MINUTES

CITY OF COCOA
SPECIAL MEETING OF THE CITY COUNCIL

November 14, 2017

A Special City Council meeting was held on Tuesday, November 14, 2017, in City Council Chambers, located in Cocoa City Hall, 65 Stone Street, Cocoa, Florida, as publicly noticed.

I. OPENING MATTERS:

The Special City Council meeting was called to order at 6:00 p.m.

PRESENT:	Henry U. Parrish III	Mayor
	Don Boisvert	Deputy Mayor
	Jeri Blanco	Councilwoman
	Brenda Warner	Councilwoman
	Clarence Whipple, Jr.	Councilman
	Anthony Garganese	City Attorney
	John Titkanich, Jr.	City Manager
	Matt Fuhrer	Assistant City Manager
	Carie Shealy	City Clerk

OTHER STAFF MEMBERS PRESENT:

Tammy Gemmati, Administrative Services Director; Jack Walsh, Utilities Director; Karen Hamilton, Community Services Director; Jonathan Lamm, Deputy Fire Chief; Michael Cantaloupe, Chief of Police; Tony Jones, Fleet Manager/ Acting Public Works Director; Teri Butler, Finance Director; Tre Folston, Helpdesk Support Tech; Cary Myers, Accounting Supervisor; Lea Taylor, Budget Analyst; Anne Quesada, Accounting Manager; Nancy Bunt, Deputy Community Services Director; Larry Lallo, Economic Development Manager; and Lora Howell, Deputy Finance Director.

(a) Approve Resolution No. 2017-116 re-adopting and ratifying the Final Millage Rate of 5.9790 mills for the City of Cocoa Fiscal Year 2018 commencing on October 1, 2017 and ending on September 30, 2018, which represents an increase of 0.96% over the rolled-back rate of 5.9219. (17-484)

City Manager Titkanich explained the purpose and reasons behind this public hearing, which was to Re-Adopt and Ratify a Final Millage Rate for FY 2018 and also to Re-Adopt and Ratify Final Budget for 2018. He explained that the numbers still stand from the second public hearing that was done on September 25, 2017.

He provided a presentation[1] and spoke in detail about the Ad Valorem Tax Base History and the FY 2018 TRIM rate options. The current rate, rolled back rate, and majority rate were all discussed and he pointed out that the FY 2018 Revenue Difference was $178,898.

The following public service announcement was provided by City Manager Titkanich:

- The City of Cocoa is the taxing authority
- The rolled-back rate is 5.9219
- The rolled-back rate is a 0% increase
- The millage rate to be levied is 5.9790
- The millage rate of 5.9790 is a tax increase of 0.96% as a percent change of the rolled-back rate

City Manager Titkanich advised that this was a public hearing and advised Council of the requested action which is to approve Resolution No. 2017-116 re-adopting and ratifying a final millage rate of 5.9790 for the City of Cocoa for the Fiscal Year commencing on October 1, 2017 and ending on September 30, 2018.

Mayor Parrish opened the hearing to the public. There being no response, the public portion of the hearing was closed.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to approve Resolution No. 2017-116 re-adopting and ratifying a final millage rate of 5.9790 for the City of Cocoa for the Fiscal Year commencing on October 1, 2017 and ending on September 30, 2018.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UANIMOUSLY (5-0)

(b) Approve Resolution No. 2017-117 readopting and ratifying the Final Budget and CIP for the City of Cocoa for the Fiscal Year 2018 commencing on October 1, 2017 and ending on September 30, 2018. (17-484)

[1] EXHIBIT A: Presentation for the FY 2018 Millage Rate & Budget Re-Adoption Hearing

The next item was to re-adopt and ratify the FY 2018 proposed budget.

City Manager Titkanich reviewed the FY 18 proposed budget versus the FY 17 Amended budget by both fund and department, and discussed the General Fund expenditure trends.

The FY 2018 Water/Sewer fund proposed budget versus the FY 2017 amended budget by division was discussed along with the FY 2018 General Fund Revenue, Water/Sewer Fund Revenue, and Stormwater Fund Revenue.

Additionally, the FY 2018 Proposed General Fund Capital Budget, Water/Sewer Capital Budget, and Capital Budget for other funds were discussed.

City Manager Titkanich advised that this was also a public hearing, and noted that staff's requested action was to approve Resolution No. 2017-117 re-adopting and ratifying the final budget and CIP for the City of Cocoa for the Fiscal Year commencing on October 1, 2017 and ending on September 30, 2018.

Mayor Parrish opened the hearing to the public. There being no response, the public portion of the hearing was closed.

* **MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to approve Resolution No. 2017-117 re-adopting and ratifying the final budget and CIP for the City of Cocoa for the Fiscal Year commencing on October 1, 2017 and ending on September 30, 2018.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UANIMOUSLY (5-0)

In closing, City Manager Titkanich advised that staff will forward the corrected Notice of Property Tax Increase advertisement, a copy of the new resolutions re-adopting and ratifying the millage and final budget to the Property Tax Oversight program.

The City's DR-487, Certificate of Compliance will also be re-certified.

He thanked Council for their understanding on the oversight.

III. ADJOURNMENT:

* **MOTION by Councilwoman Warner; Seconded by Deputy Mayor Boisvert, to adjourn the Special meeting of November 14, 2017.**

AYES: Parrish, Boisvert, Blanco, Warner, Whipple

THE MOTION CARRIED UANIMOUSLY (4-0)

The meeting adjourned at 6:10 p.m.

Henry U. Parrish III, Mayor

ATTEST:

Carie Shealy, City Clerk

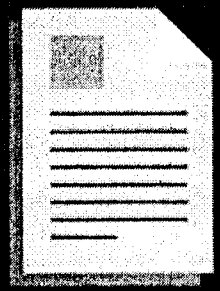


EXHIBIT A: Presentation for the FY 2018 Millage Rate & Budget Re-Adoption Hearing


BUDGET RE-ADOPTION HEARING
FISCAL YEAR 2018
November 14, 2017


AGENDA
FY 2018 MILLAGE RATE
CAPITAL PROJECTS, PROGRAMS AND EQUIPMENT
QUESTIONS & DISCUSSION
BUDGET RE-ADOPTION HEARING
FISCAL YEAR 2018
November 14, 2017

Agenda Summary



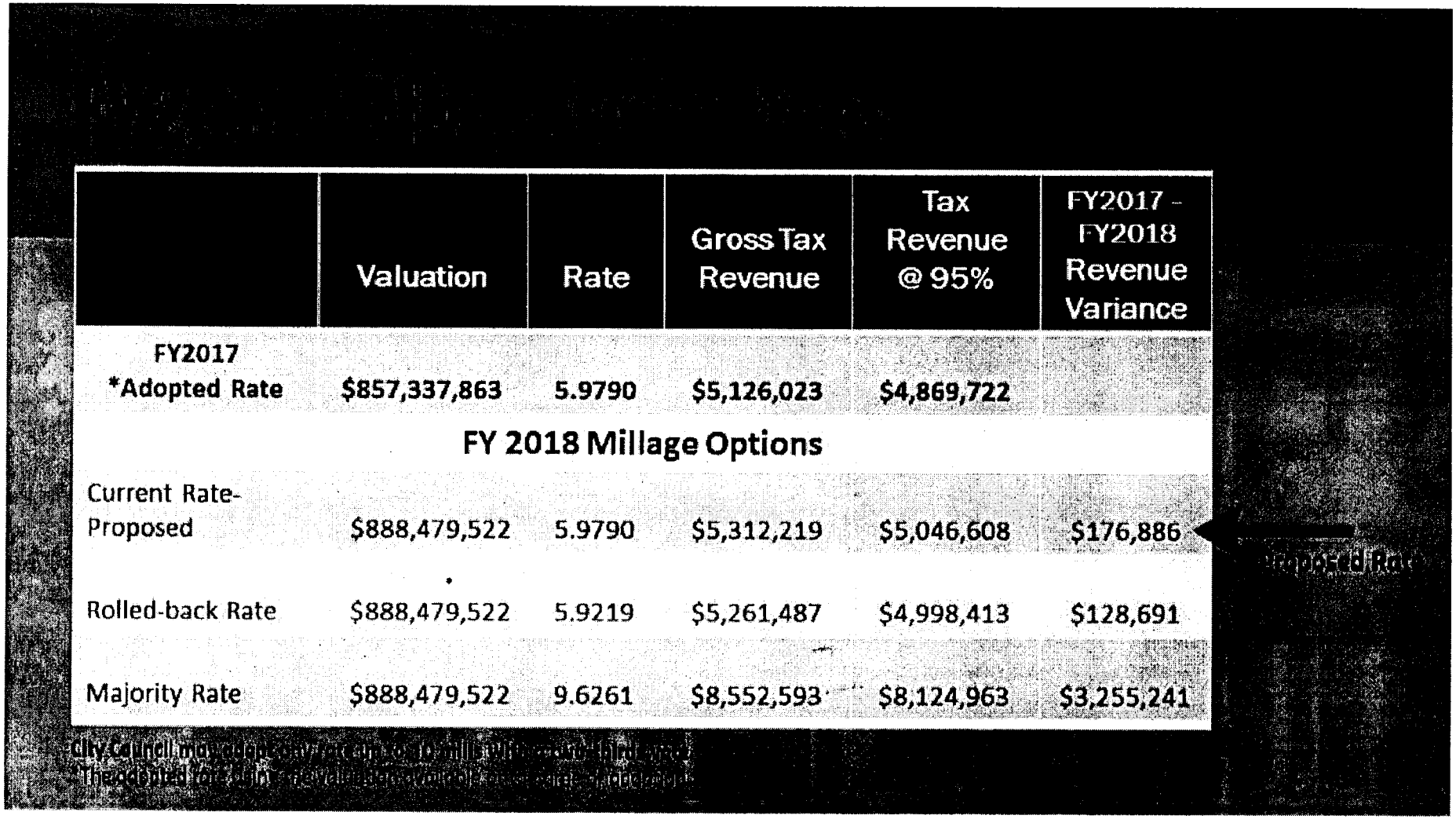
- Re-Adopt and Ratify a Final Millage Rate for FY2018
- Re-Adopt and Ratify the Final Budget for FY2018

Per the direction of the Florida Department of Revenue, the City is holding a new hearing to re-adopt and ratify the final millage rate and final budget due to an error in the Notice of Proposed Tax Increase advertisement which mistated the proposed tax levy and incorrectly stated the tax reductions because of the Value Adjustment Board and other assessment changes.


AGENDA
FY 2018 MILLAGE RATE
BUDGET
CAPITAL PROJECTS, PROGRAMS AND EQUIPMENT
QUESTIONS & DISCUSSION
BUDGET RE-ADOPTION HEARING
FISCAL YEAR 2018
November 14, 2017

Fiscal Year	Valuation	% of Change
FY2008	$1,178,240,071	3.8%
FY2009	$1,168,009,451	(0.9%)
FY2010	$1,025,224,075	(12.2%)
FY2011	$906,460,404	(11.6%)
FY2012	$797,859,898	(12.0%)
FY2013	$771,155,034	(3.3%)
FY2014	$773,867,625	0.4%
FY2015	$780,867,676	0.9%
FY2016	$817,760,975	4.7%
FY2017	$858,558,414	5.0%
FY2018	**$888,479,522**	**3.5%**

FY2008-FY201[illegible]



	Valuation	Rate	Gross Tax Revenue	Tax Revenue @ 95%	FY2017 - FY2018 Revenue Variance
FY2017 *Adopted Rate	$857,337,863	5.9790	$5,126,023	$4,869,722	
FY 2018 Millage Options					
Current Rate-Proposed	$888,479,522	5.9790	$5,312,219	$5,046,608	$176,886
Rolled-back Rate	$888,479,522	5.9219	$5,261,487	$4,998,413	$128,691
Majority Rate	$888,479,522	9.6261	$8,552,593	$8,124,963	$3,255,241

	Valuation	Rate	Gross Tax Revenue	Tax Revenue @ 95%
*Current FY 2017 Millage Rate	$858,558,414	5.9790	$5,133,321	$4,876,655
Staff Proposed FY2018 Millage Rate	$888,479,522	5.9790	$5,312,219	$5,046,608
FY2018 Revenue Difference			$178,898	$169,953

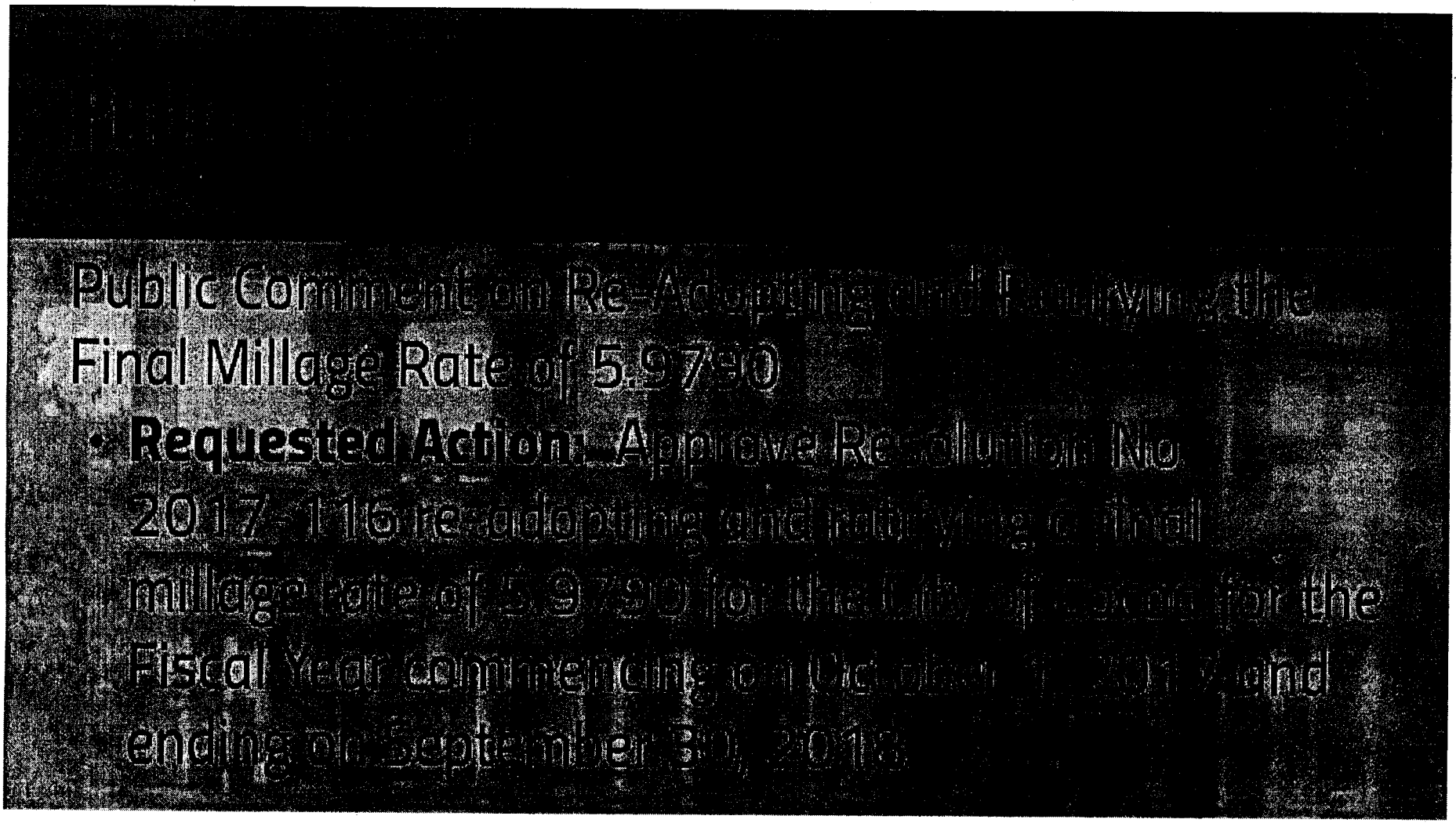


1st Public Hearing on September 5 at [illegible] City Hall

Final Adoption


The City of Cocoa is the taxing authority
The rolled back rate is 5.2219
The rolled back rate is a 0% increase
The millage rate to be levied is 5.2219
The millage rate is a 0% increase
of 0.36% as a percent change of the rolled back rate


City Council Questions and Discussion


Public Comment on Re-Adopting and Ratifying the Final Millage Rate of 5.9790
• Requested Action: Approve Resolution No. 2017-116 re-adopting and ratifying a final millage rate of 5.9790 for the City's Fiscal Year commencing on October 1, 2017 and ending on September 30, 2018.


AGENDA
FY 2018 MILLAGE RATE
CAPITAL PROJECTS, PROGRAMS AND EQUIPMENT
QUESTIONS & DISCUSSION
BUDGET RE-ADOPTION HEARING
FISCAL YEAR 2018
November 14, 2017



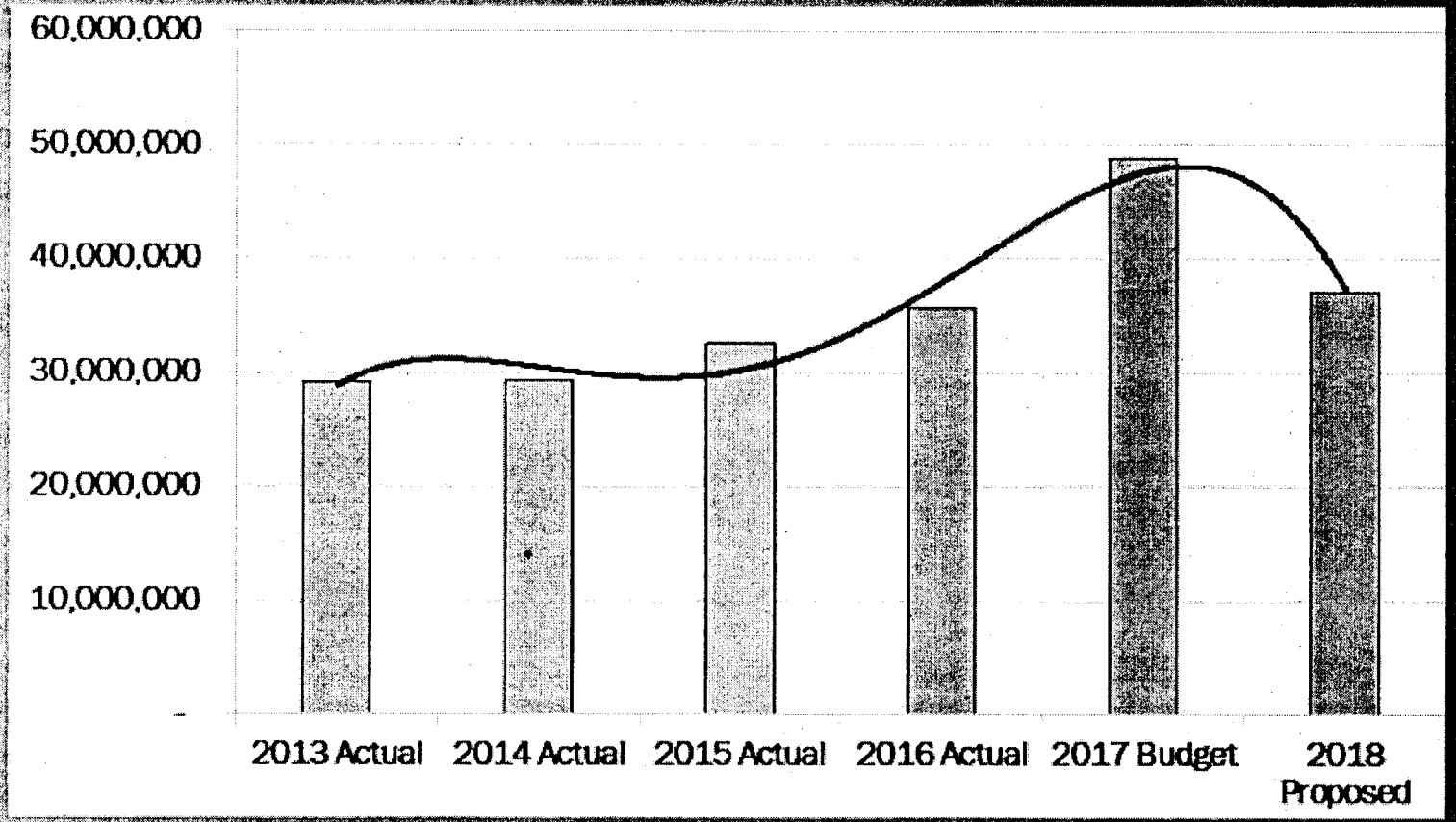
FUND	FY 2018 PROPOSED	FY 2017 AMENDED	% VARIANCE	% of FY 2018 Budget
General Fund	$37,054,118	$48,799,656	(24.1%)	24.3%
G.F. Debt Service Fund	$1,752,619	$1,759,708	(0.4%)	1.2%
G.F. Capital Projects Fund	$5,740,938	$8,701,932	(34.0%)	3.8%
Special Revenue Funds	$2,880,862	$3,015,574	(4.5%)	1.9%
Water/Sewer Fund	$86,423,186	$83,124,425	4.0%	57.0%
Water/Sewer Debt Service Fund	$8,664,686	$8,999,761	(3.7%)	5.7%
Self Insurance	$7,229,229	$6,006,545	20.4%	4.8%
StormWater Fund	$1,996,277	$3,088,652	(35.4%)	1.3%
TOTAL	$151,741,915	$163,496,253	(7.2%)	100%

*FY 2017 Amended Budget as of 8/22/2016

FY18 Proposed Budget vs. FY17 Amended Budget by Department

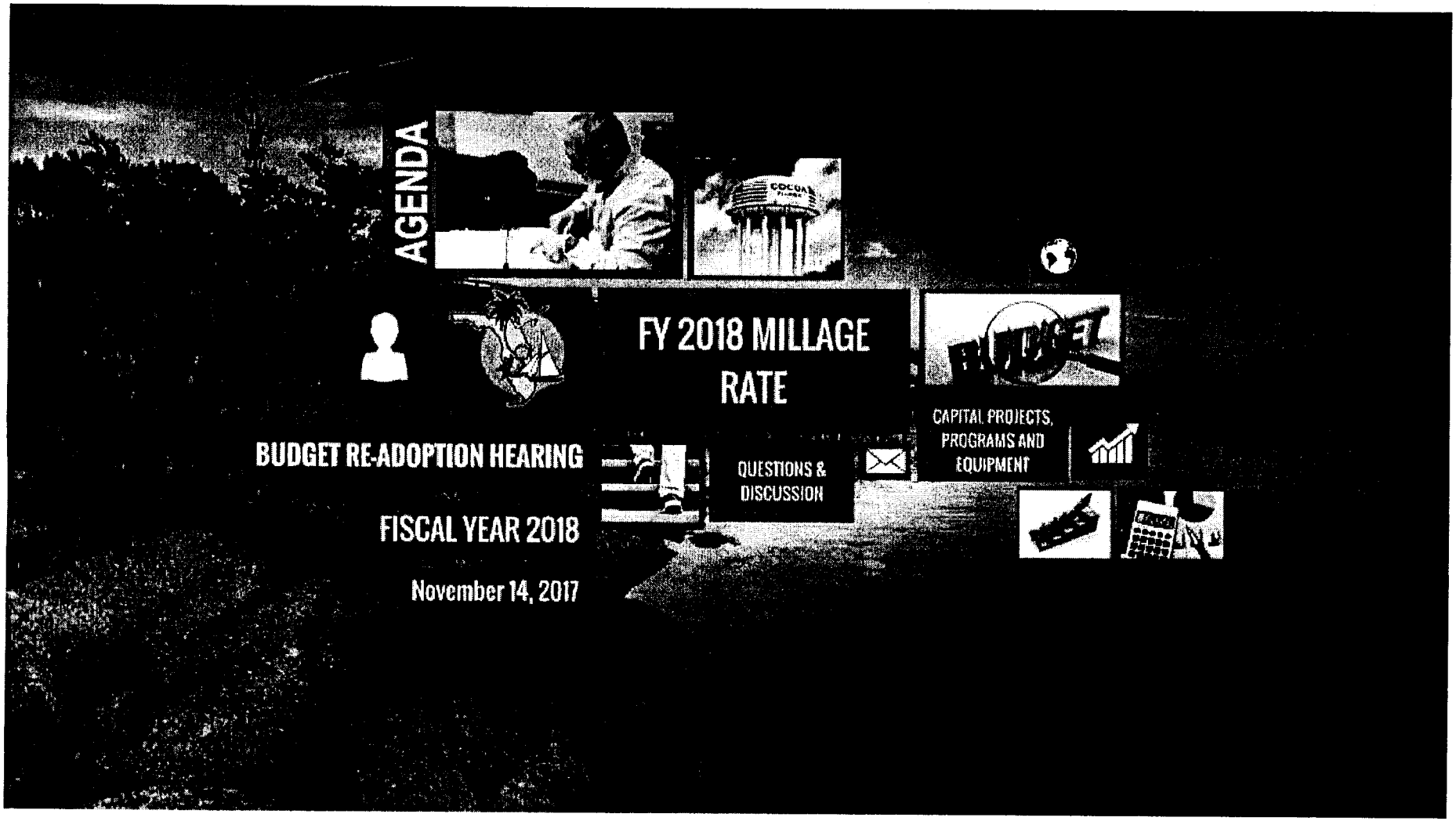
GENERAL FUND DEPT.	FY 2018 PROPOSED	FY 2017 AMENDED	% VARIANCE	% OF BUDGET
City Council	$114,569	$113,209	1.2%	0.3%
City Manager Office	$2,610,402	$2,754,698	(5.2%)	7.0%
Finance	$2,803,087	$2,740,038	2.3%	7.6%
General Operations	$3,539,343	$14,188,007	(75.1%)	9.6%
Administrative Services	$724,395	$721,342	0.4%	2.0%
Police	$9,293,352	$9,084,343	2.3%	25.1%
Fire	$5,944,415	$5,847,918	1.7%	16.0%
Community Services	$2,857,528	$3,418,597	(16.4%)	7.7%
Public Works	$9,167,027	$9,931,504	(7.7%)	24.7%
TOTAL	$37,054,118	$48,799,656	(24.1%)	100%

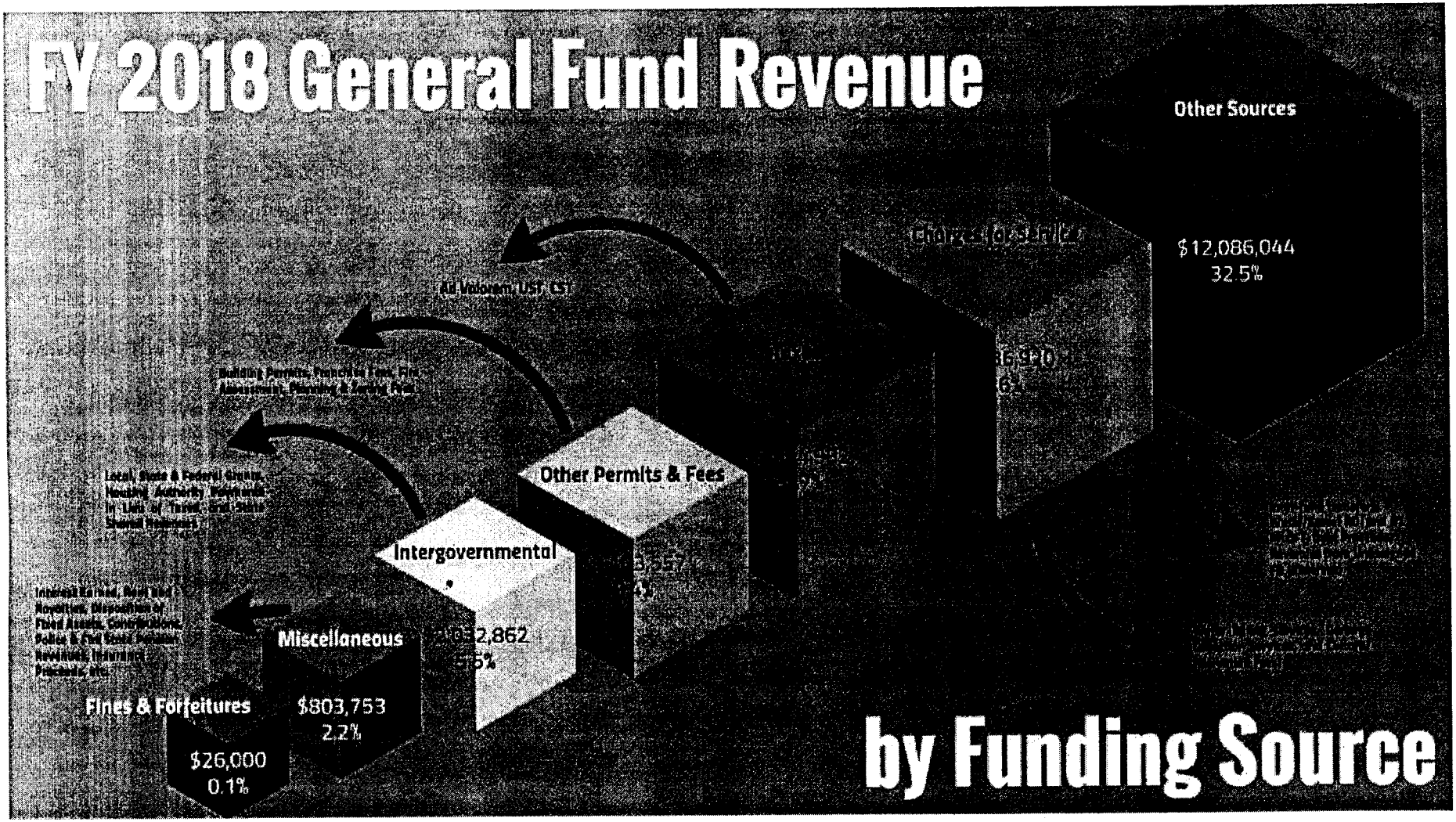
General Fund Expenditure Trends

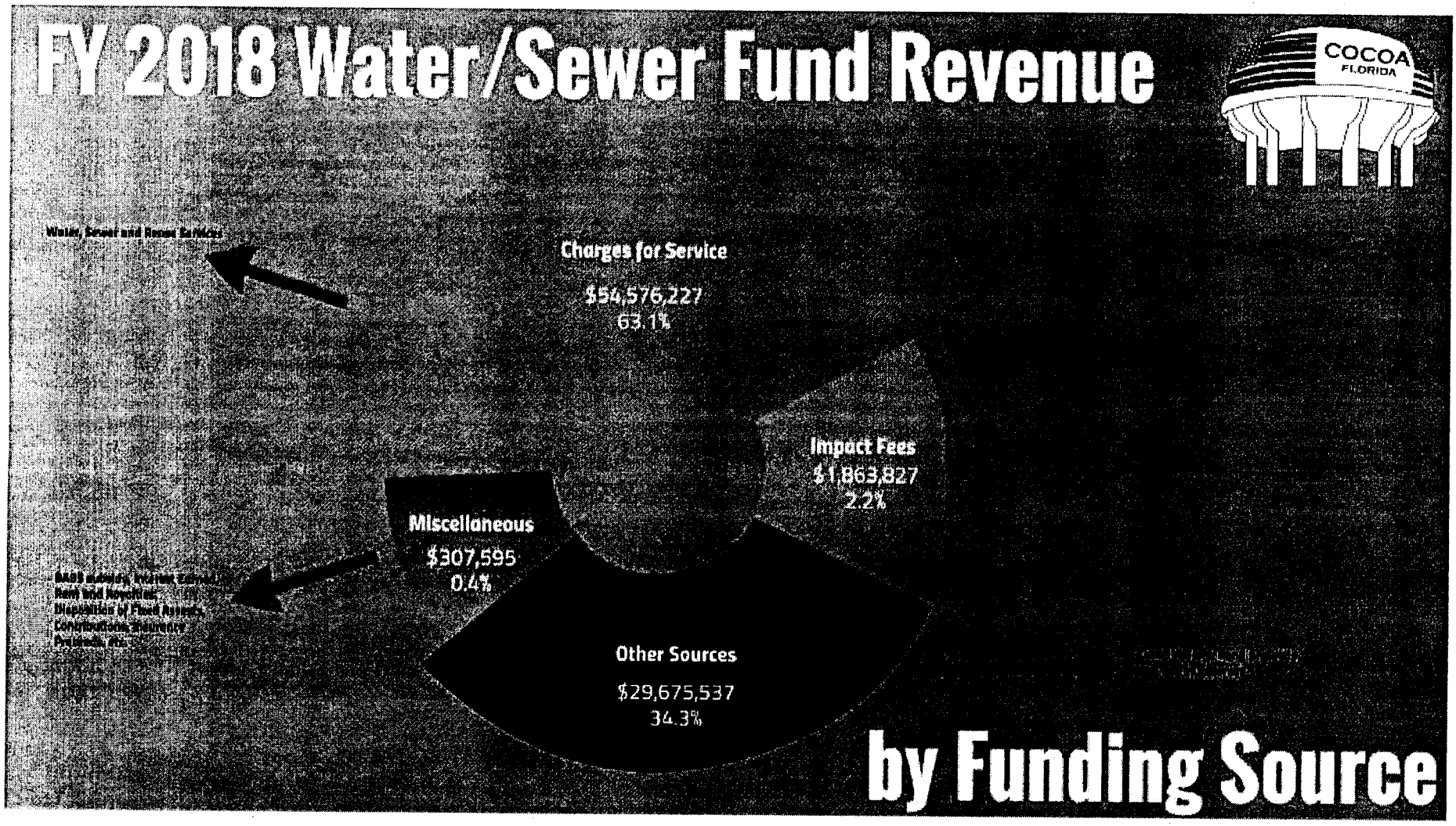


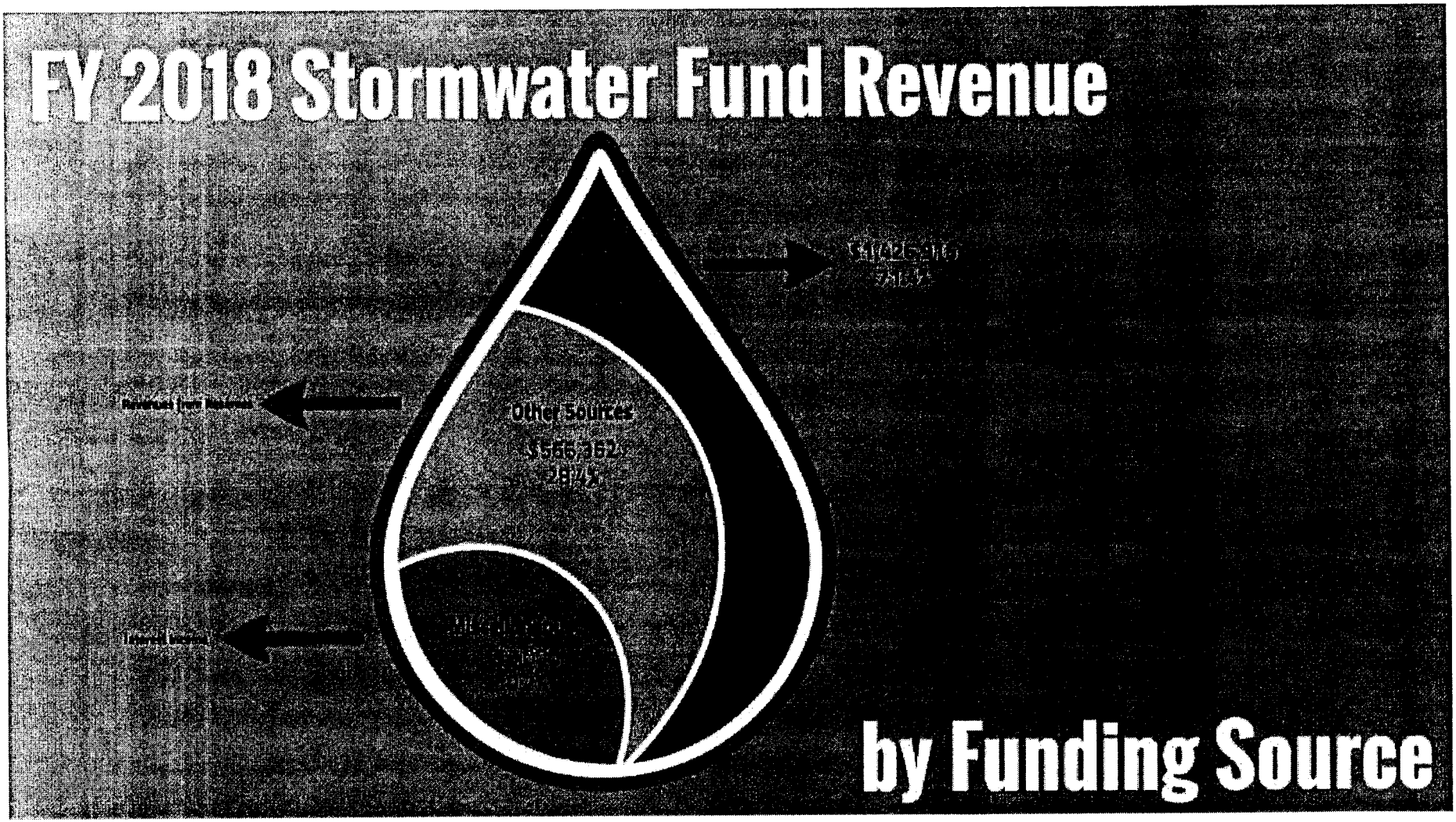
FY 2018 Water/Sewer Fund Proposed Budget vs. FY 2017 Amended Budget by Division

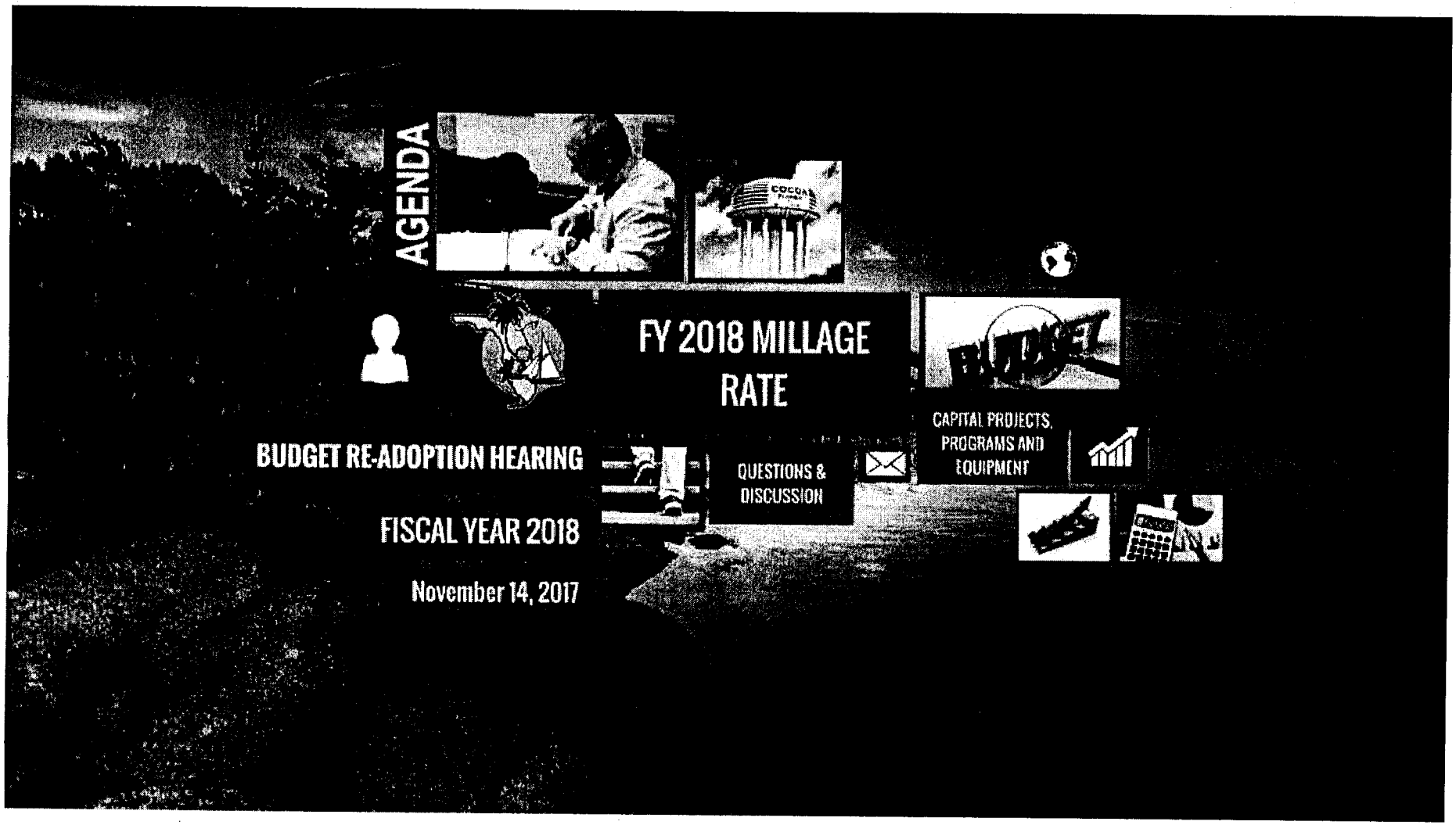
WATER/SEWER FUND BY DIVISION	FY 2018 PROPOSED	FY 2017 AMENDED	% VARIANCE	% W/S BUDGET
Field Services	$1,773,814	$1,939,712	(8.6%)	2.1%
Water Admin. (Lab)	$27,653,341	$26,628,755	3.8%	32.0%
Dyal Plant Operations	$14,668,703	$11,452,370	28.1%	17.0%
WFO/Water Collections	$8,627,105	$9,357,164	(7.8%)	10.0%
Engineering	$25,218,857	$23,804,109	5.9%	29.1%
Sellers Plant Operations	$5,974,517	$6,414,367	(6.9%)	6.9%
WFO/ Waste Water Collections	$2,506,849	$3,527,948	(28.4%)	2.9%
TOTAL	$86,423,186	$83,124,425	4.0%	100%


AGENDA
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BUDGET RE-ADOPTION HEARING
FISCAL YEAR 2018
November 14, 2017


FY 2018 General Fund Revenue
Other Sources
$12,086,044
32.5%
Other Permits & Fees
Intergovernmental
Miscellaneous
$803,753
2.2%
Fines & Forfeitures
$26,000
0.1%
by Funding Source


FY 2018 Water/Sewer Fund Revenue
COCOA
FLORIDA
Charges for Service
$54,576,227
63.1%
Impact Fees
$1,863,827
2.2%
Miscellaneous
$307,595
0.4%
Other Sources
$29,675,537
34.3%
by Funding Source


FY 2018 Stormwater Fund Revenue
Other Sources
$566,362
28%
by Funding Source


AGENDA
FY 2018 MILLAGE RATE
BUDGET RE-ADOPTION HEARING
FISCAL YEAR 2018
November 14, 2017
QUESTIONS & DISCUSSION
CAPITAL PROJECTS, PROGRAMS AND EQUIPMENT

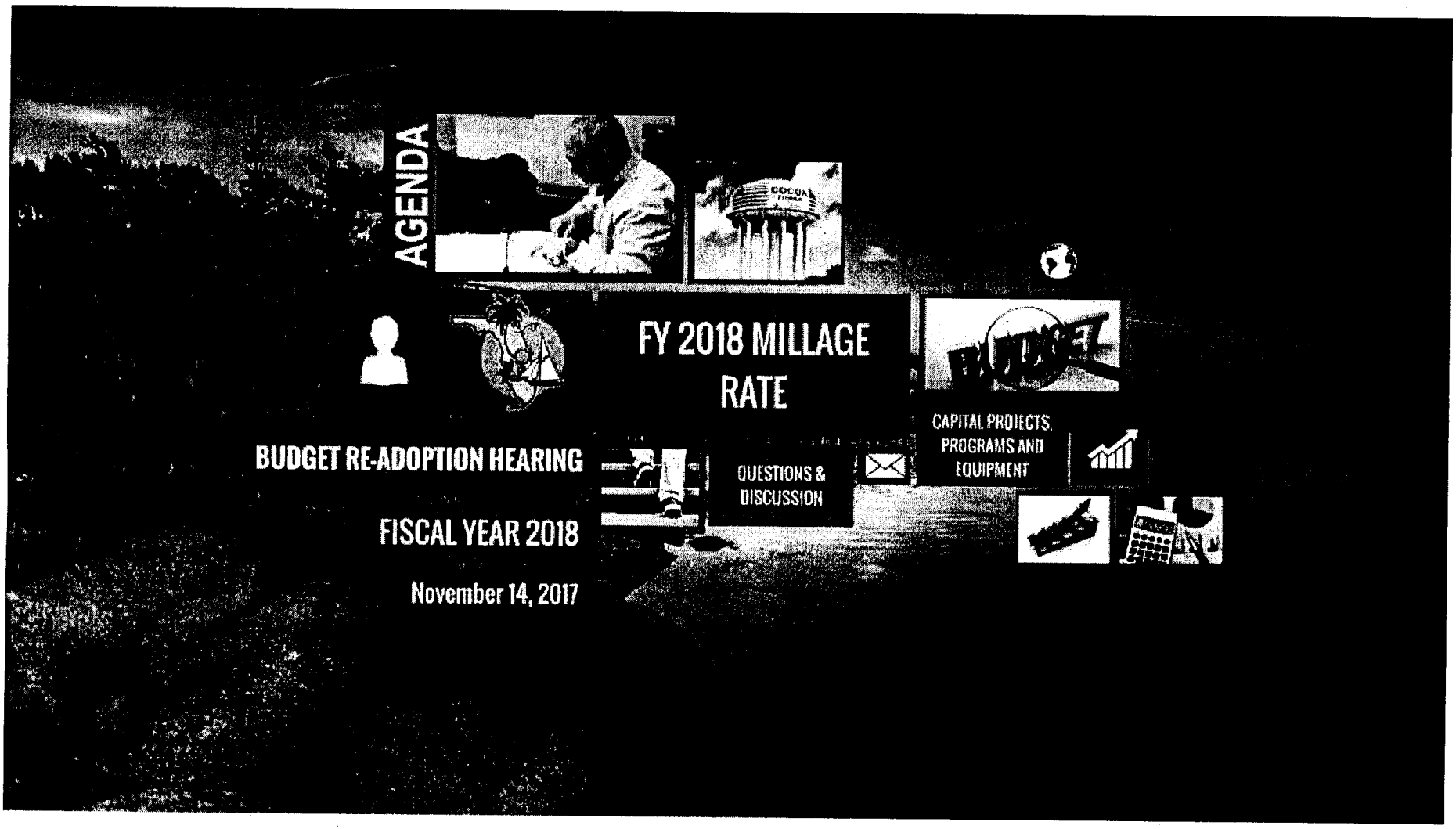
	BUILDING	INFRASTRUCTURE	MACHINERY & EQUIPMENT	JAG Grant	IT Hardware	TOTALS
City Manager (Information Technology)	$0	$0	$28,000	$0	$65,000	$93,000
Finance	$0	$0	$1,534	$0	$0	$1,534
Police	$0	$0	$8,545	$23,464	$54,400	$86,409
Fire	$0	$0	$76,600	$0	$28,422	$105,022
Public Works	$175,000	$2,806,607	$164,009	$0	$0	$3,145,616
TOTALS	$175,000	$2,806,607	$278,688	$23,464	$147,822	$3,431,581

FY 2018 Proposed Water/Sewer Capital Budget

	Building	INFRASTRUCTURE	MACHINERY & EQUIPMENT	IT Hardware	SOFTWARE	TOTALS
Field Services	$0	$0	$160,300	$91,090	$0	$251,390
Dyal Plant	$0	$2,686,000	$150,600	$0	$0	$2,836,600
WFO/Water Collections	$0	$0	$332,548	$14,000	$0	$346,548
Engineering	$0	$23,333,620	$0	$0	$530,000	$23,863,620
Sellers Plant	$65,000	$3,195,000	$145,830	$6,000	$0	$3,411,830
WFO/Waste Water Collections	$0	$400,000	$6,500	$4,500	$0	$411,000
TOTALS	**$65,000**	**$29,614,620**	**$795,778**	**$115,590**	**$530,000**	**$31,120,988**

FY 2018 Proposed Capital Budget
Other Funds

	BUILDING	INFRASTRUCTURE	MACHINERY & EQUIPMENT	TOTALS
Cocoa CRA	$0	$919,000	$0	$919,000
Diamond Square CRA	$0	$80,000	$0	$80,000
Capital Projects Fund	$5,011,699	$50,000	$214,165	$5,275,864
Stormwater Fund	$0	$760,414	$151,064	$911,478
TOTALS	**$5,011,699**	**$1,809,414**	**$365,229**	**$7,186,342**


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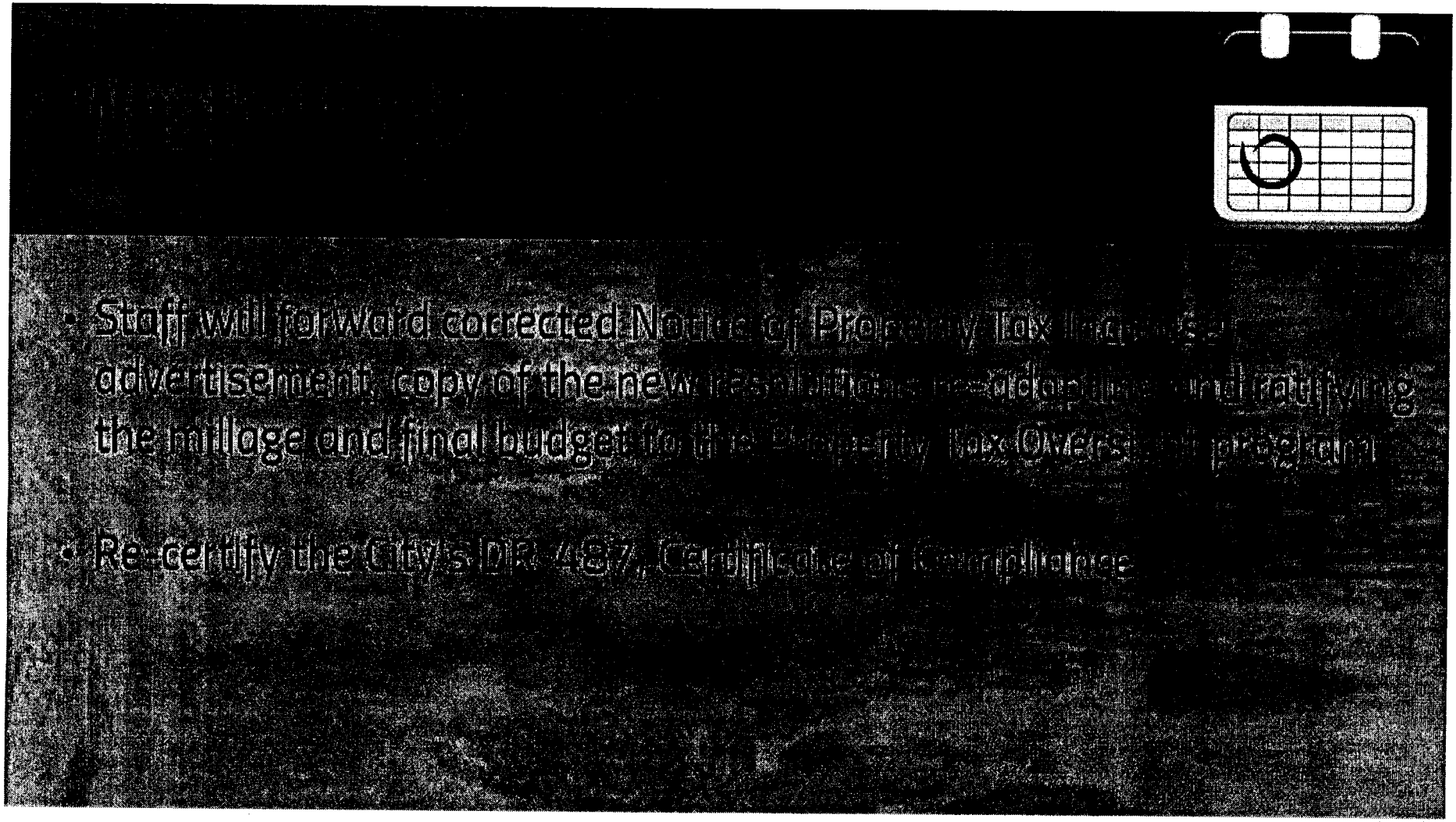

QUESTIONS & DISCUSSION

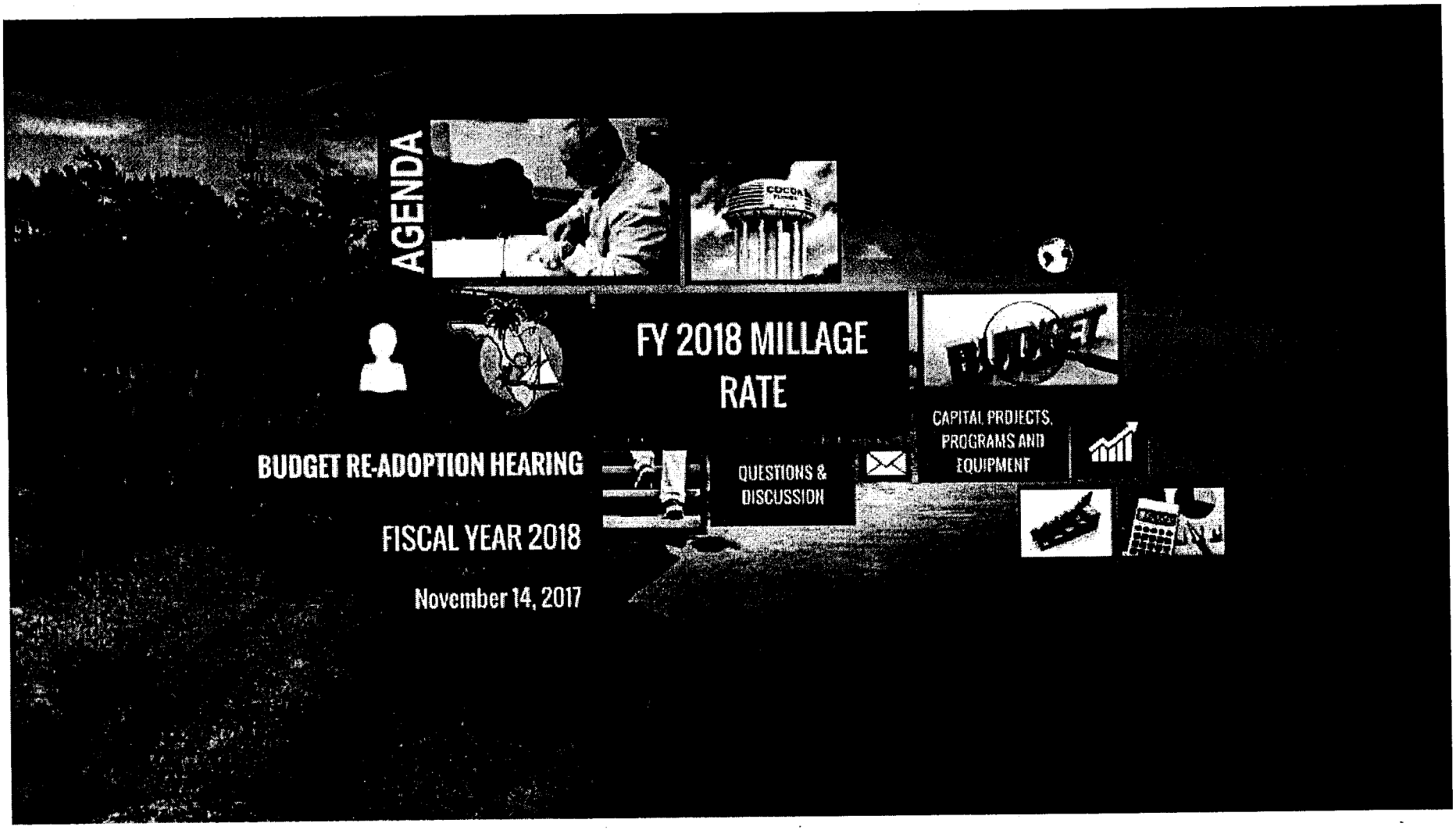
Public Hearing

Public Comment on Re-Adopting and Ratifying the Final FY2018 Proposed Budget and CIP

- **Requested Action:** Approve Resolution No. 2017-117 re-adopting and ratifying the final budget and CIP for the City of Cocoa for the Fiscal Year commencing on October 1, 2017 and ending on September 30, 2018.


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CAPITAL PROJECTS, PROGRAMS AND EQUIPMENT
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BUDGET RE-ADOPTION HEARING
FISCAL YEAR 2018
November 14, 2017


• Staff will forward corrected Notice of Property Tax Increase
advertisement, copy of the new resolutions re-adopting and ratifying
the millage and final budget to the Property Tax Oversight program
• Re-certify the City's DR 487, Certificate of Compliance


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FISCAL YEAR 2018
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