MINUTES

CITY OF COCOA
REGULAR MEETING OF THE CITY COUNCIL

January 10, 2017

A Regular meeting of the Cocoa City Council was held on Tuesday, January 10, 2017, in City Council Chambers located in Cocoa City Hall, 65 Stone Street, Cocoa, Florida, as publicly noticed.

I. OPENING MATTERS:

Mayor Parrish called the meeting to order at 6:04 p.m.

Councilman Whipple provided the invocation and Mayor Parrish led the assembly in the Pledge of Allegiance to the United States of America.

The City Clerk took the roll.

PRESENT:	Henry U. Parrish	Mayor
	Jeri Blanco	Councilwoman (via phone)
	Brenda Warner	Councilwoman
	Clarence Whipple, Jr.	Councilman
	Anthony Garganese	City Attorney
	John A. Titkanich, Jr.	City Manager
	Matt Fuhrer	Assistant City Manager
	Carie Shealy	City Clerk
ABSENT:	Don Boisvert	Deputy Mayor

OTHER STAFF MEMBERS PRESENT:

Tammy Gemmati, Administrative Services Director; Jack Walsh, Utilities Director; Steve Belden, Community Services Director; Gene Prince, Fire Chief; Eric Austin, Acting Chief of Police/Major; Teri Butler, Finance Director; Gary Palmer, Acting Public Works Director/Facilities Manager; Gail Bantugan, Leisure Services Manager; Jonathan Lamm, Deputy Fire Chief; Gina Maxwell, Human Resources Manager; Jason McCuen, Helpdesk Support Tech; Laura Rankin, Associate Engineer; Nick Slaughter, Fire Fighter; Jorge Abreu, Fire Fighter; Charles McGrath, Police Department; Mary Williams, CAD/GIS Technician; Lori McGee,

Fire Fighter; Savi Pooran, Human Resources Technician; and Samia Singleton, Economic Development Specialist.

II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of January 10, 2017
2. Minutes: (a) Regular meeting of December 13, 2016 (17-22)

The Agenda was amended to move Item III.2 to City Business VIII.4, all items after would move down one number.

* **MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to approve the Agenda for the Regular meeting of January 10, 2017 as amended.**

AYES: Parrish, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

* **MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to approve the Minutes as written for the Regular meeting of December 13, 2016.**

AYES: Parrish, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

III. AWARDS AND PRESENTATIONS:

1. City of Cocoa Employee Service Awards Presentation. (16-573). (Administrative Services Director)

Ms. Gemmati and Ms. Maxwell announced several employees who were in attendance for their years of service to the City. Those employees were: Charles McGrath, Jeanne Williams, Karen Kemp, Nick Slaughter, Jorge Abreu, and John Titkanich.

All other employees' names were mentioned who have reached five, ten, fifteen, twenty, and twenty five years of service[1].

[1] EXHIBIT A: Service Awards Presentation

~~2. Presentation regarding the City's recent Insurance Service Office (ISO) Public Protection Classification Survey. (17-26). (Fire Chief)~~

This item was moved to City Business Item VIII.4.

IV. DELEGATIONS:

Larry Sinclair, 1052 Mitchell St., Cocoa, wished all a happy new year and provided all Council with a prepared statement[2]. He expressed his sincere thanks and appreciation to Mayor Parrish, Councilwoman Warner, Cocoa Police Officers, and all others who helped make the toy give away a success at Christmas in the neighborhood. He further spoke about comments that were made at the December 13th Council meeting and specified what he was talking about at that time for the record, which is all on the handout he provided. In closing he provided updates on the homes in Broadmoor Acres.

Citizens of Prospect Avenue, Mary Ann Barnosky, 901 Avon Place, Cocoa, mentioned that she was in attendance at the Special meeting in December and submitted a petition for speed humps on Prospect Avenue. She brought Jamie Key with her who resides at 703 Prospect Avenue who also voiced concerns of speeding in the area.

Councilman Whipple mentioned that when he was on the Council before there was a procedure for speed humps. City Manager Titkanich agreed and noted that this issue was being looked into. The Public Works Director was not in attendance but he assured her that he would follow up on this. He further pointed out that the process takes longer than two weeks.

Councilman Whipple requested that those here tonight be contacted personally so that they were aware that their issues were being followed through.

Virgie Prude, 536 S. Varr Avenue, Cocoa, noted that she had been to a few other meetings and asked for lighting to be installed on her street, additionally, she spoke about a leak in her roof and speed bumps. She was not sure how or who to call for help. She also spoke in regards about a large water bill.

[2] EXHIBIT B: Prepared statement from Larry Sinclair

Councilman Whipple would make sure that someone would address her issues. He advised that he did not feel that this was the venue to get her information and she would be contacted by City administration or himself with answers.

Jennifer Hayes, 916 Florida Avenue, and owner of Homemade Happiness Bakery, advised that she was trying to figure out what was happening with the road. She was not aware of the construction until a week before it started. She was concerned because customers cannot get to their store due to the construction and it was hurting her business.

City Manager Titkanich provided a recap of the project advising that this was in the planning for 3-5 years. He understood that her section was close to being completed. He provided a timeline of anticipated completion dates and assured her that minor touch up jobs would not require permanent closures. He added that the project was moving along at a good pace and that this project would not take three years to complete.

Ms. Hayes pointed out that US 1 took forever and with her business being on a back street it was hard. City Manager Titkanich understood her concerns and mentioned that they could maybe put some temporary business signs up for the business owners so customers were aware they were open.

Janne Etz, HCVA, advised that she was re-elected as President/Chairman for next year. Emma Kirkpatrick would be Vice President, Susan Bailey would be Treasurer, and Nancy Elliott would be the secretary. They plan to continue to have a board presence at Council meetings and will continue their monthly meetings with the City Manager and staff. In closing she mentioned that their meetings are the second Wednesday of the month at 5:30 pm in their office on Orange Street.

V. CONSENT AGENDA:

1. Authorize the City Manager to Approve a Resolution Waiving the Competitive Bidding Process for the Purpose of Making Sole Source Purchases of Cal-Flo Liquid Lime from Burnett Lime Company Inc., Campobello, South Carolina effective October 1, 2016 through September 30, 2017. (16-562). (Utilities Director)

2. Award Bid #B-17-04-COC, Water & Wastewater Treatment Chemicals, to Allied Universal Corp., Miami, Florida, for the Purchase of Sodium Hypochlorite for the Dyal Water Treatment Plant and the Sellers Water Reclamation Facility. (16-563). (Utilities Director)

3. 1) Approve a Budget Resolution and attached Budget Adjustment Form(s) to amend the FY2017 Stormwater Utility budget and transfer the funds necessary for the construction of the Diamond Square Regional Stormwater Facility (DSRSWF), project number SW17DS; 2) Authorize the City Manager to sign the subsequent Purchase Order for construction of the DSRSWF; and 3) Approve a Resolution to authorize the City Manager to approve any Change Orders that arise during construction of the DSRSWF, project number SW17DS up to a maximum combined cost not to exceed $616,630. (16-567). (Public Works Director)

4. Approve Change Order #1 to P.O. 69294 to install a second door in the Maintenance Building. (16-580). (Utilities Director)

5. Approve Participation in a Cooperative Purchase Agreement with Insituform Technologies, LLC for Cured in Place (CIPP) Pipe Rehabilitation Services Utilizing City of Daytona Beach Contract No. 0113-1010 Effective July 8, 2016 through July 7, 2017; To Approve a Resolution Authorizing the City Manager to Approve and Execute Change Orders. (17-1). (Utilities Director)

6. Approve Participation in a Cooperative Purchase Agreement with All Terrain Tractor for Restoration Services Utilizing Orlando Utilities Commission Contract No. 3398-2 OQ Effective March 12, 2016 through March 11, 2017. (17-2). (Utilities Director)

7. Approve a Resolution Amending the FY2017 Budget for Emergency Generator Rental from Ring Power Corporation Florida, Orlando and to Approve the Continuation of Work for the Dyal Water Treatment Plant. (17-3). (Utilities Director)

8. Approve Participation in a Cooperative Purchase Agreement with Vermeer Southeast of Orlando, Florida, Utilizing the National Joint Powers Alliance (NJPA) Contract No. 070313-VRM to Purchase a McLaughlin VX50-500 Hydro Excavator and Associated Equipment (17-6). (Utilities Director)

9. Approve Task Order #2017-03 for Architects RZK, Inc. in the amount of $70,508.00 Project #CP16F2 for the Professional Design Services on Fire Station 2 (Brunson site). (17-7). (Public Works Director)

10. Approve an Agreement with Brevard Robotics, Inc. for the City to Extend a Sewer Force Main (which will be owned and operated by the City) and for an Option to Convert the Private Station into a Future Master Lift Station for City use and Authorize the City Manager to Execute the Agreement. (17-8). (Utilities Director)

* **MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to approve the Consent agenda.**

AYES: Parrish, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

VI. PUBLIC HEARINGS:

1. Ordinance No. 18-2016/1st Reading: Establishing a Temporary Moratorium within the jurisdictional limits of the City of Cocoa, prohibiting any and all medical cannabis activities during the moratorium period. (17-12). (Community Services Director)

Attorney Garganese read Ordinance No. 18-2016 into the record by title only as follows. He advised that this was the first reading of the ordinance and that this would establish a moratorium for the time period specified. This item came about due to the November 8, 2016 election.

ORDINANCE NO. 18-2016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COCOA, BREVARD COUNTY, FLORIDA; ESTABLISHING A TEMPORARY MORATORIUM WITHIN THE JURISDICTIONAL LIMITS OF THE CITY OF COCOA; ADOPTING FINDINGS OF FACT; PROHIBITING ANY AND ALL MEDICAL CANNABIS ACTIVITIES DURING THE MORATORIUM PERIOD INCLUDING THE GROWING, CULTIVATION, PROCESSING, MANUFACTURE, DISPENSING, DISTRIBUTION, AND SALE OF MEDICAL CANNABIS, LOW-THC CANNABIS, DERIVATIVE PRODUCTS, AND RELATED ACTIVITIES; DIRECTING STAFF TO DEVELOP PROPOSED LAND DEVELOPMENT REGULATIONS AND OTHER RECOMMENDATIONS REGARDING SUCH CANNABIS RELATED ACTIVITIES; PROVIDING FOR PENALTIES; SEVERABILITY; CONFLICT WITH PRIOR INCONSISTENT ORDINANCES; NON-CODIFICATION; CORRECTION OF SCRIVENER'S ERRORS; AND AN EFFECTIVE DATE.

Mayor Parrish opened the hearing the public. There being no response, the public portion of the hearing was closed.

* **MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to approve Ordinance No. 18-2016 on first reading.**

AYES: Parrish, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

VII. COUNCIL BUSINESS:

1. Approve the requested 2017 street closures in association with the proposed Special Events. (17-9). (Community Services Director)

Mr. Belden presented the item pointing out that this request included 19 events with 21 day street closures proposed. All events were those that are held annually.

* **MOTION by Councilman Whipple; Seconded by Councilwoman Warner, to approve the item.**

AYES: Parrish, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

2. City Council Liaison Appointments and Appointment of the Space Coast League of Cities Voting Delegate and Alternate. (17-10). (Administrative Services Director)

City Manager Titkanich mentioned that the City Clerk had spoken with the absent Council members and their requests for liaison appointments were as follows:

Deputy Mayor Boisvert requested to stay on TPO, would like Code Enforcement Board and would stay on the Utilities Advisory Board if needed.

Councilwoman Blanco requests Planning & Zoning, and US 1 RDA. She will be an alternate to the Space Coast League of Cities if needed.

Councilwoman Warner had no problem allowing Councilwoman Blanco to be liaison to US 1 RDA as she was a former member of the board. She also was not opposed to Deputy Mayor Boisvert being the Code Board liaison. She believed it was good for them to move around on boards once in a while.

The liaison appointments were as follows:

• Affordable Housing Committee:	Councilwoman Warner
• Board of Adjustment:	Councilwoman Warner
• Code Enforcement Board:	Deputy Mayor Boisvert
• Diamond Square RDA:	Councilman Whipple
• Brownfields Advisory Board:	Mayor Parrish
• Housing Authority:	Mayor Parrish
• Planning & Zoning Board:	Councilwoman Blanco
• US 1 Corridor RDA:	Councilwoman Blanco
• Utilities Advisory Board:	Deputy Mayor Boisvert
• Space Coast TPO:	Deputy Mayor Boisvert (primary) Councilwoman Warner (alternate)
• Space Coast League of Cities:	Councilman Whipple (primary) Councilwoman Warner (alternate)

3. Consider the appointment of Stephanie Moretto as an Alternate member of the Code Enforcement Board. (17-21). (Administrative Services Director)

* **MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to appoint Stephanie Moretto as an Alternate member of the Code Enforcement Board.**

AYES: Parrish, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

VIII. CITY BUSINESS:

1. (1) Award the Factory Street Stormwater Retrofit to Estep Construction with a deductive Change Order of $118,385.90 that brings the cost of construction to $259,392 and a project total of $297,877; (2) Approve the attached Deductive Change Order Form which is already signed by the Engineer of Record and Estep Construction; and (3) Approve an appropriate Budget Resolution regarding the attached FY17 Project Transfer while utilizing the FY17 Budget Adjustment Form. (16-568). (Public Works Director)

* **MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to approve the item.**

AYES: Parrish, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

2. Ordinance No. 04-2017/1st Reading: Repealing Chapter 8, Article V; and dismissing members of the former Enterprise Zone Development Agency. (16-569). (Community Services Director)

Attorney Garganese read Ordinance No. 04-2017 into the record by title only as follows and advised that this was first reading of the ordinance and was not a public hearing.

ORDINANCE NO. 04-2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COCOA, BREVARD COUNTY, FLORIDA; REPEALING CHAPTER 8, ARTICLE V – ENTERPRISE ZONE DEVELOPMENT AGENCY; PROVIDING FOR THE DISSOLUTION OF THE CITY'S ENTERPRISE ZONE DEVELOPMENT AGENCY AND FORMALLY RELIEVING THE MEMBERS THEREOF FROM SERVICE ON SAID AGENCY; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS, INCORPORATION INTO THE CODE, SEVERABILITY, AND AN EFFECTIVE DATE.

Attorney Garganese mentioned that this was basic housecleaning and cleaning up of the code.

* **MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to approve the Ordinance on first reading.**

AYES: Parrish, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

3. Approve a Resolution modifying the composition of the Brownfields Advisory Board; and accept the applications of Cynthia Leckey, Elizabeth Huy, Judy Blanchard, Lang Houston, LaShauna Ginn, Lt. Mark Oenbrink, and Scott C. Jackson to be appointed to the Brownfields Advisory Board. (16-566). (Community Services Director)

Mr. Belden presented the item and mentioned it was related to the previous item noting that since the Enterprise Zone board no longer exists the members needed to be reappointed to the Brownfield's Advisory Board. He provided a brief history of the Brownfields program.

Councilman Whipple questioned the new board members clarifying that they were previously on the board and were all familiar with the Brownfield's program.

He was concerned that a member might be a property owner and did not want a conflict of interest with the board members.

City Manager Titkanich advised that this was a voluntary program and if they seek to benefit from the program, it was up to the private property owner to form their own board to make sure they carry out the conditions as required.

Councilman Whipple did not want to appoint someone because they were on another board. He was looking down the road for potential problems.

In response, City Manager Titkanich believed that was a valid point and noted that since 2003 there had been two private applications and two applications that were initiated by the City. None of those presented an issue where the private property owner was a member of the board.

Councilwoman Warner assured Councilman Whipple that they understood what he was saying.

* **MOTION by Councilman Whipple; Seconded by Councilwoman Warner; to approve the item.**

AYES: Parrish, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

4. Presentation regarding the City's recent Insurance Service Office (ISO) Public Protection Classification Survey. (17-26). (Fire Chief)

Chief Prince provided a presentation[3] regarding the ISO Public Protection Classification Survey. He explained that the Insurance Services Office (ISO) collects and evaluates information from communities in the United States on their structure fire suppression capabilities; and that the data is analyzed using their Fire Suppression Rating Schedule (FSRS) and then a Public Protection Classification (PPC) grade is assigned to the community.

He explained the grading system and the ISO's PPC criteria in detail.

Chief Prince pointed out that none of this could be done with the help and cooperation of other City departments such as the Utilities, Fleet Services, Public

[3] EXHIBIT C: ISO Presentation

Works, Community Services, and the Fire Department. There were so many things needed in order to get through the criteria all of these departments and employees were instrumental throughout the process.

In 2013 the Fire Suppression Rating Schedule was changed and he spoke about other modifications in regards to the rating.

Chief Prince provided stats on the City's new PPC Grade which was broken down as follows:

- Most recent PPC was completed on September 7, 2016
- Received a grade of 79.80 out of possible 105.5 points
- Assigned a Class 3/3x rating based on the new 100% hydrant coverage rule
- Emergency Communications received 10 out of 10 points
- Water Supply received 38.91 out of 40 points
- Fire Department received 33.53 out of 50 points
- Community Risk Reduction received 3.40 of 5 points

ISO PPC stats countrywide were discussed.

Chief Prince spoke in detail about what this score means for the City, noting that investments in the City's water system infrastructure was making a positive difference. Additionally, the investments in the Fire Department have improved the capability to provide for fire suppression services.

Furthermore, he discussed the benefit of this rating for citizens. It provides an opportunity to experience a reduction in fire insurance rates for residential, commercial, and industrial properties because of the improved PPC Grade. It really makes in impact on industrial and commercial rates.

Councilwoman Warner asked how they were going to let citizens know so that they could call their insurance companies for a reduction. In response, Chief Prince mentioned that they would put it on their website, newsletters, etc.

Councilman Whipple believed that it was a good think that they were staying current and that the City was moving forward with new fire trucks and fire fighters. It was paying off. He felt that it was extremely visible.

Chief Prince advised that Council and citizens should be extremely proud of those working for the City and doing what they need to do. It was all reflected in the scores.

* **MOTION by Councilman Whipple; Seconded by Councilwoman Warner, to approve Resolution No. 2017-01, adopting a new fee schedule for Fire Inspections.**

AYES: Parrish, Blanco, Warner, Whipple

THE MOTION CARRIED UANIMOUSLY (4-0)

5. Approve a Resolution adopting a new fee schedule for Fire Inspections. (17-23). (Fire Chief)

MULTI-YEAR CONTRACTS:

6. Approve a multi-year Agreement with MCCi LLC, for Laserfiche software and support services retroactive to October 12, 2015 for an amount not to exceed $35,000 annually; Authorize the City Manager and City Attorney to finalize and approve the agreement consistent with this agenda item. (17-20). (Assistant City Manager)

Assistant City Manager Fuhrer provided a summary of the item pointing out that in 2007 the city converted its paper storage system to Laserfiche software with continuous renewals. In the 2014 budget cycle staff looked into ways that they could improve the software for workflows. Laserfiche had a way that this could be improved and in addition, could create an audit trail. That adjustment was approved in the annual budget.

It was a staff oversight in citing that the agreement was a three year or multi-year and they have been operating with the software.

* **MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to approve the item.**

AYES: Parrish, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

City Manager Titkanich wanted to clarify that Council was clear on the prior item and that the Resolution they approved was adopting the fire inspection fee program.

They all concurred that they were clear.

IX. INFORMATIONAL AGENDA:

1. Council request to review the cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2016 to 11/30/2016. (16-555). (Finance Director)

2. Review of the Employee Health Center utilization report provided by CareATC for November 2016. (16-570). (Administrative Services Director)

3. Relation between the estimated and actual income and expenses to date. (16-578). (Finance Director)

4. FY 2017 Budget Adjustment Report. (16-579). (Finance Director)

X. REPORTS:

Mr. Belden advised that those who have driven down SR 520 have probably noticed work that was being done and the owner of the property was in attendance. He was excited to announce that Wawa going in on that property.

Assistant City Manager Fuhrer provided an update on North Fiske Boulevard noting that it was under construction and the portion he was referring to was Dixon to Highland. They were doing a reclamation of sidewalks, ditches, etc. The anticipated completion date was mid-February. Additionally, new lighting would be done. There were two more phases planned, SR 520 to Peachtree and then the third phase which would take place the following year was Highland to Peachtree.

City Manager Titkanich wished everyone a happy new year and provided an update on the 2016 United Way Campaign. He announced the total amount that was raised and pointed out that it was 7.6% over the goal. He was very thankful and the response was amazing. Administrative Services won the inter-departmental challenge which means he has to work for them for a day and he would be wearing a tutu to the February 14, 2017 council meeting as a result of a loss in a bucket challenge held by the City Manager's office.

Additionally, he provided an update on the annual Food Drive which benefits the Central Brevard Sharing Center. Again this year, the City beat the City of Rockledge. He thanked employees and Cocoa Community First for donations, and the Police and Fire Departments who filled their cruisers with food.

Councilwoman Warner added that Broadmoor Acres also donated a lot of food.

City Manager Titkanich acknowledged the Fire Department who assisted over 100 families during Thanksgiving and the Police Department for the Toy Drive. He also thanked employees who donated to all of these events and mentioned he was very proud of everyone.

Lastly, he reminded all that Friday, January 13, 2017 was the Annual Economic Development Breakfast at 7:30 am at the Civic Center and Monday, January 23, 2017 is the Cocoa High School Football Championship Celebration at Riverfront Park.

Councilwoman Blanco thanked Councilman Whipple for opening up with a moment of silence and wished everyone a happy new year.

Councilman Whipple thanked Councilwoman Blanco for her kind words and thanked Council again for selecting him to serve for the next couple of years. He stated that we would see what would happen after that. He has been able to see things from the outside in during his two years off. He was proud to see the happenings in the community and applauds the City Manager, employees and the City Attorney. He believed that the right Mayor was in place and he supported him 100%. He expressed his desire to go forward and the projects on the books need to be completed and come off of the books. He stated it was a pleasure to be back on Council and advised that both his cell and home phone numbers were published.

Councilwoman Warner wished Deputy Mayor Boisvert a speedy recovery and acknowledged Shirley Lanni who was recovering at home. She thanked all involved in the police and fire department merger and noted that this meant extra cooperation between the departments. Those two employees were among the employees always stepping up to help those in the community and both were terrific assets to the City.

She further mentioned that without former Councilmen Blake and Furbish they had let go of urging people to buy and spend local. She pointed out that

businesses along Florida Avenue were suffering so those who frequent that road please stop by. Even if it was just to say that you appreciated them.

In closing, she advised that a new employee (the new Police K9) would hopefully be introduced at the next City Council meeting.

Mayor Parrish offered get well wishes to all of those that were sick and asked Mr. Palmer to look into the sidewalks on 30 Derby St. all the way to Riverside. There were chunks of sidewalk missing.

He asked Assistant City Manager Fuhrer what the status was on the application for boat removal. In response, Assistant City Manager Fuhrer noted that the county had applied for a grant and provided an update on the boats. Further discussion was held on the boat issue and FWC. Assistant City Manager Fuhrer advised that this was a major concern throughout all of Florida.

Councilwoman Warner asked if anyone was proposing new legislation regarding the disposal of boats. City Manager Titkanich mentioned that there were other challenges and limited resources. He assured Council that he would talk to Jerry Sansom to see if he was aware of anything.

Councilwoman Warner asked if there was recourse for a boat owner who just leaves the boats in the water. In response, Assistant City Manager Fuhrer noted that they do not have identification.

Mayor Parrish advised that he met with the City Manager, Assistant City Manager, and the Police Chief about crime.

He wished all a happy new year and looked forward to a great 2017. He believed everything was heading in the right direction and there was a lot happening in the City and County.

In closing, Mayor Parrish reminded all to spend local.

IX. ADJOURNMENT.

* **MOTION by Councilwoman Warner; Seconded by Councilman Whipple, to adjourn the Regular meeting of January 10, 2017.**

AYES: Parrish, Blanco, Warner, Whipple

THE MOTION CARRIED UNANIMOUSLY (4-0)

The meeting adjourned at 7:52 p.m.

Henry L. Parrish III, Mayor

ATTEST:

SEAL

Carie Shealy, City Clerk



EXHIBIT A: Service Awards Presentation

5 Years of Service

- Charles McGrath, School Crossing Guard – Police
- James Thompson, Supervisor II – Utilities

COCOA FLORIDA

10 Years of Service

- Melba (Lynn) Conley, Dispatcher / Comm. Officer – Police
- Robert Chambliss, Maintenance Worker I - Utilities
- Amy Dunegan, Utility Account Technician - Finance
- Luis Justiniano, Firefighter / EMT – Fire
- Karen Kemp, Systems Analyst – City Manager's Office / IT
- Brandon McIntyre, Police Officer – Police
- Stephen Register, Firefighter / EMT – Fire
- Michael Vano, Utility Mechanic II – Utilities

COCOA FLORIDA

15 Years of Service

- Jorge Abreu, Firefighter / EMT – Fire
- Ronald Bobay, Police Lieutenant – Police
- David Fisher, Superintendent, Utilities
- Eric Holt, Firefighter / EMT – Fire
- Howard Peckham, Firefighter / EMT – Fire
- Nick Slaughter, Firefighter / EMT – Fire
- Scott Smith, Back-flow Technician, Utilities
- John Taylor, Certified Operator "A" Lead, Utilities
- John Titkanich, Jr., City Manager
- Matthew Turner, Police Sergeant, Police
- Randall Washington, Fleet Technician II, Fleet Management
- Mary Williams, CAD Drafter, Utilities

COCOA FLORIDA

20 Years of Service

- John Beers, Supervisor II, Utilities
- Brian Delos Santos, Police Officer

COCOA FLORIDA

25 Years of Service

- Frankie Gay, Police Officer – Police
- Russell Sengel, Fire Lieutenant / EMT, Fire

EXHIBIT B: Prepared statement by Larry Sinclair

January 10, 2017

City of Cocoa
Mayor Henry Parrish
Deputy Mayor
Councilmen & Councilwomen
City Manager

RE: Broadmoor Acres Community and City of Cocoa as a whole

Greetings as we begin a New Year:

I want to first express my sincere thanks and appreciation to Mayor Parrish; Councilwoman Warner; Cocoa Police; Laura Kutryb ; Hope Guilford and Jake for coming out on December 23, 2016 and helping distribute more than 135 wrapped Christmas gifts and more than 50 toy and candy stuffed stockings to every child in the Broadmoor Acres Community. Without Mayor Parrish and his truck and trailer this would not have happened as smoothly as it did. Without Councilwoman Warner sitting in my home for 9 straight hours wrapping dolls and cars and balls this simply would have been a chaotic situation. Hope, Laura, Jake and the Cocoa Police officers who showed up to help in reality was the reason it was able to be pulled off because as I often do, I just never even thought about the distribution side of this idea until it was too late to change. From Officer Joshua Roane (who I have the utmost respect for in his actions in this community) Sgt. Delatore, Officer Thompson, Lt. B and the others I do not know their names were fantastic in walking behind the trailer for almost 2 hours for Santa to go door to door. The entire experience was one which I will forever treasure.

Now at the Dec 13, 2016 Council meeting I made a comment which was taken to mean something it was not meant to mean. I want the record straight when I stated Assistant City Manager Matt had not forwarded me an email from the City Attorney, I was referring to the email in August/Sept that was in response to my seeking assistance from the City in obtaining and installing a pole for the PTZ Camera that I brought to the Dec 13, 2016 meeting. That email was one which I was told about at the Mayor's crime summit which Matt had said he would share with me but did not. Matt did as did City Manager forward me the City Attorney's opinion as to the City using real time access to video cameras operated by citizens. To be clear I am still waiting for the City to come on board and help find a pole so we can get this done.

As we continue to work out the structure and forming of Board etc for BACRAP, I continue to find ways to keep the mission of turning Broadmoor Acres around and getting family owned/occupied residents in these homes. Thanks to the help of Councilwoman Warner we have another private investor partnership (I will let the individual(s) decide for themselves when they want to make their identity known) where we have another former problem property under contract where the home has a young family of 4 who will be moving into the home as home owners at a monthly house payment less than what they would pay to rent the same home from previous owner. Until we can raise the money to purchase these lots

and properties ourselves it is these private partnerships with people who believe in what we are trying to do that allows us to move one home at a time in restoring this community.

We still need to work with the Community Services Dept and Code to address the number of vehicles that are parked in yards and on vacant lots; to deal with the number of rental properties and vacant properties that have carports packed full of trash and junk and start addressing the number of chainlink fences where they are falling apart and a hazard to both human and animal.

I will be trying to hold a yard sale at 1052 Mitchell St starting Thursday thru Sunday in an effort to raise more money to purchase more LED lights and bulbs for installing in the neighborhood so feel free to come by on your lunch break I am sure you will find something you can't live without.

I gave the City my word that when they closed cases on 513 N. Carolina Ave to allow the purchase of the property to go through I would make sure the unpermitted addition on the property would be removed. I found out last week that there was still an issue with the owner having not removed the wooden floor which he thought he could leave as a back porch. I made contact with Mr. Kahn who I met at the property Saturday and Sunday and he will (weather prevented him from completing this past weekend) have that floor completely removed by this coming weekend. This is a property that the City of Cocoa had no success at getting the previous property owner to secure or do what needed to be done. Mr. Kahn is a bit confused and slow but has and is willing to do what the City wanted. However Mr. Davis seems to have issues that he takes off the top of his head and instructs BLDG employees to add things to a violation notice. I hope to be able to meet with Mr. Belden to address these issues and accomplish what both the City of Cocoa and I as a homeowner in the community wanted, which was to have the property cleaned up and occupied as opposed to being used by junkies and squatters with an out of state owner who dismissed every notice from the City for years.

After listening to Mrs. Queenie Smoke of 1105 Broadmoor Dr for more than a year tell me there was a rat problem she needed help with I found the problem and in order to address it I had my friend purchase the property at 1103 Broadmoor Dr and have cleaned that property inside and out. The former owner simply had lost any desire to try and maintain the property. I had more than 18 15 yard trailers of garbage and debris hauled off that property and have repaired the fence on Schools st side. Beau and Laura West and Mrs. Smoke are thrilled. 1103 Broadmoor will be another owner/occupied home in Broadmoor Acres and anyone who knows of a family looking to get into their own home at affordable payments feel free to have them get in touch with me.

Now I am going to leave you and let you do your thing and I will be back in two weeks to make a presentation on Broadmoor Acres if the City Manager agrees to add it to the next Council Meeting Agenda.

Happy New year and I hope with a new year comes a renewed commitment to do what is needed for Cocoa without worrying about someone or some group suing or playing the race card.

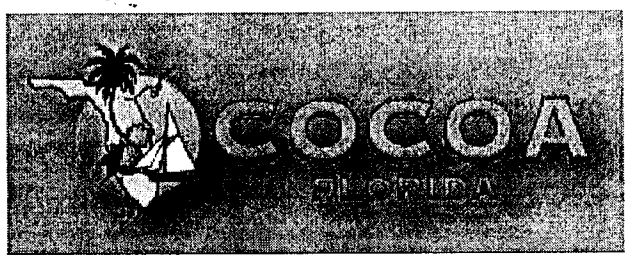


ISO Presentation

Fire Chief Gene Prince

EXHIBIT C: ISO Presentation

Insurance Services Office (ISO)



- Collects and evaluates information from communities in the United States on their structure fire suppression capabilities.

- The data is analyzed using their Fire Suppression Rating Schedule (FSRS) and then a Public Protection Classification (PPC) grade is assigned the community.

PPC Grades



The PPC grade is assigned on a 100 point scale.

1. 90 or more
2. 80 to 89.99
3. 70 to 79.99
4. 60 to 69.99
5. 50 to 59.99
6. 40 to 49.99
7. 30 to 39.99
8. 20 to 29.99
9. 10 to 19.99
10. 0 to 9.99

ISO's PPC Criteria

- Needed Fire Flows – representative building locations for the theoretical amount of water necessary for fire suppression purposes
- Emergency Communications – Include emergency reporting, telecommunicators, and dispatching systems - 10%
- Fire Department – includes equipment, staffing, training, geographical distribution of fire companies, operational considerations, and community risk reduction - 50%
- Water Supply – includes inspection and flow testing of hydrants, alternative water supply operations, and evaluation of the amount of available water compared with the amount needed to suppress fires up to 3,500 gallons per minute – 40%
- Community Risk Reduction – Community efforts to reduce the risk of fire, including fire prevention codes and enforcement, education and investigation – 5%

COCOA FLORIDA

Fire Suppression Rating Schedule

- Significantly modified in 2013 to recognize the changes in the modern fire service
- Increased frequency of surveys from every 10 years to every 5 years
- Gave credit for fire community risk reduction activities for the first time. Considered bonus points
- Modified again in 2014 to improve the spilt classification rating. Gives greater credit for urban fire departments with rural areas in their boundaries.
- Requires 100% of jurisdiction to be covered with hydrants to get single grade, previously was 85%

The City's Last PPC Survey

- The City's last survey was in 2007
- The City was graded under the old Rating System
- The grade received was 64.35 out of possible 100 points
- The City was assigned a single Class 4 rating based on 85% rule hydrant coverage rule.
- ✓ Emergency Communications received 9.75 out of 10 points
- ✓ Water Supply received 31.48 out of 40 points
- ✓ Fire Department received 27.97 out of 50 points

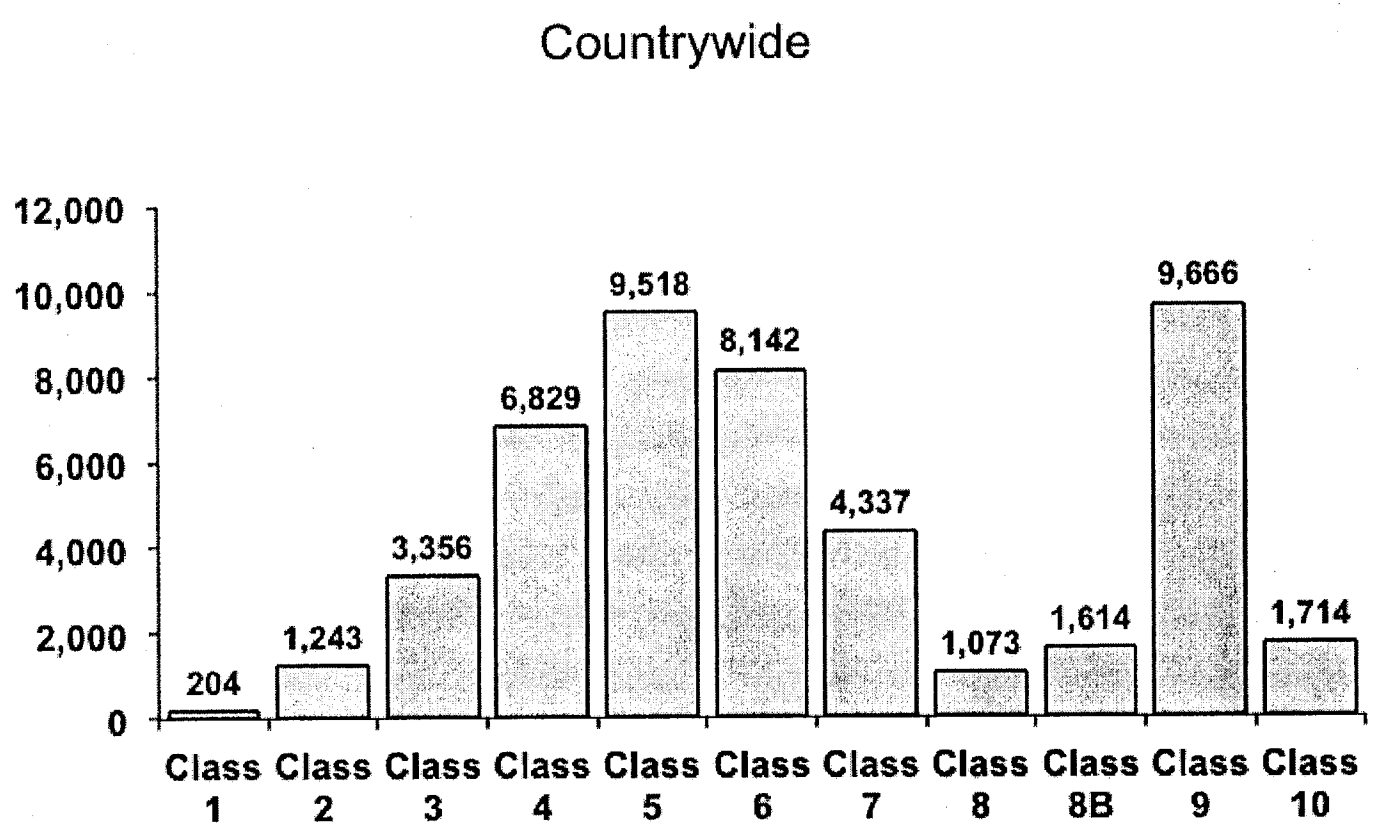
COCOA FLORIDA

Our New PPC Grade

- ✓ Our most recent PPC was completed on September 7th
- ✓ We received a grade of 79.80 of possible 105.5 points
- ✓ We were assigned a Class 3/3x rating based on the new 100% hydrant coverage rule
- ✓ Emergency Communications received 10 out of 10 points
- ✓ Water Supply received 38.91 out of 40 points
- ✓ Fire Department received 33.53 out of 50 points
- ✓ Community Risk Reduction received 3.40 of 5 points

COCOA FLORIDA

ISO PPC Countrywide

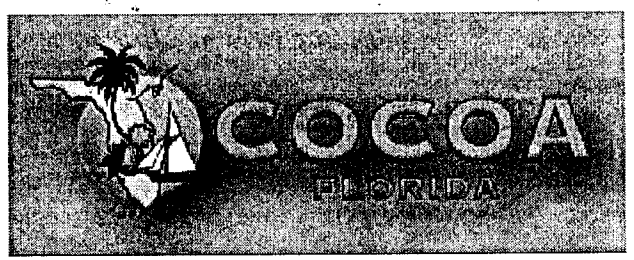


What this means for the City?

- Investments in the City's Water System infrastructure is making a positive difference

- The investment in the Fire Department has improve the capability to provide fire suppression services
  - **The station location study**
  - **The relocation of the City's three fire stations**
  - **The purchase of new fire apparatus**
  - **The additional of four new firefighters and the increase in daily minimum staffing level**

What it means to our Citizens



- ✓ Recognized improvement in fire suppression services
- ✓ Funding from the fire assessment is being distributed appropriately
- ✓ Opportunity to experience a reduction in fire insurance rates for residential, commercial, and industrial properties because of improved PPC



Questions