City of Cocoa

65 Stone Street
Cocoa, FL 32922

Meeting Agenda

Monday, November 25, 2024

10:00 AM

Special Meeting - Finance and Urgent Items Only

Cocoa City Council Chambers

City Council

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

II.1 24-680 Approve the agenda for the November 25, 2024 Special City Council meeting as written or with amendments.

Attachments: 11-25-2024 Short Agenda.pdf

III. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of three (3) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

IV. CONSENT AGENDA:

IV.1 24-665 Approve a Resolution Amending the Fiscal Year 2024 Adopted Budget, BAF#24-130-T1,T2,IFT,and A to “Shore Up” departmental accounts with negative balances or project budgets, through the use of various budgeted lines or fund balance.

Attachments: Resolution 2024-107

BAF 24-130-T1

BAF 24-130-T2

Tracking sheet for BAF-24-130-T1 & T2

BAF 24-130-IFT

BAF 24-130-A

Tracking sheet for BAF-24-130-A

V. COUNCIL BUSINESS:

V.1 24-672 Consider the reappointments of Ron Chabot and Frank Manfredi through November 2027; Consider the appointment of Katherine Stewart and Joseph Bachand to fill one Regular member vacancy and one Alternate member vacancy on the Planning and Zoning Board.

Attachments:
- Chabot Board Application.pdf
- Chabot Intent to Reapply 2024.pdf
- Manfredi Board Application.pdf
- Katherine Stewart Application.pdf
- Bachand Application.pdf
- Bachand Letter.pdf
- Board Roster.pdf

VI. REPORTS:

VII. ADJOURNMENT

VIII. NOTICE TO THE PUBLIC:

This is a public meeting. All interested parties may attend in person. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Monica Arsenault, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8488 or via email at marsenault@cocoafl.gov.

Additionally, interested persons may view or listen to the meeting electronically at the following internet sites:
(1) https://tinyurl.com/s5e875r or
(2) https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody

However, the City is not responsible for technical difficulties that may occur while attempting to view or listen to the meeting on the internet.

Interested persons may submit their written comments or questions regarding the meeting prior to the meeting through Email at meetings@cocoafl.org, or via E-comments through the online agenda. Any electronic comments submitted will be made part of the meeting record. Written comments or questions not relevant to the Council meeting agenda will not be made part of the meeting record but will be maintained as public record.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

Although members of the public are entitled to be heard by the City Council on certain items on the meeting agenda pursuant to the City Council Rules of Procedure, members of the public are not entitled to an immediate response by either administrative staff members or Council; however, the City Council or administrative staff may provide a response at their discretion. When presenting before the City Council, all comments or questions should be directed to the Mayor or the chair of the meeting. Comments or questions should not be made directly to administrative staff without permission from the Mayor or chair.
Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Applicants or representatives of recognized groups with special interests in a matter shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per item shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda. Matters may also be raised by the Council, City Manager or City Attorney under reports and acted upon by the City Council.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

Legislation Details (With Text)

File #:	24-680	**Version:**	1	**Name:**	
Type:	Agenda			**Status:**	Agenda Ready
File created:	11/21/2024			**In control:**	City Council
On agenda:	11/25/2024			**Final action:**	
Title:	Approve the agenda for the November 25, 2024 Special City Council meeting as written or with amendments.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	11-25-2024 Short Agenda.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: November 21, 2024
Agenda Date: November 25, 2024
Prepared By: Monica Arsenault, City Clerk
Through: Stockton Whitten, City Manager
Requested Action:
Approve the agenda for the November 25, 2024 Special City Council meeting as written or with amendments.

BACKGROUND:

N/A

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

N/A

PREVIOUS ACTION:

N/A

RECOMMENDED MOTION:

Approve the agenda for the November 25, 2024 Special City Council meeting as written or with amendments.

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Agenda
City of Cocoa
Special Meeting of The City Council

Date: November 25, 2024
Time: 10:00am
Location: 65 Stone Street Cocoa, FL 32922

I. Opening Matters:

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call

II. Approval of Agenda and Minutes:

1. Agenda: Regular Meeting of November 25, 2024. (24-680).

III. Awards and Presentations:

IV. Delegations:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), water and sewer customers (on matters related to the City's water and/or sewer system), and any person on any item on the agenda (except *Emergency items, Ministerial items, Quasi-judicial items, and Public Hearing items),* may address the City Council under Delegations by filling out a speaker card.

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V. Consent Agenda:

This Agenda may be Amended up until or at the Meeting

(A) General Consent Items:

1. Approve a Resolution Amending the Fiscal Year 2024 Adopted Budget, BAF#24-130-T1, T2, IFT, and A to "Shore Up" departmental accounts with negative balances or project budgets, through the use of various budgeted lines or fund balance. (24-665). (Finance Director)

(B) Multi-Year Contracts:

VI. Public Hearings:

VII. Council Business:

1. Consider the reappointments of Ron Chabot and Frank Manfredi through November 2027; Consider the appointment of Katherine Stewart and Joseph Bachand to fill one Regular member vacancy and one Alternate member vacancy on the Planning and Zoning Board. (24-672). (Administrative Services Director)

VIII. City Business:

VIII. Informational Agenda:

IX. Reports:

X. Adjournment:

XI. Notice to the Public:

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(2) https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369D354-4FAB-800A-57D0AEE30153&Mode=MainBody

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This Agenda may be Amended up until or at the Meeting

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Legislation Details (With Text)

File #:	24-665	**Version:**	1	**Name:**	
Type:	Resolution			**Status:**	Agenda Ready
File created:	11/15/2024			**In control:**	City Council
On agenda:	11/25/2024			**Final action:**	
Title:	Approve a Resolution Amending the Fiscal Year 2024 Adopted Budget, BAF#24-130-T1,T2,IFT,and A to “Shore Up” departmental accounts with negative balances or project budgets, through the use of various budgeted lines or fund balance. (Finance Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Resolution 2024-107 BAF 24-130-T1 BAF 24-130-T2 Tracking sheet for BAF-24-130-T1 & T2 BAF 24-130-IFT BAF 24-130-A Tracking sheet for BAF-24-130-A				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: November 15, 2024
Agenda Date: November 25, 2024
Prepared By: Zoie Badalov, Senior Budget Analyst
Through: Rebecca Bowman, MBA, CGFO, CGFM/Finance Director
Requested Action:
Approve a Resolution Amending the Fiscal Year 2024 Adopted Budget, BAF#24-130-T1,T2,IFT,and A to “Shore Up” departmental accounts with negative balances or project budgets, through the use of various budgeted lines or fund balance.

BACKGROUND:

Throughout the year, unplanned and unbudgeted expenses may occur. The attached budget amendment and transfer BAF#24-130-T1,T2,IFT,and A, is required, to account for the unbudgeted expenses through the use of funds within the various departments by way of budget transfers or the use of fund balance or revenue, by way of budget amendments.

City staff requests these final FY24 year-end budget amendments and transfers to be approved by Cocoa City Council.

STRATEGIC PLAN CONNECTION:

To provide financial transparency with budgeting and the procurement processes

BUDGETARY IMPACT:

2024 budget transfers and amendments BAF#24-130-T1,T2,IFT, and A.
Attached are detailed spreadsheets with descriptions

PREVIOUS ACTION:

RECOMMENDED MOTION:

Approve a Resolution Amending the Fiscal Year 2024 Adopted Budget, BAF#24-130-T1,T2, IFT, and A to “Shore Up” departmental accounts with negative balances or project budgets, through the use of various budgeted lines or fund balance.

RESOLUTION NO. 2024-107

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COCOA, FLORIDA, AMENDING THE CITY OF COCOA BUDGET FOR FISCAL YEAR 2024; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Cocoa adopted the final budget for the fiscal year commencing on October 1, 2023, and ending on September 30, 2024, at a Regular meeting held on September 26, 2023; and

WHEREAS, in accordance with Article XII, Section 5 of the City of Cocoa Charter, whereby the Council may, at any time by resolution, transfer any unused and unencumbered appropriation or portion thereof from one office or department to another; and

WHEREAS, the City Council deems it to be in the best interest of the City of Cocoa to amend its budget as provided in this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA, as follows:

SECTION 1. The 2023-2024 fiscal year budget shall be amended as detailed in the attached sheets.

SECTION 2. All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

SECTION 3. This resolution shall become effective immediately upon its adoption by the City Council of the City of Cocoa, Florida.

ADOPTED by the City Council of the City of Cocoa, Florida, City Council Meeting assembled on the 25th day of November, 2024.

_____
Michael C. Blake, Mayor

ATTEST:

_____
Monica Arsenault, City Clerk

City of Cocoa Budget Adjustment Form FY 2024 - 130-T1

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER | REQUESTING DEPARTMENT #: Finance | DATE PREPARED: 11/14/24

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 198,822)			General Fund 001	$ 0	$ 0	($ 198,822)	$ 0
($ 28,857)			Building Permits 107	$ 0	$ 0	($ 28,857)	$ 0
($ 8,128)			CRA Cocoa RDA 110	$ 0	$ 0	($ 8,128)	$ 0
($ 546)			CRA Diamond Square 111	$ 0	$ 0	($ 546)	$ 0
($ 22,990)			American Rescue Plan (ARPA) 130	$ 0	$ 0	($ 22,990)	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 259,343)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 198,822			General Fund 001	$ 0	$ 0	$ 198,822	$ 0
$ 28,857			Building Permits 107	$ 0	$ 0	$ 28,857	$ 0
$ 8,128			CRA Cocoa RDA 110	$ 0	$ 0	$ 8,128	$ 0
$ 546			CRA Diamond Square 111	$ 0	$ 0	$ 546	$ 0
$ 22,990			American Rescue Plan (ARPA) 130	$ 0	$ 0	$ 22,990	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 259,343	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Year-end budget cleanup for FY24. See Tracking sheet For Details.
Agenda# 24-665

Council/Board APPROVAL REQUIRED? YES (●) NO ( ) DATE APPROVED: 11/25/24 RESOLUTION #: 2024-107

City Council approval is needed for all transfers greater than $75,000 and transfers between Departments / Funds. All CRA adjustments are required to go their respective boards.

Zoie Badalov Digitally signed by Zoie Badalov Date: 2024.11.15 10:15:32 -05'00'	Zoie Badalov Digitally signed by Zoie Badalov Date: 2024.11.15 10:15:47 -05'00'	Rebecca Bowman Digitally signed by Rebecca Bowman Date: 2024.11.19 16:14:47 -05'00'
Date Requestor's Signature	Date Finance Approval Signature	Date Finance Director's Signature
Rebecca Bowman Digitally signed by Rebecca Bowman Date: 2024.11.19 16:15:24 -05'00'		
Date Department Director's Signature	Date Deputy Fin. Director's Signature	Date City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____

Approved 07/13

Revised eform 8/3/23 - IT

City of Cocoa Budget Adjustment Form FY 2024 - 130-T2

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER | REQUESTING DEPARTMENT #: Finance | DATE PREPARED: 11/14/24

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 271,588)			Water/Sewer Fund 421	$ 0	$ 0	($ 271,588)	$ 0
($ 27,826)			Stormwater Utility 423	$ 0	$ 0	($ 27,826)	$ 0
($ 515,186)			UT R&R Fund 424	$ 0	$ 0	($ 515,186)	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 814,600)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 271,588			Water/Sewer Fund 421	$ 0	$ 0	$ 271,588	$ 0
$ 27,826			Stormwater Utility 423	$ 0	$ 0	$ 27,826	$ 0
$ 515,186			UT R&R Fund 424	$ 0	$ 0	$ 515,186	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 814,600	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Allocation of Jacobs management fees for FY24 to individual projects. See Tracking sheet For Details.
Agenda# 24-665

Council/Board APPROVAL REQUIRED? YES (●) NO ( ) DATE APPROVED: 11/25/24 RESOLUTION #: 2024-107

City Council approval is needed for all transfers greater than $75,000 and transfers between Departments / Funds. All CRA adjustments are required to go their respective boards.

Zoie Badalov Digitally signed by Zoie Badalov Date: 2024.11.15 10:17:23 -05'00'	Zoie Badalov Digitally signed by Zoie Badalov Date: 2024.11.15 10:17:43 -05'00'	Rebecca Bowman Digitally signed by Rebecca Bowman Date: 2024.11.19 16:18:53 -05'00'
Date Requestor's Signature	Date Finance Approval Signature	Date Finance Director's Signature
Rebecca Bowman Digitally signed by Rebecca Bowman Date: 2024.11.19 16:18:25 -05'00'		
Date Department Director's Signature	Date Deputy Fin. Director's Signature	Date City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____

Approved 07/13

Revised eform 8/3/23 - IT

Budgeted Amounts For Transfers in FY24

BAF 24-130-T1

Account Description	To Account	Project #	Budgetary Change	From Account	Project #	Budgetary Change
COMPREHENSIVE PLANNING / REGULAR SAL	001-1104-515.12-00		18,825	001-1100-512.11-00		(18,825)
COMPREHENSIVE PLANNING / FICA TAXES	001-1104-515.21-00		903	001-1100-512.11-00		(903)
COMPREHENSIVE PLANNING / RETIREMENT	001-1104-515.22-00		3,901	001-1100-512.11-00		(3,901)
INSURANCES / MEDICAL	001-1104-515.23-04		1,272	001-1100-512.11-00		(1,272)
INSURANCES / DENTAL INSURANCE	001-1104-515.23-07		47	001-1100-512.11-00		(47)
COMPREHENSIVE PLANNING / WORKER'S CO	001-1104-515.24-00		65	001-1100-512.11-00		(65)
EMERGENCY/DISASTER SVS / SALARIES &	001-1601-525.12-00	ES24HE	98,999	001-2100-521.12-00		(98,999)
EMERGENCY/DISASTER SVS / FICA TAXES	001-1601-525.21-00	ES24HE	8,694	001-2100-521.12-00		(8,694)
EMERGENCY/DISASTER SVS / RETIREMENT	001-1601-525.22-00	ES24HE	7,997	001-2100-521.12-00		(7,997)
RETIREMENT CONTRIBUTIONS / POLICE/FI	001-1601-525.22-01	ES24HE	28,699	001-2100-521.12-00		(28,699)
RETIREMENT CONTRIBUTIONS / ICMA - CI	001-1601-525.22-03	ES24HE	453	001-2100-521.12-00		(453)
EMERGENCY/DISASTER SVS / INSURANCES	001-1601-525.23-00	ES24HE	230	001-2100-521.12-00		(230)
INSURANCES / MEDICAL/RX SELF INSURED	001-1601-525.23-04	ES24HE	15,644	001-2100-521.12-00		(15,644)
INSURANCES / DENTAL INSURANCE	001-1601-525.23-07	ES24HE	594	001-2100-521.12-00		(594)
INSURANCES / VISION INSURANCE	001-1601-525.23-08	ES24HE	106	001-2100-521.12-00		(106)
INSURANCES / LONG TERM DISABILITY	001-1601-525.23-09	ES24HE	235	001-2100-521.12-00		(235)
EMERGENCY/DISASTER SVS / WORKER'S CO	001-1601-525.24-00	ES24HE	3,135	001-2100-521.12-00		(3,135)
EMERGENCY/DISASTER SVS / OTHER CHARG	001-1601-525.49-00	ES24HE	5,409	001-2100-521.12-00		(5,409)
FIRE CONTROL / OVERTIME	001-2200-522.14-00		39	001-2200-522.12-00		(39)
OPERATING SUPPLIES / FUEL, OIL, & L	001-2200-522.52-30		566	001-2200-522.12-00		(566)
FIRE CONTROL / MEMBERSHIP/PUBLICATIO	001-2200-522.54-00		471	001-2200-522.12-00		(471)
COMPREHENSIVE PLANNING / RETIREMENT	001-3200-515.22-00		2,538	001-1600-513.31-00		(2,538)
TOTAL GENERAL FUND 001 - T1			198,822			(198,822)
REGULAR SALARIES & WAGES / ACCRUAL P	107-3200-524.12-12		14,836	107-3200-524.34-00		(14,836)
PROTECTIVE INSPECTIONS / FICA TAXES	107-3200-524.21-00		1,224	107-3200-524.12-00		(1,224)
PROTECTIVE INSPECTIONS / RETIREMENT	107-3200-524.22-00		10,397	107-3200-524.34-00		(10,397)
INSURANCES / VISION INSURANCE	107-3200-524.23-08		14	107-3200-524.12-00		(14)
PROTECTIVE INSPECTIONS / BENEFIT OFF	107-3200-524.27-00		1,997	107-3200-524.12-00		(1,997)
PROTECTIVE INSPECTIONS / OFFICE SUPP	107-3200-524.51-00		57	107-3200-524.12-00		(57)
OPERATING SUPPLIES / FUEL OIL & LUBR	107-3200-524.52-30		332	107-3200-524.12-00		(332)
TOTAL BUILDING PERMITS 107 - T1			28,857			(28,857)
OTHER ECONOMIC ENVIRON / RETIREMENT	110-3230-559.22-00		745	110-3230-559.46-02		(745)
OTHER ECONOMIC ENVIRON / INSURANCES	110-3230-559.23-00		101	110-3230-559.46-02		(101)
INSURANCES / LONG TERM DISABILITY	110-3230-559.23-09		16	110-3230-559.46-02		(16)
OTHER ECONOMIC ENVIRON / OTHER GRANT	110-3230-559.83-00		7,266	110-3230-559.46-02		(2,000)
				110-3230-559.23-04		(5,266)
TOTAL CRA COCOA RDA 110 - T1			8,128			(8,128)
OTHER ECONOMIC ENVIRON / BENEFIT OFF	111-3230-559.46-00		546	111-3230-559.64-15		(546)
TOTAL CRA DIAMOND SQUARE 626 111 - T1			546			(546)
INFRASTRUCTURE	130-3580-572.63-00	AR22PO	22,990	130-1203-516.63-00	AR4RNG	(1,733)
IT-RELATED OPERATING EXP				130-1600-513.56-15	AR3DIG	(16,001)
MACHINERY AND EQUIPMENT				130-2100-521.64-00	AR22PV	(5,127)
MACHINERY AND EQUIPMENT				130-3510-541.64-00	AR24RV	(87)
MACHINERY AND EQUIPMENT				130-3560-519.64-00	ARCU24	(42)
AMERICAN RESCUE PLAN (ARPA) 130 - T1			22,990			(22,990)

Budgeted Amounts For Transfers in FY24

BAF 24-130-T2

Account Description	To Account	Project #	Budgetary Change	From Account	Project #	Budgetary Change
WATER SEWER / CLOTHING/SHOE ALLOWANC	421-4010-536.20-00		120	421-4010-536.12-00		(120)
OTHER CHARGES & OBLIG. / BAD DEBT EX	421-4010-536.49-07		37,921	421-4010-536.12-00		(37,921)
WATER SEWER / DEPRECIATION EXPENSE	421-4010-536.59-00		15,474	421-4010-536.12-00		(15,474)
WATER SEWER / OTHER DEBT SERVICE COS	421-4010-536.73-00		1,675	421-4010-536.12-00		(1,675)
EMERGENCY/DISASTER SVS / SALARIES &	421-4011-525.12-00	ES24HE	45,648	421-4010-536.12-00		(45,648)
EMERGENCY/DISASTER SVS / FICA TAXES	421-4011-525.21-00	ES24HE	3,885	421-4020-536.12-00		(3,885)
EMERGENCY/DISASTER SVS / RETIREMENT	421-4011-525.22-00	ES24HE	7,985	421-4020-536.12-00		(7,985)
EMERGENCY/DISASTER SVS / INSURANCES	421-4011-525.23-00	ES24HE	88	421-4020-536.12-00		(88)
INSURANCES / MEDICAL/RX SELF INSURED	421-4011-525.23-04	ES24HE	7,301	421-4020-536.12-00		(7,301)
INSURANCES / DENTAL INSURANCE	421-4011-525.23-07	ES24HE	275	421-4020-536.12-00		(275)
INSURANCES / VISION INSURANCE	421-4011-525.23-08	ES24HE	52	421-4020-536.12-00		(52)
INSURANCES / LONG TERM DISABILITY	421-4011-525.23-09	ES24HE	101	421-4020-536.12-00		(101)
EMERGENCY/DISASTER SVS / WORKER'S CO	421-4011-525.24-00	ES24HE	879	421-4020-536.12-00		(879)
EMERGENCY/DISASTER SVS / OTHER CHARG	421-4011-525.49-00	ES24HE	2,092	421-4020-536.12-00		(2,092)
REGULAR SALARIES & WAGES / ACCRUAL P	421-4025-536.12-12		3,450	421-4025-536.12-00		(3,450)
WATER SEWER / OVERTIME	421-4025-536.14-00		85,693	421-4025-536.12-00		(85,693)
WATER SEWER / INSURANCES	421-4025-536.23-00		204	421-4025-536.12-00		(204)
INSURANCES / LONG TERM DISABILITY	421-4025-536.23-09		240	421-4025-536.12-00		(240)
WATER SEWER / PRINTING & BINDING	421-4025-536.47-00		315	421-4025-536.12-00		(315)
WATER SEWER / OPERATING SUPPLIES	421-4025-536.52-00		9,050	421-4025-536.12-00		(9,050)
OPERATING SUPPLIES / JANITORIAL SUPP	421-4025-536.52-07		478	421-4025-536.12-00		(478)
REPAIRS & MAINTENANCE / REPAIR/MAINT	421-4055-536.64-00	WS18MI	11,889	421-4055-536.64-00		(11,889)
WATER SEWER / OVERTIME	421-4125-536.14-00		27,193	421-4125-536.12-00		(27,193)
WATER SEWER / RETIREMENT CONTRIBUTIO	421-4125-536.22-00		2,906	421-4125-536.12-00		(2,906)
WATER SEWER / INSURANCES	421-4125-536.23-00		93	421-4125-536.12-00		(93)
INSURANCES / LONG TERM DISABILITY	421-4125-536.23-09		109	421-4125-536.12-00		(109)
WATER SEWER / TRAINING	421-4125-536.55-00		6,472	421-4125-536.12-00		(6,472)
TOTAL WATER/SEWER FUND 421 - T2			271,588			(271,588)
STORMWATER UTILITY / OFFICE SUPPLIES	423-3570-538.49-00	SW20FW	27,826	423-3570-538.63-00		(27,826)
TOTAL STORMWATER UTILITY 423 - T2			27,826			(27,826)
WATER SEWER / INFRASTRUCTURE	424-4020-536.63-00	WS1106	6,770	424-4055-536.63-00	WS1221	(515,186)
WATER SEWER / INFRASTRUCTURE	424-4020-536.63-00	WS23DF	25,500			
WATER SEWER / INFRASTRUCTURE	424-4020-536.63-00	WS23RC	689			
WATER SEWER / MACHINERY & EQUIPMENT	424-4020-536.64-00	WS21BL	1,904			
WATER SEWER / INFRASTRUCTURE	424-4055-536.63-00	WS18BR	8,951			
WATER SEWER / INFRASTRUCTURE	424-4055-536.63-00	WS20DW	3,583			
WATER SEWER / INFRASTRUCTURE	424-4055-536.63-00	WS21OZ	724			
WATER SEWER / INFRASTRUCTURE	424-4055-536.63-00	WS21SC	95,788			
WATER SEWER / INFRASTRUCTURE	424-4055-536.63-00	WS21VP	31,648			
WATER SEWER / INFRASTRUCTURE	424-4055-536.63-00	WS22IR	181,780			
WATER SEWER / INFRASTRUCTURE	424-4055-536.63-00	WS23BR	6,666			
WATER SEWER / INFRASTRUCTURE	424-4055-536.63-00	WS23SC	1,994			
WATER SEWER / INFRASTRUCTURE	424-4055-536.63-00	WS24LC	22,741			
WATER SEWER / INFRASTRUCTURE	424-4055-536.63-00	WS24WP	61,507			
INFRASTRUCTURE / FISKE CONSTRUCTION	424-4055-536.63-73	GR2108	18,048			
WATER SEWER / INFRASTRUCTURE	424-4120-536.63-00	WS1222	24,100			
WATER SEWER / INFRASTRUCTURE	424-4120-536.63-00	WS23HT	451			
MACHINERY & EQUIPMENT / IT HARDWARE	424-4120-536.64-15	WS23ML	3,027			
WATER SEWER / INFRASTRUCTURE	424-4125-536.63-00	WS0904	14,138			
WATER SEWER / INFRASTRUCTURE	424-4125-536.63-00	WS19MH	5,177			
TOTAL UT R&R FUND 424 - T2			515,186			(515,186)
		FINAL TOTAL	**1,073,943.00**			**(1,073,943.00)**
		T1 Totals	**259,343**			**(259,343)**
		T2 Totals	**814,600**			**(814,600)**

City of Cocoa Budget Adjustment Form FY 2024 - 130-IFT

SELECT ADJUSTMENT TYPE: INTERFUND TRANSFER | REQUESTING DEPARTMENT #: Finance | DATE PREPARED: 11/14/24

'REVENUE' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 43,019	110-0000-381.91-01		TRANSFER FROM GENERAL FUND	$ 0	$ 0	$ 43,019	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 43,019	TOTAL						

'EXPENSE' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 43,019)	001-2100-521.14-00		LAW ENFORCEMENT OVERTIME	$ 0	$ 0	($ 43,019)	$ 0
$ 43,019	001-1600-581.91-10		INTERFUND TRANSFER TO CCRA 110	$ 0	$ 0	$ 43,019	$ 0
$ 43,019	110-3230-559.39-00		OTHER ECONOMIC/CONTINGENCY	$ 0	$ 0	$ 43,019	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 43,019	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

FY24 year-end budget cleanup. To return the unused amount of overtime paid to general fund (001) by the Cocoa CRA (110) for special detail patrols at the beginning of the year. This amount is a high estimate as of 7-31-24 and is going to being lowered once the final number is determined.
Agenda# 24-665

COUNCIL/BOARD APPROVAL REQUIRED? YES ◉ NO ○ DATE APPROVED: 11/25/24 RESOLUTION #: 2024-107

City Council approval is needed for all transfers greater than $75,000 and transfers between Departments / Funds. All CRA adjustments are required to go their respective boards.

Zoie Badalov Digitally signed by Zoie Badalov Date: 2024.11.15 09:57:50 -05'00'	Zoie Badalov Digitally signed by Zoie Badalov Date: 2024.11.15 10:10:46 -05'00'	Rebecca Bowman Digitally signed by Rebecca Bowman Date: 2024.11.19 16:21:12 -05'00'
Date Requestor's Signature	Date Finance Approval Signature	Date Finance Director's Signature
Rebecca Bowman Digitally signed by Rebecca Bowman Date: 2024.11.19 16:20:47 -05'00'		
Date Department Director's Signature	Date Deputy Fin. Director's Signature	Date City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____

City of Cocoa Budget Adjustment Form FY 2024 - 130-A

SELECT ADJUSTMENT TYPE: BUDGET AMENDMENT | REQUESTING DEPARTMENT #: Finance | DATE PREPARED: 11/14/24

'REVENUE' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 209,177			General Fund 001	$ 0	$ 0	$ 209,177	$ 0
$ 47,265			CDBG 103	$ 0	$ 0	$ 47,265	$ 0
$ 23,364			Water/Sewer 421	$ 0	$ 0	$ 23,364	$ 0
$ 1,002			W/S Restricted 425	$ 0	$ 0	$ 1,002	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 280,808	TOTAL						

'EXPENSE' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 209,177			General Fund 001	$ 0	$ 0	$ 209,177	$ 0
$ 47,265			CDBG 103	$ 0	$ 0	$ 47,265	$ 0
$ 23,364			Water/Sewer 421	$ 0	$ 0	$ 23,364	$ 0
$ 1,002			W/S Restricted 425	$ 0	$ 0	$ 1,002	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 280,808	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

FY24 year-end budget cleanup. See Tracking sheet For Details.
Agenda# 24-665

Council/Board APPROVAL REQUIRED? YES (●) NO ( ) DATE APPROVED: 11/25/24 RESOLUTION #: 2024-107

City Council approval is needed for all transfers greater than $75,000 and transfers between Departments / Funds. All CRA adjustments are required to go their respective boards.

Zoie Badalov Digitally signed by Zoie Badalov Date: 2024.11.15 09:57:50 -05'00'	Zoie Badalov Digitally signed by Zoie Badalov Date: 2024.11.15 10:10:46 -05'00'	Rebecca Bowman Digitally signed by Rebecca Bowman Date: 2024.11.19 16:21:12 -05'00'
Date Requestor's Signature	Date Finance Approval Signature	Date Finance Director's Signature
Rebecca Bowman Digitally signed by Rebecca Bowman Date: 2024.11.19 16:20:47 -05'00'		
Date Department Director's Signature	Date Deputy Fin. Director's Signature	Date City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____

Approved 07/13

Revised eform 8/3/23 - IT

Budgeted Amounts Amend in FY24

BAF 24-130-A

Account Description	Expense Account	Project #	Budgetary Change	Revenue Account	Project #	Budgetary Change	ITEM #
RETIREMENT CONTRIBUTIONS / STATE CON	001-2100-521.22-02		69,615	001-0000-335.29-21		69,615	4
RETIREMENT CONTRIBUTIONS / STATE CON	001-2200-522.22-02		95,754	001-0000-335.29-22		95,754	4
FIRE CONTROL / CONTRACT SERVICES	001-2200-522.34-00		43,808	001-0000-329.10-02		30,336	3
				001-0000-329.25-01		13,472	3
TOTAL GENERAL FUND 001			209,177.00			209,177	
CDBG-CV3	103-3240-554.83-11		39,209	103-0000-331.54-00		(6,511)	5
TO SEC 108 LOAN (108)	103-3240-581.91-08		8,056	103-0000-331.54-00		(14,068)	5
TO SEC 108 LOAN (108)	103-3240-581.91-08		6,539	103-0000-331.54-00		20,579	5
REGULAR SALARIES & WAGES	103-3240-554.12-00		(1,223)	103-0000-331.54-09		14,068	5
FICA TAXES	103-3240-554.21-00		(94)	103-0000-331.54-10		45,720	5
RETIREMENT CONTRIBUTIONS	103-3240-554.22-00		(114)	103-0000-389.99-10		(7,432)	5
TRAVEL & PER DIEM	103-3240-554.40-00		(2,414)	103-0000-389.99-50		(5,091)	5
COMMUNICATIONS - PHONES	103-3240-554.41-00		(150)				5
POSTAGE & FREIGHT	103-3240-554.49-00		(100)				5
OTHER CHARGES & OBLIG.	103-3240-554.49-00		(478)				5
OFFICE SUPPLIES	103-3240-554.51-00		(746)				5
MEMBERSHIP/PUBLICATIONS	103-3240-554.54-00		(1,000)				5
TRAINING	103-3240-554.55-00		(220)				5
TOTAL CDBG 103			47,265			47,265	
IT HARDWARE	421-4020-536.64-15	WS18SC	14,982	421-0000-389.99-50		14,982	6
REPAIRS & MAINTENANCE / REPAIR/MAINT	421-4025-536.46-00	WS1201	1,746	421-0000-389.99-50		1,746	6
ENGINEERING SERVICES	421-4055-536.31-03	WS24CP	6,020	421-0000-389.99-50		6,020	6
BUILDINGS	421-4055-536.63-00	WS24WM	616	421-0000-389.99-50		616	6
TOTAL WATER/SEWER FUND 421			23,364			23,364	
DEBT SERVICE - PRINCIPAL / SERIES 20	425-4700-517.71-12		1,000	425-0000-361.10-00		1,002	
DEBT SERVICE - INTEREST / SERIES 201	425-4700-591.72-11		1				
DEBT SERVICE - INTEREST / SUNTRUST S	425-4700-591.72-15		1				
RESTRICTED FUND 425			1,002			1,002	
		FINAL TOTAL	**280,808**			**280,808**	

Legislation Details (With Text)

File #:	24-672	**Version:**	1	**Name:**	
Type:	Appointment			**Status:**	Agenda Ready
File created:	11/19/2024			**In control:**	City Council
On agenda:	11/25/2024			**Final action:**	
Title:	Consider the reappointments of Ron Chabot and Frank Manfredi through November 2027; Consider the appointment of Katherine Stewart and Joseph Bachand to fill one Regular member vacancy and one Alternate member vacancy on the Planning and Zoning Board. (Administrative Services Director)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Chabot Board Application.pdf Chabot Intent to Reapply 2024.pdf Manfredi Board Application.pdf Katherine Stewart Application.pdf Bachand Application.pdf Bachand Letter.pdf Board Roster.pdf				

Date	Ver.	Action By	Action	Result

CITY COUNCIL AGENDA ITEM

Memo Date: November 19, 2024
Agenda Date: November 25, 2024
Prepared By: Monica Arsenault, City Clerk
Through: Tammy Gemmati, Administrative Services Director
Requested Action:
Consider the reappointments of Ron Chabot and Frank Manfredi through November 2027; Consider the appointment of Katherine Stewart and Joseph Bachand to fill one Regular member vacancy and one Alternate member vacancy on the Planning and Zoning Board.

BACKGROUND:

Ron Chabot, who is currently fulfilling the remaining term of Marilyn Green, is set to expire on November 30, 2024. Mr. Chabot has served on the Planning and Zoning Board since January of 2023. He has indicated an interest in being reappointed for a full three-year term.

Frank Manfredi, who is currently fulfilling the remaining term of Justin Simpson, is set to expire on November 30, 2024. Mr. Manfredi has served on the Planning and Zoning Board since July, 2024. He has indicated an interest in being reappointed for a full three-year term.

Additionally, the Planning and Zoning Board has one Regular member vacancy and one Alternate

member vacancy.

Katherine Stewart is currently the 2nd Alternate member on the Planning and Zoning Board and has served since January, 2023. Ms. Stewart spoke with the Clerk's office and expressed an interest in being appointed as a Regular member. During her time serving as an Alternate member, she held a high attendance record. Should Council decide to appoint Ms. Stewart to a Regular member seat, the position of 2nd Alternate would then become available.

Mr. Bachand is a prior member of the US1 Redevelopment Agency and a member of the Florida bar with knowledge of the City's code. He owns and operates an office of law within the City limits of Cocoa.

It should be clarified that the Regular member vacancy holds a three-year term through November 2027 and the Alternate member vacancy has no expiration.

If approved, it is at the discretion of the City Council to determine which position they would like each applicant to fulfill.

Each applicant currently meets the eligibility requirements for serving on a City board.

STRATEGIC PLAN CONNECTION:

Community Outreach and Engagement

BUDGETARY IMPACT:

N/A

PREVIOUS ACTION:

N/A

RECOMMENDED MOTION:

Consider the reappointments of Ron Chabot and Frank Manfredi through November 2027; Consider the appointment of Katherine Stewart and Joseph Bachand to fill one Regular member vacancy and one Alternate member vacancy on the Planning and Zoning Board.

Carie Shealy

From: noreply@civicplus.com
Sent: Friday, December 16, 2022 10:47 AM
To: Carie Shealy
Subject: Online Form Submittal: NEW--Application for Board/Committee Membership

EXTERNAL MESSAGE - USE CAUTION WITH LINKS AND ATTACHMENTS!

NEW--Application for Board/Committee Membership

City of Cocoa Application for Board/Committee Membership
City Code requires prospective and existing board members to fill out an application, consent to a standard criminal background check, be duly registered to vote in Brevard County, and be a resident or an owner of real property in the City of Cocoa. City Code also prohibits a person from serving on a City Board or Committee if that person has been convicted of a felony, unless their civil rights have been restored.*

(Please Print)

First Name	Ronald
Last Name	Chabot
Application Date	12/16/2022
Address1	2114 Clairemont Dr.
City	Cocoa
State	FL
Zip	32922
District	District 3
Home Phone Number	3214033861
Work Phone Number	*Field not completed.*
Cell Phone Number	3214033861
Other Phone Number	*Field not completed.*
Place of Business	Carroll Distbuting Company

Title/Position Held	On Premise Sales Manager, Community Relations, Media Specialist among many other postions over a 43 year career.
Date of Birth*	[redacted]
E-mail Address	ron982@msn.com

**The information being requested is necessary in order to conduct a background check. Information will be used for those purposes only.*

(Section Break)

Various City Boards/Committees Available	Planning & Zoning Board

(Section Break)

Eligibility

Have you been a City of Cocoa resident for at least 6 months?	Yes
Do you own property or a business in Cocoa?	Yes
Are you registered to vote in Brevard County, Florida?	Yes
Have you ever been convicted or found guilty, regardless of adjudication, of a felony in any jurisdiction? Any plea of no contest shall be considered a conviction for purposes of this question.	No
If yes, have your civil rights been restored?	No
Do you consent to a standard criminal background check?	Yes

(Section Break)

Miscellaneous Information

Do you currently serve on any other City of Cocoa board?	No
Are you related to a City of Cocoa Councilmember by blood, adoption, or marriage?	No
Potential Conflict of Interest: Have you ever been engaged in the management of any business enterprise that has a financial interest with the City of Cocoa? Please provide details, such as the name of the enterprise, the nature of the business, and the positions you hold or have held.	No
If yes, please provide details.	*Field not completed.*

(Section Break)

Interests and Experience

Additional Information May be Attached	*Field not completed.*
Briefly state your interest in serving on a City board or committee. Please include information relating to prior service on any governmental board or committee, and any specialized skills or training you feel will help you to qualify for membership on the desired City board or committee.	Life long resdident of Brevard County, 1974 graduate of Cocoa High, Four years in the US Army as Military Policeman, 43 Years with Carroll Distributors, Board of Directors of Joe Realaino Fund Past President and Vice President, President of Camp Chance and BCSO PAL under Jack Parker and Wayne Ivey, Space Coast Tourism Development Council 2019-2022, David T. Sigafoos award for community service, Brevard County Sheriff's Office 2021 Citizen of the Year and Cocoa Citizens Academy graduate, 2nd Vice President of Cocoa American Legion Post 22 and 45 year member. Member of Historic Cocoa Village Main Steet. As a life long resident I understand the controlled growth and development we need in the City of Cocoa. We must meet the need of all residents and clearly represent everyone. We must attract businesses that will help the city grow and provide jobs at all economic levels. With the Space Industry growing we must provide jobs and housing to fit those needs as well as

	afforable housing for everyone. As a recent retiree I feel it's time to give back to my home town which has been good to me and my family. I try to "Seek First to Understand. Then to be Understood." My management style is fair and firm, get the facts and make a decision that is best for greater good of everyone. Encourage citizen involvement and volunteering. I would be open to any and all interviews for this board. Thank You for your consideration.

(Section Break)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board and committee members. Please check the appropriate boxes:

Race	Caucasian
Gender	Male
Disability	*Field not completed.*
	Field not completed.

(Section Break)

Applicant Certification

By filling this application with the City of Cocoa, I do hereby acknowledge the following: 1. This application, when completed and filed with the Office of the City Clerk, is a public record under Chapter 119, Florida Statutes, and is open to public inspection. 2. I am responsible for keeping the information on this form current and provide any changes or updates to the Office of the City Clerk. 3. I consent to filing a Statement of Financial Interests (Form 1) required if required for the board in which I am appointed to. 4. If appointed to a board/committee, I acknowledge that this is my obligation and duty to comply with the following: Code of Ethics for Public Offices (Florida Statutes, Chapter 112, Part III) Florida Sunshine Law (Florida Statutes, Chapter 286) http://www.flsenate.gov/Statutes.

Signature	Ron Chabot
Date:	12/16/2022
City Board and Committee Information as well as Meeting Information	Boards and Committees

All meetings are subject to change in dates and/or may be canceled with the approval of the City Manager (with the exception of the regular Council meetings), dependent upon whether there are items or cases to be considered. Other meetings of boards not listed above are held on an infrequent basis to which there is no standard or specified monthly date. (Please refer to the preceding "Description of Boards and Committees".) The three pension boards generally meet quarterly,

and meetings may be held more often, depending on necessity. The Drug Related Public Nuisance Board holds meetings coinciding with the Code Enforcement Board; however, it meets infrequently on an as needed basis. THIS INFORMATION IS PUBLISHED BY THE CITY CLERK'S OFFICE IN AN EFFORT TO BETTER INFORM CITIZENS ABOUT THEIR CITY GOVERNMENT.

Email not displaying correctly? View it in your browser.

✓ seek reappointment

_____ do not seek reappointment

as a member of the Planning and Zoning Board for the City of Cocoa for a Three-year term.

Sincerely,

Ron Chabot
Additional Comments:

_____

_____

_____

Return to: Office of the City Clerk
City of Cocoa
65 Stone Street
Cocoa, FL 32922

Abigail Bass

From: noreply@civicplus.com
Sent: Sunday, March 24, 2024 8:38 AM
To: City Clerk
Subject: Online Form Submittal: NEW--Application for Board/Committee Membership

EXTERNAL MESSAGE - USE CAUTION WITH LINKS AND ATTACHMENTS!

NEW--Application for Board/Committee Membership

City of Cocoa Application for Board/Committee Membership
City Code requires prospective and existing board members to fill out an application, consent to a standard criminal background check, be duly registered to vote in Brevard County, and be a resident or an owner of real property in the City of Cocoa. City Code also prohibits a person from serving on a City Board or Committee if that person has been convicted of a felony, unless their civil rights have been restored.*

(Please Print)

First Name	frank
Last Name	manfredi
Application Date	3/4/2024
Address1	1209 N Indian River Dr
City	Cocoa
State	FL
Zip	32922
Cocoa City Council District	District 2
Home Phone Number	847-922-9816
Work Phone Number	*Field not completed.*
Cell Phone Number	*Field not completed.*
Other Phone Number	*Field not completed.*
Place of Business	Home
Title/Position Held	Retired president of Manfredi & Associates, Inc.

Date of Birth*	[redacted]
E-mail Address	frank@manfredi.com

**The information being requested is necessary in order to conduct a background check. Information will be used for those purposes only.*

(Section Break)

Various City Boards/Committees Available	Planning & Zoning Board

(Section Break)

Eligibility

Have you been a City of Cocoa resident for at least 6 months?	Yes
Do you own property or a business in Cocoa?	Yes

If yes, please list all addresses you own in the City of Cocoa:

Address1	1209 N Indian River Dr
Address2	135 N. Indian River Circle
City	Cocoa
State	FL
Zip	32922
Address1	1209 N Indian River Dr
Address2	*Field not completed.*
City	Cocoa
State	FL
Zip	32922
Are you registered to vote in Brevard County, Florida?	Yes

Have you ever been convicted or found guilty, regardless of adjudication, of a felony in any jurisdiction? Any plea of no contest shall be considered a conviction for purposes of this question.	No
If yes, have your civil rights been restored?	*Field not completed.*
Do you consent to a standard criminal background check?	Yes

(Section Break)

Miscellaneous Information

Do you currently serve on any other City of Cocoa board?	No
Are you related to a City of Cocoa Councilmember by blood, adoption, or marriage?	No
Potential Conflict of Interest: Have you ever been engaged in the management of any business enterprise that has a financial interest with the City of Cocoa? Please provide details, such as the name of the enterprise, the nature of the business, and the positions you hold or have held.	No
If yes, please provide details.	*Field not completed.*

(Section Break)

Interests and Experience

Additional Information May be Attached	Speaker Bio.doc

Briefly state your interest in serving on a City board or committee. Please include information relating to prior service on any governmental board or committee, and any specialized skills or training you feel will help you to qualify for membership on the desired City board or committee.	I have a great deal of interest in helping the city plan for the future

(Section Break)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board and committee members. Please check the appropriate boxes:

Race	Caucasian
Gender	Male
Disability	Physically Disabled
	Field not completed.

(Section Break)

Applicant Certification

By filling this application with the City of Cocoa, I do hereby acknowledge the following: 1. This application, when completed and filed with the Office of the City Clerk, is a public record under Chapter 119, Florida Statutes, and is open to public inspection. 2. I am responsible for keeping the information on this form current and provide any changes or updates to the Office of the City Clerk. 3. I consent to filing a Statement of Financial Interests (Form 1) required if required for the board in which I am appointed to. 4. If appointed to a board/committee, I acknowledge that this is my obligation and duty to comply with the following: Code of Ethics for Public Offices (Florida Statutes, Chapter 112, Part III) Florida Sunshine Law (Florida Statutes, Chapter 286) http://www.flsenate.gov/Statutes.

Signature	Frank Manfredi
Date:	3/24/2024
City Board and Committee Information as well as Meeting Information	Boards and Committees

All meetings are subject to change in dates and/or may be canceled with the approval of the City Manager (with the exception of the regular Council meetings),

dependent upon whether there are items or cases to be considered. Other meetings of boards not listed above are held on an infrequent basis to which there is no standard or specified monthly date. (Please refer to the preceding "Description of Boards and Committees".) The three pension boards generally meet quarterly, and meetings may be held more often, depending on necessity. The Drug Related Public Nuisance Board holds meetings coinciding with the Code Enforcement Board; however, it meets infrequently on an as needed basis. THIS INFORMATION IS PUBLISHED BY THE CITY CLERK'S OFFICE IN AN EFFORT TO BETTER INFORM CITIZENS ABOUT THEIR CITY GOVERNMENT.

Email not displaying correctly? View it in your browser.

Carie Shealy

From: noreply@civicplus.com
Sent: Wednesday, September 14, 2022 4:49 PM
To: Carie Shealy
Subject: Online Form Submittal: NEW--Application for Board/Committee Membership

EXTERNAL MESSAGE - USE CAUTION WITH LINKS AND ATTACHMENTS!

NEW--Application for Board/Committee Membership

City of Cocoa Application for Board/Committee Membership
City Code requires prospective and existing board members to fill out an application, consent to a standard criminal background check, be duly registered to vote in Brevard County, and be a resident or an owner of real property in the City of Cocoa. City Code also prohibits a person from serving on a City Board or Committee if that person has been convicted of a felony, unless their civil rights have been restored.*

(Please Print)

First Name	Katherine
Last Name	Stewart
Application Date	9/14/2022
Address1	5261 Talbot Blvd
City	Cocoa
State	FL
Zip	32926
District	District 3
Home Phone Number	6186044000
Work Phone Number	*Field not completed.*
Cell Phone Number	6186044000
Other Phone Number	*Field not completed.*
Place of Business	*Field not completed.*

Title/Position Held	Vandenberg Village Community Services District Board Member and Board President
Date of Birth*	[redacted]
E-mail Address	Katherineann_s@yahoo.com

**The information being requested is necessary in order to conduct a background check. Information will be used for those purposes only.*

(Section Break)

Various City Boards/Committees Available	Affordable Housing Advisory Committee, Board of Adjustment, Planning & Zoning Board, Police Community Relations Advisory Board, Redevelopment Agency (Cocoa), Utilities Advisory Board, Sustainability Advisory Board

(Section Break)

Eligibility

Have you been a City of Cocoa resident for at least 6 months?	No
Do you own property or a business in Cocoa?	Yes
Are you registered to vote in Brevard County, Florida?	Yes
Have you ever been convicted or found guilty, regardless of adjudication, of a felony in any jurisdiction? Any plea of no contest shall be considered a conviction for purposes of this question.	No
If yes, have your civil rights been restored?	*Field not completed.*
Do you consent to a standard criminal background check?	Yes

(Section Break)

Miscellaneous Information

Do you currently serve on any other City of Cocoa board?	No
Are you related to a City of Cocoa Councilmember by blood, adoption, or marriage?	No
Potential Conflict of Interest: Have you ever been engaged in the management of any business enterprise that has a financial interest with the City of Cocoa? Please provide details, such as the name of the enterprise, the nature of the business, and the positions you hold or have held.	No
If yes, please provide details.	*Field not completed.*

(Section Break)

Interests and Experience

Additional Information May be Attached	Resolution 222-22 2Feb 2022-Stewart.jpg
Briefly state your interest in serving on a City board or committee. Please include information relating to prior service on any governmental board or committee, and any specialized skills or training you feel will help you to qualify for membership on the desired City board or committee.	I was elected, 7 Nov 2018, for a 4 year term with the Vandenberg Village Community Services District in Lompoc CA and loved it. After retiring from the Air Force, 25 years, I held substitute teaching and civil service positions with the the Dept of the Air Force. It would be an honor to serve this new community that we live in since transferring from Vandenberg SFB CA to Patrick SFB FL.

(Section Break)

State Reporting Requirements

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Race	Caucasian
Gender	Female
Disability	*Field not completed.*
	Field not completed.

(Section Break)

Applicant Certification

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Signature	Katherine A Stewart
Date:	9/14/2022
City Board and Committee Information as well as Meeting Information	Boards and Committees

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Email not displaying correctly? View it in your browser.

Abigail Bass

From: noreply@civicplus.com
Sent: Friday, July 12, 2024 12:02 PM
To: City Clerk
Subject: Online Form Submittal: NEW--Application for Board/Committee Membership

Follow Up Flag: Follow up
Flag Status: Flagged

EXTERNAL MESSAGE - USE CAUTION WITH LINKS AND ATTACHMENTS!

NEW--Application for Board/Committee Membership

City of Cocoa Application for Board/Committee Membership
City Code requires prospective and existing board members to fill out an application, consent to a standard criminal background check, be duly registered to vote in Brevard County, and be a resident or an owner of real property in the City of Cocoa. City Code also prohibits a person from serving on a City Board or Committee if that person has been convicted of a felony, unless their civil rights have been restored.*

(Please Print)

First Name	JOSEPH
Last Name	BACHAND
Application Date	7/12/2024
Address1	959 NORTH COCOA BOULEVARD
City	COCOA
State	FL
Zip	32922
Cocoa City Council District	District 1
Home Phone Number	3216345256
Work Phone Number	*Field not completed.*
Cell Phone Number	3212230166
Other Phone Number	*Field not completed.*

Place of Business	BACHAND & BACHAND, P.A. 959 NORTH COCOA BOULEVARD, SUITE 1, COCOA, FL 32922
Title/Position Held	owner
Date of Birth*	[redacted]
E-mail Address	jbachand@bachandpa.com

**The information being requested is necessary in order to conduct a background check. Information will be used for those purposes only.*

(Section Break)

Various City Boards/Committees Available	Code Enforcement/Drug Related Public Nuisance Board, Planning & Zoning Board

(Section Break)

Eligibility

Have you been a City of Cocoa resident for at least 6 months?	Yes
Do you own property or a business in Cocoa?	Yes

If yes, please list all addresses you own in the City of Cocoa:

Address1	959 NORTH COCOA BOULEVARD
Address2	SUITE 1
City	COCOA
State	FL
Zip	32922
Address1	220 Florida Avenue
Address2	*Field not completed.*
City	Cocoa
State	FL

Zip	32922
Are you registered to vote in Brevard County, Florida?	Yes
Have you ever been convicted or found guilty, regardless of adjudication, of a felony in any jurisdiction? Any plea of no contest shall be considered a conviction for purposes of this question.	No
If yes, have your civil rights been restored?	*Field not completed.*
Do you consent to a standard criminal background check?	Yes

(Section Break)

Miscellaneous Information

Do you currently serve on any other City of Cocoa board?	No
Are you related to a City of Cocoa Councilmember by blood, adoption, or marriage?	No
Potential Conflict of Interest: Have you ever been engaged in the management of any business enterprise that has a financial interest with the City of Cocoa? Please provide details, such as the name of the enterprise, the nature of the business, and the positions you hold or have held.	No
If yes, please provide details.	*Field not completed.*

(Section Break)

Interests and Experience

Additional Information May be Attached	*Field not completed.*
Briefly state your interest in serving on a City board or committee. Please include information relating to prior service on any governmental board or committee, and any specialized skills or training you feel will help you to qualify for membership on the desired City board or committee.	PRIOR MEMBER OF US1 REDEVELOPMENT COMMITTEE. MEMBER OF FLORIDA BAR WITH KNOWLEDGE OF CITY CODE.

(Section Break)

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Race	Caucasian
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Signature	JOSEPH RYAN BACHAND
Date:	7/12/2024

City Board and Committee Information as well as Meeting Information	Boards and Committees

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Email not displaying correctly? View it in your browser.

BACHAND & BACHAND, P.A.

Attorneys and Counselors at Law

JOSEPH R. BACHAND **jbachand@bachandpa.com**
RACHEL R. BACHAND **rbachand@bachandpa.com**

September 10, 2024

Via email to Abass@cocoafl.gov

Ms. Abigail Bass
Assistant City Clerk
City of Cocoa
65 Stone Street
Cocoa, FL 32922

RE: JOSEPH RYAN BACHAND
Board Application

Dear Ms. Bass:

My name is Rachel Rickey Bachand. I am the President of RJB Development, Inc. My husband, Joseph Ryan Bachand, are equal shareholders of the entirety of the stock of RJB Development, Inc. RJB Development, Inc. is the owner of the real property located at 959 N. Cocoa Boulevard, Cocoa, Florida, 220 Forrest Avenue, Cocoa, Florida, and 224 Forrest Avenue, Cocoa, Florida.

Please contact me if you have any questions.

Sincerely,

Rachel Rickey Bachand

Planning & Zoning Board	Meets First Wednesday Every Month @ 6pm		Expirations in November	
MEMBER	**ADDRESS**	**PHONE**	**APPOINTED**	**EXPIRES**
Tamisha Findlay	315 Stone St. Cocoa, FL 32922	321-412-2948	07/2024 Appointed	2027
Wesley Park Fulfilling Al Washington's term	1112 Abington St., Cocoa, FL 32922 Wesley.n.park@gmail.com	321-298-4943	01/23 Appointed	2026
~~Veronica Lopez-Velez~~ ~~(Replaced Trina Gilliam)~~ **VACANCY**	~~571 Cressa Cir.~~ ~~Cocoa, FL 32926~~ ~~Ronilope011@gmail.com~~	~~407-498-8510~~ ~~(cell)~~	~~12/21 Appointed~~	~~2024~~
Ron Chabot Fulfilling Marilyn Green's term	2114 Clairemont Dr. Cocoa, FL 32922 Ron982@msn.com	321-403-3861	01/23 Appointed	2024
MerryBeth Burgess	19 Parkway Street Cocoa, FL 32922 merrybethburgess@rocketmail.com	404-683-0560	07/24 Appointed as Regular member 01/2022 Appointed as Alternate member	2027
Aleck Greenwood	PO Box 1077 Cocoa, FL 32923 Agreenwood2@cfl.rr.com	321-917-3770	12/22 Reappointed 08/2022 Appointed as Regular member (fulfilling term of J. Blanco) 01/2019 Appointed	2025
Marcus Wheeler	709 Ixora Ave. Cocoa, FL 32922 lushorn@gmail.com	321-271-9871	01/23 Appointed	2026
Frank Manfredi (Fulfilling term of Justin Simpson)	1209 N. Indian River Dr. Cocoa, FL 32922	847-922-9816	07/2024 Appointed	2024
Todd Anderson (1/3 non-resident)	6570 Pleasant Ave., Cocoa, FL 32927 toddpanderson@yahoo.com	403-7595 (cell)	01/23 Reappointed 02/2020 Appointed 11/16 Reappointed 1/28/14 appointed (to fill vacancy	2025

			left by Stephenson)	
VACANCY - 1st Alternate				No expiration
Katherine Stewart- 2nd Alternate	5261 Talbot Blvd., Cocoa, FL 32926 Katherineann_s@yahoo.com	267-226-2284	01/23 Appointed	No expiration
~~Debbie Joyce (Non-Voting Member)~~ **VACANCY**	~~3231 Nottingham Ln., Cocoa, FL 32926~~ ~~Debbie32926@brighthouse.com~~ ~~Debbie3231nl@outlook.com~~	~~321-338-2047~~	~~03/2020 Appointed~~	~~No expiration~~
LIAISON	Lavander Hearn	474-1189	Updated 07/2024	
Counsel: Anthony Garganese/Kristin Eick	PO Box 2873, Orlando, FL 32802-2873	866-425-9566 407-472-0178 (Kristin Eick)		
RECORDING SECRETARY	Lori Chabot	433-8491		