MINUTES

CITY OF COCOA
REGULAR MEETING OF THE CITY COUNCIL

January 23, 2019

A Regular City Council Meeting was held on Wednesday, January 23, 2019, in Cocoa City Hall, in City Council Chambers, located at 65 Stone Street, in Cocoa, Florida, 32922, as publicly noticed.

I. OPENING MATTERS:

Mayor Williams called the meeting to order at 6:06 p.m.

Fire Chief Prince provided the invocation and Councilmember Koss led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

The City Clerk took the roll.

PRESENT:	Jake Williams, Jr.	Mayor
	Brenda Warner	Deputy Mayor
	Don Boisvert	Councilmember
	Alex Goins	Councilmember
	Lorraine Koss	Councilmember
	Anthony Garganese	City Attorney
	John Titkanich, Jr.	City Manager
	Matt Fuhrer	Assistant City Manager
	Monica Arsenault	Assistant City Clerk

ABSENT:

OTHER STAFF MEMBERS PRESENT:

Tammy Gemmati, Administrative Services Director; Jack Walsh, Utilities Director; Nancy Bunt, Community Services Director; Mike Cantaloupe, Chief of Police; Gene Prince, Fire Chief; Ed Wegerif, Public Works Director; Rebecca Bowman, Finance Director; and LeShawn Hinton, Helpdesk Support Tech.

II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of January 23, 2019 (19-4)
2. Minutes: N/A

* **MOTION by Councilmember Koss; Seconded by Deputy Mayor Warner, to approve the Agenda as presented for the Regular meeting of January 23, 2019.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

III. AWARDS AND PRESENTATIONS:

IV. DELEGATIONS:

Alan Chapman, representative of the HCVA, congratulated the three newest Councilmembers. He shared information about several upcoming events such as the Sip and Stroll on February 9th. He pointed out that anyone can register on Eventbrite should they wish to purchase tickets online ahead of time. He also mentioned the Spring Arts and Crafts Fair which will take place on March 2nd and 3rd as well as the Car Show on March 30th which will have around one hundred (100) to one hundred fifty (150) cars between 11am-2pm. He asked if Mayor Williams would attend to present the Mayor's Choice award. In response, Mayor Williams agreed to attend the event.

Lastly, Mr. Chapman noted that the Crosswinds Duck Race is also coming up and will take place at Cocoa Harbor.

Theresa Clifton, representative of Brevard Humane Society, Cox Rd., announced the upcoming Mardi Gras Paws in the Park event. She thanked Mayor Williams and Councilman Goins for volunteering to participate in awarding the costume contest winner. She encouraged all to come out and participate. Ms. Clifton also pointed out that they will be educating the public on pet care and shared that they have been given twenty five thousand dollars ($25,000.00) from the State of Florida to neuter animals and to administer rabies shots. She spoke briefly about the danger of rabies.

Candace Rogers, 93 Delannoy Ave., Cocoa, discussed an issue that was brought up at the previous Council meeting. The issue is in regards to a complaint that was brought up from a woman who complained that she felt unsafe in her neighborhood due to prostitution. Ms. Rogers noted that she had asked previously about sleeping

or camping in public parks and did not receive an answer and so she brought the ordinance to read into the record. She asked if this will be considered and if signs could be posted to enforce the rules.

City Attorney Garganese mentioned an email he had sent regarding homelessness. He noted that in his opinion, there is a caveat in enforcing the ordinance at this time. He discussed further in detail that the state takes into account the surrounding areas that can provide assistance to the homeless.

Mayor Williams added that this is an issue that will be discussed further so that a resolution can be found.

Aleck Greenwood, 640 Brevard Ave., wished to speak about safety. He asked to readdress the safety of access to Council Chambers. He feels that the quality of the building needs to be equal and safety needs to be provided everywhere. He feels this is important and needs to be addressed as soon as possible as these types of safety issues arise more frequently than they did in the past.

City Manager Titkanich explained that staff reached out to its current security company, however, we are now seeking quotes from other companies and we will then engage in an assessment and bring it back to Council.

Erin Flynn, Rockledge, shared that she has just opened a classroom in the Village. She explained that she has a background as a teacher and she is looking for ways to encourage children to be more curious. She is looking to bring like-minded children together and one of the classes she'll be offering is a "boot camp" to help seventh graders pass the end of year exams for free. Ms. Flynn noted that she will be hosting an open house on February 2nd from 1-5pm at 315 Brevard Ave., Suite 9. She also holds socials for adults to discuss topics such as pop culture.

Councilmember Koss asked how she is funded. In response, Ms. Flynn explained that she is non-profit, her business plan is solid and her rent is reasonable but she will be reaching out for donations and grants.

V. CONSENT AGENDA:

1. Approve an expenditure of $53,571 for Armed Security Guard Services utilizing Florida State Contract #DMS92121500-14-01, Security Officer Services, from Contract Services account # 001-1510-536.34-00. (19-16). (Finance Director)

* **MOTION by Councilmember Boisvert; Seconded by Councilmember Goins,**

to approve the Consent Agenda.

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

VI. PUBLIC HEARINGS:

1. Postpone until the regular City Council meeting of February 13, 2019 consideration of the Lakeside Palms West Preliminary Subdivision. (18-661). (Community Services Director)

* **MOTION by Councilmember Koss; Seconded by Deputy Mayor Warner, to postpone Items 1, 2 and 4 under Public Hearings until February 13, 2019.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

2. Postpone until the regular City Council Meeting of February 13, 2019 consideration of the London Cove preliminary subdivision. (18-662). (Community Services Director)

* **Item POSTPONED until the Regular City Council Meeting of February 13, 2019.**

3. Pass on Second/Final Reading Ordinance 13-2018: A Zoning Map Amendment for approximately 27.62 acres of land from RU-1-7 (Single Family Residential) to RU-2-15 (Multiple-Family Residential), subject to a Development Agreement between the City of Cocoa and Victory Judgment, LLC. (18-663). (Community Services Director)

Attorney Garganese read the ordinance by title only into the record as follows:

Ordinance No. 13-2018

An Ordinance of the City Council of the City of Cocoa, Brevard County, Florida; Changing the Zoning Map Designation of One (1) Parcel of Real Property Totaling 27.62 Acres, More or Less, and Generally Located on the West Side of Clearlake Road, Approximately 0.25 Miles South of State Road 520 (West King Street), in Cocoa, Florida, More Particularly Depicted on

Exhibit "A" Attached Hereto, From RU-1-7 (Single-Family Residential District) to RU-2-15 (Multiple Family Dwelling District); Providing for the Repeal of Prior Inconsistent Ordinances and Resolutions, Severability, and an Effective Date.

Ms. Bunt noted that this is the second and final reading regarding an eighty-seven (87) lot subdivision directly located across from Lakeside Palms East. She explained that a Development Agreement is attached due to the zoning change, which will open up open space amenities such as a pavilion and boardwalk along the retention pond. She added that the developer is in attendance to answer any questions.

Mayor Williams opened the hearing to the public. There being no questions or comments, the public portion of the hearing was closed.

* **MOTION by Deputy Mayor Warner; Seconded by Councilmember Boisvert, to approve the second and final reading of Ordinance 13-2018: A Zoning Map Amendment for approximately 27.62 acres of land from RU-1-7 (Single Family Residential) to RU-2-15 (Multiple-Family Residential), subject to a Development Agreement between the City of Cocoa and Victory Judgment, LLC.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

Deputy Mayor Warner asked City Manager Titkanich if the district maps will need to be re-drawn after all of these subdivisions are built. In response, he explained that all of these subdivisions are located within existing districts, however, after the City receives updated numbers following the 2020 census, a Charter Review Commission meeting is held in order to realign the district boundaries consistent with the Code.

4. Postpone until the regular City Council Meeting of February 13, 2019 a request to submit a substantial amendment to the City's approved FY2018/2019 Action Plan in connection with a proposed application to the U.S. Department of Housing & Urban Development (HUD) for an $894,445 Section 108 Loan. (19-15). (Community Services Director)

* **Item POSTPONED until the Regular City Council Meeting of February 13, 2019.**

VII. COUNCIL BUSINESS:

1. Consider the Appointments of David Greenwell and Melissa Martin as Regular members of the Sustainability Advisory Committee. (19-9). (Administrative Services Director)

Ms. Gemmati pointed out that both applicants are in attendance.

Councilmember Koss mentioned that she had the opportunity to meet with Mr. Greenwell and convince him to apply for the Utilities Advisory Board. She shared that Mr. Greenwell currently resides in District 3 so his presence on the Board would serve as representation for that district, leaving only a need for a representative of District 1. She added that she feels that the Utilities Advisory Board is very important, the meetings are valuable and he would be a good fit. She pointed out that he had initially applied for the Sustainability Advisory Committee but is willing to switch his application.

Councilmember Koss expressed the importance of the Advisory Boards and added that she is hopeful that the City may consider in the future something that Brevard County does which is a Citizen's Academy Training. In response, City Manager Titkanich explained that this is something that is included in the City's Strategic Plan. He pointed out that there are several models that the League of Cities has so staff will work on trying to incorporate this program in the near future.

Mayor Williams pointed out that on Mr. Greenwell's application he had selected to apply for the Sustainability Advisory Committee. He asked what the proper procedure would be to move forward to change his request. In response, City Manager Titkanich stated that Council would need to amend the requested motion in order to appoint each applicant appropriately.

Councilmember Koss added that Ms. Martin will be a big asset to the Sustainability Advisory Committee.

* **MOTION by Councilmember Koss; Seconded by Deputy Mayor Warner, to approve the appointment of David Greenwell as a Regular member to the Utility Advisory Board.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

* **MOTION by Councilmember Koss; Seconded by Deputy Mayor Warner, to approve the appointment of Melissa Martin as a Regular member of the Sustainability Advisory Committee.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

2. Consider the application of Mr. Michael Klug as 2nd Alternate Member to the Code Enforcement Board. (19-11). (Administrative Services Director)

* **MOTION by Deputy Mayor Warner; Seconded by Councilmember Boisvert, to approve the appointment of Michael Klug as 2nd Alternate member to the Code Enforcement Board.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

Councilmember Koss inquired about the Drug Nuisance Board. In response, City Manager Titkanich explained that the Code Enforcement Board and the Drug Nuisance Board are the same board, however they serve two functions.

3. Consider the Appointment of (3) three of the following applicants as members to the Planning & Zoning Board: Jeri Blanco, Craig Dixon, Trina Gilliam, and Aleck Greenwood. (19-13). (Administrative Services Director)

Ms. Gemmati pointed out that all applicants are residents of Cocoa except for Mr. Dixon. She noted that a summary of all the applicants is attached to the item for Council's consideration.

Councilmember Koss inquired if Mr. Jack Moore is still an active member of the Planning and Zoning Board. In response, City Manager Titkanich explained that an item was going to be brought before the Council at an upcoming meeting due to an issue with Mr. Moore's attendance.

Deputy Mayor Warner clarified that this item will be on the next Council agenda. In response, City Manager Titkanich replied affirmatively.

Ms. Gemmati explained that a motion will need to be made to appoint a Regular member, 1st Alternate member and 2nd Alternate member.

City Manager Titkanich suggested that Council appoint the Regular member and then identify the 1st and 2nd Alternate members being appointed. He explained that if Mr. Moore was in fact removed from the Board than the 1st Alternate member

would be allowed to move up to fill the vacancy.

Attorney Garganese stated that it would be best to make individual motions for each seat.

* **MOTION by Councilmember Boisvert; Seconded by Councilmember Goins, to appoint Jeri Blanco as a Regular member of the Planning and Zoning Board.**

Councilmember Koss added that she had encouraged Mr. Dixon to apply due to his roots and history here and added that he is also a contractor. She also mentioned that Trina Gilliam has a Master's Degree in planning and she currently sits on the Sustainability Advisory Committee, so this is where her vote will be cast. She added that unfortunately, due to a scheduling conflict with her work, Ms. Gilliam can no longer attend the Sustainability Advisory Committee meetings so she feels it would be a shame to lose her altogether.

Councilmember Koss expressed that she feels it is important to have new blood on these committees as it can improve interest. She mentioned that she is not against the idea of term limits and is always excited to hear about new applicants.

Mayor Williams added that while new blood is good, experience is important too.

Councilmember Koss inquired about the nomination process and Mayor Williams asked City Attorney Garganese to provide clarification. In response, City Attorney Garganese explained that typically when Council is to appoint board members there is usually a nomination process. He explained that each Councilmember has the ability to nominate an individual and once the nomination portion is closed the Council can vote for a nominee.

City Attorney Garganese clarified that there are currently two nominations on the floor, a nomination for Jeri Blanco made by Councilmember Boisvert, and a second nomination for Trina Gilliam made by Councilmember Koss. At this point, any other Councilmember can make another nomination. If not, then the Council will need to vote on the current two nominees.

Deputy Mayor Warner asked for clarification regarding the voting process. In response, City Attorney Garganese explained that if there are no other nominations than a Councilmember could make a motion to appoint one of the nominees and if the motion passes there is no need to vote on the other nominee.
Councilmember Boisvert nominated Jeri Blanco.

Councilmember Koss nominated Trina Gilliam.

Councilmember Goins did not have a nomination.

Mayor Williams added that he noticed Ms. Gilliam's background and he also noticed Mr. Greenwood's experience but added that he may have some conflicting issues arising, so he thought Ms. Gilliam was the most qualified based on experience.

Councilmember Koss pointed out the importance of due process.

Mayor Williams closed nominations.

City Manager Titkanich added that since Mr. Moore has missed three consecutive meetings he is in violation of the Resolution.

* **MOTION by Councilmember Goins; Seconded by Councilmember Koss, to remove Jack Moore from the Planning and Zoning Board.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

City Manager Titkanich explained that Mr. Moore's seat is forfeited due to his absences.

Mayor Williams stated he wants to make sure that this issue is handled correctly since Mr. Moore has served on the Board for a long time.

Attorney Garganese provided his opinion on the matter and explained that the Planning and Zoning Board also serves as the Land Planning Agency, making it more than just a local board. He explained that it is a statutory board, established pursuant to the Community Planning Act. Additionally, Planning and Zoning board members are subject to the local government board's rules and eligibility requirements for board members.

He pointed out that in the City Code, Section 2-58 (g) it reads that "any board or committee member incurring three (3) consecutive absences from any regularly scheduled meeting of the board or committee, or five (5) absences from any meeting of the board or committee within a twelve (12) month period, shall be

deemed automatically removed from the respective board or committee in which the absences have occurred."

City Attorney Garganese clarified that under these circumstances it would seem that Mr. Moore has automatically forfeited his seat on the Board, thus leaving a second Regular member seat that would need to be filled.

Councilmember Goins added, for the record, that there is no disrespect meant towards Mr. Moore, however there are two great applicants that are eligible and qualified for this Board.

It was clarified that the previous motion to remove Jack Moore from the Planning and Zoning Board was not necessary.

* **MOTION by Deputy Mayor Warner; Seconded by Councilmember Koss, to approve the appointment of Jeri Blanco and Trina Gilliam as regular members to the Planning and Zoning Board.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

* **MOTION by Councilmember Koss; Seconded by Deputy Mayor Warner, to approve the appointment of Aleck Greenwood as 1st Alternate member to the Planning and Zoning Board.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

* **MOTION by Councilmember Koss; Seconded by Deputy Mayor Warner, to approve the appointment of Craig Dixon as 2nd Alternate member to the Planning and Zoning Board.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

1. Provide the City Manager direction on (1) applying for an ICMA scholarship to attend the 2019 Harvard Kennedy School for Senior Executives in State and Local Government Program, and (2) applying to serve as a member of

the FCCMA Board of Directors. (19-19). (City Manager)

City Manager Titkanich shared that he has already shared the criteria for the program with Council. He explained that the tuition for the ICMA program is sixteen thousand five hundred dollars ($16,500.00) which does not cover travel or other expenses, however, he is willing to personally cover the other costs himself. He pointed out that there are only two scholarships to attend the Harvard Kennedy School and the deadline to apply is January 31st. One of the requirements is to obtain approval from City Council.

The second part of the item is in regards to the FCCMA. City Manager Titkanich explained that the FCCMA is currently seeking to fill positions on their Board of Directors. He pointed out that there are four quarterly board meetings that are generally scheduled in connection with Florida League of Cities events. He shared that he currently serves on the United Way of Brevard Board of Directors, the Florida City and County Management Association as the Communications Committee Chairperson, a member of the Florida League of Cities Legislative Policy Committee, and is a Cabinet Member at Endeavor Elementary School, a Community Partnership School. He is seeking City Council support to apply to serve on the FCCMA Board of Directors as a Director-at-Large, which is a two-year term.

* **MOTION by Councilmember Goins; Seconded by Deputy Mayor Warner, to approve the City Manager to apply for an ICMA scholarship to attend the 2019 Harvard Kennedy School for Senior Executives in State and Local Government Program and to allow the City Manager to apply to serve as a member of the FCCMA Board of Directors.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

Deputy Mayor Warner expressed that we are very fortunate to have a City Manager who is qualified to apply for something like this and recognized his willingness to participate on these boards. She believes it is a win-win for the City and the City Council to have a City Manager that has this kind of knowledge and education.

Mayor Williams expressed that he is supportive of this and has expressed this to the City Manager in the past, however, there are some things that he'd like to see implemented in the City. He acknowledged that he has already begun to see some of those changes taking place and thanked Chief Cantaloupe and his officers for

their efforts in making these improvements.

Councilmember Koss expressed that this is a great opportunity and shared that she knows people who have attended the program in the past.

Additionally, she asked if there is any way staff could organize the Citizen's Academy before City Manager Titkanich leaves to attend the program. In response, City Manager Titkanich stated that he will address this with Ms. Samantha Senger, the City's Public Relations Specialist/Assistant to the City Manager, and will bring back an item to present to Council to propose a time frame for the Citizen's Academy. He noted that at the Council Retreat, both staff and Council expressed the importance of coming together as a community and giving everyone a voice but everyone needs to come together first. Ultimately he is hopeful to provide a pathway for meaningful community engagement.

VIII. CITY BUSINESS:

1. Approve a Budget Resolution amending the FY 2019 budget, to transfer funds from Fund Balance Reserves to Facilities Operating Account under Project #ES17HI for the purchase and installation of two City of Cocoa "Welcome Signs" that were destroyed during Hurricane Irma. (18-586). (Public Works Director)

Mr. Wegerif shared that these two signs were destroyed by Hurricane Irma. One of the signs is located on SR 520 near the Riverfront Connector and the other is located on the west side of Grissom Parkway. One quote had been received after it was posted on DemandStar and it is attached for Council's consideration.

Councilmember Boisvert asked if the sign off the road near the Flying J will ever be moved to the front of Flying J where it belongs. In response, Mr. Wegerif stated that they will look into it but they will need to obtain an easement from Flying J.

Councilmember Boisvert added that the Flying J is willing to supply whatever documentation is needed. He also offered to hand deliver the documents there to obtain the necessary signatures. Mr. Wegerif agreed that the easement will need to be signed by someone with signing authority on behalf of the Flying J.

* **MOTION by Deputy Mayor Warner; Seconded by Councilmember Boisvert, to approve the item.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

2. Approval to accept a $20,000 grant award from the Department of Economic Opportunity to be used by the Community Services and Fire Departments; authorize the City Manager to sign an Agreement between the City of Cocoa and the East Central Florida Regional Planning Council to conduct a Threat and Hazard Identification and Risk Assessment (THRA) Report, prepare a "Peril of Flood" comprehensive plan amendment and create a Resiliency Action Plan; approve a Budget Resolution amending the Fiscal Year 2019 Budget. (18-660). (Community Services Director)

Ms. Bunt explained that City Staff submitted a proposal to the Florida Department of Economic Opportunity for Community Planning Technical Assistance to help Florida communities find creative solutions to fostering vibrant, healthy communities, while protecting the functions of important State resources and facilities. The City will contract with the East Central Florida Regional Planning Council to assist with preparing the required deliverables.

* **MOTION by Councilmember Boisvert; Seconded by Councilmember Koss, to approve the item.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

Councilmember Koss added that she had spoken with Ms. Karen Hamilton about this previously. She pointed out the last sentence of the item and read, "This is a grant that combined with the Community Based Resiliency Grant that was awarded at the 11-28-2018 Council Meeting will develop a future sustainability and resiliency plan for the City and local businesses." She noted that as Liaison to the Sustainability Advisory Committee, she would like to know if there is a plan for the two groups to work together.

In response, City Manager Titkanich explained that out of the three grants, there were initially two of which we were not selected for. Somewhere along the line additional funds were found and the City submitted an application, which was over a year ago. He explained that the idea was to bring the information together, and Ms. Hamilton was going to work with the Sustainability Advisory Committee for the purposes of augmenting what their mission is and the purpose of developing a resiliency action plan.

City Manager Titkanich shared that Ms. Bunt and Mr. Anthony Hagan, Grants Administrator, are in the process of ensuring that staff and Council receive a better understanding of how the three grants will work together.

He asked Ms. Bunt to put together a report to present at the next Sustainability Advisory Committee meeting in order to provide a better understanding and to eliminate duplication of efforts.

Councilmember Koss expressed the difficulty under Sunshine Law in writing a plan as a committee.

Ms. Bunt also shared that there is an upcoming Resiliency workshop that will be held in Council Chambers on February 12th from 6-8pm.

3. Stormwater Utility: (1) Authorize the City Manager to approve a Task Order with Mead and Hunt to provide engineering services related to a Stormwater 10-Year Working Plan utilizing Continuing Services Agreement RFQ-16-01- COC; and (2)(a) Authorize the City Manager to approve a Purchase Order and an agreement with Stantec Consulting Services Inc. (Formerly Known as Burton and Associates), to develop a 10 year financial plan for the Stormwater Utility, to ensure that the rates developed will provide sufficient revenues to cover all of the utility's operations and maintenance and capital costs, while maintaining sufficient levels of reserve funds; (b) Approve a waiver to the competitive bid procurement process for Professional Services provided by Stantec Consulting Services, Inc. in accordance with Section 15.4 of the Financial Operation manual as being in the best interests of the City; (3) Approve a related Budget Resolution Amending the 2019 Fiscal Year Budget. (19-7). (Public Works Director)

Mr. Wegerif explained that this is a long-term look at the Utility and Stormwater system. He pointed out that there has been no Capital Plan in place for a while but with his departure approaching, staff would like to get a plan in place. Mead & Hunt are proposing to look at multiple projects that should be completed, and mentioned there are maintenance needs and equipment that needs to be purchased, all of which requires funding. He explained that Stantec has provided a ten year financial plan to provide the City a long-term vision of the future.

Mr. Wegerif added that a Resolution will be brought before the Council at the next Council meeting that will, if approved, change the way the City collects its money. He explained that Stormwater/Utility collects their money off of water bills and that money serves as their funding source.

Councilmember Koss asked if we will be looking at baffle boxes. In response, Mr. Wegerif answered affirmatively.

Additionally, Councilmember Koss asked if the consultants will be looking at opportunities where the City can leverage funds. In response, Mr. Wegerif answered affirmatively and explained that the consultants will be looking at opportunities where the City can get other people to help.

* **MOTION by Councilmember Koss; Seconded by Councilmember Goins, to approve the item.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

MULTI-YEAR CONTRACTS:

4. Approve the Amendment to Purchase Agreement with Myra Planning & Design, RFQ-Q-15-14-COC; Traffic Engineering Services; Approve First Amendment to Purchase Agreements with Infrastructure Solutions and Mead & Hunt, RFQ-16-01-COC(A), for Civil Engineering Services; Infrastructure Solutions and Mead & Hunt, RFQ-16-01-COC(B), for Stormwater Engineering Services; Southeastern Surveying & Mapping, RFQ-16-01-COC(C), for Surveying Services; Ardaman & Associates and Universal Engineering, RFQ-16-01-COC(D), for Geotechnical Engineering Services and Architects RZK, Inc., RFQ-16-01-COC(E), for Architectural Services. Each renewal Amendment will be effective January 27, 2019 through January 26, 2021. (19-3). (Public Works Director)

Mr. Wegerif explained the item. He added that these were all put under contract in 2016 and staff would like to extend their contract with the City Council's approval.

* **MOTION by Deputy Mayor Warner; Seconded by Councilman Boisvert, to approve the item.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

IX. INFORMATIONAL AGENDA:

1. Approved change orders to construction contracts that the City Council has

authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (18-651). (Finance Director)

2. Cumulative purchase approvals over $35,000 and under $50,000 for period 10/01/2018 to 12/31/2018. (19-10). (Finance Director)

3. FY 2019 Budget Adjustment Report. (19-17). (Finance Director)

4. Data showing the relation between the estimated and actual income and expenses to date. (19-18). (Finance Director)

X. REPORTS:

Mr. Wegerif provided an update on Michigan Avenue. He explained that staff is looking at conditions out there and traffic on the road does not qualify for speed bumps, however they are considering an all way stop. Incidentally, other all way stops are being looked at throughout the City.

Mr. Walsh announced that he will be attending the next Sustainability meeting as he was invited to provide information to the committee.

Assistant City Manager Fuhrer mentioned an item brought to the October 10th meeting regarding McFarland Park. He shared that a portion of that community held a meeting, and a second meeting will be held at Christ Central Church on February 2nd from 3-5pm and they are asking for city staff to attend.

Mayor Williams and Deputy Mayor Warner agreed that someone from staff should attend the meeting.

Assistant City Manager Fuhrer pointed out that the City will not be moderating the meeting but someone will attend for informational purposes.

It was noted that the City Clerk's office will notice the meeting as some members of Council may attend.

City Manager Titkanich thanked staff and everyone for attending the AEDU. He thanked Mayor Williams for his comments at the Brevard County Legislative Delegation. He shared that last week both he and staff spoke with Commissioner Lober and discussed the CRAs. He is shared that he is appreciative of Commissioner Lober's time and consideration and for listening to staff's concerns.

City Manager Titkanich discussed the government shutdown. He explained that a lot of our water customers are being affected by this. He is seeking direction from Council on this issue, and feels that any federal customer who has been furloughed should not have their water service shut off and to waive their late fees. A payment plan could then be established.

There was a consensus made by Council to not shut off water service to federal customers affected by the government shutdown and to waive late fees associated with those accounts.

City Manager Titkanich shared that a resolution would be brought back before Council at the next meeting.

Deputy Mayor Warner noted that on February 2nd there will be a yard sale that will be held by Dolores McLaughlin and the PAL kids at the Moore Center to raise funds for their summer program.

She shared that on Feb 2nd and 3rd the Brevard Kennel Club will be holding an event on SR524 from 8am-1pm. There will be fun-runs and other activities.

Deputy Mayor Warner mentioned that unfortunately she was unable to attend the MLK parade as she was in Deltona taking care of her mother who is very ill.

Additionally, she asked that everyone keep all of the victims of the shooting that took place in Sebring in their thoughts and prayers.

Lastly, she asked Mr. Wegerif about a small piece of property on Dixon by the river that has not been mowed and there is a lot of garbage there. Mr. Wegerif said they would work with Code Enforcement on the issue.

Councilmember Goins sent his condolences to Councilman Ferguson in Rockledge who lost his wife last week. Additionally, he shared that he attended the Science Fair with Mayor Williams at Emma Jewel. He thanked the school for inviting them.

He added that Randy Fine has brought forth a bill and he thanked several individuals and people in the community for engaging in this issue. He stated that we will fight to the end to protect our community.

Councilmember Goins asked about increasing the number of summer interns. City Manager Titkanich noted that in the past we have experienced difficulty in obtaining

enough students to fill the spots. He explained that staff will review this and bring it back before Council.

Mayor Williams asked what the cost is per student. In response, Ms. Gemmati stated that she believes it is one thousand four hundred dollars ($1,400.00) per student.

Discussion was held regarding the involvement of local businesses hosting an intern as well.

Deputy Mayor Warner suggested funding a student to Delores McLaughlin for the PAL program.

Councilmember Goins asked about the process of bringing back the citizen re-entry program. In response, Assistant City Manager Fuhrer shared that staff has seen some instances where citizens fall back into old habits. He talked about necessary social mentoring and applying certain skills to fitting jobs within the City. He mentioned that there was a program that was successful for a while, where the City provided the equipment and the individuals would meet at the location. The program was then expanded but then the service provider ran into trouble obtaining qualified applicants. They were not able to consistently supply enough help to meet the City's needs so the program ended. There is currently one inmate group and the City has asked to expand to more groups but it has not happened yet.

Councilmember Goins announced that on February 2nd at the community park on Fern Avenue and Prospect Avenue, a group, including himself, will be going to do some clean up and to focus on beautifying the area. He is hopeful that there will be thirty to forty volunteers. He shared that he has partnered with Keep Brevard Beautiful who has offered to supply the trash bags for the cleanup. He encouraged all to come out and help.

Councilmember Koss shared that earlier this month she met with several contractors to speak about permitting issues. Once the new inspector gets comfortable they are looking to address these issues.

She mentioned that she attended a solar program and they are looking for commitments from others and she is happy to hear that the City will be looking into the program.
Councilmember Koss noted that she sent a letter to all of the residents in District 4 and she is pleased at the response she has received. She asked all to be patient

as she works to address everyone.

She shared that she attended the MLK parade. Also, she and her husband are working on a community garden and they are seeking volunteer help. She added there are four gardeners that have volunteered assistance as resources to the City to help maintain the US1 landscape.

Mayor Williams thanked all delegates for listening to staff regarding the CRAs. He also added that he went to Emma Jewel with Councilmember Goins and he is appreciative of the opportunity. He intends to visit each school in the City to extend support.

He thanked the Police Department for making a difference in the community. He shared that he had visited the American National Church on Peachtree St. and he spoke with a lot of the volunteers there and added that he will be going back as a volunteer. He encouraged all of Council to volunteer if they can to assist with the homeless situation. He added that he is proud of what has been accomplished and he is looking forward to working with everyone for the betterment of the City.

XI. ADJOURNMENT:

* **MOTION by Councilmember Boisvert; Seconded by Deputy Mayor Warner, to adjourn the Regular meeting of January 23, 2019.**

AYES: Williams, Warner, Boisvert, Goins, Koss

THE MOTION CARRIED UNANIMOUSLY (5-0)

The meeting adjourned at 7:52 p.m.

Jake Williams, Jr., Mayor

ATTEST:

Carie E. Shealy, MMC, City Clerk
(Transcribed by Monica Arsenault, Assistant City Clerk)

SEAL
FLORIDA