MINUTES

CITY OF COCOA
SPECIAL MEETING OF THE CITY COUNCIL

November 21, 2016

A Special City Council meeting was held on Monday, November 21, 2016 at 10:00 a.m. in City Council Chambers, located in Cocoa City Hall, 65 Stone Street, Cocoa, Florida, as publicly noticed.

I. OPENING MATTERS:

Mayor Parrish called the meeting to order at 10:03 a.m.

City Manager Titkanich provided the invocation and Deputy Mayor Boisvert led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

The City Clerk took the roll.

PRESENT:	Henry U. Parrish III	Mayor
	Don Boisvert	Deputy Mayor
	Jeri Blanco	Councilwoman
	Brenda Warner	Councilwoman
	Anthony Garganese	City Attorney
	John Titkanich	City Manager
	Matt Fuhrer	Assistant City Manager
	Carie Shealy	City Clerk

OTHER STAFF MEMBERS PRESENT:

Tammy Gemmati, Administrative Services Director; Jack Walsh, Utilities Director; Steve Belden, Community Services Director; Gene Prince, Fire Chief; Mike Cantaloupe, Chief of Police; Teri Butler, Finance Director; Gary Palmer, Facilities Manager; Tre Folston, Helpdesk Support Tech; Jonathan Lamm, Deputy Fire Chief; Samantha Senger, PR Specialist; and John Hankins, Major.

II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Special Meeting of November 21, 2016 (16-520)

2. Minutes: None

* **MOTION by Deputy Mayor Boisvert; Seconded by Warner, to approve the Agenda for the Special meeting of November 21, 2016.**

AYES: Parrish, Boisvert, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

City Manager Titkanich advised that for record, there were no Minutes to approve.

III. AWARDS AND PRESENTATIONS:

None.

IV. DELEGATIONS:

Brad Whitmore, 351 Rockledge Drive, and representing HCVA, thanked Council for the lighting in Lee Wenner Park and spoke about the Sail to the Sun Rally. He further requested extra police presence during the event and invited all to the Mayor's reception at the Parrish Grove Inn on Saturday night, November 3rd. The Mayor would be the keynote speaker. He mentioned that electronic invites would be sent out soon. He wished everyone a happy holiday and noted that thousands of boats do this trip annually so there could be possibly over 10,000 boats heading to south Florida and beyond.

Assistant City Manager Fuhrer noted that they spoke with the county and received authorization to post signage again this year. Additionally, the Cocoa lettering is up on the bridge overpass, in the center coming north or south. The contractor is still working for a month or so but letters are now up.

V. CONSENT AGENDA:

None.

VI. PUBLIC HEARINGS:

None.

VII. COUNCIL BUSINESS:

1. Resolution Certifying the Results of November 8, 2016 General Election. (16-522). (Administrative Services Director)

Ms. Gemmati presented item pointing out that the City Clerk had updated the item with official results. The Mayor's votes went up by 1, giving him a total of 5,407 votes and Dontavious "Tay" Smith a total of 2,181 votes.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to approve the Resolution.**

AYES: Parrish, Boisvert, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

2. Reaffirmation of District 2 Council Member-Brenda Warner. (16-524). (City Clerk)

The City Clerk reaffirmed Councilwoman Brenda Warner.

3. Reaffirmation of District 3 Council Member- Don Boisvert. (16-525). (City Clerk)

The City Clerk reaffirmed Councilman Don Boisvert.

4. Reaffirmation of Mayor- Henry U. Parrish III. (16-526). (City Clerk)

The City Clerk reaffirmed Mayor Henry U. Parrish III.

Councilwoman Warner thanked all for being in attendance and for their trust in her. She looked forward to what they could accomplish in the next four years. This is the last four year term for all three of them.

Deputy Mayor Boisvert also thanked all of those who came and noting it had been a great last six years and he looked forward to another four years.

Mayor Parrish thanked all for coming and thanked the citizens of Cocoa for bringing him back. He pointed out that he had opposition and that opposition was not serious.

His goals for this next term were to do many more public projects, redevelopment, and work on blighted areas. He also would like to work with Rockledge and do more sharing since they are Cocoa's sister city. He mentioned the Joe Lee Smith Center for Justice, Moore Center, and Jewel and Leon Collins Center, and the need for a parking structure. Having all of this would change the image of the City.

He spoke about his passion to combat crime within the City. He was grateful to be back. In closing, he advised that as policy makers they needed to take the town back, and mentioned that he looked forward to economic development and pushing the City as far as they could.

5. Appointment/Election of Deputy Mayor. (16-514). (Administrative Services Director)

Councilwoman Warner mentioned that this seat normally rotated through Council but with only four of them, she suggested that they either wait to make an appointment after they get their fifth member of Council, or she would personally support reappointing Don Boisvert as a Deputy Mayor. She mentioned that he had the time to fill in for the Mayor and did not feel that Councilwoman Blanco was quite up to the challenge just yet.

Councilwoman Blanco agreed and advised she would prefer not to do it this time around and agreed with Councilwoman Warner on the reappointment.

Mayor Parrish also supported the reappointment.

* **MOTION by Councilwoman Warner; Seconded by Councilwoman Blanco, to reappoint Deputy Mayor Boisvert as Deputy Mayor from November 21, 2016 until November, 2017.**

AYES: Parrish, Boisvert, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

VIII. CITY BUSINESS:

1. Approve a Resolution to amend the FY2016 budget to cover the increased costs in the Workers' Compensation Fund. (16-479). (Finance Director)

* **MOTION by Councilwoman Warner; Seconded by Deputy Mayor Boisvert, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

City Manager Titkanich advised that this had been an aggressive year for settling claims.

2. Award Bid # B-16-08-COC, Construction Contract for Fire Stations #2 and #3 Project (CP16F2 and CP16F3), including Bid Alternate #1 for the Expanded Bay at Fire Station #3, to W&J Construction Corporation, of Rockledge, FL in an amount not to exceed $5,180,980; Authorize the City Manager to execute the contract documents with W&J Construction Corporation. (16-498). (Public Works Director)

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

City Manager Titkanich shared that at the last Council meeting Council had approved the resolution for the borrowing of the bond proceeds based on the fire assessment. At the time there was not a rating, but they recently received a rating of A+. This provides a really stable outlook in terms of rating agencies.

3. Approve a FY2017 Budget Resolution to transfer funds from 001-1600-513.39-00 (Contingency) account to 001-3200-515-34-00 (Contract Services), in the amount of $25,000 to provide for additional third party building inspection and plan review services. (16-509). (Community Services Director)

* **MOTION by Councilwoman Warner; Seconded by Councilwoman Blanco, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

4. Approve a Resolution to adjust the FY2016 Budget to cover the costs related to health insurance in the Health Insurance Internal Service Fund and to use Contingency for the Stormwater Fund. (16-515). (Finance Director)

Ms. Butler explained the item noting that this was the first year that the City was fully self-insured. Stormwater was the only account with a deficit. All of the other funds were okay.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Blanco, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

5. Approve a Brownfields Site Rehabilitation Agreement (BSRA) between the City of Cocoa and Florida Department of Environmental Protection for 300 Brunson Avenue; Authorizing the City Manager to make technical modifications to the BSRA as deemed necessary and to execute the BSRA. (16-516). (Community Services Director)

Mr. Belden presented the item, noting that in 2008 City Council approved the purchase of 300 Brunson Avenue by the Cocoa RDA. On October 15, 2015, the City of Cocoa requested a Phase 1 Environmental Site Assessment on 300 Brunson Avenue through Cardno. The results of Phase 1 indicated a former on-site underground petroleum storage tank and boiler room, and potential for migrating petroleum and solvents contaminants, and pesticides and metals, and recommended a Phase II ESA.

Mr. Belden discussed in detail the results of the Phase II ESA and noted that the City wished to enter into a BSRA with the Florida Department of Environmental Protection. Following the execution of the BSRA, the City would be eligible to participate in the Voluntary Cleanup Tax Credit (VCTC) program.

City Manager Titkanich concurred that the City would be eligible to participate in the credit and they would estimate how much environmental work needed to be done on the property and what it would cost. He noted that this information also pertained to the following item.

* **MOTION by Councilwoman Warner; Seconded by Councilwoman Blanco, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

6. Approve a Brownfields Site Rehabilitation Agreement (BSRA) between City of Cocoa and Florida Department of Environmental Protection for 6 Forrest Avenue; Authorizing the City Manager to make technical modifications to the BSRA as deemed necessary and to execute the BSRA. (16-517). (Community Services Director)

Mr. Belden noted that in July 2016, City Council approved the purchase of 6 Forrest Avenue. On October 15, 2015, the City of Cocoa requested a Phase 1 Environmental Site Assessment (ESA) on 6 Forrest Avenue through Cardno as part of its due diligence for the purchase of the property. The result of Phase 1 indicated a former on-site underground storage tank of unknown content and potential for existing storage tanks, and recommended a Phase II ESA. On February 8, 2016, the City requested a Phase II ESA which revealed two other potential underground storage tanks buried on the site, in addition to low levels of metals, Total Recoverable Petroleum Hydrocarbon (TRPH) and Isopropylbenzene.

He pointed out that the property was scheduled for demolition next week and it was the property owned by Mr. McCarthy.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

7. Approve a Resolution adjusting the Fiscal Year 2016 budget, to reclassify payroll and operating related changes that resulted in negative wages, benefits, and operating account balances. (16-518). (Finance Director)

Ms. Butler advised that this was for Fiscal Year 2016 cleanup of accounts.

* **MOTION by Councilwoman Warner; Seconded by Councilwoman Blanco, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

8. Approval of a Joint Resolution between the City and the Cocoa Redevelopment Agency approving a Second Modification to an Interlocal Agreement authorizing the re-conveyance of the 300 Brunson Boulevard property from the Agency to the City, and Authorizing the Cancellation in full of the $1.5 million Promissory Note between the City and the Agency. (16-527). (Community Services Director)

Mr. Belden presented the item and reminded Council that this same item had been approved at the Special Cocoa RDA meeting prior to this Special meeting.

* **MOTION by Councilwoman Warner; Seconded by Deputy Mayor Boisvert, to approve the item.**

AYES: Parrish, Boisvert, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

MULTI-YEAR CONTRACTS:

None.

IX. INFORMATIONAL AGENDA:

None.

X. REPORTS:

Capt. Ed Lanni told all Councilmembers to keep up the good work.

Mr. Sinclair reminded all that Thanksgiving dinner would be held on Thanksgiving Day from 1:30-4:30 p.m. at 1052 Mitchell St.

Mayor Parrish thanked Mr. Palmer and Public Works for the lettering on the bridge.

Chief Cantaloupe reminded Council of the Swearing In Ceremony for a new officer today at 11:30 a.m.

Chief Prince mentioned that the new Fire Inspector, Jennifer McKinney, started work today. He further noted that they handed out about 110 turkeys for Thanksgiving and noted the fire fighters did a good job with that project.

City Attorney Garganese congratulated all of the Council members and mentioned that he looked forward to working with all of them again.

City Manager Titkanich congratulated the Council members and noted that he looked forward to working with all of them again in the next four years. He appreciated their support for staff and looked forward to their collaboration.

He reminded all that Thanksgiving was a few days away and to reach out to let someone know, whether it be a family member, friend, etc. how thankful you are for them. Also, if there is someone who needs help, there are resources available, such as the turkey drive.

In closing, he mentioned that the food drive was in progress so if you can to drop off a can of food to help someone out. The United Way campaign is also coming to an end and a finalized report will be sent out by Ms. Senger.

Councilwoman Blanco congratulated Mayor Parrish on his re-election, along with Deputy Mayor Boisvert and Councilwoman Warner. She looked forward to working with all of them over the next two years. She has a personal goal of making improvements to District 4 during the next two years. The Clearlake Corridor is very busy and she will do her best to improve that. She wished all a Happy Thanksgiving.

Councilwoman Warner mentioned the holiday weekend was approaching and she would be spending Thanksgiving at 1052 Mitchell Street. She thanked Mr. Sinclair for thinking about his neighbors, many of whom have no family or do not have a Thanksgiving while in Florida. All employees of police and fire are welcome to by, as is anyone else from the city. Additionally, if anyone knows of someone who is homebound that can deliver meals, please let her or Mr. Sinclair know.

In closing she spoke about the upcoming Space Coast Marathon and noted that both the Assistant City Manager and City Manager would be participating. Lastly, on a serious note, she mentioned that in the last 24 hours four police officers had been shot. She knows that all officers were on edge and could not imagine how hard it would be to be an officer during this time. She wished all a happy holiday.

Deputy Mayor Boisvert thanked all for coming and looked forward to another four years. He wished all a happy Thanksgiving.

Mayor Parrish acknowledged Mayor Tom Price and Deputy Mayor Pat O'Neal from Rockledge who were both in attendance and mentioned the importance of working together. He further thanked Hope and Jake for coming.

Additionally, he thanked the City Manager for supporting Council and the citizens of Cocoa. He has gone above and beyond what they expected from issues like the hurricane and other events through the years.

In closing, he thanked Council and assured them it would be a better four years than the last.

IX. ADJOURNMENT.

* **MOTION by Deputy Mayor Boisvert; Seconded by Councilwoman Warner, to adjourn the Special meeting of November 21, 2016.**

AYES: Parrish, Boisvert, Blanco, Warner

THE MOTION CARRIED UNANIMOUSLY (4-0)

The meeting adjourned at 10:58 a.m.

Henry U. Parrish III, Mayor

ATTEST:

Carie Shealy, City Clerk