MINUTES

CITY OF COCOA
REGULAR MEETING OF THE CITY COUNCIL

December 12, 2017

A Regular City Council meeting was held on Tuesday, December 12, 2017, in City Council Chambers, located in Cocoa City Hall, 65 Stone Street, Cocoa, Florida, as publicly noticed.

I. OPENING MATTERS:

Mayor Parrish called the meeting to order at 6:13 p.m.

Councilman Whipple provided the invocation and Councilman Boisvert led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

The Assistant City Clerk took the roll.

PRESENT:	Henry U. Parrish III	Mayor
	Jeri Blanco	Deputy Mayor
	Don Boisvert	Councilman
	Clarence Whipple, Jr.	Councilman
	Anthony Garganese	City Attorney
	John Titkanich, Jr.	City Manager
	Matt Fuhrer	Assistant City Manager
	Monica Arsenault	Assistant City Clerk
ABSENT:	Brenda Warner	Councilwoman

OTHER STAFF MEMBERS PRESENT:

Tammy Gemmati, Administrative Services Director; Jack Walsh, Utilities Director; Karen Hamilton, Community Services Director; Michael Cantaloupe, Chief of Police; Gene Prince, Fire Chief; Tony Jones, Fleet Manager/ Acting Public Works Director; Teri Butler, Finance Director; and Jason McCuen, Helpdesk Support Tech.

II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of December 12, 2017 (17-515)
2. Minutes: (a) Special meeting of November 14, 2017 (17-516)
   (b) Regular meeting of November 14, 2017 (17-517)

* **MOTION by Councilman Boisvert; Seconded by Deputy Mayor Blanco, to approve the Agenda for the Regular meeting of December 12, 2017, the Minutes for the Special Meeting of November 14, 2017, and the Minutes for the Regular Meeting of November 14, 2017 as written.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

III. AWARDS AND PRESENTATIONS:

None.

IV. DELEGATIONS:

Bob Harvey, 29 Riverside Dr., Cocoa, spoke about Broadmoor Acres Community Restoration and Preservation (BACRAP). He mentioned that they are now a charitable, filed organization with the IRS which means that all donations are tax deductible. He thanked Council and members of City staff for supporting the Broadmoor Acres area. He stated that they are still accepting donations for the Toy Drive, and if anyone needed further information they could find it either on their Facebook page or on their website.

Furthermore, Mr. Harvey mentioned that he is a member of the Brevard Humane Society Board. He stated that they are fundraising as well throughout the holiday season. He shared that a 2003 Toyota Tundra pickup truck was generously donated to the Humane Society and they would be raffling it off on December 23rd. Each raffle ticket is twenty five dollars. He stated that additional information can be found on the Humane Society website.

Reverend Dennis, 3710 Catalina Dr., Cocoa, thanked the Mayor, the City Manager, staff, and other concerned officials for taking part in approving a Citizen Review Board. He asked Council to provide an update on a date for the Citizen Review workshop that will be open to the public. In response, City Manager Titkanich explained that staff was hoping to have the workshop in December but

due to scheduling conflicts it would more than likely take place in January. He stated that Council will be running the workshop and two consultants from the Center of Public Safety Management will attend to present their findings. Reverend Dennis stated that he would keep in touch with staff to determine a date for the workshop.

Mr. Lawrence Sinclair, 1052 Mitchell St., Cocoa, thanked Council and City staff for their help and support on Thanksgiving. Additionally, he mentioned that Santa will be visiting Broadmoor Acres again this year. He stated that any monetary donations for the Toy Drive can be done through him or via PayPal. There is also information available online on BACRAP's Facebook page.

Mr. Aleck Greenwood, 640 Brevard Ave., Cocoa, asked for direction from Council regarding a few ordinances that need to be re-addressed. He mentioned the tree ordinance that is going to be brought before the Planning and Zoning Board in January. Mr. Greenwood also mentioned that there is still some confusion regarding a chain link fence ordinance from 1996 that declared that no chain link fences could be erected in front yards. This particular ordinance was later brought back before the Council but was tabled as Council considered making adjustments to the ordinance. The ordinance was never changed and had never been brought back before the Council and so Mr. Greenwood asked for clarification on the matter.

Furthermore, Mr. Greenwood explained that he had received some information from the City Clerk regarding S.W.A.T. team regulations. He stated that his inquiry was in reference to reimbursement related to S.W.A.T. expenses against a piece of property and he would like to ask Council for further information. In response, City Manager Titkanich suggested that they hold a meeting along with Assistant City Manager Fuhrer to go over these issues. Mr. Greenwood stated that he would call and make an appointment.

V. CONSENT AGENDA:

1. Approve the Final Ranking of the Short Listed Firms for RFQ-17-16-COC, Engineering Services for Design, Permitting & Services During Construction of Utility Conveyance Systems Upgrades & Expansion; To Authorize the City Manager and City Attorney to Negotiate and Execute Contracts for Services with the Three Top-ranked Firms. (17-496). (Utilities Director)

2. Approve Task Order No. 49 with CDM Smith, Inc., Maitland, Florida, for the Jerry Sellers Water Reclamation Facility, SCADA Programming Services for the

VTScada System, LCP's, and RTU's on an as-needed basis and approve a Resolution adjusting the FY2018 Budget. (17-497). (Utilities Director)

3. To Award Bid B-18-06-COC, Contract Laboratory Services, to Flowers Chemical Laboratories, Inc., Altamonte Springs, Florida, for Laboratory Services; To Authorize the City Manager to Execute the Contract. (17-503). (Utilities Director)

4. Approve a Resolution Waiving the Competitive Bidding Process for the Purpose of Making a Sole Source Purchase of Two Lime Slurry Pumps and Two Discflo Pump Bases, Guards, and Sheaves from Gerber Pumps International, Inc., Longwood, Florida for the Treatment of Groundwater at the Dyal Water Treatment Plant. (17-510). (Utilities Director)

5. Approve the Second Amendment to the Inter-local with Brevard County for participation in the National Pollution Discharge Elimination System Public Education and Outreach Services and authorize the City Manager to sign the attached Amendment. (17-522). (Public Works Director)

6. To Approve Second Amendment to Task Order 2017-6 with Logan Diving and Salvage for Emergency Repairs to all Subaqueous Mains; To Approve a Resolution Authorizing the City Manager to Approve Change Orders in an Amount Not to Exceed $39,453 (10%); To Approve a Resolution Amending the FY2018 Budget through the Use of Water/Sewer Contingency. (17-525). (Utilities Director)

7. Approve Participation in Using Two Cooperative Purchasing Contracts for the Purchase of Vehicles and Equipment Utilizing the City of Tallahassee Contract No. 3921 and the Florida Sherriff Association Contact No. FSA17-VEH15.0. (17-528). (Public Works Director)

* **MOTION by Deputy Mayor Blanco; Seconded by Councilman Whipple, to approve the Consent Agenda.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

VI. PUBLIC HEARINGS:

1. Ordinance No. 12-2017/1st Reading: Amending Appendix A-Zoning of the Cocoa Code of Ordinances, and prohibiting medical marijuana treatment center dispensing facilities from locating within the City. (17-493). (City Manager)

Attorney Garganese read Ordinance No. 12-2017 into the record by title only as follows. He noted this was the first reading.

ORDINANCE NO. 12-2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COCOA, BREVARD COUNTY, FLORIDA; AMENDING APPENDIX A – ZONING OF THE CODE OF THE CITY OF COCOA; PROHIBITING MEDICAL MARIJUANA TREATMENT CENTER DISPENSING FACILITIES FROM LOCATING WITHIN THE CITY; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS, INCORPORATION INTO THE CODE, SEVERABILITY, AND AN EFFECTIVE DATE.

He explained that the moratorium has expired and Council is now considering a prohibition of medical marijuana treatment center dispensing facilities from locating within the City. He stated that the Florida Legislature adopted legislation which limits the City's ability to do one of two things which is that the City can either ban medical marijuana treatment center dispensing facilities or the City has to consider and regulate dispensing facilities just like they would with a pharmacy. He explained that currently, under the City's Code, pharmacies are permitted in the Residential Professional district, the Professional Offices district, Restricted Commercial district, Neighborhood Commercial district, General Commercial district, the Central Business district, which includes the downtown area, the Wholesale Commercial district, M-1 Industrial district, the Urban Mixed-Use district, the Cocoa Waterfront Overlay district, as well as various other sub-districts. He stated that unfortunately the Florida Legislature has not given the authority for cities to regulate the location of these medical marijuana treatment center dispensing facilities.

Mayor Parrish closed the Public Hearing to Council and opened the discussion to the public.

Reverend Thomas Unrath, 400 Lucerne Dr., Cocoa, explained that he has Multiple Sclerosis and shared his hope that Council would vote against the Ordinance. He explained that he felt these types of businesses are used for pharmaceutical purposes only and that they are not "pot shops". He shared some of his background to help explain his standpoint. He stated that even though he may not use medical marijuana himself, he feels that others should be allowed the opportunity for medical purposes.

Lorraine Koss, 2115 Indian River Dr., Cocoa, spoke of her sister who is epileptic. She also asked Council to consider this opportunity and to vote against the Ordinance.

Mr. Greenwood stated that he feels the public does not realize that it is not that the Boards or the City Council are against the Ordinance, it is the verbiage that needs to be better clarified regarding the locations and zoning that will allow these types of facilities.

Mayor Parrish closed the Public Hearing to the public and reopened the discussion to Council.

City Attorney Garganese explained that this ordinance can be readdressed at any time and that this only addresses the "brick and mortar" locations of the dispensaries. He stated that a second and final reading will take place at the next Council meeting.

Councilman Boisvert shared that he is not against medical marijuana, however he does not wish to see it on every corner of the City.

Deputy Mayor Blanco stated that she is not against medical marijuana either, but the verbiage needs to be readdressed. She stated that she is hopeful that this topic will be readdressed at a later date, but in the meantime she feels that the City needs to protect the citizens that are against it as well.

* **MOTION by Deputy Mayor Blanco; Seconded by Councilman Whipple, to approve the first reading of Ordinance No. 12-2017 as written.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

VII. COUNCIL BUSINESS:

1. City Council direction regarding an agreement for Professional Services between the City of Cocoa and Alcalde & Fay, LTD. (17-506). (City Manager)

City Manager Titkanich explained that Alcalde & Fay have provided many services to the City for many years and shared many of the different services that they have provided. He stated that last year, Alcalde and Fay only charged $24,000 and promised to honor the same price this year, however, due to the City's tight budget it was decided that their services would no longer be needed.

Mr. Maurice Kurland, representative of Alcalde and Fay, LTD., provided Council with a handout[1].

Councilman Whipple mentioned that due to the efforts of Alcalde and Fay, the City received ten million ($10,000,000) dollars in 2005. He asked City Manager Titkanich how long Alcalde and Fay worked for the City. In response, City Manager

[1] Exhibit A: Handout from Alcalde & Fay

Tikanich explained that Alcalde and Fay contracted with the City until September of this year, 2017. City Manager Titkanich explained that there were earmark appropriations and the City received some funding for Dixon Boulevard and Industry Road. He explained that unfortunately, earmarks have gone away and have been gone for a long time.

Deputy Mayor Blanco inquired when the last time was the City received funding. In response, City Manager Titkanich stated that the City received funding two years ago for approximately thirty-seven thousand ($37,000) dollars for the Energy Efficiency Retrofit project. He stated that this was a matching grant in which the City provided half of the cost. The total cost was seventy-five thousand ($75,000) dollars.

Mr. Kurland thanked Council for allowing him the opportunity to speak. He stated that Alcalde and Fay is one of the longest federal lobbying firms that have been in business in the Washington area since 1973. He explained that they are very proud of all the long-standing relationships they have with all of their clients. He stated that Alcalde and Fay has been contracting with the City for twelve years and they are always welcome and willing to negotiate the cost for their services. He stated that in addition to all the services they provide they also monitor what is going on in Washington, especially at this time with all of the changes that are taking place.

He mentioned that there are three areas that the firm really focuses on. First, they target earmark funding. He explained that when that was no longer available they pursued grant funding for the City. He shared that a total of approximately $1.6 million dollars was received over the course of their representation for the City. He shared several examples in which funding was received.

Deputy Mayor Blanco asked City Manager Titkanich to verify whether the City already employs a grant writer. City Manager Titkanich replied in the affirmative and explained that additionally, the City's grant writer also researches grant funding.

* **MOTION by Councilman Boisvert; Seconded by Councilman Whipple, to accept the Professional Services agreement between the City of Cocoa and Alcalde and Fay pending the budget amendment and the consideration of the costs associated with the contract.**

AYES: Parrish, Boisvert, Whipple

NAY: Blanco

City Attorney Garganese asked for clarification that the item would need to be brought back before the Council for a budget amendment. City Manager Titkanich replied in the affirmative.

THE MOTION CARRIED (3-1)

Mayor Parrish left the room at 7:00 pm.

2. Consider the Reappointment of Mr. Troy Stephan as a Regular member of the Planning and Zoning Board through November 30, 2020. (17-513). (Administrative Services Director)

Ms. Gemmati read the item.

Deputy Mayor Blanco asked if this item required a motion. In response, City Attorney Garganese explained that if it is the Council's desire to reappoint Mr. Stephan that the item would require a motion. If they do not wish to reappoint Mr. Stephan than the item does not need a motion as his term will expire naturally. At that time, the Council will then need to consider other applicants to fill the vacancy.

* **MOTION DIED.**

Mayor Parrish returned at 7:02 pm.

3. Consider the Reappointment of Mr. David Jollay as a Regular member of the Utilities Advisory Board through November, 2020. (17-514). (Administrative Services Director)

Ms. Gemmati read the item.

* **MOTION by Councilman Boisvert; Seconded by Councilman Whipple, to approve the reappointment of Mr. David Jollay as a Regular member of the Utilities Advisory Board through November, 2020.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

4. Approve the Special Event Agreement between the City of Cocoa and the Cocoa Rotary Foundation, Inc.: Special Even Concert "Party in the Park". (17-519). (Community Services Director)

Ms. Hamilton explained that this is an annual event that the Cocoa Rotary Foundation holds. This year it will take place in February. She explained that the Special Agreement outlines services and facilities that the City would provide. The Special Agreement also requests a waiver of certain fees. She shared that the Foundation would still be responsible for personnel support, crowd control, barricades and other utilities.

* **MOTION by Councilman Whipple; Seconded by Deputy Mayor Blanco, to approve the Special Event Agreement between the City of Cocoa and the Cocoa Rotary Foundation, Inc.: Special Event Concert "Party in the Park".**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

5. City Council Liaison Appointments and Appointment of the Space Coast League of Cities Voting Delegate and Alternate. (17-520). (Administrative Services Director)

Ms. Gemmati read the item and stated that the current list of appointments are provided for Council's review.

The Council briefly discussed the current appointments and decided that Councilman Whipple would continue to be the Space Coast League of Cities Voting Delegate, Deputy Mayor Blanco will be the Space Coast TPO representative and Councilwoman Warner will be the alternate. Councilman Boisvert will be taking Deputy Mayor Blanco's position as the Board Liaison for the US1 RDA.

* **MOTION by Councilman Boisvert; Seconded by Deputy Mayor Blanco, to approve the City Council Liaison Appointments and the Reappointment of Councilman Whipple as the Space Coast League of Cities Voting Delegate with Councilwoman Warner as the Voting Alternate.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

6. Approve the Code Enforcement Lien Reduction Agreement between the City of Cocoa and Broadmoor Acres Community Restoration and Preservation Inc. This agreement conditionally provides a reduction of the code enforcement liens associated with 408 Kentucky Avenue, 1115 Broadmoor Drive, 1057 Mitchell Street, 401 N. Carolina Avenue, 1102 Broadmoor Drive, and 300 N. Varr Avenue to $0 providing the owner agrees to and complies with the conditions set forth. (17-521). (Chief of Police)

Chief Cantaloupe read the item. He stated that this agreement was brought before the Code Board and they recommended approval. They are asking Council to consider the recommendation.

* **MOTION by Councilman Whipple; Seconded by Deputy Mayor Blanco, to approve the Code Enforcement Lien Reduction Agreement between the City of Cocoa and Broadmoor Acres Community Restoration and Preservation, Inc.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

7. Approve a Resolution to establish a Sustainability Advisory Board. (17-532). (Community Services Director)

Ms. Lorraine Koss, 2115 Indian River Dr., Cocoa, shared that several people from various organizations have come to show their support for the Sustainability Advisory Board.

Mayor Parrish stated that each person would be allotted two minutes.

Jennifer Riggs, 1629 N. Indian River Dr., Cocoa, read a portion of an email that she had previously sent to Council regarding the Sustainability Advisory Board. She shared her excitement for the induction of the Board and hopes that a mindset will be kept of sustainable growth. She thanked Council for their consideration.

Barbara Williams, 2606 N. Indian River Dr., Cocoa, and President of the League of Women Voters, shared that she would just like to thank Council for their consideration of this item.

Holly Abeels, 4515 Sheridan Avenue, Cocoa, shared that she is speaking as a representative of the University of Florida Extension Office. She stated that they are a leader in both the community and in the County for sustainability. She stated that in the Resolution several extension offices were mentioned and she would like to extend support for the Board as well.

Melissa Martin, 5404 Brilliance Circle, Cocoa, thanked Council for considering this board. She stated that she is running for office in the Florida State Senate, District 14, and would like direction on how she can assist this board. She stated that she feels there are a lot of things that need to be addressed at State level and she would like to see Home Rule flourish in communities.

Reverend Thomas Unrath mentioned that he works with an organization of other local churches and this notion was brought up at one of their recent meetings and it was well received by the other church leaders. He stated that as faith leaders, they feel that our environment is God's gift to us and it is important to protect it. He stated that he feels this is a great step forward in protecting our environment. He thanked Council and shared that they have the support of the local faith leaders in the community.

Gisele Nieman, 4445 Seneca Avenue, Cocoa, thanked Council for listening and for considering this board. She shared that she recently obtained a job in Conservation and was amazed to learn all of the wonderful things that people can do to make the world a better place. She stated that she would like to be part of this and would like Cocoa to take part as well.

David Dunn, 40 Ogden Drive, Rockledge, shared that he moved to the community in 1966 and is a representative of Clean Cities of Central Florida as well as Drive Electric Florida. He shared that he is also the Facilities Division Manager for the City of Orlando. He commended Council on the steps they are taking and believes this board will morph and grow into something very successful. He shared that they would be more than willing to be a resource for the City.

Colleen Kettles, 1679 Clearlake Road, Cocoa, shared that she is a Program Director at the Florida Solar Energy Center. She stated that she has come to speak in support of the board and to offer their services as a resource if the board is appointed. She stated that the Florida Solar Energy Center offers research, education, energy efficiency, and alternate transportation. She stated that they are thankful for the support they've received from the community and look forward to working with the Sustainability Advisory Board.

Tony Sasso, former State Representative, Cocoa Beach, thanked Council for giving everyone an opportunity to speak on this item. He stated that he has no doubts that this board will pass and be very successful. He shared that he is representing Keep Brevard Beautiful and offered his support and a partnership to help develop the program.

Ms. Koss thanked Council again for their time and consideration.

City Manager Titkanich thanked the City Attorney's office and Ms. Karen Hamilton for their assistance in developing the board.

* **MOTION by Councilman Boisvert; Seconded by Deputy Mayor Blanco, to approve the Resolution to establish a Sustainability Advisory Board.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

VIII. CITY BUSINESS:

1. Approve Resolution vacating the rights of way "Lunner Drive", "Arko Court" and "Plaza Court", together with all platted drainage and utility easements within the limits of Plaza Heights Plat, as recorded in Plat Book 16, Page 137, Public Records of Brevard County, Florida. Approve the Pineda Village I Re-Plat. (17-467). (Community Services Director)

City Attorney Garganese provided background information on the item. He stated that there is an old 1963 plat called Plaza Heights that encompasses the Housing Authority's property which is approximately eighteen (18) acres. There is some evidence that there may have been some efforts to vacate that plat, however it has not been vacated. He shared that the Housing Authority's buildings and roads were actually constructed over platted lines. The Housing Authority is moving forward with a redevelopment project involving the housing units that are on the property and in order for them to proceed they will need to re-plat the property to match what is actually built. City Attorney Garganese explained that the Housing Authority has already submitted a re-plat, however, Council will need to vacate the existing right of ways and easements that are shown on the old Plaza Heights plat. He explained that the re-plat will convey right of ways where they are currently located and the appropriate easements for utilities.

Additionally, the City Surveyor has reviewed and approved the re-plat and is ready to sign it so it can be sent off for recording.

* **MOTION by Deputy Mayor Blanco; Seconded by Councilman Whipple, to approve a Resolution vacating the rights of way "Lunner Drive", "Arko Court", and "Plaza Court", together with all platted drainage and utility easements within the limits of Plaza Heights Plat, as recorded in Plat Book 16, Page 137, Public Records of Brevard County, Florida and to approve the Pineda Village I Re-Plat.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

2. To Approve a Resolution Amending the FY2018 Budget to Cover Expenses for the Continuation of Work of Capital Projects and Non-Capital Projects that were under Budget or Not Budgeted in FY2018; To Approve Amendment #5 to Task Order 23 with CDM Smith, Inc. for Additional Services During Construction to Complete the Biological Nutrient Removal (BNR), Project No. WS1222; and To Authorize the City Manager to Execute the Amendment. (17-487). (Utilities Director)

Mr. Jack Walsh read the item. He explained that this is an item that is brought before Council annually. Additionally, he explained that for the budget efforts, construction costs and expenses are typically estimated for the year beginning in March or April. He stated that all invoices are not typically received until the end of October and so the final costs cannot be determined until that time.

* **MOTION by Councilman Boisvert; Seconded by Councilman Whipple, to approve a Resolution amending the FY2018 Budget to cover expenses for the continuation of work of capital projects and non-capital projects that were under budget or not budgeted in FY2018; to approve Amendment #5 to Task Order 23 with CDM Smith, Inc. for additional services during construction to complete the Biological Nutrient Removal (BNR), Project No. WS1222; and to authorize the City Manager to execute the amendment.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

3. Requesting City Council approval to send corrected Non-Ad valorem Tax invoices for under billed Fire Assessment accounts for three mobile home parks for tax year 2017, fiscal year 2018.

City Manager Titkanich stated that it has come to the City's attention that the invoices were under billed relating to Fire Assessment accounts for three mobile home parks for tax year 2017 and fiscal year 2018.

City Attorney Garganese inquired if the notices had been mailed out. In response, Teri Butler explained that the notices had been mailed as a twenty (20) day notice must be given.

Councilman Whipple asked if the notices were sent by first class mail to which Ms. Butler replied in the affirmative.

* **MOTION by Councilman Boisvert; Seconded by Deputy Mayor Blanco, to approve sending corrected Non-Ad valorem Tax invoices for under billed Fire Assessment accounts for three mobile home parks for tax year 2017, fiscal year 2018.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

4. Approve a Resolution Amending the Utility Handbook Exhibit B, Customer Service Division Policy Manual, Section 13. High/Excessive Consumption. (17-530). (City Manager and Finance Director)

City Manager Titkanich explained that there are certain thresholds that a customer must meet in order to qualify for the High Consumption Credit. He explained that in the event the City of Cocoa declares a state of emergency due to a natural disaster event, such as a hurricane, the eligibility criteria for a high consumption water credit shall be amended for the billing cycle that includes the date(s) of the event and one additional billing cycle post event for a maximum of two billing cycles as follows:

- The calculated credit does not have to exceed fifty (50) dollars.
- An approved high consumption adjustment will not count towards the lifetime maximum for any customer, regardless of account type.
- All other conditions and eligibility criteria of the high consumption policy shall remain in effect.

* **MOTION by Councilman Whipple; Seconded by Councilman Boisvert, to approve a Resolution amending the Utility Handbook Exhibit B, Customer Service Division Policy Manual, Section 13, High/Excessive Consumption.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

5. To Approve a Municipal Services Agreement with Greater Community Partnership Inc. (Cocoa Main Street) including leased office space in the amount of $1 a year for Fiscal year 2018 and 2019 and performance of specified community based projects on behalf of the City. (17-535). (City Manager)

City Manager Titkanich explained that back in October 2017 staff asked for direction in regards to entering an agreement with Cocoa Main Street to provide certain services, programs and initiatives on behalf of the City. He explained that Cocoa Main Street has requested a reduced lease rate, however, there will not actually be a lease rate. He stated that instead of paying rent they will be responsible for paying the direct costs for community based projects such as the traffic signal box wraps and the bench art project. They will also help to facilitate the Cocoa Village Gateway Entry Feature project.

Mayor Parrish inquired about the process of selecting a design for the Cocoa Village Gateway Entry Feature project. In response, City Manager Titkanich explained that in an effort to achieve community engagement some of our local artists will have an opportunity to submit design ideas and then Council will have a chance to select a design so it can be sent to an architect for review.

Furthermore, City Manager Titkanich stated that Cocoa Main Street shall undertake the task of assisting in the development and facilitation of a wayfinding sign program as well as oversee downtown landscaping projects, as they have in the past, to assist in the implementation and maintenance of landscaping by the merchants.

Cocoa Main Street is requesting the City provide their existing space leased at the Porcher House at lease rate of one ($1) dollar per year, compared to the nearly four thousand ($4,000) dollars a year they currently pay which is approximately three hundred and five ($305) dollars per month.

Councilman Whipple asked if this will be an annual renewal. In response, City Attorney Garganese explained that this is a two year agreement. Once the agreement is up for renewal Council can then readdress the agreement.

* **MOTION by Councilman Whipple; Seconded by Deputy Mayor Blanco, to approve a Municipal Services Agreement with Greater Community Partnership Inc. (Cocoa Main Street) including leased office space in the amount of $1 a year for Fiscal year 2018 and 2019 and performance of specified community based projects on behalf of the City.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

MULTI-YEAR CONTRACTS:

6. Approve multi-year Contract W1124 with the Florida Department of Corrections for one (1) Inmate Work Squad for a twelve (12) month term beginning on January 1, 2018 and ending at midnight on December 31, 2018. Authorize the City Manager to approve any additional Department of Correction Inmate Work Squad contracts in the event that the Public Works Department is able to obtain additional squads under the terms and conditions stated herein. Approve a Resolution Amending the FY 2018 Budget. (17-504). (Public Works Director)

Mr. Tony Jones read the item.

* **MOTION by Councilman Boisvert; Seconded by Councilman Whipple, to approve a multi-year Contract W1124 with the Florida Department of Corrections for one (1) Inmate Work Squad for a twelve (12) month term beginning on January 1, 2018 and ending at midnight on December 31, 2018; to authorize the City Manager to approve any additional Department of Correction Inmate Work Squad contracts in the event that the Public Works Department is able to obtain additional squads under the terms and conditions stated herein; and to approve a Resolution amending the FY 2018 Budget.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

7. Approval of the renewal of the Neogov multi-year agreement dated Decemeber 10, 2017 through December 9, 2018 for the City's applicant tracking system and authorize the City Manager to sign. (17-505). (Administrative Services Director)

Ms. Gemmati read the item. She stated that the agreement has already been approved by the City Attorney's office.

* **MOTION by Councilman Whipple; Seconded by Councilman Boisvert, to approve the renewal of the Neogov multi-year agreement dated December 10, 2017 through December 9, 2018 for the City's applicant tracking system and to authorize the City Manager to sign.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

8. Approve Participating in a Cooperative Purchasing Multi-Year Contract thru the School Board of Brevard County, for the purchasing of petroleum products utilizing contract number ITB 18-B-021-NC: (Diesel, Gasoline & Fuel Oils) with Glover Oil Company of Melbourne Florida for three years starting on November 21, 2017 with the option to renew annually for up to one additional two-year period and approve a fiscal Inventory Blanket Purchase Order to Glover Oil Company for Inventoried fuel purchases throughout the duration of the Contract term. (17-526). (Public Works Director)

Mr. Jones read the item.

* **MOTION by Councilwoman Warner; Seconded by Deputy Mayor Blanco, to approve participation in a Cooperative Purchasing Multi-Year Contract thru the School Board of Brevard County, for the purchasing of petroleum products utilizing contract number ITB 18-B-021-NC: (Diesel, Gasoline & Fuel Oils) with Glover Oil Company of Melbourne Florida for three years starting on November 21, 2017 with the option to renew annually for up to one additional two-year period and approve a fiscal Inventory Blanket Purchase Order to Glover Oil Company for Inventoried fuel purchases throughout the duration of the Contract term.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

IX. INFORMATIONAL AGENDA:

1. FY 2018 Budget Adjustment Report. (17-480). (Finance Director)

2. Data showing the relation between the estimated and actual income and expenses to date. (17-481). (Finance Director)

3. Approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (17-482). (Finance Director)

4. Cocoa Police Department District Event Statistics for September and October, 2017. (17-492). (Chief of Police)

5. Cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2017 to 10/31/2017. (17-495). (Finance Director)

X. REPORTS

Chief Cantaloupe thanked Wal-Mart for their Shop with a Cop event. He also thanked everyone who helped with the Toy Drive.

Chief Prince thanked everyone who donated a turkey for Thanksgiving.

Ms. Karen Hamilton commended everyone on their help with the holiday parade. She also reminded everyone of the Annual Economic Update Breakfast on Friday, January 12, 2018.

Ms. Gemmati thanked the Clerk's office for a job well done at the Space Coast League of Cities Dinner on December 11th.

City Manager Titkanich thanked staff for their donations and assistance with Thanksgiving, the Toy Drive, Shop with a Cop, Fill the Truck event, the Holiday in the Park event, as well as the Space Coast League of Cities Dinner.

He provided an update on a legislative conference he attended last week.

He also congratulated City Attorney Garganese on his twenty fifth anniversary working with the City.

Lastly, he wished everyone a happy holiday season.

Councilman Whipple congratulated the City Attorney as well. He mentioned the opening of the Dollar General in District 1. He stated that he had spoken with the management as there has already been a theft issue.

He mentioned Provost Park and what needs to be done to change the image there. He asked Assistant City Manager Fuhrer if any additional meetings have been held. In response, Assistant City Manager Fuhrer stated that there hasn't been any meetings but he has been in touch with Parks and Recreation and there is a plan to shut the park down.

Mayor Parrish requested that a meeting be held at a later date regarding Provost Park.

Councilman Boisvert thanked all of the Department Managers for all of their hard work. He also thanked Assistant City Manager Fuhrer and City Manager Titkanich on their hard work. He congratulated City Attorney Garganese on his twenty fifth anniversary with the City and wished everyone a happy holiday season.

Deputy Mayor Blanco shared that she is very thankful for the support of City staff and Council and that she would not want to be on any other Board. She expressed her deepest gratitude and is looking forward to a positive new year. She wished everyone a happy holiday season.

Mayor Parrish expressed interest in going to Tallahassee to attend the legislative session at the end of January.

He stated that the Space Coast League of Cities Dinner was unbelievable.

Lastly, he congratulated City Attorney Garganese on his twenty five years with the City.

XI. ADJOURNMENT.

* **MOTION by Councilman Boisvert; Seconded by Deputy Mayor Blanco, to adjourn the Regular City Council meeting for December 12, 2017.**

AYES: Parrish, Blanco, Boisvert, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

The meeting adjourned at 8:12 p.m.

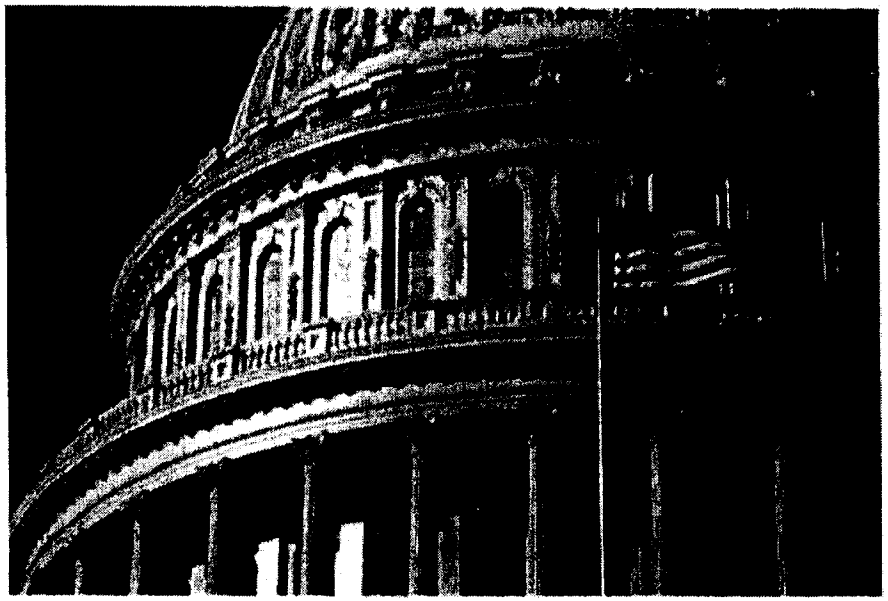
Henry U. Parrish III, Mayor

ATTEST:

Carie Shealy, City Clerk

SEAL

FLORIDA



FEDERAL LOBBYIST SERVICES
CITY OF COCOA, FLORIDA

ALCALDE & FAY

2111 WILSON BOULEVARD, 8TH FLOOR
ARLINGTON, VIRGINIA 22201
(703) 841-0626

EXHIBIT A: Handout from Alcalde & Fay

ABOUT ALCALDE & FAY

Full service bipartisan government relations and public affairs firm

One of the oldest and largest firms in the Washington area
- ✓ 44 years of federal lobbying experience
- ✓ 80 public and private sector clients, including over 35 in Florida

30 partners and professional staff
- ✓ Former Member of Congress
- ✓ Former Executive Branch and Capitol Hill staff
- ✓ Media professionals, attorneys and industry leaders

Long-term client retention – 10, 15, 20, 25 years and first firm client over 44 years

Outstanding record of legislative, agency and federal funding success

COCOA CLIENT TEAM



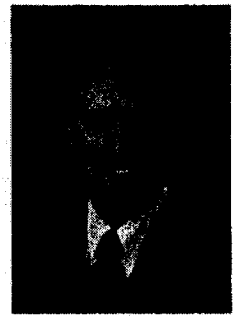
Maurice J. Kurland, Partner and Team Manager

- Securing federal funding and legislative victories for municipalities and private sector entities nationwide
- Extensive experience in economic development and infrastructure, appropriations, grant opportunities, homeland security/FEMA (Federal Emergency Management Agency)



L.A. "Skip" Bafalis, Senior Partner

- Former five-term Member of Congress from the State of Florida from 1973-1983
- Served on the House Public Works Committee and was the Ranking Member of the Public Assistance and Unemployment Compensation Subcommittee



Jim Davenport, Partner

- Manages many of the firm's public clients on an array of issues including economic development, transportation, water and wastewater issues
- Works closely with Congress and officials from the Departments of Justice, Transportation, Housing and Urban Development, the Environmental Protection Agency, and Army Corps of Engineers

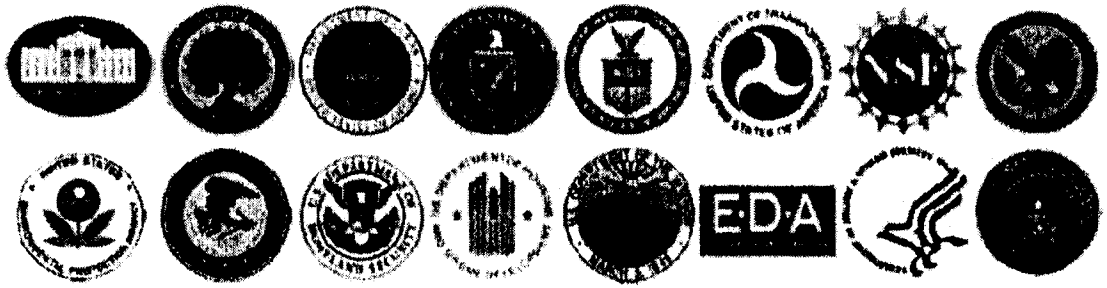
ESTABLISHED RELATIONSHIPS

BIPARTISAN CONGRESSIONAL RELATIONSHIPS

- Firm partners and personnel maintain close working relations with key legislators and staff on both sides of the aisle
- Solid working relationships with key chairmen, ranking members, and senior staff in both the House and Senate
- Four decades working with leadership and senior staff of many of the congressional committees of importance to Cocoa.

EXECUTIVE BRANCH RELATIONSHIPS

- Long-term relationships extend well into the ranks of political appointees and senior career staff in most of the federal agencies.



CITY OF COCOA
FEDERAL LEGISLATIVE PROGRAM

Protect Federal Programs Important to Local Governments

- Community Development Block Grants (CDBG)
- Economic Development and Brownfield Planning Grants
- DOJ COPS Grants/FEMA Assistance to Firefighter Grants

Secure Federal Funding through Competitive Grants

- Application Development and Federal Support

Mitigate Issues before the Federal Government

- Permitting, Studies, Agency Approval, Expedited Assistance

Impact Legislation, Public Policy and/or Agency Rulemaking

- Legislation, Amendments, Regulations

ALCALDE & FAY
GRANT WRITING SERVICES

Alcalde & Fay's grant writing staff provides a broad range of federal grant services including:

- ✓ *Bi-weekly Grant Alert*
- ✓ *Customized Prospecting and Grant "Blueprints"*
- ✓ *Grant Writing and Application Development*
- ✓ *Grant Evaluation and Review*
- ✓ *Securing of Congressional Support for Grant Submissions*

ALCALDE & FAY
COCOA SUCCESSES

- $600,000 reconstruction of Dixon Boulevard
- $400,000 extension of Industry Road
- $174,850 FEMA Assistance to Firefighters Grant Program for advanced life support cardiac monitor/defibrillator equipment.
- $37,299 Energy Efficient Retrofit Project under Florida Agriculture & Consumer Services grant – total project w/match - $75,000
- $400,000 EPA Brownfields Assessment for hazardous substances and for petroleum

Total: $1,612,149

ANTICIPATED KEY ISSUES AND OPPORTUNITIES 115TH CONGRESS – 2ND SESSION - 2018

With Congress having attempted health care reform, and tax reform pending, the Administration and Congress are expected to turn their attention to the following key areas of importance to municipalities:

- ✓ *Trillion dollar "Transportation and Infrastructure" bill*
- ✓ *Supplemental disaster assistance and pre-disaster mitigation*
- ✓ *National Flood Insurance Program reauthorization*
- ✓ *Enhanced law enforcement and homeland security*
- ✓ *Economic and Community Development*

WHAT OTHERS HAVE SAID ABOUT US

"Washington's Biggest Bats in the Transportation Lineup"

-Center for Public Integrity

"The Dean of Lobbyists for Florida Communities"

-Florida Trend Magazine

"Top 10 Lobby Firms in Washington"

-Influence Magazine

ALCALDE & FAY

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