City of Cocoa

65 Stone Street
Cocoa, FL 32922

Meeting Agenda - Final

Tuesday, November 17, 2020

5:30 PM

Special City Council Meeting/Swearing In Ceremony

Cocoa City Council Chambers

City Council

I. OPENING MATTERS:

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

II.1 20-765 Approve the Agenda for the Special City Council Meeting & Swearing in Ceremony for November 17, 2020, as presented or with amendments.

Attachments: 11-17-2020 Short Agenda ADA.pdf

III. CITY BUSINESS:

III.1 20-783 Award RFP-21-02-COC to Family Promise of Brevard, Inc. and authorize the City Manager to further negotiate a long-term Lease Agreement for the use of the 114 First Street property (former fire station #1). (Assistant City Manager)

Attachments: Bid Opening Sign In Sheet (P-21-02-COC).pdf
Bid Summary.pdf
Complete RFP package - reduced size.pdf
2021 Budget Kickoff Financial Update and Priorities Workshop (050620) CIP Re

III.2 20-800 Approve a Resolution Amending the FY2020 Budget, due to Covid-19 Unbudgeted Expenses and to “Shore Up” Departmental Accounts with Negative Balances or Project Budgets, through the use of various Budgeted Lines or Fund Balance. BAF#20-105A&T. (Finance Director)

Attachments: Budget Resolution FY 2020.docx
FY20 Year End Clean Up Tracking Sheet 20-105 1 of 2.pdf
BAF 20-105-T-FD Year End Cleanup (11-17-20) Agenda 20-800 1 of 2.pdf
FY 20 Year End Cleanup Tracking Sheet 2.pdf
BAF 20-105-A-FD Year End Cleanup (11-17-20)-FY20 Agenda 20-800 2 of 2.pc

III.3 20-801 Approve a Resolution Amending the Fiscal Year 2021 Adopted Budget, BAF# 21-033-A, for Purchase Orders Rolled Over to Fiscal Year 2021, Due to Unspent Money for Capital Projects and Specific Operating Accounts, Through the Use of Various Fund Balance Reserves. (Finance Director)

Attachments: Budget Resolution FY 2021.docx
FY21 PO Roll Tracking Sheet.pdf
BAF 21-033-A-FN-PO Roll Over(11-17-20)-FY21 Agenda 20-801 1 of 2.pdf
BAF 21-033-A-FN-PO Roll Over(11-17-20)-FY21 Agenda 20-801 2 of 2.pdf

IV. COUNCIL BUSINESS:

IV.1 20-796 Approve Resolution No. 2020-241 Certifying the Results of the November 3, 2020 General Election for the Mayor and Districts 2 & 3. (City Clerk)

Attachments: Resolution: Certifying results of 2020 general election.doc
EXHIBIT "A" to Resolution Certifying results.pdf

IV.2 20-807 Recognition of outgoing Councilmembers Don Boisvert & Brenda Warner, and Mayor Jake Williams, Jr. (Deputy Mayor Goins)

IV.3 20-797 Swearing-In of District 2 Councilmember Elect Lavander Hearn. (City Clerk)

IV.4 20-798 Swearing-In of District 3 Councilmember Elect Rip Dyal. (City Clerk)

IV.5 20-799 Swearing-In of Mayor Elect Michael C. Blake. (City Clerk)

IV.6 20-766 Annual Appointment of the Deputy Mayor. (Administrative Services Director)

Attachments: History of Deputy Mayor.pdf
Deputy Mayor Charter Section 6.pdf

V. ADJOURNMENT.

NOTICE TO THE PUBLIC:

Due to the COVID-19 Emergency and the closing of City Hall to the public to limit public gatherings in accordance with Federal and State directives, the City of Cocoa will be utilizing Communications Media Technology (CMT) for upcoming City Council meetings pursuant to the Governor's Executive Order Number 20-69 and Florida Statutes, Section 120.54(5)(b)(2), specifically one or more members of the City Council may attend and participate by speakerphone. Interested persons are encouraged to view and listen to the meeting by accessing the meeting at the following internet addresses:

(1) https://tinyurl.com/s5e875r or
(2) https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody

In addition, interested persons may submit their written comments or questions regarding the meeting prior to and during the meeting through Email, via the following email address: meetings@cocoafl.org. For more information about this CMT meeting or to provide information to be considered at this meeting, contact the City Clerk at the contact information stated above.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

City Code Section 2-54 requires that an affirmative vote of a majority of a quorum present shall be necessary to enact an ordinance or adopt any resolution; except that two-thirds of the membership of the Council is required to enact an emergency ordinance. All ordinances require two readings, entitled first reading and second reading and public hearing, prior to adoption.

Members of the public speaking on public hearing items, though entitled to be heard by the City Council, are not entitled to an immediate response by either administrative staff members or Council once the public hearing is closed; however, Council discussion may or may not include a response. No question by the public should be addressed directly by the Administrative staff.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Representatives of recognized groups shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per issue shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved If the item requires action by the Council then it may be added to the agenda by an affirmative vote of the Council and written documentation must be submitted at the time the item is added to the agenda.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review. This is a public meeting. All interested parties may attend. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at cshealy@cocoafl.org.