MINUTES

CITY OF COCOA
REGULAR MEETING OF THE CITY COUNCIL

October 25, 2016

A Regular meeting of the Cocoa City Council was held on Tuesday, October 25, 2016, in City Council Chambers, located in Cocoa City Hall, 65 Stone Street, in Cocoa, Florida as publicly noticed.

I. OPENING MATTERS:

Mayor Parrish called the meeting to order at 6:03 pm

Chief Prince provided the invocation and Mayor Parrish led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

The City Clerk took the roll.

PRESENT:	Henry U. Parrish III	Mayor
	Don Boisvert	Deputy Mayor
	Jeri Blanco	Councilwoman
	Brenda Warner	Councilwoman
	Anthony Garganese	City Attorney
	John A. Titkanich, Jr.	City Manager
	Matt Fuhrer	Assistant City Manager
	Carie Shealy	City Clerk
ABSENT:	Michael C. Blake	Councilman (arrived at 6:07 p.m.)

OTHER STAFF MEMBERS PRESENT:

Tammy Gemmati, Administrative Services Director; Jack Walsh, Utilities Director; Steve Belden, Community Services Director; Gene Prince, Fire Chief; Michael Cantaloupe, Chief of Police; Teri Butler, Finance Director; Ed Wegerif, Public Works Director; Jonathan Lamm, Deputy Fire Chief; Jason McCuen, Helpdesk Support Tech; and Tre Folston, Helpdesk Support Tech.

II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of October 25, 2016 (16-471)
2. Minutes: N/A

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Blanco, to approve the Agenda for the Regular meeting of October 25, 2016 as presented.**

AYES: Parrish, Boisvert, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)[1]

III. AWARDS AND PRESENTATIONS:

1. Recognition of Accents Home Décor, located at 2712 N. Cocoa Blvd., as the 3rd Quarter Business Recognition Award recipient by the US 1 Corridor Redevelopment Agency. (16-439). (Community Services Director)

Mr. Belden advised this presentation was recognizing Accent Home Décor as the 3rd Quarter Business Recognition Award. U.S. 1 RDA board members Jim McCarthy, Jim Louden (Chairperson), Lawrence Koss, and Laura Houston were in attendance for the presentation.

Board members congratulated the recipient. She thanked them for recognizing their business.

IV. DELEGATIONS:

Katie Collette, 633 Brevard Avenue, Cocoa, was representing the Salon on Brevard. She asked if there were any plans to finish decorating the rest of Brevard Avenue. She mentioned that with the holiday season approaching, businesses at that end of Brevard would like to be a part of the decorated area and look like the rest of the village.

City Manager Titkanich advised that this was talked about in their monthly merchant meetings. He explained that there was only so much capacity in the electrical system and the City was currently at capacity.

Mr. Wegerif mentioned that the lighting system was antiquated but they could see what could be done.

[1] Councilman Blake arrived at 6:08 p.m. (after the first vote was taken)

Ms. Collette pointed out that there were boxes on some of the trees. Mr. Wegerif agreed and stated that they could look into that. He reiterated that they could look into what could be a possible short term fix.

Additionally, she mentioned that more visitors could see their stores if the road closures went a little further. In response, City Manager Titkanich explained the street closure procedure and that HCVA was trying to expand their events, which have grown significantly in the last few years.

Mayor Parrish assured her that all of her concerns would be looked into.

Brad Whitmore, 351 Rockledge Drive, Rockledge, was representing HCVA. He announced that the received the southern edition of the 2017 Waterway Guide and passed it around to Council to view. He pointed out an ad that was done for Cocoa Village and mentioned the Sail to the Sun Rally the first weekend of December. He spoke of the events success last year and showed an example of the flag that would go on the boats. He requested the reservation of the T-Dock again this year. Boaters would arrive on Friday, December 2, 2016 and leave on Tuesday, December 6, 2016.

Councilman Blake asked how a flag could be acquired. Mr. Whitmore noted they are ordering two dozen but could do more orders.

V. CONSENT AGENDA:

1. To authorize the City Manager to approve the Interlocal Agreement and to amend the existing agreement with Brevard County for Traffic Signal Maintenance Services and authorize a purchase order in the amount of $ 60,000 to Brevard County for the maintenance and repair of traffic signals and flashers in the City of Cocoa. (16-464). (Public Works Director)

* **MOTION by Councilman Blake; Seconded by Deputy Mayor Boisvert, to approve the Consent agenda.**

AYES: Parrish, Boisvert, Blake, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (5-0)

VI. PUBLIC HEARINGS:

1. Ordinance No. 14-2016/1st Reading: Rezone the subject parcel from RU-2-15 and RU-2-25 (Multiple Family Dwelling Districts) to INST (Institutional). (16-470). (Community Services Director)

City Attorney Garganese read Ordinance No. 14-2016 in the record, by title only as follows. He advised that this was the first reading of the ordinance and a quasi-judicial matter.

ORDINANCE NO. 14-2016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COCOA, BREVARD COUNTY, FLORIDA, CHANGING THE ZONING MAP DESIGNATIONS OF ONE (1) PARCEL OF REAL PROPERTY TOTALING 5.88 ACRES, MORE OR LESS, AND LOCATED AT 825 FORREST AVENUE IN COCOA, FLORIDA, MORE PARTICULARLY DEPICTED ON EXHIBIT "A", ATTACHED HERETO, FROM RU-2-15 AND RU-2-25 (MULTIPLE FAMILY DWELLING DISTRICTS) TO INST (INSTITUTIONAL); PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS, SEVERABILITY, AND AN EFFECTIVE DATE.

Mayor Parrish opened the hearing to the public.

James Snary, a member of First United Methodist Church spoke in regards to the application. He mentioned they were trying to do a facelift to the church for the congregation and community. They want to be able to advertise the church and events.

There being no other comments, the public portion of the hearing was closed.

Mr. Belden noted that this application came from the church to put up the LED sign and it would replace the existing sign on U.S. 1. The property was zoned "residential" and LED signs are not permitted in a residential district. He further explained the "institutional" type of district for this type of use.

Mr. Belden further advised that it meets all of the LED and zoning requirements.

* **MOTION by Councilman Blake; Seconded by Councilwoman Warner, to approve Ordinance No. 14-2016 on first reading.**

AYES: Parrish, Boisvert, Blake, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (5-0)

VII. COUNCIL BUSINESS:

1. Consider the appointment of Ms. Crystal McQueen as a Regular member of the US 1 Corridor Redevelopment Agency through June, 2018. (16-469). (Administrative Services Director)

* **MOTION by Councilman Blake; Seconded by Councilwoman Warner, to appoint Ms. Crystal McQueen as a Regular member of the U.S. 1 Corridor Redevelopment Agency through June, 2018.**

AYES: Parrish, Boisvert, Blake, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (5-0)

VIII. CITY BUSINESS:

1. Approve a Resolution to amend the FY2017 Budget to transfer funds from Capital Projects Building to Capital Project Land to cover the cost of the Wetland Mitigation Agreement for Satellite Fire Station #2 (CP16F3) located on SR524; Authorize the City Manager to Execute the Conservation Easement on the remaining portion of the parcel; and Authorize the City Manager to Execute the Agreement with Kempfer Ranch dba Deer Park Ranch, Ltd. (16-467). (Public Works Director)

Mr. Wegerif explained that this item was to cover the costs for the wetlands mitigation agreement and that it was for the wetlands mitigation on Fire Station #3.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to approve.**

AYES: Parrish, Boisvert, Blake, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (5-0)

2. Approve an Interlocal Agreement between the Cities of Cocoa, Cocoa Beach, Rockledge, and Satellite Beach to share Employee Health Center services

between locations at the City of Cocoa and Satellite Beach. (16-468). (Administrative Services Director)

Ms. Gemmati presented this item pointing out that they had been working in great detail with other cities. This interlocal agreement would expand the City's agreement and services with the other cities. The agreement would automatically renew with mutual agreement between all parties.

Councilwoman Warner believed that the location in Satellite Beach would help employees who lived in that area and she asked if the hours at Cocoa's clinic would be expanded. Ms. Gemmati responded in the affirmative and additional hours would be added in Satellite Beach. In the initial agreement the costs would be split by headcount.

Councilman Blake advised he would support this as long as Dr. Whyte stayed on staff. He noted that the FMIT Board respects Cocoa and felt that this was a job well done. The City was acknowledged by the board as being proactive.

Ms. Gemmati mentioned that Dr. Whyte would gain hours and Care ATC was recruiting for a Nurse Practioner.

* **MOTION by Councilman Blake; Seconded by Councilwoman Warner, to approve the item.**

AYES: Parrish, Boisvert, Blake, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (5-0)

Ms. Gemmati thanked City Attorney Garganese for his work on the agreement.

City Manager Titkanich felt this was an amazing thing and that it was just a few years ago that the health center was being discussed. He believed this interlocal agreement was a great example of intergovernmental collaboration. He commended Council for their wisdom and leadership in approving this concept. Employees seem to value this benefit as well.

Councilman Blake hoped that Brevard County School Board does something to this effect.

Councilwoman Warner reminded him in the beginning there were a few members of the school board at the meetings.

Mayor Parrish felt that the City should brainstorm other ideas to be beneficial to the neighbors to the south, such as Titusville, and look into doing things together.

3. Approve a Resolution adjusting the FY2017 Budget and associated Budget Transfer Forms for the purchase of Surplus Property (Parcel ID 24-36-32-00-00772.0-0000.00) from the State of Florida at appraised value. Authorize the City Manager to execute purchase contract and associated closing documents with the State of Florida. (16-472). (Public Works Director)

Mr. Wegerif noted that this item was in regards to a purchase for a piece of land behind Emma Jewel Charter School and it was vacant and not being utilized. It will serve as storm drainage in the Diamond Square area.

* **MOTION by Councilman Blake; Seconded by Councilwoman Warner, to approve the item.**

AYES: Parrish, Boisvert, Blake, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (5-0)

4. Approve a Resolution providing for a temporary waiver of building permit fees related to building or structural damage caused by Hurricane Matthew. (16-474). (Community Services Director)

Mr. Belden advised that the Resolution would cover six months and a sixty (60) day extension could be done if needed.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilman Blake, to approve the item.**

AYES: Parrish, Boisvert, Blake, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (5-0)

City Manager Titkanich thanked Mr. Belden for working with the City Attorney on this and getting it done so quickly. Additionally, he mentioned that Ms. Senger has information ready to put out so that people were aware.

5. Approve a Resolution Adjusting the FY2017 Budget using General Fund Contingency to complete the demolition and provide project management of 6 Forrest Avenue. (16-487). (Community Services Director)

* **MOTION by Councilwoman Warner; Seconded by Councilman Blake, to approve the item.**

AYES: Parrish, Boisvert, Blake, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (5-0)

MULTI-YEAR CONTRACTS:

6. Approve the Second Amendment to multi-year Purchase Agreement with Don Bell, Inc. d/b/a DBI Demolition, Melbourne Florida, Bid-14-14-COC, for multi-year demolition services effective October 1, 2016 through September 30, 2019. (16-451). (Community Services Director)

* **MOTION by Councilman Blake; Seconded by Deputy Mayor Boisvert, to approve the item.**

AYES: Parrish, Boisvert, Blake, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (5-0)

IX. INFORMATIONAL AGENDA:

1. Review of the Employee Health Center usage report provided by CareATC. (16-356). (Administrative Services Director)

2. Review of Cumulative Purchase Approvals over $25,000 and under $50,000 for the period 10/01/2015 to 09/30/2016. (16-457). (Finance Director)

3. FY 2016 Budget Adjustment Report. (16-460). (Finance Director)

4. Relation between the estimated and actual income and expenses to date. (16-461). (Finance Director)

5. Approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (16-462). (Finance Director)

6. Cocoa Police Department District Event statistics for the month of August, 2016. (16-475). (Chief of Police)

7. New Local Business Tax Receipts. (16-477). (Community Services Director)

X. REPORTS:

Ms. Gemmati advised that due to time constraints on registration, Council needed to determine their attendance at the Florida League of Cities Legislative Conference, December 8-9, 2016 in Orlando. It was determined that Councilwoman Warner, Councilwoman Blanco, and City Manager Titkanich would attend. The City Clerk's office would handle registrations and other travel arrangements.

Mr. Walsh pointed out that the Utilities Advisory Board meeting was tomorrow, October 26, 2016 at 6 p.m. in City Council Chambers.

Mr. Belden spoke about the job fair held last week and mentioned that there were 29 businesses in attendance, as well as Cocoa's Human Resources Department. It was a great success with over 100 people showing up. Some were hired on the spot. Many were happy with it being held at the Civic Center also.

Councilwoman Blanco knew someone in attendance and they thought the turnout was phenomenal. The companies that were represented were of good quality.

Mr. Wegerif noted that the Florida Avenue Streetscape Project had started and they were currently installing the water main. They would then switch to doing the sidewalks and other things.

Mayor Parrish asked if the historic commission would get some of the sections of the train tracks. In response, Mr. Wegerif advised that a few entities have asked for them and Ms. Dingman had been reaching out to those.

Councilman Blake asked if other infrastructure items have been discovered. Mr. Wegerif noted there had been a few surprises but nothing that old. They were also wanting to salvage a few light poles also to utilize in some fashion.

City Manager Titkanich thought if there were enough pieces that they might be presented to Bright Line and Florida East Coast Railroad. Mr. Wegerif agreed to look into it.

Mr. Wegerif further noted that they were still working on the bridge and the signage had not been started on the bridge.

City Attorney Garganese wished Councilman Blake the best of luck and advised that it had been a pleasure working with him.

Assistant City Manager Fuhrer mentioned the upcoming dedications that would be held this Saturday, October 29, 2016 at Riverfront Park and Fern & Prospect Park. Mildred Williams and the Monroe High School Principals dedication ceremonies would take place at Rivrfront Park at 11 a.m. and the Gilmore Grounds dedication (for Larry Gilmore) would take place at 1 p.m. at Fern & Prospect Park.

The Fall Festival would be later in the day on October 29, 2016 from 3-7 p.m.

He also provided an update on the debris from Hurricane Matthew and wanted to ensure that residents knew where to look for pick up schedules and where crews were working daily. The City's website has information on it and there was a specific email address set up that residents could send questions to. It is hurricanematthewdebris@cocoafl.org. Additionally, Brevard County EOC sends daily updates and trucks are working from 7 a.m. until 7 p.m. seven days a week.

Mayor Parrish asked about the boat issues and how long the process for removal would take. In response, Assistant City Manager Fuhrer noted that they were compiling a list and the police department was planning a dive so that they could get the identifiers off of the boat.

Mayor Parrish questioned the City's generators and asked that they keep they serviced. City Manager Titkanich stated that they could get them a detailed schedule and assured him that they were regularly ran in order to ensure that they were working.

City Manager Titkanich announced that the Presidential Disaster Declaration was made for public assistance and for all individual assistance.

He mentioned that the Chief had participated in two meetings yesterday with the County and after action reports were discussed.

City Manager Titkanich asked for a consensus from Council regarding the reservation of the T-Dock and they would coordinate with Brevard County.

IT WAS A CONSENSUS OF COUNCIL TO RESERVE THE T-DOCK FOR THE SAIL TO THE SUN RALLY, DECEMBER 2-6, 2016.

He thanked both Leisure Services, Public Works, and Samantha Senger for the work they did to make the Porcher House Centennial Celebration a great event.

City Manager Titkanich pointed out that November 8, 2016 was election day and staff would be limiting the agenda; however, there were a few items in which they would request Council's attendance for such as the bonds, an award for the construction contractor for the satellite fire stations, two brownfield site rehabilitation agreements, and a resolution declaring the District 1 seat vacancy.

Mayor Parrish asked if the meeting could be moved to Monday, November 7, 2016.

* **MOTION by Councilwoman Warner; Seconded by Deputy Mayor Boisvert, to hold the next City Council meeting on Monday, November 7, 2016, at 6 p.m.**

AYES: Parrish, Boisvert, Blake, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (5-0)

City Manager Titkanich assured Council that the agenda would still be limited.

Lastly, City Manager Titkanich reminded everyone that their 2016-2017 United Way campaign pledge forms were due and they could turn those into Samantha Senger.

He thanked Councilman Blake and noted that it had been a pleasure to work with him and further thanked him for his leadership.

Councilwoman Warner advised that she was still receiving calls from both inside and outside of the City bragging about their Utilities and Public Works crews and the work they were doing. She forwarded the Assistant City Manager a photo that was sent to her of a worker.

She pointed out that she would miss Councilman Blake and asked where his election party would be held. She looked forward to seeing him on election day and wished him good luck.

Deputy Mayor Boisvert stated that this was his second good bye to Councilman Blake and told him that they would see him in Tallahassee on Legislative Action Day.

Councilwoman Blanco wished Councilman Blake good luck and mentioned that she knew he would do a great job. She did not get to serve with him for long but has known him for a good while.

Councilman Blake thanked them all and thanked public housing as they did a nice article in the paper in reference to the cameras that had been installed. They will be placing several more camera units along Peachtree Street. He noted it was a slow process but it would support the community.

He thanked the members of the Diamond Square RDA as they had a photo opportunity before the Porcher House celebration. He noted everyone spoke eloquently at the celebration and the Porcher family members were tickled.

Councilman Blake reminded all of the dedications on Saturday, October 29, 2016 at 11 am. He mentioned that if you attended or have family members who attended Monroe High School they all deserve to be recognized.

In closing, Councilman Blake thanked staff, Council, and citizens. He spoke of his love and support for the City and that everyone comes together regardless of who they were. He knows that everyone has good intentions and know what needed to be done.

He stated "I can, I shall, and I know we will", and in the words of former Councilman Tyler Furbish, "Buy local, spend local and keep it local."

City Manager Titkanich provided a quick update and pointed out that on Thursday, October 11th, the advance funding was approved for the revenue bonds. He thanked Finance, City Attorney, underwriters, and the financial advisory. The rating the City received was really strong and healthy. The closing is on November 1st.

Mayor Parrish thought that the Porcher House celebration was a great event and thanked Ms. Senger for the pins. He believed it was beautifully done.

He spoke of his attendance at Root Fire over the weekend and thought it was a cool event for young people. About 8,000 were in attendance. He felt that Deuterman Productions was a professional company and mentioned that they have brought people in from all over with the events they do here in Cocoa.

Mayor Parrish further spoke about Celebration Tabernacle and their Revive Cocoa event. He assured everyone that public projects were happening in the City.

He asked Mr. Wegerif about the entry signs. In response, Mr. Wegerif announced that they were made but had been delayed due to the hurricane.

In closing, he spoke about serving with Councilman Blake. Many were worried in the beginning that the two of them would not work well together. He pointed out that they work fine together and were both passionate about the City. He believed one of his greatest experiences has been to work with Mike Blake. He stated it has been a pleasure and they will always work together. He appreciates what Councilman Blake has done and would be doing.

IX. ADJOURNMENT.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Blanco, to adjourn the Regular meeting of October 25, 2016.**

AYES: Parrish, Boisvert, Blake, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (5-0)

The meeting adjourned at 7:22 p.m.

Henry U. Parrish III, Mayor

Attest:

Carie Shealy, City Clerk