MINUTES
CITY OF COCOA
DIAMOND SQUARE REDEVELOPMENT AGENCY
REGULAR MEETING
October 17, 2016

A Regular Meeting of the Diamond Square Redevelopment Agency Board was held on October 17, 2016 at City Hall, 65 Stone Street, Cocoa, FL, as publicly noticed.

I. CALL TO ORDER:

Chairwoman Moore called the meeting to order at 7:03 pm.

ROLL CALL:

Tracy Moore	Chairwoman
Delores Martin	Vice Chairwoman
Adrian Moss-Beasley	Agency member
Larry Robinson	Agency member
Jewel Collins	Agency member
Edward Jones	Agency member
Ruby Jenkins	Agency member
Joseph Colombo	Agency counsel
Michael Blake	Council Liaison

PRESENT:

Tracy Moore	Chairwoman
Delores Martin	Vice Chairwoman
Larry Robinson	Agency member
Jewel Collins	Agency member
Ed Jones	Agency member
Ruby Jenkins	Agency member (arrived 7:06 pm)
Michael Blake	Council Liaison
Monica Arsenault	Recording Secretary

ABSENT:

Adrian Moss-Beasley	Agency member
Joseph Colombo	Agency counsel (excused)

STAFF PRESENT:

Joan Junkala, CEG, Economic Development Manager

Chairwoman Moore provided the invocation and led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA: Regular Meeting of October 17, 2016

* **MOTION by Vice Chairwoman Martin; SECONDED by Agency member Jones to approve the agenda for the Regular Meeting of October 17, 2016.**

AYES: Moore, Martin, Jones, Collins, Robinson

MOTION CARRIED UNANIMOUSLY (5-0)

MINUTES: Minutes of the Regular Meeting of September 19, 2016

* **MOTION by Agency member Collins; SECONDED by Vice Chairwoman Martin to approve the minutes of the regular meeting of September 19, 2016.**

AYES: Moore, Martin, Jones, Collins, Robinson

MOTION CARRIED UNANIMOUSLY (5-0)

III. DELEGATIONS:

NONE

IV. PRESENTATIONS:

NONE

V. NEW BUSINESS:

1. Diamond Square CRA Fiscal Year 2017 Budget Amendment

Ms. Joan Junkala explained that after the Diamond Square Agency accepted the FY 17 proposed budget in July 2016, the Brevard County Commission adopted new millage rates in September 2016 for FY 2017, which resulted in a reduction of the millage rate for the General Fund from 4.5497 to 4.3631 and an increase in the Recreation Special District IV Operating and Maintenance budget from 0.6281 to 0.7200. **Ms. Junkala** elaborated that the Agency's TIF revenue will increase in FY 17 from $114,250.00 to $115,766.00 which is an increase of $1,516.00. **Ms. Junkala** shared that there was a $36.00 deficit in the Insurance account and so $36.00 was subtracted from the $1,516.00 TIF revenue increase, leaving a total of $1,480.00, which was then added to the Façade Program account. The Façade Program account now reflects a total amount of $16,480.00.

Council Liaison Blake suggested that the Agency budget the additional $1,480.00 to send members of the Agency to the Florida Redevelopment Association conference in

October 2017. Discussion ensued between the Agency members until a decision was reached to move the additional revenue into the Training account.

* **MOTION by Vice Chairwoman Martin; SECONDED by Agency member Collins to move $1,480.00 from the Façade Program account to the Training account.**

AYES: Moore, Martin, Jones, Jenkins, Robinson, Collins

MOTION CARRIED UNANIMOUSLY (6-0)

VI. OLD BUSINESS:

NONE

VII. AGENCY MEMBERS AND STAFF REPORT:

1. Update on Diamond Square CRA Signage

Ms. Junkala shared a photo of the new Diamond Square Community Redevelopment Agency signage with the Board. Three signs have been erected; one at the intersection of Fiske Boulevard and School Street, one on Rosa L. Jones Drive, west of the railroad tracks, and one at the intersection of Stone Street and Washington Street.

Chairwoman Moore requested that a group photo of the Agency be taken in front of one of the signs to be promoted to the public. The Agency agreed to meet at the sign located at the intersection of Fiske Boulevard and School Street on Wednesday, October 19 at 4:00 pm.

Chairwoman Moore inquired if there was enough funds left over for an additional sign. **Ms. Junkala** explained that there was a remaining balance and staff had researched adding lighting or landscaping to the signs; however, there would be a challenge with budgeting enough money to maintain the lights and the landscaping throughout the years. **Ms. Junkala** explained that Public Works is exploring the option of solar lights, which could maintain itself. **Ms. Junkala** stated that she would follow up with Public Works for an update.

2. City of Cocoa Job Fair

Ms. Junkala shared that the City of Cocoa will be hosting its Fourth Annual Cocoa Job Fair on Thursday, October 20, 2016 at the Cocoa Civic Center from 11 AM - 2 PM. The event is free and open to the public and there will be 30 employers participating.

3. Housing Authority Security Camera Update

Mr. Herb Hernandez, Cocoa Housing Authority, shared with the Agency that the security cameras are scheduled for installation beginning October 18, 2016 and will take

approximately three weeks to complete. Furthermore, **Mr. Hernandez** shared that the Cocoa Housing Authority is anticipating to hear from the Florida Housing Finance Corporation sometime in October or December, as they do not meet in November, in regards to the $13.5 million dollar award to be used towards the renovations of 144 of the Housing Authority's units located on the north side of State Road 520. **Mr. Hernandez** stated that the Cocoa Housing Authority has already begun to meet with residents about relocating during the renovation process. All relocation costs will be paid for by the Cocoa Housing Authority. The Cocoa Housing Authority is still seeking financing for the remaining 183 units on the south side of State Road 520. Lastly, **Mr. Hernandez** shared that the Cocoa Housing Authority's property located on the corner of Fiske Boulevard and Stone Street may be approved by HUD in the near future. The parcel is approximately three (3) acres; however, the Cocoa Housing Authority is looking to sell only half of the property.

Council Liaison Blake suggested that the Cocoa Housing Authority consider WiFi for their residents in the future, as so many of Cocoa's students do not have the access to the internet needed for school.

VIII. NEXT MEETING DATE:

The next meeting of the Diamond Square Community Redevelopment Agency will be a Regular Meeting to be held on Monday, November 21, 2016 at 7:00 p.m. in Council Chambers at City Hall, 65 Stone Street.

IX. ADJOURNMENT:

* **MOTION by Agency member Collins; SECONDED by Vice Chairwoman Martin to adjourn the Regular Meeting of October 17, 2016.**

AYES: Moore, Martin, Jones, Robinson, Jenkins, Collins

THE MOTION CARRIED UNANIMOUSLY (6-0)

MEETING WAS ADJOURNED AT 8:01 pm.

Tracy Moore, Chairwoman

Respectfully Submitted,

Monica Arsenault, Recording Secretary

DIAMOND SQUARE
REDEVELOPMENT AGENCY

AGENDA ITEM V- 1
Diamond Square CRA FY 2017 Budget Amendment

MEMO DATE:	October 5, 2016
AGENDA DATE:	October 17, 2016
PREPARED BY:	Joan Junkala, Economic Development Manager
REQUESTED ACTION:	Approve the amended Diamond Square CRA FY 2017 Budget to account for Brevard County's newly adopted millage rates for the General Fund and Recreation Special District IV Operating and Maintenance.

BACKGROUND

On July 18, 2016, the Diamond Square CRA Board approved the Fiscal Year 2017 Proposed Budget. On September 27, 2016, Brevard County Commission adopted new millage rates for FY 2017 to include a reduction in the millage rate for the General Fund from 4.5497 to 4.3631 and an increase in the Recreation Special District IV Operating and Maintenance from 0.6281 to 0.7200. The proposed amended budget reflects the revised Brevard County millage rates and adjusted TIF revenue.

BUDGETARY IMPACT

An adjustment will be made to the overall Diamond Square CRA FY 2017 Budget to account for Brevard County's newly adopted millage rates, specifically as it pertains to the General Fund and the Recreation Special District IV Operating and Maintenance. The revised Brevard County millage rates will result in an increase in the FY 17 TIF revenue from $114,250 to $115,766; an increase of $1,516. Account 111-3230-559.45-00 Insurance line item "$4,169", will be increased by $36 to offset a negative balance. Account 111-3230-559.55-00 (Other Grants and Aids) line item "Training - $0", will be increased by $1,480.

REVIEWED

The City Manager, Community Services Director and Finance Director have reviewed this agenda item.

City Manager

John A. Titkanich, Jr., AICP

Community Services Director

Steven P. Belden, AICP

Finance Director

11.8.16

Teri Butler

REQUESTED MOTION

Approve the amended Diamond Square CRA FY 2017 Budget to account for Brevard County's newly adopted millage rates for the General Fund and Recreation Special District IV Operating and Maintenance.