MINUTES
CITY OF COCOA
DIAMOND SQUARE REDEVELOPMENT AGENCY
REGULAR MEETING
August 15, 2016

A Regular Meeting of the Diamond Square Redevelopment Agency Board was held on August 15, 2016 at City Hall, 65 Stone Street, Cocoa, FL, as publicly noticed.

I. CALL TO ORDER:

Chairwoman Moore called the meeting to order at 7:00 p.m.

ROLL CALL:

Tracy Moore	Chairwoman
Delores Martin	Vice Chairwoman
Adrian Moss-Beasley	Agency member
Larry Robinson	Agency member
Jewel Collins	Agency member
Edward Jones	Agency member
Ruby Jenkins	Agency member
Joseph Colombo	Agency counsel
Michael Blake	Council Liaison

PRESENT:

Tracy Moore	Chairwoman
Adrian Moss-Beasley	Agency member
Larry Robinson	Agency member
Jewel Collins	Agency member
Ruby Jenkins	Agency member
Michael Blake	Council Liaison
Monica Arsenault	Recording Secretary

ABSENT:

Delores Martin	Vice Chairwoman
Edward Jones	Agency member
Joseph Colombo	Agency counsel

STAFF PRESENT:

Joan Junkala, CEG, Economic Development Manager, **Samia Singleton,** Economic Development Specialist, **Steven P. Belden, AICP,** Community Services Director, and **John A. Titkanich Jr., AICP,** City Manager.

Agency member Robinson provided the invocation and led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA: Regular Meeting of August 15, 2016

* **MOTION by Agency member Collins; SECONDED by Agency member Jenkins to approve the agenda for the Regular Meeting of August 15, 2016.**

AYES: Moore, Moss-Beasley, Jenkins, Collins, Robinson

MOTION CARRIED UNANIMOUSLY (5-0)

MINUTES: Minutes of the Regular Meeting of July 18, 2016

* **MOTION by Agency member Robinson; SECONDED by Agency member Collins to approve the minutes of the regular meeting of July 18, 2016.**

AYES: Moore, Moss-Beasley, Jenkins, Collins, Robinson

MOTION CARRIED UNANIMOUSLY (5-0)

III. DELEGATIONS:

NONE

IV. PRESENTATIONS:

1. Alliance for Neighborhood Restoration – Juneteenth Festival Report

Delores McLaughlin, from the Alliance for Neighborhood Restoration, asked the Board for suggestions to replace the Juneteenth festival. She explained that both the weather inconsistencies in the month of June and the lack of assistance with the event has caused several issues. **Agency member Collins** and **Agency member Jenkins** stated that they would both like the festival to remain as it is, in the month of June. **Chairwoman Moore** suggested that another type of multi-cultural, community building event may be considered. **Herbert Hernandez**, of the Cocoa Housing Authority, approached the Board and shared that the Cocoa Housing Authority is considering the sale of half the site on which Juneteenth takes place. He shared that the money earned would be used for public housing but offered the other half of the site for the event.

2. Police Athletic League – Community Policing Report

Lieutenant Mark Oenbrink and **Officer David Thompson** presented a slideshow of the Cops and Kids Summer Program with the Agency. **Lieutenant Oenbrink** and **Officer**

Thompson shared photos with the Agency from several of the field trips that they went on with the children throughout the County. **Lieutenant Oenbrink** shared that the Police Athletic League (PAL) is considering a Christmas function at the end of the year with some of the funds that are left over from the Agency's grant. **Lieutenant Oenbrink** stated that whatever funds are remaining after the Christmas event will be used towards revitalizing the Community Garden.

V. NEW BUSINESS:

NONE

VI. OLD BUSINESS:

1. Diamond Square CRA Signage

Steven Belden, Community Services Director, explained that the intersections of School Street and Fiske Boulevard, Stone Street and Washington Avenue, and Rosa L. Jones Boulevard and the west side of the FEC railroad are the three locations that are being considered for the locations of the Diamond Square CRA signage. **Mr. Belden** mentioned repurposing the City's old entryway signs in order to minimize the cost and utilize the extra money for landscaping and beautification around the new Diamond Square signage. The Board was asked to make any additional suggestions in regard to the sign itself and locations. **Chairwoman Moore** inquired about adding lights to the signage. **Mr. Belden** explained that if any lights were added the cost would be raised significantly but that staff would look into it.

* **MOTION by Agency member Collins; SECONDED by Agency member Moss-Beasley to approve the sign design with the exception of the word "historical" to be replaced by the word "historic".**

VII. AGENCY MEMBERS AND STAFF REPORT:

1. Economic Development Quarterly Newsletter

Mr. Belden reviewed the quarterly Economic Development (ED) Newsletter with the Agency. **Mr. Belden** explained the new Commercial Property Enhancement Program (CPEP) that the City has adopted. He shared that the program is similar to the Agency's Commercial Façade Program, and that if all the funds have been expended from the Agency's Façade Program than the new Commercial Property Enhancement Program will be available to those who meet the criteria. **Mr. Belden** also shared that the City's Fourth Annual Job Fair is approaching on October 20, 2016 at the Cocoa Civic Center from 11am to 2pm. **Ms. Joan Junkala,** Economic Development Manager, approached the Agency to share that an announcement was added in the ED Newsletter to tout the two façade grants that were awarded from the Diamond Square CRA. **Ms. Junkala** stated that the ED Newsletter will continue to highlight any updates in regards to the Diamond Square CRA.

2. **Moore Center Update**

Mr. Titkanich explained that in spring of 2015 the City received an Energy Efficiency Retrofit Grant for $75,000.00 of which that included a $37,701.00 match from the City. **Mr. Titkanich** explained that the air handler and compressor units were removed and replaced with a one ton air handler and two five ton condenser units. In November of 2015 a small matching grant from the State was awarded for $50,000.00. The City matched the grant with $50,000.00 as well for a grand total of $100,000.00. The money was used towards a new roof as well as plumbing, electrical, and mechanical work, as well as architectural services. **Mr. Titkanich** shared that the total cost of the project was $98,280.00, of which the City will be reimbursed $49,140.00. In December of 2015 the City received a Special Category Grant for $355,256.00, of which $230,256.00 was grant funding and $125,000.00 was matched by the City. The money will be used for a new floor, the installation of a vape retarder, the removal and installation of new doors and windows, interior work that needs to be done, and any engineering costs associated with the project. **Mr. Titkanich** shared that in late September of 2016 it is anticipated that a contractor will be chosen by City Council to proceed with the project. Construction is anticipated to begin in October of 2016 and must be completed by June 30, 2017.

Delores McLaughlin inquired about the playground equipment behind the building that has been deemed unsafe for the children. **Mr. Titkanich** suggested a KaBOOM! Grant, which would require the Alliance for Neighborhood Restoration (ANR) to raise money for the cause. **Mr. Titkanich** further explained that the playground equipment was not used for an extended period of time and needs to be inspected. **Mr. Titkanich** offered to present an update on the playground equipment at the next Diamond Square CRA meeting.

3. **FY 17 Budget Discussion**

Mr. Titkanich shared that he considered various projects that would coincide with the Diamond Square CRA Plan that the City could help to advance. The first project would include the design and engineering for the Dr. Joe Lee Smith Center, which would cost approximately $185,000.00. The second project would include the construction and completion of four Habitat for Humanity homes which would cost approximately $315,000.00. The third project would include additional funding in an amount up to $650,000.00 from the City for the Stone Street streetscaping project. **Mr. Titkanich** suggested a Municipal Services agreement between the Diamond Square CRA and the City of Cocoa for these projects. **Mr. Titkanich** mentioned creating an art project for the transformer boxes in Diamond Square. The transformer boxes could be wrapped or decorated with art renderings. **Mr. Titkanich** shared that one of the topics discussed at the Budget Workshop was a Cocoa Housing Improvement Program that would consist of single-family new construction as well as rehabilitation on existing homes. The new construction would be located along the Fiske Boulevard corridor and vacant lots, as well as the Magnolia Point lots. The rehabilitation would be focused along the Fiske Boulevard corridor as well as Cocoa

North, along Sherwood Circle. **Mr. Titkanich** stated that this program will not be presented until spring of 2017.

4. FY 16 Monthly Budget Report

The monthly budget report was presented for the Agency's review.

VIII. NEXT MEETING DATE:

The next meeting of the Diamond Square Community Redevelopment Agency will be a Regular Meeting to be held on Monday, September 19, 2016 at 7:00 p.m. in Council Chambers at City Hall, 65 Stone Street.

IX. ADJOURNMENT:

* **MOTION by Agency member Collins; SECONDED by Agency member Moss-Beasley to adjourn the Regular Meeting of August 15, 2016.**

AYES: Moore, Moss-Beasley, Jenkins, Collins, Robinson

THE MOTION CARRIED UNANIMOUSLY (5-0)

MEETING WAS ADJOURNED AT 9:00 pm

Tracy Moore

Tracy Moore, Chairwoman

Respectfully Submitted,

Monica Arsenault, Recording Secretary