK - B.C.C. FINANCE DIVISION
POST OFFICE BOX 8080
SANFORD, FL 32772-0869
Accts. Payable Inquiries - Phone (407) 665-7681

PURCHASING AND CONTRACTS DIVISION - AUTHORIZED SIGNATURE
for: SEMINOLE COUNTY BOARD OF COUNTY COMMISSIONERS

Terms and Conditions

1. AGREEMENT. This Purchase Order including these terms, conditions, and other referenced documents such as solicitations, specifications, and responses constitute the sole and entire agreement between the parties hereto. The County does hereby retain the Supplier to furnish those services/commodities and perform those tasks as described in this purchase order and as further described in the scope of services, attached hereto and incorporated herein, if applicable. This order shall be construed and interpreted under the laws of the State of Florida. Jurisdiction and venue, with respect to any suit in connection with this order, shall reside in Seminole County, Florida.

2. DELIVERY OF GOODS AND SERVICES. Failure to deliver the items or provide the service hereby ordered strictly within the time specified shall entitle the County to cancel this order holding the Supplier accountable therefore, and may charge the Supplier with any increased cost or other loss incurred thereon pursuant to Chapter 672 of the Florida Statutes, unless deferred shipment is requested and agreed to by the County in writing. Payment or acceptance of any item after the delivery date shall not constitute a waiver of the County's right to cancel this order with respect to subsequent deliveries.

3. WARRANTY. Supplier warrants all materials and services covered by this order to conform strictly to the specifications, drawings, or samples as specified or furnished, and to be free from latent or patent defects in material or workmanship. If no quality is specified, the Supplier warrants to County that the goods or service shall be of the best grade of their respective kinds, or will meet or exceed the applicable standards for the industry represented, and is fit for County's particular purpose. Supplier further warrants that at the time the goods or services are accepted by County, they shall have been produced, sold, delivered, and furnished in strict compliance with all applicable Federal and State laws, municipal ordinances, regulations, rules, labor agreements, and working conditions to which the goods or services are subject. In addition to, and not in lieu of the above, that at the time of acceptance, the goods or services are applicable, meet or exceed the applicable standards imposed by (a) Consumer Product Safety Act, (b) Occupational Safety and Health Act (Public Law 91-5961, as amended, (c) Fair Labor Standards Act, as amended, and (d) the goods and services furnished hereunder are free of any claims or liens of whatever nature whether rightful or otherwise of any person, corporation, partnership, or association.

4. MODIFICATIONS. This order can be modified or rescinded only in writing by the parties or their duly authorized agents.

5. TERMINATION. The County may, by written notice to the Supplier, terminate this order, in whole or in part, at any time, either for the County's convenience or because of the failure of the Supplier to fulfill Supplier's agreement obligations. Upon receipt of such notice, Supplier shall discontinue all deliveries affected unless the notice directs otherwise. In such event, County shall be liable only for materials or components procured, or work done, or supplies partially fabricated within the authorization of this order. In no event shall County be liable for incidental or consequential damages by reason of such termination.

6. INDEMNIFICATION. Supplier agrees to protect, indemnify, save, and hold harmless County, its officers, and employees from and against all losses, costs, and expenses, and from and against all claims, demands, suits, and actions for damages, losses, costs, and expenses and from and against all liability awards, claims of patent infringement, judgments, and decrees of whatsoever nature for any and all damages to property of the County or others of whatsoever nature and for any and all injury to any persons arising out of or resulting from the negligence of Supplier, breach of this order in the manufacture of goods, from any defect in materials or workmanship, from the failure of the goods to perform to its full capacity as specified in the order, specification, or other data, or from the breach of any express or implied warrants. The remedies afforded to the County by this clause are cumulative with, and in no way effect any other legal remedy the County may have under this order or at law.

7. INSURANCE. Supplier shall obtain and maintain in force adequate insurance as directed by the County. Supplier may also be required to carry workers' compensation insurance in accordance with the laws of the State of Florida. Supplier shall furnish County with Certificate of Insurance for all service related purchase orders and other specialized services performed at Supplier's location. Any certificate requested shall be provided to the Purchasing and Contracts Division within ten (10) days from notice. Supplier shall notify the County in the event of cancellation, material change, or altercation related to the Supplier's Insurance Certificate. **All policies shall name Seminole County as an additional insured.**

8. INSPECTION. All goods and services are subject to inspection and rejection by the County at any time including during their manufacture, construction, or preparation notwithstanding any prior payment or inspection. Without limiting any of the rights it may have, the County, at is option, may require the Supplier, at the Supplier's expense, to: (a) promptly repair or replace any or all rejected goods, or to cure or re-perform any or all rejected services, or (b) to refund the price of any or all rejected goods or services. All such rejected goods will be held for the Supplier's prompt inspection at the Supplier's risk. Nothing contained herein shall relieve, in any way, the Supplier from the obligation of testing, inspection, and quality control.

9. TAXES. Seminole County Government is a non-profit organization and not subject to tax.

10. FLORIDA PROMPT PAYMENT ACT. Suppliers shall be paid in accordance with the State of Florida Prompt Payment Act, Section 218.70, Florida Statutes, upon submission of proper invoice(s) to County Finance Department, P. O. Box 8080, Sanford, Florida 32772. Invoices are to be billed at the prices stipulated on the purchase order. All invoices must reference Seminole County's order number.

11. PAYMENT TERMS. It shall be understood that the cash discount period to the County will be from the date of the invoice and not from the receipt of goods/services.

12. PRICE PROTECTION. Supplier warrants that the price(s) set forth herein are equal to the lowest net price and the terms and conditions of sale are as favorable as the price(s), terms, and conditions afforded by the Supplier to any other customer for goods or services of comparable grade or quality during the term hereof. Supplier agrees that any price reductions made in the goods or services covered by this order, subsequent to its acceptance but prior to payment thereof, will be applicable to this order.

13. PACKAGING AND SHIPPING. Unless otherwise specified, all products shall be packed, packaged, marked, and otherwise prepared for shipment in a manner that is: (a) in accordance with good commercial practice; and (b) acceptable to common carriers for shipment at the lowest rate for the particular product, and in accordance with ICC regulations, and adequate to insure safe arrival of the product at the named destination and for storage and protection against weather. Supplier shall mark all containers with necessary lifting, handling, and shipping information, and also this order number, date of shipment, and the name of the consignee and consignor. An itemized packing sheet must accompany each shipment. All shipments, unless specified differently, shall be FOB destination.

14. QUANTITY. The quantities of goods, as indicated on the face hereof, must not be exceeded without prior written authorization from County. Excess quantities may be returned to Supplier at Supplier's expense.

15. ASSIGNMENT. Supplier may not assign, transfer, or subcontract this order or any right or obligation hereunder without County's written consent. Any purported assignment transfer or subcontract shall be null and void.

16. EQUAL OPPORTUNITY EMPLOYER. The County is an Equal Employment Opportunity (EEO) employer, and as such requires all Suppliers or vendors to comply with EEO regulations with regards to gender, age, race, veteran status, country of origin, and creed as may be applicable to the Supplier. Any subcontracts entered into shall make reference to this clause with the same degree of application being encouraged. When applicable, the Supplier shall comply with all State and Federal EEO regulations.

17. RIGHT TO AUDIT RECORDS. The County shall be entitled to audit the books and records of Supplier to the extent that such books and records relate to the performance of the order or any supplement to the order. Supplier shall maintain such books and records for a period of three (3) years from the date of final payment under the order unless the County otherwise authorizes a shorter period in writing.

18. FISCAL YEAR FUNDING APPROPRIATION. Unless otherwise provided by law, a order for supplies and/or services may be entered into for any period of time deemed to be in the best interest of the County provided the term of the order and conditions of renewal or extension, if any, are included in the solicitations, and funds are available for the initial fiscal period of the order. Payment and performance obligations for succeeding fiscal periods shall be subject to the annual appropriation by County.

19. FAILURE TO ACCEPT PURCHASE ORDER. Failure of the Supplier to accept the order as specified may be cause for cancellation of the award. Suppliers who default are subject to suspension and/or debarment.

20. AGREEMENT AND PURCHASE ORDER IN CONFLICT. Whenever the terms and conditions of the Main/Master Agreement conflict with any Purchase Order issued pursuant to it, the Main/Master Agreement shall prevail.

21. FLORIDA PUBLIC RECORDS ACT. Vendor must allow public access to all documents, papers, letters or other material, whether made or received in conjunction with this Purchase Order which are subject to the public records act, Chapter 119, *Florida Statutes.*

Legislation Details (With Text)

File #:	17-313	**Version:**	1	**Name:**	
Type:	Contract			**Status:**	Consent Agenda
File created:	7/12/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	Approve a Resolution Amending the FY2017 Budget; Approve Change Order #1 to P.O. 70029 with Stantec Consulting Services, Inc. fka Burton & Associates, Inc. for Regional Water Supply Project, WS0919. (Utilities Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Resolution Budget Adjustment - FY 2017 BAF-UT-WS0919 Water Treatment Project (7-25-17) Agenda 17-313.pdf Stantec - Change Order - FY 2017 Hourly Rate Work for Financial Analysis and Rate Development for				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: July 12, 2017
Agenda Date: July 25, 2017
Prepared By: Norma E. Hernandez, Administrative Assistant
Through: John A. Walsh, P.E., Utilities Director
Requested Action:
To Approve a Resolution Amending the FY2017 Budget; To Approve Change Order #1 to P.O. 70029 with Stantec Consulting Services, Inc. fka Burton & Associates, Inc. for Regional Water Supply Project, WS0919

BACKGROUND:

Burton & Associates, Inc. has been providing services to the City of Cocoa each year since 2009. This company was chosen as the City's provider for rate modeling and other services through a competitive selection process. During this period, Burton has developed a proprietary model for both the General Fund and the Enterprise Fund and therefore, they continue to be chosen for rate services. Due to the development of the proprietary models that could only be developed through their prior experience with the city, the services provided by Burton & Associates cannot be obtained competitively, and therefore, they are a sole source.

Currently, the financial analysis performed by Stantec Consulting Services, Inc. fka Burton & Associates, Inc. is proprietary and is required to be performed each in order for the City to effectively evaluate its financial condition, revenue forecasts, and determine the appropriate revenue/rate recommendations for the development of the ensuing fiscal year budget. Due to the proprietary nature of the analytical services performed by Stantec; and moreover, the impracticality of securing

the aforementioned services in a competitive bidding that would be advantageous to the City, Stantec has been selected as a sole source vendor.

On February 27, 2017, a Purchase Order was issued to Stantec in the amount not-to-exceed $20,000 for Regional Water Supply Hourly Rate. At present, the $20,000 not-to-exceed amount will be exhausted by approximately $36,872 due to the urgency of completing the mediation services within the constrained timeframe of the mediation and a change order will be required to have sufficient funds to cover these mediation services.

Staff recommends approval of this change order.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

Budgeted	Yes, but not in project
If not budgeted, is amendment/transfer attached?	Yes
Amount Requested	$40,000
Account Number	421-4010-536.31-00, WS0919
Account Name	Professional Services
Source of Funds:	421-4010-536.31-00, WS16UP
Change Order Amount	$40,000
Original Purchase Order	70029
Original P.O. Amount	$20,000
Total number of change orders to date	1
Total amount in change orders to date	$40,000

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

To Approve a Resolution Amending the FY2017 Budget; To Approve Change Order #1 to P.O. 70029 with Stantec Consulting Services, Inc. fka Burton & Associates, Inc. for Regional Water Supply Project, WS0919.

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RESOLUTION NO. 2017-70

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, AMENDING THE CITY OF COCOA BUDGET FOR FISCAL YEAR 2017; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Cocoa adopted the final budget for the fiscal year commencing on October 1, 2016, and ending on September 30, 2017, at a special meeting held on September 14, 2016; and

WHEREAS, in accordance with Article XII, Section 5 of the City of Cocoa Charter, whereby the Council may, at any time by resolution, transfer any unused and unencumbered appropriation or portion thereof from one office or department to another; and

WHEREAS, the City Council deems it to be in the best interest of the City of Cocoa to amend its budget as provided in this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA, as follows:

SECTION 1. The 2016-2017 fiscal year budget shall be amended as detailed in the attached sheets.

SECTION 2. All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

SECTION 3. This resolution shall become effective immediately upon its adoption by the City Council of the City of Cocoa, Florida.

ADOPTED by the City Council of the City of Cocoa, Florida, in a regular meeting assembled on this 25th day of July, 2017.

_____
Henry U. Parrish III, Mayor

ATTEST:

_____
Carie Shealy, City Clerk

City of Cocoa Budget Adjustment Form FY 2017

SELECT ADJUSTMENT TYPE: PROJECT TRANSFER | REQUESTING DEPARTMENT #: Utilities/4010 | DATE PREPARED: 07/12/17

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 40,000)	421-4010-536.31-00	WS16UP	Professional Services	$ 1,194,925	$ 1,594,579	$ 1,554,579	$ 138,790
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 40,000)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 40,000	421-4010-536.31-00	WS0919	Professional Services	$ 1,194,925	$ 1,554,579	$ 1,594,579	$ 178,790
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 40,000	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Additional funds required to cover work that has occurred in excess of the prior authorized amount for the mediation process of the Regional Water Supply Project, WS0919.

Agenda Item: 17-313

City COUNCIL APPROVAL REQUIRED? *YES* (●) *NO* ( ) *DATE APPROVED:* 07/25/17 *RESOLUTION #:* 2017-70

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

7/12/17	Norma Hernandez (Digitally signed by Norma Hernandez DN: dc=org, dc=cocoafl, ou=Utilities, cn=Norma Hernandez, email=nhernandez@cocoafl.org Date: 2017.07.12 11:56:56 -04'00')	7/17/17	Lea Taylor (Digitally signed by Lea Taylor Date: 2017.07.17 13:32:42 -04'00')		
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
7/12/17	John "Jack" Walsh (Digitally signed by John "Jack" Walsh DN: dc=org, dc=cocoafl, ou=Utilities, cn=John "Jack" Walsh, email=jwalsh@cocoafl.org Date: 2017.07.12 11:54:51 -04'00')	7/17/17	Anne Quesada (Digitally signed by Anne Quesada Date: 2017.07.17 13:58:24 -04'00')		
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____

July 11, 2017

Mr. John (Jack) A. Walsh, P.E.
Utilities Director
City of Cocoa
351 Shearer Blvd.
Cocoa, FL 32922

Re: Change Order to FY 2017 Agreement for Hourly Rate Work for Cost Allocation and Rate Development for the Regional Water Supply Project

Dear Mr. Walsh:

As we discussed, the current Agreement of January 6, 2017 with a not-to-exceed amount of $20,000 for this work has been exhausted at this time, and has been exceeded by approximately $36,872 due to the urgency of completing the mediation services within the constrained time frame of the mediation. Therefore, this enclosed Change Order to that Agreement with a not-to-exceed amount of $40,000 is being provided for work that has occurred in excess of the prior authorization and that may occur henceforth to complete the process.

We look forward to continuing to be of service to the City on this project. If you have any questions, please do not hesitate to call me at (904) 923-1466.

Very truly yours,



Michael E. Burton
Vice President

CHANGE ORDER

Contract No. _____
Change Order No. 1
Effective Date January 1, 2017

In accordance with Article 7 of the Consulting Services Agreement dated January 6, 2017, with an effective date of January 1, 2017 ("Agreement") between City of Cocoa ("CLIENT") and Stantec Consulting Services, Inc. ("CONSULTANT"), this Change Order modifies the Agreement as follows:

1. **Change in Services**:

Additional hourly rate assistance in evaluation and preparation of cost allocation and water rates and associated contract language for the Regional Water Supply Project.

Additional work performed at the direction of the City includes the following:

a. Cost Allocation Analysis.
b. Rate Design Analysis.
c. Rate Calculation Analysis.
d. Review of background material.
e. Review of draft agreements.
f. Drafting of agreement language
g. Attend meetings with City staff for review.
h. Attend meetings with the Regional Work Group for Review.

2. **Change in time of Performance** (attach schedule if appropriate):

No change

3. **Change in CONSULTANT's Compensation**:

Compensation for this Change Order is a not-to-exceed amount of $40,000.

All other terms and conditions of the Agreement remain unchanged.

CLIENT	**CONSULTANT**
	
Signature	Signature
	Michael E. Burton
Name	Name
	July 11. 2017
Date	Date

Legislation Details (With Text)

File #:	17-321	**Version:**	1	**Name:**	
Type:	Report			**Status:**	Public Hearing
File created:	7/13/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	Ordinance No.10-2017/ 1st Reading: Amending Appendix A, Zoning, Article XI, Section 19 of the City Code, providing for outdoor propulsion testing facilities as a Special Exception use in the M-2 (Manufacturing and Industrial) District. (Acting Community Services Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	10-2017 Outdoor Propulsion Testing Facility Legal Ad - City Council Publish 07-18-2017 Rocket Crafters Test Operations Emergency Action Plan 6-17-2017 Questions and responses about test firing rocket engines at Coastal Steel - 6-20-17				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: July 13, 2017
Agenda Date: July 25, 2017
Prepared By: Steven Biel, Senior Planner
Through: Nancy A. Bunt, Acting Community Services Director
Requested Action:
Approve the first reading of Ordinance 10-2017, amending Appendix A, Zoning, Article XI, Section 19 of the City Code, providing for outdoor propulsion testing facilities as a Special Exception use in the M-2 (Manufacturing and Industrial) District.

BACKGROUND:

In accordance with Section 1(G)(2), Article XXII, Appendix A (Zoning), of the Code of the City of Cocoa, the Planning and Zoning Board shall consider and study the following when an amendment to the zoning code is proposed:

a. *The need and justification for the change.*

b. *The relationship of the proposed amendment to the purposes and objectives of the comprehensive planning programs and to the comprehensive plan, with appropriate consideration as to whether the proposed changes will further the purposes of [the] zoning code and other codes, regulations, and actions designed to implement the comprehensive plan.*

Need and justification for change

The City has received a request from Rocket Crafters, Inc. to engage in static test firings of its 500 lbf (pound-force) thrust lab scale rocket engines. The proposed test firings occur utilizing a mobile test stand that is stored within a climate controlled warehouse and moved to the test site, which is a concrete apron. The test stand would be anchored to the apron for test firings. When finished with the testing the mobile test stand would be returned to the storage warehouse. Each test firing lasts approximately 20 seconds, with expectations that there would be three test firings each day.

Rocket Crafters, Inc. is collaborating with Coastal Steel (770 Cidco Road) in order to secure an area on the Coastal steel property to perform the proposed outdoor testing of rocket engines. According to Rocket Crafters Emergency Action Plan (Exhibit A), Rocket Crafters is proposing to construct a concrete apron of undetermined size, adjacent to the south side of the Coastal Steel warehouse, on which the mobile test stand would be anchored for the rocket engine testing.

Please note that an amended Coastal Steel site plan would be required for review and approval in addition to the requirement of Special Exception approval from the Board of Adjustment. The site plan would include the exact location of the test site, including distances from adjacent buildings, structures, and rights-of-way. Supporting and/or anchoring structures used to conduct test firings shall be clearly delineated on the site plan and include any sound or exhaust deflectors. In addition, exhaust area(s) from test firings shall also be depicted.

The proposed use is not a permitted use, or use permitted by Special Exception, in the M-2 zoning district. The intent of the M-2 zoning district is to preserve the function of various industrial activities, warehousing and distribution without creating hazards or negatively influencing surrounding land uses. The district shall be located in areas accessible to collector (Cidco Road is a collector road and feeds into Industry Road, which is also a collector road) or higher classification roadways and be served by public services and facilities. These districts shall be discouraged from locating next to areas designated for residential or low-intensity commercial uses.

The M-2 zoning district provides for industrial uses, industrial processing, and manufacturing as permitted uses. Research facilities are also a permitted use where the use does not involve 1) creation of excessive noise, fumes, dirt; damage or interference with other properties; and 2) where all work is done within an enclosed structure.

Rocket Crafters was asked to describe the type of use it considered the rocket testing to be. Rocket Crafters responded by indicating the use was a research and development use, with the rocket engine testing being performed outside rather than in an enclosed structure. Thus, the need for the proposed zoning text amendment.

Proposed Ordinance No. 10-2017 would add outdoor propulsion testing facilities to the M-2 zoning district as a Special Exception use, which would allow for the outdoor testing of propulsion systems, such as aircraft engines and propulsion systems and guided missile and space vehicle propulsion systems, under certain limited conditions which would not be injurious to surrounding land uses. By the addition of the proposed use by special exception approval, the City would be able to recruit businesses looking to locate on Florida's Space Coast and would be compatible with Brevard County's historical role in the space industry.

Some of the highlights of the proposed ordinance are as follows:

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- The proposed ordinance would not allow the launching of rockets, aircraft, engines or propulsion units of any kind.
- There would be no nighttime testing permitted and no more than 5 test firings per day.
- Measures shall be implemented to mitigate the sound impacts of the facility to the surrounding community. Noise impacts caused by the facility shall not exceed 90 dBA when measured at or within the property boundary nearest the test area.
- A written safety plan developed for each different type of propulsion engine shall be submitted 14 business days prior to commencing testing for each type of propulsion engine.
- Review and approval of the written safety plan by the City of Cocoa Fire Chief shall be required.

Chapter 13.5-26 of City Code states that "No person shall operate or cause to be operated on private property any source of sound in such a manner as to create a sound level which exceeds the limits set forth for the receiving land use category in Table 1 when measured at or within the property boundary of the receiving land use." In industrial areas, 65 dBA during a 10 minute period is the maximum sound level permitted.

Rocket Crafters has indicated the test firings would generate a sound level of 90 dBA, and has offered to perform a test firing so the City can assess the noise produced by the test firing. The City would send representatives to the test firing and depending to validate the noise produced and determine other potential concerns. **At the time this agenda item was being finalized for approval, the company was working to schedule a test fire for City staff to observe. If the test fire does not occur prior to the first reading of the proposed ordinance, City staff would not schedule the second reading until such time the noise and associated impacts can be verified through observing a test firing.**

The Board of Adjustment would hold a public hearing for any applications that fall under the proposed ordinance and would potentially receive input from citizens. The Board of Adjustment could impose conditions as it sees appropriate.

Relationship and consistency with Comprehensive Plan Policies and Objectives

The following Comprehensive Plan policies support the applicant's request:

- Future Land Use Element Goal 1.1: Create and maintain a broad range of land use activities that maximize the City's potential as a growth center while protecting the public health, safety, welfare, and appearance through the thoughtful planned use and development of the land and public facilities.

- Future Land Use Element Goal 1.3: The City of Cocoa shall enhance the quality of life and prosperity of its citizens through the retention and creation of a wide range of profitable business opportunities and jobs.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

Budgeted N/A

PREVIOUS ACTION:

The Planning & Zoning Board unanimously recommended approval at its June 12, 2017 meeting.

RECOMMENDED MOTION:

Approve the first reading of Ordinance 10-2017, amending Appendix A, Zoning, Article XI, Section 19 of the City Code, providing for outdoor propulsion testing facilities as a Special Exception use in the M-2 (Manufacturing and Industrial) District.

ORDINANCE NO. 10-2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COCOA, BREVARD COUNTY, FLORIDA; AMENDING APPENDIX A, ARTICLE XI, SECTION 19 OF THE COCOA CITY CODE; PROVIDING FOR OUTDOOR PROPULSION TESTING FACILITIES AS A SPECIAL EXCEPTION USE IN THE M-2 MANUFACTURING AND INDUSTRIAL DISTRICT; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS, INCORPORATION INTO THE CODE, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City is granted the authority, under § 2(b), Art. VIII of the State Constitution, to exercise any power for municipal purposes, except when expressly prohibited by law; and

WHEREAS, the M-2 Manufacturing and Industrial District is intended to preserve the function of various industrial activities, warehousing and distribution without creating hazards or negatively influencing surrounding land uses; and

WHEREAS, the M-2 District is discouraged from locating next to areas designated for residential or low-intensity commercial uses; and

WHEREAS, the City Council desires to amend the M-2 District regulations to allow as a special exception use outdoor propulsion testing facilities, which will allow for the outdoor testing of propulsion systems, such as aircraft engines and propulsion systems and guided missile and space vehicle propulsion systems, under certain limited conditions which will not be injurious to surrounding land uses; and

WHEREAS, the addition of outdoor propulsion testing facilities to the M-2 District as a special exception use will enable the City to attract business looking to locate on Florida's Space Coast and is compatible with Brevard County's historical role in the space industry; and

WHEREAS, the City Council has determined that outdoor propulsion testing facilities are most compatible with existing land uses in the M-2 District, which is discouraged from being located near residential and low-intensity commercial areas and which is reserved for heavier manufacturing and industrial uses; and

WHEREAS, the City Council of the City of Cocoa, Florida, hereby finds this ordinance to be in the best interests of the public health, safety, and welfare of the citizens of Cocoa.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COCOA HEREBY

ORDAINS, AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are hereby fully incorporated herein by reference as legislative findings of the City Council of Council.

Section 2. Code Amendment. The City of Cocoa Code of Ordinances, Appendix A, is hereby amended as follows (underlined type indicates additions and ~~strikeout~~ type indicates deletions, while asterisks (*** * ***) indicate a deletion from the Ordinance of text existing in Appendix A. It is intended that the text in Appendix A denoted by the asterisks and set forth in this Ordinance shall remain unchanged from the language existing prior to adoption of this ordinance):

APPENDIX A – ZONING

*** * ***

ARTICLE XI. – SCHEDULE OF DISTRICT REGULATIONS

*** * ***

Sec. 19. - District and Intent—M2 Manufacturing and Industrial District.

The provisions of this district are intended to preserve the function of various industrial activities, warehousing and distribution without creating hazards or negatively influencing surrounding land uses. This district shall be located in areas accessible to collector or higher classification roadways and be served by public services and facilities. These districts shall be discouraged from locating next to areas designated for residential or low-intensity commercial uses.

*** * ***

(C) SPECIAL EXCEPTIONS.

(1) Principal structures listed in subsection (A) exceeding sixty (60) feet in height.

(2) Sewer lift stations, plants, power plants, and other utility activities.

(3) Telecommunication towers and facilities.

(4) Security trailers on public and private property.

(5) Salvage yards, subject to the following provisions:

(a) *Enclosed storage area:* Salvage yards shall be within an enclosed storage area, which shall be a continuous fence or wall. Such enclosure, including any gates, shall be a minimum six (6) feet in height and be constructed of solid material that is opaque. All gates shall be kept closed at all times except when ingress and egress is being

made to or from the storage space. No materials, equipment, supplies or other form of tangible personal property shall at any time be placed, stored, or kept within the storage space so as to exceed the height of the fence or wall constituting the enclosure, or so as to be visible from adjoining properties or from any public right-of-way.

(b) *Vegetative buffer:* In addition to conditions set forth in paragraph (C)(4)(a) above and requirements set forth in Article XIII, Section 22, the outside portion of an enclosure (the side nearest and facing abutting property) shall contain a vegetative buffer along its entire perimeter. Such buffering shall consist of decorative shrubs and bushes with a minimum height of three (3) feet to form a visual screen with a density of eighty percent (80%) opacity within two (2) years of planting. Additionally, there shall be one (1) tree with minimum two (2) inches dbh and grade of Florida #1 or better, planted every thirty-five (35) feet along said buffer area.

(c) *Residential zoning district buffer:* The outside portion of an enclosure (the side nearest and facing abutting property) shall have a minimum buffer of twenty-five (25) feet from any residential zoning district.

(d) *Unobtrusive in nature:* Salvage yards shall be designed to prevent any toxic or environmentally damaging spillage, leakage, or venting into the atmosphere, soil, aquifer, or any other ecosystem. Such salvage yard shall not be arranged as to promote a harboring of insects, vermin, or wild animals, nor present any hazard to the general health and sanitation of surrounding properties and neighborhood. Said storage shall also be subject to Chapters 9 (Health and sanitation) and Chapter 10 (Junk) of the Code of the City of Cocoa.

(6) Automotive repair, conducted within an enclosed structure. Repair bays shall not be permitted to face the right-of-way.

(7) Hotels/motels, including accessory restaurants and gift sales contained within the confines of the hotel. Hotels/motels shall only be permitted on the south side of Grissom Parkway, with the following conditions:

(a) Minimum required lot size: Three (3) acres of usable uplands.

(b) Minimum required number of units: Twenty-five (25).

(c) Minimum required floor area of each unit: Four hundred (400) square feet.

(d) A minimum of ten (10) semi-trailer truck parking spaces shall be required on-site.

(e) No permanent residency shall be permitted.

(f) On-site staffing shall be available twenty-four (24) hours a day.

(g) Daily housekeeping service, at no additional cost to the customer, shall be required.

(8) Retail automotive gasoline/fuel sales and accessory convenience stores and restaurants subject to the following conditions:

(a) Minimum required lot size: One-and-a-half (1.5) acres of usable uplands.

(b) Minimum required floor area of principal structure: Two thousand (2,000) square feet.

(c) Access: Retail automotive gasoline/fuel sale uses shall be located on arterial roadways or on corner lots at intersections of collector roads or roads of higher functional classification.

(d) Minimum spacing shall be four thousand (4,000) linear feet between retail automotive gasoline/fuel sales uses, as measured between the nearest property lines.

(e) Minimum number of required gas pumps: Eight (8). A minimum of twenty-five percent (25%) of all on-site pumps shall be diesel, and all diesel pumps shall be accessible to semi-trailer trucks.

(f) A semi-trailer truck wash shall be permitted, as an accessory use to the retail gasoline/fuel sales use, if located to the rear of the principal structure.

(9) Outdoor firearm testing facility, when ancillary to a permitted firearm manufacturing use, subject to the following conditions:

(a) No sales or consumption of alcoholic beverages shall be permitted on the property.

(b) Hours of operation shall be established for each outdoor firearm testing facility. No nighttime testing shall be permitted.

(c) Measures shall be implemented to mitigate the sound impacts of the facility to the surrounding community. Noise impacts caused by the facility shall not exceed 40 dBA. Outdoor sound testing shall be performed on a semi-annual basis or more frequently, as determined necessary by Cocoa, to ensure compliance with this subsection. Said sound testing shall be in accordance with American Society for Testing and Materials (ASTM) standards.

(d) The following shall be submitted with all applications for an outdoor firearm testing facility special exception permit for informational purposes only:

(i) A list of the types of firearms, ammunition, and shooting to be allowed at the facility.

(ii) All existing and proposed structures and appurtenances on the range including landscaping, screening, buildings, driveways, parking areas, walkways, utilities, etc.

(iii) Information pertaining to firing lines, firing positions, target lines, shotfall zones and related data.

(iv) The location, composition and dimensions of all baffles, safety berms, backstops and related safety features.

(v) Other information deemed necessary by the Community Development Director.

(10) Outdoor propulsion testing facilities, used for testing of aircraft, space vehicle, or guided missile engines and propulsion units, subject to the following conditions:

(a) Testing shall not include launching rockets, aircraft, engines or propulsion units of any kind.

(b) Hours of operation shall be established for each outdoor propulsion testing facility. No nighttime testing shall be permitted.

(c) No more than five (5) test firings per day may be performed.

(d) Measures shall be implemented to mitigate the sound impacts of the facility to the surrounding community. Noise impacts caused by the facility shall not exceed 90 dBA when measured at or within the property boundary nearest to the test area. Outdoor sound testing shall be performed on a semi-annual basis or more frequently, as determined necessary by Cocoa, to ensure compliance with this subsection. Said sound testing shall be in accordance with American Society for Testing and Materials (ASTM) standards.

(e) Testing shall not be conducted that will impact environmentally sensitive lands where habitats for protected or endangered species are likely to be found.

(f) A written safety plan developed for each different type of propulsion engine shall be submitted fourteen (14) business days prior to commencing testing for each type of propulsion engine, which includes the following information:

(i) Exact location of the test site, including distances from adjacent buildings and structures, and description of supporting or anchoring structures used to conduct test firings;

(ii) Number of tests to be performed per day and length of each test;

(iii) Type of propulsion engine;

(iv) Noise expected to be generated by the test firings;

(iv) Description of the fuel to be used in the engine or propulsion unit and during testing;

(v) Location and protocol for storage of fuels or other combustible components of the engine or propulsion unit;

(vi) Description of test operations and safety controls, including automatic and manual shut-off or abort mechanisms; physical safety and/or sound barriers to be used during testing; procedures to limit pedestrian and observer access during testing; and emergency procedures, including fire and evacuation procedures; and

(vii) Identification of smoke or fumes that may impact nearby properties.

Review and approval of the written safety plan by the City Fire Chief, or his or her designee, shall be required. The written safety plan shall be subject to on-going

monitoring by the City Fire Chief and shall be subject to modification by the City to adequately address safety concerns. A special exception issued under this subsection shall be subject to suspension or revocation by the city council, after written notice and hearing, if the outdoor propulsion testing facility is found in violation of the conditions of the written safety plan.

(g) A site plan shall be required in accordance with article XIII, Supplementary District Regulations, section 1.

(i) Exact location of the test site, including distances from adjacent buildings, structures, and rights of way shall be depicted.

(ii) Supporting and or anchoring structures used to conduct test firings shall be clearly delineated on the site plan, to include any sound or exhaust deflectors.

(iii) Exhaust area(s) from test firings shall be depicted.

Section 3. **Repeal of Prior Inconsistent Ordinances and Resolutions.** All prior inconsistent ordinances and resolutions adopted by the City Council, or parts of prior ordinances and resolutions in conflict herewith, are hereby repealed to the extent of the conflict.

Section 4. **Incorporation Into Code.** This Ordinance shall be incorporated into the City Code of Cocoa and any section or paragraph, number or letter, and any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical, and like errors may be corrected and additions, alterations, and omissions, not affecting the construction or meaning of this Ordinance and the City Code may be freely made.

Section 5. **Severability.** If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reason, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

Section 6. **Effective Date.** This Ordinance shall become effective immediately upon adoption by the City Council of the City of Cocoa, Florida.

ADOPTED by the City Commission of the City of Cocoa, Florida, in a regular meeting assembled on the _____ day of _____, 2017.

_____

HENRY U. PARRISH, Mayor

ATTEST:

_____

CARIE SHEALY, CMC
City Clerk

First Reading: _____
Legal Ad Published: _____
Effective Date: _____

CITY OF COCOA
NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of Cocoa, Florida will hold a public hearing at the Cocoa City Hall Council Chambers, 65 Stone Street, Cocoa, Florida, at 6:00 p.m. on Tuesday, July 25, 2017 and at 6:00 p.m. on Tuesday, August 8, 2017, in order to consider the following:

PZ-17-02000001 – ZONING TEXT AMENDMENT
ORDINANCE NO. 10-2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COCOA, BREVARD COUNTY, FLORIDA; AMENDING APPENDIX A, ARTICLE XI, SECTION 19 OF THE COCOA CITY CODE; PROVIDING FOR OUTDOOR PROPULSION TESTING FACILITIES AS A SPECIAL EXCEPTION USE IN THE M-2 MANUFACTURING AND INDUSTRIAL DISTRICT; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS, INCORPORATION INTO THE CODE, SEVERABILITY, AND AN EFFECTIVE DATE.

All persons and parties are hereby advised that if they should decide to appeal any decision made by the City Council with respect to any matter considered at this hearing, they will need a record of the proceedings and that for such purpose, affected persons may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The facility where this public hearing will be held is accessible to the physically handicapped. Interested parties are hereby advised that they may appear at said meeting and be heard with respect to the application. Written comment from the public with regard to the application will also be accepted.

Information pertaining to the above may be inspected at the Planning & Zoning Division beginning the Friday before the meeting, between 8:00 a.m. and 5:00 p.m., Monday through Friday, or by phoning (321) 433-8535.

Rocket Crafters, Inc.

Hybrid Rocket Engine Test Operations

Emergency Action Plan

(Revised 20-June-17)

Purpose

The purpose of this document is to detail Rocket Crafters Emergency Action Plan (EAP) during the process of conducting hot fire tests of our hybrid rocket engines ranging in size from 500 lbf to 30,000 lbf at Coastal Steel's facility at 770 Cidco Road.

Introduction

Rocket Crafters is currently engaged in static test firings of their 500 lbf thrust lab scale rocket engines. These test firings occur utilizing a mobile test stand that is stored within a climate controlled warehouse and moved to the test site, which is a concrete apron for testing. The test stand will be anchored to the apron for test firings, following which, it will be disconnected from the anchors and then returned to the warehouse. Each test firing lasts approximately 20 seconds. Rocket Crafters expects to conduct three test firings each day, weather permitting.

It should be noted that noise produced by the test firings are similar in magnitude to sandblasting that is already carried out in this industrial area and the duration of the test firing is much shorter in duration.

Propellant storage will occur at the 770 Cidco Road Site in a climate controlled area of the building. The fuel is formulated from a mixture of Acrylonitrile Butadiene Styrene (ABS) thermoplastic and proprietary additives. This fuel is non-explosive. The oxidizer is Nitrous Oxide and is stored in standard industry K bottles in a climate controlled environment in a standard bottle stand. If climate control is lost and the temperature exceeds 97.7 degrees then a relief valve will harmlessly vent to the gas to the atmosphere where it will harmlessly dissipate in the form of Nitrogen and Oxygen.

Test Operations Safety Controls

Automated Test Abort System: A combination DAQ and the Firing Control Computer (FCC) system, operated and monitored by the Test Director, collects pressure and temperature sensor data in real-time. In the event, sensor data shows an out-of-limits condition within the rocket engine's oxidizer tank or motor section combustion chamber, the Test Abort Program will automatically trigger an immediate closing of the bi-torque oxidizer flow control valve, shutting-off oxidizer flow to the motor section of the rocket engine; thereby, terminating combustion and thrust. The Test Abort Program then remotely commands a solenoid valve to open; thereby, venting any remaining gaseous nitrous oxide in the rocket engine to the atmosphere, which quickly and harmlessly dissipates.

Manual Abort System: The Test Director can manually abort a hot-fire test at any time by depressing the Abort Button icon displayed on the Firing Control Computer's display screen. During active testing, only essential personnel are permitted to be physically within 100 feet of the mobile test stand. Essential personnel are only allowed to approach the mobile test stand before or after testing when the Test Director affirms the test rocket engine and mobile test stand are in 'safe mode'.

Emergency Procedures

A. Fire Emergency:

In case of fire beyond the normal bounds of rocket engine test operating conditions:

1. Test Director and Safety Officer will initiate Emergency Procedures.

2. The Test Director will initiate evacuation procedures for all and test operations personnel and any observers present. See the site layout for evacuation details.

3. The Safety Officer will evaluate whether the fire can be reasonably extinguished fire extinguisher, who will do so if it can. A verified fully

charged hand-held fire extinguisher is always positioned for immediate use by the Safety Officer prior to each hot-fire test.

4. If not extinguished by fire extinguisher, the Safety Officer or designated staff assistant will dial 911 by mobile phone; giving the Dispatcher his/her name, telephone number, street address, and nature of the emergency.

B. Medical Emergency:

1. Individual observing the medical emergency will dial 911 and will be prepared to provide the following information to the Dispatcher.
    a. Name and telephone number
    b. Location: Coastal Steel 770 Cidco Road Cocoa Florida
    c. Number of People involved.
    d. Nature of injury or illness

2. Remember to stay on the line until help arrives if possible. While waiting for professional help, do not move the ill or injured person, unless safety considerations necessitate movement, or transportation to a safer location. When professional help arrives:
    a. Allow responding units to take control of the situation.
    b. Emergency response team members will stand by to assist as needed.

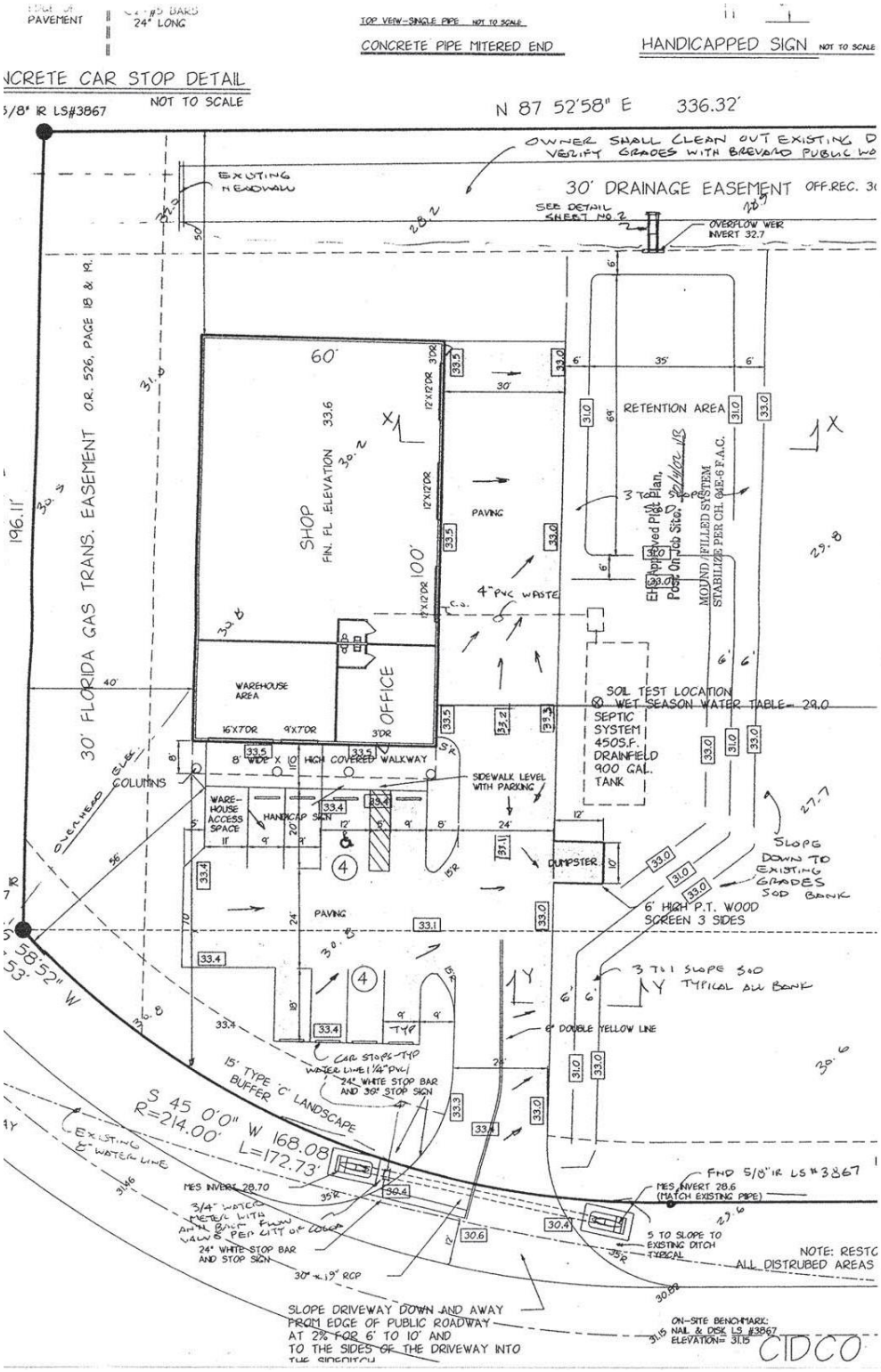
Rocket Engine Test Site

A. Test Location: The concrete apron upon which the mobile test stand will be anchored and used for rocket engine testing is adjacent to the South side of the Coastal Steel owned warehouse. The mobile test stand will be sited such that plume gasses generated by the rocket engine will dissipate at least 100 feet from Cidco Road.

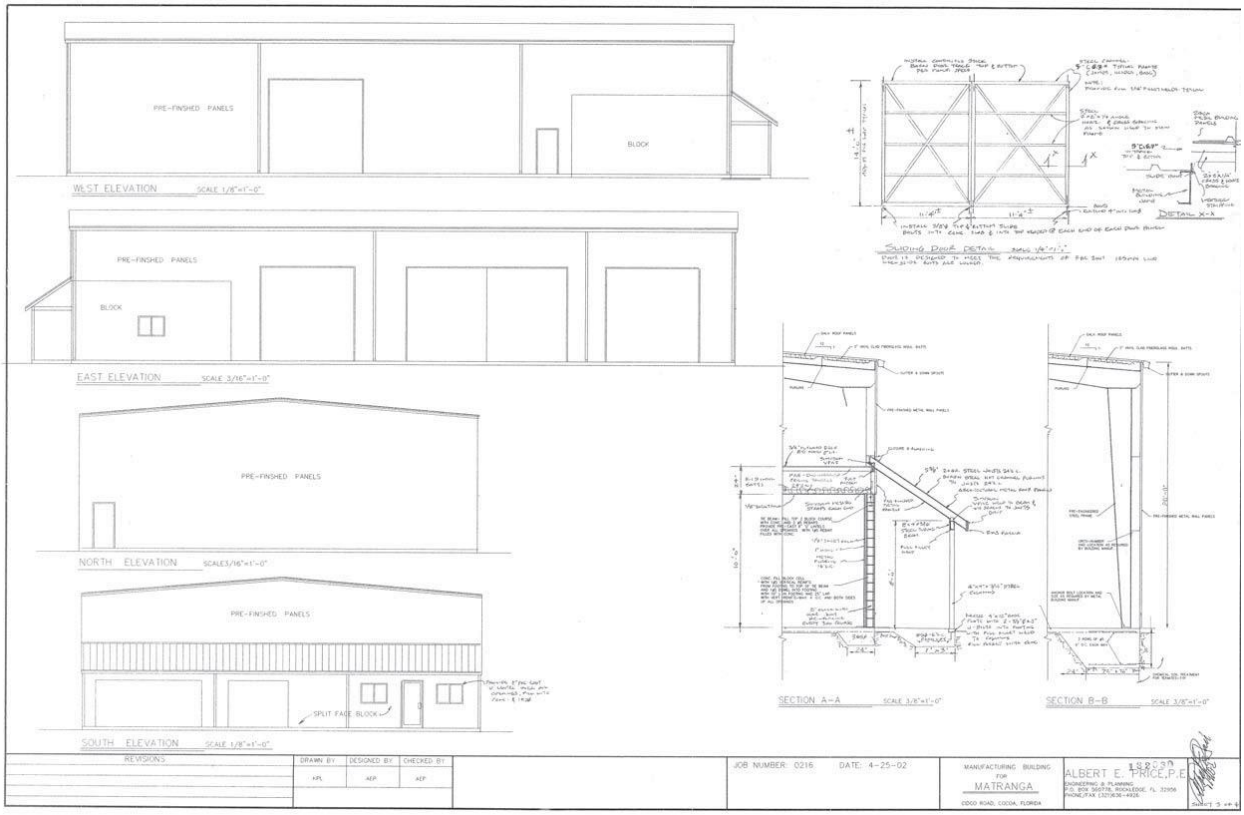
B. Physical Security:

a. Only authorized Rocket Crafters test personnel will have access to the mobile test stand during oxidizer run tank filling operations and rocket engine igniter cabling.
b. Prior to each hot-fire test, the three overhead doors located on the South side of the warehouse, and all personnel doors will be closed and secured.
c. A metal chain will be installed across the driveway entrance to the property to prevent car/truck traffic from entering the site prior to each hot-fire test.
d. Orange Safety Cones and caution tape will be also used to cordon off the immediate area surrounding the mobile test stand.
e. The Safety Officer will be stationed near the driveway entrance to ensure no pedestrians or cars/trucks enter the safety zone prior to and during each test. The Safety Officer, using a megaphone equipped with siren function will verbally warn any pedestrians in the area that a rocket engine test is being conducted, followed by a 10 second siren during a 10 second countdown.
f. The Test Director's control station will be positioned inside the warehouse and linked to the mobile test stand via ethernet cable. Video monitors located inside the warehouse are used to surveil the test site prior to and during testing. All other staff and observers will be located inside the warehouse during rocket engine tests. Only the Safety Officer, located at a safe distance outside the calculated potential blast zone, equipped with: megaphone, fire extinguisher, hard hat, safety goggles, and cell phone will be allowed to remain outdoors during any rocket engine test.
g. See the Site Plan and Elevation Drawings on the following two pages.

Coastal Steel 770 Cidco Road Site Plan



Coastal Steel 770 Cidco Road Elevation Drawings



I have some further questions from our legal counsel in regard to your request to test fire small rocket engines at Coastal Steel.

They need the following information:

1. **Is fuel storage involved?**

   In the field of rocketry, we refer to these as propellants. In our specific case, we will store both a liquid oxidizer and a solid fuel. Neither are explosive; however, the oxidizer requires storage below 97 degrees Fahrenheit. Above this temperature, the material will be benignly vented to the atmosphere. For this reason, the oxidizer will be stored in a climate controlled room.

2. **If fuel storage is involved, Legal Counsel requests to see something in the safety plan addressing fuel storage, and safety procedures related to such storage.**

   We will be pleased to add this to the safety plan.

3. **Please address that since the M-2 District zoning description provides that it is intended to be used for industrial activities "without creating hazards or negatively influencing surrounding land uses.", how will your activity be in compliance with same?**

   Our planned test operations are not considered any more hazardous than the current industrial activities ongoing in this area. Given, the limited, intermittent tests which typically last only 20 seconds, we cannot envision any negative influence to surrounding land use.

4. **Does the testing constitute a "manufacturing" use or is it a "research and development facility" use? Please explain.**

   Our tests are part of a research and development program.

5. **Will the use create excessive noise, fumes, or dirt; damages or interfere with other properties? Please explain.**

   As stated in the safety plan, the noise generated by our tests, lasting only 20 seconds or less are consistent with the dB output of current industrial uses in the area. The rocket engines exhaust or plume gases are composed mostly of CO2 and water vapor. Our tests will not create any hazardous gases.

6. **Will the use take place outside of an enclosed structure? – We know the answer to that, so could you please provide some short narrative as to why that is actually better than in an enclosed space.**

   Rocket engine operation within an enclosed space will create a hazardous environment, requiring high-flow-rate, expensive exhaust manifolds and other specialized safety equipment. For this reason, almost all rocket engine test stands are located outdoors.

7. **What, if any, types of manufacturing operations and R&D operations are anticipated at the Coastal Steel facility in conjunction with this collaboration with Rocket Crafters, now and in the future?**

   As a supplier, Coastal Steel provides a range of manufacturing services and manufactured products to our Company.

8. **Would any manufacturing operations involve a potential conflict as to the issues above?**

   In short - no.

9. **This change in use may require an amended site plan, so I don't know where you are in that process and how that might impact a start date for testing.**

   There is no fixed facility foundation required for this trailer-mounted test stand. Following review, Coastal Steel believes no amendment to the current site plan is required.

10. **It is possible some additional research would need to be done regarding noise, to ensure compliance with Sections 13.5-23(7) and 13.5-26.**

    We can provide you with calculated dB output data at given distances.

11. **As such is there anything you can provide to supplement information regarding the noise levels could help to expedite the request.**

    Near-term tests will employ a small, 500 lbf thrust rocket engine that is currently being tested in Palm Bay in the FIT CAMID facility's parking lot. We can provide actual dB output readings on this engine, and we can invite Cocoa officials to observe a test to 'hear' for themselves.

Legislation Details (With Text)

File #:	17-305	**Version:**	1	**Name:**	
Type:	Informational Item			**Status:**	Council Busines
File created:	7/5/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	Approval of a route change for the 2017 Walk to End Alzheimer's scheduled for September 23, 2017 in Riverfront Park. The route extends through Cocoa Village. (Acting Community Services Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Approved_Multi_Year_Current_Road_Closures Alz route_2015&2016_VS_2017				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: July 5, 2017
Agenda Date: July 25, 2017
Prepared By: Gail Bantugan, Leisure Services Manager
Through: Nancy A. Bunt Community Services Acting Director
Requested Action:
Approval of a route change for the 2017 Walk to End Alzheimer's scheduled for September 23, 2017 in Riverfront Park. The route extends through Cocoa Village.

BACKGROUND:

For the past two years the Alzheimer's Association has been holding their fundraising walk in Riverfront Park and walking a route through the Central Business District and along the streets of Cocoa Village. They are required by charter to have a walk that is at least two miles long and moves through the CBD of the walk city. The request is to change the route that currently exists. The major changes to this year's route include beginning the walk in the opposite direction and changing the route to exclude Oleander St., Stone St. and Factory St. The previous route was approved on January 10, 2017. I have included attachment images of the previously approved route and the new proposed route as well as including the street by street detail of proposed route for this event below.

Riverfront Park to Church Street continuing to Riverside Drive

Riverside Drive:	Between Church St. and Derby St.
Delannoy Avenue:	Between Derby St. Harrison St.
Harrison Street:	Between Delannoy and Brevard Ave.
Brevard Avenue:	Between Harrison St. and Rosa L. Jones Blvd
Rosa L. Jones Blvd	To John Garren Ln
John Garren Lane	Between Rosa L. Jones and Orange Street

Orange Street:	Between John Garren Ln and Florida Ave.
Florida Avenue:	Between Orange Street and Stone St.
Stone Street:	Between Florida Ave and Brevard Ct.
Brevard Court:	Between Florida Ave and Orange St.
Orange Street:	Between Brevard Ct and Brevard Ave.
Church Street:	Between Brevard Ave and Delannoy St.
Delannoy Avenue:	Between Church Street and Harrison St.
Harrison Street:	Between Delannoy and Riversedge leading back into riverfront Park along the river.

STRATEGIC PLAN CONNECTION:

The Approval of the route change will help to enhance the image of Cocoa as an inviting destination for visitors as well as re-enforce a sense of community and increased event participation for its citizens.

BUDGETARY IMPACT:

The City receives $50.00 for each group that requests a street closure.

PREVIOUS ACTION:

Approval for the road closure was previously granted for the event to take place on September 23, 2017. This request is to change the previously approved route.

RECOMMENDED MOTION:

Approval of the proposed route change.

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Date	Event	Expected Attendance	Location	Time	Street Closures	Council Approval
1/29/2011	HCVA Classic Car Show	200	Cocoa Village	2-8pm	Brevard from Harrison to Church, Delannoy From Church to Harrison and Harrison from Delannoy to Brevard.	1/11/2011
2/25-2/27/11	Cocoa Village Mardi Gras	8,000	Cocoa Village	3pm-12am	Brevard from Harrison to Church, Delannoy From Church to Harrison, Church from Brevard to Delannoy and Harrison from Delannoy to Brevard.	Ordinance
3/5-3/6/11	HCVA Spring Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard, Church, Delannoy, Harrison	Ordinance
4/3/2011	FIT for L.I.F.E. - Overland Missions	300	Riverfront Park	5:30-8pm	Church from Riverfront Park to Riverside Dr. and Riverside Dr. into Rockledge	2/22/2011
4/30/2011	Relay for Life - American Cancer Society	300-500	Riverfront Park	2pm-9am	Harrison from Riveredge to Delannoy	7/13/2010
5/21-5/22/11	HCVA Summer Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard, Church, Delannoy, Harrison	Ordinance
6/10-6/11/11	BBQ & Blues - Historic Cocoa Village Association	5,000	Riverfront Park	10am-8pm	Harrison Street from Riveredge to Delannoy & Delannoy from Harrison to Church	1/11/2011
7/4/2011	July 4th Celebration	12,000	Riverfront Park	6am-11pm	Harrison from Riveredge to Delannoy	Ordinance
9/17/2011	HCVA Classic Car Show and Sidewalk Sale	500	Cocoa Village	11am-6pm	Brevard from Harrison to Church, Delannoy From Church to Harrison and Harrison from Delannoy to Brevard.	8/9/2011
10/8/11 moved to 10/22/11	Oktoberfest - Brevard Productions, Inc.	3,500	Cocoa Village	5pm-12:30am	Brevard Ave. from Oleander to Orange, Harrison from Brevard to Delannoy on Saturday from 3pm-12:30am	4/12/2011
10/15-10/16/11	HCVA Fall Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard, Church, Delannoy, Harrison	Ordinance
10/22/2011	FEDS Step up for Down Syndrome	500	Riverfront Park	9am-12pm	Riverside and Church	9/13/2011
10/28/2011	Junior League's Pumpkins in the Park	1,000	Riverfront Park	5-9pm	Riverside and Church	4/12/2011
10/29-10/30/11	Space Coast Free Wheelers ICWC Bike Race	500	Civic Center & Village	6am-6pm	Delannoy & Harrison	9/13/2011
10/30/2011	City of Cocoa's Halloween in the Village	5,000	Cocoa Village and Riverfront Park	4pm-9pm	Delannoy & Harrison	8/9/2011
11/27/2011	Space Coast Marathon - Running Zone Foundation	3,500	Riverfront Park	6am-1pm	Brevard, Orange, Florida, SR 520, Indian River Dr., Church, Riverside	7/26/2011
12/3-12/4/11	HCVA Holiday Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard, Church, Delannoy, Harrison	Ordinance
12/17/2011	YMCA - Candy Cane Run	150	YMCA area	8am-10am	Rosentine, Range, Michigan, Clearlake	12/13/2011

=City sponsored function

	Date	Event	Expected Attendance	Location	Road Closure Time	Street Closures	Council Approval
1	1/16/2012	Martin Luther King Jr. Walk and Celebration	500	Riverfront Park	2-3pm	Provost Park on Varr Ave. to SR 520 going east to Riveredge Blvd. into Riverfront Park	12/13/2011
2	2/24-2/26/12	Cocoa Village Mardi Gras	8,000	Cocoa Village	3pm-12am	Brevard from Harrison to Church, Delannoy From Church to Harrison, Church from Brevard to Delannoy and Harrison from Delannoy to Brevard.	Ordinance
3	3/3-3/4/12	HCVA Spring Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard, Church, Delannoy, Harrison	Ordinance
4	3/17/2012	Spring Praise Fest - Riverside Presbyterian	5,000	Riverfront Park	10am-10pm	Porcher House Loop	7/26/2011
5	3/25/2012	Gran Fondo Brevard - Infinity Racing Organization	300	Riverfront Park	7am-7:30am	Delannoy Ave. from Church St. to SR 520 and Harrison from Riveredge to Delannoy Ave.	
6	4/21/2012	HCVA - Car Show and Antiques Walk	500	Cocoa Village	10am-5pm	Brevard, Delannoy, Harrison	1/10/2012
7	4/22/2012	FIT for L.I.F.E. - Overland Missions	500	Riverfront Park	5:30-7:30pm	Church from Riverfront Park to Riverside Dr. and Riverside Dr. into Rockledge	8/9/2011
8	4/28-29/2012	Relay for Life - American Cancer Society	300-500	Riverfront Park	11pm-5am	Harrison from Riveredge to Delannoy	1/10/2012
9	5/19-5/20/12	HCVA Summer Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard, Church, Delannoy, Harrison	Ordinance
10	6/8-6/9/12	BBQ & Blues - Historic Cocoa Village Association	5,000	Riverfront Park	7am-8pm	Harrison Street from Riveredge to Delannoy & Delannoy from Harrison to Church	7/26/2011
11	6/16/2012	2012 Juneteenth Festival	500	Valencia & Mango	10am-6pm	Valencia Ave & Mango Ave from Stone St. to Barbara Jenkins St., Stone St. from Fiske to Mango, Pineapple from Stone to Barbara Jenkins	4/10/2012
12	7/4/2012	July 4th Celebration	12,000	Riverfront Park	6am-11pm	Harrison from Riveredge to Delannoy	Ordinance
13		Grand Re-opening of the Cocoa Village Playhouse	600	Cocoa Village	2-8pm	Brevard Ave. from Oleander to Harrison	6/12/2012
14	9/22/2012	HCVA - Car Show and Sidewalk Sale	500	Cocoa Village	10am-5pm	Brevard, Delannoy, Harrison	1/10/2012
15	10/13/2012	Cocoa Village Oktoberfest - Cocoa Village Bar & Restaurant Association	5,000	Cocoa Village	3pm-12:30am	Brevard Ave. from Oleander to Orange, Harrison from Brevard to Delannoy	1/10/2012
16	10/20-10/21/12	HCVA Fall Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard, Church, Delannoy, Harrison	Ordinance
17	10/26/2012	Junior League's Pumpkins in the Park	1,000	Riverfront Park	5-9pm	Riverside and Church	1/10/2012
18	10/28/2012	Space Coast Free Wheelers ICWC Bike Race	500	Civic Center & Village	7:30-8:30am	Delannoy & Harrison	1/10/2012
19	10/28/2012	City of Cocoa's Halloween in the Village	5,000	Cocoa Village and Riverfront Park	4pm-9pm	Delannoy & Harrison	1/10/2012
20	11/3/2012	FEDS Step up for Down Syndrome	500	Riverfront Park	9am-12pm	Riverside and Church	1/10/2012
21	11/25/2012	Space Coast Marathon - Running Zone Foundation	4,000	Riverfront Park	6am-1pm	Brevard, Orange, Florida, SR 520, Indian River Dr., Church, Riverside	1/10/2012
22	12/1-12/2/12	HCVA Holiday Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard, Church, Delannoy, Harrison	Ordinance
23	12/15/2012	YMCA - Candy Cane Run	150	YMCA area	8am-10am	Rosentine, Range, Michigan, Clearlake	1/10/2012

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	Date	Event	Expected Attendance	Location	Road Closure Time	Street Closures	Council Approval
1	1/21/2013	Martin Luther King Jr. Walk and Celebration	500	Riverfront Park	2-3pm	Provost Park on Varr Ave. to SR 520 going east to Riveredge Blvd. into Riverfront Park	1/8/2013
2	2/9/2013	Cocoa Village Mardi Gras	8,000	Cocoa Village	3pm-12am	Brevard from Harrison to Church, Delannoy From Church to Harrison, Church from Brevard to Delannoy and Harrison from Delannoy to Brevard.	ordinance
3	3/2-3/3/13	HCVA Spring Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard, Church, Delannoy, Harrison	ordinance
4	4/20/2013	HCVA - Car Show and Antiques Walk	500	Cocoa Village	12-7pm	Brevard, Delannoy, Harrison	1/8/2013
5	4/27-4/28/13	Relay for Life - American Cancer Society	300-500	Riverfront Park	11pm-5am	Harrison from Riveredge to Delannoy	1/8/2013
6	5/18-5/19/13	HCVA Summer Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard, Church, Delannoy, Harrison	ordinance
7	5/18/2013	Seaside Scurry 3k run/walk	150	Cocoa Village	7:30-8:30am	Riverside, Oak, Derby, Rosa L Jones, John Garren, Hughlett, Stone, Brevard Ct., Orange, Church	4/23/2013
8	5/25/2013	Miracle 5k Run	500	Cocoa Village/Riverfront Park	7:30-10am	Delannoy, Derby, Brevard, Oak, Riverside, Harrison	4/9/2013
9	6/7-6/8/13	BBQ & Blues - Historic Cocoa Village Association	5,000	Riverfront Park	7am-8pm	Harrison Street from Riveredge to Delannoy & Delannoy from Harrison to Church	1/8/2013
10	6/15/2013	2012 Juneteenth Festival	500	Valencia & Mango	9:30am-6pm	Valencia Ave & Mango Ave from Stone St. to Barbara Jenkins St., Stone St. from Fiske to Mango, Pineapple from Stone to Barbara Jenkins; Fiske from Dixon to Barbara Jenkins.	1/8/2013
11	7/4/2013	July 4th Celebration	12,000	Riverfront Park	6am-11pm	Harrison from Riveredge to Delannoy	ordinance
12	9/14/2013	Central Florida Music Festival	2,500	Cocoa Village and Riverfront Park	5pm-12am	Brevard from Oleander to Church, Church from Brevard to Delannoy, Delannoy From Church to Harrison, Harrison from Riveredge to Brevard.	
13	9/21/2013	Anniversary for Jesus March/Community Fellowship Church	50	Fiske Blvd.	10am-10:30am	Fiske from Dixon to Provost Park	
14	9/21/2013	HCVA - Car Show and Sidewalk Sale	500	Cocoa Village	10am-5pm	Brevard, Delannoy, Harrison	1/8/2013
15	10/5/2013	Cocoa Village Oktoberfest - Cocoa Village Bar & Restaurant Association	5,000	Riverfront Park	3pm-12:30am	Harrison Street from Riveredge to Delannoy	1/8/2013
16	10/19-10/20/13	HCVA Fall Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard, Church, Delannoy, Harrison	ordinance
17	10/25/2013	Junior League's Pumpkins in the Park	1,000	Riverfront Park	5-9pm	Riverside and Church	1/8/2013
18	10/27/2013	Space Coast Free Wheelers ICWC Bike Race	500	Civic Center & Village	7:30-8:30am	Delannoy & Harrison	1/8/2013
	10/27/2013	City of Cocoa's Halloween in the Village	5,000	Cocoa Village and Riverfront Park	4pm-9pm	Delannoy & Harrison	1/8/2013
19	11/2/2013	FEDS Step up for Down Syndrome	500	Riverfront Park	9am-12pm	Riverside and Church	1/8/2013
20	12/1/2013	Space Coast Marathon - Running Zone Foundation	4,000	Riverfront Park	6am-1pm	Brevard, Orange, Florida, SR 520, Indian River Dr., Church, Riverside	1/8/2013
21	12/7-12/8/13	HCVA Holiday Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard, Church, Delannoy, Harrison	ordinance
22							

=City sponsored function

Date	Event	Expected Attendance	Location	Road Closure Time	Street Closures	Council Approval	Est. # of days for road closure
1/18/2016	Parade: Martin Luther King Jr. Walk and Celebration	500	Riverfront Park	2-3pm	Provost Park on Varr Ave. to SR 520 going east to Riveredge Blvd. into Riverfront Park	City Manager Approval Per Sec. 2-403 Article XI Special Events and Parades	0.00
2/20/2016	Cocoa Village Mardi Gras	8,000	Cocoa Village	3pm-12am	Brevard from Harrison to Church, Delannoy From Church to Harrison, Church from Brevard to Delannoy and Harrison from Delannoy to Brevard.	Council approval on 10/4/2015	1.00
3/5/2016	St. Marks Episopal Academy Lions on the Run 5K	100	St. Marks Academy	7am-12pm	Riverside Dr., Oak Street, Brevard Ave, John Garren Ln, Factory st. Brevard Ave, Delannoy Ave, Church	Approved 2/23/2016	0.50
3/5-3/6/2016	HCVA Spring Craft Fair	9,000	Cocoa Village	10am-6pm	Brevard Ave from King St to Factory St, Oleander St from Brevard to Municipal Parking, Orange Ave from Brevard Place, Church St from Brevard to Delannoy Ave, Delannooy Ave from Church to Harrison St Harrison St. from Brevard to Park washrooms.	Approved 2/23/2016	2.00
4/1/2016	Village Idiot 5K Village Lost Their Idiot	500	Cocoa Vilalge	6:30pm-10:00pm	Church Street: Between Riverfront Park and Riverside Drive. Riverside Drive: Between Church Street and Oak Street. Oak Street: Between Riverside Drive and Brevard Avenue Brevard Avenue: Between Oak Street and Harrison Street.Harrison Street: Between Brevard Avenue and Riveredge Boulevard	Approved 2/23/2016	1.00
4/16/2016	HCVA - Car Show	500	Cocoa Village	10am-5pm	HCVA Car Show, Saturday, April 16, 2016 –Requesting from 10:00 am – 5:00 pm. Brevard Ave.: Between SR 520 and Church St. Harrison St.: Between Delannoy Ave. and Brevard Ave. Oleander St.: Between Brevard Ave. to public restrooms.	Approved 2/23/2016	1.00
05/14-05/15 2016	HCVA Summer Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard Ave: Between SR520 and Factory St. Oleander St.: Between Brevard up to the Municipal Parking Harrison: Between Riveredge and Brevard Church St.: Between Brevard and Delannoy Delannoy St.: Between Church and Harrison.	Approved 2/23/2016	2.00

5/22/2016	Cocoa Village Triathlon Multi Race	300	Cocoa, Cocoa Village, Rockledge, Brevard County	7am-9am	Multi Race Bike Course: Harrison Street: Between Riveredge and Brevard Ave. Delannoy Street: Between Harrison and 520 SR 520 crossing at Delannoy and Brevard: Cocoa PD will be positioned on all four corners of 520.The bike segment will commence north on Indian River Drive to Black's Road to the course turn around. Multi Race Run Course: Church Street: Between Brevard and Delannoy and Riverside Dr. The run segment of the race will commence south on Riverside Drive through Rockledge to the turnaround point at Barton Avenue in Rockledge and return on the same route.	Approved 2/23/2016	0.50
6/3-4/16	BBQ and Blues	10,000	Cocoa Village	7am-8pm	Harrison Street from Riveredge to Delannoy & Delannoy from Harrison to Church	Aproved 2/23/2016	2.00
6/18/2016	Juneteenth l Arts and Cultural Festival	1,000	City of Cocoa Neighborhood	7am-7pm	Pineapple Avenue: Between SR 520 and Barbara Jenkins, Stone Street: Between Fiske and Mango, Temple Street: Between Pineapple and Mango	This event is not included in the CBD closures	***
7/4/2016	July 4th Celebration	12,000	Riverfront Park	6am-11pm	Harrison from Riveredge to Delannoy		**
0//6-7,2016	Cocoa Rotary Foundation Funraiser	650	Cocoa Village	7am 7-6 until 3pm 7-7	Oleander Street between Brevard Ave and the Municipal Parking Lot	Approved 5/24/2016	2.00
9/17/2016	HCVA Car Show and Sidewalk Sale	500	Cocoa Village	10am-5pm	Brevard Ave., Church St., Harrsion St., Oleander St.	Approved 2/23/2016	1.00
9/17/2016	"2016 Space Coast Walk to End Alzheimer's	800	Cocoa Village	6am-2pm	Harrison Street: Between Delannoy Avenue and Brevard Avenue Brevard Avenue: Between Harrison Street and Oleander Street Oleander Street: Between Brevard Avenue and Stone Street Stone Street: Between Oleander Street and Brevard Court Brevard Court: Between Stone Street and Orange Street Orange Street: Between Brevard Court and Hughlett Avenue Hughlett Avenue: Between Orange Street and Factory Street Factory Street : Between Hughlett Avenue and Brevard Avenue Brevard Avenue: Between Factory Street and Oak Street Oak Street: Between Brevard Avenue and Riverside Drive Riverside Drive: Between Oak Street and Church Street Church Street: Between Riverside Drive and Riverfront Park		1.00
10/15-10/16/2016	HCVA Fall Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard Ave: Between King and Orange Ave, Oleander St.: Between Brevard up to the Municipal Parking Delannoy Ave: Between Church and Harrison Harrison St.: Between Delannoy Ave and Brevard Ave.	Approved 2/23/2016	2.00

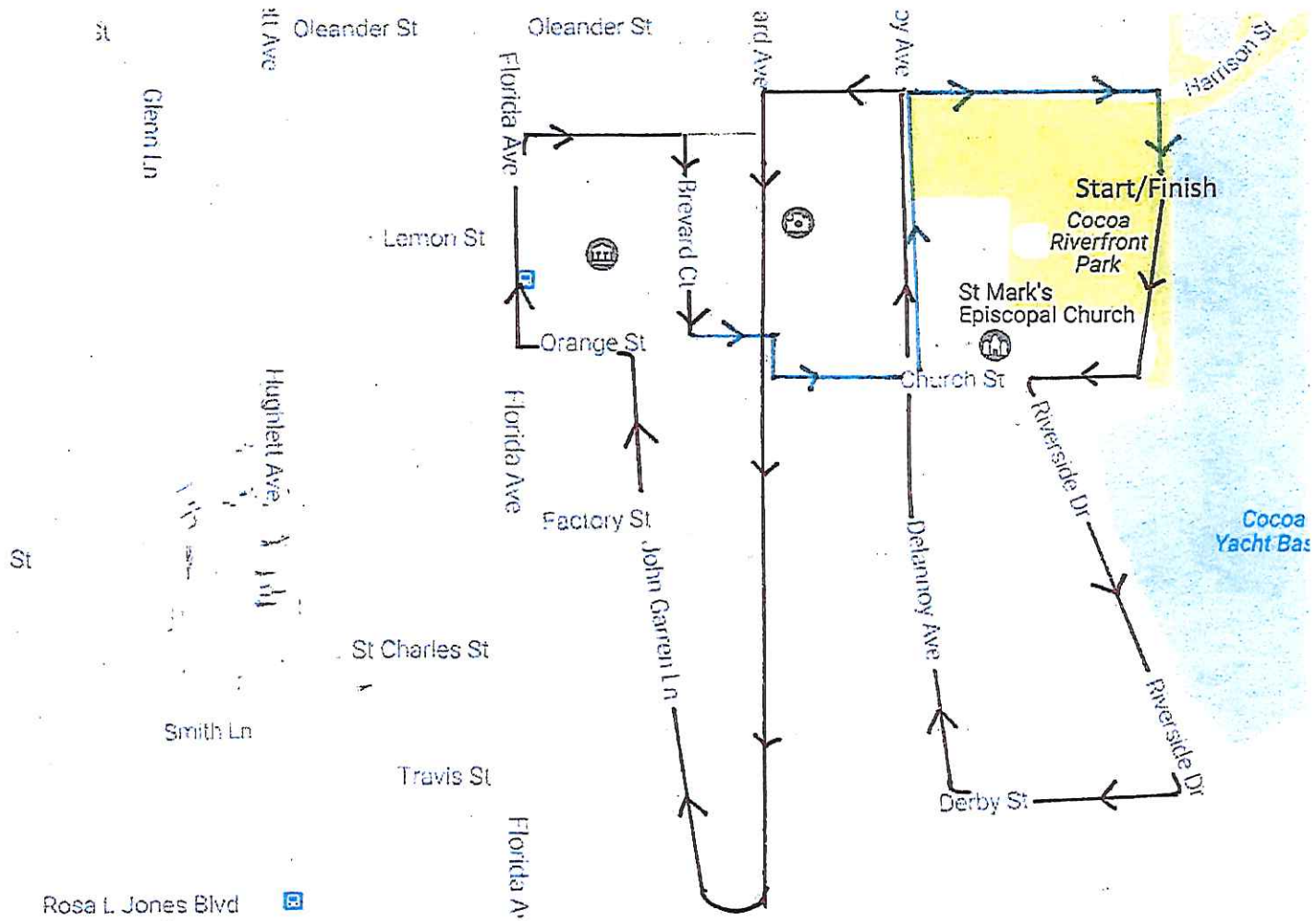
10/28/2016	CMS Run for Your Lives Zombie Fun Run	500	Cocoa Village	Harrison Street between Delannoy and Riveredge 3:00pm-10:00pm. Course closure 6:30-8:30	Church Street: Between Riverfront Park and Riverside Drive Riverside Drive: Between Church Street and Oak Street Oak Street: Between Riverside Drive and Brevard Avenue Brevard Avenue: Between Oak Street and Harrison Street Harrison Street: Between Brevard Avenue and Riveredge Boulevard	Approved 2/23/2016	1.00
10/29/2016	Christ Central Church Fall Festival"	850	Cocoa, FL Michigan and Coquina	1pm-8pm	Coquina Drive: Between Michigan Avenue to the edge of the church property for the requested Special Event.		Not in CBD
10/30/2016	City of Cocoa's Halloween in the Village	5,000	Cocoa Village and Riverfront Park	4pm-9pm	Harrison Street: Riveredge to Brevard Ave., Delannoy Street, Church to Harrison.	Approved 2/23/2016 seeking to amend.	**
11/5/2016	FEDS Step up for Down Syndrome	500	Riverfront Park	7am-10am	Riverside and Church	Approved 2/23/2016	0.50
11/27/2016	Space Coast Marathon - Running Zone Foundation	5,000	Riverfront Park	6am-11am	Brevard, Orange, Florida, SR 520, Indian River Dr., Church, Riverside	Approved 2/23/2016	0.50
12/3-12/4/2016	HCVA Holiday Craft Fair	9,000	Cocoa Village	10am-5pm	Brevard Ave: Between King and Orange Ave, Oleander St.: Between Brevard up to the Municipal Parking Delannoy Ave: Between Church and Harrison Harrison St.: Between Delannoy Ave and Brevard Ave.	Approved 2/23/2016	2.00
12/10/2016	Cocoa/Rockledge Holiday Parade and Tree Lighting	500	Rockledge/Cocoa Village	4pm-9pm	Florida Ave., Brevard Ave., Maryland St., Delannoy Ave., Harrsion St., Riveredge Blvd		**
	**City sponsored function					Total	20.00

Date	Event	Expected Attendance	Location	Road Closure Time	Street Closures	Council Approval	Est. # of days for road closure
2/18/2017	Cocoa Village Mardi Gras	8,000	Cocoa Village	3pm-12am	Delannoy Ave: between Derby St. and SR 520 Brevard Ave: between Church St. and SR 520 Harrison Street: between Riveredge Blvd. and Brevard Ave. Oleander Street: between Brevard Ave. and Municipal Parking Lot		1.00
3/11/2017	St. Marks Episopal Academy Lions on the Run 5K	100	St. Marks Academy	4pm-7pm	Church Street: between Delannoy Ave. and Riverside Dr. Riverside Drive: between Church St. and Oak St		0.50
3/4-5/2017	HCVA Spring Craft Fair	9,000	Cocoa Village	2am-6pm	Brevard Ave: between SR 520 and Factory St. Oleander St: between Brevard Ave. and Municipal Parking Lot Harrison St: between Riveredge Blvd. and Brevard Ave. Church St: between Brevard Ave. and Delannoy Ave. Delannoy Ave: between Church St. and Harrison St.		2.00
4/1/2017	Village Idiot 5K Village Lost Their Idiot	500	Cocoa Village	5:00pm-10:00pm	Church St: between Riverside Dr. and east terminus of Church St. Riverside Dr: between Church St. and Oak St. Oak St: between Riverside Dr. and Brevard Ave. Brevard Ave: between Oak St. and Harrison St. Harrison St: between Brevard Ave. and Riveredge Blvd		1.00
4/15/2017	HCVA - Car Show	500	Cocoa Village	10am-5pm	Brevard Ave: between SR 520 and Factory St. Orange Ave: between Brevard Pl. and Brevard Ave. Harrison St: between Delannoy Ave. and Brevard Ave. Oleander St: between Brevard Ave. and Municipal Parking Lot		1.00
05/13-14/ 2017	HCVA Summer Craft Fair	9,000	Cocoa Village	2am-5pm	Brevard Ave: between SR 520 and Factory St. Oleander St: between Brevard Ave. and Municipal Parking Lot Harrison St: between Riveredge Blvd. and Brevard Ave. Church St: between Brevard Ave. and Delannoy Ave. Delannoy Ave: between Church St. and SR 520		2.00
3/26/2017	Cocoa Village Triathlon Multi Race	300	Cocoa, Cocoa Village, Rockledge, Brevard County	7am-9am	Multi Race Bike Course: Harrison Street: Between Riveredge and Brevard Ave. Delannoy Street: Between Harrison and 520 SR 520 crossing at Delannoy and Brevard: Cocoa PD will be positioned on all four corners of 520.The bike segment will commence north on Indian River Drive to Black's Road to the course turn around. Multi Race Run Course: Church Street: Between Brevard and Delannoy and Riverside Dr. The run segment of the race will commence south on Riverside Drive through Rockledge to the turnaround point at Barton Avenue in Rockledge and return on the same route.		0.50

06/2-3/2017	BBQ and Blues	10,000	Cocoa Village	7am-8pm	Harrison St: between Riveredge Blvd. and Brevard Ave. Delannoy St: between Church St. and SR 520 Church St: between Brevard Ave. and Delannoy Ave.		2.00
6/18/2017	Juneteenth Arts and Cultural Festival	1,000	City of Cocoa Neighborhood	7am-7pm	Pineapple Avenue: Between SR 520 and Barbara Jenkins, Stone Street: Between Fiske and Mango, Temple Street: Between Pineapple and Mango		***
05/6-7/2017	Cocoa Rotary Foundation Funraiser	650	Cocoa Village	7am-3pm	Oleander Street between Brevard Ave and the Municipal Parking Lot		2.00
9/16/2017	HCVA Car Show	500	Cocoa Village	10am-5pm	Brevard Ave: between SR 520 and Factory St. Orange Ave: between Brevard Pl. and Brevard Ave. Harrison St: between Delannoy Ave. and Brevard Ave. Oleander St: between Brevard Ave. and Municipal Parking Lot		1.00
9/23/2017	"2016 Space Coast Walk to End Alzheimer's	800	Cocoa Village	6am-2pm	Harrison St: between Delannoy Ave. and Brevard Ave. Brevard Ave: between Harrison St. and Oleander St. Oleander St: between Brevard Ave. and Stone St. Stone St: between Oleander St. and Brevard Ct. Brevard Ct: between Stone St. and Orange St. Orange St: between Brevard Ct. and Hughlett Ave. Hughlett Avenue: between Orange Street and Factory Street Factory St: between Hughlett Ave. and Brevard Ave. Brevard Ave: between Factory St. and Oak St. Oak St: between Brevard Ave. and Riverside Dr. Riverside Dr: between Oak St. and Church St. Church St: between Riverside Dr. and Riverfront Park		1.00
10/21-22/2017	HCVA Fall Craft Fair	9,000	Cocoa Village	2am-5pm	Brevard Ave: between SR 520 and Factory St. Oleander St: between Brevard Ave. and the Municipal Parking Lot Delannoy Ave: between Church St. and SR 520 Harrison St: between Delannoy Ave. and Brevard Ave.		2.00
10/28/2017	Christ Central Church Fall Festival"	850	Cocoa, FL Michigan and Coquina	1pm-8pm	Coquina Drive: between Michigan Ave. and the easterly end of church property		Not in CBD
10/28/2017	City of Cocoa's Halloween in the Village	5,000	Cocoa Village and Riverfront Park	3pm-8pm	Harrison St: between Riveredge Blvd. and Brevard Ave. Delannoy St: between Church St. and SR 520 Church St: between Brevard Ave. and Delannoy Ave. Brevard Ave: between SR 520 and Church St.		1.00
11/4/2017	FEDS Step up for Down Syndrome	800	Riverfront Park	7am-10am	Church St: between Delannoy Ave. and Riverside Dr. Riverside Dr: between Church St. and Oak St. Rockledge will also be supporting this event.		0.50

11/26/2017	Space Coast Marathon - Running Zone Foundation	8,000	Riverfront Park	6am-11am	Brevard Ave. to Orange St., then to Florida Ave. (6:20 am-6:40 am), then to SR 520 (beginning of race- full marathon runners will be crossing over with Police assistance and half marathon runners will be heading south and crossing over to Delannoy Ave. and then into Rockledge) and Indian River Drive to Belmont Ave. Then from 6:00 am-10:00 am, Brevard Ave. to Church St., North side of Church St. only (to allow Church access) from Brevard Ave. to Riverside Dr. and Riverside Dr. from Church St. into Rockledge. They are renting barricades and traffic signals from Traffic Control Products of Orlando. There will be variable message boards placed at least three days prior to the race notifying drivers of the closures. As soon as roads are clear of runners, the roads open back up to traffic.		1.00
12/2-3/2017	HCVA Holiday Craft Fair	9,000	Cocoa Village	2am-5pm	Brevard Ave: between SR 520 and Orange St. Oleander St: between Brevard Ave. and the Municipal Parking Lot Delannoy Ave: between Church St. and Harrison St. Harrison St: between Riveredge Blvd. and Brevard Ave.		2.00
12/9/2017	Cocoa/Rockledge Holiday Parade and Tree Lighting	500	Rockledge/Cocoa Village	4pm-8pm	Brevard Ave: beginning at the Southern city limit to Maryland Ave. Maryland Ave: between Brevard Ave. and Delannoy Ave. Delannoy Ave: between Maryland Ave. and SR 520 Harrison St: between Delannoy Ave. and Riveredge Blvd.		0.50
	****City sponsored function**					Total	21.00

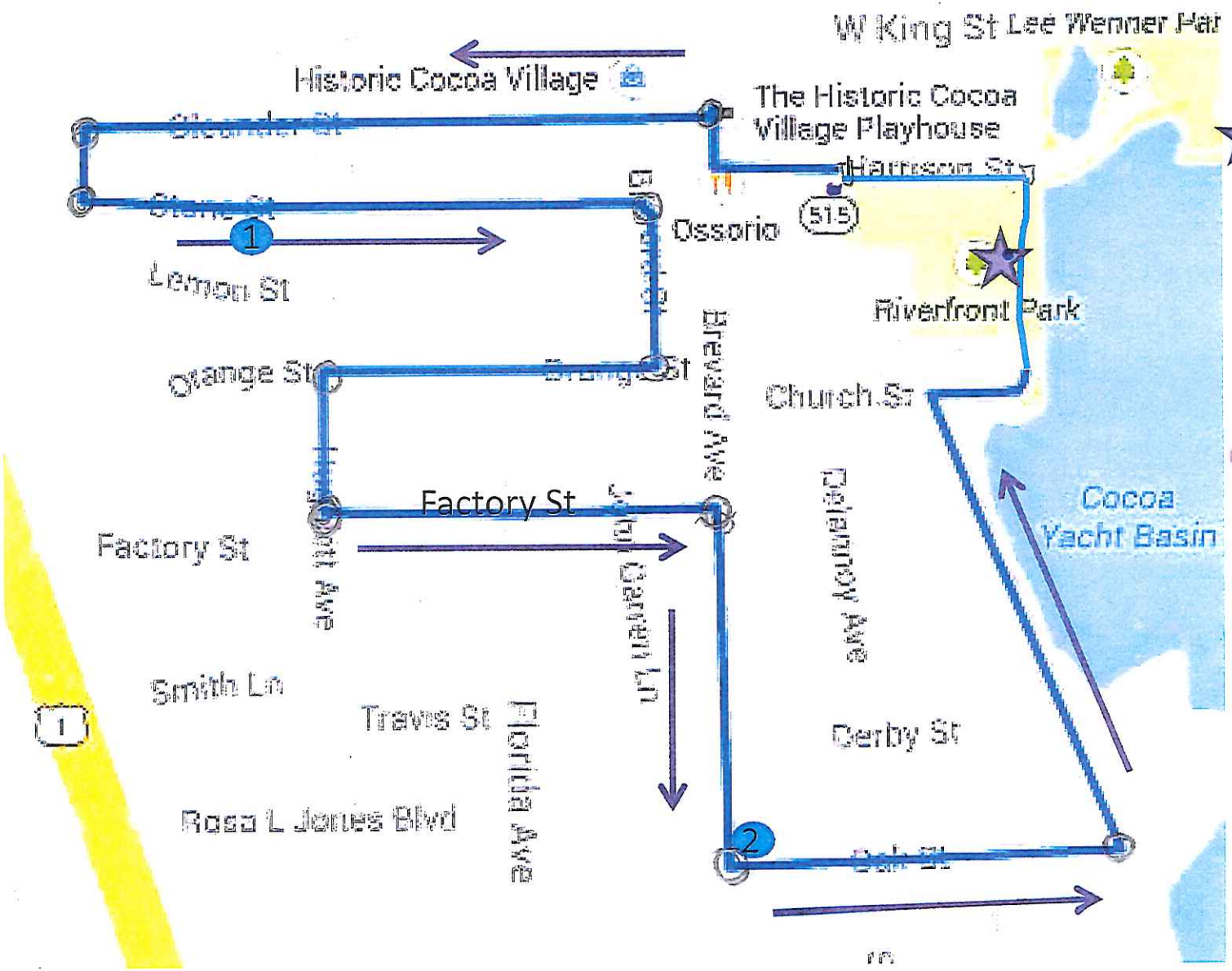
Walk to End Alzheimer's Saturday September 23rd, 2017 Riverfront Park



2017 Space Coast Walk Route

Agenda Item - 17-305

Walk to End Alzheimer's Saturday, September 17th 2016 Route



START/FINISH

Route Length
3 miles

Water Station
1- TBD
2- TBD

2015 Space Coast Walk Route

Legislation Details (With Text)

File #:	17-301	**Version:**	1	**Name:**	
Type:	Contract			**Status:**	Multi-Year Contract
File created:	6/29/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	Approve a Resolution waiving the competitive bidding process by reason of sole source for Esri, Inc.; Approve the multi-year Esri Small Government Term Enterprise License Agreement; Approve the multi-year Esri Small Utility Term Enterprise License Agreement; and Authorize the City Manager to approve and sign each of the license agreements pending City Council approval of the FY2018 budget. (Assistant City Manager)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Sole Source Resolution ESRI.pdf Cocoa City Esri Small Gov Renewal July 2017 Cocoa Utilities Esri Small Utility Renewal July 2017				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 29, 2017
Agenda Date: July 11, 2017
Prepared By: Robert Beach, Chief Technology Officer
Through: Matthew Fuhrer, Assistant City Manager
Requested Action:
Approve the Resolution waiving the competitive bidding process by reason of sole source for Esri, Inc., approve the multi-year Esri Small Government Term Enterprise License Agreement, approve the multi-year Esri Small Utility Term Enterprise License Agreement, and authorize the City Manager to approve and sign each of the license agreements pending City Council approval of the FY2018 budget.

BACKGROUND:

The City of Cocoa maintains a comprehensive Enterprise Geographic Information Systems (GIS) database used throughout the City to gather, maintain, update, and display detailed information about utility and public works infrastructure and assets, land use records, and public safety data. There are also several third-party software applications in use such as New World Aegis in Police and Fire and InfraMap and InfoWater within Utilities, each of which relies on the city-wide GIS database. The City maintains two enterprise agreements with Esri, Inc. for GIS software licensing, one for Utilities and one for city-wide non-utility operations. The separation of licensing is a requirement of Esri due to the fact that we are a small City but maintain a regional utility. The licensing model provides for unlimited use and connections to all ArcGIS software for server,

desktop, and mobile applications, online training for employees, access to ArcGIS online services, and multiple days of instructor led employee training each year.

The City currently has an Esri Small Government Term Enterprise License Agreement (SG-ELA) which expires on October 31, 2017. The three-year renewal of this license agreement includes unlimited use of the ArcGIS server and desktop software and five days per year of Instructor Led Training (ILT). The licensing agreement renewal is $27,650.00 per year for a total cost of $82,950.00 for the three-year agreement.

The Utilities Department currently has an Esri Small Utility Term Enterprise License Agreement (SU-ELA) which expires on September 30, 2017. The three-year renewal of this license agreement includes unlimited use of the ArcGIS server, desktop and mobile software and ten per year of Instructor Led Training (ILT). Within the SU-ELA, the first year of the renewal is for thirteen months instead of twelve. This was requested by staff to allow both the SG-ELA and SU-ELA to co-terminate on 10/31/2020. The licensing agreement renewal is $59,546.58 for year one and $55,300.00 for years two and three, for a total cost of $170,146.58 for the three-year agreement.

The renewal of these license agreements is requested as a sole source purchase because Esri is the platform the city-wide GIS is built on, it is the platform used by each third-party application in use by the City, and Esri is considered the industry standard for Enterprise GIS operations. Staff is requesting approval of the Resolution to waive the bidding process and utilize sole source purchasing mechanism for Esri Inc., renewal of the multi-year SU-ELA for Utilities, renewal of the multi-year SG-ELA for city-wide non-utility operations, and authorize the City Manager to approve and sign the agreements.

STRATEGIC PLAN CONNECTION:

By maintaining a comprehensive GIS database of City assets and infrastructure, employees can more effectively deliver City services, provide more accurate information, more efficiently perform critical tasks, and assure that valuable data is not lost when personnel changes occur. Crime statistics and patterns can be determined with greater accuracy, unnecessary expenses are controlled through more accurate asset management, and employees are able to increase productivity with expanded access to real time data.

BUDGETARY IMPACT:

Multi-Year Contract

Small Government Term Enterprise License Agreement (SG-ELA)
Budgeted for FY 2018, pending City Council approval
Amount Requested: $82,950.00 - total request for three years

Account Number: 001-1103-516.52-00 ($25,000)
Account Name: Information Technology Operating Supplies
Account Number: 001-1103-516.55-00 ($2,650)
Account Name: Training

Amount Required
FY 2018: $27,650.00

FY 2019: $27,650.00
FY 2020: $27,650.00

Small Utility Term Enterprise License Agreement (SU-ELA)
Budgeted for FY2018, pending City Council approval
Amount Requested: $170,146.58 - total request for three years

Account Number: 421-4055-536.52-00
Account Name: Water Sewer Operating Supplies ($54,247)
Account Number: 421-4055-536.55-00
Account Name: Water Sewer Training ($5,300)

Amount Required
FY2018: $59,546.58
FY2019: $55,300.00
FY2020: $55,300.00

Total Cost for Multi-Year Contract: $253,096.58
Three years for Utilities and City-wide GIS Enterprise License Agreements

PREVIOUS ACTION:

The current Esri GIS Enterprise License Agreements for Small Government Term Enterprise License Agreement (SG-ELA) and Small Utility Term Enterprise License Agreement (SU-ELA) were approved by City Council on August 26, 2014.

RECOMMENDED MOTION:

Approve the Resolution waiving the competitive bidding process by reason of sole source for Esri, Inc., approve the multi-year Esri Small Government Term Enterprise License Agreement, approve the multi-year Esri Small Utility Term Enterprise License Agreement, and authorize the City Manager to approve and sign each of the license agreements pending City Council approval of the FY2018 budget.

RESOLUTION NO. 2017-69

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, WAIVING THE COMPETITIVE BIDDING PROCESS AND SETTING FORTH THE BASIS OF THE CITY MANAGER'S RECOMMENDATION THEREOF BY EXHIBIT; PROVIDING FOR REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 2 of Article XIII of the City Charter of the City of Cocoa and Section 2-4 of the City Code of the City of Cocoa provides that competitive bidding is required for all purchases unless certain requirements are met for exceptions to the bidding requirement; and

WHEREAS, the City Manager has recommended that the competitive bidding requirement be waived for the purchase or public improvement described in Exhibit "A" attached to this resolution and by this reference incorporated herein; and

WHEREAS, the City Council has determined that competitive bidding for the purchase described in Exhibit A would not be in the City's best interest.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA, **BREVARD COUNTY, FLORIDA, that:**

SECTION 1. The purchase described in Exhibit A is hereby approved and the competitive bidding requirement is hereby waived. The basis for the City Manager's recommendation that a competitive bidding procedure would not be in the City's best interest is attached to this resolution and by this reference incorporated herein.

SECTION 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 3. This resolution shall become effective immediately upon adoption by the Cocoa City Council.

ADOPTED by the City Council of the City of Cocoa, Florida, in a Regular Meeting assembled on the 25th day of July, 2017.

_____

Henry U. Parrish III, Mayor

ATTEST:

_____

Carie Shealy, City Clerk

EXHIBIT "A"

To Resolution No. 2017-69

The City Manager recommends that the competitive bidding requirement be waived, by reason of sole source, for the purchase of Small Government Term Enterprise License Agreement from Esri Small Government License Agreement and Esri Small Term Enterprise License Agreement.

The Department Director has provided supporting documentation toward justification of the waiver, based on sole source, as an exception to the sealed bidding process; and based on this documentation, I support approval of this resolution.

_____

John A. Titkanich, Jr., AICP
City Manager

July 13, 2017

Mr. Robert Beach
City of Cocoa
65 Stone St
Cocoa, FL 32922-7982

Dear Robert,

The Esri Small Municipal and County Government Enterprise License Agreement (ELA) is a three-year agreement that will grant your organization access to Esri® term license software on an unlimited basis including maintenance on all software offered through the ELA for the term of the agreement. The ELA will be effective on the date executed and will require a firm, three-year commitment.

Based on Esri's work with several organizations similar to yours, we know there is significant potential to apply geographic information system (GIS) technology in many operational and technical areas within your organization. For this reason, we believe that your organization will greatly benefit from an enterprise license agreement.

An ELA will provide your organization with numerous benefits including:

- A lower cost per unit for licensed software
- Substantially reduced administrative and procurement expenses
- Maintenance on all Esri software deployed under this agreement
- Complete flexibility to deploy software products when and where needed

The following business terms and conditions will apply:

- All current departments, employees, and in-house contractors of the organization will be eligible to use the software and services included in the ELA.

- If your organization wishes to acquire and/or maintain any Esri software during the term of the agreement that is not included in the ELA, it may do so separately at the Esri pricing that is generally available for your organization for software and maintenance.

- The organization will establish a single point of contact for orders and deliveries and will be responsible for redistribution to eligible users.

- The organization will establish a Tier 1 support center to field calls from internal users of Esri software. The organization may designate individuals as specified in the ELA who may directly contact Esri for Tier 2 technical support.

- The organization will provide an annual report of installed Esri software to Esri.

380 New York Street
Redlands, California 92373-8100 USA
909 793 2853
info@esri.com
esri.com

- Esri software and updates that the organization is licensed to use will be automatically available for downloading.

- The organization will act as an Esri reference site and will permit Esri to publicize its use of Esri software and services.

- The fee and benefits offered in this ELA proposal are contingent upon your acceptance of Esri's Small Municipal and County Government ELA terms and conditions.

- Licenses are valid for the term of the ELA.

This program offer is valid for 90 days. To complete the agreement within this time frame, please contact me within the next seven days to work through any questions or concerns you may have. To expedite your acceptance of this ELA offer:

1. Sign and return the whole agreement per the instructions in the terms and conditions.

2. On the first page of the ELA, identify the central point of contact/agreement administrator. The agreement administrator is the party that will be the contact for management of the software, administration issues, and general operations. Information should include name, title (if applicable), address, phone number, and e-mail address.

3. In the purchase order, identify the "Ship to" and "Bill to" information for your organization.

4. Send the purchase order and agreement to the address, email or fax noted below:

Esri Attn: Customer Service SG-ELA 380 New York Street Redlands, CA 92373-8100	e-mail: service@esri.com fax documents to: 909-307-3083

I appreciate the opportunity to present you with this proposal, and I believe it will bring great benefits to your organization.

Thank you very much for your consideration.

Best Regards,

Robyn Garrett
rgarrett@esri.com
704-541-9810 *1-8640

Quotation # 20507332

Date: May 8, 2017

Customer # 288646 **Contract #**

Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: 909-793-2853 **Fax: 909-307-3049**
DUNS Number: 06-313-4175 **CAGE Code: 0AMS3**

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 05/08/2017 To: 11/04/2017

City of Cocoa
Information Technology
65 Stone St
Cocoa, FL 32922-7982

ATTENTION: Robert Beach
PHONE: (321) 433-8550
FAX: (321) 433-8598

Material	Qty	Description	Unit Price	Total
110035	1	Populations of 0 to 25,000 Small Government Term Enterprise License Agreement 2107 payment	25,000.00	25,000.00
116996	1	Small Enterprise License Agreement Training Package Add-On at ESRI Site 15 Days Prepaid ILT / ILV, Over 3 Year Term, per Student Seat, 5 Days per Annum Over 3 Year Term Instructor Led Training 2017 payment	2,650.00	2,650.00
110035	1	Populations of 0 to 25,000 Small Government Term Enterprise License Agreement 2018 payment	25,000.00	25,000.00
116996	1	Small Enterprise License Agreement Training Package Add-On at ESRI Site 15 Days Prepaid ILT / ILV, Over 3 Year Term, per Student Seat, 5 Days per Annum Over 3 Year Term Instructor Led Training 2018 payment	2,650.00	2,650.00
110035	1	Populations of 0 to 25,000 Small Government Term Enterprise License Agreement 2019 payment	25,000.00	25,000.00
116996	1	Small Enterprise License Agreement Training Package Add-On at ESRI Site 15 Days Prepaid ILT / ILV, Over 3 Year Term, per Student Seat, 5 Days per Annum Over 3 Year Term Instructor Led Training 2019 payment	2,650.00	2,650.00

Item Total:	82,950.00
Subtotal:	82,950.00
Sales Tax:	0.00
Estimated Shipping & Handling(2 Day Delivery) :	0.00
Contract Pricing Adjust:	0.00
Total:	$82,950.00

This contract renewal is to continue the current Small Government Term Enterprise License Agreement the City has with Esri which is set to expire on 10/31/2017.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Robyn Garrett **Email:** rgarrett@esri.com **Phone:** (704) 541-9810 x8640

The items on this quotation are subject to the terms of this quotation and of your signed agreement with Esri, if applicable. If no such agreement covers any item, then Esri's standard terms and conditions found at http://www.esri.com/legal/software-license apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Acceptance of this quotation is limited to the terms of this quotation. State and local government entities in California or Maryland buying under the State Contract are also subject to the terms and conditions found at http://www.esri.com/legal/supplemental-terms-and-conditions. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings.

If sending remittance, please address to: Esri, File No. 54630, Los Angeles, Ca 90074-4630

GARRETTR **This offer is limited to the terms and conditions incorporated and attached herein.**

Esri Use Only:
Cust. Name _____
Cust. # _____
PO # _____
Esri Agreement # _____

Esri, 380 New York St., Redlands, CA 92373-8100 USA • TEL 909-793-2853 • FAX 909-793-5953

SMALL ENTERPRISE AGREEMENT
COUNTY AND MUNICIPALITY GOVERNMENT
(E214-1)

This Agreement is by and between the organization identified in the Quotation (**"Customer"**) and **Environmental Systems Research Institute, Inc.** (**"Esri"**).

This Agreement sets forth the terms for Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the License Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the License Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

Table A
List of Products

Uncapped Quantities

Desktop Software and Extensions (Single Use)
ArcGIS Desktop Advanced
ArcGIS Desktop Standard
ArcGIS Desktop Basic
ArcGIS Desktop Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Publisher, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager, ArcGIS Data Reviewer

Enterprise Software and Extensions
ArcGIS Enterprise and Workgroup (Advanced and Standard)
ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager

Enterprise optional servers
ArcGIS Image Server

Developer Tools
ArcGIS Engine
ArcGIS Engine Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Engine Geodatabase Update, ArcGIS Network Analyst, ArcGIS Schematics
ArcGIS Runtime (Standard)
ArcGIS Runtime Analysis Extension

Limited Quantities
One (1) annual Professional subscription to ArcGIS Developer*
Two (2) Esri CityEngine Advanced Single Use Licenses
50 Level 1 ArcGIS Online Named Users
50 Level 2 ArcGIS Online Named Users
10,000 ArcGIS Online Service Credits
50 Level 1 ArcGIS Enterprise Named Users
50 Level 2 ArcGIS Enterprise Named Users
2 Insights for ArcGIS

OTHER BENEFITS

Number of Esri User Conference registrations provided annually	**2**
Number of Tier 1 Help Desk individuals authorized to call Esri	**2**
Maximum number of sets of backup media, if requested**	**2**
Self-Paced e-Learning	**Uncapped**
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside this Agreement (Discount does not apply to Small Enterprise Training Package.)	

* Maintenance is not provided for these items
**Additional sets of backup media may be purchased for a fee

Customer may accept this Agreement by signing and returning the whole Agreement with a signed sales quotation, purchase order, or other document that matches the Quotation and references this Agreement ("Ordering Document"). **ADDITIONAL OR CONFLICTING TERMS IN CUSTOMER'S ORDERING DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri's receipt of Customer's Ordering Document incorporating this Agreement by reference, unless otherwise agreed to by the parties ("Effective Date").

Term of Agreement: Three (3) years

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

_____
(Customer)

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

CUSTOMER CONTACT INFORMATION

Contact: _____

Address: _____

City, State, Postal Code: _____

Country: _____

Quotation Number (if applicable): _____

Telephone: _____

Fax: _____

E-mail: _____

1.0—Additional Definitions

In addition to the definitions provided in the License Agreement, the following definitions apply to this Agreement:

"Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).

"Fee" means the fee set forth in the Quotation.

"Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

"License Agreement" means the applicable license agreement for Esri Products incorporated by this reference that is (i) found at http://www.esri.com/legal/software-license and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri license agreement that supersedes such electronically acknowledged license agreement.

"Maintenance" means Tier 2 Support, Product updates, and Product patches provided to Customer during the Term of Agreement.

"Product(s)" means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.

"Quotation" means the offer letter and quotation provided separately to Customer.

"Technical Support" means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

"Tier 1 Help Desk" means Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).

"Tier 1 Support" means the Technical Support provided by the Tier 1 Help Desk.

"Tier 2 Support" means the Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support. Customer will receive Tier 2 Support from Esri.

2.0—Additional Grant of License

2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy, and Deploy quantities of the Products listed in Table A—List of Products for the term provided on the first page (i) for the applicable Fee and (ii) in accordance with the License Agreement.

2.2 Consultant Access. Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Customer locations, except for the purpose of hosting the Software or Data on Contractor Servers for the benefit of Customer.

3.0—Term, Termination, and Expiration

3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference registrations terminate on expiration or termination of this Agreement.

3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

3.4 Termination for Lack of Funds. For an Agreement with government or government-owned entities, either party may terminate this Agreement before any subsequent year if Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

4.0—Product Updates

4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of Products by providing written notice to Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions of the License Agreement.

4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at http://support.esri.com/en/content/productlifecycles. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed during the Term of Agreement, but Customer will not be able to Deploy retired Products.

5.0—Maintenance

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at http://www.esri.com/legal). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

a. Tier 1 Support

1. Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.

2. The Tier 1 Help Desk will be fully trained in the Products.

3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions as well as questions on installation and troubleshooting procedures.

4. The Tier 1 Help Desk will be the initial points of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case. The Tier 1 Help Desk may also use any other information and databases that may be developed to satisfactorily resolve the Case.

5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer.

6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.

2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.

3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.

4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.

5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

6.0—Endorsement and Publicity

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

7.0—Administrative Requirements

7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration date of this Agreement, Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

8.0—Ordering, Administrative Procedures, Delivery, and Deployment

8.1 Orders, Delivery, and Deployment

a. Upon the Effective Date, Esri will invoice Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Customer to download, operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee before the annual anniversary date for each additional year.

b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri's federal ID number is 95-2775-732.

c. If requested, Esri will ship backup media to the ship-to address identified on the Ordering Document, FOB Destination, with shipping charges prepaid. Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Customer will pay any such sales or use tax associated with the receipt of tangible media.

8.2 Order Requirements. Esri does not require Customer to issue a purchase order. Customer may submit a purchase order in accordance with its own process requirements, provided that if Customer issues a purchase order, Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each additional year.

a. All orders pertaining to this Agreement will be processed through Customer's centralized point of contact.

b. The following information will be included in each Ordering Document:

(1) Customer name; Esri customer number, if known; and bill-to and ship-to addresses
(2) Order number
(3) Applicable annual payment due

9.0—Mergers, Acquisitions, Or Divestitures

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's organization (subsections i, ii, and iii, collectively referred to as "Ownership Change"). There will be no decrease in Fee as a result of any Ownership Change.

9.1 If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.

9.2 If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will transfer the Products to Customer or uninstall, remove, and destroy all copies of the Products.

9.3 This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.

July 13, 2017

Mr. Robert Beach
City of Cocoa
65 Stone St
Cocoa, FL 32922-7982

Dear Robert,

The Esri Small Utility Enterprise License Agreement (ELA) is a three-year agreement that will grant your organization access to Esri® term license software on an unlimited basis including maintenance on all software offered through the ELA for the term of the agreement. The ELA will be effective on the date executed and will require a firm, three-year commitment.

Based on Esri's work with several organizations similar to yours, we know there is significant potential to apply geographic information system (GIS) technology in many operational and technical areas within your organization. For this reason, we believe that your organization will greatly benefit from an enterprise license agreement.

An ELA will provide your organization with numerous benefits including:

- A lower cost per unit for licensed software
- Substantially reduced administrative and procurement expenses
- Maintenance on all Esri software deployed under this agreement
- Complete flexibility to deploy software products when and where needed

The following business terms and conditions will apply:

- All current departments, employees, and in-house contractors of the organization will be eligible to use the software and services included in the ELA.

- If your organization wishes to acquire and/or maintain any Esri software during the term of the agreement that is not included in the ELA, it may do so separately at the Esri pricing that is generally available for your organization for software and maintenance.

- The organization will establish a single point of contact for orders and deliveries and will be responsible for redistribution to eligible users.

- The organization will establish a Tier 1 support center to field calls from internal users of Esri software. The organization may designate individuals as specified in the ELA who may directly contact Esri for Tier 2 technical support.

- The organization will provide an annual report of installed Esri software to Esri.

- Esri software and updates that the organization is licensed to use will be automatically available for downloading.

- The organization will act as an Esri reference site and will permit Esri to publicize its use of Esri software and services.

- The fee and benefits offered in this ELA proposal are contingent upon your acceptance of Esri's Small Utility ELA terms and conditions.

- Licenses are valid for the term of the ELA.

The terms and conditions in this Small Utility ELA offer are for utilities with a total meter/subscriber count which falls under the applicable tier in the Esri ELA Small Utility Program. By accepting this offer, you confirm that your organization's meter count falls within this range on the date of signature and that you are therefore eligible for this pricing. If your organization's meter/subscriber count does not fall within this range, please confirm your current meter/subscriber count, and Esri will provide a revised quotation.

This program offer is valid for 90 days. To complete the agreement within this time frame, please contact me within the next seven days to work through any questions or concerns you may have. To expedite your acceptance of this ELA offer:

1. Sign and return the whole agreement per the instructions in the terms and conditions.

2. On the first page of the ELA, identify the central point of contact/agreement administrator. The agreement administrator is the party that will be the contact for management of the software, administration issues, and general operations. Information should include name, title (if applicable), address, phone number, and e-mail address.

3. In the purchase order, identify the "Ship to" and "Bill to" information for your organization.

4. Send the purchase order and agreement to the address, email or fax noted below:

Esri Attn: Customer Service SU-ELA 380 New York Street Redlands, CA 92373-8100	e-mail: service@esri.com fax documents to: 909-307-3083

I appreciate the opportunity to present you with this proposal, and I believe it will bring great benefits to your organization.

Thank you very much for your consideration.

Best Regards,

Robyn Garrett
rgarrett@esri.com
704-541-9810 *8610

Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: 909-793-2853 Fax: 909-307-3049
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 05/02/2017 To: 10/29/2017

Quotation # 20506977

Date: May 2, 2017

Customer # 433228 Contract #

City of Cocoa
Utilities
65 Stone St
Cocoa, FL 32922-7982

ATTENTION: Robert Beach
PHONE: (321) 433-8550
FAX: (321) 433-8708

Material	Qty	Description	Unit Price	Total
114762	1	Meter Counts of 50,001 to 100,000 Small Utility Term Enterprise License Agreement 2017 payment including 1 additional month 10/01/2017 – 10/31/2018 to move the term date out.	54,246.58	54,246.58
116998	1	Small Enterprise License Agreement Training Package Add-On at ESRI Site 30 Days Prepaid ILT / ILV, Over 3 Year Term, Per Student Seat, 10 Days per Annum Instructor Led Training 2017 payment	5,300.00	5,300.00
114762	1	Meter Counts of 50,001 to 100,000 Small Utility Term Enterprise License Agreement 2018 payment	50,000.00	50,000.00
116998	1	Small Enterprise License Agreement Training Package Add-On at ESRI Site 30 Days Prepaid ILT / ILV, Over 3 Year Term, Per Student Seat, 10 Days per Annum Instructor Led Training 2018 payment	5,300.00	5,300.00
114762	1	Meter Counts of 50,001 to 100,000 Small Utility Term Enterprise License Agreement 2019 payment	50,000.00	50,000.00
116998	1	Small Enterprise License Agreement Training Package Add-On at ESRI Site 30 Days Prepaid ILT / ILV, Over 3 Year Term, Per Student Seat, 10 Days per Annum Instructor Led Training 2019 payment	5,300.00	5,300.00

Item Total:	170,146.58
Subtotal:	170,146.58
Sales Tax:	0.00
Estimated Shipping & Handling(2 Day Delivery) :	0.00
Contract Pricing Adjust:	0.00
Total:	$170,146.58

This new quote is to renew and continue the Small Utility Enterprise Agreement Cocoa Utilities has with Esri. The current contract is set to expire 9/30/17.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Robyn Garrett **Email:** rgarrett@esri.com **Phone:** (704) 541-9810 x8640

The items on this quotation are subject to the terms of this quotation and of your signed agreement with Esri, if applicable. If no such agreement covers any item, then Esri's standard terms and conditions found at http://www.esri.com/legal/software-license apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Acceptance of this quotation is limited to the terms of this quotation. State and local government entities in California or Maryland buying under the State Contract are also subject to the terms and conditions found at http://www.esri.com/legal/supplemental-terms-and-conditions. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings.

If sending remittance, please address to: Esri, File No. 54630, Los Angeles, Ca 90074-4630

GARRETTR **This offer is limited to the terms and conditions incorporated and attached herein.**

Esri, 380 New York St., Redlands, CA 92373-8100 USA • TEL 909-793-2853 • FAX 909-793-5953

Esri Use Only:
Cust. Name _____
Cust. # _____
PO # _____
Esri Agreement # _____

SMALL ENTERPRISE AGREEMENT
SMALL UTILITY
(E215-3)

This Agreement is by and between the organization identified in the Quotation (**"Customer"**) and **Environmental Systems Research Institute, Inc.** (**"Esri"**).

This Agreement sets forth the terms for Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the License Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the License Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

Table A
List of Products

Uncapped Quantities

Desktop Software and Extensions (Single Use)
ArcGIS Desktop Advanced
ArcGIS Desktop Standard
ArcGIS Desktop Basic
ArcGIS Desktop Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Publisher, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager, ArcGIS Data Reviewer

Enterprise Software and Extensions
ArcGIS Enterprise and Workgroup (Advanced and Standard)
ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager

Enterprise optional servers
ArcGIS Image Server

Developer Tools
ArcGIS Engine
ArcGIS Engine Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Engine Geodatabase Update, ArcGIS Network Analyst, ArcGIS Schematics
ArcGIS Runtime (Standard)
ArcGIS Runtime Analysis Extension

Limited Quantities
One (1) annual Professional subscription to ArcGIS Developer*
Two (2) Esri CityEngine Advanced Single Use Licenses
100 Level 1 ArcGIS Online Named Users
100 Level 2 ArcGIS Online Named Users
17,500 ArcGIS Online Service Credits
100 Level 1 ArcGIS Enterprise Named Users
100 Level 2 ArcGIS Enterprise Named Users
5 Insights for ArcGIS

OTHER BENEFITS

Number of Esri User Conference Registrations provided annually	**3**
Number of Tier 1 Help Desk Individuals authorized to call Esri	**4**
Maximum number of sets of backup media, if requested**	**2**
Number of Seats in 'Working with Geometric Networks for Utilities' class	**1**
Self-Paced e-Learning	**Uncapped**
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside this Agreement (Discount does not apply to Small Enterprise Training Package.)	

*Maintenance is not provided for these items
**Additional sets of backup media may be purchased for a fee

Customer may accept this Agreement by signing and returning the whole Agreement with a signed sales quotation, purchase order, or other document that matches the Quotation and references this Agreement ("Ordering Document"). **ADDITIONAL OR CONFLICTING TERMS IN CUSTOMER'S ORDERING DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri's receipt of Customer's Ordering Document incorporating this Agreement by reference, unless otherwise agreed to by the parties ("Effective Date").

Term of Agreement: Three (3) years

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

_____
(Customer)

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

CUSTOMER CONTACT INFORMATION

Contact: _____

Address: _____

City, State, Postal Code: _____

Country: _____

Quotation Number (if applicable): _____

Telephone: _____

Fax: _____

E-mail: _____

1.0—Additional Definitions

In addition to the definitions provided in the License Agreement, the following definitions apply to this Agreement:

"Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).

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"Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

"License Agreement" means the applicable license agreement for Esri Products incorporated by this reference that is (i) found at http://www.esri.com/legal/software-license and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri license agreement that supersedes such electronically acknowledged license agreement.

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9.2 If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will transfer the Products to Customer or uninstall, remove, and destroy all copies of the Products.

9.3 This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.

Legislation Details (With Text)

File #:	17-287	**Version:**	1	**Name:**	
Type:	Informational Item			**Status:**	Agenda Ready
File created:	6/26/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	Review of the Costs Associated with the Emergency Repair of the Sanitary Sewer Main on Rosa L Jones Blvd. - May 2017. (Utilities Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: June 26, 2017
Agenda Date: July 25, 2017
Prepared By: Chris M. Collier, Field Operations Manager
Through: John A. Walsh, P.E., Utilities Director
Requested Action:
Information Item Only - Review of the Costs Associated with the Emergency Repair of the Sanitary Sewer Main on Rosa L Jones Blvd. - May 2017

BACKGROUND:

On Friday, May 5, 2017, the Sewer Field Operations Division was dispatched to the intersection of Rosa L. Jones and U.S. 1 to inspect a sewer main and manhole that was filled with concrete grout (used to abandon water/sewer mains that are no longer in service). Upon closer inspection, it was discovered that approximately 164 feet of gravity sewer main and a sewer manhole was rendered useless due to the fact that they were filled with grout and did not allow for proper wastewater flow. In addition, it was discovered that the grout had flowed into two customer-owned gravity sewer laterals rendering their wastewater systems inoperative. The two customers impacted were Gerber Collision and Glass (802 S. Cocoa Blvd.) and Superior Doors and Services (234 Rosa L. Jones Dr.).

Due to inoperable wastewater systems at both customer locations, the situation was deemed an emergency by the Utilities Director and Acting City Manager, and portable air-conditioned restrooms were immediately delivered and remained on site until the gravity sewer main could be repaired and returned to service. Due to the fact that DP Development was mobilized in the area performing work for the Public Works and Utilities Departments, they were chosen to replace the damaged sewer main and related infrastructure. Dial Plumbing performed the inspection and repair/replacement services for the customer sewer laterals.

The replacement of the city owned gravity sewer main was substantially completed on May 17, 2017,

and the repair/replacement of the customer infrastructure was completed on May 23, 2017.

At this time, it is unknown as to how the gravity sewer main was inundated with grout. Shortly before the discovery of the grouted sewer infrastructure, DP Development was actively grouting an abandoned water line. A thorough inspection was performed and no cross-connections were discovered (a connection between the water main and sewer main).

It is important to note that the Utilities Department, Public Works Department, contractors, suppliers, and customers worked together in an exemplary and timely manner to effect this repair operation. The impacted customers were consistently informed of any schedule and repair changes, and were very pleased with the level of response of all involved.

The costs associated with the repair/replacement are outlined below:

DP Development of the Treasure Coast (Sewer main replacement)	$19,575
Dial Plumbing (Inspection & replacement of customer sewer line)	$14,620
United Site Services (Portable restrooms)	$6,900
Atlantic Development (Sanitary sewer manhole)	$2,000
Ferguson Waterworks (Sewer main replacement materials)	$941.65
Craftsmen Electrical (Electrical service for portable restrooms)	$208.57
Grand Total:	$44,245.22

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

Budgeted	Yes
If not budgeted, is amendment/transfer attached?	N/A
Water/Sewer Repairs & Maintenance	
421-4125-536.46-00 Project # WS1412	$44,245.22

PREVIOUS ACTION:

None.

RECOMMENDED MOTION:

Information Item Only - Review of the Costs Associated with the Emergency Repair of the Sanitary Sewer Lateral on Rosa L Jones Blvd.

Legislation Details (With Text)

File #:	17-307	**Version:**	1	**Name:**	June, 2017 Monthly Purchasing Approval Information
Type:	Informational Item			**Status:**	Agenda Ready
File created:	7/7/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	Council request to review the cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2016 to 06/30/2017. (Finance Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	PO Monthy Report to City Council 10.01.16 thru 06.30.17.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date:	July 7, 2017
Agenda Date:	July 25, 2017
Prepared By:	Sonja D. Hamilton-Suarez, Purchasing/Contract Manager
Through:	Teri Butler, CGFO, Finance Director

Requested Action:
Council request to review the cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2016 to 06/30/2017**.**

BACKGROUND:

The following reports for the period October 01, 2016 through June 30, 2017 provide a summary of all the purchases $35,000 and over up to $50,000.

1. Purchases approved by the City Manager or designee.

2. Purchases approved by the CRA Board.

3. Purchases approved by the City Council.

These reports are date/time driven and any differences between the summary and detailed information is a timing issue.

RECOMMENDED MOTION:

None. Information only.

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Purchase Order Approvals 10-01-16 thru 06-30-17

$35,000 TO $50,000 Recap Sheet

Total Purchase Orders Issued = 52

City Manager = 34

City of Cocoa CRA Board = 0

City Council = 18

Purchase Order Approvals 10-01-16 thru 06-30-17
$35,000 to $50,000 By City Manager

PO #	PO Date	Vendor	PO Amount	Approval Date	By Whom
68897	10/12/2016	Pace Analytical Services, Inc.	$ 41,310.00	10/10/2016	John A. Titkanich, Jr. AICP
68908	10/12/2016	H&H Liquid Sludge Disposal Inc.	$ 50,000.00	10/10/2016	John A. Titkanich, Jr. AICP
69039	10/19/2016	Garganese, Weiss & D'Agresta	$ 50,000.00	10/18/2016	Matthew J. Fuhrer (Acting)
69126	10/27/2016	Cardno, Inc.	$ 42,715.00	10/26/2016	John A. Titkanich, Jr. AICP
69171	10/31/2016	CDM Smith Inc.	$ 49,000.00	10/28/2016	John A. Titkanich, Jr. AICP
69268	11/4/2016	Insource Software Solutions	$ 38,645.58	11/2/2016	John A. Titkanich, Jr. AICP
69292	11/7/2016	Odyssey Manufacturing	$ 43,000.00	11/4/2016	John A. Titkanich, Jr. AICP
69314	11/8/2016	Lisa Cullen, Tax Collector	$ 36,000.00	11/8/2016	John A. Titkanich, Jr. AICP
69349	11/15/2016	Fausnight Stripe & Line	$ 39,984.70	11/10/2016	John A. Titkanich, Jr. AICP
69425	11/28/2016	Quentin L. Hampton Asociates	$ 38,485.00	11/18/2016	Matthew J. Fuhrer (Acting)
69427	11/28/2016	Bussen Mayer Engineering	$ 39,476.80	11/18/2016	Matthew J. Fuhrer (Acting)
69429	11/28/2016	Fort Bend Services, Inc.	$ 40,662.00	11/18/2016	Matthew J. Fuhrer (Acting)
69432	11/28/2016	CDM Smith Inc.	$ 44,600.00	11/22/2016	John A. Titkanich, Jr. AICP
69464	11/30/2016	Water Resource Associates	$ 49,500.00	11/29/2016	John A. Titkanich, Jr. AICP
69619	12/27/2016	Ring Power Corporation	$ 37,061.00	12/21/2016	John A. Titkanich, Jr. AICP
69656	12/28/2016	Burnett Lime Company Inc.	$ 49,500.00	12/27/2016	John A. Titkanich, Jr. AICP
69701	1/4/2017	Ring Power Corporation	$ 40,066.70	1/4/2017	John A. Titkanich, Jr. AICP
69708	1/4/2017	Architects RZK Inc.	$ 36,441.85	12/30/2016	Matthew J. Fuhrer (Acting)
69795	1/18/2017	Quentin L. Hampton Associates	$ 35,200.00	1/18/2017	John A. Titkanich, Jr. AICP
69797	1/18/2017	Graybar Electric	$ 39,706.08	1/18/2017	John A. Titkanich, Jr. AICP
69827	1/24/2017	Underwater Solutions	$ 42,324.00	1/23/2017	Matthew J. Fuhrer (Acting)
69828	1/24/2017	Trane (Maitland)	$ 48,000.00	1/23/2017	Matthew J. Fuhrer (Acting)
69957	2/9/2017	Atlantic Development	$ 40,140.80	2/9/2017	John A. Titkanich, Jr. AICP
70108	3/13/2017	Sunstate Meter	$ 45,200.00	3/10/2017	John A. Titkanich, Jr. AICP
70109	3/13/2017	Bussen Mayer Engineering	$ 39,690.00	3/10/2017	John A. Titkanich, Jr. AICP
70211	3/23/2017	Infrastructure Solutions	$ 40,000.00	3/22/2017	Matthew J. Fuhrer (Acting)
70340	4/18/2017	Morse Communications, Inc.	$ 48,589.65	4/11/2017	John A. Titkanich, Jr. AICP
70342	4/18/2017	Solid Waste Management	$ 41,000.00	4/17/2017	Matthew J. Fuhrer (Acting)
70367	4/24/2017	Cart-Away Concrete Systems, Inc.	$ 46,142.00	4/24/2017	John A. Titkanich, Jr. AICP
70511	5/16/2017	Water Treatment & Controls	$ 36,690.00	5/17/2017	John A. Titkanich, Jr. AICP
70516	5/18/2017	Coggin Ford	$ 46,904.38	5/17/2017	John A. Titkanich, Jr. AICP
70523	5/18/2017	Myra Planning & Design, LLC	$ 36,662.00	5/18/2017	John A. Titkanich, Jr. AICP
70576	6/1/2017	Pro Co Inc.	$ 49,890.00	5/31/2017	John A. Titkanich, Jr. AICP
70648	6/14/2017	Terracon Consultants	$ 37,450.00	6/14/2017	John A. Titkanich, Jr. AICP

34 Purchase Order Approved by City Manager

Prepared by Purchasing 7/6/2017

Purchase Order Approvals 10-01-16 thru 06-30-17
$35,000 to $50,000 By CRA Board

PO #	PO Date	Vendor	PO Amount	Approval Date	By Whom

0 Purchase Order Approved by CRA

Prepared by Purchasing 7/6/2017

Purchase Order Approvals 10-01-16 thru 06-30-17
$35,000 to $50,000 By City Council

PO #	PO Date	Vendor	PO Amount	Approval Date	By Whom
68880	10/11/2016	Cutwater Asset Management Corp.	$ 37,500.00	2/23/2010	City Council
68882	10/11/2016	Carr Riggs & Ingram, LLC	$ 43,500.00	4/24/2012	City Council
68884	10/11/2016	Carr Riggs & Ingram, LLC	$ 43,500.00	4/24/2012	City Council
68886	10/11/2016	Garganese, Weiss & D'Agresta	$ 35,000.00	8/29/2000	City Council
68983	10/17/2016	Florida Power & Light Miami	$ 35,000.00	9/27/2016	City Council
69033	10/19/2016	FL Dept of Corrections	$ 43,122.75	10/27/2015	City Council
69050	10/20/2016	Quentin L. Hampton Associates	$ 36,498.00	7/26/2016	City Council
69150	10/31/2016	Universal Steel of America, Inc.	$ 39,069.00	4/12/2016	City Council
69356	11/15/2016	DBI Demolition	$ 46,938.70	10/25/2016	City Council
69420	11/28/2016	United Self Insured Services	$ 49,000.00	9/27/2016	City Council
69651	12/27/2016	Tech Systems, Inc.	$ 48,900.00	10/11/2016	City Council
69653	12/27/2016	Glover Oil Company	$ 36,750.00	7/8/2014	City Council
69955	2/9/2017	CDM Smith Inc.	$ 39,180.00	12/8/2015	City Council
70128	3/13/2017	Housing Authority of the City of Cocoa	$ 40,000.00	6/28/2016	City Council
70287	4/5/2017	New Millenium Building System	$ 41,104.00	2/28/2017	City Council
70385	4/26/2017	Glover Oil Company	$ 40,744.68	7/8/2014	City Council
70518	5/18/2017	Allied Building Products Co.	$ 36,055.84	2/28/2017	City Council
70611	6/7/2017	American Roll Up Door	$ 41,139.00	2/28/2017	City Council

18 Purchase Order Approved by City Council

Prepared by Purchasing 7/6/2017

Legislation Details (With Text)

File #:	17-310	**Version:**	1	**Name:**	
Type:	Informational Item			**Status:**	Agenda Ready
File created:	7/10/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date. (Finance Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Budget by Classification Report - June FY17.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: July 10, 2017
Agenda Date: July 25, 2017
Prepared By: Anthony Hagan, Grants Administrator
Through: Teri Butler, CGFO, Finance Director
Requested Action:
In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date.

BACKGROUND:

The following reports for the period ending June 2017 provide information for the three major funds: General Fund, Water/Sewer Fund and the Storm Water Fund.

Each of the major funds will have the following reports:

1. Budget by Account Classification Report
   Summary of the annual budget, revenues collected and expenditures by fund. The detailed back-up documentation is found in the Revenue Report and the Detailed Budget Report Summary by Object

2. Revenue Report
   Detail by account number of actual revenues collected vs. budget for the three major funds: General Fund, Water & Sewer and Storm Water. This report shows the current period, the year to date totals, the annual budget and the unrealized balance.
   - Estimated - represents either the current period or year to date prorated budget

- Actual - represents actual revenue received either in the current period or year to date
- % Rev - the percentage of actual revenue received vs. budget
- Annual Estimate - annual budget
- Unrealized Balance - annual estimate (budget less actual year to date received

3. Detail Budget Report Summary by Object
   Summary of expenditures by account description vs. budget for the three major funds: General Fund, Water & Sewer and Storm Water. This report shows the current period, the year to date totals, encumbrances, the annual budget and the unencumbered balance.
   - Budget - represents either the current period or year to date prorated budget
   - Actual - represents actual cash expenditures either in the current period or year to date
   - % Exp. - the percentage of actual expenditures vs. budget
   - Encumbrance - encumbered amount
   - Annual Budget - annual budget
   - Unencumbered Balance - annual budget less actual year to date actual expenditures plus encumbrances
   - % Budgeted - the percentage of year to date actual expenditures plus encumbrances vs. budget

STRATEGIC PLAN CONNECTION:

Monthly reporting provides staff with an opportunity to monitor expenditure and revenue progression each month, to evaluate anomalies, and to determine corrective action (if necessary) for fiscal responsibility.

BUDGETARY IMPACT:

None

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Informational Item only.



FY 2017 Budget by Classification Report - Summary Listing

Through 6/30/2017

Target for June is 75%

FUND 001 - GENERAL FUND

	Amended Budget	YTD Encumbrances	YTD Actual Transactions	Budget - YTD Transactions	% Used/Rec'd
REVENUE					
TAXES	$ 7,052,116		$ 6,342,177.45	$ 709,938.55	90%
OTHER PERMITS AND FEES	$ 3,412,358		$ 2,965,588.71	$ 446,769.29	87%
INTERGOVERNMENTAL	$ 3,230,830		$ 2,067,431.39	$ 1,163,398.61	64%
CHARGES FOR SERVICES	$ 11,159,533		$ 8,268,081.78	$ 2,891,451.22	74%
FINES AND FORFEITURES	$ 24,000		$ 17,612.65	$ 6,387.35	73%
MISCELLANEOUS	$ 811,046		$ 468,798.23	$ 342,247.77	58%
OTHER SOURCES (NON-REVENUE)	$ 23,078,253		$ 14,372,960.10	$ 8,705,292.90	62%
REVENUE TOTALS	**$ 48,768,136**		**$ 34,502,650.31**	**$ 14,265,485.69**	**71%**
EXPENSE					
SALARIES AND BENEFITS	$ 21,184,087	$ 1,206.00	$ 14,245,331.51	$ 6,937,549.49	67%
OPERATING EXPENDITURES	$ 10,813,643	$ 1,956,539.18	$ 6,048,466.31	$ 2,808,637.51	74%
CAPITAL OUTLAY	$ 4,116,999	$ 918,168.20	$ 2,341,509.02	$ 857,321.78	79%
GRANTS, AIDS AND OTHER	$ 12,653,407	$ -	$ 11,033,353.73	$ 1,620,053.27	87%
EXPENSE TOTALS	**$ 48,768,136**	**$ 2,875,913.38**	**$ 33,668,660.57**	**$ 12,223,562.05**	75%
REVENUE TOTALS	**$ 48,768,136**	**$ -**	**$ 34,502,650.31**	**$ 14,265,485.69**	**71%**
EXPENSE TOTALS	**$ 48,768,136**	**$ 2,875,913.38**	**$ 33,668,660.57**	**$ 12,223,562.05**	**75%**
	$ -	**$ (2,875,913.38)**	**$ 833,989.74**		

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

ACCOUNT		ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
310		TAXES								
311		AD VALOREM								
10	00	CURRENT TAXES	405,810	85,140.20	21	3,652,290	4,768,943.76	131	4,869,722	100,778.24
20	00	DELINQUENT TAXES	1,250	301.92	24	11,250	10,907.82	97	15,000	4,092.18
25	00	PENALTIES RE: TAXES	416	3,458.40	831	3,744	16,872.76	451	5,000	11,872.76-
30	00	TAX CERTIFICATES	16,666	188,947.34	1134	149,994	188,947.34	126	200,000	11,052.66
311	**	AD VALOREM	424,142	277,847.86	66	3,817,278	4,985,671.68	131	5,089,722	104,050.32
312		SALES USE AND FUEL TAXES								
41	00	LOCAL OPTION GAS TAX 6 CT	29,166	57,075.22	196	262,494	338,579.78	129	350,000	11,420.22
312	**	SALES USE AND FUEL TAXES	29,166	57,075.22	196	262,494	338,579.78	129	350,000	11,420.22
314		UTILITY SERVICE TAX								
10	00	ELECTRICITY	82,402	93,156.51	113	741,618	647,810.67	87	988,824	341,013.33
30	00	WATER-COCOA	0	.00		0	.00		0	.00
40	00	GAS	1,722	1,202.11	70	15,498	11,012.94	71	20,673	9,660.06
80	00	PROPANE	969	1,540.49	159	8,721	16,281.09	187	11,639	4,642.09-
314	**	UTILITY SERVICE TAX	85,093	95,899.11	113	765,837	675,104.70	88	1,021,136	346,031.30
315		COMMUNICATION SERVICE TAX								
00	00	COMMUNICATION SERVICE TAX	35,104	32,384.84	92	315,936	181,986.03	58	421,258	239,271.97
315	**	COMMUNICATION SERVICE TAX	35,104	32,384.84	92	315,936	181,986.03	58	421,258	239,271.97
316		LOCAL BUSINESS TAX								
00	00	LOCAL BUSINESS TAX	14,166	1,927.91	14	127,494	160,835.26	126	170,000	9,164.74
316	**	LOCAL BUSINESS TAX	14,166	1,927.91	14	127,494	160,835.26	126	170,000	9,164.74
310	***	TAXES	587,671	465,134.94	79	5,289,039	6,342,177.45✓	120	7,052,116✓	709,938.55✓
320		OTHER PERMITS & FEES								
322		BUILDING PERMITS								
00	00	BUILDING PERMITS	20,833	14,598.48	70	187,497	546,196.47	291	250,000	296,196.47-
10	00	TRAINING SURCHARGE	58	.00		522	938.84	180	700	238.84-
322	**	BUILDING PERMITS	20,891	14,598.48	70	188,019	547,135.31	291	250,700	296,435.31-
323		FRANCHISE FEES								
10	00	ELECTRICITY	66,587	47,355.51	71	599,283	344,035.07	57	799,054	455,018.93
40	00	GAS	1,846	1,146.38	62	16,614	11,171.06	67	22,158	10,986.94
70	00	SOLID WASTE	14,703	14,827.34	101	132,327	136,593.17	103	176,446	39,852.83
323	**	FRANCHISE FEES	83,136	63,329.23	76	748,224	491,799.30	66	997,658	505,858.70
325		SPECIAL ASSESSMENT								
12	01	FIRE PROTECTION	166,250	38,007.25	23	1,496,250	1,708,638.92	114	1,995,000	286,361.08

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

ACCOUNT		ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320		OTHER PERMITS & FEES								
325		SPECIAL ASSESSMENT								
12	02	DELINQUENT TAX	666	824.41	124	5,994	893.37	15	8,000	7,106.63
12	03	PENALTIES	83	1,381.29	1664	747	2,877.23	385	1,000	1,877.23-
12	04	TAX CERTIFICATES	12,500	150,057.69	1201	112,500	150,057.69	133	150,000	57.69-
12	*	SERVICE	179,499	190,270.64	106	1,615,491	1,862,467.21	115	2,154,000	291,532.79
325	**	SPECIAL ASSESSMENT	179,499	190,270.64	106	1,615,491	1,862,467.21	115	2,154,000	291,532.79
329		OTHER PERMITS & FEES								
00	00	OTHER PERMITS & FEES	0	.00		0	.00		0	.00
10	00	REPOSITORY FEES	0	.00		0	.00		0	.00
20	00	BUILDING PLANS REVIEW FEE	0	.00		0	.00		0	.00
25	00	PLANNING AND ZONING	833	1,908.50	229	7,497	63,916.89	853	10,000	53,916.89-
30	00	PLANNING SITE PLAN REVIEW	0	.00		0	.00		0	.00
35	00	FIRE INSPECTIONS	0	.00		0	270.00		0	270.00-
329	**	OTHER PERMITS & FEES	833	1,908.50	229	7,497	64,186.89	856	10,000	54,186.89-
320	***	OTHER PERMITS & FEES	284,359	270,106.85	95	2,559,231	2,965,588.71✓	116	3,412,358✓	446,769.29✓
330		INTERGOVERNMENTAL REVENUE								
331		FEDERAL GRANTS								
10	02	BROWNFIELDS REDEVELOP PR	20,833	.00		187,497	98,682.33	53	250,000	151,317.67
10	03	ENERGY EFFICIENT RETROFIT	0	.00		0	.00		0	.00
10	*	GENERAL GOVERNMENT	20,833	.00		187,497	98,682.33	53	250,000	151,317.67
20	01	RES OFFCR - CTY CONTRACT	2,650	.00		23,850	32,500.00	136	31,800	700.00-
20	05	JAG GRANT	1,915	.00		17,235	24,384.00	142	22,980	1,404.00-
20	09	DOT SPEED CONTROL GRANT	0	.00		0	.00		0	.00
20	10	PROJECT SAFE NEIGHBORHOOD	0	.00		0	.00		0	.00
20	12	BULLET PROOF GRANT	1,024	.00		9,216	4,962.00	54	12,298	7,336.00
20	13	COPS-CHRP GRANT	0	.00		0	.00		0	.00
20	14	FEMA DEFIBRILLATORS	0	.00		0	.00		0	.00
20	15	VICTIMS OF CRIME ACT GRNT	5,526	16,432.58	297	46,934	35,947.80	77	63,516	27,568.20
20	*	PUBLIC SAFETY	11,115	16,432.58	148	97,235	97,793.80	101	130,594	32,800.20
30	01	FEMA ASSIST TO FF GRANT	0	.00		0	.00		0	.00
39	10	FED GRANT -TRANSPORTATION	76,083	308,140.97	405	684,747	771,796.20	113	913,000	141,203.80
50	01	FEMA DISASTER RELIEF	0	.00		0	.00		0	.00
331	**	FEDERAL GRANTS	108,031	324,573.55	300	969,479	968,272.33	100	1,293,594	325,321.67
333		PAYMENT IN LIEU OF TAXES								
90	00	HOUSING AUTHORITY	2,916	.00		26,244	44,563.62	170	35,000	9,563.62-

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

ACCOUNT		ACCOUNT DESCRIPTION	********** CURRENT ESTIMATED	ACTUAL	%REV	******** YEAR-TO-DATE ESTIMATED	ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
330		INTERGOVERNMENTAL REVENUE								
333		PAYMENT IN LIEU OF TAXES								
333	**	PAYMENT IN LIEU OF TAXES	2,916	.00		26,244	44,563.62	170	35,000	9,563.62-
334		STATE GRANT								
50 01		STATE DISASTER REIMBURSE	0	.00		0	.00		0	.00
50 02		COCOA CONSERVATION	0	.00		0	.00		0	.00
50 03		RESIDENTIAL RETROFIT	0	.00		0	.00		0	.00
50	*	ECONOMIC ENVIRONMENT	0	.00		0	.00		0	.00
61 10		BREVARD COUNTY EMS GRANT	0	.00		0	.00		0	.00
90 30		HISTORIC PRESERVATION GRT	21,271	.00		191,439	.00		255,256	255,256.00
334	**	STATE GRANT	21,271	.00		191,439	.00		255,256	255,256.00
335		STATE SHARED REVENUES								
12 00		STATE REVENUE SHARING	38,805	39,076.13	101	349,245	273,532.90	78	465,670	192,137.10
12 20		8TH CNT MUNICIPAL GAS TAX	12,156	12,204.88	100	109,404	85,434.16	78	145,873	60,438.84
12	*	STATE REVENUE SHARING	50,961	51,281.01	101	458,649	358,967.06	78	611,543	252,575.94
14 00		MOBILE HOME LICENSES	1,666	817.37	49	14,994	16,836.42	112	20,000	3,163.58
15 00		ALCOHOLIC BEVERAGE	1,809	.00		16,281	19,350.36	119	21,717	2,366.64
18 00		LOCAL GOVERNMENT 1/2 CENT	80,848	91,114.68	113	727,632	638,760.62	88	970,178	331,417.38
21 00		FIREFIGHTER SUPPLEMENTAL	0	.00		0	8,050.32		0	8,050.32-
29 00		OTHER PUBLIC SAFETY	0	.00		0	.00		0	.00
41 00		FUEL TAX REFUNDS	1,961	.00		17,649	12,630.66	72	23,542	10,911.34
335	**	STATE SHARED REVENUES	137,245	143,213.06	104	1,235,205	1,054,595.44	85	1,646,980	592,384.56
337		GRANTS FROM LOCAL UNITS								
20 01		911 SURCHARGE FUNDS	0	.00		0	.00		0	.00
40 00		TRANSPORTATION	0	.00		0	.00		0	.00
40 01		FDOT JOINT PARTICIPATION	0	.00		0	.00		0	.00
40	*	TRANSPORTATION	0	.00		0	.00		0	.00
337	**	GRANTS FROM LOCAL UNITS	0	.00		0	.00		0	.00
338		SHARED REVENUE LOCAL UNIT								
10 01		EMS 1ST RESPONDER	0	.00		0	.00		0	.00
338	**	SHARED REVENUE LOCAL UNIT	0	.00		0	.00		0	.00
330	***	INTERGOVERNMENTAL REVENUE	269,463	467,786.61	174	2,422,367	2,067,431.39✓	85	3,230,830✓	1,163,398.61✓

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

ACCOUNT	ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
330	INTERGOVERNMENTAL REVENUE								
338	SHARED REVENUE LOCAL UNIT								
340	CHARGES FOR SERVICES								
341	GENERAL GOVERNMENT								
10 00	RECORDING FEES	0	.00		0	.00		0	.00
15 00	PUBLIC RECORDS MODERNIZAT	0	.00		0	.00		0	.00
21 00	FINANCE/ACCOUNTING FEES	0	.00		0	.00		0	.00
23 00	W/S UTILITY ACCT.FEES	0	.00		0	.00		0	.00
30 00	ADMINISTRATIVE FEES	447,865	447,866.00	100	4,030,785	4,030,794.00	100	5,374,389	1,343,595.00
31 00	ADMIN FEES STORMWATER	7,410	7,411.00	100	66,690	66,699.00	100	88,927	22,228.00
40 00	CERTIFY/COPY/SEARCH	8,333	11,654.03	140	74,997	72,155.75	96	100,000	27,844.25
90 12	PASSPORT EXECUTION FEES	863	725.00	84	7,767	5,700.00	73	10,356	4,656.00
341 **	GENERAL GOVERNMENT	464,471	467,656.03	101	4,180,239	4,175,348.75	100	5,573,672	1,398,323.25
342	PUBLIC SAFETY								
10 00	POLICE SERVICES	0	.00		0	.00		0	.00
90 00	OTHER PUBLIC SAFETY	0	.00		0	1,625.00		0	1,625.00-
90 01	FALSE ALARM FEES	833	640.00	77	7,497	6,640.00	89	10,000	3,360.00
90 02	MOTOR VEHICLE ACCIDENT	0	.00		0	.00		0	.00
90 *	OTHER PUBLIC SAFETY	833	640.00	77	7,497	8,265.00	110	10,000	1,735.00
342 **	PUBLIC SAFETY	833	640.00	77	7,497	8,265.00	110	10,000	1,735.00
343	PHYSICAL ENVIRONMENT								
37 10	BREVARD COUNTY	33,574	36,169.81	108	302,166	293,958.21	97	402,888	108,929.79
37 11	ROCKLEDGE	21,209	22,282.52	105	190,881	176,255.11	92	254,510	78,254.89
37 12	SUN LAKE	279	288.90	104	2,511	2,312.27	92	3,357	1,044.73
37 13	CLNY PK-M.I.UTIL CO.	150	155.15	103	1,350	766.12	57	1,810	1,043.88
37 16	COCOA BEACH	8,758	8,805.28	101	78,822	70,147.89	89	105,101	34,953.11
37 17	CAPE CANAVERAL	7,230	7,217.69	100	65,070	57,667.94	89	86,760	29,092.06
37 18	TITUSVILLE	315	322.07	102	2,835	2,638.72	93	3,783	1,144.28
37 *	WATER BILLING SERVICES	71,515	75,241.42	105	643,635	603,746.26	94	858,209	254,462.74
39 01	SERVICE CHARGES	33,333	45,438.44	136	299,997	322,775.49	108	400,000	77,224.51
39 03	ADMIN CHARGES	35,833	34,020.00	95	322,497	279,205.00	87	430,000	150,795.00
39 04	PENALTIES	75,000	77,769.18	104	675,000	654,653.09	97	900,000	245,346.91
39 05	NSF CHECKS	2,916	2,505.00	86	26,244	27,722.36	106	35,000	7,277.64
39 *	WATER OTHER INCOME	147,082	159,732.62	109	1,323,738	1,284,355.94	97	1,765,000	480,644.06
41 10	GARBAGE REVENUES	177,823	168,299.35	95	1,600,407	1,555,054.75	97	2,133,878	578,823.25
41 20	RECYCLING REVENUE	17,692	17,235.19	97	159,228	158,361.63	100	212,309	53,947.37
41 30	GREEN WASTE	15,130	14,535.41	96	136,170	133,984.93	98	181,563	47,578.07
41 *	GARBAGE COLLECTION	210,645	200,069.95	95	1,895,805	1,847,401.31	97	2,527,750	680,348.69

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

ACCOUNT	ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
340	CHARGES FOR SERVICES								
343	PHYSICAL ENVIRONMENT								
45 10	BILLING FEE - WEST WASTE	8,058	8,080.32	100	72,522	64,563.90	89	96,697	32,133.10
45 20	SALE - RECYCLING MATERIAL	83	.00		747	2,508.22	336	1,000	1,508.22-
45 *	GARBAGE - OTHER REVENUE	8,141	8,080.32	99	73,269	67,072.12	92	97,697	30,624.88
46 10	EARNED NOT BILLED	0	.00		0	.00		0	.00
90 01	MEDIAN MAINTENANCE	4,361	.00		39,249	26,168.00	67	52,336	26,168.00
90 02	ADOPT A MEDIAN PROGRAM	0	.00		0	.00		0	.00
90 03	FDOT MNT SIGNAL/HWY LIGHT	8,364	58,791.92	703	75,276	147,872.92	196	100,369	47,503.92-
90 *	OTHER PHYSICAL ENVIRON	12,725	58,791.92	462	114,525	174,040.92	152	152,705	21,335.92-
343 **	PHYSICAL ENVIRONMENT	450,108	501,916.23	112	4,050,972	3,976,616.55	98	5,401,361	1,424,744.45
347	CULTURE/RECREATION								
20 10	DOWNTOWN GAZEBO RENTAL	0	.00		0	.00		0	.00
20 15	JUNNY RIOS PARK RENTAL	0	.00		0	.00		0	.00
20 *	PARKS & RECREATION	0	.00		0	.00		0	.00
39 00	OTHER CULTURAL SERVICES	0	.00		0	.00		0	.00
39 10	PORCHER HOUSE - REVENUES	5,000	5,343.47	107	45,000	46,252.32	103	60,000	13,747.68
39 11	TENANT MAINTENANCE FEES	166	189.82	114	1,494	1,127.62	76	2,000	872.38
39 20	COCOA CIVIC CENTER	4,583	3,052.66	67	41,247	35,920.18	87	55,000	19,079.82
39 21	CC - BRIDAL SHOWS	0	.00		0	.00		0	.00
39 30	RIVERFRONT PARK	1,416	1,497.38	106	12,744	11,071.23	87	17,000	5,928.77
39 *	OTHER CULTURAL SERVICES	11,165	10,083.33	90	100,485	94,371.35	94	134,000	39,628.65
40 01	COCOA VILLAGE 10% GROSS	2,083	100.00	5	18,747	6,374.62	34	25,000	18,625.38
40 05	PERMIT FEES	208	250.00	120	1,872	1,576.75	84	2,500	923.25
40 10	MARDI GRAS	0	.00		0	.00		0	.00
40 *	SPECIAL EVENTS	2,291	350.00	15	20,619	7,951.37	39	27,500	19,548.63
50 10	EVENT FEES	833	990.64	119	7,497	4,528.76	60	10,000	5,471.24
50 20	CONCESSION SALES	0	.00		0	.00		0	.00
50 30	ADVERTISING/SPONSORSHIPS	250	.00		2,250	1,000.00	44	3,000	2,000.00
50 40	SCHOOL BOARD	0	.00		0	.00		0	.00
50 *	SPECIAL REC FACILITIES	1,083	990.64	92	9,747	5,528.76	57	13,000	7,471.24
347 **	CULTURE/RECREATION	14,539	11,423.97	79	130,851	107,851.48	82	174,500	66,648.52
349	OTHER CHARGES FOR SERVICE								
01 00	CREDIT CARD FEES	0	.00		0	.00		0	.00

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

ACCOUNT			ACCOUNT DESCRIPTION	********** CURRENT ESTIMATED	********** ACTUAL	%REV	******** YEAR-TO-DATE ESTIMATED	******** ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
340			CHARGES FOR SERVICES								
349			OTHER CHARGES FOR SERVICE								
349		**	OTHER CHARGES FOR SERVICE	0	.00		0	.00		0	.00
340		***	CHARGES FOR SERVICES	929,951	981,636.23	106	8,369,559	8,268,081.78	99	11,159,533	2,891,451.22
350			FINES AND FORFEITURES								
351			JUDGMENTS AND FINES								
	10 00		COUNTY COURT CRIMINAL	0	.00		0	.00		0	.00
	50 00		800 MHZ FINES	0	.00		0	.00		0	.00
	90 00		OTHER	2,000	2,359.40	118	18,000	17,612.65	98	24,000	6,387.35
351		**	JUDGMENTS AND FINES	2,000	2,359.40	118	18,000	17,612.65	98	24,000	6,387.35
354			LOCAL ORDINANCE VIOLATION								
	00 00		LOCAL ORDINANCE VIOLATION	0	.00		0	.00		0	.00
354		**	LOCAL ORDINANCE VIOLATION	0	.00		0	.00		0	.00
355			FEDERAL								
	00 00		FEDERAL	0	.00		0	.00		0	.00
355		**	FEDERAL	0	.00		0	.00		0	.00
356			STATE								
	00 00		STATE	0	.00		0	.00		0	.00
356		**	STATE	0	.00		0	.00		0	.00
350		***	FINES AND FORFEITURES	2,000	2,359.40	118	18,000	17,612.65	98	24,000	6,387.35
360			MISCELLANEOUS REVENUES								
361			INTEREST AND OTHR EARNING								
	10 00		INTEREST	4,588	309.89	7	41,292	93,304.26	226	55,062	38,242.26-
	20 00		DIVIDENDS	0	470.07		0	3,607.21		0	3,607.21-
	38 00		NET INC/DEC-FMV INVESTMNT	0	.00		0	46,617.70-		0	46,617.70
	40 00		GAIN/LOSS SALE OF INVEST	0	.00		0	.00		0	.00
361		**	INTEREST AND OTHR EARNING	4,588	779.96	17	41,292	50,293.77	122	55,062	4,768.23
362			RENT AND ROYALTIES								
	00 00		RENT AND ROYALTIES	9,313	3,583.33	39	83,817	73,675.21	88	111,760	38,084.79
362		**	RENT AND ROYALTIES	9,313	3,583.33	39	83,817	73,675.21	88	111,760	38,084.79
364			DISPOSITION FIXED ASSETS								
	00 00		DISPOSITION FIXED ASSETS	0	.00		0	22,274.88		0	22,274.88-
	10 00		GAIN/LOSS	0	.00		0	.00		0	.00

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

ACCOUNT	ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
360	MISCELLANEOUS REVENUES								
364	DISPOSITION FIXED ASSETS								
20 00	INTERFUND LOANS	0	.00		0	.00		0	.00
364 **	DISPOSITION FIXED ASSETS	0	.00		0	22,274.88		0	22,274.88-
365	SALES OF SURPLUS SCRAP								
00 00	SALES OF SURPLUS SCRAP	0	.00		0	.00		0	.00
365 **	SALES OF SURPLUS SCRAP	0	.00		0	.00		0	.00
366	CONTRIBUTIONS & DONATIONS								
00 00	CONTRIBUTIONS & DONATIONS	6,250	6,250.00	100	56,250	61,370.00	109	75,000	13,630.00
10 09	POLICE/FIRE DEPTS	1,486	.00		2,972	7,427.24	250	7,428	.76
10 10	CONTRIBS FOR K-9	0	.00		0	.00		0	.00
10 12	V-COP REVENUES	0	.00		0	.00		0	.00
10 13	VISIT FLORIDA GRANT	0	.00		0	.00		0	.00
10 20	TOY DRIVE	0	.00		0	.00		0	.00
10 *	DONATIONS-PRIVATE SOURCES	1,486	.00		2,972	7,427.24	250	7,428	.76
366 **	CONTRIBUTIONS & DONATIONS	7,736	6,250.00	81	59,222	68,797.24	116	82,428	13,630.76
367	LICENSES								
00 00	LICENSES	0	.00		0	.00		0	.00
367 **	LICENSES	0	.00		0	.00		0	.00
368	PENSION CONTRIBUTIONS								
00 00	PENSION CONTRIBUTIONS	0	.00		0	.00		0	.00
21 00	POLICE STATE CONTRIBUTION	11,974	.00		107,766	.00		143,695	143,695.00
22 00	FIRE STATE CONTRIBUTION	10,691	.00		96,219	.00		128,299	128,299.00
368 **	PENSION CONTRIBUTIONS	22,665	.00		203,985	.00		271,994	271,994.00
369	OTHER MISC REVENUES								
90 00	OTHER MISC REVENUES	7,598	2,689.22	35	68,382	65,723.17	96	91,182	25,458.83
90 01	COKE MACHINE	0	.00		0	.00		0	.00
90 02	POLICE SECURITY SERVICES	3,333	1,680.00	50	29,997	24,877.25	83	40,000	15,122.75
90 03	CODE ENF ABATE/DEMO REV	5,833	5,741.66	98	52,497	29,468.50	56	70,000	40,531.50
90 04	MISC. POLICE REVENUES	0	12.00		0	1,518.42		0	1,518.42-
90 05	INVESTIGATIVE COSTS REIM	3,791	3,925.31	104	34,119	40,119.79	118	45,500	5,380.21
90 06	SETTLEMENTS	0	.00		0	.00		0	.00
90 07	FLORIDA HARDEST HIT	833	950.00	114	7,497	8,360.00	112	10,000	1,640.00
90 08	ATF TASK FORCE	0	.00		0	.00		0	.00
90 09	PROPERTY REGISTRATION	2,760	1,500.00	54	24,840	16,300.00	66	33,120	16,820.00
90 10	POLICE STRIKEFORCE	0	.00		0	.00		0	.00
90 11	EXCESS INSURANCE PREMIUM	0	.00		0	.00		0	.00

FUND 001 GENERAL FUND

ACCOUNT	ACCOUNT DESCRIPTION	********** CURRENT ESTIMATED	ACTUAL	%REV	******** YEAR-TO-DATE ESTIMATED	ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
360	MISCELLANEOUS REVENUES								
369	OTHER MISC REVENUES								
90 99	COCOA PLAYHOUSE	0	.00		0	.00		0	.00
90 *	OTHER MISC REVENUES	24,148	16,498.19	68	217,332	186,367.13	86	289,802	103,434.87
96 00	INSURANCE REFUND PROCEEDS	0	.00		0	67,390.00		0	67,390.00-
369 **	OTHER MISC REVENUES	24,148	16,498.19	68	217,332	253,757.13	117	289,802	36,044.87
360 ***	MISCELLANEOUS REVENUES	68,450	27,111.48	40	605,648	468,798.23✓	77	811,046✓	342,247.77✓
380	OTHER SOURCES(NON-REV)								
381	INTERFUND TRANSFER								
91 03	CDBG (103)	0	.00		0	.00		0	.00
91 10	TRANSFER FROM REDEVELOP	2,343	.00		21,087	28,125.00	133	28,125	.00
91 11	TRANSFER FROM DIAMOND SQ	0	.00		0	.00		0	.00
91 12	US1 CORRIDOR (112)	0	.00		0	.00		0	.00
91 21	WATER SEWER FUND (421)	2,221	.00		15,769	.00		22,437	22,437.00
91 23	STORMWATER	0	.00		0	.00		0	.00
91 25	RESTRICTED ASSETS	0	.00		0	.00		0	.00
91 30	CAP PROJECT FUND	0	.00		0	.00		0	.00
91 41	TRANSFER FROM CONSFICATED	0	.00		0	.00		0	.00
91 *	TRANSFER FROM	4,564	.00		36,856	28,125.00	76	50,562	22,437.00
381 **	INTERFUND TRANSFER	4,564	.00		36,856	28,125.00	76	50,562	22,437.00
382	CONTRIBUTIONS ENTERPRISE								
40 00	CONTRIBUTIONS WATER REV.	454,916	454,917.00	100	4,094,244	4,094,253.00	100	5,459,000	1,364,747.00
40 01	6% CONTRIBUTION	82,826	82,827.00	100	745,434	745,443.00	100	993,919	248,476.00
40 *	CONTRIBUTIONS WATER REV.	537,742	537,744.00	100	4,839,678	4,839,696.00	100	6,452,919	1,613,223.00
382 **	CONTRIBUTIONS ENTERPRISE	537,742	537,744.00	100	4,839,678	4,839,696.00	100	6,452,919	1,613,223.00
383	INSTLMT PURCH/CAP LEASE								
10 00	INSTALMNT PURC/CAP LEASE	0	.00		0	.00		0	.00
383 **	INSTLMT PURCH/CAP LEASE	0	.00		0	.00		0	.00
384	DEBT PROCEEDS								
00 00	DEBT PROCEEDS	0	.00		0	.00		0	.00
384 **	DEBT PROCEEDS	0	.00		0	.00		0	.00
385	PROCEEDS REFUNDING BONDS								
00 00	PROCEEDS REFUNDING BONDS	1,108,125	.00		5,540,625	8,865,000.00	160	8,865,000	.00

CITY OF COCOA, FLORIDA

FUND 001 GENERAL FUND

ACCOUNT		ACCOUNT DESCRIPTION	ESTIMATED	CURRENT ACTUAL	%REV	ESTIMATED	YEAR-TO-DATE ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
380		OTHER SOURCES(NON-REV)								
385		PROCEEDS REFUNDING BONDS								
385	**	PROCEEDS REFUNDING BONDS	1,108,125	.00		5,540,625	8,865,000.00	160	8,865,000	.00
389		NON OPERATING SOURCES								
85	00	CONTRIBUTIONS-SUBDIVIDERS	0	.00		0	.00		0	.00
90	00	NON OPERATING SOURCES	10,395	.00		93,555	128,492.00	137	124,744	3,748.00-
90	20	PREMIUM ON DEBT ISSUE	63,956	.00		319,780	511,647.10	160	511,648	.90
90	*	NON OPERATING SOURCES	74,351	.00		413,335	640,139.10	155	636,392	3,747.10-
99	10	CASH CARRY FORWARD	0	.00		0	.00		0	.00
99	11	RESTR. CASH CARRY FORWARD	0	.00		0	.00		0	.00
99	50	FUND BAL-APPROP. RESERVES	679,132	.00		5,035,969	.00		7,073,380	7,073,380.00
99	*	BALANCE FORWARD	679,132	.00		5,035,969	.00		7,073,380	7,073,380.00
389	**	NON OPERATING SOURCES	753,483	.00		5,449,304	640,139.10	12	7,709,772	7,069,632.90
380	***	OTHER SOURCES(NON-REV)	2,403,914	537,744.00	22	15,866,463	14,372,960.10	91	23,078,253	8,705,292.90
FUND TOTAL		GENERAL FUND	4,545,808	2,751,879.51	61	35,130,307	34,502,650.31	98	48,768,136	14,265,485.69

REPORT SELECTIONS

Fiscal year . . . . . : 2017
Fund . . . . . : 001
All Departments
All Divisions
Suppress accounts with zero balances . . . . : N

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
11-00	EXECUTIVE SALARIES	2550	2550.00	100	22950	21950.00	96	.00	30600	8650.00	72
11 **	EXECUTIVE SALARIES	2550	2550.00	100	22950	21950.00	96	.00	30600	8650.00	72
12-00	REGULAR SALARIES & WAGES	941877	950758.81	101	8467143	7641878.17	90	.00	11292905	3651026.83	68
12-06	SALARIES/CONTRACTUAL	2222	70.00	3	19998	3738.75	19	.00	26675	22936.25	14
12-07	EMS 1ST RESPONDER	0	.00	0	0	.00	0	.00	0	.00	0
12-10	SALARY ADJUSTMENTS	0	.00	0	0	.00	0	.00	0	.00	0
12-11	LEAVE INCENTIVE SELL BACK	0	.00	0	0	.00	0	.00	0	.00	0
12-12	ACCRUAL PAYOUTS	11491	36989.44	322	58815	139732.71	238	.00	93313	46419.71-	150
12-13	COPS CHRP	0	.00	0	0	.00	0	.00	0	.00	0
12 **	REGULAR SALARIES & WAGES	955590	987818.25	103	8545956	7785349.63	91	.00	11412893	3627543.37	68
13-00	OTHER SALARIES & WAGES	89565	128590.69	144	760532	677573.50	89	.00	1029268	351694.50	66
13 **	OTHER SALARIES & WAGES	89565	128590.69	144	760532	677573.50	89	.00	1029268	351694.50	66
14-00	OVERTIME	54450	29007.24	53	287015	332499.50	116	.00	450440	117940.50	74
14-01	COMP TIME	0	.00	0	0	.00	0	.00	0	.00	0
14 **	OVERTIME	54450	29007.24	53	287015	332499.50	116	.00	450440	117940.50	74
15-00	SPECIAL PAY	32073	35856.83	112	262050	263629.04	101	.00	358282	94652.96	74
15 **	SPECIAL PAY	32073	35856.83	112	262050	263629.04	101	.00	358282	94652.96	74
20-00	CLOTHING/SHOE ALLOWANCE	1802	5900.00	327	15560	16687.15	107	.00	21000	4312.85	80
20 **	CLOTHING/SHOE ALLOWANCE	1802	5900.00	327	15560	16687.15	107	.00	21000	4312.85	80
21-00	FICA TAXES	87718	88707.68	101	769574	671360.67	87	.00	1032850	361489.33	65
21 **	FICA TAXES	87718	88707.68	101	769574	671360.67	87	.00	1032850	361489.33	65
22-00	RETIREMENT CONTRIBUTIONS	52025	53294.17	102	455331	419122.13	92	.00	611497	192374.87	69
22-01	LICENSED POLICE/FIRE	172124	175983.01	102	1485262	1403865.67	95	.00	2001656	597790.33	70
22-02	STATE CONTRIBUTIONS	20526	.00	0	210394	.00	0	.00	271994	271994.00	0
22-03	ICMA - CITY MANAGER	707	757.60	107	6132	5882.72	96	.00	8259	2376.28	71

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
22 **	RETIREMENT CONTRIBUTIONS	245382	230034.78	94	2157119	1828870.52	85	.00	2893406	1064535.48	63
23-00	LIFE/HEALTH INSURANCE	260674	236616.42	91	2311521	2032867.04	88	1206.00	3093669	1059595.96	66
23-03	CONTRA CIGNA SAVINGS	0	.00	0	0	.00	0	.00	0	.00	0
23 **	LIFE/HEALTH INSURANCE	260674	236616.42	91	2311521	2032867.04	88	1206.00	3093669	1059595.96	66
24-00	WORKER'S COMPENSATION	54556	56819.76	104	444354	443924.50	100	.00	608156	164231.50	73
24 **	WORKER'S COMPENSATION	54556	56819.76	104	444354	443924.50	100	.00	608156	164231.50	73
25-00	UNEMPLOYMENT COMPENSATION	833	.00	0	7497	992.46	13	.00	10000	9007.54	10
25 **	UNEMPLOYMENT COMPENSATION	833	.00	0	7497	992.46	13	.00	10000	9007.54	10
27-00	CAFETERIA PLAN	21167	18560.00	88	180024	169627.50	94	.00	243523	73895.50	70
27 **	CAFETERIA PLAN	21167	18560.00	88	180024	169627.50	94	.00	243523	73895.50	70
31-00	PROFESSIONAL SERVICES	57980	4115.50	7	447964	150310.97	34	224737.95	621919	246870.08	60
31-01	LEGAL FEES	45745	32952.59	72	319305	292921.16	92	163628.84	456550	.00	100
31-02	MEDICAL SERVICES	3283	.00	0	29547	7648.14	26	29058.86	39398	2691.00	93
31-03	ENGINEERING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
31-05	EMS 1ST RESPONDER	1093	.00	0	9837	13125.00	133	.00	13125	.00	100
31-33	EMPLOYEE HEALTH CENTER	19856	.00	0	178704	90850.58	51	147421.42	238272	.00	100
31 **	PROFESSIONAL SERVICES	127957	37068.09	29	985357	554855.85	56	564847.07	1369264	249561.08	82
32-00	ACCOUNTING & AUDITING	3625	.00	0	32625	43500.00	133	.00	43500	.00	100
32 **	ACCOUNTING & AUDITING	3625	.00	0	32625	43500.00	133	.00	43500	.00	100
34-00	CONTRACT SERVICES	97040	55196.26	57	781302	670721.29	86	176333.30	1072488	225433.41	79
34-03	CUSTOMER SERVICE CONTRACT	152752	150652.98	99	1374768	1211184.07	88	.00	1833029	621844.93	66
34-07	JANITORIAL CONTRACT SVS	0	.00	0	0	.00	0	.00	0	.00	0
34-09	MOWING CONTRACTS	1682	1115.00	66	18856	13840.00	73	10000.00	23900	60.00	100
34-10	COST OF GENERAL FUND SVCS	0	.00	0	0	.00	0	.00	0	.00	0
34 **	CONTRACT SERVICES	251474	206964.24	82	2174926	1895745.36	87	186333.30	2929417	847338.34	71

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
39-00	CONTINGENCY	28102-	.00	0	151904	.00	0	.00	67604	67604.00	0
39-01	EMS RESTRICTED	0	.00	0	0	.00	0	.00	0	.00	0
39-10	RESERVE CONTINGENCY	0	.00	0	0	.00	0	.00	0	.00	0
39-11	SERIES 2010 GF BOND	0	.00	0	0	.00	0	.00	0	.00	0
39-15	WAGE AND SALARY	4447	.00	0	31129	.00	0	.00	0	.00	0
39-20	FUEL, OIL & LUBRICANTS	0	.00	0	0	.00	0	.00	0	.00	0
39 **	CONTINGENCY	23655-	.00	0	183033	.00	0	.00	67604	67604.00	0
40-00	TRAVEL & PER DIEM	5047	3545.79	70	37723	24335.10	65	.00	52970	28634.90	46
40-01	CAR ALLOWANCE	0	.00	0	0	.00	0	.00	0	.00	0
40 **	TRAVEL & PER DIEM	5047	3545.79	70	37723	24335.10	65	.00	52970	28634.90	46
41-00	COMMUNICATION	13920	1359.70	10	125168	84338.30	67	66869.06	166964	15756.64	91
41 **	COMMUNICATION	13920	1359.70	10	125168	84338.30	67	66869.06	166964	15756.64	91
42-00	POSTAGE & FREIGHT	35383	34438.02	97	304910	298393.98	98	90396.27	411171	22380.75	95
42 **	POSTAGE & FREIGHT	35383	34438.02	97	304910	298393.98	98	90396.27	411171	22380.75	95
43-00	ELECTRIC/WATER/SEWER	59215	55635.90	94	532935	423305.13	79	246510.12	710605	40789.75	94
43 **	ELECTRIC/WATER/SEWER	59215	55635.90	94	532935	423305.13	79	246510.12	710605	40789.75	94
44-00	RENTALS AND LEASES	14280	641.70	5	128352	109299.22	85	43210.28	171243	18733.50	89
44 **	RENTALS AND LEASES	14280	641.70	5	128352	109299.22	85	43210.28	171243	18733.50	89
45-00	INSURANCE	33102	91069.82	275	297918	367896.35	124	.00	397284	29387.65	93
45 **	INSURANCE	33102	91069.82	275	297918	367896.35	124	.00	397284	29387.65	93
46-00	REPAIRS & MAINTENANCE	58163	18919.61	33	496578	349202.62	70	184184.74	671120	137732.64	80
46-02	REPAIR/MAINT BUILDING	51645	13071.54	25	467593	222285.31	48	307455.78	622543	92801.91	85
46-03	REPAIR/MAINT-VEHICLES	16869	10954.79	65	151821	123243.52	81	15451.03	202505	63810.45	69
46-05	HYDRANT FEES	15471	15451.56	100	139239	139064.04	100	.00	185653	46588.96	75
46-15	INSURED VEHICLE ACCIDENT	0	.00	0	0	.00	0	.00	0	.00	0

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
46 **	REPAIRS & MAINTENANCE	142148	58397.50	41	1255231	833795.49	66	507091.55	1681821	340933.96	80
47-00	PRINTING & BINDING	1600	69.65	4	14380	7314.24	51	276.08	19278	11687.68	39
47 **	PRINTING & BINDING	1600	69.65	4	14380	7314.24	51	276.08	19278	11687.68	39
48-00	PROMOTIONAL ACTIVITIES	4044	1525.72	38	40419	17584.86	44	430.50	52569	34553.64	34
48-11	BUSINESS ASSIST. PROGRAM	3750	.00	0	33750	.00	0	.00	45000	45000.00	0
48-12	CHRISTMAS TREE EVENT 2009	0	.00	0	0	.00	0	.00	0	.00	0
48 **	PROMOTIONAL ACTIVITIES	7794	1525.72	20	74169	17584.86	24	430.50	97569	79553.64	19
49-00	OTHER CHARGES & OBLIG.	68440	2560.20	4	493531	455748.11	92	29119.00	698893	214025.89	69
49-02	ADVERTISING	10-	.00	0	190	159.00	84	.00	159	.00	100
49-05	BROWNFIELDS REDEV PROG	20033	.00	0	180297	114442.33	64	93585.00	240406	32378.67	87
49-06	BROWNFIELD PROG CITY COST	625	.00	0	5625	3650.00	65	.00	7500	3850.00	49
49-07	BAD DEBT EXPENSE	12832	8659.72-	68-	115488	53338.78-	46-	.00	154000	207338.78	35-
49-08	CASH OVER/SHORT	0	.00	0	0	.00	0	.00	0	.00	0
49-15	OBSOLETE INVENTORY	0	.00	0	0	.00	0	.00	0	.00	0
49-17	DAMAGED INVENTORY	0	.00	0	0	.00	0	.00	0	.00	0
49-21	PD INVESTIGATIVE FUNDS	1875	5000.00	267	16875	18000.00	107	.00	22500	4500.00	80
49 **	OTHER CHARGES & OBLIG.	103795	1099.52-	1-	812006	538660.66	66	122704.00	1123458	462093.34	59
52-00	OPERATING SUPPLIES	89426	17929.07	20	771520	568589.52	74	100296.01	1039896	371010.47	64
52-02	UNIFORMS	1545	368.90	24	13905	9243.29	67	7451.76	18550	1854.95	90
52-05	EMS 1st RESP-CONSUM SUPP	3098	694.15	22	27882	31509.94	113	2887.07	37183	2785.99	93
52-07	JANITORIAL SUPPLIES	2096	2378.67	114	18864	16041.99	85	.00	25170	9128.01	64
52-10	HEATING FUEL	103	.00	0	927	757.92	82	482.08	1240	.00	100
52-30	FUEL OIL & LUBRICANTS	19281	32561.45	169	173529	120930.55	70	.00	231422	110491.45	52
52-33	EMPLOYEE HEALTH CENTER	4769	.00	0	42921	46751.87	109	10480.13	57232	.00	100
52 **	OPERATING SUPPLIES	120318	53932.24	45	1049548	793825.08	76	121597.05	1410693	495270.87	65

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
53-00	ROAD MATERIALS/SUPPLIES	1924-	.00	0	41226	7969.84	19	6313.90	35455	21171.26	40
53 **	ROAD MATERIALS/SUPPLIES	1924-	.00	0	41226	7969.84	19	6313.90	35455	21171.26	40
54-00	MEMBERSHIP/PUBLICATIONS	2649	497.00	19	23712	19526.75	82	300.00	31750	11923.25	62
54 **	MEMBERSHIP/PUBLICATIONS	2649	497.00	19	23712	19526.75	82	300.00	31750	11923.25	62
55-00	TRAINING	6466	3229.00	50	61594	27021.24	44	350.00-	81097	54425.76	33
55-01	EDA PROGRAM	1041	734.42	71	9369	1098.86	12	10.00	12500	11391.14	9
55 **	TRAINING	7507	3963.42	53	70963	28120.10	40	340.00-	93597	65816.90	30
58-97	LABOR	0	.00	0	0	.00	0	.00	0	.00	0
58-98	EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
58-99	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
58 **	WORK ORDER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
59-00	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
59 **	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
61-00	LAND	1299-	.00	0	10573	.00	0	.00	6683	6683.00	0
61 **	LAND	1299-	.00	0	10573	.00	0	.00	6683	6683.00	0
62-00	BUILDINGS	21661	.00	0	194949	255546.79	131	2984.00	259936	1405.21	100
62-33	EMPLOYEE HEALTH CENTER	0	.00	0	0	.00	0	.00	0	.00	0
62 **	BUILDINGS	21661	.00	0	194949	255546.79	131	2984.00	259936	1405.21	100
63-00	INFRASTRUCTURE	243408	164666.86	68	2126937	1461884.92	69	616100.93	2857171	779185.15	73
63 **	INFRASTRUCTURE	243408	164666.86	68	2126937	1461884.92	69	616100.93	2857171	779185.15	73
64-00	MACHINERY AND EQUIPMENT	84372	5279.78	6	700610	584653.44	83	299083.27	953784	70047.29	93
64-01	JAG GRANT	3346	.00	0	13384	23425.87	175	.00	23427	1.13	100
64-15	IT HARDWARE	0	.00	0	0	.00	0	.00	0	.00	0
64-33	EMPLOYEE HEALTH CENTER	0	.00	0	0	.00	0	.00	0	.00	0
64 **	MACHINERY AND EQUIPMENT	87718	5279.78	6	713994	608079.31	85	299083.27	977211	70048.42	93

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
68-10	SFTWR & OTHER INTANGIBLES	1573	.00	0	11287	15998.00	142	.00	15998	.00	100
68 **	INTANGIBLE ASSETS	1573	.00	0	11287	15998.00	142	.00	15998	.00	100
71-00	DEBT SERVICE - PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
71 **	DEBT SERVICE - PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
72-00	DEBT SERVICE - INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
72 **	DEBT SERVICE - INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
73-00	OTHER DEBT SVC COSTS	1241007	.00	0	6205035	9928053.34	160	.00	9928054	.66	100
73 **	OTHER DEBT SVC COSTS	1241007	.00	0	6205035	9928053.34	160	.00	9928054	.66	100
81-00	AIDS TO GOVT AGENCY	62583	.00	0	563247	751001.00	133	.00	751003	2.00	100
81 **	AIDS TO GOVT AGENCY	62583	.00	0	563247	751001.00	133	.00	751003	2.00	100
82-01	ECON DEV INCENTIVE CONTR	105666	.00	0	950994	.00	0	.00	1268000	1268000.00	0
82 **	AID PRIVATE ORGANIZATION	105666	.00	0	950994	.00	0	.00	1268000	1268000.00	0
83-00	OTHER GRANTS & AIDS	0	.00	0	0	.00	0	.00	0	.00	0
83-01	MISC GRANTS/DONATIONS	3862	.00	0	34758	.00	0	.00	46350	46350.00	0
83 **	OTHER GRANTS AND AIDS	3862	.00	0	34758	.00	0	.00	46350	46350.00	0
91-03	CDBG (103)	0	.00	0	0	.00	0	.00	0	.00	0
91-04	BC HOME (104)	0	.00	0	0	.00	0	.00	0	.00	0
91-10	CRA (110)	0	.00	0	0	.00	0	.00	0	.00	0
91-11	DIAMOND SQUARE (111)	0	.00	0	0	.00	0	.00	0	.00	0
91-12	US 1 CORRIDOR (112)	0	.00	0	0	.00	0	.00	0	.00	0
91-20	TRANSFER TO DEBT SVC 201	0	.00	0	0	.00	0	.00	0	.00	0
91-21	WATER SEWER 421	0	.00	0	0	.00	0	.00	0	.00	0
91-23	TO STORMWATER 423	0	.00	0	0	.00	0	.00	0	.00	0
91-25	TO RESTRICTED ASSET 425	0	.00	0	0	.00	0	.00	0	.00	0
91-30	GF CAPITAL PROJECTS 301	73333	.00	0	439998	354299.39	81	.00	660000	305700.61	54

FUND 001 GENERAL FUND

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
91-52	SELF INSURANCE FUND 520	0	.00	0	0	.00	0	.00	0	.00	0
91-53	HEALTH INSURANCE FUND 530	0	.00	0	0	.00	0	.00	0	.00	0
91 **	INTERFUND TRANSFER	73333	.00	0	439998	354299.39	81	.00	660000	305700.61	54
FUND 001	TOTAL *********										
	GENERAL FUND	4550107	2538417.56	56	35160106	33668660.57	96	2875913.38	48768136	12223562.05	75
GRAND	TOTAL *********										
		4550107	2538417.56	56	35160106	33668660.57	96	2875913.38	48768136	12223562.05	75

FY 2017 Budget by Classification Report - Summary Listing

Through 6/30/2017

Target for June is 75%

FUND 421 - WATER/SEWER FUND

	Amended Budget	YTD Encumbrances	YTD Actual Transactions	Budget - YTD Transactions	% Used/Rec'd
REVENUE					
IMPACT FEES	$ 1,668,443		$ 1,341,632.50	$ 326,810.50	80%
CHARGES FOR SERVICES	$ 52,128,130		$ 43,542,106.01	$ 8,586,023.99	84%
MISCELLANEOUS	$ 307,595		$ 465,650.10	$ (158,055.10)	151%
OTHER SOURCES (NON-REVENUE)	$ 29,020,257		$ 516,756.11	$ 28,503,500.89	2%
REVENUE TOTALS	**$ 83,124,425**	-	**$ 45,866,144.72**	**$ 37,258,280.28**	**55%**
				$ (16,276,782.83)	
EXPENSE					
SALARIES AND BENEFITS	$ 13,919,535	$ 804.00	$ 8,770,925.01	$ 5,147,805.99	63%
OPERATING EXPENDITURES	$ 24,532,515	$ 6,477,856.95	$ 11,743,519.02	$ 6,311,139.03	74%
CAPITAL OUTLAY	$ 29,196,258	$ 12,143,482.25	$ 8,984,033.05	$ 8,068,742.70	72%
GRANTS, AIDS AND OTHER	$ 15,476,117	$ -	$ 8,650,496.00	$ 6,825,621.00	56%
EXPENSE TOTALS	**$ 83,124,425**	**$ 18,622,143.20**	**$ 38,148,973.08**	**$ 26,353,308.72**	68%
REVENUE TOTALS	**$ 83,124,425**	**$ -**	**$ 45,866,144.72**	**$ 37,258,280.28**	**55%**
EXPENSE TOTALS	**$ 83,124,425**	**$ 18,622,143.20**	**$ 38,148,973.08**	**$ 26,353,308.72**	**68%**
	$ -	**$ (18,622,143.20)**	**$ 7,717,171.64**		

CITY OF COCOA, FLORIDA

FUND 421 WATER/SEWER ENTERPRISE

ACCOUNT	ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320	OTHER PERMITS & FEES								
324	IMPACT FEES								
03 10	WATER - RESIDENTIAL	63,949	102,400.00	160	575,541	816,615.00	142	767,388	49,227.00-
03 11	WATER - COMMERCIAL	66,559	22,925.00	34	599,031	362,267.50	61	798,711	436,443.50
03 20	SEWER - RESIDENTIAL	767	8,750.00	1141	6,903	13,750.00	199	9,210	4,540.00-
03 21	SEWER - COMMERCIAL	7,761	.00		69,849	149,000.00	213	93,134	55,866.00-
03 *	IMPACT FEES	139,036	134,075.00	96	1,251,324	1,341,632.50	107	1,668,443	326,810.50
324 **	IMPACT FEES	139,036	134,075.00	96	1,251,324	1,341,632.50	107	1,668,443	326,810.50
320 ***	OTHER PERMITS & FEES	139,036	134,075.00	96	1,251,324	1,341,632.50✓	107	1,668,443✓	326,810.50✓
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL GRANTS								
90 00	OTHER FEDERAL GRANT-BABS	0	.00		0	304,068.96		0	304,068.96-
331 **	FEDERAL GRANTS	0	.00		0	304,068.96		0	304,068.96-
337	GRANTS FROM LOCAL UNITS								
30 00	PHYSICAL ENVIRONMENT	0	.00		0	.00		0	.00
30 02	SJRWMD - BRACCO RESERVOIR	0	.00		0	.00		0	.00
30 08	SJRWMD - SUPP SUPPLY WELL	0	.00		0	.00		0	.00
30 *	PHYSICAL ENVIRONMENT	0	.00		0	.00		0	.00
337 **	GRANTS FROM LOCAL UNITS	0	.00		0	.00		0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	304,068.96		0	304,068.96-
340	CHARGES FOR SERVICES								
343	PHYSICAL ENVIRONMENT								
30 10	EARNED NOT BILLED	0	.00		0	.00		0	.00
31 00	WATER SALES	3,659,823	4,410,375.06	121	32,938,407	36,640,758.65	111	43,917,881	7,277,122.35
33 00	WATER CONNECTION FEE	20,000	36,990.00	185	180,000	307,817.04	171	240,000	67,817.04-
33 02	WATER CONNECT - GRISSOM	0	.00		0	.00		0	.00
33 *	WATER CONNECTION FEE	20,000	36,990.00	185	180,000	307,817.04	171	240,000	67,817.04-
36 00	WATER HYDRANT FEES	217,357	242,984.91	112	1,956,213	2,183,533.61	112	2,608,291	424,757.39
39 00	WATER OTHER INCOME	0	.00		0	.00		0	.00
39 02	FDOT EASEMENT PAYMENT	0	.00		0	.00		0	.00
39 06	HYDRANT RESID FLOW TEST	125	900.00	720	1,125	4,700.00	418	1,500	3,200.00-
39 07	BACKFLOW DEVICE TEST	12,083	14,583.49	121	108,747	115,898.06	107	145,000	29,101.94
39 08	JUMPER METERS	58	100.00	172	522	1,750.00	335	700	1,050.00-
39 09	PLAN REVIEW/CONST INSPECT	1,000	2,000.00	200	9,000	21,000.00	233	12,000	9,000.00-
39 10	BACKFLOW PRV/RLCT TEMP	208	5.42	3	1,872	298.78	16	2,500	2,201.22

CITY OF COCOA, FLORIDA

FUND 421 WATER/SEWER ENTERPRISE

ACCOUNT	ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	%REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
340	CHARGES FOR SERVICES								
343	PHYSICAL ENVIRONMENT								
39 11	PORT ACCESS CHARGE	0	.00		0	.00		0	.00
39 12	CROSS CONNECTION CONTROL	0	.00		0	.00		0	.00
39 *	WATER OTHER INCOME	13,474	17,588.91	131	121,266	143,646.84	119	161,700	18,053.16
51 00	SEWER SALES	405,421	463,225.25	114	3,648,789	4,000,296.97	110	4,865,057	864,760.03
51 10	EARNED NOT BILLED	0	.00		0	.00		0	.00
51 *	SEWER SALES	405,421	463,225.25	114	3,648,789	4,000,296.97	110	4,865,057	864,760.03
53 02	SEWER CONNECT - FINANCED	0	.00		0	.00		0	.00
53 04	SEWER CONNECT- GRISSOM	0	.00		0	.00		0	.00
53 05	REUSE CONNECT - GRISSOM	0	.00		0	.00		0	.00
53 *	SEWER CONNECTION FEES	0	.00		0	.00		0	.00
59 01	GREASE TRAP PERMITS	516	552.11	107	4,644	5,061.28	109	6,200	1,138.72
60 00	REUSE WATER	26,416	29,255.00	111	237,744	254,460.22	107	317,001	62,540.78
60 01	REUSE WATER INSTALLATION	1,000	1,589.12	159	9,000	6,531.40	73	12,000	5,468.60
60 10	EARNED NOT BILLED	0	.00		0	.00		0	.00
60 *	REUSE WATER	27,416	30,844.12	113	246,744	260,991.62	106	329,001	68,009.38
90 10	OTHER EARNED NOT BILLED	0	.00		0	.00		0	.00
343 **	PHYSICAL ENVIRONMENT	4,344,007	5,202,560.36	120	39,096,063	43,542,106.01	111	52,128,130	8,586,023.99
340 ***	CHARGES FOR SERVICES	4,344,007	5,202,560.36	120	39,096,063	43,542,106.01✓	111	52,128,130 ✓	8,586,023.99✓
360	MISCELLANEOUS REVENUES								
361	INTEREST AND OTHR EARNING								
10 00	INTEREST	20,107	108.45	1	180,963	160,981.11	89	241,295	80,313.89
10 10	SBA	0	.11		0	.85		0	.85-
10 *	INTEREST	20,107	108.56	1	180,963	160,981.96	89	241,295	80,313.04
20 00	DIVIDENDS	0	.00		0	.00		0	.00
38 00	NET INC/DEC-FMV INVESTMNT	0	.00		0	89,433.01-		0	89,433.01
40 00	GAIN/LOSS SALE OF INVEST	0	.00		0	.00		0	.00
361 **	INTEREST AND OTHR EARNING	20,107	108.56	1	180,963	71,548.95	40	241,295	169,746.05
362	RENT AND ROYALTIES								
00 00	RENT AND ROYALTIES	108	.00		972	1,300.00	134	1,300	.00
362 **	RENT AND ROYALTIES	108	.00		972	1,300.00	134	1,300	.00

CITY OF COCOA, FLORIDA

FUND 421 WATER/SEWER ENTERPRISE

ACCOUNT	ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
360	MISCELLANEOUS REVENUES								
362	RENT AND ROYALTIES								
364	DISPOSITION FIXED ASSETS								
00 00	DISPOSITION FIXED ASSETS	1,250	.00		11,250	53,000.38	471	15,000	38,000.38-
10 00	GAIN/LOSS	0	.00		0	.00		0	.00
364 **	DISPOSITION FIXED ASSETS	1,250	.00		11,250	53,000.38	471	15,000	38,000.38-
365	SALES OF SURPLUS SCRAP								
00 00	SALES OF SURPLUS SCRAP	833	.00		7,497	6,658.40	89	10,000	3,341.60
365 **	SALES OF SURPLUS SCRAP	833	.00		7,497	6,658.40	89	10,000	3,341.60
366	CONTRIBUTIONS & DONATIONS								
00 00	CONTRIBUTIONS & DONATIONS	0	.00		0	.00		0	.00
366 **	CONTRIBUTIONS & DONATIONS	0	.00		0	.00		0	.00
369	OTHER MISC REVENUES								
90 00	OTHER MISC REVENUES	3,333	1,644.96	49	29,997	29,073.41	97	40,000	10,926.59
90 06	SETTLEMENTS	0	.00		0	.00		0	.00
90 *	OTHER MISC REVENUES	3,333	1,644.96	49	29,997	29,073.41	97	40,000	10,926.59
96 00	INSURANCE REFUND PROCEEDS	0	.00		0	.00		0	.00
369 **	OTHER MISC REVENUES	3,333	1,644.96	49	29,997	29,073.41	97	40,000	10,926.59
360 ***	MISCELLANEOUS REVENUES	25,631	1,753.52	7	230,679	161,581.14✓	70	307,595✓	146,013.86✓
380	OTHER SOURCES(NON-REV)								
381	INTERFUND TRANSFER								
45 03	OFFSITE IMPROVEMENT TFER	0	.00		0	.00		0	.00
91 01	GENERAL FUND (001)	0	.00		0	.00		0	.00
91 10	TRANSFER FROM REDEVELOP	0	.00		0	.00		0	.00
91 23	STORMWATER	0	.00		0	.00		0	.00
91 25	RESTRICTED ASSETS	0	.00		0	.00		0	.00
91 30	CAP PROJECT FUND	0	.00		0	.00		0	.00
91 *	TRANSFER FROM	0	.00		0	.00		0	.00
381 **	INTERFUND TRANSFER	0	.00		0	.00		0	.00
383	INSTLMT PURCH/CAP LEASE								
10 00	INSTALMNT PURC/CAP LEASE	0	.00		0	.00		0	.00
383 **	INSTLMT PURCH/CAP LEASE	0	.00		0	.00		0	.00

CITY OF COCOA, FLORIDA

FUND 421 WATER/SEWER ENTERPRISE

ACCOUNT	ACCOUNT DESCRIPTION	********** CURRENT ********** ESTIMATED	ACTUAL	%REV	******** YEAR-TO-DATE ******** ESTIMATED	ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
380	OTHER SOURCES(NON-REV)								
383	INSTLMT PURCH/CAP LEASE								
389	NON OPERATING SOURCES								
30 00	LOAN PROCEEDS	0	.00		0	.00		0	.00
41 00	S MAINLAND CONTRIBUTIONS	0	.00		0	.00		0	.00
42 00	DER CIA GRANT MONEY	0	.00		0	.00		0	.00
81 00	CONTRIBUTION LIFT STATION	0	10,150.00		0	208,929.54		0	208,929.54-
82 00	CONTRIBUTION S MAINLAND	0	7,103.84		0	78,319.42		0	78,319.42-
83 00	CONTRIBUTION VIERA	0	40,357.24		0	229,507.15		0	229,507.15-
83 01	THE VIERA COMPANY	0	.00		0	.00		0	.00
83 *	CONTRIBUTION VIERA	0	40,357.24		0	229,507.15		0	229,507.15-
85 00	CONTRIBUTIONS-SUBDIVIDERS	0	.00		0	.00		0	.00
99 10	CASH CARRY FORWARD	0	.00		0	.00		0	.00
99 11	RESTR. CASH CARRY FORWARD	0	.00		0	.00		0	.00
99 50	FUND BAL-APPROP. RESERVES	2,529,261	.00		21,432,461	.00		29,020,257	29,020,257.00
99 51	SERIES 2010 PROCEEDS	0	.00		0	.00		0	.00
99 *	BALANCE FORWARD	2,529,261	.00		21,432,461	.00		29,020,257	29,020,257.00
389 **	NON OPERATING SOURCES	2,529,261	57,611.08	2	21,432,461	516,756.11	2	29,020,257	28,503,500.89
380 ***	OTHER SOURCES(NON-REV)	2,529,261	57,611.08	2	21,432,461	516,756.11✓	2	29,020,257✓	28,503,500.89✓
FUND TOTAL	WATER/SEWER ENTERPRISE	7,037,935	5,395,999.96	77	62,010,527	45,866,144.72✓	74	83,124,425✓	37,258,280.28✓

REPORT SELECTIONS

Fiscal year . . . . . : 2017
Fund . . . . . : 421
All Departments
All Divisions
Suppress accounts with zero balances . . . . . : N

FUND 421 WATER/SEWER ENTERPRISE

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
12-00	SALARIES & WAGES	585117	672423.66	115	5811043	4892715.92	84	.00	7566438	2673722.08	65
12-10	SALARY ADJUSTMENTS	0	.00	0	0	.00	0	.00	0	.00	0
12-11	LEAVE INCENTIVE SELL BACK	0	.00	0	0	.00	0	.00	0	.00	0
12-12	ACCRUAL PAYOUTS	4502	835.29	19	9004	23314.33	259	.00	22509	805.33-	104
12 **	REGULAR SALARIES & WAGES	589619	673258.95	114	5820047	4916030.25	85	.00	7588947	2672916.75	65
13-00	OTHER SALARIES & WAGES	59327	49989.55	84	351548	351567.80	100	.00	529556	177988.20	66
13 **	OTHER SALARIES & WAGES	59327	49989.55	84	351548	351567.80	100	.00	529556	177988.20	66
14-00	OVERTIME	77144	36583.39	47	323773	413698.42	128	.00	555249	141550.58	75
14-01	COMP TIME	0	.00	0	0	.00	0	.00	0	.00	0
14 **	OVERTIME	77144	36583.39	47	323773	413698.42	128	.00	555249	141550.58	75
15-00	SPECIAL PAY	16	.00	0	144	.00	0	.00	200	200.00	0
15 **	SPECIAL PAY	16	.00	0	144	.00	0	.00	200	200.00	0
20-00	CLOTHING/SHOE ALLOWANCE	1788	275.00	15	15791	15495.00	98	.00	21175	5680.00	73
20 **	CLOTHING/SHOE ALLOWANCE	1788	275.00	15	15791	15495.00	98	.00	21175	5680.00	73
21-00	FICA TAXES	57646	56168.96	97	509930	415149.06	81	.00	682932	267782.94	61
21 **	FICA TAXES	57646	56168.96	97	509930	415149.06	81	.00	682932	267782.94	61
22-00	RETIREMENT CONTRIBUTIONS	163071	135426.60	83	1003189	890594.61	89	.00	1492442	601847.39	60
22-01	POLICE/FIRE	0	.00	0	0	.00	0	.00	0	.00	0
22 **	RETIREMENT CONTRIBUTIONS	163071	135426.60	83	1003189	890594.61	89	.00	1492442	601847.39	60
23-00	LIFE/HEALTH INSURANCE	191295	146285.84	77	1708873	1273256.90	75	.00	2282793	1009536.10	56
23-02	LIFE/HEALTH RETIREES	15002	14734.56	98	135018	93607.88	69	804.00	180024	85612.12	52
23-03	CONTRA CIGNA SAVINGS	0	.00	0	0	.00	0	.00	0	.00	0
23-99	OPEB HEALTH EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
23 **	LIFE/HEALTH INSURANCE	206297	161020.40	78	1843891	1366864.78	74	804.00	2462817	1095148.22	56
24-00	WORKER'S COMPENSATION	38774	41339.06	107	318584	317125.09	100	.00	434955	117829.91	73

FUND 421 WATER/SEWER ENTERPRISE

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
24 **	WORKER'S COMPENSATION	38774	41339.06	107	318584	317125.09	100	.00	434955	117829.91	73
25-00	UNEMPLOYMENT COMPENSATION	0	.00	0	0	.00	0	.00	0	.00	0
25 **	UNEMPLOYMENT COMPENSATION	0	.00	0	0	.00	0	.00	0	.00	0
26-00	OPEB HEALTH EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
26 **	OPEB HEALTH EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
27-00	CAFETERIA PLAN	12612	9900.00	79	113424	84400.00	74	.00	151262	66862.00	56
27 **	CAFETERIA PLAN	12612	9900.00	79	113424	84400.00	74	.00	151262	66862.00	56
31-00	PROFESSIONAL SERVICES	128746	1672.58	1	1225924	168922.80	14	1205523.61	1612179	237732.59	85
31-01	LEGAL EXPENSES	27500	16750.76	61	97500	74113.38	76	30885.64	180000	75000.98	58
31-02	MEDICAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
31-03	ENGINEERING SERVICES	500	.00	0	4500	.00	0	.00	6000	6000.00	0
31-33	EMPLOYEE HEALTH CENTER	13634	.00	0	122706	62382.03	51	101225.97	163608	.00	100
31 **	PROFESSIONAL SERVICES	170380	18423.34	11	1450630	305418.21	21	1337635.22	1961787	318733.57	84
32-00	ACCOUNTING & AUDITING	3625	.00	0	32625	43500.00	133	.00	43500	.00	100
32 **	ACCOUNTING & AUDITING	3625	.00	0	32625	43500.00	133	.00	43500	.00	100
34-00	CONTRACT SERVICES	90044	8370.41	9	892478	186266.46	21	161025.44	1162637	815345.10	30
34-09	MOWING CONTRACTS	0	.00	0	0	.00	0	.00	0	.00	0
34-10	COST OF GENERAL FUND SVCS	447865	447866.00	100	4030785	4030794.00	100	.00	5374389	1343595.00	75
34 **	CONTRACT SERVICES	537909	456236.41	85	4923263	4217060.46	86	161025.44	6537026	2158940.10	67
39-00	CONTINGENCY	2001-	.00	0	1134938	.00	0	.00	1128940	1128940.00	0
39-02	BOND RESERVE	0	.00	0	0	.00	0	.00	0	.00	0
39-15	WAGE AND SALARY	0	.00	0	0	.00	0	.00	0	.00	0
39 **	CONTINGENCY	2001-	.00	0	1134938	.00	0	.00	1128940	1128940.00	0
40-00	TRAVEL AND PER DIEM	1938	3975.59	205	14894	10969.19	74	.00	20739	9769.81	53
40-01	CAR ALLOWANCE	12	.00	0	108	.00	0	.00	150	150.00	0

FUND 421 WATER/SEWER ENTERPRISE

ELE OBJ	ACCOUNT DESCRIPTION	MONTH-TO-DATE BUDGET	MONTH-TO-DATE ACTUAL	%EXP	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
40 **	TRAVEL AND PER DIEM	1950	3975.59	204	15002	10969.19	73	.00	20889	9919.81	53
41-00	COMMUNICATION	10618	3197.56	30	96564	62583.88	65	42408.08	128450	23458.04	82
41 **	COMMUNICATION	10618	3197.56	30	96564	62583.88	65	42408.08	128450	23458.04	82
42-00	POSTAGE AND FREIGHT	3319	1076.09	32	26898	20249.93	75	5683.35	36881	10947.72	70
42 **	POSTAGE AND FREIGHT	3319	1076.09	32	26898	20249.93	75	5683.35	36881	10947.72	70
43-00	ELECTRIC/WATER/SEWER	202099	142025.60	70	1818891	1162834.64	64	1254030.37	2425215	8349.99	100
43 **	ELECTRIC/WATER/SEWER	202099	142025.60	70	1818891	1162834.64	64	1254030.37	2425215	8349.99	100
44-00	RENTALS AND LEASES	17492	1190.00	7	118682	145027.49	122	14953.71	171180	11198.80	94
44 **	RENTALS AND LEASES	17492	1190.00	7	118682	145027.49	122	14953.71	171180	11198.80	94
45-00	INSURANCE	31261	88985.78	285	283301	361914.05	128	.00	377135	15220.95	96
45 **	INSURANCE	31261	88985.78	285	283301	361914.05	128	.00	377135	15220.95	96
46-00	REPAIRS & MAINTENANCE	519376	178333.02	34	5233498	2620618.84	50	2412986.83	6791652	1758046.33	74
46-02	REPAIRS/MAINT - BUILDING	23480	1122.00	5	153368	67006.15	44	64217.75	223824	92600.10	59
46-03	REPAIR/MAINT-VEHICLES	17437	17369.03	100	156933	119643.20	76	.00	209277	89633.80	57
46-15	INSURED VEHICLE ACCIDENT	0	.00	0	0	.00	0	.00	0	.00	0
46 **	REPAIRS & MAINTENANCE	560293	196824.05	35	5543799	2807268.19	51	2477204.58	7224753	1940280.23	73
47-00	PRINTING & BINDING	585	.00	0	5265	1501.10	29	119.00	7050	5429.90	23
47 **	PRINTING & BINDING	585	.00	0	5265	1501.10	29	119.00	7050	5429.90	23
48-00	PROMOTIONAL ACTIVITIES	1250	510.00	41	11250	3160.00	28	3359.40	15000	8480.60	44
48 **	PROMOTIONAL ACTIVITIES	1250	510.00	41	11250	3160.00	28	3359.40	15000	8480.60	44
49-00	OTHER CHARGES & OBLIG.	2701	256.09	10	24309	13924.38	57	1500.00	32451	17026.62	48
49-02	ADVERTISING	0	.00	0	0	.00	0	.00	0	.00	0
49-07	BAD DEBT EXPENSE	14583	6542.79-	45-	131247	66132.67-	50-	.00	175000	241132.67	38-
49-08	CASH OVER & UNDER	25	156.00	624	225	198.06	88	.00	300	101.94	66
49-09	DOCUMENT RECORDING CHGS	250	480.00-	192-	2250	2050.60-	91-	369.50	3000	4681.10	56-

FUND 421 WATER/SEWER ENTERPRISE

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
49-15	OBSOLETE INVENTORY	0	.00	0	0	.00	0	.00	0	.00	0
49-17	DAMAGED INVENTORY	0	.00	0	0	.00	0	.00	0	.00	0
49 **	OTHER CHARGES & OBLIG.	17559	6610.70-	38-	158031	54060.83-	34-	1869.50	210751	262942.33	25-
52-00	OPERATING SUPPLIES	327074	125995.45	39	2710267	2397193.07	88	1081549.44	3691533	212790.49	94
52-07	JANITORIAL SUPPLIES	852	687.93	81	7668	6453.57	84	.00	10240	3786.43	63
52-30	FUEL OIL & LUBRICANTS	25986	32949.09	127	233874	147463.90	63	53778.43	311862	110619.67	65
52-33	EMPLOYEE HEALTH CENTER	3274	.00	0	29466	32101.85	109	7196.15	39298	.00	100
52 **	OPERATING SUPPLIES	357186	159632.47	45	2981275	2583212.39	87	1142524.02	4052933	327196.59	92
53-00	ROAD MATERIALS/SUPPLIES	4211	2232.32	53	37731	11833.32	31	27361.28	50385	11190.40	78
53 **	ROAD MATERIALS/SUPPLIES	4211	2232.32	53	37731	11833.32	31	27361.28	50385	11190.40	78
54-00	MEMBERSHIP/PUBLICATIONS	3130	.00	0	28170	30760.00	109	.00	37585	6825.00	82
54 **	MEMBERSHIP/PUBLICATIONS	3130	.00	0	28170	30760.00	109	.00	37585	6825.00	82
55-00	TRAINING	10010	99.00	1	65494	30287.00	46	13422.00	95555	51846.00	46
55-01	EDA PROGRAM	625	.00	0	5625	.00	0	.00	7500	7500.00	0
55 **	TRAINING	10635	99.00	1	71119	30287.00	43	13422.00	103055	59346.00	42
59-00	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
59 **	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
61-00	LAND	0	.00	0	0	.00	0	.00	0	.00	0
61 **	LAND	0	.00	0	0	.00	0	.00	0	.00	0
62-00	BUILDINGS	0	.00	0	0	.00	0	.00	0	.00	0
62 **	BUILDINGS	0	.00	0	0	.00	0	.00	0	.00	0
63-00	INFRASTRUCTURE	2287151	492379.30	22	18904425	8251671.49	44	11308467.87	25765897	6205757.64	76
63 **	INFRASTRUCTURE	2287151	492379.30	22	18904425	8251671.49	44	11308467.87	25765897	6205757.64	76
64-00	MACHINERY AND EQUIPMENT	242836	122996.62	51	1741189	692411.56	40	831275.38	2469716	946029.06	62
64-15	IT HARDWARE	2998	.00	0	26982	9950.00	37	.00	35995	26045.00	28

FUND 421 WATER/SEWER ENTERPRISE

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
64 **	MACHINERY & EQUIPMENT	245834	122996.62	50	1768171	702361.56	40	831275.38	2505711	972074.06	61
65-00	CONSTRUCTION IN PROGRESS	0	.00	0	0	.00	0	.00	0	.00	0
65 **	CONSTRUCTION IN PROGRESS	0	.00	0	0	.00	0	.00	0	.00	0
68-10	SFTWR & OTHER INTANGIBLES	77052	.00	0	693468	30000.00	4	.00	924650	894650.00	3
68 **	INTANGIBLE ASSETS	77052	.00	0	693468	30000.00	4	.00	924650	894650.00	3
69-99	PROPRIETARY FUNDS ONLY	0	.00	0	0	.00	0	.00	0	.00	0
69 **	CONTRA FIXED ASSET	0	.00	0	0	.00	0	.00	0	.00	0
82-00	AID TO PRIVATE ORGANIZAT	83	.00	0	747	.00	0	.00	1000	1000.00	0
82-01	ECON DEV INCENTIVE CONTR	0	.00	0	0	.00	0	.00	0	.00	0
82 **	AID TO PRIVATE ORGANIZAT	83	.00	0	747	.00	0	.00	1000	1000.00	0
91-01	TRANSFER TO GEN FUND 001	457138	454917.00	100	4110022	4094253.00	100	.00	5481437	1387184.00	75
91-23	TO STORMWATER 423	0	.00	0	0	.00	0	.00	0	.00	0
91-25	TO RESTRICTED ASSET 425	749980	177600.00	24	6749820	3810800.00	57	.00	8999761	5188961.00	42
91-30	GF CAPITAL PROJECTS 301	0	.00	0	0	.00	0	.00	0	.00	0
91-52	SELF INSURANCE FUND 520	0	.00	0	0	.00	0	.00	0	.00	0
91-53	HEALTH INSURANCE FUND 530	0	.00	0	0	.00	0	.00	0	.00	0
91 **	INTERFUND TRANSFER	1207118	632517.00	52	10859842	7905053.00	73	.00	14481198	6576145.00	55
95-01	6% ILO FRANCHISE FEE	82826	82827.00	100	745434	745443.00	100	.00	993919	248476.00	75
95 **	NONOPERATING	82826	82827.00	100	745434	745443.00	100	.00	993919	248476.00	75
FUND 421	TOTAL ********* WATER/SEWER ENTERPRISE	7037859	3562479.34	51	62009842	38148973.08	62	18622143.20	83124425	26353308.72	68
GRAND	TOTAL *********	7037859	3562479.34	51	62009842	38148973.08	62	18622143.20	83124425	26353308.72	68

FY 2017 Budget by Classification Report - Summary Listing

Through 6/30/2017

Target for June is 75%

FUND 423 - STORMWATER FUND

	Amended Budget	YTD Encumbrances	YTD Actual Transactions	Budget - YTD Transactions	% Used/Rec'd
REVENUE					
CHARGES FOR SERVICES	$ 1,372,033		$ 1,104,849.98	$ 267,183.02	81%
MISCELLANEOUS	$ 2,000		$ 1,741.22	$ 258.78	87%
OTHER SOURCES (NON-REVENUE)	$ 1,714,619		$ 21,782.25	$ 1,692,836.75	1%
REVENUE TOTALS	**$ 3,088,652**	**-**	**$ 1,128,373.45**	**$ 1,960,278.55**	**37%**
EXPENSE					
SALARIES AND BENEFITS	$ 609,163	$ -	$ 419,013.37	$ 190,149.63	69%
OPERATING EXPENDITURES	$ 390,994	$ 99,582.56	$ 157,066.77	$ 134,344.67	66%
CAPITAL OUTLAY	$ 2,088,495	$ 821,527.70	$ 934,918.09	$ 332,049.21	84%
OTHER SOURCES (NON-REVENUE)	$ -	$ -	$ -	$ -	0%
EXPENSE TOTALS	**$ 3,088,652**	**$ 921,110.26**	**$ 1,510,998.23**	**$ 656,543.51**	**79%**
REVENUE TOTALS	**$ 3,088,652**	**$ -**	**$ 1,128,373.45**	**$ 1,960,278.55**	**37%**
EXPENSE TOTALS	**$ 3,088,652**	**$ 921,110.26**	**$ 1,510,998.23**	**$ 656,543.51**	**79%**
	$ -	**$ (921,110.26)**	**$ (382,624.78)**		

CITY OF COCOA, FLORIDA

FUND 423 STORMWATER UTILITY

ACCOUNT	ACCOUNT DESCRIPTION	********** CURRENT ********** ESTIMATED	ACTUAL	%REV	******** YEAR-TO-DATE ******** ESTIMATED	ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL GRANTS								
39 10	FED GRANT -TRANSPORTATION	0	.00		0	.00		0	.00
331 **	FEDERAL GRANTS	0	.00		0	.00		0	.00
337	GRANTS FROM LOCAL UNITS								
30 00	PHYSICAL ENVIRONMENT	0	.00		0	.00		0	.00
337 **	GRANTS FROM LOCAL UNITS	0	.00		0	.00		0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
343	PHYSICAL ENVIRONMENT								
39 05	NSF CHECKS	0	.00		0	.00		0	.00
91 00	STORMWATER FEES	114,336	115,907.87	101	1,029,024	1,104,849.98	107	1,372,033	267,183.02
91 10	EARNED NOT BILLED	0	.00		0	.00		0	.00
91 *	STORMWATER FEES	114,336	115,907.87	101	1,029,024	1,104,849.98	107	1,372,033	267,183.02
343 **	PHYSICAL ENVIRONMENT	114,336	115,907.87	101	1,029,024	1,104,849.98	107	1,372,033	267,183.02
340 ***	CHARGES FOR SERVICES	114,336	115,907.87	101	1,029,024	1,104,849.98✓	107	1,372,033✓	267,183.02✓
360	MISCELLANEOUS REVENUES								
361	INTEREST AND OTHR EARNING								
10 00	INTEREST	166	.00		1,494	2,983.67	200	2,000	983.67-
10 10	SBA	0	.00		0	.00		0	.00
10 *	INTEREST	166	.00		1,494	2,983.67	200	2,000	983.67-
20 00	DIVIDENDS	0	3.68		0	28.24		0	28.24-
38 00	NET INC/DEC-FMV INVESTMNT	0	.00		0	1,270.69-		0	1,270.69
361 **	INTEREST AND OTHR EARNING	166	3.68	2	1,494	1,741.22	117	2,000	258.78
364	DISPOSITION FIXED ASSETS								
00 00	DISPOSITION FIXED ASSETS	0	.00		0	.00		0	.00
364 **	DISPOSITION FIXED ASSETS	0	.00		0	.00		0	.00
365	SALES OF SURPLUS SCRAP								
00 00	SALES OF SURPLUS SCRAP	0	.00		0	.00		0	.00
365 **	SALES OF SURPLUS SCRAP	0	.00		0	.00		0	.00
369	OTHER MISC REVENUES								
90 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00

FUND 423 STORMWATER UTILITY

ACCOUNT		ACCOUNT DESCRIPTION	CURRENT ESTIMATED	CURRENT ACTUAL	CURRENT %REV	YEAR-TO-DATE ESTIMATED	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
360		MISCELLANEOUS REVENUES								
369		OTHER MISC REVENUES								
369	**	OTHER MISC REVENUES	0	.00		0	.00		0	.00
360	***	MISCELLANEOUS REVENUES	166	3.68	2	1,494	1,741.22	117	2,000	258.78
380		OTHER SOURCES(NON-REV)								
381		INTERFUND TRANSFER								
91	01	GENERAL FUND (001)	0	.00		0	.00		0	.00
91	21	WATER SEWER FUND (421)	0	.00		0	.00		0	.00
91	*	TRANSFER FROM	0	.00		0	.00		0	.00
381	**	INTERFUND TRANSFER	0	.00		0	.00		0	.00
389		NON OPERATING SOURCES								
85	00	CONTRIBUTIONS-SUBDIVIDERS	0	.00		0	21,782.25		0	21,782.25-
90	00	NON OPERATING SOURCES	0	.00		0	.00		0	.00
99	10	CASH CARRY FORWARD	0	.00		0	.00		0	.00
99	50	FUND BAL-APPROP. RESERVES	150,695	.00		1,262,532	.00		1,714,619	1,714,619.00
99	*	BALANCE FORWARD	150,695	.00		1,262,532	.00		1,714,619	1,714,619.00
389	**	NON OPERATING SOURCES	150,695	.00		1,262,532	21,782.25	2	1,714,619	1,692,836.75
380	***	OTHER SOURCES(NON-REV)	150,695	.00		1,262,532	21,782.25	2	1,714,619	1,692,836.75
FUND TOTAL		STORMWATER UTILITY	265,197	115,911.55	44	2,293,050	1,128,373.45	49	3,088,652	1,960,278.55

REPORT SELECTIONS

Fiscal year . . . . . : 2017
Fund . . . . . : 423
All Departments
All Divisions
Suppress accounts with zero balances . . . . : N

FUND 423 STORMWATER UTILITY

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
12-00	REGULAR SALARIES & WAGES	29466	27102.16	92	261715	234802.00	90	.00	350117	115315.00	67
12-10	SALARY ADJUSTMENTS	0	.00	0	0	.00	0	.00	0	.00	0
12-11	LEAVE INCENTIVE SELL BACK	0	.00	0	0	.00	0	.00	0	.00	0
12-12	ACCRUAL PAYOUTS	264	.00	0	528	1320.97	250	.00	1321	.03	100
12 **	REGULAR SALARIES & WAGES	29730	27102.16	91	262243	236122.97	90	.00	351438	115315.03	67
13-00	OTHER SALARIES & WAGES	3437	3876.77	113	30933	29153.20	94	.00	41249	12095.80	71
13 **	OTHER SALARIES & WAGES	3437	3876.77	113	30933	29153.20	94	.00	41249	12095.80	71
14-00	OVERTIME	932	1.60	0	2795	4810.70	172	.00	5596	785.30	86
14-01	COMP TIME	0	.00	0	0	.00	0	.00	0	.00	0
14 **	OVERTIME	932	1.60	0	2795	4810.70	172	.00	5596	785.30	86
15-00	SPECIAL PAY	0	.00	0	0	.00	0	.00	0	.00	0
15 **	SPECIAL PAY	0	.00	0	0	.00	0	.00	0	.00	0
20-00	CLOTHING/SHOE ALLOWANCE	45	.00	0	405	550.00	136	.00	550	.00	100
20 **	CLOTHING/SHOE ALLOWANCE	45	.00	0	405	550.00	136	.00	550	.00	100
21-00	FICA TAXES	2671	2128.41	80	23374	18755.63	80	.00	31393	12637.37	60
21 **	FICA TAXES	2671	2128.41	80	23374	18755.63	80	.00	31393	12637.37	60
22-00	RETIREMENT CONTRIBUTIONS	2932	2748.24	94	25555	23583.51	92	.00	34361	10777.49	69
22-01	POLICE/FIRE	0	.00	0	0	.00	0	.00	0	.00	0
22 **	RETIREMENT CONTRIBUTIONS	2932	2748.24	94	25555	23583.51	92	.00	34361	10777.49	69
23-00	LIFE/HEALTH INSURANCE	8862	7037.15	79	65912	68213.69	104	.00	92504	24290.31	74
23-03	CONTRA CIGNA SAVINGS	0	.00	0	0	.00	0	.00	0	.00	0
23-99	OPEB HEALTH EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
23 **	LIFE/HEALTH INSURANCE	8862	7037.15	79	65912	68213.69	104	.00	92504	24290.31	74
24-00	WORKER'S COMPENSATION	4182	4093.01	98	31625	32253.67	102	.00	44177	11923.33	73
24 **	WORKER'S COMPENSATION	4182	4093.01	98	31625	32253.67	102	.00	44177	11923.33	73

FUND 423 STORMWATER UTILITY

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
26-00	OPEB HEALTH EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
26 **	OPEB HEALTH EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
27-00	CAFETERIA PLAN	907	480.00	53	5174	5570.00	108	.00	7895	2325.00	71
27 **	CAFETERIA PLAN	907	480.00	53	5174	5570.00	108	.00	7895	2325.00	71
31-00	PROFESSIONAL SERVICES	8333	560.00	7	74997	12698.50	17	75660.00	100000	11641.50	88
31-01	LEGAL EXPENSES	41	.00	0	369	.00	0	.00	500	500.00	0
31-33	EMPLOYEE HEALTH CENTER	510	.00	0	4590	2333.56	51	3786.44	6120	.00	100
31 **	PROFESSIONAL SERVICES	8884	560.00	6	79956	15032.06	19	79446.44	106620	12141.50	89
34-00	CONTRACT SERVICES	416	.00	0	3744	.00	0	.00	5000	5000.00	0
34-10	COST OF GENERAL FUND SVCS	7410	7411.00	100	66690	66699.00	100	.00	88927	22228.00	75
34 **	CONTRACT SERVICES	7826	7411.00	95	70434	66699.00	95	.00	93927	27228.00	71
39-00	CONTINGENCY	3601-	.00	0	22331	.00	0	.00	11534	11534.00	0
39 **	CONTINGENCY	3601-	.00	0	22331	.00	0	.00	11534	11534.00	0
40-00	TRAVEL & PER DIEM	212	.00	0	1908	375.00	20	.00	2550	2175.00	15
40 **	TRAVEL & PER DIEM	212	.00	0	1908	375.00	20	.00	2550	2175.00	15
41-00	COMMUNICATION	180	.00	0	1620	503.28	31	996.72	2160	660.00	69
41 **	COMMUNICATION	180	.00	0	1620	503.28	31	996.72	2160	660.00	69
42-00	POSTAGE & FREIGHT	83	25.86	31	747	773.99	104	337.04	1000	111.03-	111
42 **	POSTAGE & FREIGHT	83	25.86	31	747	773.99	104	337.04	1000	111.03-	111
43-00	ELECTRIC/WATER/SEWER	1652	1008.92	61	14868	8591.93	58	9302.73	19830	1935.34	90
43 **	ELECTRIC/WATER/SEWER	1652	1008.92	61	14868	8591.93	58	9302.73	19830	1935.34	90
44-00	RENTALS AND LEASES	271	.00	0	2439	679.95	28	226.65	3257	2350.40	28
44 **	RENTALS AND LEASES	271	.00	0	2439	679.95	28	226.65	3257	2350.40	28
45-00	INSURANCE	708	1885.15	266	6372	7540.60	118	.00	8504	963.40	89
45 **	INSURANCE	708	1885.15	266	6372	7540.60	118	.00	8504	963.40	89

FUND 423 STORMWATER UTILITY

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE****** BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
46-00	REPAIRS & MAINTENANCE	3979	1388.32	35	35811	21572.32	60	.00	47750	26177.68	45
46-02	REPAIR/MAINT BUILDING	541	.00	0	4869	.00	0	4958.98	6500	1541.02	76
46-03	REPAIR/MAINT-VEHICLES	1965	2124.84	108	17685	12679.50	72	2893.00	23590	8017.50	66
46-15	INSURED VEHICLE ACCIDENT	0	.00	0	0	.00	0	.00	0	.00	0
46 **	REPAIRS & MAINTENANCE	6485	3513.16	54	58365	34251.82	59	7851.98	77840	35736.20	54
47-00	PRINTING & BINDING	83	.00	0	747	345.00	46	.00	1000	655.00	35
47 **	PRINTING & BINDING	83	.00	0	747	345.00	46	.00	1000	655.00	35
49-00	OTHER CHARGES & OBLIG.	1208	.00	0	10872	705.99	7	.00	14500	13794.01	5
49-07	BAD DEBT EXPENSE	833	44.75-	5-	7497	2308.81-	31-	.00	10000	12308.81	23-
49 **	OTHER CHARGES & OBLIG.	2041	44.75-	2-	18369	1602.82-	9-	.00	24500	26102.82	7-
52-00	OPERATING SUPPLIES	1020	508.80	50	9232	7526.72	82	1151.88	12300	3621.40	71
52-07	JANITORIAL SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
52-30	FUEL OIL & LUBRICANTS	1604	3888.84	242	14436	13335.36	92	.00	19252	5916.64	69
52-33	EMPLOYEE HEALTH CENTER	122	.00	0	1098	1200.88	109	269.12	1470	.00	100
52 **	OPERATING SUPPLIES	2746	4397.64	160	24766	22062.96	89	1421.00	33022	9538.04	71
53-00	ROAD MATERIALS/SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
53 **	ROAD MATERIALS/SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
54-00	MEMBERSHIP/PUBLICATIONS	62	.00	0	558	1028.00	184	.00	750	278.00-	137
54 **	MEMBERSHIP/PUBLICATIONS	62	.00	0	558	1028.00	184	.00	750	278.00-	137
55-00	TRAINING	375	107.48	29	3375	786.00	23	.00	4500	3714.00	18
55 **	TRAINING	375	107.48	29	3375	786.00	23	.00	4500	3714.00	18
59-00	DEPRECIATION	0	.00	0	0	.00	0	.00	0	.00	0
59 **	DEPRECIATION	0	.00	0	0	.00	0	.00	0	.00	0
61-00	LAND	7166	.00	0	64494	84400.00	131	512.30	86000	1087.70	99
61 **	LAND	7166	.00	0	64494	84400.00	131	512.30	86000	1087.70	99

FUND 423 STORMWATER UTILITY

ELE OBJ	ACCOUNT DESCRIPTION	******MONTH-TO-DATE******* BUDGET	ACTUAL	%EXP	**********YEAR-TO-DATE******* BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
63-00	INFRASTRUCTURE	166049	66861.18	40	1385191	850518.09	61	707452.24	1883331	325360.67	83
63 **	INFRASTRUCTURE	166049	66861.18	40	1385191	850518.09	61	707452.24	1883331	325360.67	83
64-00	MACHINERY & EQUIPMENT	10263	.00	0	88375	.00	0	113563.16	119164	5600.84	95
64-15	IT HARDWARE	0	.00	0	0	.00	0	.00	0	.00	0
64 **	MACHINERY & EQUIPMENT	10263	.00	0	88375	.00	0	113563.16	119164	5600.84	95
69-99	PROPRIETARY FUND	0	.00	0	0	.00	0	.00	0	.00	0
69 **	CONTRA FIXED ASSET	0	.00	0	0	.00	0	.00	0	.00	0
72-00	DEBT SERVICE - INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
72 **	DEBT SERVICE - INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
91-01	TRANSFER TO GEN FUND 001	0	.00	0	0	.00	0	.00	0	.00	0
91-21	WATER SEWER 421	0	.00	0	0	.00	0	.00	0	.00	0
91-30	GF CAPITAL PROJECTS 301	0	.00	0	0	.00	0	.00	0	.00	0
91 **	INTERFUND TRANSFER	0	.00	0	0	.00	0	.00	0	.00	0
FUND 423	TOTAL ********* STORMWATER UTILITY	265183	133192.98	50	2292931	1510998.23	66	921110.26	3088652	656543.51	79
GRAND	TOTAL *********	265183	133192.98	50	2292931	1510998.23	66	921110.26	3088652	656543.51	79

Legislation Details (With Text)

File #:	17-311	**Version:**	1	**Name:**	
Type:	Informational Item			**Status:**	Agenda Ready
File created:	7/10/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (Finance Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Contingency Report 6-30-17.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: July 10, 2017
Agenda Date: July 25, 2017
Prepared By: Anthony Hagan, Grants Administrator
Through: Teri Butler, CGFO, Finance Director
Requested Action:
In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority.

BACKGROUND:

The attached spreadsheets reference construction projects with a previously authorized "contingency" as of June 30, 2017. The report provides the project number, project description, construction contract cost of project, contingency amount authorized, date of City Council approval, resolution number for authorization of contingency, requisition numbers, and expenditure by fiscal year.

The second line of each project in the third column under "Construction contract not to exceed $" references the contingency amount that the City Council or City Manager, if within his purchasing authority, has approved. The last line of each project provides the remaining balance as of the report date.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

None

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Informational Item Only.

Change Orders - CM authorized to execute

Project #	Project Description + Details	Construction contract not to exceed $	Date Approved	Resolution #	Requisition #	Requisition $ by Account #	applied to contingency / as of: All Fiscal Years Cumulative	FY16 Cum.	6/30/2017 FY17Cum.	FY2017 Expenditures	FY2016 Expenditures	FY2015 Expenditures
WS17F3	Utility Lines Extension to Fire Stn #3											
Op. Rev.		376,359.47	5/9/2017	2017-51								
Project Manager:		34,214.00	contingency authorized									
account #	421-4055-536-63-00	342,145.47	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	W&J Construction Corp PO# 70501			FY17 PO Issue	33141	342,145.47	342,145.47		342,145.47	$ -	n/a	
	Utility Line Extentions Fire Station #3											
		34,214	^contingency balance-->									
PW17VS												
Op. Rev.		98,881.00	4/11/2017	2017-38								
Project Manager:		5,000.00	contingency authorized									
account #	001-3510-541-63-00	93,881.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	Vericon Construction Company PO# 70369			FY17 PO Issue	32961	93,881.00	93,881.00		93,881.00	$ -	n/a	
	SR520 Improvements											
		5,000	^contingency balance-->									
PW11RB												
Op. Rev.		101,000.00	4/11/2017	2017-32								
Project Manager:		2,000.00	contingency authorized									
account #	001-3560-519-46-00	99,000.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	C & D Construction Inc. PO# 70370			FY17 PO Issue	32978	99,000.00	99,000.00		99,000.00	$ -	n/a	
	Riverfront Park Boarder Tile Pavers Repairs											
		2,000	^contingency balance-->									
WS17SS												
Op. Rev.		252,950.00	4/11/2017	2017-35								
Project Manager:		22,995.00	contingency authorized									
account #	421-4025-536-63-00	229,955.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	Jobear Contracting Inc. PO# 70333			FY17 PO Issue	32942	229,955.00	229,955.00		229,955.00	$ -	n/a	
	Schoolhouse Street Water Main Replacement			*CO#1*	33160	21,800.00	251,755.00		251,755.00			
		22,995	^contingency balance-->									
CP16F1												
Op. Rev.		3,392,330.00	7/12/16 and 2/28/17	2017-21								
Project Manager:												
account #	301-3580-519-62-00	3,392,330.00	This is the Guaranteed Maximum Price				Cumulative	FY16 cum	FY17 cum			
	W & J Construction PO# 69154			FY17 PO Issue	31565	3,605,586.00	3,605,586.00		3,605,586.00	$ 901,166.52	n/a	
	Fire Station 1 Q-16-07-COC			*CO#1*	32632	(213,256.00)	3,392,330.00		3,392,330.00			
				CO#2	32698	(122,581.70)	3,269,748.30		3,269,748.30			
				CO#3	32759	(40,515.00)	3,229,233.30		3,229,233.30			
				CO#4	32884	(164,164.99)	3,065,068.31		3,065,068.31			
				CO#5	33282	(100,690.92)	2,964,377.39		2,964,377.39			
				CO#6	33334	(148,595.00)	2,815,782.39		2,815,782.39			
	NOTE: This is a different formula, different	576,548	^"Owners Contingency Fund" balance-->									
WS1176												
Op. Rev.		60,132.90	2/14/2017	2017-14								
Project Manager:		6,013.29	contingency authorized									
account #	421-4020-536.63-00	54,119.61	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	C & D Construction PO# 70030			FY17 PO Issue	32566	54,119.61	54,119.61		54,119.61	$ -	n/a	
	B-15-21-COC				32566	546.29	54,665.90		54,665.90			
		5,467	^contingency balance-->									

Project #	Project Description + Details	Construction contract not to exceed $	Date Approved	Resolution #	Requisition #	Requisition $ by Account #	All Fiscal Years Cumulative	FY16 Cum.	FY17Cum.	FY2017 Expenditures	FY2016 Expenditures	FY2015 Expenditures
WS0904												
Op. Rev.		305,000.00	1/10/2017	2017-08								
Project Manager:		27,500.00	contingency authorized									
account #	421-4125-536-63-00	277,500.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	Vendor name Insituform Tech, LLC PO# 69897			FY17 PO Issue		32320	277,500.00		277,500.00	$ 139,401.50	n/a	
	Bid No.City of Daytona Bid Contract 0113-1010											
		27,500	^contingency balance-->									
SW17DS												
Op. Rev.		616,630.00	1/10/2017	2017-06								
Project Manager: Stormwater WAWA		56,967.00	contingency authorized									
account #	423-3570-538-63-00	559,663.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	Vendor name 520 & Fiske, LLC PO # 69866			FY17 PO Issue		32279	460,830.00		460,830.00	$ 99,837.26	n/a	
				CO#1		32973	2,131.80		462,961.80			
				CO#2		32973	21,013.09		483,974.89			
		56,967	^contingency balance-->									
PW08PL	Florida Ave Streetscape											
Op. Rev.		606,870.00	7/26/16 #16-266	2016-85								
Project Manager:		51,536.00	contingency authorized									
account #	423-3570-538-63-00	555,334.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
multi-year, multi-phase, multi-account project												
	Vendor DP Development PO# 68774/69109			FY16 PO Issue	FY 2016	31032	38,828.00	38,828.00		$ 449,255.28	$ 34,945.20	n/a
	Bid No. B-16-10-COC			*PO 68774 FY16 Year End PO Liquidated*			(3,882.80)	34,945.20	34,945.20			
				FY17 PO Issue	FY 2017	31352	504,347.39	34,945.20	504,347.39			
				CO#1		32634	4,238.44	34,945.20	508,585.83			
		51,536	^contingency balance-->				v					
WS1506	Florida Ave Streetscape											
Op. Rev.		1,909,332.00	7/26/16 #16-266	2016-84								
Project Manager:		312,139.00	contingency authorized									
account #	421-4055-536-63-00	1,597,193.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
multi-year, multi-phase, multi-account project												
	Vendor Bussen Mayer Engineering PO# 69303			FY17 PO Issued	FY 2017	31718	1,550,639.25		1,550,639.25	$ 1,172,470.19	$ -	n/a
	Bid No. B-16-10-COC											
		312,139	^contingency balance-->				v					
CD1105	Florida Ave Streetscape											
		1,282,313.00	7/26/16 #16-266	2016-83								
Project Manager:		126,817.00	contingency authorized; $21,000 from CRA									
account #	001-3510-541-63-00	1,155,496.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
multi-year, multi-phase, multi-account project												
	Vendor DP Development PO#69108											n/a
	Bid No. B-16-10-COC			FY17 PO Issue	FY2017	31326	1,034,235.07	-	1,034,235.07	$ 922,736.48		
				CO#1		32655	3,226.86		1,037,461.93			
				CO#2		33023	9,661.75		1,047,123.68			
		126,817	^contingency balance-->									
WS16UP	Utility Privatization											
Op. Rev.		1,531,934.00	7/26/16 #16-298	2016-74								
Project Manager:		283,806.00	contingency authorized									
account #	421-4055-536-63-00	1,248,128.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	Vendor name CH2M Hill PO#	This project was assigned the wrong project number WS17AF			FY 2017	Pending	-		-		$ -	n/a
	Bid No.											
		283,806	^contingency balance-->				v					

Project #	Project Description + Details	Construction contract not to exceed $	Date Approved	Resolution #	Requisition #	Requisition $ by Account #	All Fiscal Years Cumulative	FY16 Cum.	FY17Cum.	FY2017 Expenditures	FY2016 Expenditures	FY2015 Expenditures
WSLS04	Lift Station #4 Improvements											
Op. Rev.		617,870.00	6/14/16 VIII.6 (#16-225)	2016-63								
Project Manager:		56,170.00	contingency authorized									
account #	421-4125-536-63-00	561,700.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	Vendor name: L7 Construction Inc PO# 68449/69693		FY16 PO Issue	FY 2016	30576	561,700.00	561,700.00	561,700.00		$ 395,197.88	$ 27,000.00	n/a
	Bid No. B-16-14-COC		*PO 68449 FY16 Year-End PO Liquidation*			(534,700.00)	27,000.00	27,000.00				
			FY 2017 PO Issued	FY 2017	32068	534,700.00	561,700.00	27,000.00	534,700.00			
			CO#1		32196	3,418.82	565,118.82	27,000.00	538,118.82			
			CO#2		32914	6,269.00	571,387.82	27,000.00	544,387.82			
			CO#3		33279	2,533.64	573,921.46		546,921.46			
		43,949	^contingency balance-->									
WS1222	WRF Motor Controls Sellers											
Op. Rev.		2,334,400.20	4/12/2016	2016-37								
Project Manager:		212,218.20	contingency authorized									
account #	421-4120-536-63-00	2,122,182.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	Vendor name Chinchor Electric Inc PO# 68119/69705		FY16 PO Issue	FY 2016	30162	2,122,182.00	2,122,182.00	2,122,182.00		$ 572,569.11	$ 183,433.33	n/a
	B-16-05-COC		*PO 68119 FY16 Year-End PO Liquidation*			(1,938,748.67)	183,433.33	183,433.33				
			FY 2017 PO Issued	FY 2017	32007	1,938,748.67	2,122,182.00	183,433.33	1,938,748.67			
			CO#1		32212	119,650.85	2,241,832.85	183,433.33	2,058,399.52			
		92,567	^contingency balance-->									
CP16F3	Fire Station #3 Design											
Op. Rev.	SR524	161,916.30	12/8/2015	2016-16								
Project Manager:		7,710.30	contingency authorized 5%									
account #	301-3580-519-62-00	154,206.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	Bid No. RFQ-11-12-COC											
			FY16 PO Issue	FY2016	29395	154,206.00	154,206.00	154,206.00		$ 604.47	$ 123,672.40	n/a
	Vendor Architects Design Group PO#67485/69346		*CO#1Design and Landscape revisions*		30999	6,460.00	160,666.00	160,666.00		$ 15,405.75		
			PO 67485 FY16 Year-End PO Liquidation			(36,993.60)	123,672.40	123,672.40				
	Vendor Architects RZK PO#69708		FY 2017 PO 69346 Issue (reissue PO67485)	FY 2017	31768	551.75	124,224.15	123,672.40	551.75			
			FY 2017 PO 69346 Issue (adds $$ to reissue of PO67485)		31768	52.72	124,276.87	123,672.40	604.47			
	**contingency is for primary construction contract and any additional related service contracts per Res. 2016-16*		FY 2017 PO 69708 (reissue balance of FY16 PO#67485 to new vendor per agenda memo V.9 1/10/2017)		32160	36,441.85	160,718.72	123,672.40	37,046.32			
		1,197.58	^contingency balance-->									
CP16F2	Fire Station #2 Design Bronson											
Op. Rev.		118,490.20	1/12/2016	2016-15; 2016-104								
Project Manager:		15,166.20	contingency authorized 5% 2/23/16; Council Approved $10k Increase 9/27/16									
account #	301-3580-519-62-00	103,324.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	Bid No. RFQ-11-12-COC											
	Vendor Architects Design Group		FY16 PO Issue	FY2016	29612	103,324.00	103,324.00	103,324.00		$ 6,143.40	$ 75,350.09	n/a
	PO#67486/69348/69645		*CO#2*		30996	9,992.00	113,316.00	113,316.00		$ 4,549.53		
	Vendor Architects RZK PO#69801 for $70,508 (PR#32265) not charged against contingency. TO#2017-03 approved 01/10/2017 V.2. File #17-7.		*FY16 Liquidation*			(37,965.91)	75,350.09	75,350.09				
			FY 17 PO Issue #69348 (reissue FY16 PO#67486)	FY2017	31770	6,143.40	81,493.49	75,350.09	6,143.40			
			PO#69645 (reissue FY16 PO#67486)		32092	3,775.00	85,268.49	75,350.09	9,918.40			
			CO#1 PO#69645		32264	774.53	86,043.02	75,350.09	10,692.93			
	**contingency is for primary construction contract only per Res. 2016-104 (Res. 2016-15 included "any additional service contracts")*	5,174	^contingency balance-->									

* Fire Stations 1 and 2 were switched after Council

Project #	Project Description + Details	Construction contract not to exceed $	Date Approved	Resolution #	Requisition #	Requisition $ by Account #	All Fiscal Years Cumulative	FY16 Cum.	FY17Cum.	FY2017 Expenditures	FY2016 Expenditures	FY2015 Expenditures
CP16F1	Fire Station Dixon											
Op. Rev.		203,854.95	2/23/2016	2016-14								
Project Manager:		7,280.95	contingency authorized 5%									
account #	301-3580-519-62-00	145,619.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	Bid No. RFQ-11-12-COC	50,955.00	4/12/16 V.9									
	Vendor Name Architects Design Group		FY16 PO Issue	FY2016	29610	145,619.00	145,619.00	145,619.00		$ 2,119.60	$ 121,018.40	n/a
	PO#67682/69347/69644		*CO # 1 Design Criteria EOC at Fire Headquarters*		30171	50,955.00	196,574.00	196,574.00		$ 3,937.20		
			CO #2 Landscaping & design changes		30995	2,600.00	199,174.00	199,174.00				
			PO 67682 FY16 Year-End PO Liquidation			(78,155.60)	121,018.40	121,018.40				
	**contingency is for primary construction contract and any additional related service contracts per Res. 2016-14*		FY 17 PO #69347 (reissue FY16 PO#67682-partial)	FY2017	31769	2,119.60	123,138.00	121,018.40	2,119.60			
			FY 17 PO #69644 (reissue FY16 PO#67682-partial)		32090	3,937.20	127,075.20	121,018.40	6,056.80			
* Fire Stations 1 and 2 were switched after Council		4,681	^contingency balance-->									
WS1402	Surface Water Plant Clearwell Addition and Reject Pond Rehab - Engineering Services											
Op. Rev.		9,425,900.00	12/8/2015	2015-091								
Project Manager:		856,900.00	contingency authorized									
account #	421-4055-536-63-00	8,569,000.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	Vendor Name PETTICOTT-SCHMITT PO# 67619/69660		FY16 PO Issue	FY2016	29508	8,569,000.00	8,569,000.00	$ 8,569,000.00		$ 2,745,009.92	$ 1,820,482.23	n/a
	Bid No. B-15-23-COC		*CO#1 temporary and permanent power for CVS-1 and ASR-4*		30691	67,311.00	8,636,311.00	8,636,311.00				
			PO 67619 FY16 Year-End PO Liquidation			(6,815,828.77)	1,820,482.23	1,820,482.23				
				FY2017	31822	6,815,828.77	8,636,311.00	1,820,482.23	6,815,828.77			
			CO#1		32217	1,243.00	8,637,554.00	1,820,482.23	6,817,071.77			
			CO#2		32311	77,406.00	8,714,960.00	1,820,482.23	6,894,477.77			
			CO#3		32488	15,311.00	8,730,271.00	1,820,482.23	6,909,788.77			
		695,629	^contingency balance-->									
WS16EW	Claude H. Dyal WTP Elevated Walkway Improvements											
Op. Rev.		1,213,820.00	3/24/2015 VIII. 3.	2015-012		63-00						
Project Manager:		110,347.00	10% contingency authorized of $1,103,473									
account #	421-4055-536-63-00	1,103,473.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	Vendor Name Brandes Design-Build, Inc. PO # 67359/69616		FY15 PO Issue	FY 2015	27257	1,103,473.00	1,103,473.00			$ -	$ 800,374.00	$ 220,050.00
	Bid No. B-15-09-COC		*PO 65796 FY15 Year-End PO Liquidation*			(883,423.00)	220,050.00					
			FY16 PO Issue	FY 2016	29146	883,423.00	1,103,473.00	883,423.00				
			CO#1		29489	7,268.19	1,110,741.19	890,691.19				
			E		30181	7,419.37	1,118,160.56	898,110.56				
			CO#3		30320	32,643.88	1,150,804.44	930,754.44				
			PO 67359 FY16 Year-End PO Liquidation			(130,380.44)	1,020,424.00	800,374.00				
				FY2017	31997	130,380.44	1,150,804.44	800,374.00	130,380.44			
		63,016	^contingency balance-->									
WS1001	Industrial Park Pump Station											
Op. Rev.		4,889,500.00	11/25/14, VIII.8	2014-138								
Project Manager:		444,500.00	10% contingency authorized			63-00						
account #	421-4055-536.63-00	4,445,000.00	exp authorized before contingency				Cumulative	FY16 cum	FY17 cum			
	Vendor Name Brandes Design-Build. PO #67318/69608		FY15 PO Issue	FY 2015	26451	4,445,000.00	4,445,000.00				$ 875,143.30	$ 2,959,457.53
	Bid No. B-15-01-COC		*CO #1 for electric actuated butterfly valves*	FY 2015	27931	41,985.41	4,486,985.41					
			CO#2 for necessary modifications to electrical design	FY 2015	28332	14,574.50	4,501,559.91					
	Quentin Hampton P.O. #67460/69493		*PO 65207 FY15 Year-End PO Liquidation*			(1,542,102.38)	2,959,457.53					
			FY16 PO Issue PO# 67318	FY2016	29192	**1,542,102.38**	4,501,559.91	1,542,102.38		v	$ 798,358.61	
			TO 2015-67 P.O. 67455 TO CH2M for Scada Programing		29315	21,434.07	4,522,993.98	1,563,536.45		v	$ 8,814.92	
			PO# 67460 to QLH for SDC		29381	53,001.11	4,575,995.09	1,616,537.56		v	$ 67,969.77	
	CH2M Hill PO #67455/		*CO # 1 PO 67460 Additional Services Industrial Park*		29593	23,033.00	4,599,028.09	1,639,570.56				
			CO#1 PO 67318		29647	**53,686.38**	4,652,714.47	1,693,256.94		$ 14,319.95		
			CO#2 install electronic indicators PO 67318		30007	**8,917.65**	4,661,632.12	1,702,174.59		$ 217,550.00		
			CO#2 additional inspection services PO# 67460		30758	18,000.00	4,679,632.12	1,720,174.59				
			PO 67318 FY16 Year-End PO Liquidation			(806,347.80)	3,873,284.32	913,826.79				
			PO 67460 FY16 Year-End PO Liquidation			(26,064.34)	3,847,219.98	887,762.45				
			PO 67455 FY16 Year-End PO Liquidation			(12,619.15)	3,834,600.83	875,143.30				
			PO#69493 Quentin Hampton (reissue PO#67460)	FY 2017	31910	26,064.34	3,860,665.17	875,143.30	26,064.34			
			PO#69608 Brandes Design-Build (reissue PO#67318)		31980	806,347.80	4,667,012.97	875,143.30	832,412.14			
			PO# CH2M Hill (reissue PO#67455)									
		209,868	^contingency balance-->									

Project #	Project Description + Details	Construction contract not to exceed $	Date Approved	Resolution #	Requisition #	Requisition $ by Account #		All Fiscal Years Cumulative	FY16 Cum.	FY17Cum.	FY2017 Expenditures	FY2016 Expenditures	FY2015 Expenditures
WS1117	SCADA Support Hardware Integration Services												
Op. Rev.		3,145,938.40	8/12/14 VIII.5	2014-090									
Project Manager:		231,664.40	10% contingency authorized			63-00	64-00						
account #421-4055-536.63-00		2,316,644.00	exp authorized before contingency										
		597,630.00	Change order to support the Repair of Deficiencies 8-25-15 V.5					Cumulative	FY16 cum	FY17 cum			
	CH2M Hill Engineers, Inc. PO# 64202		FY14 PO Issue	FY 2014	25301		2,316,644.00	2,316,644.00			$ 244,575.44	$ 1,356,251.34	$ 1,544,805.10
	Task Order 2014-58		*FY14 Year-End PO Liquidation for Task Order 2014-58*				(2,316,644.00)	-					
	CH2M Hill Engineers, Inc. PO# 64883		*FY 2015 PO Issue*	FY 2015	26194		2,316,644.00	2,316,644.00					
					26634		(2,316,644.00)						
	CH2M Hill Engineers, Inc. FY2016 PO# 67262		*CO#1-account number change only 421-4055-536.63-00*		26634	2,253,869.00	62,775.00	2,316,644.00					
			CO#2-to support the repair of deficiencies identified through execution of the original task		28276	597,630.00		2,914,274.00					
	CH2M Hill Engineers, Inc. FY 2017 PO# 69602		*CO#3-to correct CO#2 Internal use only to put into right account*		n/a			2,914,274.00					
			FY15 Year-End PO Liquidation			(1,369,468.90)	-	1,544,805.10					
	Same project, different task orders, not from "contingency"		FY16 PO Issue	FY2016	29089	1,369,468.90	-	2,914,274.00	1,369,468.90				
	CH2M Hill Engineers, Inc. PO# 67260		*FY16 Year-End PO Liquidation*			(13,217.56)		2,901,056.44	1,356,251.34				
	CH2M Hill Engineers, Inc. PO# 67261		FY17 PO Issue	FY2017	31776	13,217.56		2,914,274.00	1,356,251.34	13,217.56			
	CH2M Hill Engineers, Inc. PO# 67263		CO#1 to PO#69602		31776	231,520.00		3,145,794.00	1,356,251.34	244,737.56			
	CH2M Hill Engineers, Inc. PO# 67264												
		$ 144.40	^contingency balance-->										

Legislation Details (With Text)

File #:	17-312	**Version:**	1	**Name:**	
Type:	Informational Item			**Status:**	Agenda Ready
File created:	7/10/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	FY 2017 Budget Adjustment Report. (Finance Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	June FY 2017 EXPENSE Budget Tracking Worksheet.pdf June FY 2017 REVENUE Budget Tracking Worksheet.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: July 10, 2017
Agenda Date: July 25, 2017
Prepared By: Anthony Hagan / Grants Administrator
Through: Teri Butler, CGFO, Finance Director
Requested Action:
FY 2017 Budget Adjustment Report

BACKGROUND:

Pursuant to the Cocoa City Charter, Article XII, Section 5.b., the following report details the budget adjustments that were approved in Fiscal Year 2017 thru June 30, 2017.

STRATEGIC PLAN CONNECTION:

The information contained in this report provides to stakeholders increased transparency related to budget adjustments.

BUDGETARY IMPACT:

None

PREVIOUS ACTION:

None

RECOMMENDED MOTION:
Information Item Only

FY 2017 EXPENSE BUDGET TRACKING WORKSHEET

EXPENSE TRANSFER/AMENDMENT DETAIL
AS OF: 6/30/2017

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
1000 - CITY COUNCIL					
02/24/17	001-1000-511.48-00	(51)	TXFR FOR COST INCREASE		1870
	001-1000-511.54-00	51			
05/26/17	001-1000-511.24-00	1	TXFR-CHNG HLTH ELECTS & HLTH & WC RATE INCR		3082
	001-1000-511.23-00	4,900			
2	Budget Amendments/Transfers		Division 1000 Total	$4,901	
1100 - CITY MANAGER'S OFFICE					
04/18/17	001-1100-512.42-00	(100)	ATTEND AN EXPO AT UCF TO RECRUIT CM OFFICE INTERN		2559
	001-1100-512.49-00	100			
05/31/17	001-1100-512.40-00	4,000	BDGT TXFR ACCR(1),WC RATE INC, CM FUTR LAW SESSION		3134
2	Budget Amendments/Transfers		Division 1100 Total	$4,000	
1103 - INFORMATION TECHNOLOGY					
11/30/16	001-1103-516.46-00	(3,890)	FUNDS FOR ARGENT NETWORK MONITORING SOFTWARE		641
	001-1103-516.68-10	3,890			
02/28/17	001-1103-516.24-00	132	GIS ADMIN MOVED TO IT DIV FROM COM SVCS ADMIN DIV		2065
	001-1103-516.27-00	2,400			
	001-1103-516.21-00	3,395			
	001-1103-516.22-00	3,765			
	001-1103-516.23-00	15,583			
	001-1103-516.12-00	50,066			
05/31/17	001-1103-516.23-00	(6,670)	BDGT TXFR ACCR(1),WC RATE INC, CM FUTR LAW SESSION		3134
	001-1103-516.24-00	200			
	001-1103-516.12-12	6,470			
3	Budget Amendments/Transfers		Division 1103 Total	$75,341	
1500 - FINANCE GENERAL ACCOUNTNG					
05/31/17	001-1500-513.24-00	100	BUDGET TXFR-FN MID YR NEG		3118
	001-1500-513.23-00	1,400			
1	Budget Amendments/Transfers		Division 1500 Total	$1,500	
1505 - PURCHASING					

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment	Group #
05/31/17	001-1505-513.24-00	100	BUDGET TXFR-FN MID YR NEG	3118
	001-1505-513.23-00	2,400		
1	Budget Amendments/Transfers		Division 1505 Total $2,500	
1510 - FINANCE UTILITY ACCOUNTNG				
02/14/17	001-1510-536.34-00	8,437	FUNDS TO COVER REMAIN CST OF UTIL METER AUDIT	1786
	001-1510-536.52-00	(240)	TXFR FUNDS TO COVER 12 MO RENEWAL OF PURCH ORDER	1787
	001-1510-536.44-00	240		
03/24/17	001-1510-536.12-00	(25,941)	MOVE A. HERNANDEZ SALARY EMPLOYEE ENTERED DROP	2259
	001-1510-536.13-00	25,941		
04/26/17	001-1510-536.34-00	(1,417)	TXFR FNDS TO EXPAND DESK IN BILLING FOR TWO CLERKS	2673
	001-1510-536.64-00	1,417		
05/31/17	001-1510-536.12-00	(4,000)	BUDGET TXFR-FN MID YR NEG	3118
	001-1510-536.23-00	(3,800)		
	001-1510-536.24-00	100		
	001-1510-536.27-00	3,700		
06/30/17	001-1510-536.34-00	(6,000)	COVER INCREASE IN UTILITY BILL POSTAGE RATES	3617
	001-1510-536.42-00	6,000		
6	Budget Amendments/Transfers		Division 1510 Total $4,437	
1600 - GENERAL OPERATIONS				
10/25/16	001-1600-513.39-00	(33,610)	6 FORREST AVE DEMOLITION AGENDA 16-487	228
11/18/16	001-1600-513.46-02	(10,050)	CITY HALL GENERATOR	534
	001-1600-513.64-00	10,050		
11/22/16	001-1600-513.39-00	(25,000)	ADD FNDS TO BLDNG INSPECT AND PLAN REVIEW SVCS FY17	586
12/21/16	001-1600-513.52-00	(6,000)	COVER COST OF CUBICLE REORG ON 3RD FLOOR	973
	001-1600-513.64-00	6,000		
12/30/16	001-1600-513.39-00	124,214	FIRE PENSIONS BUDGETED IN WRONG DIVISION.	1058
01/24/17	001-1600-581.91-30	660,000	TXFR TO CAP PROJ FNDS FRM GEN RSRV FOR 3 FIRE STATN	1442
02/16/17	001-1600-513.49-00	154,021	CAP IMPROV REFND REV BOND SERIES 2016 (11/01/16)	1791
	001-1600-585.73-00	9,928,054		
02/24/17	001-1600-513.52-00	(19,150)	TXFR NEW EOC GENERATOR	1871
	001-1600-513.46-02	(4,950)		
	001-1600-513.49-00	24,100		
03/28/17	001-1600-513.34-00	(13,108)	SUMMER YOUTH PROGRAM CHNG TO DIRECT PARTIC PAY	2360
	001-1600-513.21-00	853		
	001-1600-513.24-00	1,117		
	001-1600-513.13-00	11,138		
04/11/17	001-1600-513.39-00	(62,000)	USE GEN FUND CONTINGENCY FOR COMP ANLSYS OF LE SVC	2498

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment	Group #
04/11/17	001-1600-513.31-00	62,000	USE GEN FUND CONTINGENCY FOR COMP ANLSYS OF LE SVC	2498
05/03/17	001-1600-513.39-00	(66,000)	ADD FNDS TO COVER LEGAL COSTS FOR REMAINDER OF FY	2764
	001-1600-513.31-01	66,000		
05/26/17	001-1600-513.39-00	(4,901)	TXFR-CHNG HLTH ELECTS & HLTH & WC RATE INCR	3082
05/30/17	001-1600-513.52-00	(7,779)	BUDGET TXFR EOC CAP ITEMS	3100
	001-1600-513.64-00	7,779		
05/31/17	001-1600-513.39-00	(4,000)	BDGT TXFR ACCR(1),WC RATE INC, CM FUTR LAW SESSION	3134
	001-1600-513.39-00	(54,000)	BDGT TXFR CONTRACTOR SVS INC COST ADV & REC PZ	3127
	001-1600-513.39-00	(88,532)	BDGT TXFR FD OT LMTD DUTY M WELDON PAYOUTS	3126
	001-1600-513.39-00	(14,510)	BDGT TXFR LIUNA RECLASS HLTH-WORK COMP RATE	3124
	001-1600-513.39-00	(23,150)	BDGTTXFR LIUNA,SHOES,DROP HLTH WORK COMP RATE ADJ	3125
	001-1600-513.39-00	(5,907)	BUDGET TXFR-PYRL SHORTAGE END OF FY17 RATE INC	3123
06/22/17	001-1600-513.52-00	(35,000)	ADDS PROJECT BUDGET MISSED AT FY17 BEGINNING	3482
	001-1600-513.52-00	35,000		
	001-1600-513.46-02	(10,050)	CORRECT BAF GROUP 354 CITY HALL GENERATOR	3482
	001-1600-513.64-00	(10,050)		
	001-1600-513.46-02	10,050		
	001-1600-513.64-00	10,050		
	001-1600-513.52-00	(6,000)	CORRECT BAF GROUP 973 COST OF 3RD FLOOR CUBICLE	3482
	001-1600-513.64-00	(6,000)		
	001-1600-513.52-00	6,000		
	001-1600-513.64-00	6,000		
22	Budget Amendments/Transfers		Division 1600 Total	0,612,679
1601 - EMERGENCY/DISASTER SVS				
05/31/17	001-1601-525.34-00	27,326	BDGT AMEND HURRICANE COST FEMA TO REIMB	3120
	001-1601-525.52-00	31,347		
	001-1601-525.27-00	133	BDGT AMEND HURRICANE COST REIMB BY FEMA	3119
	001-1601-525.46-00	334		
	001-1601-525.46-02	430		
	001-1601-525.24-00	2,654		
	001-1601-525.31-00	8,469		
	001-1601-525.23-00	22,797		
	001-1601-525.22-03	166		3121
	001-1601-525.22-00	5,880		
	001-1601-525.22-01	12,189		
	001-1601-525.21-00	13,068		
	001-1601-525.14-00	56,277		
	001-1601-525.12-00	113,682		

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
3	Budget Amendments/Transfers		Division 1601 Total	$294,752	
1801 - HUMAN RESOURCES					
05/03/17	001-1801-513.55-00	(200)	REQUIRED TO COVER RELATED TRAVEL AND PER DIEM EXPNS		2759
	001-1801-513.40-00	200			
05/26/17	001-1801-513.12-00	(2,700)	59 CHG IN ELECT / SHRT FALL		3078
	001-1801-513.24-00	(50)	TXFR-INCR IN HLTH WC INS% CHG IN ELECT / SHRT FALL		3078
06/30/17	001-1801-513.40-00	450	COVER TRAVEL EXPENSES FOR WORKERS COMP CONFERENCE		3617
4	Budget Amendments/Transfers		Division 1801 Total	($2,300)	
1805 - CITY CLERK					
05/26/17	001-1805-513.24-00	50	TXFR-INCR IN HLTH WC INS% CHG IN ELECT / SHRT FALL		3078
	001-1805-513.23-00	2,700			
06/30/17	001-1805-513.40-00	(450)	COVER TRAVEL EXPENSES FOR WORKERS COMP CONFERENCE		3617
2	Budget Amendments/Transfers		Division 1805 Total	$2,300	
2100 - POLICE ADMIN/OPERATIONS					
10/21/16	001-2100-521.52-00	2,016	PD REVISED QUOTE 1601001 COMM INTNTL REMOVE BATT		174
12/05/16	001-2100-521.64-00	(10,080)	PD SECURED A LOWER PRICE FOR PATROL SHIELDS		703
	001-2100-521.52-00	10,080			
12/15/16	001-2100-521.64-00	(1,795)	CRIME SCENE STATION		881
	001-2100-521.68-10	1,795			
12/21/16	001-2100-521.52-00	(5,163)	PURCHASE 4 SWAT VESTS WITH BULLETPROOF GRANT		973
	001-2100-521.52-00	(3,151)			
	001-2100-521.64-00	8,314			
01/10/17	001-2100-521.52-00	(1,474)	ADD FNDS TO COVER PRCHSE OF JAIL VAN REPLACEMENT		1178
	001-2100-521.64-00	1,474			
03/10/17	001-2100-521.52-00	(149)	RENEW A MEMBERSHIP TO ADD ADDTNL NOTARY FOR RECORDS		2064
03/20/17	001-2100-521.64-00	(11,281)	JAG GRAN BUDGETED IN WRNG ACCT. RECLASS TRANSACTNS		2168
	001-2100-521.64-00	(10,863)			
	001-2100-521.68-10	(1,795)			
	001-2100-521.52-00	(1,240)			
	001-2100-521.52-00	1,240			
	001-2100-521.68-10	1,795			
	001-2100-521.64-01	22,144			
03/21/17	001-2100-521.64-00	4,378	CODE ENFORCEMENT MOVE TO PD OFFICES		2194
	001-2100-521.52-00	12,296			
03/28/17	001-2100-521.64-00	(1,198)	COVER TASER AND TRAFFIC UNIT PURCH FOR JAG GRANT		2287
	001-2100-521.64-00	(85)			
	001-2100-521.64-01	1,283			

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
05/03/17	001-2100-521.55-00	860	ADD FNDS AWRDED BY VOCA GRANTOR FOR TRAINING		2761
	001-2100-521.40-00	1,140			
05/26/17	001-2100-521.52-00	1,500	ACCEPT REV/EXP DONATION SHIELDS/SCOPE		3084
	001-2100-521.64-00	5,928			
05/31/17	001-2100-521.12-00	(41,570)	BDGT TXFR UNFRZ 2 POS UNFND, ACCR (3),OTHR COST		3132
	001-2100-521.24-00	540			
	001-2100-521.27-00	650			
	001-2100-521.22-00	1,530			
	001-2100-521.15-00	5,430			
	001-2100-521.22-01	33,420			
06/16/17	001-2100-521.52-00	(159)	HOMETOWN NEWS ADVERT PRCHSE LITH POLY BATTERYS		3414
	001-2100-521.49-02	159			
	001-2100-521.52-00	1,049			
06/27/17	001-2100-521.52-00	(60)	ADD FNDS TO CNVERT PD VAN TO 3 COMPARTMENT VAN		3525
	001-2100-521.64-00	60			
	001-2100-521.55-00	(2,152)	COVER INTOXYLIZER REPAIR AND MOPHOTRAK RENEWAL		3525
	001-2100-521.52-00	(534)			
	001-2100-521.46-00	1,584			
15	Budget Amendments/Transfers		Division 2100 Total	$27,916	
2101 - POLICE COMMUNICATIONS					
10/21/16	001-2101-521.64-00	(2,016)	PD REVISED QUOTE 1601001 COMM INTNTL REMOVE BATT		174
03/10/17	001-2101-521.54-00	149	RENEW A MEMBERSHIP TO ADD ADDTNL NOTARY FOR RECORDS		2064
03/21/17	001-2101-521.64-00	(25,985)	CODE ENFORCEMENT MOVE TO PD OFFICES		2194
05/31/17	001-2101-521.12-00	(1,370)	BDGT TXFR UNFRZ 2 POS UNFND, ACCR (3),OTHR COST		3132
	001-2101-521.12-12	1,370			
06/16/17	001-2101-521.64-00	(1,049)	HOMETOWN NEWS ADVERT PRCHSE LITH POLY BATTERYS		3414
06/27/17	001-2101-521.64-00	(416,697)	BUDGET FOR RC2014 WAS NOT ENTERED. THIS ASSIGNS IT		3528
	001-2101-521.64-00	416,697			
6	Budget Amendments/Transfers		Division 2101 Total	($28,901)	
2132 - CODE ENFORCEMENT					
02/28/17	001-2132-524.47-00	25	MOVE 4 POSITIONS TO PD FRM COMM SVCS DIV		2066
	001-2132-524.54-00	140			
	001-2132-524.52-00	400			
	001-2132-524.55-00	565			
	001-2132-524.40-00	750			
	001-2132-524.45-00	939			
	001-2132-524.52-30	1,550			
	001-2132-524.46-03	2,160			

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
02/28/17	001-2132-524.41-00	2,340	MOVE 4 POSITIONS TO PD FRM COMM SVCS DIV		2066
	001-2132-524.24-00	3,065			
	001-2132-524.49-00	3,500			
	001-2132-524.42-00	3,700			
	001-2132-524.27-00	4,800			
	001-2132-524.22-00	11,128			
	001-2132-524.21-00	11,780			
	001-2132-524.34-00	20,000			
	001-2132-524.23-00	39,146			
	001-2132-524.12-00	147,972			
03/21/17	001-2132-524.52-00	4,031	CODE ENFORCEMENT MOVE TO PD OFFICES		2194
	001-2132-524.64-00	5,280			
04/13/17	001-2132-524.34-00	(5,000)	TXFR FNDS BACK TO CODE EN TO COVER INCURRED EXPNSES		2495
05/31/17	001-2132-524.12-00	(3,930)	BDGT TXFR CE MOVE PD ACCR (1) UNEXPECTED COSTS		3133
	001-2132-524.14-00	30			
	001-2132-524.12-12	900			
	001-2132-524.27-00	3,000			
06/27/17	001-2132-524.55-00	40	COVER INTOXYLIZER REPAIR AND MOPHOTRAK RENEWAL		3525
	001-2132-524.40-00	112			
	001-2132-524.42-00	425			
	001-2132-524.44-00	525			
5 Budget Amendments/Transfers			Division 2132 Total	$259,373	
2200 - FIRE ADMINISTRATION					
12/15/16	001-2200-522.52-00	(561)	FIRE INSPECTOR CELL PHONE		881
	001-2200-522.41-00	561			
02/02/17	001-2200-522.52-00	(40)	BUSINESS CARDS FOR NEW FIRE INSPECTOR		1552
	001-2200-522.47-00	40			
05/23/17	001-2200-522.23-00	(23,100)	COVER OVERTIME COSTS FOR FIRE DEPARTMENT		3189
	001-2200-522.12-00	(2,020)			
	001-2200-522.15-00	250			
	001-2200-522.13-00	820			
	001-2200-522.24-00	950			
06/27/17	001-2200-522.52-02	110	FNDS TO PURCHSE UNIFORM FOR NEW FIRE INSPECTOR		3525
4 Budget Amendments/Transfers			Division 2200 Total	($22,990)	
2201 - FIRE OPERATIONS					
12/30/16	001-2201-522.22-02	(128,299)	FIRE PENSIONS BUDGETED IN WRONG DIVISION.		1058
	001-2201-522.34-00	4,085			
05/23/17	001-2201-522.13-00	(21,200)	COVER OVERTIME COSTS FOR FIRE DEPARTMENT		3189

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment	Group #
05/23/17	001-2201-522.15-00	5,200	COVER OVERTIME COSTS FOR FIRE DEPARTMENT	3189
	001-2201-522.24-00	16,000		
	001-2201-522.23-00	23,100		
05/31/17	001-2201-522.12-00	(22,597)	BDGT TXFR FD OT LMTD DUTY M WELDON PAYOUTS	3126
	001-2201-522.12-12	22,597		
	001-2201-522.14-00	88,532		
06/27/17	001-2201-522.52-02	(110)	FNDS TO PURCHSE UNIFORM FOR NEW FIRE INSPECTOR	3525
4	Budget Amendments/Transfers		Division 2201 Total ($12,692)	
3200 - ADMINISTRATION				
10/21/16	001-3200-515.61-00	118,000	PURCHASE 3 BREV CO TAX ID FROM HOUSING AUTH. 16-445	175
10/25/16	001-3200-515.49-00	33,610	6 FORREST AVE DEMOLITION AGENDA 16-487	228
11/22/16	001-3200-515.34-00	25,000	ADD FNDS TO BLDNG INSPECT AND PLAN REVIEW SVCS FY17	586
12/30/16	001-3200-515.61-00	(111,317)	MAGNOLIA POINTE SUBDIVIS RECLASS FROM LAND	1057
	001-3200-515.49-00	111,317		
01/23/17	001-3200-515.49-00	3,000	UNANTICIPATED BREVARD CO CHARGE FOR TAX COLLECTION	1371
02/28/17	001-3200-515.12-00	(50,066)	GIS ADMIN MOVED TO IT DIV FROM COM SVCS ADMIN DIV	2065
	001-3200-515.23-00	(15,583)		
	001-3200-515.22-00	(3,765)		
	001-3200-515.21-00	(3,395)		
	001-3200-515.27-00	(2,400)		
	001-3200-515.24-00	(132)		
	001-3200-515.12-00	(147,972)	MOVE 4 POSITIONS TO PD FRM COMM SVCS DIV	2066
	001-3200-515.23-00	(39,146)		
	001-3200-515.34-00	(20,000)		
	001-3200-515.21-00	(11,780)		
	001-3200-515.22-00	(11,128)		
	001-3200-515.27-00	(4,800)		
	001-3200-515.42-00	(3,700)		
	001-3200-515.49-00	(3,500)		
	001-3200-515.24-00	(3,065)		
	001-3200-515.41-00	(2,340)		
	001-3200-515.46-03	(2,160)		
	001-3200-515.52-30	(1,550)		
	001-3200-515.45-00	(939)		
	001-3200-515.40-00	(750)		
	001-3200-515.55-00	(565)		
	001-3200-515.52-00	(400)		
	001-3200-515.54-00	(140)		

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
02/28/17	001-3200-515.47-00	(25)	MOVE 4 POSITIONS TO PD FRM COMM SVCS DIV		2066
04/06/17	001-3200-515.49-00	3,000	BUDGET SHORTFALL DUE TO HIGHER ADVERTISING EXPENS		2417
04/13/17	001-3200-515.34-00	5,000	TXFR FNDS BACK TO CODE EN TO COVER INCURRED EXPNSES		2495
05/03/17	001-3200-515.31-00	70,000	TXFR FNDS FOR COCO VLLGE PRKNG STUDY FROM PW TO CS		2760
05/31/17	001-3200-515.49-00	5,000	BDGT TXFR CONTRACTOR SVS INC COST ADV & REC PZ		3127
	001-3200-515.34-00	49,000			
	001-3200-515.12-00	(9,450)	BDGT TXFR OT, ACCR SPEC EVNTS, HLTH&WC COSTS		3128
	001-3200-515.23-00	(6,625)			
	001-3200-515.14-00	175			
	001-3200-515.24-00	325			
12	Budget Amendments/Transfers		Division 3200 Total	($33,266)	
3205 - ECONOMIC DEVELOPMENT					
01/23/17	001-3205-559.48-00	(3,000)	UNANTICIPATED BREVARD CO CHARGE FOR TAX COLLECTION		1371
04/06/17	001-3205-559.48-00	(3,000)	BUDGET SHORTFALL DUE TO HIGHER ADVERTISING EXPENS		2417
05/31/17	001-3205-559.12-00	(525)	BDGT TXFR OT, ACCR SPEC EVNTS, HLTH&WC COSTS		3128
	001-3205-559.12-12	525			
3	Budget Amendments/Transfers		Division 3205 Total	($6,000)	
3290 - LEISURE SERVICES					
03/21/17	001-3290-574.34-00	(1,600)	TXFR TO COVER PURCHSE OF NEW BANQUET TABLES		2185
	001-3290-574.52-00	1,600			
05/31/17	001-3290-574.24-00	775	BDGT TXFR OT, ACCR SPEC EVNTS, HLTH&WC COSTS		3128
	001-3290-574.23-00	6,675			
	001-3290-574.15-00	8,125			
2	Budget Amendments/Transfers		Division 3290 Total	$15,575	
3500 - ADMINISTRATION					
05/31/17	001-3500-519.14-00	13	BUDGET TXFR-PYRL SHORTAGE END OF FY17 RATE INC		3123
	001-3500-519.24-00	94			
	001-3500-519.23-00	1,200			
1	Budget Amendments/Transfers		Division 3500 Total	$1,307	
3510 - PUBLIC WORKS MAINTENANCE					
11/08/16	001-3510-541.63-00	(16,702)	ADD FNDS FOR REMOVAL OF LIGHTING ON FISKE BLVD		402
	001-3510-541.63-00	16,702			
12/13/16	001-3510-541.63-00	266,786	FISKE BLVD PHASE 1 ROADWY AND SIDEWALK REBUILD		1021
02/28/17	001-3510-541.63-00	75,000	FISKE BLVD PHS 1 PROJ EXP ADDTNL FUNDS AGNDA 17-099		2063
03/10/17	001-3510-541.52-00	(13,800)	REFURB BILLBOARD SIGNS ON ROSA L / US 1 CITY OWNS		2064
04/11/17	001-3510-541.53-00	(38,545)	COVER PW PART OF PEACHTRE WATER MAIN IMPROVEMENTS		2496
	001-3510-541.63-00	38,545			

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
04/18/17	001-3510-541.53-00	(20,000)	COVER SHORTAGE DUE TO LIGHT POLE PURCHASES		2557
	001-3510-541.46-00	20,000			
05/03/17	001-3510-541.31-00	(70,000)	TXFR FNDS FOR COCO VLLGE PRKNG STUDY FROM PW TO CS		2760
05/05/17	001-3510-541.63-00	(46,906)	COVER PURCHSE OF FORD F450 FOR GROUNDS DEPT		2806
05/15/17	001-3510-541.63-00	(15,839)	TXFR FNDS TO COMPLETE PEACHTREE ST LED LIGHTING		2900
	001-3510-541.63-00	15,839			
05/22/17	001-3510-541.52-00	(295,000)	CORRECT BUS SHELTER PROJ PW17BS ACCOUNT BALANCE		3002
	001-3510-541.52-00	295,000			
05/31/17	001-3510-541.20-00	110	BDGT TXFR LIUNA RECLASS HLTH-WORK COMP RATE		3124
	001-3510-541.21-00	700			
	001-3510-541.22-00	700			
	001-3510-541.24-00	3,000			
	001-3510-541.12-00	10,000			
	001-3510-541.23-00	(1,450)	BUDGET TXFR-PYRL SHORTAGE END OF FY17 RATE INC		3123
12	Budget Amendments/Transfers		Division 3510 Total	$224,140	
3520 - PARKS & BEAUTIFICATION					
11/01/16	001-3520-572.34-09	(20,000)	MOWING CONTRACT		292
	001-3520-572.34-00	20,000			
03/28/17	001-3520-572.52-00	(1,180)	TILLER P.O. WAS OP SUPPLY INSTEAD OF CAPITAL EQUP		2287
	001-3520-572.64-00	1,180			
05/05/17	001-3520-572.34-09	(500)	COVER A NEGATIVE ACCOUNT BALANCE DUE TO TREE PRCHS		2806
	001-3520-572.42-00	500			
	001-3520-572.64-00	46,906	COVER PURCHSE OF FORD F450 FOR GROUNDS DEPT		2806
05/31/17	001-3520-572.23-00	250	BUDGET TXFR-PYRL SHORTAGE END OF FY17 RATE INC		3123
	001-3520-572.24-00	5,800			
06/27/17	001-3520-572.46-00	(2,000)	SATISFY A NEGATIVE TOTAL IN THE OPERATING ACCOUNT		3524
	001-3520-572.34-09	(600)			
	001-3520-572.44-00	(500)			
	001-3520-572.49-02	(300)			
	001-3520-572.52-00	3,400			
6	Budget Amendments/Transfers		Division 3520 Total	$52,956	
3540 - PUBLIC WORKS- FLEET MAINT					
12/07/16	001-3540-519.55-00	(500)	COVER INCREASED COSTS OF VERTICAL TIRE CAROUSEL		743
	001-3540-519.64-00	500			
05/31/17	001-3540-519.12-00	(14,410)	BDGT TXFR EMP DROP-REPLC HLTH - WORK COMP RATE INC		3122
	001-3540-519.24-00	100			
	001-3540-519.20-00	110			

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
05/31/17	001-3540-519.13-00	14,200	BDGT TXFR EMP DROP-REPLC HLTH - WORK COMP RATE INC		3122
2 Budget Amendments/Transfers			Division 3540 Total	$0	
3560 - FACILITY MANAGEMENT					
11/22/16	001-3560-519.46-00	(1,000)	COVER POSTAGE & FREIGHT FOR SPLASHPAD / RVRFNT PK		561
	001-3560-519.42-00	1,000			
02/14/17	001-3560-519.46-00	(4,313)	TXFR TO COVER CITY HALL TRACER ES SOFT LICENSE		1787
	001-3560-519.68-10	4,313			
05/31/17	001-3560-519.20-00	250	BDGTTXFR LIUNA,SHOES,DROP HLTH WORK COMP RATE ADJ		3125
	001-3560-519.22-00	1,100			
	001-3560-519.24-00	2,000			
	001-3560-519.13-00	19,800			
3 Budget Amendments/Transfers			Division 3560 Total	$23,150	
3580 - CAPITAL PROJECTS MNGMT					
10/21/16	001-3580-519.62-00	231,936	PROJECT INADEQUATELY BUDG FOR FY17. NEED FUNDS ADD		176
03/10/17	001-3580-519.46-00	13,800	REFURB BILLBOARD SIGNS ON ROSA L / US 1 CITY OWNS		2064
05/31/17	001-3580-519.12-00	(912)	BDGT TXFR EMP DROP-REPLC HLTH - WORK COMP RATE INC		3122
	001-3580-519.24-00	12			
	001-3580-519.23-00	900			
3 Budget Amendments/Transfers			Division 3580 Total	$245,736	
124 Total Budget Amendments/Transfers			**GENERAL FUND**	**1,746,414**	
3240 - HOUSING GRANTS					
05/31/17	103-3240-554.12-00	(245)	BDGT TXFR HLTH WORK COMP RATE CHG & SHORTFALLS		3130
	103-3240-554.24-00	5			
	103-3240-554.23-00	240			
1 Budget Amendments/Transfers			Division 3240 Total	$0	
1 Total Budget Amendments/Transfers			**CDBG**	**$0**	
3240 - HOUSING GRANTS					
05/26/17	104-3240-554.83-00	49,900	MOU REIMB HOME DOLLARS BTWN PLM BAY/COCOA		3083
1 Budget Amendments/Transfers			Division 3240 Total	$49,900	
1 Total Budget Amendments/Transfers			**BREVARD COUNTY HOME**	**$49,900**	
3240 - HOUSING GRANTS					
05/31/17	105-3240-554.12-00	(60)	BDGT TXFR HLTH ELECT ADJ ADDL HLTH INS COSTS		3131
	105-3240-554.23-00	60			
1 Budget Amendments/Transfers			Division 3240 Total	$0	
1 Total Budget Amendments/Transfers			**SHIP/COCOA HOUSING TRUST**	**$0**	
3230 - CRA ADMIN/OPERATIONS					

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
10/25/16	110-3230-559.39-00	(6,942)	ACCOUNT FOR DECREASE IN CO MILLAGE RATES FOR CRA		230
01/25/17	110-3230-559.39-00	(1,908)	ENGINEERING REPORT ANLYS LEE WENNER PARK DAYSLPS		1418
	110-3230-559.34-00	1,908			
03/08/17	110-3230-559.39-00	(2,000)	XFR FOR ANTICIPATED SHORT IN LEGAL EXP FACADE GRANT		2026
	110-3230-559.31-01	2,000			
04/06/17	110-3230-559.39-00	(15,681)	TXFR TO COVER FINAL DESGN AND ENG OF HARRISON ST		2417
	110-3230-559.63-00	15,681			
05/04/17	110-3230-559.39-00	(2,000)	COVER SHORTFALL IN LEGAL EXPENSES		2784
	110-3230-559.31-01	2,000			
	110-3230-559.39-00	(500)	COVER SHORTFALL IN OTHER WHICH PAYS CLERK OF COURT		2784
	110-3230-559.49-00	500			
05/18/17	110-3230-559.49-00	(15)	COVER PHONE STIPED FOR REDEVELOPMENT SPECIALIST		2965
	110-3230-559.41-00	15			
05/31/17	110-3230-559.12-00	(50)	BDGT TXFR COVER OT		3129
	110-3230-559.14-00	50			
8	Budget Amendments/Transfers		Division 3230 Total	($6,942)	
	8 Total Budget Amendments/Transfers		**REDEVELOPMENT AGENCY FUND**	**($6,942)**	
3230 - CRA ADMIN/OPERATIONS					
03/21/17	111-3230-559.45-00	36	BREVARD CO NEW MILLAGE RT INCRSE TIF REV DMD SQ CRA		2193
	111-3230-559.55-00	1,480			
05/18/17	111-3230-559.49-00	(15)	COVER PHONE STIPED FOR REDEVELOPMENT SPECIALIST		2965
	111-3230-559.41-00	15			
2	Budget Amendments/Transfers		Division 3230 Total	$1,516	
	2 Total Budget Amendments/Transfers		**CRA DIAMOND SQUARE 626**	**$1,516**	
3230 - CRA ADMIN/OPERATIONS					
11/07/16	112-3230-559.83-02	3,748	REVISED MILLAGE RATES INCREASED US1 CRA TIF REV		370
1	Budget Amendments/Transfers		Division 3230 Total	$3,748	
	1 Total Budget Amendments/Transfers		**CRA US1 CORRIDOR**	**$3,748**	
1600 - GENERAL OPERATIONS					
01/24/17	201-1600-513.71-00	120,000	DEBT SVC ON FIRE PROTECT ASSESS REV BONDS, S 2016		1442
	201-1600-513.72-00	239,680			
05/15/17	201-1600-513.72-00	(40,000)	TXFR OF DIFFERENCE BTWN 2007 BND & 2016 CAP INV B		2901
	201-1600-513.71-00	40,000			
2	Budget Amendments/Transfers		Division 1600 Total	$359,680	
	2 Total Budget Amendments/Transfers		**DEBT SERVICE FUND**	**$359,680**	
3580 - CAPITAL PROJECTS MNGMT					

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
10/25/16	301-3580-519.62-00	(65,000)	WETLAND MITITGATION AGREE FUND X-FER AGENDA 16-467		231
	301-3580-519.61-00	65,000			
01/24/17	301-3580-519.39-00	(1,080,000)	COST RELATED TO FIRE PROT ASS REV BOND AND CAP EXP		1445
	301-3580-519.39-00	(197,878)			
	301-3580-519.62-00	100,000			
	301-3580-519.73-00	197,878			
	301-3580-519.62-00	490,000			
	301-3580-519.62-00	490,000			
	301-3580-519.62-00	330,000	TXFR FRM GEN FUND TO EXP ACCT FOR 3 FIRE STATIONS		1442
	301-3580-519.62-00	330,000			
02/10/17	301-3580-519.62-00	(18,146)	LAND EXP FIRE STN 1 & 3 LAND IMPRVMNTS TO SITES		1693
	301-3580-519.62-00	(246)			
	301-3580-519.61-00	246			
	301-3580-519.61-00	18,146			
02/14/17	301-3580-519.62-00	(71,190)	TXFR FOR CARDNO TASK ORD FOR BRUNSON AND FIRE ST 2		1790
	301-3580-519.61-00	71,190			
5 Budget Amendments/Transfers			Division 3580 Total	$660,000	
5 Total Budget Amendments/Transfers			**CAPITAL PROJECTS FUND**	**$660,000**	
1515 - FIELD SERVICES					
10/19/16	421-1515-536.52-00	(1)	ORIGINAL QUOTE FOR ITRON WAS OFF BY $.19		144
	421-1515-536.46-00	1			
04/18/17	421-1515-536.41-00	(1,000)	ADD FUNDS TO BEE REMOVAL SERVICES PO		2557
	421-1515-536.52-00	1,000			
05/31/17	421-1515-536.12-00	(55)	BDGT TXFR EXPECTED PYRL RATE INCR THRU FY 2017		3142
	421-1515-536.20-00	55			
	421-1515-536.22-00	172,550			
3 Budget Amendments/Transfers			Division 1515 Total	$172,550	
1601 - EMERGENCY/DISASTER SVS					
05/31/17	421-1601-525.23-00	54	BDGT ADMEND HURRICANE REIMB BY FEMA		3135
	421-1601-525.21-00	61			
	421-1601-525.22-00	94			
	421-1601-525.12-00	780			
1 Budget Amendments/Transfers			Division 1601 Total	$989	
4010 - WATER ADMINISTRATION					
12/13/16	421-4010-536.31-00	479,454	COVER UNDER BUDGTD OR NOT BDGTD CAPITAL PROJECTS		1024
02/14/17	421-4010-536.34-00	(8,437)	FNDS TO COVER REMAIN COST OF UTIL METER AUDIT		1788
	421-4010-581.91-01	8,437			

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
03/28/17	421-4010-536.39-00	(13,108)	SUMMER YOUTH PROGRAM CHNG TO DIRECT PARTIC PAY		2361
	421-4010-536.21-00	853			
	421-4010-536.24-00	1,117			
	421-4010-536.13-00	11,138			
05/03/17	421-4010-536.39-00	(9,030)	FUND THE UPSZNG OF FORCE MAIN ALONG COX AND SR524		2765
05/15/17	421-4010-536.39-00	(376,360)	TXFR TO FUND WATER LINE EXTENSION FOR FIRE STN 3		2907
05/31/17	421-4010-536.39-00	(88,191)	BDGT TXFR EMP DROP, RATE CHG WC, HLTH COSTS		3139
	421-4010-536.24-00	420			
	421-4010-536.12-12	4,591			
	421-4010-536.22-00	33,000			
	421-4010-536.13-00	50,600			
	421-4010-536.39-00	(172,550)	BDGT TXFR EXPECTED PYRL RATE INCR THRU FY 2017		3142
06/27/17	421-4010-536.31-00	(4,800)	ADD OVERTIME FNDS FY 17 UTILITIES QLTY ASRNCE LAB		3524
	421-4010-536.14-00	4,800			
	421-4010-536.39-00	(119,500)	COVER COSTS OF UNXPCTD WASTEWATER BREAKS		3620
	421-4010-536.31-00	(75,000)	COVER INCREASED LEGAL EXP DUE TO LITIGATION AND TCR		3621
	421-4010-536.31-01	75,000			
10	Budget Amendments/Transfers		Division 4010 Total	($197,566)	
4011 - EMERGENCY/DISASTER SVS					
05/31/17	421-4011-525.42-00	16	BDGT ADMEND HURRICN COST REIMB BY FEMA		3136
	421-4011-525.27-00	62			
	421-4011-525.53-00	1,000			
	421-4011-525.52-00	10,234			
	421-4011-525.46-00	33,255			
	421-4011-525.24-00	1,892	BDGT AMEND HURRICANE COST REIMB BY FEMA		3165
	421-4011-525.21-00	5,850			
	421-4011-525.22-00	8,804			
	421-4011-525.23-00	9,076			
	421-4011-525.12-00	24,712			
	421-4011-525.14-00	53,692			
2	Budget Amendments/Transfers		Division 4011 Total	$148,593	
4020 - DYAL PLANT					
01/03/17	421-4020-536.46-00	(40,067)	EMERGENCY GENERATOR RNTL FOR DYAL WTP - PAY 2 INV		1080
	421-4020-536.44-00	40,067			
01/10/17	421-4020-536.46-00	(100,167)	EMERGENCY GENERATOR LEASE AT DYAL WTP FY 17		1215
	421-4020-536.44-00	100,167			
02/14/17	421-4020-536.63-00	47,233	REPLACE THE SURROUNDING FENCE AT 1.5MG ELEV TANK		1785
03/28/17	421-4020-536.12-00	(49,000)	ADD FUNDS FOR DYAL OVRTIM TO COVER EMERG REPAIRS		2287

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
03/28/17	421-4020-536.14-00	49,000	ADD FUNDS FOR DYAL OVRTIM TO COVER EMERG REPAIRS		2287
05/03/17	421-4020-536.34-00	(30,000)	ROOF REPAIR AT THREE WELL PUMP STATIONS NOT BUDGTD		2759
	421-4020-536.46-02	30,000			
05/26/17	421-4020-536.46-00	(167,000)	TRXF FOR CHEM&TEST SUPPLY		3076
	421-4020-536.52-00	167,000			
	421-4020-536.12-00	(50,000)	TXFR DYAL ADD FUNDS TO OT DPLTD DUE TO EMERGENCIES		3080
	421-4020-536.14-00	50,000			
05/31/17	421-4020-536.12-00	(11,408)	BDGT TXFR EMP DROP ACCR(2), WC RATE CHG		3140
	421-4020-536.12-12	3,168			
	421-4020-536.24-00	8,240			
06/16/17	421-4020-536.34-00	(12,957)	SAFETY TRAINING COURSE FR RISK MNGMNT FOR OPERATORS		3414
	421-4020-536.55-00	12,957			
06/27/17	421-4020-536.46-00	(61,020)	ALUMINUM STAIRWAY @ VIERA RECLASS AS CAPITAL		3529
	421-4020-536.63-00	61,020			
10	Budget Amendments/Transfers		Division 4020 Total	$47,233	
4025 - WATER FIELD OPERATIONS					
03/22/17	421-4025-536.46-00	(25,812)	WILSON ST GATE REPLACEMNT AT UTILITES COMPOUND		2208
	421-4025-536.63-00	25,812			
04/11/17	421-4025-536.46-00	(252,950)	FUND TASK ORD 2017-18 SCHOOL ST WTR MAIN WS17SS		2497
	421-4025-536.63-00	252,950			
05/03/17	421-4025-536.46-00	(201,492)	PRCHSE 4 UTLTY CREW TRCKS FORD F550 FOR WFO		2762
	421-4025-536.64-00	201,492			
05/26/17	421-4025-536.64-00	(27,410)	TXFR-SHEARER BLVD GATE REPLACEMENT		3081
	421-4025-536.63-00	27,410			
05/31/17	421-4025-536.12-00	(88,750)	BDGT TXFR EMP DROP ACCR(2), WC RATE CHG		3140
	421-4025-536.24-00	4,000			
	421-4025-536.12-12	14,750			
	421-4025-536.13-00	70,000			
06/16/17	421-4025-536.44-00	(4,000)	ADD TWO GATE ACCESS CNTRL TO UTILITIES COMPOUNDS		3414
	421-4025-536.34-00	(2,000)			
	421-4025-536.31-00	(1,000)			
	421-4025-536.45-00	(974)			
	421-4025-536.46-02	7,974			
06/27/17	421-4025-536.46-00	(5,335)	CONE ROAD DRAINAGE IMP AZALEA DR, MERRITT ISLAND		3523
	421-4025-536.46-00	5,335			
	421-4025-536.46-00	(4,355)	CONE ROAD IMPROVEMENTS MANOR DR / OLEANDER DR		3523
	421-4025-536.46-00	4,355			
	421-4025-536.12-00	(63,384)	INCREASE IN OVERTIME USE DUE TO UTILITY BREAKS		3618

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
06/27/17	421-4025-536.14-00	63,384	INCREASE IN OVERTIME USE DUE TO UTILITY BREAKS		3618
	421-4025-536.46-00	(14,870)	PURCHASE AUTO FLUSHER FOR CHLORINE RESIDUALS IMPRVE		3619
	421-4025-536.64-00	14,870			
06/30/17	421-4025-536.53-00	(615)	COVER TRAVEL EXPENSES FOR AWWA 2017 CONFERENCE		3617
	421-4025-536.40-00	615			
11	Budget Amendments/Transfers		Division 4025 Total	$0	
4055 - ENGINEERING					
10/21/16	421-4055-536.63-00	853,641	ADD FUNDS FOR E PEACHTREE ST WATER MAIN IMPR		177
12/13/16	421-4055-536.63-00	14,750	COVER UNDER BUDGTD OR NOT BDGTD CAPITAL PROJECTS		1024
	421-4055-536.63-00	15,400			
	421-4055-536.63-00	40,595			
	421-4055-536.63-00	42,100			
	421-4055-536.63-00	165,612			
	421-4055-536.63-00	244,882			
	421-4055-536.63-00	582,226			
	421-4055-536.63-00	1,872,357			
02/14/17	421-4055-536.63-00	(47,233)	REPLACE THE SURROUNDING FENCE AT 1.5MG ELEV TANK		1785
05/05/17	421-4055-536.55-00	(538)	EXPNSES RELATED TO FL WTR RESRCE CONF APR 23-26		2806
	421-4055-536.40-00	538			
05/15/17	421-4055-536.63-00	376,360	TXFR TO FUND WATER LINE EXTENSION FOR FIRE STN 3		2907
05/26/17	421-4055-536.55-00	(400)	TRAV CST FWR CONF W PALM 4/23 - 4/26, 2017		3079
	421-4055-536.40-00	400			
05/31/17	421-4055-536.24-00	(420)	BDGT TXFR EMP DROP, RATE CHG WC, HLTH COSTS		3139
06/16/17	421-4055-536.63-00	(24,370)	FUND DESIGN, PERMIT, BID OF N TROPICAL TRAIL LOOP		3415
	421-4055-536.63-00	24,370			
	421-4055-536.63-00	(20,090)	FUND DESIGN, PERMIT, BID OF SR 520 WATERLINE REPL		3415
	421-4055-536.63-00	20,090			
9	Budget Amendments/Transfers		Division 4055 Total	$4,160,270	
4120 - WATER RECLAMATION					
12/09/16	421-4120-536.46-00	(2,400)	ODOR CONTROL SYSTEM FOR SELLERS PLANT		783
	421-4120-536.34-00	2,400			
12/13/16	421-4120-536.63-00	1,389,940	COVER UNDER BUDGTD OR NOT BDGTD CAPITAL PROJECTS		1024
01/24/17	421-4120-536.63-00	143,680	COVER CAP PROJ THAT WERE UNDER BUDGETED FOR FY17		1440
	421-4120-536.46-00	(4,500)	TASK ORD #46 ELECT OPER & MAINT PROJECT WS17CM		1441
	421-4120-536.63-00	4,500			
02/14/17	421-4120-536.46-00	(137)	FUNDS FOR PREVNT MAINT ON AERZEN BLOWERS AT SELLERS		1787
	421-4120-536.34-00	137			

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
04/18/17	421-4120-536.46-00	(9,500)	FUNDS TO COVER OVERTIME AT SELLERS PLANT		2557
	421-4120-536.52-00	(7,500)			
	421-4120-536.34-00	(6,500)			
	421-4120-536.31-00	(1,500)			
	421-4120-536.14-00	25,000			
05/09/17	421-4120-536.63-00	(149,600)	COVER EXTNSN OF WS1222 W/FNDS FROM WS17RT		2905
	421-4120-536.63-00	149,600			
	421-4120-536.63-00	(25,000)	COVER EXTNSN OF WS1222 W/TXFR FRM WS17VA		2906
	421-4120-536.63-00	25,000			
	421-4120-536.63-00	(90,000)	PRCHSE 3 AERATORS FOR SELLERS WRF / BRACCO PND		2904
	421-4120-536.63-00	(28,285)			
	421-4120-536.64-00	118,285			
05/31/17	421-4120-536.13-00	4,000	BDGT TXFR ADJ LIUNA,DROP HLTH & WC RATE INCR		3141
	421-4120-536.24-00	7,000			
	421-4120-536.12-00	14,000			
06/22/17	421-4120-536.52-00	(1,475)	BUDGET TXFR FREIGHT COST GENERATOR		3506
	421-4120-536.42-00	1,475			
06/27/17	421-4120-536.46-00	(110)	CORRECT NEGATIVE BALANCE IN SHOE ALLOWANCE ACCT		3525
	421-4120-536.20-00	110			
	421-4120-536.52-00	(2,641)	REPLACE AUTO SAMPLER AT SELLERS WTP		3525
	421-4120-536.64-00	2,641			
13	Budget Amendments/Transfers			Division 4120 Total	$1,558,620	
4125 - SEWER FIELD OPERATIONS					
12/13/16	421-4125-536.63-00	520,605	COVER UNDER BUDGTD OR NOT BDGTD CAPITAL PROJECTS		1024
01/04/17	421-4125-536.63-00	(400,000)	FUNDS BUDGETED UNDER WRNG PROJECT NUMBER		1099
	421-4125-536.63-00	400,000			
04/11/17	421-4125-536.63-00	(77,900)	TXFR TO COVER REPAIRS FOR IDENTIFIED LIFT STATIONS		2499
	421-4125-536.63-00	(75,000)			
	421-4125-536.46-00	152,900			
05/03/17	421-4125-536.63-00	9,030	FUND THE UPSZNG OF FORCE MAIN ALONG COX AND SR524		2765
05/31/17	421-4125-536.12-00	(142,300)	BDGT TXFR ADJ LIUNA,DROP HLTH & WC RATE INCR		3141
	421-4125-536.22-00	117,300			
	421-4125-536.12-00	(20,707)	BDGT TXFR UNEXPECTED UT BRKS CAUSE INCR IN OT		3143
	421-4125-536.14-00	20,707			
06/27/17	421-4125-536.46-00	119,500	COVER COSTS OF UNXPCTD WASTEWATER BREAKS		3620
7	Budget Amendments/Transfers			Division 4125 Total	$624,135	
66	Total Budget Amendments/Transfers		**WATER/SEWER ENTERPRISE**		**$6,514,824**	

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
1601 - EMERGENCY/DISASTER SVS					
05/31/17	423-1601-525.24-00	345	BDGT AMEND COST HURRICANE REIMB BY FEMA		3137
	423-1601-525.21-00	477			
	423-1601-525.22-00	595			
	423-1601-525.23-00	836			
	423-1601-525.12-00	2,486			
	423-1601-525.14-00	3,996			
	423-1601-525.27-00	15			3138
2	Budget Amendments/Transfers		Division 1601 Total	$8,750	
3570 - STORMWATER UTILITY					
10/24/16	423-3570-538.63-00	(1,600)	PURCHASE OF 3.25 ACRES FOR DIAMOND SQ RDA		199
	423-3570-538.61-00	1,600			
10/25/16	423-3570-538.63-00	(84,400)	PURCH 3.25 ACRES FROM FL FOR DIAM. SQ STORMWATER		232
	423-3570-538.61-00	84,400			
01/10/17	423-3570-538.63-00	(55,332)	BID COSTS FOR SW16FS WERE HIGHER THAN BUDGETED.		1216
	423-3570-538.63-00	55,332			
	423-3570-538.63-00	(169,668)	PROVIDE ADDITIONAL FUNDS FOR SW17DS PROJECT		1217
	423-3570-538.39-00	(83,332)			
	423-3570-538.63-00	83,332			
	423-3570-538.63-00	152,630			
	423-3570-538.63-00	169,668			
01/23/17	423-3570-538.63-00	(1,000)	BALANCE FUNDS DUE TO BAF AGND 16-657 and REQ 32279		1372
	423-3570-538.63-00	1,000			
02/10/17	423-3570-538.52-00	(100)	COVER A FUND SHORTAGE FOR NEW MOWER PURCHASE		1693
	423-3570-538.64-00	100			
02/14/17	423-3570-538.63-00	61,190	TXFR TO COVER DESIGN FOR SW17BA AND PW17SI		1789
03/16/17	423-3570-538.39-00	(5,514)	SHORTAGE IN BUDGETED AMT FOR NEW TRACTOR PURCHSE		2133
	423-3570-538.64-00	5,514			
05/31/17	423-3570-538.39-00	(16,447)	BDGT TXFR EMP CHGS COSTS HLTH & WC RATE		3144
	423-3570-538.12-12	1,321			
	423-3570-538.27-00	2,120			
	423-3570-538.24-00	3,950			
	423-3570-538.23-00	9,056			
9	Budget Amendments/Transfers		Division 3570 Total	$213,820	
11	Total Budget Amendments/Transfers		**STORMWATER UTILITY**	**$222,570**	

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment	Group #

222 Transfers & Amendments between 10/1/2016 and 6/30/2017

FY 2017 TOTAL TRANSFERS & AMENDMENTS	**19,551,710**

NOTE: Group #s represent a complete transaction that will net to zero. Add all expenses for each group number, then subtract the revenues related to the same group number and your total will equal zero.

Report: W:\Finance Administration\Budget Tracking Worksheets\FY 2017 - Budget Tracking Worksheets\May 2017\FY 2017 EXPENSE Budget Tracking Worksheet.imr ran by Database User ID: cocoath

Date: 7/10/2017

FY 2017 BUDGET TRACKING WORKSHEET

REVENUE TRANSFER/AMENDMENT DETAIL
AS OF: 6/30/2017

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
10/21/16	001-0000-389.99-50	231,936	PROJECT INADEQUATELY BUDG FOR FY17. NEED FUNDS ADD		176
	001-0000-389.99-50	118,000	PURCHASE 3 BREV CO TAX ID FROM HOUSING AUTH. 16-445		175
12/13/16	001-0000-389.99-50	266,786	FISKE BLVD PHASE 1 ROADWY AND SIDEWALK REBUILD		1021
01/24/17	001-0000-389.99-50	660,000	TXFR TO CAP PROJ FNDS FRM GEN RSRV FOR 3 FIRE STATN		1442
02/14/17	001-0000-381.91-21	8,437	FUNDS TO COVER REMAIN CST OF UTIL METER AUDIT		1786
02/16/17	001-0000-389.90-20	511,648	CAP IMPROV REFND REV BOND SERIES 2016 (11/01/16)		1791
	001-0000-389.99-50	705,427			
	001-0000-385.00-00	8,865,000			
02/28/17	001-0000-389.99-50	75,000	FISKE BLVD PHS 1 PROJ EXP ADDTNL FUNDS AGNDA 17-099		2063
05/03/17	001-0000-331.20-15	2,000	ADD FNDS AWRDED BY VOCA GRANTOR FOR TRAINING		2761
05/26/17	001-0000-366.10-09	7,428	ACCEPT REV/EXP DONATION SHIELDS/SCOPE		3084
05/31/17	001-0000-389.99-50	58,673	BDGT AMEND HURRICANE COST FEMA TO REIMB		3120
	001-0000-389.99-50	34,817	BDGT AMEND HURRICANE COST REIMB BY FEMA		3119
	001-0000-389.99-50	201,262			3121
12 Budget Amendments/Transfers			Division 0000 Total	1,746,414	
12 Total Budget Amendments/Transfers			**GENERAL FUND**	**1,746,414**	
05/26/17	104-0000-334.93-00	49,900	MOU REIMB HOME DOLLARS BTWN PLM BAY/COCOA		3083
1 Budget Amendments/Transfers			Division 0000 Total	$49,900	
1 Total Budget Amendments/Transfers			**BREVARD COUNTY HOME**	**$49,900**	
10/25/16	110-0000-338.00-00	(6,942)	ACCOUNT FOR DECREASE IN CO MILLAGE RATES FOR CRA		230
1 Budget Amendments/Transfers			Division 0000 Total	($6,942)	
1 Total Budget Amendments/Transfers			**REDEVELOPMENT AGENCY FUND**	**($6,942)**	
03/21/17	111-0000-338.00-00	1,516	BREVARD CO NEW MILLAGE RT INCRSE TIF REV DMD SQ CRA		2193
1 Budget Amendments/Transfers			Division 0000 Total	$1,516	
1 Total Budget Amendments/Transfers			**CRA DIAMOND SQUARE 626**	**$1,516**	
11/07/16	112-0000-338.00-00	3,748	REVISED MILLAGE RATES INCREASED US1 CRA TIF REV		370
1 Budget Amendments/Transfers			Division 0000 Total	$3,748	
1 Total Budget Amendments/Transfers			**CRA US1 CORRIDOR**	**$3,748**	
01/24/17	201-0000-325.12-01	359,680	DEBT SVC ON FIRE PROTECT ASSESS REV BONDS, S 2016		1442

Date	Accounts	Transaction	Resolution # / Description of Transfer or Amendment		Group #
1 Budget Amendments/Transfers			Division 0000 Total	$359,680	
1 Total Budget Amendments/Transfers			**DEBT SERVICE FUND**	**$359,680**	
01/24/17	301-0000-381.91-01	660,000	TXFR FRM GEN FUND TO EXP ACCT FOR 3 FIRE STATIONS		1442
1 Budget Amendments/Transfers			Division 0000 Total	$660,000	
1 Total Budget Amendments/Transfers			**CAPITAL PROJECTS FUND**	**$660,000**	
10/21/16	421-0000-389.99-50	853,641	ADD FUNDS FOR E PEACHTREE ST WATER MAIN IMPR		177
12/13/16	421-0000-389.99-50	2,571,011	COVER UNDER BUDGTD OR NOT BDGTD CAPITAL PROJECTS		1024
	421-0000-389.99-50	2,796,910			
01/24/17	421-0000-389.99-50	143,680	COVER CAP PROJ THAT WERE UNDER BUDGETED FOR FY17		1440
05/31/17	421-0000-389.99-50	989	BDGT ADMEND HURRICANE REIMB BY FEMA		3135
	421-0000-389.99-50	44,567	BDGT ADMEND HURRICN COST REIMB BY FEMA		3136
	421-0000-389.99-50	104,026	BDGT AMEND HURRICANE COST REIMB BY FEMA		3165
6 Budget Amendments/Transfers			Division 0000 Total	$6,514,824	
6 Total Budget Amendments/Transfers			**WATER/SEWER ENTERPRISE**	**$6,514,824**	
01/10/17	423-0000-389.99-50	152,630	PROVIDE ADDITIONAL FUNDS FOR SW17DS PROJECT		1217
02/14/17	423-0000-389.99-50	61,190	TXFR TO COVER DESIGN FOR SW17BA AND PW17SI		1789
05/31/17	423-0000-389.99-50	8,735	BDGT AMEND COST HURRICANE REIMB BY FEMA		3137
	423-0000-389.99-50	15			3138
4 Budget Amendments/Transfers			Division 0000 Total	$222,570	
4 Total Budget Amendments/Transfers			**STORMWATER UTILITY**	**$222,570**	

28 Transfers & Amendments between 10/1/2016 and 6/30/2017

FY 2017 TOTAL TRANSFERS & AMENDMENTS **19,551,710**

NOTE: Group #s represent a complete transaction that will net to zero. Add all expenses for each group number, then subtract the revenues related to the same group number and your total will equal zero.

Report: W:\Finance Administration\Budget Tracking Worksheets\FY 2017 - Budget Tracking Worksheets\May 2017\FY 2017 REVENUE Budget Tracking Worksheet.imr ran by Database User ID: cocoath

Date: 7/10/2017

Legislation Details (With Text)

File #:	17-314	**Version:**	1	**Name:**	
Type:	Informational Item			**Status:**	Agenda Ready
File created:	7/12/2017			**In control:**	City Council
On agenda:	7/25/2017			**Final action:**	
Title:	Review of the Employee Health Center utilization report provided by CareATC for June 2017. (Administrative Services Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Copy of Cocoa June 2017 Dashboard				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: July 12, 2017
Agenda Date: July 25, 2017
Prepared By: Patsy Porter, Human Resources Coordinator
Through: Tammy B. Gemmati, Administrative Services Director
Requested Action:
Review of the Employee Health Center utilization report provided by CareATC for June 2017.

BACKGROUND:

The Employee Health Center is a benefit at no cost to the employee that provides for primary health care, pre-packaged generic prescriptions, and lab services. The model of the center focuses on primary and preventive care with the goal of reducing claims on the City's medical plan. Provided is the utilization report that covers the timeframe during the month of June, there were 549 usage encounters with a total of 330 prescriptions dispensed. Some of the appointments at the Employee Health Center were for the Personal Health Assessments (PHAs), resulting in a total of 121 chronic diseases identified.

STRATEGIC PLAN CONNECTION:

Offering the Employee Health Center as an employee benefit aids in retaining qualified employees and helps contain the City's health care costs which aids in the City's financial sustainability goals

BUDGETARY IMPACT:

Budgeted	N/A
If not budgeted, is amendment/transfer attached?	N/A

PREVIOUS ACTION:

N/A

RECOMMENDED MOTION:

N/A

Cocoa Health Center Usage Dashboard Total Since Inception

						Chronic Disease Management										
	Total Encounters	Unique Visitors*	Unique Employees	Unique Dependents	No Shows	Diabetes	Cholesterol	Blood Pressure	Obesity	Tobacco Use		Chronic Visits	Chronic Diagnosis	PHA Reviews	PHAs	RX Dispensed
Total	**11,371**	**615**	**476**	**139**	**525**	**354**	**574**	**1,137**	**431**	**87**		**1,917**	**2,126**	**703**	**796**	**7,576**

** Unique visit: Number of individual patients that have visited the Health Center since opening (a single unique visitor may have had multiple appointments)*

City of Cocoa
Health Center Usage Dashboard Year 3

						Chronic Disease Management										
	Total Encounters	Unique Visitors*	Unique Employees	Unique Dependents	No Shows	Diabetes	Cholesterol	Blood Pressure	Obesity	Tobacco Use	Unique Chronic	Chronic Visits	Chronic Diagnosis	PHA Reviews	PHAs	RX Dispensed
Year Three Health Fair PHAs June															124	
Sep-16	460	226	188	38	27	11	6	42	16	1	42	76	33	26	19	295
Oct-16	492	215	171	44	18	10	25	50	12	0	48	53	97	17	7	294
Nov-16	502	230	180	50	13	9	18	62	19	0	55	108	49	3	0	366
Dec-16	410	203	164	39	13	7	15	47	14	0	39	35	83	0	0	316
Jan-17	477	217	175	42	7	11	11	63	22	1	52	55	108	0	0	429
Feb-17	507	249	195	54	11	16	22	65	6	0	62	119	51	3	1	419
Mar-17	600	293	237	56	17	25	48	90	21	1	87	185	75	41	18	272
Apr-17	502	264	217	47	18	11	32	63	17	0	57	61	123	2	2	183
May-17	581	304	240	64	28	13	28	42	13	3	53	99	48	35	22	444
Jun-17	549	281	225	56	18	18	18	60	23	2	54	66	121	39	46	330
Total	**4,531**				**152**	**113**	**205**	**524**	**140**	**6**		**791**	**667**	**166**	**239**	**1,863**

City of Cocoa
Health Center Usage Dashboard Year 2

						Chronic Disease Management										
	Total Encounters	Unique Visitors*	Unique Employees	Unique Dependents	No Shows	Diabetes	Cholesterol	Blood Pressure	Obesity	Tobacco Use	Unique Chronic	Chronic Visits	Chronic Diagnosis	PHA Reviews	PHAs	RX Dispensed
Year Two Health Fair PHAs July 2015															114	
Sep-15	316	162	143	19	22	11	19	18	31	2	50	63	81	33	21	207
Oct-15	372	156	133	23	25	7	17	25	21	0	45	70	39	39	26	385
Nov-15	284	153	126	27	17	20	14	30	12	0	32	41	76	2	2	179
Dec-15	275	152	120	32	17	8	10	30	7	1	24	32	56	5	3	213
Jan-16	254	144	112	32	9	10	7	9	7	2	26	28	35	3	6	218
Feb-16	319	131	96	35	11	16	8	28	15	0	22	28	67	2	1	259
Mar-16	362	182	141	41	22	10	13	27	11	0	28	34	61	3	7	359
Apr-16	368	177	142	35	15	10	17	56	12	1	37	41	96	2	0	417
May-16	379	167	136	31	18	7	7	49	9	7	35	41	79	3	1	279
Jun-16	431	192	155	37	14	13	15	40	9	0	35	77	33	20	12	266
Jul-16	463	216	186	30	15	17	17	60	8	2	50	104	43	85	35	369
Aug-16	477	227	191	36	17	11	20	46	14	1	46	54	92	45	24	349
Total	**4,300**				**202**	**140**	**164**	**418**	**156**	**16**		**613**	**758**	**242**	**252**	**3,500**

** Unique visit: Number of individual patients that have visited the Health Center each month (a single unique visitor may have had multiple appointments)*

City of Cocoa
Health Center Usage Dashboard Year 1

						Chronic Disease Management										
	Total Encounters	Unique Visitors*	Unique Employees	Unique Dependents	No Shows	Diabetes	Cholesterol	Blood Pressure	Obesity	Tobacco Use	Unique Chronic	Chronic Visits	Chronic Diagnosis	PHA Reviews	PHAs	RX Dispensed
Year One Health Fair PHAs July 2014															134	
Sep-14	146	100	90	10	6	12	22	20	10	7	32	37	71	33	38	71
Oct-14	248	148	130	18	16	8	30	33	5	9	52	59	85	72	16	186
Nov-14	168	114	92	22	16	5	14	13	10	5	35	36	47	23	16	120
Dec-14	183	92	74	18	15	5	17	17	6	5	34	37	50	20	11	170
Jan-15	219	96	85	11	12	4	22	14	11	6	37	45	57	18	14	119
Feb-15	185	93	80	13	14	7	11	10	12	3	30	33	43	9	9	183
Mar-15	238	96	83	13	10	7	16	10	14	7	34	41	54	4	7	229
Apr-15	238	88	70	18	12	11	13	18	11	1	28	38	54	2	5	264
May-15	239	86	73	13	27	7	8	15	14	6	30	40	50	2	6	194
Jun-15	197	114	93	21	9	7	4	7	6	5	18	23	29	1	3	205
Jul-15 Added 4 hrs	276	119	102	17	22	15	17	17	10	5	40	50	64	41	21	284
Aug-15	203	177	150	27	12	13	31	21	26	6	63	74	97	70	25	188
Total	**2,540**				**171**	**101**	**205**	**195**	**135**	**65**		**513**	**701**	**295**	**305**	**2213**

** Unique visit: Number of individual patients that have visited the Health Center each month (a single unique visitor may have had multiple appointments)*